

Motorist Modernization Advisory Board – Phase II Meeting
Tuesday, November 9, 2021
2:30 to 4:00 PM
VIA: Microsoft Teams

Invitees

Stephen Boley
Lt. Jason Britt
Brett Saunders
Jay Levenstein
Steve Burch
Scott Lunsford
Sherri Smith
Sgt. Derek Joseph
TBD

Representing

FLHSMV
FLHSMV
FLHSMV
FLHSMV
FLHSMV
Florida Tax Collectors
Florida Tax Collectors
Law Enforcement
Law Enforcement

Agenda

- Roll Call
- Welcome
- New Advisory Board Membership
- Review and Approval of Last Meeting Minutes
- IV&V Update
- Stakeholder Outreach Update
- MM Phase II Program Update
 - Financial Review
 - Project Updates
- Communications Update
- Q&A
- Adjourn

Motorist Modernization Advisory Board – Phase II Meeting
Tuesday, September 14, 2021
2:30 to 4:00 PM
VIA: Microsoft Teams

WELCOME AND INTRODUCTIONS

- The meeting was called to order at 2:30 p.m. Terrence Samuel began the meeting by welcoming members and visitors and proceeded with the roll call of board members.

Advisory Board Phase II members included:

- Lt. Jason Britt
 - Diane Buck
 - Jay Levenstein
 - Scott Lunsford
 - Sherri Smith
 - Sgt. Derek Joseph (absent)
 - Steve Burch
 - Stephen Boley
- Additional FLHSMV members included – Terrence Samuel, Kristin Green, Rachel Graham, Catherine Alvarez, Michael Anderson, Elise Batchelor, Stacey Bayyari, Felecia Ford, Laura Freeman, Chad Hutchinson, Judy Johnson, Scott Lindsay, Pavel Machado, Aundrea Powell, Cathy Thomas, Janis Timmons, Scott Tomaszewski, and Christie Utt.
 - Visitors included – Michelle McGinley and Joseph Weldon from Accenture, and Margie France with Ernst & Young attended. Carl Ford with J Ford Consulting, Andrea Tomasso with Grant Street, and Glenn Turner attended. Public member, Jeff Cohen also attended.

REVIEW OF MEETING MINUTES

- Rachel Graham reviewed the meeting minutes from August 10, 2021. No corrections were identified. A motion to approve the minutes was accepted by the board members and the August 10, 2021, meeting minutes were approved.

PHASE II IV&V UPDATE

- Margie France presented an overview of the IV&V report for Phase II. The current risk state was amber. There was one open deficiency (P2D5) concerning lack of an integrated resource pool. The schedule performance index was 0.954 and the “to complete schedule performance index (TSPI)” was 1.078 with the four-week moving average not improving. 20 of 1,616 total tasks contained in the project schedule were late. The program completion date was forecasted to be 25.4 days late.

STAKEHOLDER OUTREACH

- Terrence Samuel stated the team presented an update on Phase II and an overview of Florida Smart ID (FSID) at the Tax Collector Education Forum during August 30 – September 1, 2021.

FINANCIAL REVIEW

- Janis Timmons presented a Phase II financial review. The Phase II budget for the 2021 – 2022 fiscal year is \$10.5 million. Approximately \$616K has been expended as of August 2021 with a 0% variance and approximately \$9.5 million in remaining funds.

PHASE II PROJECT UPDATE

- Joseph Weldon stated Team A (Title and Registration) is currently working in Sprint 29 and continued to work on development and testing of the Original Registration Transaction for Milestone C. The team is working on development and testing of Milestone D user stories. They are also working on refinement for regular renewal and replacement plate and decal for Milestone D. The team continued to meet with AAMVA and define the NMVTIS interface and related stories.
- Team B (MV Globals) is currently in Milestone E and continued to work on development and testing with a focus on order and maintaining excluded plates functional areas. The team also continued to work on refinement for Milestones D and E user stories.
- He stated all teams continued to work through their backlogs.
- Scott Tomaszewski stated the IFTA/IRP team is currently in Milestone C, Sprint 10. The planned focus of this milestone was to complete IRP issuance endpoints; however, Milestone B, Hip Sprint continues to be late as Decal/License Issuance and Tax Return (Process Issuance) have late functional testing bugs, which have uncovered gaps in the code and requirements as they were documented. The target is September 17, 2021 to complete these two stories. Business Actions were yellow on the stoplight report, trending towards red, as it relates to the Milestone C IRP issuance epic story. This must be broken down into child stories to include references of the additional motor vehicle backend complexities. This work was not accounted for in the original estimates. Development was red as the team has two late Milestone B, HIP Sprint stories for IFTA issuance endpoints that are also reported blocking Celtic IFTA development. Additional factors to the overall impact to development is the complexity faced by the current assigned ORION developers in completing the IRP issuance server endpoints and the impact reported under Program Issue #46, vendor staffing impacts getting planned resources stateside prior to February 2022. ORION Integration is red due to the Milestone B IFTA Issuance late stories. The Scope/Schedule is reflecting red due to development impacts and requirement gaps discovered that will require a schedule change request to adjust to the currently assigned resources, and to account for gaps in how the team is to address the motor vehicle data model. This schedule change request is currently under discussion.
 - Issues for the team included:
 - Issue 46 – Vendor staffing challenges related to development resources.
 - Important activities for the team included:
 - Team continues Blueprint Pre-Refinement activities three times per week (2 with Product Owners, 1 with developers).
 - Address impact to IRP Interface stories due to the complex logic that is required.
 - Complete late IFTA Issuance endpoint work for Celtic.

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- Mr. Weldon stated the FSID team completed all the UAT test cases last week. The team is in the process of closing their final testing for Phase I (Change Request #6, focusing on support options in the mobile ID). A bug concerning this is being deployed today. Two deployments are planned for next week to move all the updates from Phase I, as well as initial VPN updates for Day 1.5 and Day 2, into production. The team continued to work on testing Day 1.5, which focuses on record updates pushed to the mobile DL (mDL) and allowing enrollment through MyDMV Portal. The team also continued to work with Thales on designs for Day 2, which focuses on remote enrollment and authentication. The team has met with Thales to discuss the subcontract agreement regarding onboarding of additional mDL vendors as this is a precursor to going live.
 - Important activities for the team included:
 - Stakeholder Survey Results
 - External Pilot Event in Tampa at RaceTrac – September 22, 2021
 - Production Deployments of Latest Application Changes in September
 - Risks and issues for the team included:
 - Risk 94 – Issue 29 Realized – Data Issues in Stage
 - Issue 34 – Risk 79 Realized – UAT Late
 - Issue 42 – Risk 94 Realized – FSID Onboarding
 - Terrence Samuel added that the team is in discussions with Apple concerning the FSID.
- Catherine Alvarez stated the Enterprise Content Management (ECM) team is currently regression testing in stage and preparing for UAT testing with end users. The team began performance testing and will continue to monitor metrics. The team is preparing for go-live and finetuning when that date will be.
 - Important activities for the team included:
 - User Acceptance Testing (UAT)
 - Performance Testing
 - Production Server Active – Active Setup
 - Production Migration Start Date – September 10, 2021
 - Smoke Testing – September 24 – 27, 2021
 - Full Production Implementation – Targeting end of month
 - Risks and issues for the team included:
 - Risk 101 – If NPS cannot quickly configure new documents to be added to the ECM as they are identified and refined by the Phase II Team, then it could impact the schedule as the team waits for implementation of the new document in the ECM.
 - Risk 102 – If UAT does not start in a fully integrated stage environment by August 31, then it could impact the team’s ability to meet the scheduled go-live date.
- Aundrea Powell stated the MyDMV Portal/Fleet team was in Milestone H, Sprint 24 and continued to test the final Milestone C stories and develop and test the Milestone D stories as well.
 - Important activities for the team included:
 - ICFS Go-Live Date – October 29, 2021
 - MV Express Renewal Go-Live Date – TBD
 - MyDMV Readiness for FSID Go-Live – TBD
 - Risks and issues for the team included:

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- Issue 28 – A developer from the MyDMV Portal team will be spending several sprints working on ECM functionality, which will put the team further behind schedule for development and testing. The resource will be split until completion of ECM.
- The team is also losing a Business Analyst and a Developer which may cause team impacts.

COMMUNICATIONS UPDATE

- Koral Griggs discussed the upcoming FSID pilot event with Racetrac in Tampa, Florida from September 21 – 22, 2021. Age verifications and law enforcement verifications will be performed.
- Elise Batchelor stated an overview of FSID will be presented to members of Troop C as well.

Q&A

- Carl Ford asked if the meeting at the Tax Collector Conference was recorded or if there is similar presentation that could be provided?
- Mr. Samuel stated he will check with the Tax Collectors to see if that session was recorded. He stated a similar presentation was presented to Department of Revenue previously as well.
- Mr. Ford also asked about Bulk Title and Registrations and the license plate agencies.
- Cathy Thomas stated this was on the change request list for ESC.
- Mr. Samuel stated he will meet with Ms. Thomas to discuss and will provide an update.
- Glenn Turner asked what issue was going to be tested at the RaceTrac event in Tampa?
- Mr. Samuel stated RaceTrac was interested in testing sales that require age verification.
- Mr. Turner also asked if the Tax Collectors will be able to perform multiple transactions at one time using the kiosk?
- Judy Johnson stated she believes this is the case, but she will have to look at the requirements to confirm.
- Mr. Samuel stated they can provide an update at the next meeting.
- Scott Lunsford asked what the commercial permit system is?
- Ms. Johnson stated it is the trip and fuel permits that those carriers purchase currently to travel within the state. Out-of-state carriers purchase these permits to travel.

ADJOURNMENT

- Mr. Samuel adjourned the meeting at approximately 3:00 p.m.
- The next Advisory Board Phase II Meeting is scheduled for November 9, 2021.

Note: Handouts at this meeting included:

Consolidated in a meeting packet and emailed to members:

MM Advisory Board Phase II Agenda	1 Page
MM Advisory Board Phase II Meeting Minutes (8/10/21)	3 Pages
Phase II IV&V Update	30 Pages
Financial Review	6 Pages
Phase II Traffic Light Report	1 Page
Phase II Project Updates – State of the State	5 Pages

Motorist Modernization Program Phase II (MMP2)

State of Florida Department of Highway Safety
and Motor Vehicles (FLHSMV)

Independent Verification and Validation (IV&V)
Monthly Assessment Report Summary
September 2021

29 October 2021



Building a better
working world

Topics for discussion

- ▶ General IV&V overview
- ▶ Overall risk state and trending
- ▶ Project complete date slippage
- ▶ Schedule variance
- ▶ Project budget
- ▶ Summary of changes
- ▶ Upcoming IV&V activities
- ▶ Supporting information

Data contained in this MAR is as of 30 September 2021

General IV&V overview

Overall IV&V risk state:

Amber

There is one (1) open IV&V deficiency

- P2D5 – Lack of an integrated resource pool

The MMP2 Project is within established schedule performance thresholds

- The SPI is 0.935 and the four-week moving average is **not improving**.
- 24 of 1,616 total tasks (1.49%) contained in the project schedule are late and the four-week moving average is **steady**.
- SV is currently -3,988.2 hours and the four-week moving average is **not improving**.
- TSPI is 1.126 and the four-week moving average is **not improving**.

The MMP2 Project is within established cost performance thresholds

- The CPI is 1.000 and the four-week moving average is **steady**
- CV is currently 0.0 hours and the four-week moving average is **steady**
- The Project is currently on budget based on provided budget and spending information

The MMP2 Project is behind schedule

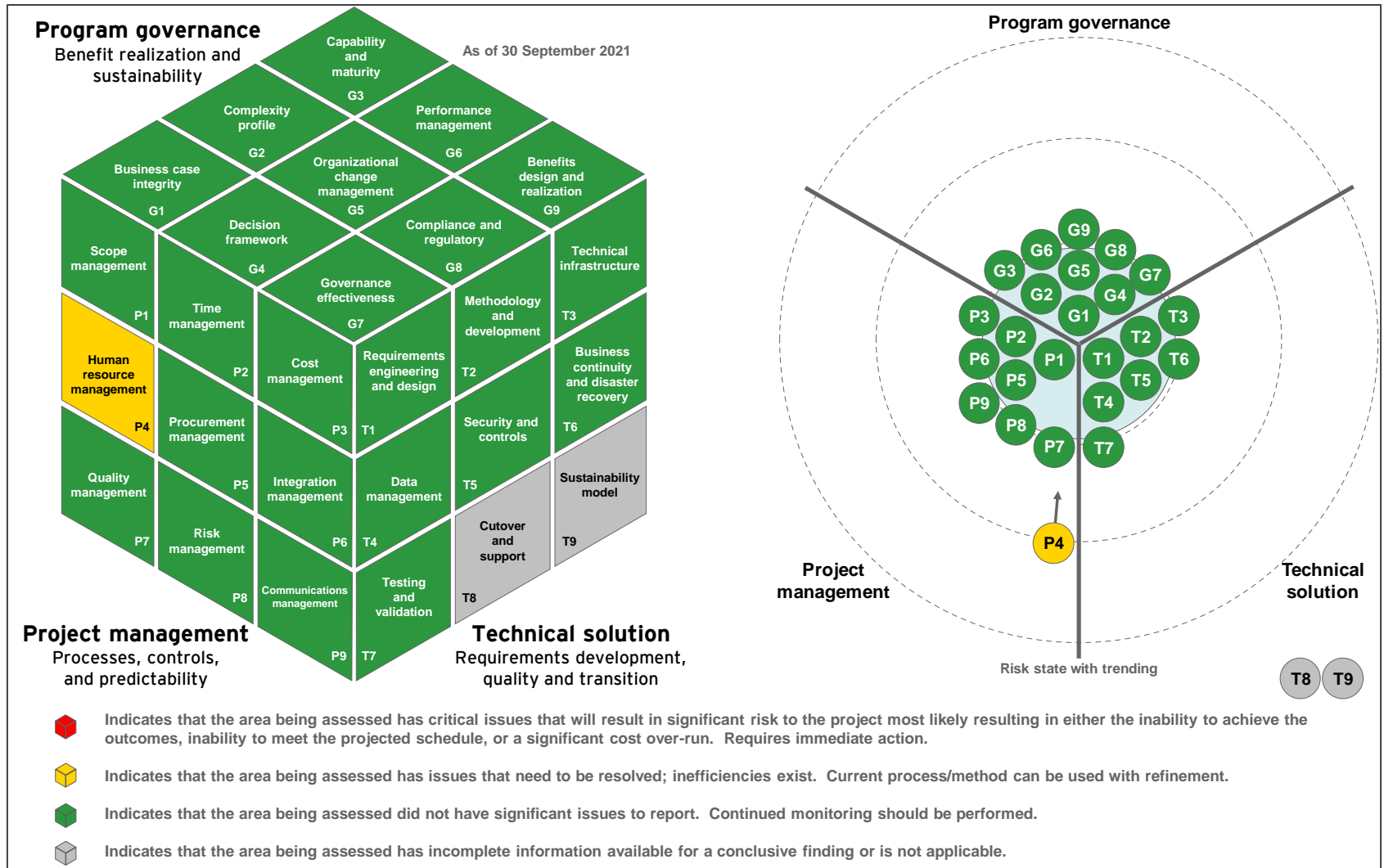
- The Project completion date is forecast to be 29 December 2023, 30 days late
- Future milestones are projected to be completed behind schedule
- The four-week moving average for time the project is behind schedule is **not improving**

General IV&V overview

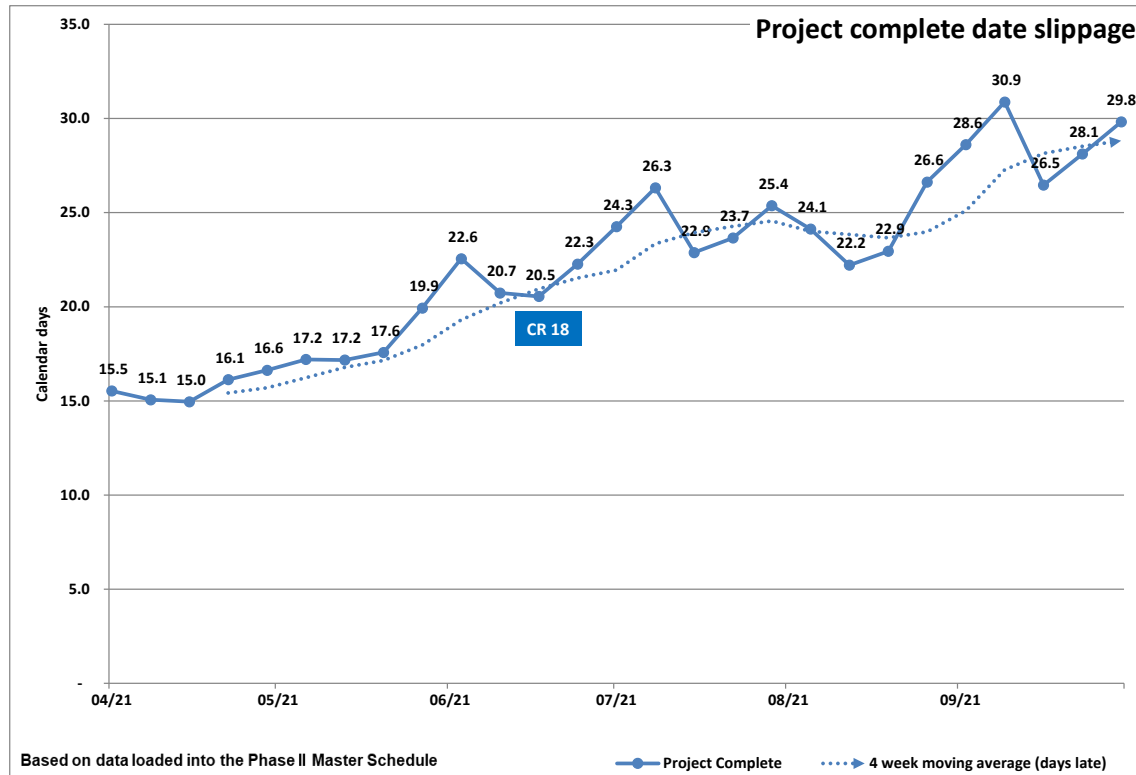
(continued)

- ▶ Since the onset of the corona virus pandemic, Florida and its state agencies have had to exercise flexibility in the way it conducts business.
 - ▶ Despite this challenge, the MMP2 team continued moved forward and adjusted to a fully remote working environment without affecting its quality and quantity of work.
- ▶ As Florida has opened back up and transitioned to a “new norm”, FLHSMV has acclimated to a hybrid working environment. Up to 50% of the agency has returned to an on-site working mode in some form or fashion while the remaining resources continue to work remotely.
 - ▶ During this second transition, FLHSMV successfully navigated with minimal disruption while maintaining its quality and production towards successful implementation.
- ▶ Florida’s state agency hiring freeze has been lifted.
 - ▶ Hiring of MMP2 resources continues to occur as needed. The MMP2 team is actively tracking Risk 74 and continues to closely monitor productivity in the hybrid working environment.

Overall risk state and trending

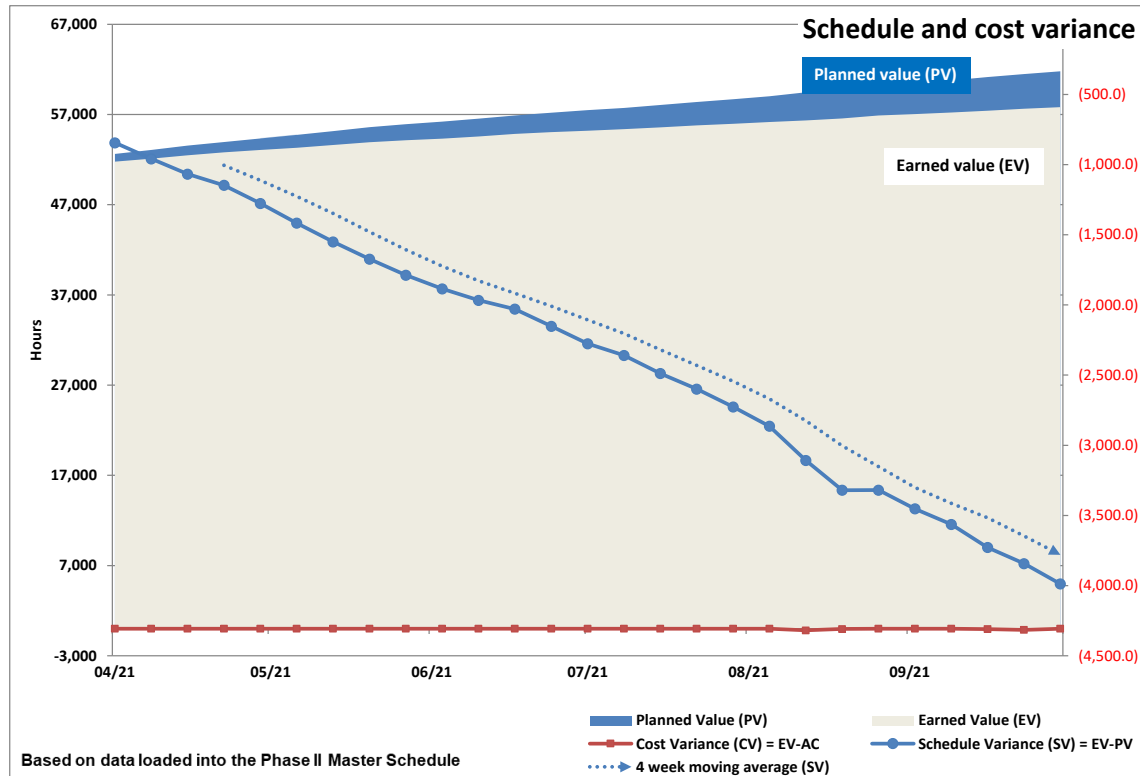


Project complete date slippage



- This chart shows the forecast slippage of the project complete milestone based on historical performance using the schedule performance index (SPI).
- Summary:
 - The Project completion date is forecast to be 29 December 2023, 30 days late.
- Conclusions:
 - The four-week moving average for time the project is behind schedule is **not improving**.
 - The MMP2 Project is behind schedule

Schedule variance

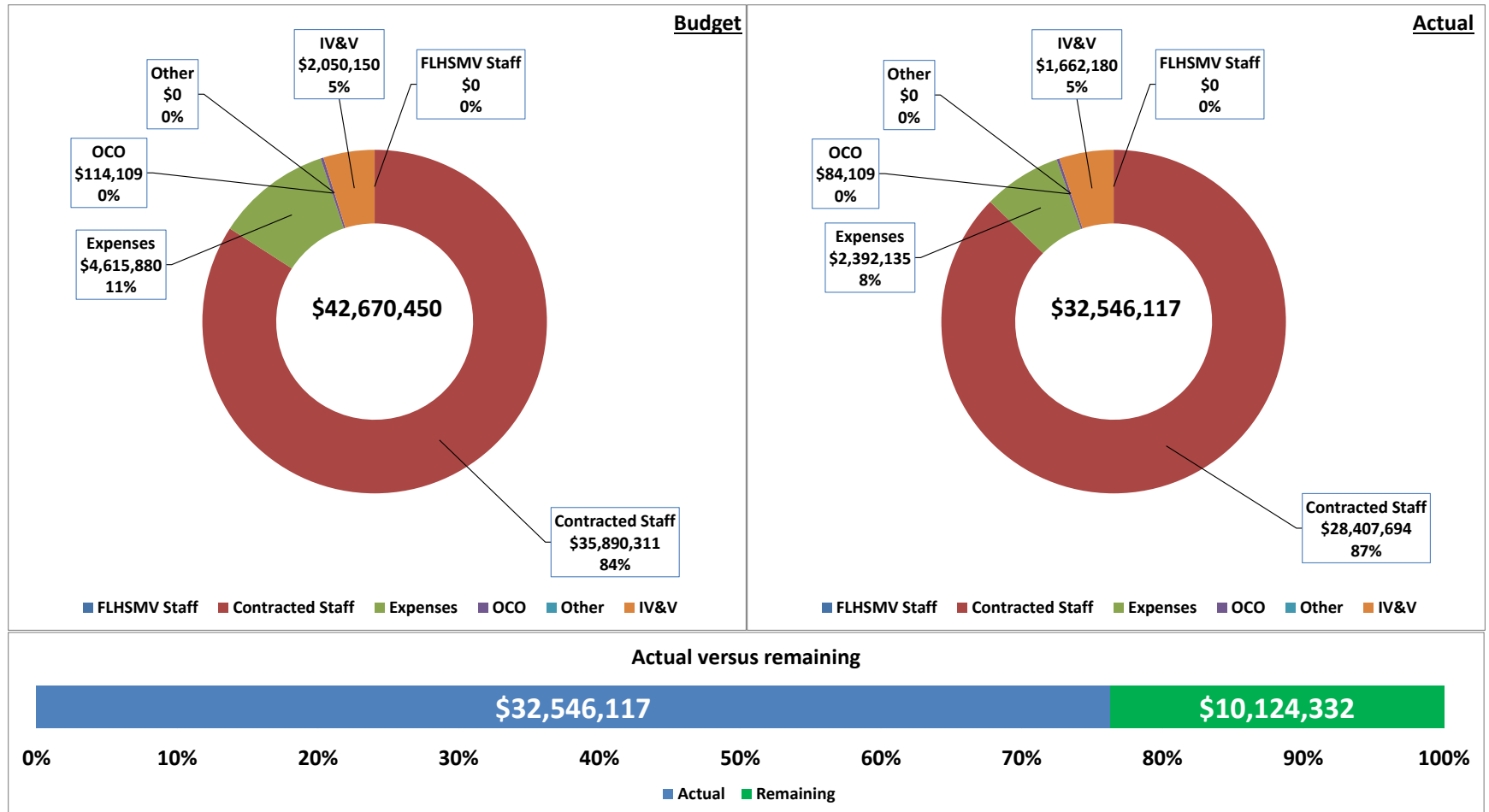


- This chart shows the cumulative planned value (PV) and earned value (EV) for the project.
- Summary:
 - Total EV is less than PV, indicating there is scheduled work that is not being completed as scheduled.
 - The total amount of work not completed as scheduled is 3,988.2 hours or 24.9 person months.
- Conclusions:
 - The four-week moving average for work not completed is **not improving**.
 - The MMP2 Project is behind schedule.

- ▶ Blue area indicates the cumulative PV as of the current reporting period.
- ▶ Grey area indicates the cumulative EV as of the current reporting period.

- ▶ PV is the work scheduled to be accomplished.
- ▶ EV is the value of the work actually performed.

Project budget



Summary of changes

Item	Description
Deficiencies addressed	▶ No deficiencies addressed since the last report
New deficiencies	▶ No new deficiencies since the last report
Process improvement recommendations addressed	▶ No process improvement recommendations addressed since the last report
New process improvement recommendations	▶ No new process improvement recommendations identified since the last report
Risk ratings	▶ No risk rating changes since the last report
Maturity ratings	▶ No maturity rating changes since the last report
Interviews conducted	▶ No interviews conducted since last report
Artifacts received	▶ Numerous artifacts received

Upcoming IV&V activities

- ▶ Participate in IV&V and Project meetings
- ▶ Review draft and final MMP2 Project materials provided to the IV&V Team
- ▶ Conduct interviews as required
- ▶ Schedule of immediate IV&V deliverables is as follows:

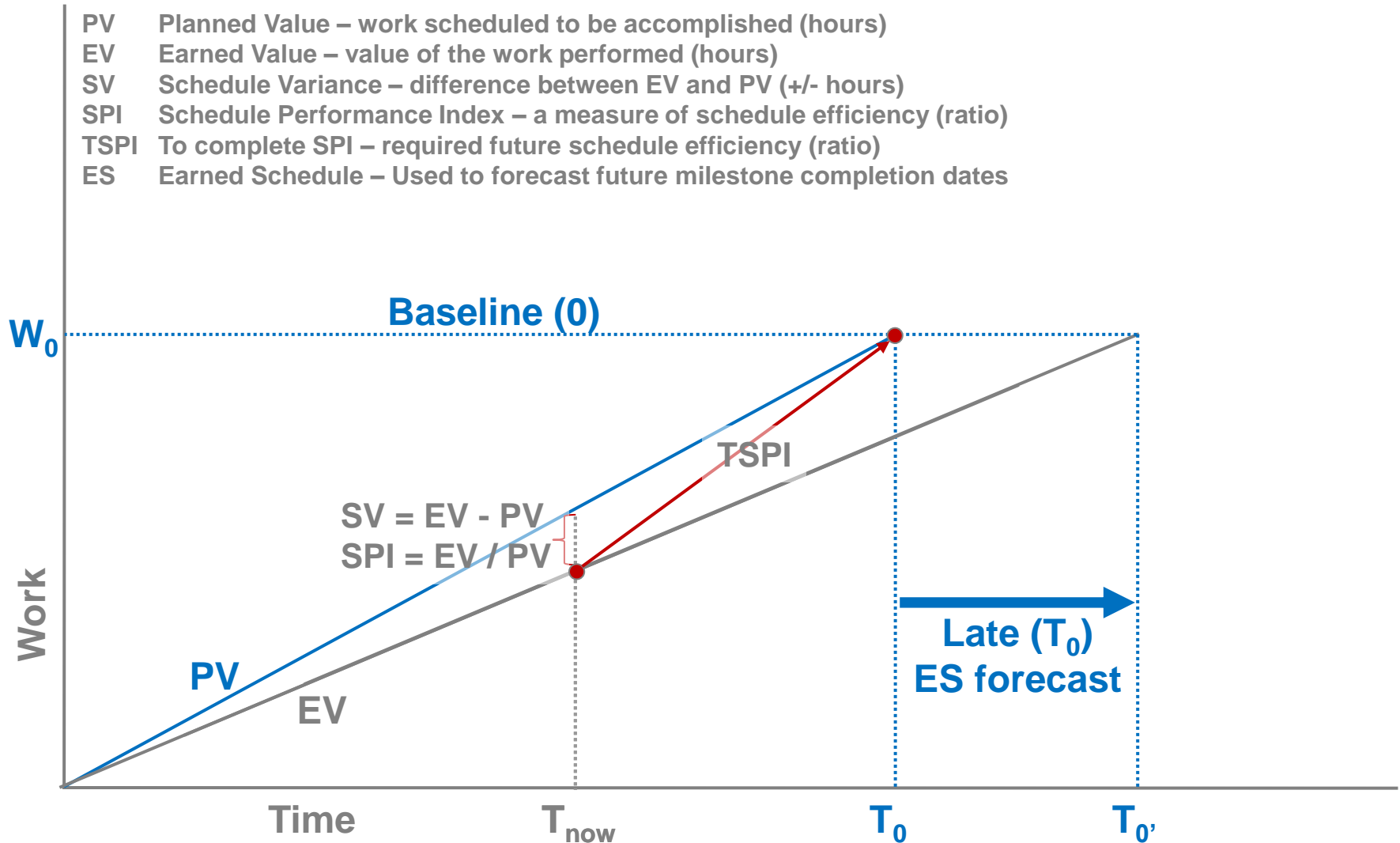
Deliverable	Planned draft	Planned final	Actual final	Comment
MAR – Jul 2021 (IVV-302BFQ)	08/13/2021	08/30/2021	09/03/2021	▶ Complete
MAR – Aug 2021 (IVV-302BR)	09/15/2021	09/30/2021	10/01/2021	▶ Complete
MAR – Sep 2021 (IVV-302BS)	10/14/2021	10/29/2021	10/29/2021	▶ Complete
MAR – Oct 2021 (IVV-302BT)	11/15/2021	12/02/2021		
MAR – Nov 2021 (IVV-302BU)	12/14/2021	12/30/2021		
MAR – Dec 2021 (IVV-302BV)	01/14/2022	02/01/2022		
MAR – Jan 2022 (IVV-302BW)	02/14/2022	03/01/2022		
MAR – Feb 2022 (IVV-302BX)	03/14/2022	03/29/2022		
MAR – Mar 2022 (IVV-302BY)	04/14/2022	04/29/2022		
MAR – Apr 2022 (IVV-302BZ)	05/13/2022	05/31/2022		
MAR – May 2022 (IVV-302CA)	06/14/2022	06/29/2022		
MAR – Jun 2022 (IVV-302CB)	07/15/2022	08/01/2022		

Supporting information

- ▶ EVM basics
- ▶ Key indicators
- ▶ IV&V ratings summary
- ▶ Status of key deficiency recommendations
- ▶ Open deficiencies and recommendations
- ▶ Open process improvement recommendations
- ▶ Schedule and cost performance
- ▶ Major project and release milestones
- ▶ Late tasks
- ▶ Project schedule quality
- ▶ Project budget

EVM basics

Supporting information



Key indicators

Supporting information

Indicator	Value	Comment
Is the project approach sound?	Yes	
Is the project on time?	No	<ul style="list-style-type: none"> ▶ The MMP2 Project is within established schedule performance thresholds ▶ The completion date is forecast to be 29 December 2023, 30 days late. ▶ The SPI is 0.935 and the four-week moving average is not improving. ▶ 1.49% total tasks contained in the project schedule are late and the four-week moving average is steady. ▶ SV is currently -3,988.2 hours (24.9 person-months) and the four-week moving average is not improving. ▶ TSPI is 1.126 and the four-week moving average is not improving.
Is the project on budget?	Yes	<ul style="list-style-type: none"> ▶ The MMP2 Project is within established cost performance thresholds ▶ The CPI is 1.000 and the four-week moving average is steady ▶ CV is currently 0.0 hours and the four-week moving average is steady ▶ The Project is currently on budget based on provided budget and spending data
Is scope being managed so there is no scope creep?	Yes	<ul style="list-style-type: none"> ▶ The work being completed as part of the MMP2 Project is within the scope of the project as defined in the Schedule IV-B Feasibility Study ▶ Additional change requests are reviewed and approved based on the established change management process

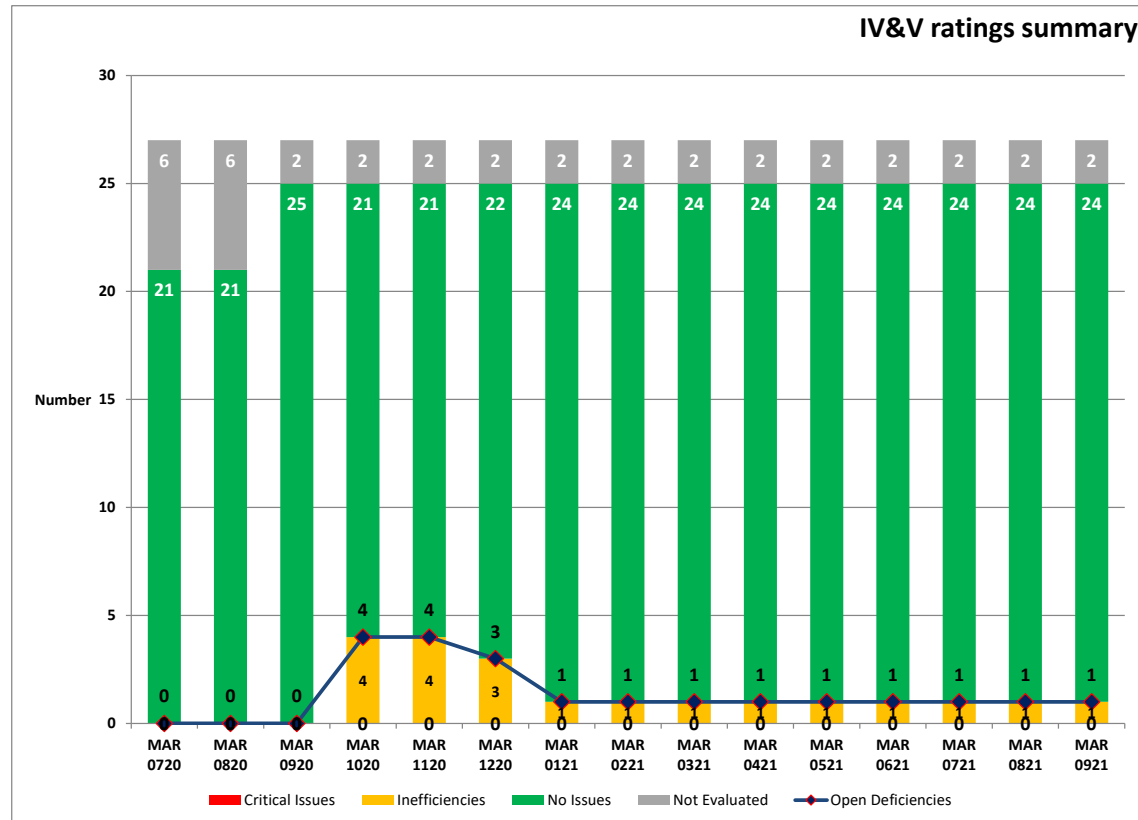
Key indicators (continued)

Supporting information

Indicator	Value	Comment
What are the project's future risks?	Steady	<ul style="list-style-type: none"> ▶ As Florida has opened back up and transitioned to a "new norm", FLHSMV has acclimated to a hybrid working environment. Up to 50% of the agency has returned to an on-site working mode in some form or fashion while the remaining resources continue to work remotely. ▶ Florida's state agency hiring freeze has been lifted and hiring of MMP2 resources continues to occur as needed. ▶ The project schedule is expected to be extended; a Change Request is in development that will reflect the output of the replanning efforts and will be presented in a future Executive Steering Committee meeting.
Are the project's risks increasing or decreasing?	Steady	
Are there new or emerging technological solutions that will affect the project's technology assumptions?	No	<ul style="list-style-type: none"> ▶ New and emerging technologies were considered in the Feasibility Study ▶ None have an adverse effect on the project's technological assumptions

IV&V ratings summary

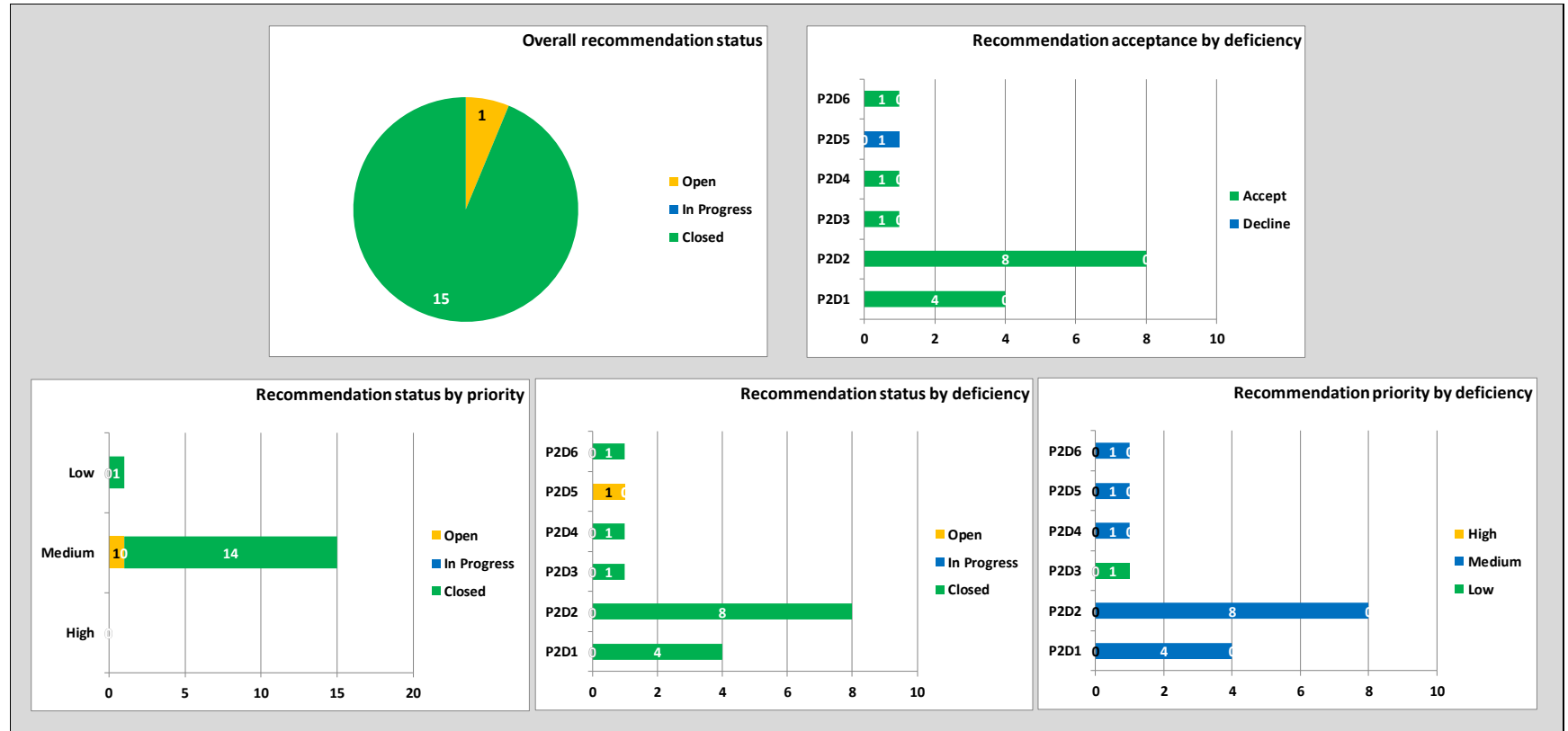
Supporting information



- This chart shows a summary of the IV&V cube facet ratings (red, amber, green and gray), and open deficiencies.
- Facet risk rating totals are as follows:
 - Red (critical issues): 0
 - Amber (issues): 1
 - Green (no issues): 24
 - Gray (not evaluated): 2
- Open deficiencies: 1
- Conclusions:
 - There is one (1) open deficiency:
 - P2D5 – Lack of an integrated resource pool

Status of key deficiency recommendations

Supporting information



Open deficiencies and actions

Supporting information

Deficiency	Actions taken
<ul style="list-style-type: none"> ▶ P2D5 – Lack of an integrated resource pool 	<ul style="list-style-type: none"> ▶ IV&V (MAR- October 2020) <ul style="list-style-type: none"> ▶ Deficiency opened ▶ IV&V (MAR – November 2020 to February 2021) <ul style="list-style-type: none"> ▶ IV&V is monitoring the manual process ▶ IV&V (MAR – March 2021) <ul style="list-style-type: none"> ▶ FLHSMV Director approved hiring of five .NET development resources to increase capacity; hiring activities in progress. IV&V continues to monitor manual process ▶ IV&V (MAR – April 2021) <ul style="list-style-type: none"> ▶ One of five .NET development resources onboarded; hiring activities for remaining four continue. IV&V continues to monitor process ▶ IV&V (MAR – May 2021 to June 2021) <ul style="list-style-type: none"> ▶ IV&V continues to monitor process ▶ IV&V (MAR – June 2021) <ul style="list-style-type: none"> ▶ IV&V continues to monitor process ▶ IV&V (MAR – July 2021) <ul style="list-style-type: none"> ▶ For the last 90 days, FLHSMV has conducted replanning efforts because the progress of development and testing of the Phase II backlog has fallen behind the schedule in the approved Release Plan due to the availability of developers, testers and other key resources ▶ The project is developing a Change Request that will reflect the output of the replanning efforts and that Change Request will be presented in a future Executive Steering Committee meeting ▶ IV&V continues to monitor the pending change request and the project schedule

Open deficiencies and actions

Supporting information

Deficiency	Actions taken
<ul style="list-style-type: none">▶ P2D5 – Lack of an integrated resource pool	<ul style="list-style-type: none">▶ IV&V (MAR – August 2021)<ul style="list-style-type: none">▶ Ad hoc Executive Steering Committee discussions are occurring as the development of the Change Request progresses▶ IV&V continues to monitor the pending change request and the project schedule▶ IV&V (MAR – September 2021)<ul style="list-style-type: none">▶ For the last 5 months, FLHSMV has conducted replanning efforts because the progress of development and testing of the Phase II backlog has fallen behind the schedule in the approved Release Plan due to the availability of developers, testers, and other key resources.▶ Ad hoc Executive Steering Committee discussions continue in order to finalize the Change Request.▶ The five vacant .NET development position have been filled▶ IV&V continues to monitor the pending Change Request and the project schedule

Open process improvement recommendations

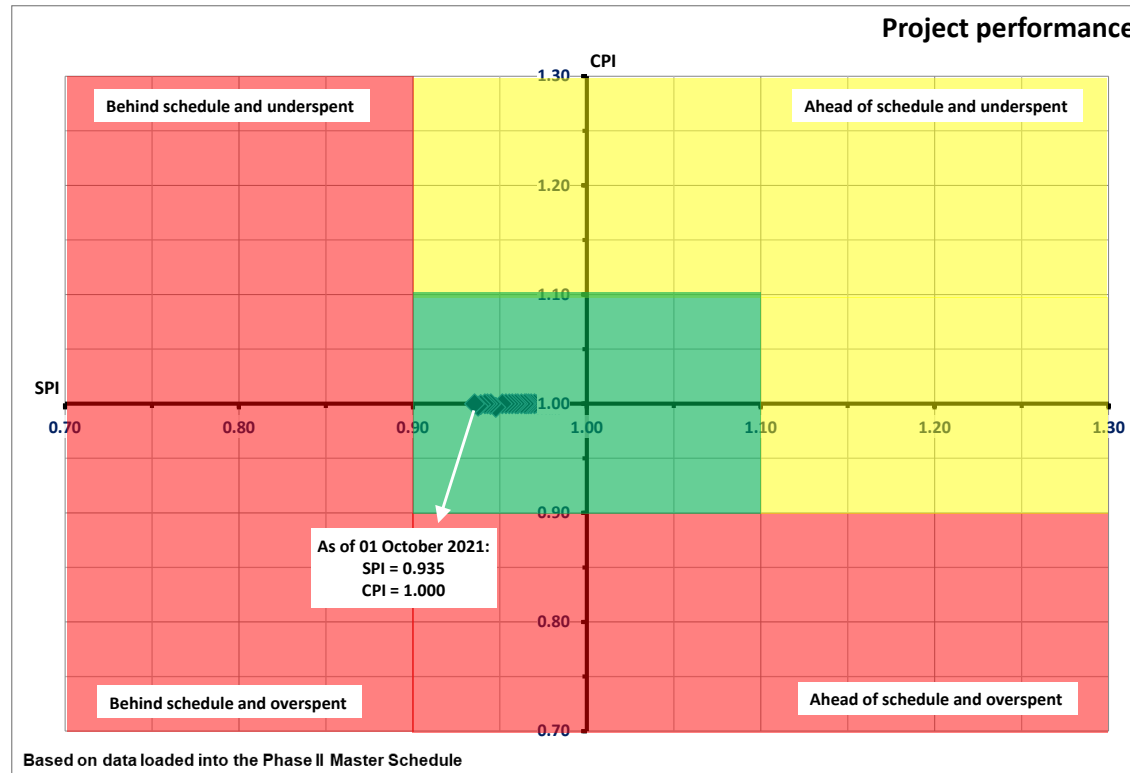
Supporting information

Recommendation	Actions taken

There are no open process improvement recommendations

Schedule and cost performance

Supporting information

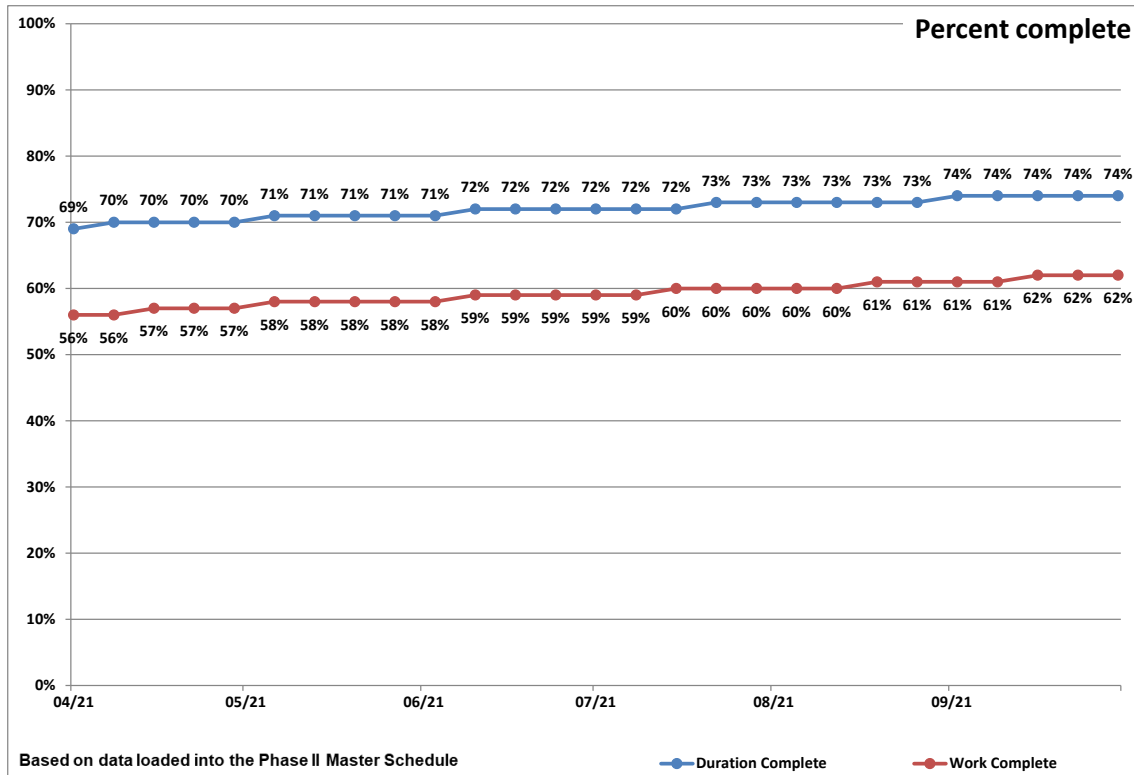


- This chart shows the SPI and CPI plotted as points against the tolerance ranges set up for the project.
- Summary:
 - Schedule and cost performance are within established thresholds.
- Conclusions:
 - The Project is behind schedule but within established performance thresholds.

- ▶ Green area indicates within tolerance of +/- 10% for both SPI and CPI.
- ▶ Amber area indicates review is required and corrective actions may be necessary.
- ▶ Red area indicates out-of-tolerance and corrective actions are necessary.

Schedule and cost performance (continued)

Supporting information

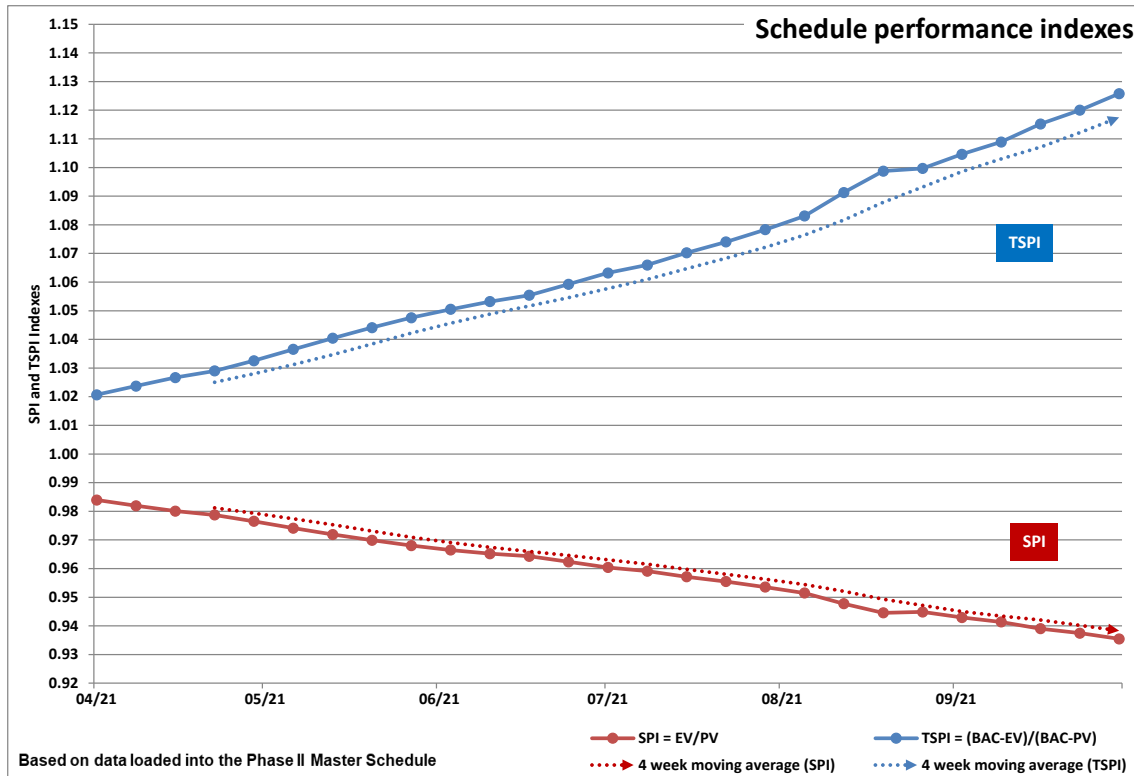


- This chart shows the percent complete for duration and work for the project.
- Summary:
 - Duration and work complete have been increasing since the beginning of the project.
- Conclusions:
 - None.

- ▶ Blue line is duration percent complete.
- ▶ Red line is work percent complete

Schedule and cost performance (continued)

Supporting information



- This chart shows the TSPI and SPI indexes and associated trends.
- Summary:
 - The SPI four-week moving average is **not improving**.
 - The TSPI four-week moving average is **not improving**.
- Conclusions:
 - Future required schedule efficiency (TSPI) is **diverging from** the current schedule efficiency (SPI).

- ▶ Blue line is TSPI
- ▶ Red line is SPI

- ▶ TSPI is the future schedule efficiency required to complete the project as scheduled

Major project milestones

Supporting information

WBS	Title	Completion date			Days late/early
		Baseline	Forecast	Actual	
3.5.15.1.6	Release 1 Development Complete	01/20/22	02/09/22		20.3
3.5.15.2.5	Release 1 Testing Complete	08/11/22	09/03/22		23.2
3.5.15.5.5	Decision Point - Move to Production (Roll out) - Release 1	09/01/22	09/24/22		23.5
3.5.15.5.12	Statewide Implementation Complete - Release 1	06/16/23	07/13/23		27.5
3.5.16.1.5	Release 2 development complete	02/16/23	03/13/23		25.8
3.5.16.5.1	Go/No-Go Decision - Release 2	09/21/23	10/19/23		28.8
3.5.17.2.2	Smart ID Complete Development Phase (Execution)	03/08/21	Complete	03/08/21	0.0
3.5.17.2.3.3.1	Smart ID Complete SIT	12/11/20	Complete	12/11/20	0.0
3.5.17.2.4.1	Smart ID Complete UAT	02/26/21	Complete	04/09/21	42.0
3.5.17.2.4.3	Smart ID Complete Production Deployment	03/05/21	Complete	04/02/21	28.0

1. Unable to forecast past due completion dates
2. Forecasts only include work effort loaded into the Phase II Master Schedule

	On Schedule
	Behind Schedule
	Past Due / Late

Major project milestones (continued)

Supporting information

WBS	Title	Completion date			Days late/early
		Baseline	Forecast	Actual	
3.5.18.8.6	IFTA/IRP/Audit SIT	11/04/22	11/28/22		24.4
3.5.18.10	IFTA/IRP/Audit UAT	02/20/23	03/17/23		25.9
3.5.18.15	IFTA/IRP/Audit Go Live	05/31/23	06/27/23		27.3
3.5.19.4.2	ECM Complete UAT	08/30/21	Past Due		32.0
3.5.19.6.1	ECM Complete Go Live	09/10/21	Past Due		21.0
3.7	Execution and Monitoring & Control Phase Complete	11/13/23	12/12/23		29.6
4.5	Closeout Phase Complete	11/30/23	12/29/23		29.8
5	Project Complete	11/30/23	12/29/23		29.8

1. Unable to forecast past due completion dates
2. Forecasts only include work effort loaded into the Phase II Master Schedule

	On Schedule
	Behind Schedule
	Past Due / Late

Release milestones

Supporting information

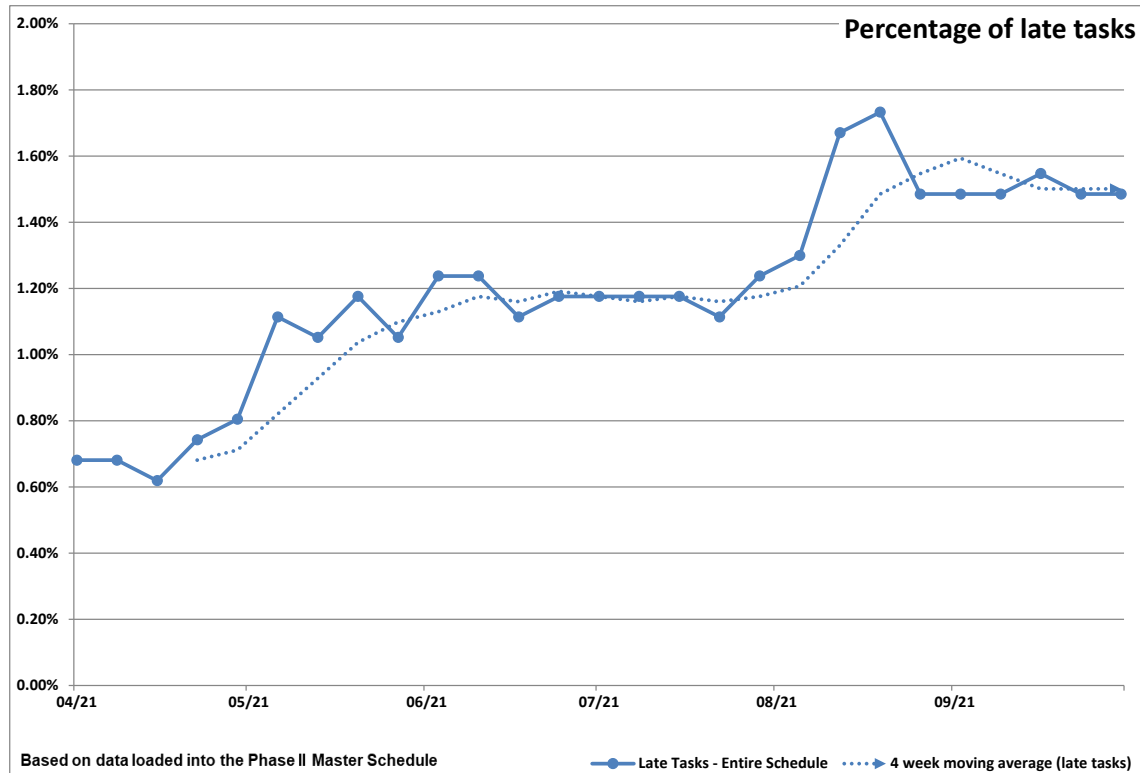
WBS	Title	Completion date			Days late/early
		Baseline	Forecast	Actual	
3.5.15.1.5.2	Milestone A	01/22/20	Complete	01/22/20	0.0
3.5.15.1.5.3	Milestone B	04/30/20	Complete	11/06/20	190.0
3.5.15.1.5.4	Milestone C	07/16/20	Complete	07/16/21	365.0
3.5.15.1.5.5	Milestone D	10/22/20	Past Due		344.0
3.5.15.1.5.6	Milestone E	01/21/21	Past Due		253.0
3.5.15.1.5.7	Milestone F	05/06/21	Past Due		148.0
3.5.15.1.5.8	Milestone G	08/12/21	Past Due		50.0
3.5.15.1.5.9	Milestone H	10/28/21	11/16/21		19.2
3.5.15.1.5.10	Milestone I	01/20/22	02/09/22		20.3
3.5.16.1.1	Milestone J	04/28/22	05/19/22		21.7
3.5.16.1.2	Milestone K	08/04/22	08/27/22		23.1
3.5.16.1.3	Milestone L	11/10/22	12/04/22		24.4
3.5.16.1.4	Milestone M	02/16/23	03/13/23		25.8

1. Unable to forecast past due completion dates
2. Forecasts only include work effort loaded into the Phase II Master Schedule

	On Schedule
	Behind Schedule
	Past Due / Late

Late tasks

Supporting information

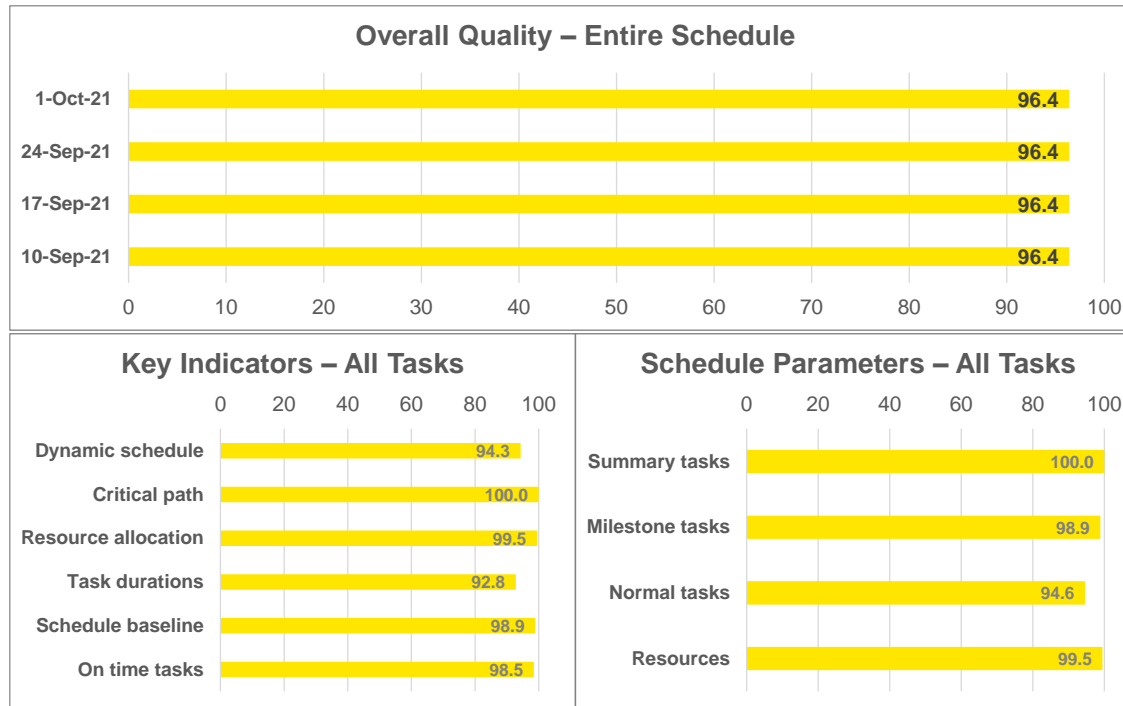


- This chart shows the percentage of tasks that are late for the entire schedule.
- A task is automatically designated as “late” if it is not complete and the project status date is later than the baseline finish date for the task.
- Summary:
 - 1.49% of total tasks contained in the project schedule are late.
- Conclusions:
 - The four-week moving average for the number of late tasks is **steady**.
 - The MMP2 Project is behind schedule.

Project schedule quality

MMP2 schedule

Supporting information



- This chart shows the quality of the project schedule within each of the following areas:
 - Overall quality with trending
 - Key indicators
 - Schedule parameters
- Summary:
 - Overall quality: 96.4
- Conclusions:
 - Overall schedule quality is consistent and excellent

- ▶ Dynamic schedule – Task dependencies and constraints
- ▶ Critical path – Task dependencies
- ▶ Resource allocation –Resource assignments

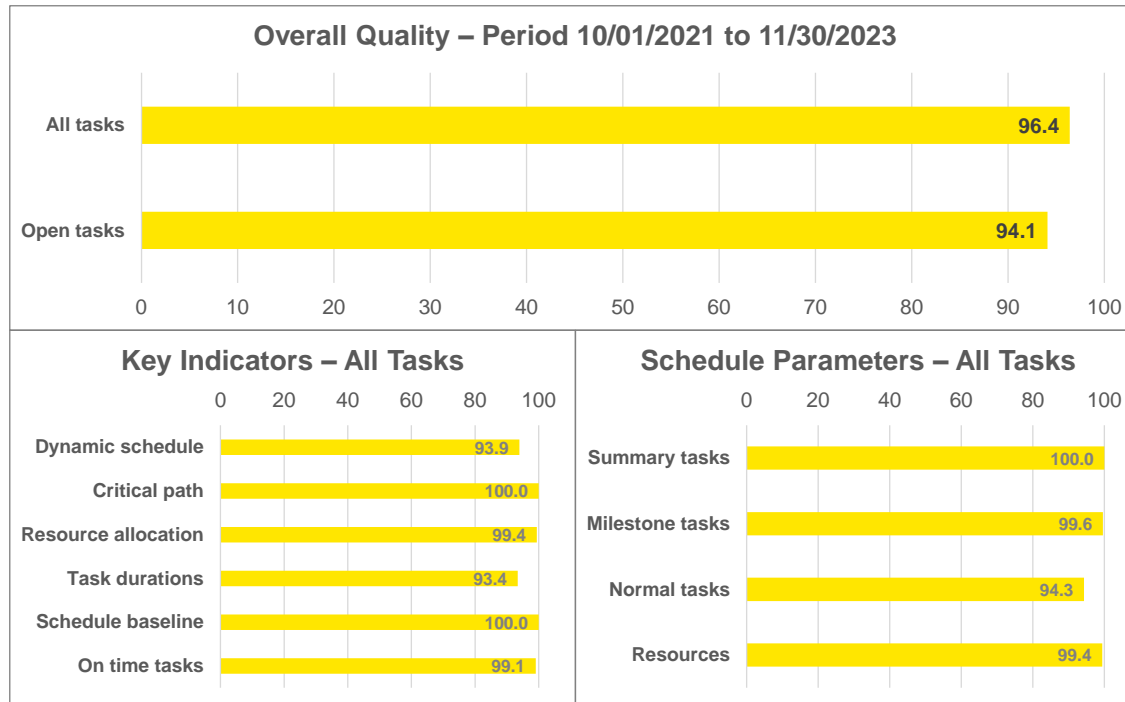
- ▶ Task durations – Task durations other that 8 to 80 hours
- ▶ Baseline – Full baseline defined for all tasks
- ▶ On time tasks – Tasks that are not late

Quality Value	
↑	90 or greater
↗	Between 75 and 90
→	Between 60 and 75
↘	Between 45 and 60
↓	Less than 45

Project schedule quality

MMP2 period

Supporting information



- This chart shows the quality of the project schedule within each of the following areas:
 - Overall quality with trending
 - Key indicators
 - Schedule parameters
- Summary:
 - Overall quality: 96.4
- Conclusions:
 - Overall schedule quality is consistent and excellent

- ▶ Dynamic schedule – Task dependencies and constraints
- ▶ Critical path – Task dependencies
- ▶ Resource allocation –Resource assignments

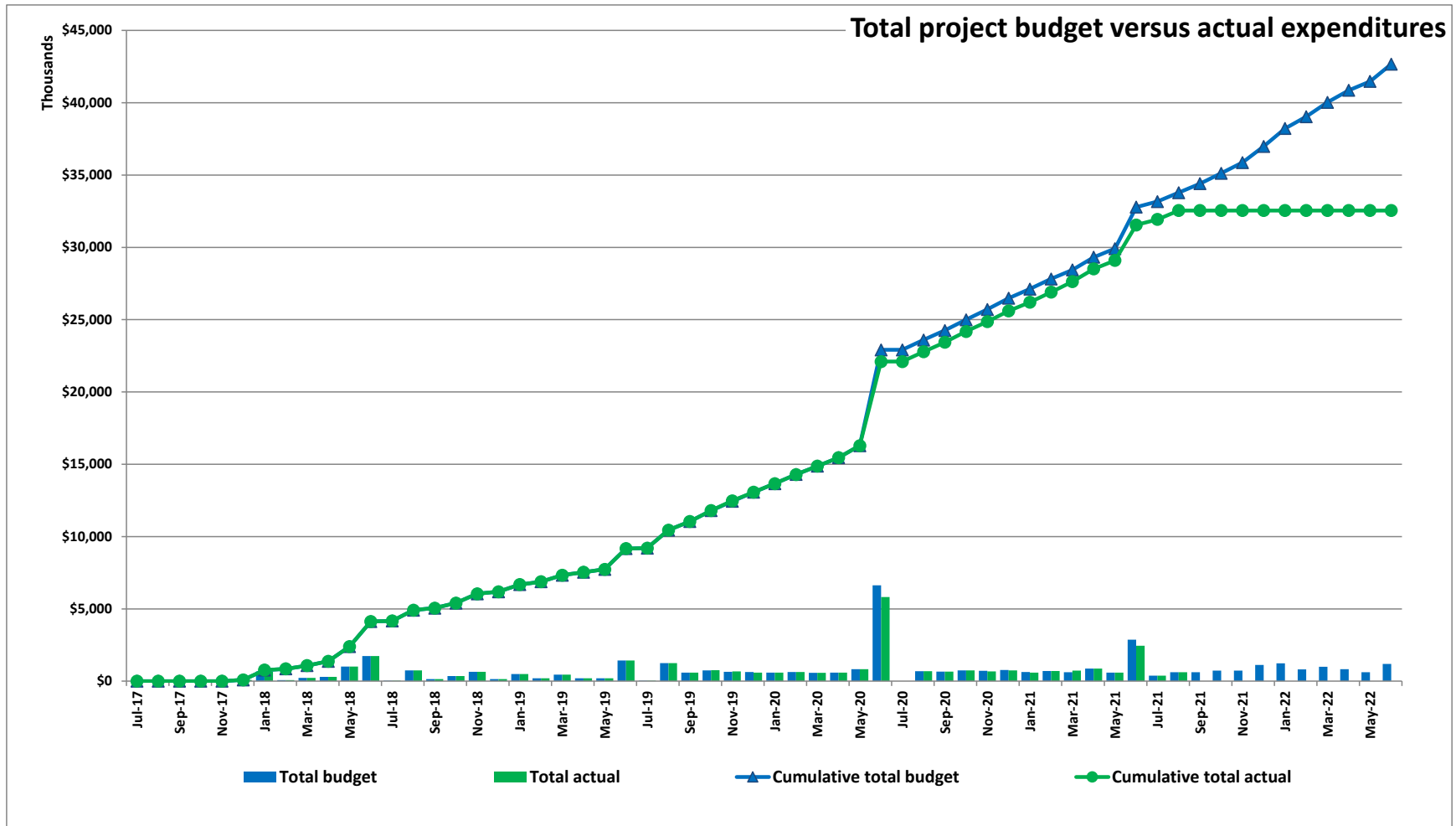
- ▶ Task durations – Task durations other that 8 to 80 hours
- ▶ Baseline – Full baseline defined for all tasks
- ▶ On time tasks – Tasks that are not late

Quality Value	
↑	90 or greater
↗	Between 75 and 90
→	Between 60 and 75
↘	Between 45 and 60
↓	Less than 45

Project budget

Total project funding

Supporting information



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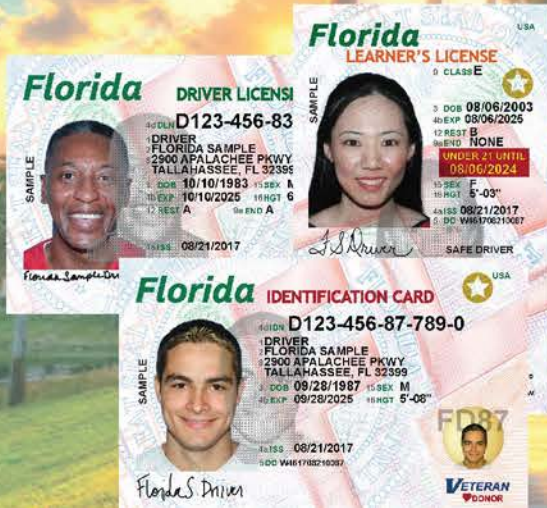
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0911-1106924

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Financial Update Motorist Modernization

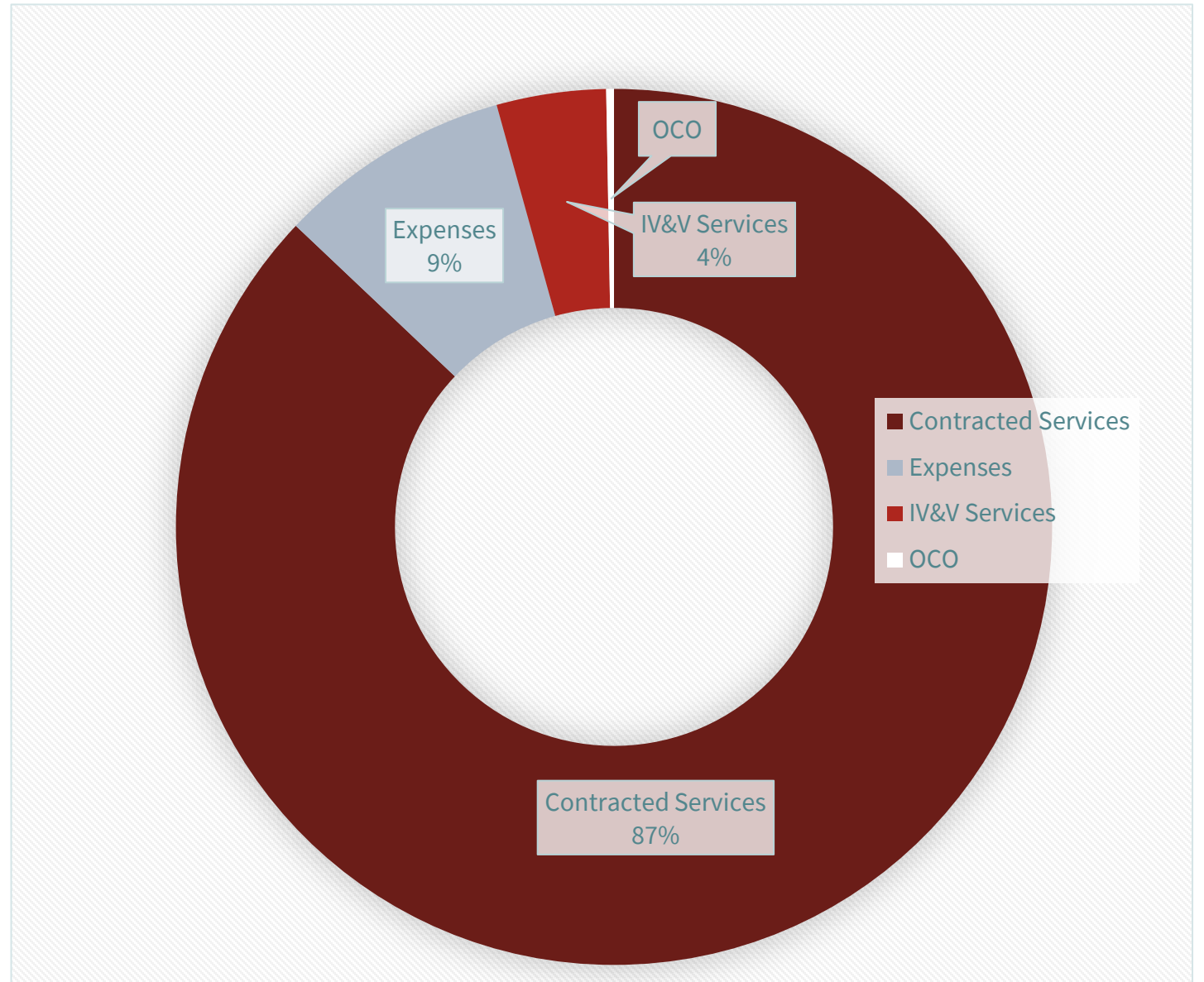
NOVEMBER 2021



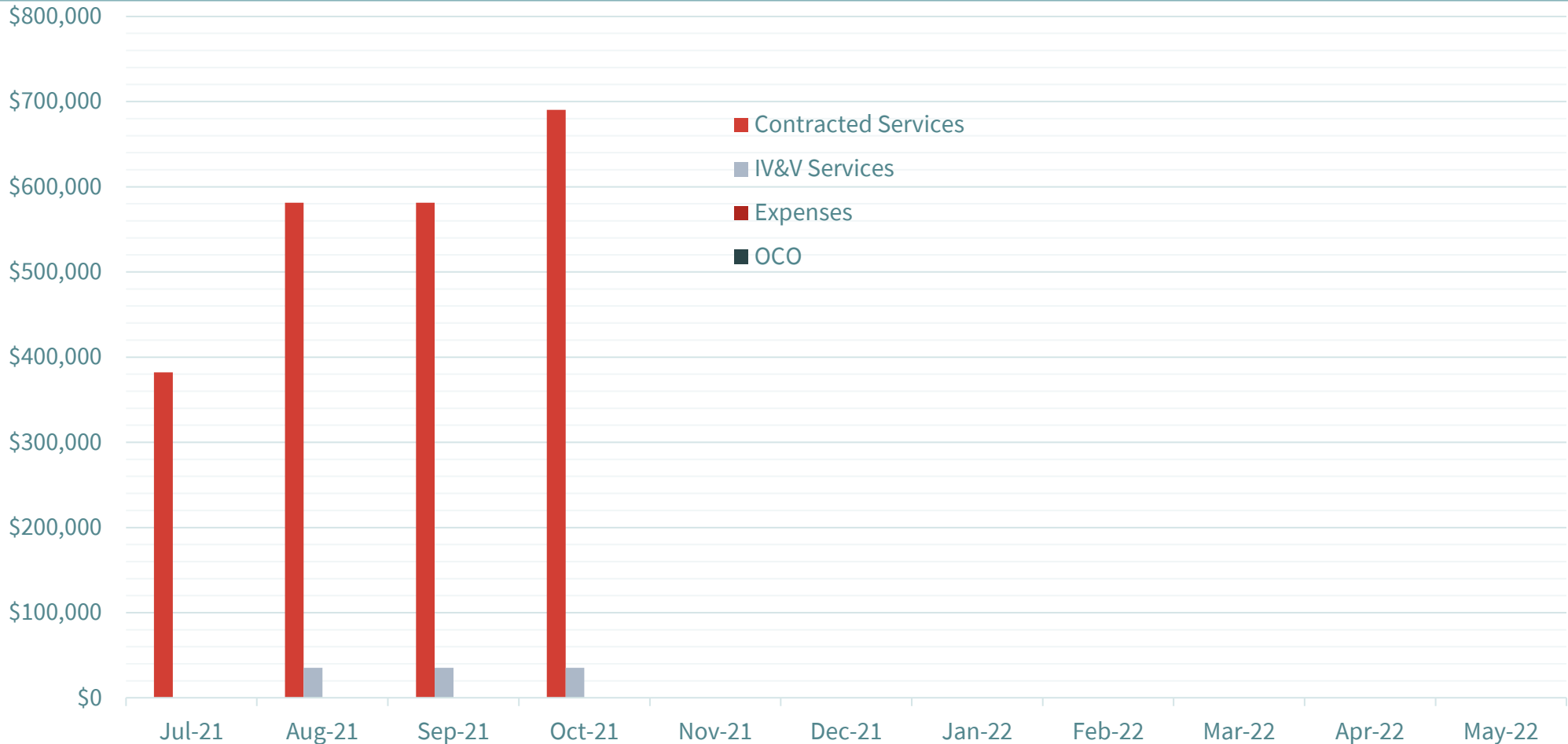
Phase II LBR Requests

<i>Fiscal Year</i>	<i>Total Request</i>	<i>Contracted Services</i>	<i>IV&V Services</i>	<i>Expenses</i>	<i>OCO</i>
2017-2018	\$4,132,180	\$3,575,240	\$357,190	\$179,850	\$19,900
2018-2019	\$5,037,000	\$4,455,960	\$423,240	\$150,000	\$7,800
2019-2020	\$13,742,200	\$9,715,960	\$423,240	\$3,570,000	\$33,000
2020-2021	\$9,877,400	\$7,615,960	\$423,240	\$1,814,200	\$24,000
2021-2022	\$10,496,280	\$9,138,340	\$423,240	\$904,700	\$30,000
2022-2023	\$9,268,740	\$7,933,800	\$423,240	\$887,700	\$24,000
2023-2024	\$7,377,740	\$6,092,800	\$423,240	\$837,700	\$24,000
TOTAL	\$59,931,540	\$48,528,060	\$2,896,630	\$8,344,150	\$162,700

Phase II Total Budget 2021-2022



Phase II Expenditures by Month



Phase II Budget v. Actuals

DESCRIPTION	BUDGET TOTAL	BUDGET TO DATE	ACTUALS TO DATE	VARIANCE
Fiscal Year to Date	\$10,496,280	\$2,340,661	\$2,340,661	0%
Month to Date (October 2021)		\$725,455	\$725,455	0%
Remaining Funds	\$8,155,619			

Motorist Modernization – Phase II: Office of Motorist Modernization

Weekly Status Report for the week ending **October 29, 2021**

Phase II - Stoplight Report - as of 10/29/2021

Team A - T&R Issuance

Current Sprint: Sprint 31 (Ends 11/16/2021)



Milestone:	C (7/16/20)
Development:	Green
Testing:	Red
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Green

Milestone:	D (10/22/20)
Development:	Red
Testing:	Red
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Red

Milestone:	Full Backlog
Development:	Red
Testing:	Red
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Red

	#stories	est dev hrs	
Not Started	-	-	0.0%
Refinement	-	-	0.0%
Development	-	-	0.0%
Testing	3	108	3.4%
Done	85	1,048	95.5%
Blocked	1	24	1.1%
Total:	89	1,180	

	#stories	est dev hrs	
Not Started	144	1,408	36.8%
Refinement	154	969	39.4%
Development	13	136	3.3%
Testing	76	523	19.4%
Done	1	-	0.3%
Blocked	3	12	0.8%
Total:	391	3,048	

	#stories	est dev hrs	
Not Started	1,957	19,390	79.5%
Refinement	190	1,305	7.7%
Development	14	104	0.6%
Testing	80	663	3.3%
Done	211	2,916	8.6%
Blocked	9	92	0.4%
Total:	2,461	24,470	

Portal/Fleet Team

Current Sprint: Sprint 26 (Ends 11/18/2021)



Milestone:	C (7/16/20)
Development:	Green
Testing:	Red
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Green

Milestone:	D (10/22/20)
Development:	Red
Testing:	Red
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Red

Milestone:	Full Backlog
Development:	Red
Testing:	Red
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Red

	#stories	est dev hrs	
Not Started	-	-	0.0%
Refinement	-	-	0.0%
Development	-	-	0.0%
Testing	8	40	8.7%
Done	82	688	89.1%
Blocked	2	8	2.2%
Total:	92	736	

	#stories	est dev hrs	
Not Started	64	380	80.0%
Refinement	8	32	10.0%
Development	6	80	7.5%
Testing	2	-	2.5%
Done	-	-	0.0%
Blocked	-	-	0.0%
Total:	80	492	

	#stories	est dev hrs	
Not Started	858	7,296	83.5%
Refinement	8	56	0.8%
Development	7	96	0.7%
Testing	12	72	1.2%
Done	139	922	13.5%
Blocked	4	48	0.4%
Total:	1,028	8,490	

Team B - MV Globals

Current Sprint: Sprint 31 (Ends 11/17/2021)



Milestone:	E (1/21/21)
Development:	Red
Testing:	Red
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Red

Milestone:	F (5/5/21)
Development:	Red
Testing:	Red
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Red

Milestone:	Full Backlog
Development:	Red
Testing:	Red
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Red

	#stories	est dev hrs	
Not Started	32	752	24.2%
Refinement	15	240	11.4%
Development	5	112	3.8%
Testing	5	80	3.8%
Done	72	1,064	54.5%
Blocked	3	40	2.3%
Total:	132	2,288	

	#stories	est dev hrs	
Not Started	42	696	85.7%
Refinement	4	32	8.2%
Development	1	-	2.0%
Testing	-	-	0.0%
Done	1	8	2.0%
Blocked	1	8	2.0%
Total:	49	744	

	#stories	est dev hrs	
Not Started	790	11,000	71.7%
Refinement	20	296	1.8%
Development	7	-	0.6%
Testing	5	80	0.5%
Done	276	3,532	25.0%
Blocked	4	48	0.4%
Total:	1,102	14,956	

IFTA/IRP

Current Sprint: Sprint 12 (Ends 11/16/2021)



Milestone:	C (10/26/21)
Development:	Red
Testing:	Green
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Green

Milestone:	D (01/18/22)
Development:	Red
Testing:	Green
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Red

Milestone:	Full Backlog
Development:	Red
Testing:	Green
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Red

	#stories	est dev hrs	
Not Started	-	-	0.0%
Refinement	13	-	56.5%
Development	1	56	4.3%
Testing	-	-	0.0%
Done	9	294	39.1%
Blocked	-	-	0.0%
Total:	23	350	

	#stories	est dev hrs	
Not Started	22	1,022	36.7%
Refinement	32	-	53.3%
Development	4	154	6.7%
Testing	-	-	0.0%
Done	2	30	3.3%
Blocked	-	-	0.0%
Total:	60	1,206	

	#stories	est dev hrs	
Not Started	385	3,554	65.7%
Refinement	124	-	21.2%
Development	25	-	4.3%
Testing	2	-	0.3%
Done	50	332	8.5%
Blocked	-	-	0.0%
Total:	586	3,886	

Enterprise Team

Current Sprint: Sprint 31 (Ends 11/16/2021)



Milestone:	Milestone C
Development:	Green
Testing:	Green
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Green

Milestone:	Milestone D
Development:	Green
Testing:	Green
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Green

Milestone:	Full Backlog
Development:	Green
Testing:	Green
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Green

	#stories	est dev hrs	
Not Started	1	n/a	-
Refinement	-	n/a	-
Development	2	n/a	-
Testing	1	n/a	-
Done	-	n/a	-
Blocked	-	n/a	-
Total:	4	-	

	#stories	est dev hrs	
Not Started	-	n/a	-
Refinement	-	n/a	-
Development	1	n/a	-
Testing	-	n/a	-
Done	-	n/a	-
Blocked	-	n/a	-
Total:	1	-	

	#stories	est dev hrs	
Not Started	65	n/a	64.4%
Refinement	-	n/a	0.0%
Development	6	n/a	5.9%
Testing	1	n/a	1.0%
Done	28	n/a	27.7%
Blocked	1	n/a	1.0%
Total:	101	-	

Florida Smart ID

Current Sprint: Phase II - Sprint 9 (Ends 11/19/2021)



Milestone:	B (Oct 2021)
Development:	Green
Testing:	Yellow
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Green

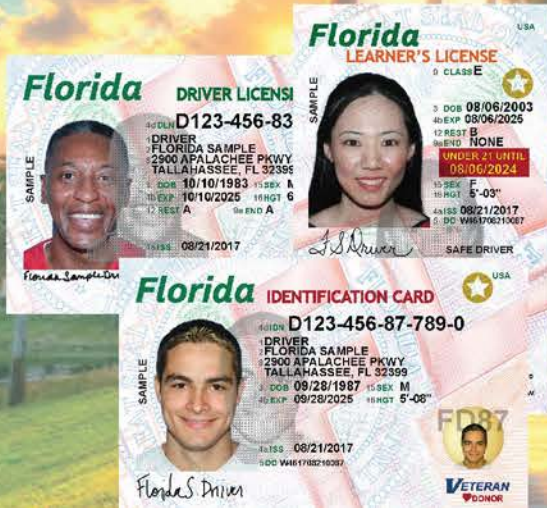
Milestone:	C (Aug 2022)
Development:	Green
Testing:	Green
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Green

Milestone:	Full Backlog
Development:	Green
Testing:	Yellow
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Green

	#stories	orig dev est	
Not Started	-	-	0.0%
Refinement	-	-	0.0%
Development	-	-	0.0%
Testing	-	-	0.0%
Done	14	-	93.3%
Blocked	1	-	6.7%
Total:	15	-	

	#stories	orig dev est	
Not Started	-	-	0.0%
Refinement	17	-	100.0%
Development	-	-	0.0%
Testing	-	-	0.0%
Done	-	-	0.0%
Blocked	-	-	0.0%
Total:	17	-	

	#stories	orig dev est	
Not Started	-	-	0.0%
Refinement	17	-	16.3%
Development	1	-	1.0%
Testing	-	-	0.0%
Done	85	-	81.7%
Blocked	1	-	1.0%
Total:	104	-	



Motorist Modernization Phase II – November 9, 2021

STATE OF THE STATE



IFTA / IRP Project Update

Key Dates, Activities Milestones

Contract Signed – **06/2020 to Celtic**

Deliverables in next 30-60 Days & Status

- D18: Security Testing Plan – 11/17/21
- Vendor Training Plan – 10/21/21

Important Activities – November

- Team continues Blueprint Pre-Refinement activities three times per week (2 with POs 1 with Devs).
- Look to augment development team with developers with MV Knowledge to improve velocity.

Key Dependencies/Assumptions

- Operational resources available at key times in the project (Environment Setup, Code Promotions and Data Extracts) to alleviate delays.

IFTA/IRP Specific Risks & Issues – Program Level

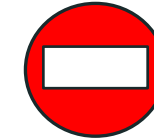
- P2 – Issue #46 – Vendor staffing challenges related to development resources.

Team Profile

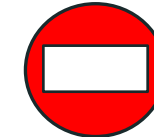
User Stories: 559*

Developers: 4.5 *

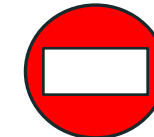
Testers: 3*



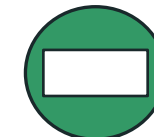
Business Actions



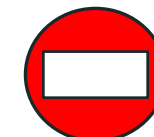
COTS Configuration



ORION Integration



Data Conversion



Scope / Schedule

Florida Smart ID Project Update

Key Dates, Activities Milestones

Contract Signed – **06/2020 to Thales**

Deliverables in next 30-60 Days & Status

- Onboarding Additional mDL Vendors – **04/12/2021 – 06/11/2021**

Important Activities – November

- FSID, LEA and POA Apps Ready in Apple and Google Stores 11/2/2021
- Working on Phase 2 Schedule with Thales:
 - Remote Enrollment
 - Online Authentication
 - Additional FSID Use Cases

Key Dependencies/Assumptions

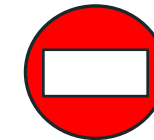
- Keep initial release meaningful, but sized for “success” given short timeline
- Other vendors are dependent upon Thales Remote Enrollment updates planned for Phase 2

mDL Specific Risks & Issues – Program Level

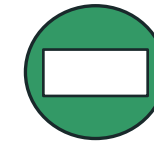
- Issue 42 - Risk 94 FSID Onboarding Realized**

Team Profile

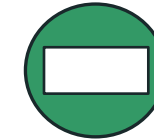
User Stories: 74
Developers: .5
Testers: 3+



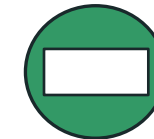
Business Actions



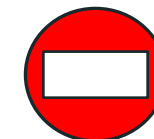
Florida SMART ID Configuration



FLHSMV Integration



Security / Technology



Scope / Schedule

Enterprise Content Management (ECM) Project Update

Key Dates, Activities Milestones

- Contract Signed – **OnBase Software; 06/2020 to Next Phase Solutions**

Day 1 - Important Activities – Nov

- Finalize Active-Active configuration in Dev/Test/Stage
- Conduct Performance Testing in Stage
- Complete Prod Delta Migration into OnBase
- Configure Active – Active in Prod

Day 2 - Important Activities – Nov

- Discovery Site Visit w/NPS (15-16 Nov)
 - Scanning Unit Walkthrough
 - Contract Discussion
 - Planning Session
 - Middleware Review

Key Dependencies/Assumptions

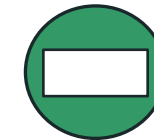
- Keep initial release meaningful, but sized for “success” given short timeline
- SEU production smoke testing doesn’t exceed the planned 72 hours

ECM Specific Risks & Issues – Program Level

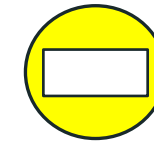
Risk 101 – IF NPS can’t quickly configure new documents to be added to the ECM as they are identified and refined by the Phase II Team, THEN it could impact the schedule as the team waits for implementation of the new document in the ECM. (Opened 8/17/21)
Issue 55 – Risk 106 realized. FLDS approved request however request on hold pending production environment stabilization by FLDS. (Opened 10/11/2021)

Team Profile

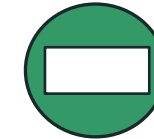
User Stories: N/A
Developers: 2
Testers: 3+



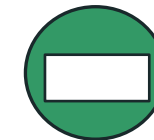
Business Actions



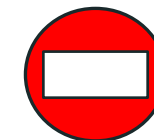
ECM Configuration



ORION Integration



Security / Technology



Scope / Schedule

Portal Fleet(MyDMV Portal Phase II)Project Update

Key Dates, Activities Milestones

- Milestone I Sprint 26 – October 29– November 18
 - Testing Milestone C Stories
 - Developing and Testing Milestone D and G Stories

Important Activities – Sept - Oct

- ICFS Go-Live: 10/27/2021
- MyDMV Readiness for FSID in Production 10/27/2021; Go-Live -TBD
- MV Express Renewal Go-Live Date – TBD

Key Dependencies/Assumptions

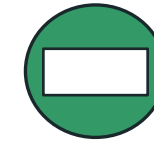
- Approval of the CR to re-align the Milestones dates and features

Portal Specific Risks & Issues – Program Level

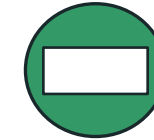
- Risk 104 – BA resigning may impact sprint ceremony activities and blueprint updates, other BA's will fill-in until position filled
- Issue 15 – Have 2 developer positions currently open

Team Profile

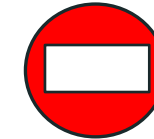
User Stories: 1152
Developers: 2
Testers: 7+



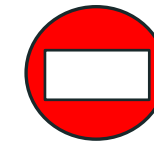
Business Actions



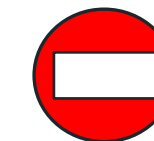
Technical Debt



Development (D)



Testing(C and D)



Backlog Health