

POLICY REPEALED AUGUST 14, 2015

SUBJECT EDUCATIONAL LEAVE WITH PAY PROGRAM	POLICY NUMBER 7.02	
POLICY MAINTENANCE ADMINISTRATOR: Chief Learning Officer		
PURPOSE/SCOPE: To establish policy and procedures for an educational leave with pay program.		

I. AUTHORITY

[Section 110.1099](#), Florida Statutes, Education and training opportunities for state employees

[Chapter 60L-34.0072](#), Florida Administrative Code, Educational Leave With Pay

II. RELATED POLICIES

[MP 3.06](#), Disciplinary Process
[MP 5.01](#), Attendance and Leave

III. POLICY

It is the policy of the Department to give members the opportunity to improve their knowledge, develop professionally, and receive education which is of clearly foreseeable benefit to the Department and will enable improved service to the public.

Selection of participants for the Educational Leave With Pay program is based on factors including, but not limited to, the degree being sought is clearly relevant to the needs of the Department, the ability to perform successfully in an academic setting, length of the proposed work-related program of study, and a positive employment record with the Department.

Based on division needs, members may be approved for either a full-time or a part-time ELWP assignment.

Selection of participants for the ELWP program is not based on age, race, sex, religion, national origin, disability, or political affiliation.

The procedure for ELWP can be found here.

Executive Director SIGNED ORIGINAL ON FILE	Effective Date 03/01/1993
Page 1 of 1	Revision Date 04/22/2014