

CLASS E DRIVING SKILLS EXAMINATION SERVICES GENERAL INFORMATION ROUTE REQUIREMENTS AND APPROVALS

A driving skills examination route instructional and check list regarding how to construct, record and submit for approval the route(s) you plan to use when conducting your driving skills examinations are provided below.

Class E Driving Skills Examination Services PowerPoint Instructional – This PowerPoint presentation will provide all detailed instruction, step-by-step, needed to create the appropriate documentation that the Department’s field training staff will need to begin the route approval process.

Note: you may want to have this process started prior to scheduling the required Class E Driving Skills Examination Services Training (information about the Class E Driving Skills Examination Training).

Please utilize the PowerPoint Instructional to create your primary and up to two alternate routes (see Class E Driving Skills Examination Agreement Contract, p.7, G. TESTING PROCEDURE, number 5.

Please be sure to include all requirements that are listed on the Test Route Check List.

After you have used the instruction and information above to create the route(s), please email the information to the Third Party Administrator Program Offices at TPA-Assistance@flhsmv.gov. You will be notified that the route information has been received. Your requested routes will then be submitted to the appropriate field staff representative for review and approval. Please be advised that our field staff representatives may make suggestions for improvement or discuss alternatives to your route as required and/or as they feel necessary for route approval. All route approvals start by submitting your completed information to TPA-Assistance@flhsmv.gov.