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Legal Authority

Section 316.1955, Florida Statutes - Enforcement of parking requirements for persons who have disabilities.
Section 316.1958, Florida Statutes - Out-of-state vehicles bearing identification of issuance to persons who have disabilities.

Section 316.1964, Florida Statutes - Exemption of vehicles transporting certain persons who have disabilities from payment of parking fees and penalties. A state agency, county, municipality, or any agency thereof, may not exact any fee for parking on the public streets or highways or in any metered parking space from the driver of a vehicle that displays: (a) A disabled parking permit or a license plate issued under s. 316.1958 or s. 320.0848; or (b) A license plate issued under s. 320.084, s. 320.0842, s. 320.0843, or s. 320.0845.

Such exemptions apply only if the vehicle is transporting the person who has a disability and to whom the disabled parking permit or license plate was issued.

Section 320.0848, Florida Statutes - Persons who have disabilities; issuance of disabled parking permits; temporary permits; permits for certain providers of transportation services to persons who have disabilities.
Section 322.051(1), Florida Statutes - Identification cards.
Section 458.347(2)(e), Florida Statutes - Physician assistants.

Description and Use

This procedure provides information and instructions to assist employees of the tax collector, license plate agent and the Florida Department of Highway Safety and Motor Vehicles (FLHSMV) with the issuance of disabled person parking permits.

General Information on Permanent or Long-Term Permits

A. A permanent or long-term disabled person parking permit may be issued to:

1. A person certified as being unable to walk 200 feet without stopping to rest due to specific disabilities or certified as legally blind.

2. An organization which can adequately demonstrate a bona fide need for such permit because the organization provides regular transportation services to persons who are certified as having specific disabilities that limit or impair the ability to walk or are certified as legally blind.

B. A disabled person applying for a permanent or long-term parking permit must have a valid Florida driver license or Florida identification card. The permanent or long-term parking permit will be issued for a period of up to four years and will expire on the disabled person’s birthday.
All organizations applying for the permanent or long-term parking permit must have an FEID number and be issued a placard for a period of four years with an expiration of June 30. If the organization is an individual, use the Social Security Number or the FEID number (examples: taxicab driver that is self-employed or an individual that is self-employed). This requirement may be waived if the certifying physician indicates on form HSMV 83039, Application for Disabled Person Parking Permit (Revised 10/18 or later), by checking the appropriate boxes, that the severity of the disability prevents the customer from obtaining a driver license or identification card.

C. When a certifying authority determines a permanent parking permit is needed before the temporary permit expires, the temporary parking permit must be cancelled prior to the issuance of the permanent parking permit.

D. Advance registration is allowed on the issuance of a permanent or long-term parking permit anytime during the three months preceding the expiration date.

E. Only one permanent or long-term disabled person parking permit may be issued for an individual unless the individual qualifies for one of the following:

1. If the customer is a quadriplegic, the space on form HSMV 83039 must be checked by the customer.

2. If the customer is a frequent traveler, the space on form HSMV 83039 must be checked by the customer. Frequent travelers must check the frequent traveler block on the application form if they often travel by plane, train, bus or boat and need one permit to park their vehicle at the place of departure and another one to use at their destination. There are other situations when a second permit may be issued.

   EXAMPLE: When an individual must leave a permit in a motor-home that is parked in a handicapped parking space in the park and needs the second permit to use in another vehicle.

F. An organization may be issued as many disabled person parking permits as it has vehicles (that are used to transport disabled persons). If the organization is an individual, use the Social Security Number or the FEID number.

G. An additional permanent or long-term disabled parking permit issued to an individual or an organization must have the same expiration date as the primary permit, regardless of when it is issued.

H. A motorcycle wheelchair license plate can be issued as personalized in FRVIS.

I. A wheelchair symbol suffix license plate may be issued to a disabled person who owns or co-owns a vehicle and qualifies for a disabled person parking permit. Additionally, a Disabled Veteran who has a Disabled Veteran license plate and qualifies for a permanent or long-term disabled parking permit may be issued a Disabled Veteran Wheelchair license plate. (Refer to RS-17 and RS-19 for additional information).
General Information on Temporary Permits

A. A temporary disabled person parking permit may be issued to a person certified as temporarily disabled in such a way that limits or impairs the ability to walk due to specific disabilities or is temporarily sight impaired.

B. A disabled person applying for a temporary parking permit must have a valid Florida driver license or a Florida identification card unless the disabled person/customer resides out of state or out of country. (See Sections VIII and IX for application requirements for out of state and out of country residents).

C. The temporary parking permit will only be issued for the period indicated by a physician, an Advanced Practice Registered Nurse, or Physician’s Assistant, but it may not exceed 6 months from the date of issuance. If the person is still disabled when the temporary parking permit expires, a new application with certification is required.

General Information on All Types of Disabled Parking Permits

A. A law enforcement officer or parking enforcement specialist may confiscate a disabled parking permit from any person who fraudulently obtains or unlawfully uses a parking permit.

B. Electronic generate, printed, faxed, photocopy, original wet signature or original stamped signatures are acceptable for this application.

Application Requirements to Obtain a Permanent or Long-Term Parking Permit by the Disabled Person

A. Form HSMV 83039 must be completed by the disabled person or the customer’s parent or guardian. Proof of parenthood or guardianship is not required.

   1. The physician’s statement of certification section on the form HSMV 83039 must be completed by one of the authorities listed below. These authorities may be licensed in Florida or another state. In either case, the certifying authority’s license number and the state where the certifying authority’s license was issued must be entered on the application. The statement of certification must be made by physicians or medical professionals licensed to practice under Chapters 458, 459, 460, 461, 463, or 464, Florida Statutes or similarly licensed by another state. Documentation of the certifying authority’s licensure in the other state must also be submitted.

When the application is completed and the name of the certifying authority is not readable, the physician’s license number can be used to verify pertinent information at the following link:

FL DOH MQA Search Portal | License Verification (state.fl.us)
If the physician is out of state, check the OOS box in FRVIS and enter the required information. Ensure the form is accompanied by a signed statement by the out-of-state physician verifying his or her knowledge of Florida’s eligibility guidelines.

The following is a list of the certifying authorities and the applicable FRVIS codes:

a. ACN=Medical Doctor Area Critical Need
b. APRN=Advanced Practice Registered Nurse, licensed under Chapter 464.
c. CFC=Chiropractic Faculty Certificate
d. CH=Chiropractic Physician
e. CI=Certified Chiropractic Physician's Assistant
f. DRP=Diagnostic Radiological Physicist
g. HSE=House Physician
h. LD=Medical Doctor Limited to Mayo Clinic
i. LDC=Medical Doctor Limited to Cleveland Clinic
j. LL=Limited License Medical Doctor
k. ME=Medical Doctor, Physicians who practice medicine in a military medical facility, state hospital or federal prison must complete in detail the “Physician's Statement of Certification” section on form HSMV 83039, indicating the facility and the address.
l. MFC=Medical Doctor Medical Faculty Certificate
m. MHP=Medical Health Physicist
n. MNP=Medical Nuclear Radio Physicist
o. NA=Naturopathic Physician
p. OP=Optometrist (for sight only)
q. OS=Osteopathic Physician
r. PA=Physician’s Assistant, licensed to practice under Chapter 458 or Chapter 459.
s. PED=Pedorthist
t. PHC=Medical Doctor Public Health Certificate
u. PO=Podiatric Physician
v. POR=Prosthetist-Orthotist
w. PPC=Medical Doctor Public Psychiatry Certificate
x. PRO=Prosthetist
y. RCA=Registered Chiropractic Assistant
z. RS=Medical Doctor Restricted
aa. TRP=Therapeutic Radiological Physicist

Application Requirements to Obtain a Permanent or Long-Term Parking Permit by an Organization

A. Form HSMV 83039 must be completed and signed by an authorized representative of the organization whose primary function is to provide transportation services, certifying that the organization provides regular transportation to disabled persons having disabilities that limit or impair their ability to walk or are certified to be legally blind.

B. Each organization must provide verification that the business is authorized to conduct business in the state, such as a Florida municipal or county business license or number or an
FEID number and be issued a placard for a period of four years with an expiration date of June 30. If the organization is an individual, use the social security number or FEID number. (examples: taxi cab driver that is self-employed or an individual that is self-employed)

C. There is no fee for a permanent or long-term parking permit.

**Application Requirements to Obtain a Temporary Parking Permit by a Florida Resident**

A. Form [HSMV 83039](#) must be completed by the disabled person or the customer’s parent or guardian. Written proof of parenthood or guardianship is not required.

B. The Physician’s Statement of Certification on form [HSMV 83039](#), must be completed by a qualified authority as provided in section V. A. of this procedure. The specific type of disability must also be indicated.

C. Fee in the amount of $15.

D. A valid temporary parking permit may be issued for up to 6-months with a fee of $15. A temporary disabled parking permit is not to exceed 6 months to any person who has a temporary mobility impairment. The office will make a copy of form [HSMV 83039](#) to keep on file in the office. The office will also notify the customer to return after the expiration date of the initial temporary permit, an additional parking permit will be issued at no cost. After the Temporary Parking Permit is issued for 6 months, FRVIS will not allow another Temporary Parking Permit to be issued without a new application form [HSMV 83039](#).

If a subsequent temporary parking permit needs to be issued prior to the initial temporary parking permit expiring, the initial temporary parking permit should be cancelled. An explanation should be entered in the comment field detailing why the initial permit was cancelled.

(If you cancel the temporary parking permit, FRVIS will not allow you to process the additional temporary parking permit until you process a correction to reflect the expiration date as today’s date).

When a certifying authority determines a permanent parking permit is needed before the temporary permit expires, the temporary parking permit must be cancelled prior to the issuance of the permanent parking permit.

E. Only one temporary parking permit may be issued at a time.

F. One of the following proofs of identification:

   a. A Florida driver license or

   b. A Florida identification card
**Application Requirements to Obtain a Temporary Parking Permit by a Resident of Another State or U.S. Territory**

A temporary disabled person parking permit may be issued to a resident of another state who is here as a visitor. The following is required:

A. A completed form [HSMV 83039, Application For Disabled Person Parking Permit](#) completed and signed by a physician/certifying authority licensed in the state of Florida or out of state physician.

   And

B. One of the following as acceptable proof of identification:

   1. A driver license or identification card with photo issued by the state of residence;
   2. A US passport;
   3. A driver license or identification card from any U. S. Territory. (American Samoa, Guam, Marianas, Puerto Rico and US Virgin Islands)

C. A valid temporary parking permit may be issued for up to 6-months with a fee of $15. FRVIS will only issue a temporary disable parking permit 3 months at a time. A temporary disabled parking permit is not to exceed 6 months to any person who has a temporary mobility impairment. The office will make a copy of form [HSMV 83039](#) to keep on file in the office. The office will also notify the customer to return after the expiration date of the initial temporary permit, an additional parking permit will be issued at no cost.

D. A customer who holds an out of state Temporary Parking Plaque will not be able to obtain a Florida Temporary parking plaque. (Example) customer is a snow bird and wants to title and register vehicle here in Florida. They can use their home of state parking plaque here in Florida. Follow the steps below for this type of transaction.

   - Enter an expiration date not to exceed 6 months when prompted.
   - Enter the certification authority number in the comments field.

**Application Requirements to Obtain a Temporary Parking Permit by a Citizen of Another Country**

Administratively, a temporary disabled parking permit may be issued to a citizen of another country who is here in a visitor status. The following must be verified:

A. A copy of the out-of-country parking permit. If the permit has two sides, copy both sides. Visually see a passport or comparable identification to verify ownership of the out-of-country parking permit. A Florida driver license or ID card is not required.
B. A valid temporary parking permit may be issued for up to 6-months with a fee of $15. FRVIS will only issue a temporary disable parking permit 3 months at a time. A temporary disabled parking permit is not to exceed 6 months to any person who has a temporary mobility impairment. The office will make a copy of form HSMV 83039 to keep on file in the office. The office will also notify the customer to return after the expiration date of the initial temporary permit, an additional parking permit will be issued at no cost.

Follow the steps below for this type of transaction.

- Enter “NONUS” in the certification authority number field.
- Enter an expiration date not to exceed 3 months when prompted.

### Renewal

A. Any county tax collector’s office or license plate agent may process renewals of permanent parking permits. A person certified as permanently disabled must provide a certificate of disability (form HSMV 83039) issued within the last 12 months to renew their disabled parking permit. This means that form HSMV 83039 must be signed by the medical provider within the last 12 months of the disabled person applying for a renewal. In FRVIS, the certification authorization date (CERT AUTH DATE) is the date the medical provider signed form HSMV 83039.

B. A veteran who has been previously evaluated and certified by the United States Department of Veterans Affairs or any branch of the United States Armed Forces as permanently and totally disabled from a service-connected disability may provide a United States Department of Veterans Affairs Summary of Benefits Letter which can be downloaded from eBenefits, issued within the last 12 months in lieu of a certificate of disability.

If a veteran’s combined service-connected evaluation is 100%, but the veteran is being paid at the 100% rate because he/she is unemployable due to a service-connected disability, and the veteran is considered totally and permanently disabled due to a service-connected disability, the veteran meets the requirements for a disabled parking permit renewal (see Exhibit B).

When renewing a Disabled Parking Permit, the clerk will enter DVA in the CERT AUTH NUM field. The CERT AUTH field will pre-populate with the Department of Veterans Affairs instead of the physician’s name. The clerk will process the transaction as usual.

C. Temporary parking permits are not renewable. If a customer requests another temporary parking permit to replace an expired temporary parking permit, the customer must complete and submit a new form HSMV 83039 signed by the certifying physician.
Replacement Parking Permits

Any county tax collector’s office or license plate agent may process replacements by submitting the following:

A. A certificate of disability (form HSMV 83039) issued to the disabled customer within the last 12 months. This means that the medical provider signed form HSMV 83039 within the last 12 months of the disabled person applying for a replacement. In FRVIS, the certification authorization date (CERT AUTH DATE) is the date the physician signed form HSMV 83039. A veteran who has been previously evaluated and certified by the United States Department of Veterans Affairs or any branch of the United States Armed Forces as permanently and totally disabled from a service-connected disability may provide a United States Department of Veterans Affairs Summary of Benefits Letter which they can be downloaded from eBenefits, and issued within the last 12 months, in lieu of a certificate of disability. See Exhibit B for acceptable documentation.

If a veteran’s combined service-connected evaluation is less than 100%, but the veteran is being paid at the 100% rate because he/she is unemployable due to a service-connected disability, and the veteran is considered totally and permanently disabled due to a service-connected disability, the veteran meets the requirements for a disabled parking permit replacement. (See Exhibit B).

When replacing a Disabled Parking Permit, the clerk will enter DVA in the CERT AUTH NUM field. The CERT AUTH field will pre-populate with the Department of Veterans Affairs instead of the physician’s name. The clerk will process the transaction as usual.

B. Form HSMV 83146, Application for Replacement License Plate, Validation Decal or Parking Permit, accurately completed.

C. There is no fee for replacement of a permanent or long-term parking permit or a temporary placard.

D. If a parking permit is stolen, the customer should report this to a law enforcement agency. The customer will attest that the parking permit has been reported as stolen on form HSMV 83146 and provide a copy of the police report or a police card. No fee should be charged for the replacement parking permit. The expiration date will remain the same as the parking permit that was lost, stolen or damaged.

Lost-In-Transit Parking Permits

Parking permits lost-in-transit may be processed upon receipt of form HSMV 83146.
**Corrections**

A corrected registration certificate may be processed at no charge. A correction transaction is the only transaction where the sex and date of birth can be changed.

**Duplicate Registration Certificate**

A duplicate registration certificate may be processed upon request for either a permanent or temporary parking permit.

**Display of Parking Permit**

The permanent, long-term or temporary parking permit must be hung on the rearview mirror of the vehicle when the vehicle used to transport the disabled person(s) is parked in a designated disabled person parking space. Both sides of the permanent, long-term or temporary parking permit have a decal indicating the month and year of expiration and a Florida driver license number, Florida identification card number or FEID Number. On the permanent, long-term and temporary parking permit, the parking permit number is printed near the top on one side. Instruct customers to hang the parking permit with the printed number towards the front windshield so the number is visible from outside the vehicle.

**Enforcement Issue**

Anyone who obtains or uses a permit that does not belong to them can be charged with a second-degree misdemeanor, punishable with a $1,000 fine, jail time up to 1 year or both.

A law enforcement officer or a parking enforcement specialist may confiscate a disabled parking permit from any person who fraudulently obtains or unlawfully uses a parking permit.

A confiscated parking permit placard may not, under any circumstances, be returned to its registered owner. The county tax collector office must cancel the parking permit in FRVIS whereby reporting it to the department as shown below.

When a parking permit is confiscated (or seized) by law enforcement or a parking enforcement specialist and subsequently cancelled in FRVIS, the reason code “Privilege Revoked” (PP) should be used. FRVIS will allow another parking permit to be issued to the same person within the same timeframe via a “Replacement Parking Permit” transaction, not an “Original Parking Permit” transaction. When this happens, the customer must complete form [HSMV 83146](#) (instead of HSMV 83039).

**Miscellaneous**

A. The certifying authority’s statement of certification section on the form [HSMV 83039](#) is not acceptable from out of country authorities.

B. Another state’s application form is not acceptable.
C. When renewing a permanent parking permit, a certificate of disability (form HSMV 83039) issued within the last 12 months is required unless the customer is a disabled veteran and provides the documentation required in the Renewal section of this procedure.

D. The issuing agency (License Plate Agency, Tax collector or Division of Motorist Services Regional office) retains the form HSMV 83039 for a period of at least 12 months.

E. A valid temporary parking permit may be issued for up to 6-months with a fee of $15. A temporary disabled parking permit is not to exceed 6 months to any person who has a temporary mobility impairment. The office will make a copy of form HSMV 83039 to keep on file in the office. The office will also notify the customer to return after the expiration date of the initial temporary permit, an additional parking permit will be issued at no cost. After those 2 Temporary Parking Permits are issued for the same customer FRVIS will not allow another Temporary Parking Permit to be issued without a new application. Permits issued for the same customer FRVIS will not allow another Temporary Parking Permit to be issued without a new application.

Revision(s) to Procedure

6/14/22 removed “in lieu to the FEID” and added “or” to the procedure under the General Information on Permanent or Long-Term Permits section.

6/6/22 Added Electronic generate, printed, faxed, photocopy, original wet signature or original stamped signatures are acceptable for this application.

2/8/22 Added verbiage to Florida Residents, Out of State Customers and Out of Country Customers. “A valid temporary parking permit may be issued for up to 6-months with a fee of $15. FRVIS will only issue a temporary disable parking permit 3 months at a time for an out of state/country customer. A temporary disabled parking permit is not to exceed 6 months to any person who has a temporary mobility impairment. The office will make a copy of form HSMV 83039 to keep on file in the office. The office will also notify the customer to return after the expiration date of the initial temporary permit, an additional parking permit will be issued at no cost”.

Added letter (E) and verbiage to miscellaneous. A valid temporary parking permit may be issued for up to 6-months with a fee of $15. A temporary disabled parking permit is not to exceed 6 months to any person who has a temporary mobility impairment. The office will make a copy of form HSMV 83039 to keep on file in the office. The office will also notify the customer to return after the expiration date of the initial temporary permit, an additional parking permit will be issued at no cost. After those 2 Temporary Parking Permits are issued for the same customer FRVIS will not allow another Temporary Parking Permit to be issued without a new application. Permits issued for the same customer FRVIS will not allow another Temporary Parking Permit to be issued without a new application.

12/21/2018: Added “Ensure the form is accompanied by a signed statement by the out-of-state physician verifying his or her knowledge of Florida’s eligibility guidelines.” to Section V. A.
10/1/18: FEID number may be used for organizations seeking a disabled parking permit but is not required. Other proof of doing business in Florida is acceptable.

09/26/18: Statutory review, added links to statutes. 2018 Legislature changed person certified to sign from Advanced Registered Nurse Practitioner to Advanced Practice Registered Nurse. Added new codes for certifying authorities, Historical Revisions. Reorganized to group requirements relating to permanent or long-term placards together, with temporary placards in a separate section. Replaced references to form letter 27-333 with Summary of Benefits letter from the Department of Veterans Affairs.

6/16/15: Added Notes to sections VIII and IX for disabled veterans to receive a renewal and/or replacement parking permit without providing a certificate of disability if they meet the U.S. Department of Veterans Affairs qualifications for disabled veterans.
## HANDICAPPED PARKING RECIPROCITY AGREEMENT

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<td>Yukon</td>
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DEPARTMENT OF VETERANS AFFAIRS
810 Vermont Ave NW
Washington, D.C. 20420

Letter Date

Mark E. Marine
123 Sperre Dr
Anytown, US 11111

In Reply Refer To:
xxxx-xxxx

Dear Mr. Marine:

This letter is a summary of benefits you currently receive from the Department of Veterans Affairs (VA). We are providing this letter to disabled Veterans to use in applying for benefits such as state or local property or vehicle tax relief, civil service preference, to obtain housing entitlements, free or reduced state park annual memberships, or any other program or entitlement in which verification of VA benefits is required. Please safeguard this important document. This letter is considered an official record of your VA entitlement.

Our records contain the following information:

Personal Claim Information
Your VA claim number is: xxx-xxxx
You are the Veteran.

Military Information
Your most recent verified periods of service and assignment:

<table>
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<tr>
<th>Branch of Service</th>
<th>Character of Service</th>
<th>Entered Active Duty</th>
<th>Released/Discharged</th>
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<tbody>
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</table>

(There may be additional periods of service not listed above.)

VA Benefit Information

You have one or more service-connected disabilities:

Yes

Your combined service-connected evaluation is:

100%

Your current monthly award amount is:

$XXXX-XX

The effective date of the last change to your current award was:

May 01, 2017

You are considered to be totally and permanently disabled due solely to your service-connected disabilities:

Yes

You should contact your state or local office of Veterans' Affairs for information on any tax, license, or fee-related benefits for which you may be eligible. State offices of Veterans' Affairs are available at http://www.va.gov/statedva.htm.

How You Can Contact Us

• If you need general information about benefits and eligibility, please visit us at https://www.ebenefits.va.gov or http://www.va.gov.
• Call us at 1-800-827-1000. If you use a Telecommunications Device for the Deaf (TDD), the number is 1-800-828-4833.
• Ask a question on the Internet at https://iris.va.gov.

Sincerely,

[Signature]