



Terry L. Rhodes
Executive Director

2900 Apalachee Parkway
Tallahassee, Florida 32399-0500
www.flhsmv.gov

Dear Applicant,

Thank you for your interest in the Florida Department of Highway Safety and Motor Vehicles (FLHSMV), Division of Motorist Services (DMS) Private Rebuilt Motor Vehicle Inspection Program (PRVIP) as outlined in Section 319.141, Florida Statutes.

Enclosed is an application to become a PRVIP Participant. Additionally, enclosed is a copy of a Memorandum of Understanding (MOU). The MOU specifies requirements for oversight, bonding and insurance, procedures, and forms. There are two steps to the application process, an application review and a site inspection.

Upon acceptance and approval of a completed application, you will be contacted to schedule a site inspection at the proposed location. The location is required to meet all the requirements outlined in F.S. 319.141 and MOU to “pass” and complete the application process.

Upon selection by the department, each participant shall enter into a MOU with the department that allows such participant to conduct rebuilt motor vehicle inspections at an approved facility. Additionally, the participant shall be required to complete the initial setup for access to FLHSMV’s Florida Real-Time Vehicle Information System (FRVIS) database, and the Electronic Payment System.

A Certificate of Authorization shall be granted upon final approval that will be displayed at the facility. If your application is incomplete or denied for any reason, a letter of explanation will be sent to your mailing address.

Please return your completed application along with all supporting documentation to:

Bureau of Dealer Services Region Office 10
12601 NW 42nd Avenue
Opa Locka, Florida 33054
Attention: Cathy Coleman, Regional Administrator
Telephone Number: 786-804-4180

If further assistance is needed, please contact Ms. Cathy Coleman at the telephone number listed above or send an email with your questions to PRVIP-Info@flhsmv.gov.

Respectfully,

Diane J. Buck, C.P.M.
South District Program Manager
Division of Motorist Services
Bureau of Dealer Services
901 Northpoint Parkway Suite 115-116
West Palm Beach, Florida 33407