Motorist Modernization Advisory Board – Phase I Monthly Meeting
December 11, 2018
Neil Kirkman Building, Conference Room B-202
2900 Apalachee Parkway, Tallahassee Florida 32399
1 to 2 p.m., EST

Invitees
Deb Roby
Ed Broyles
Kelley Scott
Pace Callaway
April Edwards
William Washington
Lisa Cullen

Representing
DHSMV
Florida Court Clerks & Comptrollers
Florida Tax Collectors

Agenda

• Roll Call
• Welcome
• Review and Approval of Last Meeting Minutes
• OCM Change Readiness Survey
• IV&V Update
• Stakeholder Outreach Update
• Policy and Decisions Review
• MM Phase I Program Update
  o Financial Review
  o Project Updates
• Communications Update
• Q&A
• Adjourn
WELCOME AND INTRODUCTIONS
- The meeting was called to order at 1:03 p.m. Mr. Terrence Samuel began the meeting by welcoming the attendees and proceeded with the roll call of board members.

Advisory Board members present included:
- Deb Roby
- Ed Broyles
- Pace Callaway
- April Edwards
- Lisa Cullen
- Kelley Scott (via phone)
- William Washington (via phone)

- Additional DHSMV members present included Terrence Samuel, Koral Griggs, Cheryln Dent, Scott Tomaszewski, Aundrea Andrades, Felecia Ford, Laura Freeman, Sonia Nelson, Judy Johnson, Cathy Thomas, Jessica Espinoza, Felecia Ford, Chad Hutchinson, Craig Benner and Janis Timmons.
- Visitors included Alyene Calvo from Ernst & Young, and Joseph Weldon from Accenture. Joe Kalicki and Selma Sauls from Auto Data Direct, Inc. also attended.

REVIEW AND APPROVAL OF THE LAST MEETING MINUTES
- Rachel Graham reviewed the meeting minutes from August 14, 2018. No corrections or comments were identified. A motion to approve the minutes was accepted by the board members and the August 14, 2018, meeting minutes were approved.

IV&V UPDATE
- Ms. Alyene Calvo walked through the September 2018 report. The overall risk state was amber, and the schedule performance index was .974. 154 of 3,094 tasks were late. The program was within the established performance thresholds. The program completion date is forecast to be 58.5 days late. There were currently no open deficiencies and the Schedule Quality Score was at 94.3.

STAKEHOLDER OUTREACH
- Jessica Espinoza stated the team is in the process of rescheduling the Phase I DL Issuance and MyDMV Portal Focus Group Meetings due to Hurricane Michael.
- Cathy Thomas stated the team had a technical conference call with the insurance industry on October 30, 2018. They will continue to have these conference calls monthly. One vendor that has 99 insurance companies, Verisk, is almost finished with their structural testing. Direct General Insurance Company and Ocean Harbor Insurance Company are also almost finished with structural testing.
  - Mr. Samuel mentioned some of the insurance companies stated they delayed starting XML structural testing due to a lack of resources.
POLICY AND DECISION REVIEW

- POR35 – Shopping Cart – Jessica Espinoza stated the team had questions on whether MyDMV Portal customers that use the guest logon must use a credit card in their name to pay for their purchases. She stated this item was deferred to Phase II.
- FR02 – XML Insurance Companies Onboarding – Cathy Thomas stated this item was discussed previously.
- FR04 – Child Support Suspensions from DOR – Ms. Thomas stated the decision was made by the ESC to perform this WRAP in production (currently prioritized as #14) and then initiate a change request in OMM.

FINANCIAL REVIEW

- Ms. Janis Timmons stated the Phase I budget for the 2018/19 fiscal year is $7.5 million, with $2.7 million expended. $4.8 million is remaining for the fiscal year. The Phase II budget for the 2018/19 fiscal year was $5 million, with $1.2 million expended. $3.7 million is remaining for the fiscal year.

CHANGE REQUEST REVIEW

- Cheryl Dent presented an overview of the change request iteration process. She stated change requests are now approved by the ESC rather than the product owners. Product owners will be invited, when necessary, to ESC meetings to participate in the change request review process.
- Terrence Samuel discussed the change request decision inventory list and how change requests and WRAPs will impact the schedule and original go-live date.

PROJECT UPDATES

- Motorist Maintenance and Financial Responsibility – Scott Tomaszewski stated the team was working in Milestones I and J mitigating bugs impacting core critical features and planning for the completion of the Phase I development schedule. The remaining work includes change stories supporting letters and FR reports. The team was behind due to UAT, aiding insurance company structural testing and bugs. The team was red for business actions, development and testing, and green for technical debt on to the Traffic Light Report.
  - Mr. Samuel discussed the challenges with letters across all teams. He stated there will also be a Lessons Learned Meeting prior to starting Phase II.
- MyDMV Portal – Aundrea Andrades stated the team is currently in Milestones G and H. The team was red for business actions, development and testing and green for technical debt. The team is working on the certified mail transcripts, CRS process update and change requests involving veteran’s fees, guest logon, changes to the dashboard, updating transaction activity tab and deaf/hard of hearing. The team had dependencies on the reduction in development resources, sanction clearances and new leadership for the BAR functionality.
  - Koral Griggs stated the team is working on gathering information needed for MyDMV Portal Focus Groups. The team is working with a group at the University of Florida, which another state agency is using, to develop these focus groups.
- CDLIS/Citation Processing – Sonia Nelson stated the team completed Milestone E. The team is working on structural testing and UAT. The team is working on getting certification for CDLIS 5.3.3. for structural testing. She stated the team finished the first pass of structural testing, but due to the departure of the lead tester and bugs discovered, they are repeating the first pass again. She stated 5 out of 12 drivers are remaining. The team also has 70 hours of change requests to begin work on after approval from the ESC.
- Renewal Notification – Mr. Samuel stated the new JSON renewal file format was recently released. It was discovered that three fields were null, which was impacting the vendors being able to process the file. The file was then resubmitted to the test environment. He stated a conference call will be held with
the print vendors to discuss any additional issues with the JSON file before the file is put into production.

- DL Issuance – Joe Weldon stated the team was currently behind. The team was working on end-of-day functions and reports, void functionality, critical batch jobs due to the database change and previously approved and pending change requests. The Policy and Procedure Group continues to meet about the operations manual. Risks and issues included:
  - Risk 85 – VLS 3.2 Upgrade
  - Issue 39 – Two open developer positions
  - Issue 59 – Some batch vendors are unwilling to make changes to modernize their current processes.
  - Issue 93 – FCCC delay in development
  - Issue 95 – External Security Service with Department of Justice

- Informatica – Cheryln Dent stated the SEU CDC testing entry criteria must be satisfied before SEU can officially begin their CDC testing. She stated SEU is working on preliminary testing to help identify issues with CDC mappings. Natasha White will also be involved in testing the CDC mappings. She stated Informatica is also down to one developer.

- Organizational Change Management (OCM) – Craig Benner stated a change readiness survey will be distributed soon. He stated the team has also been working on the Change Champion program. Change Champions will promote the Motorist Modernization project and be a primary point of contact during the change process.

**COMMUNICATION UPDATE**

- The communications update was previously discussed.

**Q&A**

- There were no questions or concerns from members present.

**ADJOURNMENT**

- Mr. Samuel adjourned the meeting at approximately 1:42 p.m.
- The next Advisory Board Meeting for Phase I is scheduled for December 11, 2018.

**Note: Handouts at this meeting included:**

*Consolidated in a meeting packet and emailed to members:

MM Advisory Board Agenda 1 Page
MM Advisory Board Monthly Meeting Minutes dated 8/14/18 3 Pages
MM Phase I IV&V Status 32 Pages
MM Phase I Decision Document 6 Pages
MM Phase I Financial Review 9 Pages
MM Phase I Traffic Light Reports 2 Pages*
Motorist Modernization Program (Phase I)

State of Florida Department of Highway Safety and Motor Vehicles (DHSMV)

Independent verification and validation (IV&V)
Monthly Assessment Report Summary
November 2018

30 November 2018
Topics for discussion

► General IV&V overview
► Overall risk state and trending
► IV&V ratings summary
► Key indicators
► Status of key deficiency recommendations
► Overall performance
► Project complete date slippage
► Forecast milestone completion
► Late tasks
► Project schedule quality
► Open deficiencies and actions
► Performance improvement recommendations

► Supporting information
► Upcoming IV&V activities
► Summary of changes
► Open deficiencies
► Project milestones
► Project budget

Data contained in this MAR is as of 15 November 2018
General IV&V overview

► There are no open IV&V deficiencies.
  ► No additional facets evaluated
  ► No new deficiencies identified since the last report
  ► One process improvement recommendation identified since the last report
► The Program is within established schedule performance thresholds
  ► The schedule performance index (SPI) is 0.951
  ► 172 of 3,106 total tasks (5.54%) contained in the project schedule are late.
  ► 134 of 2,327 total tasks (5.76%) for the current period are late
► The Program is within established cost performance thresholds
  ► The cost performance index (CPI) is 1.000
  ► The Program is currently on budget based on provided budget and spending information
► The Program is behind schedule
  ► Schedule variance is currently (19,507.1). Based on 41 weeks, 11.8 full-time resources would need to be added to meet the original August 29, 2019 deadline
  ► The amount of time the project is behind schedule is increasing
Overall risk state and trending

Risk state of the MM Program (Phase I)

Program governance
Benefit realization and sustainability

Project management
Processes, controls, and predictability

Technical solution
Requirements development, quality and transition

Risk state with trending

Indicates that the area being assessed has critical issues that will result in significant risk to the project most likely resulting in either the inability to achieve the outcomes, inability to meet the projected schedule, or a significant cost over-run. Requires immediate action.

Indicates that the area being assessed has issues that need to be resolved; inefficiencies exist. Current process/method can be used with refinement.

Indicates that the area being assessed did not have significant issues to report. Continued monitoring should be performed.

Indicates that the area being assessed has incomplete information available for a conclusive finding or is not applicable.
Overall IV&V ratings summary

This chart shows a summary of the IV&V cube facet ratings (red, amber, green and gray), and open deficiencies.

Facet risk rating totals are as follows:
- Red (critical issues): 0
- Amber (issues): 1
- Green (no issues): 24
- Gray (not evaluated): 2
- Open deficiencies: 0

Conclusions:
- The MM Program Team is currently working to resolve the deficiencies identified by the IV&V Team.
## Key indicators

<table>
<thead>
<tr>
<th>Indicator</th>
<th>Value</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Is the project approach sound?</td>
<td>Yes</td>
<td>► The overall project approach is based on industry leading practices, methodologies and tools that have been used for other DHSMV projects.</td>
</tr>
</tbody>
</table>
| Is the project on time?                                | No    | ► The Program is within established schedule performance thresholds.  
► The schedule performance index (SPI) is 0.951.  
► 172 of 3,106 total tasks (5.54%) contained in the project schedule are late.  
► 134 of 2,327 total tasks (5.76%) for the current period are late. |
| Is the project on budget?                              | Yes   | ► The Program is within established cost performance thresholds.  
► The cost performance index (CPI) is 1.000.  
► The Program is currently on budget based on provided budget and spending information. |
| Is scope being managed so there is no scope creep?     | Yes   | ► The work being completed as part of the MM Program (Phase I) is within the scope of the project as defined in the Schedule IV-B Feasibility Study.                                                      |
| What are the project’s future risks?                   | OCM   | ► If the OCM plan is not fully developed, there is a risk of the user community not adopting and using the new system.                                                                                |
| Are the project’s risks increasing or decreasing?      | Increasing | ► The OCM plan lacks maturity and specificity to manage required OCM activities.                                                                                                        |
| Are there new or emerging technological solutions that will affect the project’s technology assumptions? | No    | ► New and emerging technologies were considered in the Feasibility Study.  
► None have an adverse effect on the project’s technological assumptions.                                                                 |

MMP1-IVV-203BS Oct Status v2.0 Final - 20181130
Status of key deficiency recommendations

Recommendation Status versus Priority

Overall Status of Recommendations

Recommendation Status by Deficiency

Recommendation Priority by Deficiency
Overall performance

- This chart shows the SPI and CPI plotted as points against the tolerance ranges set up for the project.
- **Summary:**
  - Schedule and cost performance are within established thresholds.
- **Conclusions:**
  - The Program is currently trending behind schedule.

- Green area indicates within tolerance of +/- 10% for both SPI and CPI.
- Amber area indicates review is required and corrective actions may be necessary.
- Red area indicates out-of-tolerance and corrective actions are necessary.

As of 12 November 2018:
SPI = 0.951
CPI = 1.000
This chart shows the cumulative planned value (PV) and earned value (EV) for the project.

**Summary:**
- Total EV is less than PV, indicating there is scheduled work that is not being completed as scheduled.
- The total amount of work not completed as scheduled is 19,507.1 hours.

**Conclusions:**
- The Program is trending behind schedule.

- Blue area indicates the cumulative PV as of the current reporting period.
- Grey area indicates the cumulative EV as of the current reporting period.

- PV is the work scheduled to be accomplished.
- EV is the value of the work actually performed.
Overall performance (continued)

- This chart shows the percent complete for duration and work for the project.

Summary:
- Duration and work complete has been consistent since the beginning of the project.
- The modification of the schedule due to CR 68 (Informatica) introduced a large number of long duration activities with little work, greatly impacting percent duration complete.
- The modification of the schedule due to CR 79 (detailed Informatica tasks) reduced the number of long duration activities.

Conclusions:
- None.

- Blue line is duration percent complete.
- Red line is work percent complete.
This chart shows the forecast slippage of the project complete milestone based on historical performance using the schedule performance index (SPI).

Summary:
- The Program is trending behind schedule.
- Due to changes being made to the MM Phase I Program Schedule, future milestones cannot be accurately forecasted.

Conclusions:
- The project is trending behind schedule.
This chart shows the projected completion dates for future milestones based on historical performance using the schedule performance index (SPI).

Summary:
- The Program is trending behind schedule.
- Due to changes currently being made to the MM Phase I Program Schedule, future milestones cannot be accurately forecasted.

Conclusions:
- The project is trending behind schedule.
Late tasks

Supporting information

- This chart shows the number of tasks that are late for each of the IV&V reports for the following:
  - Total tasks late.
  - Tasks that are open (task completion percentage is greater than 0% and less than 100%).
- A task is automatically designated as “late” if it is not complete and the project status date is later than the baseline finish date for the task.

Summary:
- Total normal tasks: 3,106
- Total tasks late: 172
- Total open tasks late: 134

Conclusions:
- The total number of tasks designated as late is 5.54% of the total number of tasks.
**Project schedule quality**

**Entire schedule: 11/01/2013 to 08/29/2019**

**Supporting information**

- This chart shows the quality of the project schedule within each of the following areas:
  - Overall quality with trending
  - Key indicators
  - Schedule parameters

**Summary:**
- **Overall quality:** 94.2

**Conclusions:**
- **Overall schedule quality is consistent and excellent**

<table>
<thead>
<tr>
<th>Date</th>
<th>Overall Quality – Entire Schedule</th>
</tr>
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<tbody>
<tr>
<td>12-Nov-18</td>
<td>94.2</td>
</tr>
<tr>
<td>17-Sep-18</td>
<td>94.3</td>
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<td>10-Sep-18</td>
<td>94.3</td>
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<th>Key Indicators</th>
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<td>Critical path</td>
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<tr>
<td>Task durations</td>
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<tr>
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<tr>
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<td>99.1</td>
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</tbody>
</table>

- Dynamic schedule – Task dependencies and constraints
- Critical path – Task dependencies
- Resource allocation – Resource assignments
- Task durations – Task durations other that 8 to 80 hours
- Baseline – Full baseline defined for all tasks
- On time tasks – Tasks that are not late
**Project schedule quality**

**Period:** 12/01/2018 to 02/28/2019

### Supporting information

- This chart shows the quality of the project schedule within each of the following areas:
  - Overall quality with trending
  - Key indicators
  - Schedule parameters

- **Summary:**
  - Overall quality: 94.2

- **Conclusions:**
  - Overall schedule quality is consistent and excellent

#### Key Indicators

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#### Schedule Parameters

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<tr>
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</tbody>
</table>

#### Dynamic schedule
- Task dependencies and constraints

#### Critical path
- Task dependencies

#### Resource allocation
- Resource assignments

#### Task durations
- Task durations other than 8 to 80 hours
- Baseline – Full baseline defined for all tasks
- On time tasks – Tasks that are not late
The DHSMV MM Program Team has satisfactorily addressed all deficiencies identified by the IV&V Team.
## Performance improvement recommendations

<table>
<thead>
<tr>
<th>Recommendation</th>
<th>Progress update / resolution</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>► Review the approved OCM approach and confirm staff roles and responsibilities.</td>
<td>► The OCM Core Team has reviewed the approved OCM approach. The OCM Core Team is awaiting approval on the roles and responsibilities.</td>
<td>Complete</td>
</tr>
</tbody>
</table>
| ► Develop the Consolidated Gap Analysis Summary, Implementation Readiness Checklists, and Executive Level Summaries as defined in Deliverable #21. | ► The OCM Team has reviewed the previously completed Consolidated Gap Analysis Summary and has started meeting with Product Owners to update the respective plans.  
► The OCM Core Team is in the process of developing the Implementation Readiness Checklists.  
► The OCM Core Team is reporting on the Executive Level Summaries and submitting reports on a weekly basis. | In progress     |
| ► Resume periodic updates by the combined OCM Team to the Consolidated Gap Analysis Summary. | ► Meetings are being held with OMM, Product Owners, and business areas to identify changes and make updates to the Consolidated Gap Analysis. Additionally, LDO is addressing issues relevant to training.  
► Once complete, schedules for periodic reviews of the Consolidated Gap Analysis will be established. | In progress     |
### Performance improvement recommendations continued

<table>
<thead>
<tr>
<th>Recommendation</th>
<th>Progress update / resolution</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>► Develop and periodically update the Implementation Readiness Checklists and Executive Level Summaries to support the OCM activities.</td>
<td>► The OCM Core Team is developing Implementation Readiness Checklists. Once completed, periodic reviews will be established to support OCM activities.</td>
<td>In progress</td>
</tr>
</tbody>
</table>
| ► Develop and incorporate detailed and sequenced tasks with dependencies and resources in the MM Phase I Program Schedule for all OCM activities in accordance with approved methodology. | ► The OCM Core Team developed the OCM Plan and associated milestones.  
► The OCM Core Team submitted a chance request to incorporate milestones into the MM Phase I Program Schedule. | In progress |
Supporting information

► Upcoming IV&V activities
► Summary of changes
► Open deficiencies
► Project milestones
► Project budget
Upcoming IV&V activities

- Participate in IV&V and Program meetings
- Review draft and final MM Program materials provided to the IV&V Team
- Conduct interviews as required
- Schedule of immediate IV&V deliverables is as follows:

<table>
<thead>
<tr>
<th>Deliverable</th>
<th>Planned draft</th>
<th>Planned final</th>
<th>Actual final</th>
<th>Comment</th>
</tr>
</thead>
<tbody>
<tr>
<td>MAR – Aug 2018 (IVV-302BQ)</td>
<td>09/17/2018</td>
<td>10/02/2018</td>
<td>09/29/2018</td>
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<tr>
<td>MAR – Sep 2018 (IVV-302BR)</td>
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<td>11/02/2018</td>
<td>10/30/2018</td>
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<td>MAR – Nov 2018 (IVV-302BT)</td>
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<td>MAR – Jan 2019 (IVV-302BV)</td>
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<tr>
<td>MAR – Feb 2018 (IVV-302BW)</td>
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<td>07/30/2019</td>
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<td>Future task</td>
</tr>
</tbody>
</table>
## Summary of changes

### Deficiencies addressed
- There are no open IV&V deficiencies.

### New process improvement
- No new process improvements identified since the last report.

### New deficiencies
- No new deficiencies identified since the last report.

### Risk ratings
- No risk rating changes since the last report.

### Maturity ratings
- No maturity rating changes since the last report.

### Interviews conducted
- Two interviews conducted since the last report

### Artifacts received
- Numerous artifacts received.

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**Supporting information**

<table>
<thead>
<tr>
<th>Item</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deficiencies addressed</td>
<td>There are no open IV&amp;V deficiencies.</td>
</tr>
<tr>
<td>New process improvement</td>
<td>No new process improvements identified since the last report.</td>
</tr>
<tr>
<td>New deficiencies</td>
<td>No new deficiencies identified since the last report.</td>
</tr>
<tr>
<td>Risk ratings</td>
<td>No risk rating changes since the last report.</td>
</tr>
<tr>
<td>Maturity ratings</td>
<td>No maturity rating changes since the last report.</td>
</tr>
<tr>
<td>Interviews conducted</td>
<td>Two interviews conducted since the last report</td>
</tr>
<tr>
<td>Artifacts received</td>
<td>Numerous artifacts received.</td>
</tr>
</tbody>
</table>
Open deficiencies

The DHSMV MM Program Team has satisfactorily addressed all deficiencies identified by the IV&V Team.

<table>
<thead>
<tr>
<th>Areas and implications</th>
<th>Recommendations</th>
<th>Actions taken</th>
</tr>
</thead>
<tbody>
<tr>
<td>None</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Supporting information
<table>
<thead>
<tr>
<th>Project milestones</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1.</strong> Items highlighted are either currently late or projected to be late.</td>
</tr>
<tr>
<td><strong>2.</strong> Original – Original contract completion date.</td>
</tr>
<tr>
<td><strong>3.</strong> Scheduled – Scheduled completion date based on the latest schedule baseline.</td>
</tr>
<tr>
<td><strong>4.</strong> Planned – Planned completion date (should be the same as scheduled).</td>
</tr>
<tr>
<td><strong>5.</strong> Forecast – Based on ES calculations and the current SPI.</td>
</tr>
<tr>
<td><strong>6.</strong> Actual – The actual completion date</td>
</tr>
</tbody>
</table>

*Due to changes currently being made to the MM Phase I Program Schedule, future milestones cannot be accurately forecasted.*

---

MMP1-IVV-203BS Oct Status v2.0 Final - 20181130
Total project budget versus actual expenditures

- **Total budget**
- **Total actual**
- **Cumulative total budget**
- **Cumulative total actual**
Total DHSMV staff budget versus actual expenditures

- Total DHSMV staff - budget
- Total DHSMV staff - actual
- Cumulative total DHSMV staff - budget
- Cumulative total DHSMV staff - actual
Project budget
Expense funding

Total expense budget versus actual expenditures

- Prior
- Jul-15
- Aug-15
- Sep-15
- Oct-15
- Nov-15
- Dec-15
- Jan-16
- Feb-16
- Mar-16
- Apr-16
- May-16
- Jun-16
- Jul-16
- Aug-16
- Sep-16
- Oct-16
- Nov-16
- Dec-16
- Jan-17
- Feb-17
- Mar-17
- Apr-17
- May-17
- Jun-17
- Jul-17
- Aug-17
- Sep-17
- Oct-17
- Nov-17
- Dec-17
- Jan-18
- Feb-18
- Mar-18
- Apr-18
- May-18
- Jun-18
- Jul-18
- Aug-18
- Oct-18

Thousands

- $0
- $200
- $400
- $600
- $800
- $1,000
- $1,200
- $1,400

Total expense - budget
Total expense - actual
Cumulative total expense - budget
Cumulative total expense - actual
Project budget
OCO funding

Total OCO budget versus actual expenditures

Thousands

Prior
Jul-15
Aug-15
Sep-15
Oct-15
Nov-15
Dec-15
Jan-16
Feb-16
Mar-16
Apr-16
May-16
Jun-16
Jul-16
Aug-16
Sep-16
Oct-16
Nov-16
Dec-16
Jan-17
Feb-17
Mar-17
Apr-17
May-17
Jun-17
Jul-17
Aug-17
Sep-17
Oct-17
Nov-17
Dec-17
Jan-18
Feb-18
Mar-18
Apr-18
May-18
Jun-18
Jul-18
Aug-18
Oct-18

$0
$10
$20
$30
$40
$50
$60
$70
$80
$90

Total OCO - budget
Total OCO - actual
Cumulative total OCO - budget
Cumulative total OCO - actual
Project budget
Other items funding

Total other items budget versus actual expenditures

- Total other items - budget
- Total other items - actual
- Cumulative total other items - budget
- Cumulative total other items - actual
Project budget
IV&V services funding

Supporting information

Total IV&V services budget versus actual expenditures

Thousands

Prior
Jul-15
Aug-15
Sep-15
Oct-15
Nov-15
Dec-15
Jan-16
Feb-16
Mar-16
Apr-16
May-16
Jun-16
Jul-16
Aug-16
Sep-16
Oct-16
Nov-16
Dec-16
Jan-17
Feb-17
Mar-17
Apr-17
May-17
Jun-17
Jul-17
Aug-17
Sep-17
Oct-17
Nov-17
Dec-17
Jan-18
Feb-18
Mar-18
Apr-18
May-18
Jun-18
Jul-18
Aug-18
Oct-18

Total IV&V services - budget
Cumulative total IV&V services - budget
Total IV&V services - actual
Cumulative total IV&V services - actual

Total IV&V services budget versus actual expenditures
Project budget
Budget and actual distribution

Supporting information

Budget distribution
- DHSMV staff: $0, 0%
- Contracted staff: $2,057,026, 8%
- OCO: $89,545, 0%
- Other items: $62,101, 0%
- IV&V: $2,057,026, 8%

Actual distribution
- DHSMV staff: $0, 0%
- Contracted staff: $23,816,978, 88%
- OCO: $84,875, 0%
- Other items: $62,101, 0%
- IV&V: $2,057,026, 8%
About Ernst & Young

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<table>
<thead>
<tr>
<th>Item No.</th>
<th>Add Date</th>
<th>Function Area</th>
<th>Requested Functionality</th>
<th>Decision Needed By Date</th>
<th>Impact</th>
<th>Recommendation/Advisory Board (AB) Comments</th>
<th>Bureau Chief Recommendation/Approval by Name(s)</th>
<th>All Status</th>
<th>All Date</th>
<th>Executive Steering Committee (ESC) Comments</th>
<th>ESC Status</th>
<th>ESC Close Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>DL45</td>
<td>11/01/18</td>
<td>Driver License Issuance</td>
<td>Some concerns have been raised about using the data in stage for external testing. Currently, only the SSN is masked and the TDM team is working towards masking email address for the Sandbox environment. Is there concern about additional customer data? If so, what additional data should we mask? Note: All external testers currently have an MOU with the department.</td>
<td>1/1/2019</td>
<td>Delaying decision may impact schedule.</td>
<td>Require additional information</td>
<td>11/09/2018 Update</td>
<td>Robert Kynoch suggested a further discussion based on the current MOU with external testers and the department.</td>
<td>Require additional information</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DL46</td>
<td>11/09/18</td>
<td>AAMVA Checks</td>
<td>Previously, the ESC reviewed and approved when each system would perform AAMVA checks for PDPS and CDLIS. During refinement, the PO requested that some of the checks be reviewed.</td>
<td>11/15/2018</td>
<td>Changes could impact checks performed on MyDMV Portal.</td>
<td>Require additional information</td>
<td>11/15/2018 Update</td>
<td>The ESC requested stats for average down time and affected customers.</td>
<td>Require additional information</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>DL47</td>
<td>11/09/18</td>
<td>Cashiering</td>
<td>The team previously missed requirements regarding how cashiering and printing would work to accommodate third party cashiering and requested functionality from existing sessions. To close the gap, the team needs a decision on how and when we will allow printing to be completed to satisfy the business need and the requested functionality. Which of the following options should the team proceed with: 1. Card printing will not be allowed until the batch is cashiered. 2. Allow submittal of cards for 3rd party cashiering TC offices, but do not allow the transaction to be voided unless the card is marked for destruction (WFD).</td>
<td>11/15/2018</td>
<td>Delaying decision may impact schedule. Option selected will determine the effort and schedule impact.</td>
<td>Require additional information</td>
<td>11/15/2018 Update</td>
<td>The ESC recommends that we move forward with Option 2, under the condition that we meet with Ed Bignal and confirm that he does not see a potential for Fraud. Close item after confirmation.</td>
<td>Update</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FN2</td>
<td>08/14/17</td>
<td>FR</td>
<td>The FR team is looking for a decision as to whether we should roll out the insurance companies XML onboarding as a “Big Bang” approach or a “Staggered” approach. We have more than 500 insurance companies that need to be moved to the new system. They will have more than a year for structured testing and preparing for the conversion, as FR development is complete in January 2018. We groomed our requirements to go with the “Big Bang” approach.</td>
<td>6/30/2018</td>
<td>If the “Big Bang” solution the team developed requirements for does not happen, additional hours unaccounted for will need to be considered to keep the old and new systems running parallel before we go live. After discussion with the team, we determined that there are 3 options available: Option 1: Big Bang Approach - This is the way the team groomed the requirements. Option 2: Phased roll-out - Old and new FR systems run concurrently (2 different letters and rules are sent to customers) - Vendors/companies roll out over X amount of time (Drop dead date TBD) - When all vendors/companies have rolled out, the old FR system is retired if required</td>
<td>Require additional information</td>
<td>08/17/2018 Update</td>
<td>ESC would like to postpone making a decision until we can finish development of XML and get 4-6 companies structural testing and see how many issues they are having. Hopefully will have an answer by the next ESC meeting.</td>
<td>Update</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FN2</td>
<td>08/24/17</td>
<td>FR</td>
<td>The FR team is looking for a decision as to whether we should roll out the insurance companies XML onboarding as a “Big Bang” approach or a “Staggered” approach. We have more than 500 insurance companies that need to be moved to the new system. They will have more than a year for structured testing and preparing for the conversion, as FR development is complete in January 2018. We groomed our requirements to go with the “Big Bang” approach.</td>
<td>6/30/2018</td>
<td>If the “Big Bang” solution the team developed requirements for does not happen, additional hours unaccounted for will need to be considered to keep the old and new systems running parallel before we go live. After discussion with the team, we determined that there are 3 options available: Option 1: Big Bang Approach - This is the way the team groomed the requirements. Option 2: Phased roll-out - Old and new FR systems run concurrently (2 different letters and rules are sent to customers) - Vendors/companies roll out over X amount of time (Drop dead date TBD) - When all vendors/companies have rolled out, the old FR system is retired if required</td>
<td>Require additional information</td>
<td>08/17/2018 Update</td>
<td>ESC would like to postpone making a decision until we can finish development of XML and get 4-6 companies structural testing and see how many issues they are having. Hopefully will have an answer by the next ESC meeting.</td>
<td>Update</td>
<td></td>
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<tr>
<td>No.</td>
<td>Date</td>
<td>PR</td>
<td>Time</td>
<td>Description</td>
<td></td>
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</tr>
<tr>
<td>FMS2</td>
<td>08/14/17</td>
<td>PR</td>
<td>&quot; &quot;</td>
<td>&quot; &quot;</td>
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<tr>
<td>FMS5</td>
<td>10/30/18</td>
<td>PR</td>
<td>&quot; &quot;</td>
<td>Currently, we have a Phase I requirement to change the Insurance Company Code from numeric to alphanumeric and the team is requesting it be deferred to Phase 2. The team requests that it is considered sometime later in the modernization project as this will impact 6-7 production systems when then change is made. 10/30/2018 This would require a WMAF for the production systems (JOFL, FINIS, RS, DL, check My DMV Portal, VO, David and VR), and a CR for the FR team. The FR team will continue to manually manipulate the code until there is a fix.</td>
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<td></td>
<td></td>
<td></td>
<td>Require additional information</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>07/09/18</td>
<td></td>
<td></td>
<td>Update Total Insurance Companies - 337 Signed Up Companies - 217 Not Signed Up Companies - 50 Companies that do not report to FL - 70</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td></td>
<td>07/10/18</td>
<td></td>
<td></td>
<td>Update The follow-up structural testing conference call with the insurance companies is scheduled for July 31, 2018, from 1:30 – 3 p.m.</td>
<td></td>
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<td></td>
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<td></td>
<td>The business is sending out another email communication this month to the insurance companies that have not responded since the first letter went out in January 2018.</td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>07/19/2018</td>
<td></td>
<td></td>
<td>Update Scott Tomaszewski will present the XML update after today. We will leave this item open until various insurance companies complete structural testing per the ESC meeting on July 19. The “Big Bang” approach was agreed upon.</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>11/30/18</td>
<td></td>
<td></td>
<td>Currently, we have a Phase I requirement to change the Insurance Company Code from numeric to alphanumeric and the team is requesting it be deferred to Phase 2. The team requests that it is considered sometime later in the modernization project as this will impact 6-7 production systems when then change is made. 12/30/2018 This would require a WMAF for the production systems (JOFL, FINIS, RS, DL, check My DMV Portal, VO, David and VR), and a CR for the FR team. The FR team will continue to manually manipulate the code until there is a fix.</td>
<td></td>
<td></td>
<td></td>
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<td></td>
<td></td>
</tr>
</tbody>
</table>
Motorist Modernization – Phase I
State of the State

December 2018
**Team Profile**

- # User Stories: 925
- # Developers: 12 [3 FTEs; 8/1 Cont.]
- # Testers: 6 FTEs (3 on UAT)

**Testing Summary**

- # UAT Test Scenarios: 62
- # Scenarios Started: 31
- # Scenarios Completed: 0
- # Open Bugs by:
  - Sprint Critical: 4
  - Sprint High: 27
  - Sprint Medium: 20
  - UAT Critical: 7
  - UAT High: 21
  - UAT Medium: 13

**Functional Areas and Effort Remaining**

<table>
<thead>
<tr>
<th>Area</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MILESTONES J</td>
<td>1,401</td>
</tr>
<tr>
<td>TECHNICAL DEBT</td>
<td>158</td>
</tr>
<tr>
<td>CHANGE REQUESTS (Prior to 10/25)</td>
<td></td>
</tr>
<tr>
<td>- Pending Refinement</td>
<td>336</td>
</tr>
<tr>
<td>- In Development</td>
<td>689</td>
</tr>
<tr>
<td>CHANGE REQUESTS (From 10/25)</td>
<td></td>
</tr>
<tr>
<td>- Pending Refinement (300 hours of Dev)</td>
<td>685</td>
</tr>
<tr>
<td>- Pending Testing</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>3,269</td>
</tr>
</tbody>
</table>

**Key Dependencies / Assumptions**

- Requirement questions resolved
- Specification from US DOJ
- Purge NOT in scope for DL Issuance P1
- UAT Dependencies
  - Migrate remaining apps (issue open)
  - Successful 2-way sync
  - Data seed issues resolved

**Key Risks and Issues**

- Risk 92 – Requirement Updates
- Risk 93 – Sanction Clearance Rules
- Issue 39 – Short 2 FTE Developers
- Issue 59 – Batch Vendors
- Issue 95 – Passport Service
- Issue 108 - Stage Performance
DL Issuance Team Summary

**Pending Change Request Areas of Investigation**

<table>
<thead>
<tr>
<th>Area</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved WRAPs (see list that is still in review)</td>
<td>TBD</td>
</tr>
<tr>
<td>Global Admin Changes submitted by PO</td>
<td>36</td>
</tr>
<tr>
<td>Interpol Service</td>
<td>TBD</td>
</tr>
<tr>
<td>Sanction Clearance</td>
<td>TBD</td>
</tr>
<tr>
<td>Change to Sanction List</td>
<td>9</td>
</tr>
<tr>
<td>Ask About Court Requirements</td>
<td>14</td>
</tr>
<tr>
<td>Don’t require Scanned Doc on Smarty Street Change</td>
<td>14</td>
</tr>
<tr>
<td>Combine MC Skills &amp; Rules</td>
<td>TBD</td>
</tr>
<tr>
<td>Updates to Letters</td>
<td>TBD</td>
</tr>
</tbody>
</table>

These PENDING CHANGE REQUEST areas are unknown efforts or are awaiting effort confirmation.

As such, they have **not** been accounted for in the CURRENT FORECAST date

Current Forecast (including CRs approved thru. 12/5):

- Development – 1/31/2019
- Test - 2/28/2019
MM/FR Teams Summary

Team Profile
# User Stories: 611
# Developers: 8
[4 FTEs; 4 Cont.]
# Testers: 4 FTEs

Testing Summary
# UAT Test Scenarios: 30
# Scenarios Started: 12
# Scenarios Completed: 0
# Open Bugs by
Sprint Critical: 1
Sprint High: 6
Sprint Medium: 26
UAT Critical: 2
UAT High: 7
UAT Medium: 37

Functional Areas and Effort Remaining

<table>
<thead>
<tr>
<th>Area</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MILESTONES I &amp; J (FR Letters / Reports, MM Letters dependent on CP, DL Renewal Queue)</td>
<td>739</td>
</tr>
<tr>
<td>TECHNICAL DEBT</td>
<td>42</td>
</tr>
<tr>
<td>CHANGE REQUESTS (Prior to 10/25)</td>
<td></td>
</tr>
<tr>
<td>CR149 - Refactor re-fee amount for FR PIP fee logic</td>
<td>12.5</td>
</tr>
<tr>
<td>CR148 - Update UI for Field User Access</td>
<td>336</td>
</tr>
<tr>
<td>CR146 - Update FR Sanction Creation (bug)</td>
<td>44</td>
</tr>
<tr>
<td>CHANGE REQUESTS (From 10/25)</td>
<td></td>
</tr>
<tr>
<td>- Pending Development</td>
<td>268.5</td>
</tr>
<tr>
<td>- Pending Testing</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>1,442</td>
</tr>
</tbody>
</table>

Key Dependencies / Assumptions
- Enterprise core code stability
- Latest version of Planet Press software deployed to resources to continue quick turnaround on letters
- Data Warehouse assistance on FR reports.

Key Risks and Issues
- Issue 13 - Improving quality of Requirements
- Issue 15 – Timely completion of structural testing
- Pending letter changes
MM/FR Team Summary

Pending Change Request Areas of Investigation

<table>
<thead>
<tr>
<th>Area</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved WRAPs (see list that is still in review)</td>
<td>TBD</td>
</tr>
<tr>
<td>MM/FR Processing Letter Review Changes</td>
<td>TBD</td>
</tr>
<tr>
<td>Changes for Confidential - end of March 2019 (Tech Debt)</td>
<td>TBD</td>
</tr>
<tr>
<td>Enhancement on on Renewal Express Renewal queue – If approved.</td>
<td>TBD</td>
</tr>
<tr>
<td>Hit List Modifications (Tech Debt)</td>
<td>TBD</td>
</tr>
<tr>
<td>UI and backend service change to FR3 Sanction Judgment to accommodate search by customer number for businesses</td>
<td>54</td>
</tr>
</tbody>
</table>

These PENDING CHANGE REQUEST areas are unknown efforts or are awaiting effort confirmation.

As such, they have **not** been accounted for in the CURRENT FORECAST date

Current Forecast (including CRs approved thru. 12/5):

Development – 2/13/2019
Test - 3/1/2019
MyDMV Portal Team Summary

**Team Profile**

# User Stories: 729  
# Developers: 2 [1 FTE; 1 Cont.]  
# Testers: 5.5 FTEs (2 on UAT)

**Testing Summary**

# UAT Test Scenarios: 66  
# Scenarios Started: 14  
# Scenarios Completed: 6  
# Open Bugs by:

<table>
<thead>
<tr>
<th>Category</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sprint Critical</td>
<td>0</td>
</tr>
<tr>
<td>Sprint High</td>
<td>5</td>
</tr>
<tr>
<td>Sprint Medium</td>
<td>10</td>
</tr>
<tr>
<td>UAT Critical</td>
<td>3</td>
</tr>
<tr>
<td>UAT High</td>
<td>0</td>
</tr>
<tr>
<td>UAT Medium</td>
<td>8</td>
</tr>
</tbody>
</table>

**Functional Areas and Effort Remaining**

<table>
<thead>
<tr>
<th>Area</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MILESTONE</td>
<td></td>
</tr>
<tr>
<td>- BAR (21)</td>
<td>149</td>
</tr>
<tr>
<td>- Ins. (1), Non-Ownership (2)</td>
<td>Testing</td>
</tr>
<tr>
<td>- Print Cert (2); Sanctions (1)</td>
<td>1</td>
</tr>
<tr>
<td>- Trans. Update (7); Military</td>
<td>80</td>
</tr>
<tr>
<td>TECHNICAL DEBT</td>
<td>Pending</td>
</tr>
<tr>
<td>CHANGE REQUESTS (Prior to 10/25)</td>
<td></td>
</tr>
<tr>
<td>- In Development</td>
<td>130</td>
</tr>
<tr>
<td>- In Testing</td>
<td>99</td>
</tr>
<tr>
<td>CHANGE REQUESTS (From 10/25)</td>
<td></td>
</tr>
<tr>
<td>- Pending Development</td>
<td>22</td>
</tr>
<tr>
<td>Total</td>
<td>481</td>
</tr>
</tbody>
</table>

**Key Dependencies & Assumptions**

- FR/Non Sanctions Requirements Finalized
- ORION development assistance (DL and MM application)

**Key Risks and Issues**

- Issue 12 – External Dependencies - Sanctions
- Issue 13 – Reduction in Development Capacity
- Issue 16 – Developer’s ORION Experience
- Issue 17 – BAR Development
Pending Change Request Areas of Investigation

<table>
<thead>
<tr>
<th>Area</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved WRAPs (see list that is still in review)</td>
<td>TBD</td>
</tr>
<tr>
<td>Sanctions Changes</td>
<td>TBD</td>
</tr>
<tr>
<td>Changes from Focus Group review</td>
<td>TBD</td>
</tr>
<tr>
<td>Zip +4 Update --- No Address Change</td>
<td>TBD</td>
</tr>
<tr>
<td>CDL Medical Indefinite</td>
<td>21</td>
</tr>
<tr>
<td>Hitlist (Technical Debt)</td>
<td>TBD</td>
</tr>
</tbody>
</table>

These PENDING CHANGE REQUEST areas are unknown efforts or are awaiting effort confirmation.

As such, they have **not** been accounted for in the CURRENT FORECAST date.

Current Forecast

(including CRs approved thru. 12/5):

Development – 12/31/2018
Test - 12/31/2018
CDLIS/CP Team Summary

Team Profile
# User Stories: 469
# Developers: 4
[3 FTEs; 1 Cont.]
# Testers: 4 FTEs

Testing Summary
# UAT Test Scenarios: 65
# Scenarios Started: 1
# Scenarios Completed: 0
# Open Bugs by
Sprint Critical: 0
Sprint High: 0
Sprint Medium: 0
UAT Critical: 3
UAT High: 3
UAT Medium: 0

Functional Areas and Effort Remaining

<table>
<thead>
<tr>
<th>Area</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MILESTONE</td>
<td>Complete</td>
</tr>
<tr>
<td>TECHNICAL DEBT</td>
<td>Complete</td>
</tr>
<tr>
<td>CHANGE REQUESTS (Prior to 12/5)</td>
<td></td>
</tr>
<tr>
<td>- Pending Development</td>
<td>0</td>
</tr>
<tr>
<td>- In Development</td>
<td>0</td>
</tr>
<tr>
<td>- In Testing</td>
<td>4 – Ready to Test</td>
</tr>
<tr>
<td>CHANGE REQUESTS (PENDING)</td>
<td></td>
</tr>
<tr>
<td>- Pending Development</td>
<td>43 (hrs)</td>
</tr>
<tr>
<td>- Pending Testing</td>
<td>30 (hrs)</td>
</tr>
<tr>
<td>Total</td>
<td>73</td>
</tr>
</tbody>
</table>

Key Dependencies & Assumptions
- CDLIS bugs (Developer on leave)
- Staff for processing AAMVA files
- Novitex (Letters)
- MM (indirectly for verifications)

Key Risks and Issues
- New Issue – CDLIS Developer – extended leave
- Structural Testing – Revision End Date
CDLIS/CP Team Summary

Pending Change Request Areas of Investigation

<table>
<thead>
<tr>
<th>Area</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved WRAPs (see list that is still in review)</td>
<td>TBD</td>
</tr>
<tr>
<td>Citation Processing Letter Review Changes</td>
<td>TBD</td>
</tr>
<tr>
<td>Structural Testing</td>
<td>TBD</td>
</tr>
<tr>
<td>Create New AKA table to store additional data</td>
<td>60</td>
</tr>
<tr>
<td>Create New Fee Code for Child Support Suspension Fee</td>
<td>TBD</td>
</tr>
<tr>
<td>FR15116 - Violation of Restriction Sanction Process</td>
<td>TBD</td>
</tr>
</tbody>
</table>

These PENDING CHANGE REQUEST areas are unknown efforts or are awaiting effort confirmation. As such, they have **not** been accounted for in the CURRENT FORECAST date.

Current Forecast (including CRs approved thru. 12/5):

- Development – 12/28/2018
- Test - 1/18/2019
Renewal Notification Team Summary

Team Profile
# User Stories: 344
# Developers: 1 FTE
# Testers: 3.5 FTEs
(1 on UAT)

Testing Summary
# UAT Test Scenarios: 17
# Scenarios Started: 6
# Scenarios Completed: 10
# Open Bugs by

- Sprint Critical: 0
- Sprint High: 0
- Sprint Medium: 7
- UAT Critical: 1
- UAT High: 0
- UAT Medium: 4

Functional Areas and Effort Remaining

<table>
<thead>
<tr>
<th>Area</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>MILESTONE</td>
<td>Complete</td>
</tr>
<tr>
<td>TECHNICAL DEBT</td>
<td>Complete</td>
</tr>
<tr>
<td>CHANGE REQUESTS (Prior to 12/5)</td>
<td></td>
</tr>
<tr>
<td>- Pending Development</td>
<td>0</td>
</tr>
<tr>
<td>- In Development</td>
<td>0</td>
</tr>
<tr>
<td>- In Testing</td>
<td>0</td>
</tr>
<tr>
<td>CHANGE REQUESTS (PENDING)</td>
<td></td>
</tr>
<tr>
<td>- Pending (County Time, DL Notices, Legislative change for Voluntary Contributions, Vehicle Class Code calc.)</td>
<td>105 (hrs) 38 (hrs)</td>
</tr>
<tr>
<td>Total</td>
<td>TBD</td>
</tr>
</tbody>
</table>

Key Risks and Issues
- DL Renewal Notice Changes
- FTE Developer – extended leave

Key Dependencies & Assumptions
- Continued transition to Operations for MVRN support and WRAPS
Renewal Notification Team Summary

Pending Change Request Areas of Investigation

<table>
<thead>
<tr>
<th>Area</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>Approved WRAPs (see list that is still in review)</td>
<td>TBD</td>
</tr>
<tr>
<td>Message for Discontinued Plates - Legislative Change</td>
<td>8</td>
</tr>
<tr>
<td>DL Renewal Notice Displaying FR-Deleted</td>
<td>6</td>
</tr>
</tbody>
</table>

These PENDING CHANGE REQUEST areas are unknown efforts or are awaiting effort confirmation.

As such, they have **not** been accounted for in the CURRENT FORECAST date.

Current Forecast (including CRs approved thru. 12/5):

- Development – /2018
- Test - 2/12/2019
Motorist Modernization Financials

December 11, 2018
## Motorist Modernization Phase I Financial Review

### Phase I LBR Requests – Total Project

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Total Request</th>
<th>Contracted Services</th>
<th>IV&amp;V Services</th>
<th>Expense (Software, Travel, etc.)</th>
<th>OCO</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014-2015</td>
<td>$2,500,000 *</td>
<td>$1,514,762</td>
<td>$619,186</td>
<td>$61,478</td>
<td>$-</td>
</tr>
<tr>
<td>2015-2016</td>
<td>$6,362,609</td>
<td>$5,468,933</td>
<td>$479,280</td>
<td>$382,501</td>
<td>$31,895</td>
</tr>
<tr>
<td>2017-2018</td>
<td>$9,857,775</td>
<td>$8,506,720</td>
<td>$479,280</td>
<td>$865,000</td>
<td>$6,775</td>
</tr>
<tr>
<td>2018-2019</td>
<td>$7,536,000</td>
<td>$6,976,720</td>
<td>$479,280</td>
<td>$80,000</td>
<td>$-</td>
</tr>
<tr>
<td>2019-2020</td>
<td>$1,823,620</td>
<td>$1,803,620</td>
<td>$20,000</td>
<td>$-</td>
<td></td>
</tr>
<tr>
<td>Total</td>
<td>$36,829,355</td>
<td>$32,178,267</td>
<td>$2,536,306</td>
<td>$1,745,667</td>
<td>$64,541</td>
</tr>
</tbody>
</table>
Motorist Modernization Phase I Financial Review

Budget and Actuals: Current Fiscal Year through November 30, 2018

Budget: $7,536,000

- Contracted Services: $6,976,720
- IV&V Services: $479,280
- Expense (Software, Travel): $80,000

Actuals: $3,418,116

- Contracted Services: $3.21M
- IV&V Services: $280K
- Expense (Software, Travel): $80K

Remaining: $199K
### Budget and Actuals: Overview

<table>
<thead>
<tr>
<th>Description</th>
<th>Budget Total</th>
<th>Actuals to Date</th>
<th>Variance (Budget to Actual)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fiscal Year 2018-2019 Total Funding</td>
<td>$7,536,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fiscal Year to Date</td>
<td>$3,418,036</td>
<td>$3,418,116</td>
<td>0.00%</td>
</tr>
<tr>
<td>Month to Date (November 2018)</td>
<td>$709,273</td>
<td>$709,273</td>
<td>0.00%</td>
</tr>
<tr>
<td>Remaining Funds</td>
<td>$4,117,885</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Motorist Modernization Phase II Financial Review

### Phase II LBR Requests – Total Project

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Total Request</th>
<th>Contracted Services</th>
<th>IV&amp;V Services</th>
<th>Expense (Software, Travel, etc.)</th>
<th>OCO</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017-2018</td>
<td>$4,132,180</td>
<td>$3,575,240</td>
<td>$357,190</td>
<td>$179,850</td>
<td>$19,900</td>
</tr>
<tr>
<td>2018-2019</td>
<td>$5,037,000</td>
<td>$4,379,200</td>
<td>$500,000</td>
<td>$150,000</td>
<td>$7,800</td>
</tr>
<tr>
<td>2019-2020</td>
<td>$8,426,200</td>
<td>$7,239,200</td>
<td>$500,000</td>
<td>$670,000</td>
<td>$17,000</td>
</tr>
<tr>
<td>2020-2021</td>
<td>$8,219,700</td>
<td>$7,239,200</td>
<td>$500,000</td>
<td>$476,500</td>
<td>$4,000</td>
</tr>
<tr>
<td>2021-2022</td>
<td>$6,907,700</td>
<td>$5,939,200</td>
<td>$500,000</td>
<td>$464,500</td>
<td>$4,000</td>
</tr>
<tr>
<td>2022-2023</td>
<td>$3,806,700</td>
<td>$2,871,200</td>
<td>$500,000</td>
<td>$431,500</td>
<td>$4,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$36,529,480</strong></td>
<td><strong>$31,243,240</strong></td>
<td><strong>$2,857,190</strong></td>
<td><strong>$2,372,350</strong></td>
<td><strong>$56,700</strong></td>
</tr>
</tbody>
</table>
Motorist Modernization Phase II Financial Review

Budget and Actuals: Current Fiscal Year through November 30, 2018

BUDGET: $5,037,000

ACTUALS: $1,913,647

- Contracted Services: $1.73M
- IV&V Services: $176K
- Expense (Software, Travel): $152K
- OCO: $21K

Remaining: 0%
## Budget and Actuals: Overview

<table>
<thead>
<tr>
<th>Description</th>
<th>Budget Total</th>
<th>Actuals to Date</th>
<th>Variance (Budget to Actual)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fiscal Year 2018-2019 Total Funding</td>
<td>$5,037,000</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fiscal Year to Date</td>
<td>$1,913,670</td>
<td>$1,913,647</td>
<td>0.00%</td>
</tr>
<tr>
<td>Month to Date (November 2018)</td>
<td>$642,850</td>
<td>$642,850</td>
<td>0.00%</td>
</tr>
<tr>
<td>Remaining Funds</td>
<td>$3,123,353</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
Questions?
<table>
<thead>
<tr>
<th>CR ID</th>
<th>Project Team</th>
<th>CR Title</th>
<th>Brief Description</th>
<th>Impact to System Operation</th>
<th>Total Effort by Hours</th>
<th>Decision</th>
</tr>
</thead>
</table>
| PMCR-543 | DL            | Change to Sanction Clearance | It was noted during testing that rules prevent a field user from EVER clearing the following sanctions:  
• Sanction Code is 9 - DUI MANS LAUGHTER/DUI/DUBAL/VEH HOM  
• Sanction Code is 10 - M'SLAUGHTER/DUI/DUBAL/DUI M'SLAUGHTER  
• Sanction Code is 11 - DRIVING UNDER THE INFLUENCE  
• Sanction Code is 12 - DRV/ACT PHY CTL-NARC, BARB, STIM  
• Sanction Code is 13 - DUI/ACT PHY CTL-NARC, BARB, STIM  
• Sanction Code is 20 - VEHICULAR HOMICIDE  
• Sanction Code is 23 - DUI - SERIOUS BODILY INJURY  
• Sanction Code is 24 - DUI-PROPERTY DAMAGE/PERSONAL INJ  
• Sanction Code is 41 - MANS LAUGHTER  
• Sanction Code is 42 - DUI MANS LAUGHTER  
• Sanction Code is 43 - 4 OR MORE DUIS-NO HARSHIP LICENSE  
This CR will mark the above sanctions as auto-cleared if PAST the expiration date of the sanction AND will allow an Examiner to clear ALL others prior to the expiration date.  | Need More Info (hours)   |  |  |
| TBD    | MM            | Enhancement to DL Renewal Express Screen | Enhancements are requested from what the SMEs provided in requirements and coded against, to what the actual targeted workforce will be doing post go live.  | Defer to Business                        |  | Need More Info (approach) |
| PMCR-343 | MyDMV        | CDL Medical Indefinite | Modify Dashboard to show on the Driver License Tab CDL Medical Waiver data fields when applicable and show “Indefinite” for the medical waiver expiration date when there’s a CDL Medical restriction code of 6 on the record.  |  | 23.00 |  |
| PMCR-528 | MyDMV        | Change to Address Validation | Change to common service:  
Exclude street updates (Circle to Cir, Lane to Ln, etc.) from being recognized as an “Address Change” when it is standardized in the common address service.  
Workaround:  
If the system determines that the street is being updated, each system can inform the user/customer that a change has been made. Each system can give the user/customer an option to ignore the standardization so that:  
• Portal: Customer is not required to pay for a new credential.  | Cost to Customer if not implemented |  | Need More Info |

Page 1 of 2
## Pending CR Inventory List

<table>
<thead>
<tr>
<th>CR ID</th>
<th>Project Team</th>
<th>CR Title</th>
<th>Brief Description</th>
<th>Impact to System Operation</th>
<th>Total Effort by Hours</th>
<th>Decision</th>
</tr>
</thead>
<tbody>
<tr>
<td>PMCR-549</td>
<td>MyDMV</td>
<td>Address Update</td>
<td>Change to common service: Exclude the +4 from being recognized as an &quot;Address Change&quot; when it is standardized in the common address service.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tech Debt</td>
<td>MyDMV</td>
<td>Changes to Office ID and BOA merchant ID</td>
<td>Technical changes which may impact MyDMV schedule completion to allow VO and MyDMV to run in parallel. The specific changes are within MyDMV Portal, Shopping Cart, Orion, DL Revenue Reporting.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tech Debt</td>
<td>MyDMV</td>
<td>Idle Account</td>
<td>When customer is logged in and sessions expires, automatically log them out and provide warning messages.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Tech Debt</td>
<td>MyDMV</td>
<td>Account Login on multiple browsers</td>
<td>Do not allow customer to be logged in with the same account on multiple browsers.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CP</td>
<td>Supplemental / High Risk</td>
<td>System is adding the wrong correspondence, it is adding a 252 and should be adding a 251, currently sending two letters with the same verbiage, should only be sending one.</td>
<td></td>
<td>BPO restriction will be added in error to the driver's record.</td>
<td>6 - seu 16 - dev</td>
<td></td>
</tr>
<tr>
<td>CP</td>
<td>Supplemental / Learner License</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CP/MM</td>
<td>IID Process - Violation</td>
<td>MM is mapping the time-period for a sanction to the IID. So putting in a sanction for 6 months would display in MM as a IID for 6 months.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CP</td>
<td>DUI/IID Process</td>
<td>When the DUI is added the system is adding the incorrect correspondence code for IID. It is adding a 323 corr. Code and should have added a 190 corr. Code. (when it is added manually)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Total Effort** 23.00