Legal Authority
Chapter 328, Florida Statutes, provides for the issuance of certificates of title on previously titled vessels in Florida or in a foreign state. Vessels owned by the federal government that have been donated to the state of Florida, and sold as surplus property by the state, are to be titled to the purchaser under the provisions of that chapter.

Description and Use
This procedure provides information and instructions to assist Tax Collector Employees, and the Florida Department of Highway Safety and Motor Vehicles in establishing requirements to properly issue a certificate of title for federally donated state surplus vessels.

Documentation Required and Special Instructions

A. The following documentation must be submitted to a tax collector's office to apply for a Florida Certificate of Title:

1. A Standard Form 97, US Government Certificate of Release (US Government Bill of Sale), which contains a description of the vessel including the make, year and vessel identification number. The Standard Form 97 serves as the federal government's only proof of ownership.

and,
A bill of sale from the Bureau of Federal Property Assistance, Department of Management Services, to the city, county, state agency or individual that purchased the vessel.

or,

2. A "Certificate To Obtain Title To A Vehicle," form LLO 1/97, which contains a description of the vessel including the year, make and vessel identification number, transferred to the city, county, state agency or individual that purchased the vessel.

3. A form HSMV 82040, Application for Certificate of Title with/without Registration, or HSMV 82041, Application for Vehicle/Vessel Certificate of Title and/or Registration, accurately completed by the purchaser(s).

4. Florida sales tax or specify the sales tax information on an accurately completed form HSMV 82040, Application for Certificate of Title with/without Registration, or form HSMV 82041, Application for Vehicle/Vessel Certificate of Title and/or Registration.

5. The Florida registration number transferred to or issued for the vessel or a non use affidavit.

6. Title fees.

Miscellaneous Information

1. When an application for a Certificate of Title is received and Standard Form 97, US Government Certificate of Release of a Motor Vehicle (US Government Bill of Sale) is used as proof of ownership, the Division of Motorist Services database should be checked by the vessel identification number for a Florida record.

If there is a Florida record the Certificate of Title number found on the database must be used on the current application. If there is no record on the database the Certificate of Title number assigned by the FRVIS system at the tax collector's office must be used.

2. Standard Form 97 is considered the equivalent of a certificate of title or Manufacturer's Certificate of Origin (MCO). If a dealer purchases a vessel at a U.S. Government sale and is issued a Standard Form 97 the dealer does not have to take title to the vessel Standard Form 97 can be reassigned from dealer to dealer until it is purchased by an individual using form 82994, Motor Vehicle Dealer Title Reassignment Supplement, until it is purchased by an individual.
3. A "Certificate To Obtain Title To A Vehicle," form LLO 1/97, was created by the Bureau of Federal Property Assistance, Florida Department of Management Services. This form was developed because Standard Form 97 is very difficult to obtain from some federal agencies. This caused our customers great difficulty when trying to obtain title to US Government vessel. When the "Certificate To Obtain Title To A Vehicle" is submitted, Standard Form 97 and the Bill of Sale from the Bureau of Federal Property Assistance is not required.

4. A documentation check list is attached to this procedure as Exhibit A.

5. A Standard Form 97 is attached to this procedure as Exhibit B.

6. A bill of sale (affidavit), from the Bureau of Federal Property Assistance is attached to this procedure as Exhibit C.

7. A Sample form LLO 1/97, "Certificate To Obtain Title To A Vehicle," is attached as Exhibit D.

List of Exhibits

1. Federally Donated State Surplus Vessel Check List
2. The United States Government Certificate to Obtain Title to a Vehicle
3. Affidavit Transfer of Vessel
4. The Florida Bureau of Federal Property Assistance Certificate to Obtain Title to a Vehicle

Remainder of page intentionally left blank.
Exhibit A

FEDERALLY DONATED STATE SURPLUS VESSEL CHECK LIST

FORMS

FLORIDA RECORD        OUT-OF-STATE RECORD

______ HSMV 82040 or 82041  ______  HSMV 82040 or 82041


______ Bill of sale from the Florida Department of Management Services, Bureau of Federal Property Assistance, to purchaser.

or,

______ Certificate To Obtain Title To A Vehicle, form LLO 1/97.

______ Florida sales tax or specify sales tax information on form HSMV 82040 or form HSMV 82041.

______ Florida registration number, or a non use affidavit.

______ Title fees.
Exhibit B

The United States Government
Certificate to Obtain Title to a Vehicle
(Must Be Machine Prepared. See Instructions on reverse.) □ Duplicate □ Checkered

The undersigned Department or Agency of the United States Government certifies that the vehicle described herein, the property of the United States Government, has been transferred this ___ day of August ___, ___ to the Transferee designated herein; and that this is the first transfer of such vehicle in ordinary trade and commerce subsequent to acquisition thereof by the United States Government.

Vehicle Identification No. XXXXXXXXXXXXXXXXXX

Certificate No. 9K-629-94-011

Year 1982
Model CHEVROLET
Series or Model SLY P100
Body Style PICKUP TRUCK

Fuel Gas

No. of Cylinder 8

Weight (Gross) 8,000

Exhibit B

Department of Highway Safety
2900 Apollos Parkway
Tallahassee, FL 32308-0500

Odometer Disclosure Statement

Federal Law (and State law, if applicable) requires that you state the mileage upon transfer of ownership; failure to complete or providing a false statement may result in fines and/or imprisonment.

I, ____________________________________________, state that

the odometer now reads ____________________________ miles and the odometer reading is the


best of my knowledge that it reflects the actual mileage of the vehicle described above, unless one of the following statements is checked:

☐ (1) I hereby certify that to the best of my knowledge the odometer reading reflects the
amount of mileage in excess of its mechanical limits.

☐ (2) I hereby certify that the odometer reading is not the actual mileage:

WARNING - ODOMETER DISCREPANCY.

Person & Business Name

(Handwritten)

(Handwritten)

Date

(Handwritten)

Date

A714487

ANY ALTERATION OR ERASURE
VOIDS THIS CERTIFICATE

Revision Date: 04/18/2001
Effective Date: Immediately
Exhibit C

AFFIDAVIT
TRANSFER OF VESSEL

Personally appeared before me and known personally to me, Sybil M. Dempsey, Department of Management Services, Bureau of Federal Property Assistance, Route 4, Box 1515, Starke, Florida, who being duly sworn, deposes and says that on the ______ day of ____________________, 2001, the following vessel was donated:

MAKE:___________________;

Hull Identification (Serial) Number: _____________________________________________.

Y.O.M.:_________ to _____________________________________________________________.

Further states that there are no liens or encumbrances on the said vessel except as listed: N/A. The Standard Form 97 received from:__________________________________________

____________________________________ certified that this is the first transfer of such vessel in ordinary trade and commerce subsequent to acquisition thereof by the United States Government.

________________________________________
Authorized Representative for the
Bureau of Federal Property Assistance

PERSONALLY KNOWN TO ME AND
SWORN TO AND SUBSCRIBED BEFORE ME
at Starke, Florida, County of Bradford
this ______ day of ________________ 20_____.

________________________________________
(NOTARY PUBLIC)
Commission Expires: ________________________
### Exhibit D

**THE FLORIDA BUREAU OF FEDERAL PROPERTY ASSISTANCE**

**CERTIFICATE TO OBTAIN TITLE TO A VEHICLE**

<table>
<thead>
<tr>
<th>Serial #</th>
<th>Certificate #</th>
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The undersigned agency certifies that the motor vehicle described herein is the property of the United States Government, has been transferred this ___ day of____ _, 19__ to the transferee designated herein; and that this is the final transfer of such vehicle in ordinary trade and commerce subsequent to acquisition thereof by the United States Government. This certificate and bill of sale are to be presented to the Florida Department of Highway Safety and Motor Vehicles for registration and/or license.

<table>
<thead>
<tr>
<th>Make/Model</th>
<th>Year</th>
<th>Model</th>
<th>Serial #</th>
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**Odometer Disclosure Statement**

Federal/State law requires you state the mileage upon transfer or purchase. Failure to complete this statement or providing a false statement may result in fines and imprisonment.

The Florida Bureau of Federal Property Assistance, acting as the Florida State Agency for Federal Surplus Property, states that the odometer now reads _____ on the vehicle described above, unless one of the following statements is checked.

- [ ] I hereby certify that the odometer reading reflects the actual mileage of the vehicle.
- [ ] I hereby certify that the odometer reading is NOT the actual mileage. WARNING: ODOMETER DISCREPANCY.

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**Transferor - Seller; Transferee - Buyer**

<table>
<thead>
<tr>
<th>Seller's Name</th>
<th>Seller's Address</th>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
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<tr>
<th>Transferee's Name</th>
<th>Transferee's Address</th>
<th>City</th>
<th>State</th>
<th>Zip Code</th>
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ANY ALTERATION OR ERASURE Voids THIS CERTIFICATE.