**Motorist Modernization Advisory Board – Phase II Meeting**
**Tuesday, October 11, 2022**
**2:30 to 4:00 PM**
**VIA: Microsoft Teams**

| Invitees | Representing |
|---|---|
| Stephen Boley | FLHSMV |
| Capt. Jason Britt | FLHSMV |
| Brett Saunders | FLHSMV |
| Jay Levenstein | FLHSMV |
| Steve Burch | FLHSMV |
| Scott Lunsford | Florida Tax Collectors |
| Sherri Smith | Florida Tax Collectors |
| Sgt. Derek Joseph | Law Enforcement |
| TBD | Law Enforcement |

## Agenda

- Roll Call

- Welcome

- Review and Approval of Last Meeting Minutes

- IV&V Update

- MM Phase II Program Update

    o Financial Review

    o Project Updates

- Stakeholder Outreach Update

- Communications Update

- Q&A

- Adjourn

## Motorist Modernization Advisory Board – Phase II Meeting
## Tuesday, September 13, 2022
## 2:30 to 4:00 PM
## VIA: Microsoft Teams

### WELCOME AND INTRODUCTIONS
- The meeting was called to order at 2:30 p.m. Kristin Green began the meeting by welcoming members and visitors and proceeded with the roll call of board members.

  Advisory Board Phase II members included:

  - Capt. Jason Britt
  - Brett Saunders
  - Jay Levenstein
  - Scott Lunsford
  - Sherri Smith
  - Sgt. Derek Joseph
  - Steve Burch
  - Stephen Boley

- Additional FLHSMV members included – Catherine Alvarez, Michael Anderson, Elise Batchelor, Stacey Bayyari, Laura Freeman, Kristin Green, Sondra, Howard, Judy Johnson, Patricia Joseph, Elise Loving, Pavel Machado, Wendy Mechlin, Janetta Melton, Jennifer Miller, Ann Naiman, Aundrea Powell, Rachel Ramos, Corrine Taylor, Cathy Thomas, Scott Tomaszewski, Sharmaine Valsin, Joanna Walker.
- Visitors included – Joseph Weldon from Accenture, Greg Williams and Gary Didio with Ernst & Young, Addison Gould with Grant Street Group, Lisa Cullen with the Florida Tax Collectors, and Bethany Jones also attended.

### REVIEW OF MEETING MINUTES
- Rachel Graham reviewed the meeting minutes from August 9, 2022. No corrections were identified. A motion to approve the minutes was accepted by the board members and the August 9, 2022, meeting minutes were approved.

### PHASE II IV&V UPDATE
- Greg Williams presented an overview of the IV&V report for Phase II. The current risk state was green. There were no open deficiencies to report. The schedule performance index was 0.994. 10 of 1,736 total tasks contained in the project schedule were late. The program completion date was forecasted to be 12.3 days late.

### PHASE II PROJECT UPDATE
- Joseph Weldon discussed a program-level issue related to the team's backlog. This involves getting two sprints worth of backlog refined and ready for sprint planning. He also discussed Issue 15 related to the four developer vacancies across the teams.
- Mr. Weldon stated Team A (Title and Registration) was working on the regular registration transaction for Milestone I. The testers will then shift focus to Milestones J and K stories.

For Milestone J, the team has been working with the Enterprise team and AAMVA on the NMVTIS webservice integration. The team continued to work on Milestone K and L stories as well.

- Jennifer Miller stated Team B (MV Globals) continued to work on the history inquiry screens and customer details modal for Milestone K. Seven stories will be demoed tomorrow, September 14. The team is trending behind on Milestone K stories but intend to increase development velocity with additional refinement sessions. The team began work for related history screens for Milestone L as well.

- Scott Tomaszewski stated the IFTA/IRP team was working in Milestone G focusing on IRP VOID interface development and technical bugs reported by Celtic. The team is currently working on the state of data as required by the different systems. Based on feedback received from Celtic, there was an increase in administration fee interface bugs. This has led the team to review test data related requirements of FRVIS, ORION, CRS, and the Florida Motor Carrier System. The team is trending behind on testing for the code release 2.0.
  - Key dependencies for the team included:
    - Dependent on coordinated development and test environment deployments with vendor
  - Key risks and issues for the team included:
    - Risk 177 – Solution gap identified for manual IFTA distribution process – Change Request 25 was submitted and approved for this work.
    - Issue 69 – COTS payment escrow feature creates CRS gaps when transactions are voided – This issue was resolved in August 2022.
  - Important activities for the team included:
    - Complete IRP VOID development and batch job modifications required by vendor
    - Continue bug support resolution with vendor
    - Business/SEU to complete review of vendor code release 2.0 (IRP)

- Mr. Weldon stated the Florida Smart ID (FSID) team is focusing on production readiness with a production deployment scheduled for tomorrow, September 14. This includes enhancements to customer email notifications, as well as work on FAQ pages and training for FHP. The Phase III schedule is still on hold pending the signed amendment from Thales related to registration/insurance (House Bill 0749).
  - Important activities for the team included:
    - Release 3 (TBD):
      - Online Authentication
        - Design Session held on June 6, 2022
        - Design Session held on August 26, 2022
      - Registration/Insurance (House Bill 0749)
        - Design Session held on June 20, 2022
        - Amendment for work with Thales
  - Key dependencies for the team included:
    - Keep initial release meaningful but sized for "success" given short timeline.
    - Other vendors are dependent upon Thales Remote Enrollment updates.
  - Risks and issues for the team included:
    - Issue 42 – Risk 94 Realized – FSID Onboarding Trending Late

- ▪ Issue 62 – FSID Phase 3 Delayed Start
- Michael Anderson stated the Day 1 Enterprise Content Management (ECM) team successfully deployed the ECM solution to production and the Operations team is now handling it.
  - o Day 1 Important activities for the team included:
    - ▪ Handed off to Operations Team
    - ▪ Recovering Couchbase storage space in all environments (purging old data)
- Jennifer Miller stated the Day 2 ECM team is working on the sample conversion of the MV scan database. SEU testers provided feedback on retrieval of the MV scan documents. A few bugs were reported to the OnBase vendor (NPS) and were addressed accordingly. NPS re-processed the retrieval taxonomy for those bugs. The team also discovered an issue with retrieving vehicle inspection documents. The team requested the scan unit to re-scan these documents to the Stage environment. The scan unit was experiencing issues with their scanners and are currently working on a resolution with the vendor. NPS will use measures from the sample conversion to confirm the production build. This is causing delays with both the sample conversion and production conversion.
  - o Day 2 Important activities for the team included:
    - ▪ Completing sample conversion to provide measures for production conversion
      - • Review of tester feedback
      - • Update configuration for any discovered bugs
    - ▪ Production iteration build based on sample conversion results
    - ▪ Pursuing procurement of long-term storage
  - o Key dependencies for the team included:
    - ▪ Production conversion dependent on completion of successful sample conversion
    - ▪ Availability of long-term storage to begin production conversion
  - o Risks and issues for the team included:
    - ▪ Risk 101 – If NPS cannot quickly configure new documents to be added to the ECM as they are identified and refined by the Phase II Team, then it could impact the schedule as the team waits for implementation of the new document in the ECM.
    - ▪ Risk 109 – If support for the OnBase COTS system is not identified for internal staff and training received prior to Go-Live, then any OnBase support will need to be leveraged against the current vendor, NPS, and could incur additional cost for FLHSMV.
- Aundrea Powell stated the MyDMV Portal/Fleet team was working in Milestone L, Sprint 38. The team continued to develop and test Milestone K title stories including duplicate, lost-in-transit, and mark title sold transactions. The team is preparing for parking permits (subsequent, replacement, and duplicate) and FSID authentication within MyDMV Portal to align with the Thales dates. The team has held one refinement meeting with Thales.
  - o Important activities for the team included:
    - ▪ Reviewing and re-aligning features with Teams A and B coding – A Change Request will be produced from these changes to update the upcoming milestones.
  - o Key dependencies for the team included:

- - There are dependencies on the approval and prioritization of new features and any features that can be deployed earlier than the approved release schedule.
    - There are cross-team dependencies on readiness of the code from Teams A and B.
  - Risks and issues for the team included:
    - Issue 15 – One developer position currently open.
    - Risk 111 – Cross-team dependency – Continue to adjust what features to focus on to maintain progress on backlog.

## STAKEHOLDER OUTREACH

- Catherine Thomas stated the teams presented at the Tax Collector Education Forum on August 24, 2022, in Orlando, Florida. The team reviewed title and registration transaction screens including duplicate title, print electronic title, mark title sold, parking permits, registration renewals, and replacement license plate and decal. The team also reviewed MyDMV Portal motor vehicle transactions.
- Ms. Thomas stated the team held a meeting with the license plate agencies in Miami, Florida on September 7, 2022. The team performed a live demo on original new registration and original new title transactions. The team also reviewed parking permit screens, regular renewal screens, bulk renewal process, replacement license plate and decal, duplicate title, print electronic title, mark title sold and bulk title and registration. The team also performed a MV Globals demo discussing administration updates, enterprise administration, agency maintenance, agency emails and subscriptions, and motor vehicle correspondence on-demand. Third-party cashiering and transaction services were also reviewed and discussed. A live MyDMV Portal demo was performed as well including motor vehicle check, license plate check, and stop inquiry.

## COMMUNICATIONS UPDATE

- Ann Naiman stated the Policy and Procedure User Guide working groups have completed their initial planning meetings. The next steps for each group will be to create their respective table of contents.

## Q&A

- There were no questions or concerns from members present.

## ADJOURNMENT

- Ms. Green adjourned the meeting at approximately 2:55 p.m.
- The next Advisory Board Phase II Meeting is scheduled for October 11, 2022.

***Note: Handouts at this meeting included:***

Consolidated in a meeting packet and emailed to members:

| | |
|---|---|
| MM Advisory Board Phase II Agenda | 1 Page |
| MM Advisory Board Phase II Meeting Minutes (8/9/22) | 5 Pages |
| Phase II IV&V Update | 8 Pages |
| Phase II Traffic Light Report | 1 Page |
| Phase II Project Updates – State of the State | 5 Pages |

# Motorist Modernization Program Phase II (MMP2)

**State of Florida Department of Highway Safety and Motor Vehicles (FLHSMV)**

Independent Verification and Validation (IV&V)

Advisory Board Presentation

11 October 2022

**EY**
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working world

# Topics for discussion

► General IV&V overview

► Overall risk state and trending

► Project complete date slippage

► IV&V ratings summary

► Open deficiencies and actions

*Data contained in this MAR is as of 31 August 2022*

# General IV&V overview

| IV&V risk state | • The overall IV&V risk state for the project is Green (no issues).<br>• There are no open IV&V deficiencies. |
| --- | --- |
| **The MMP2 Project is within established schedule performance thresholds** | • The SPI is 0.996 and the four-week moving average is *improving*.<br>• 11 of 1,736 total tasks (0.63%) contained in the project schedule are late.<br>• SV is currently -274.9 hours and the four-week moving average is *improving*<br>• TSPI is 1.010 and the four-week moving average is *improving*. |
| **The MMP2 Project is within established cost performance thresholds** | • The CPI is 1.000 and the four-week moving average is *steady*.<br>• CV is currently 0.0 hours and the four-week moving average is *steady*.<br>• The Project is currently on budget based on provided budget and spending information. |
| **The MMP2 Project is behind schedule** | • The Project completion date is forecast to be 20 June 2025, 11.2 days late.<br>• Future milestones are projected to be completed behind schedule.<br>• The four-week moving average is *improving.* |

# Overall risk state and trending



## Risk state for MMP2

**Program governance**
Benefit realization and sustainability

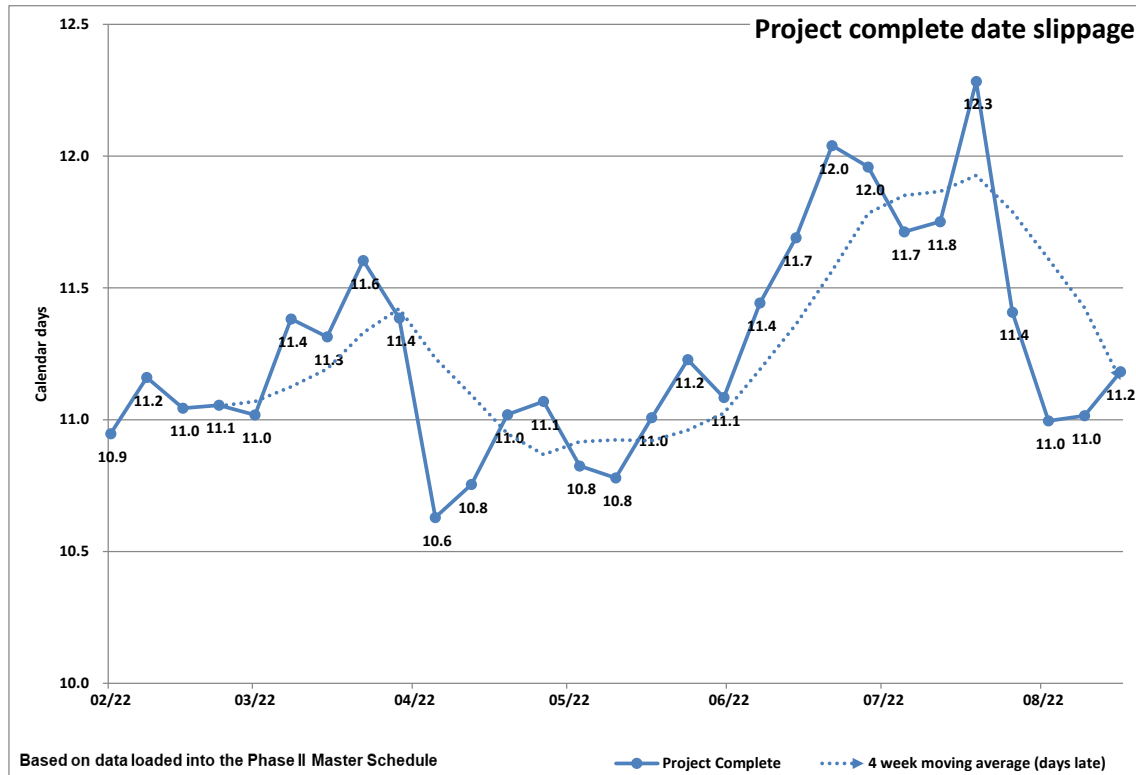As of 31 August 2022

Capability and maturity — G3
Complexity profile — G2
Performance management — G6
Business case integrity — G1
Organizational change management — G5
Benefits design and realization — G9
Scope management — P1
Decision framework — G4
Compliance and regulatory — G8
Technical infrastructure — T3
Human resource management — P4
Time management — P2
Governance effectiveness — G7
Methodology and development — T2
Business continuity and disaster recovery — T6
Quality management — P7
Cost management — P3
Requirements engineering and design — T1
Security and controls — T5
Sustainability model — T9
Procurement management — P5
Integration management — P6
Data management — T4
Cutover and support — T8
Risk management — P8
Communications management — P9
Testing and validation — T7

**Project management**
Processes, controls, and predictability

**Technical solution**
Requirements development, quality and transition

## Risk state with trending

Program governance

G9, G6, G8, G3, G5, G7, G2, G4, G1, P3, T3, P2, T2, P6, P1, T1, T6, P5, T5, P9, P4, T4, P8, P7, T7

Project management

Technical solution

Risk state with trending

T8, T9

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🟥 Indicates that the area being assessed has critical issues that will result in significant risk to the project most likely resulting in either the inability to achieve the outcomes, inability to meet the projected schedule, or a significant cost over-run. Requires immediate action.

🟨 Indicates that the area being assessed has issues that need to be resolved; inefficiencies exist. Current process/method can be used with refinement.

🟩 Indicates that the area being assessed did not have significant issues to report. Continued monitoring should be performed.

⬜ Indicates that the area being assessed has incomplete information available for a conclusive finding or is not applicable.

# Project complete date slippage



**Project complete date slippage**

Based on data loaded into the Phase II Master Schedule

Legend: Project Complete · · · 4 week moving average (days late)

- This chart shows the forecast slippage of the project complete milestone based on historical performance using the schedule performance index (SPI).
- Summary:
  - The Project completion date is forecast to be 20 June 2025, 11.2 days late.
- Conclusions:
  - The four-week moving average is *improving*.
  - The MMP2 Project is behind schedule

MMP2-IVV-AB Slide Presentation - 20221011

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# IV&V ratings summary

IV&V ratings summary
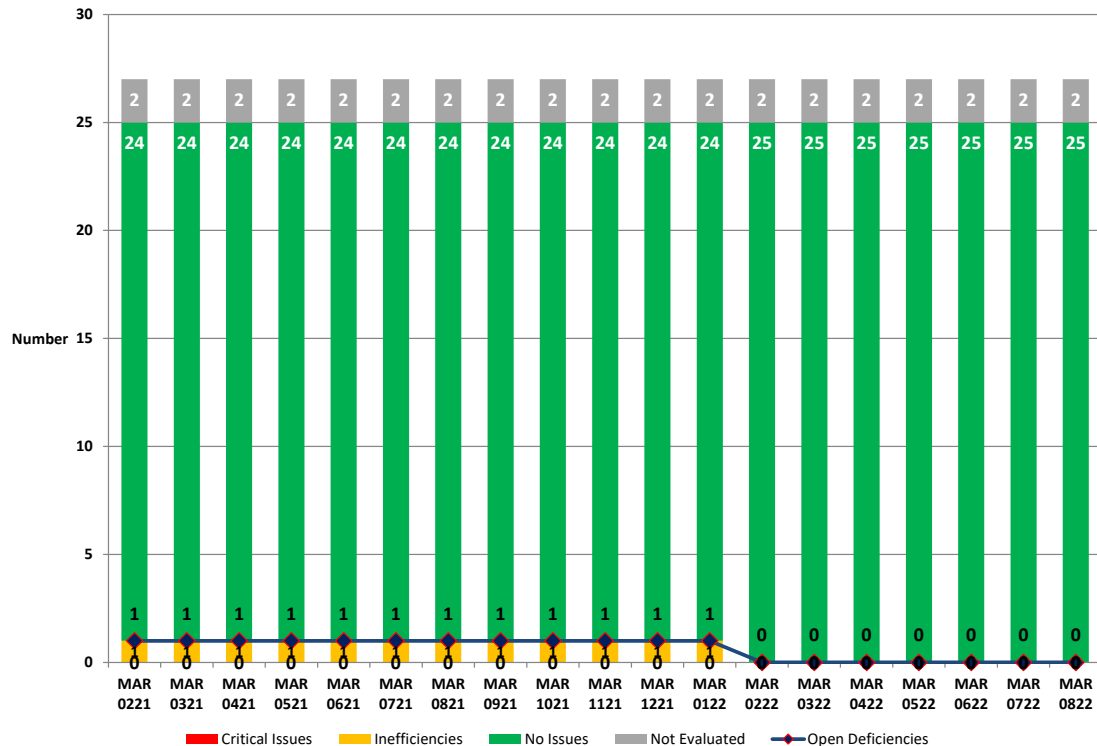
- This chart shows a summary of the IV&V cube facet ratings (red, amber, green and gray), and open deficiencies.
- Facet risk rating totals are as follows:
  - Red (critical issues):       0
  - Amber (issues):              0
  - Green (no issues):          25
  - Gray (not evaluated):        2
- Open deficiencies:             0
- Conclusions:
  - The MM Program Team has satisfactorily addressed all open deficiencies identified by the IV&V Team.

# Open deficiencies and actions

**There are no open deficiencies**

There are no open deficiencies

MMP2-IVV-AB Slide Presentation - 20221011

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# Open process improvement recommendations

| Recommendation | Actions taken |
|---|---|
|  |  |

There are no open process improvement recommendations

MMP2-IVV-AB Slide Presentation - 20221011

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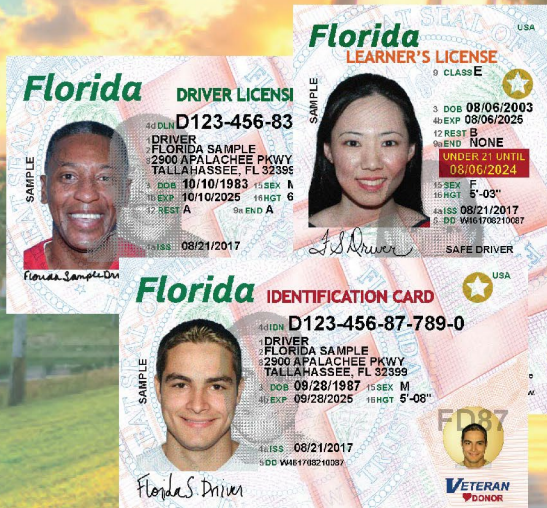
# Financial Update
# Motorist Modernization

# Phase II LBR Requests

| Fiscal Year | Total Request | Contracted Services | IV&V Services | Expenses | OCO |
|---|---|---|---|---|---|
| 2017-2018 | $4,132,180 | $3,575,240 | $357,190 | $179,850 | $19,900 |
| 2018-2019 | $5,037,000 | $4,455,960 | $423,240 | $150,000 | $7,800 |
| 2019-2020 | $13,742,200 | $9,715,960 | $423,240 | $3,570,000 | $33,000 |
| 2020-2021 | $9,877,400 | $7,615,960 | $423,240 | $1,814,200 | $24,000 |
| 2021-2022 | $10,496,280 | $9,138,340 | $423,240 | $904,700 | $30,000 |
| **2022-2023** | **$9,993,740** | **$8,488,800** | **$423,240** | **$1,081,700** | **$0** |
| 2023-2024 | $9,993,740 | $8,488,800 | $423,240 | $1,081,700 | $0 |
| 2024-2025 | $9,993,740 | $8,488,800 | $423,240 | $1,081,700 | $0 |
| **TOTAL** | **$73,266,280** | **$59,967,860** | **$3,319,870** | **$9,863,850** | **$114,700** |

FLHSMV
FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

ORION
ONLINE REGISTRATION AND
IDENTITY OPERATING NETWORK

# Phase II Fiscal Year 2022-2023 Spend Plan Summary

| | |
|---|---|
| Support Services (Accenture RFP-033-17) | $6,474,000 |
| IV&V CS (Ernst & Young RFQ-026-17) | $ 423,240 |
| IFTA/IRP/Audit (Celtic Cross Holdings - ITN-071-19) | $1,000,000 |
| ECM (Next Phase Solutions - RFQ-007-20) | $ 500,926 |
| CSP/mDL (Thales - RFQ-078-19) | $ 400,000 |
| Contracted Services - Staff Aug | $ 616,000 |
| Expense | $ 579,574 |
| **Total Budget** | **$ 9,993,740** |

# Phase II Expenditures by Month



Legend:
- Contracted Services
- IV&V Services
- Expenses
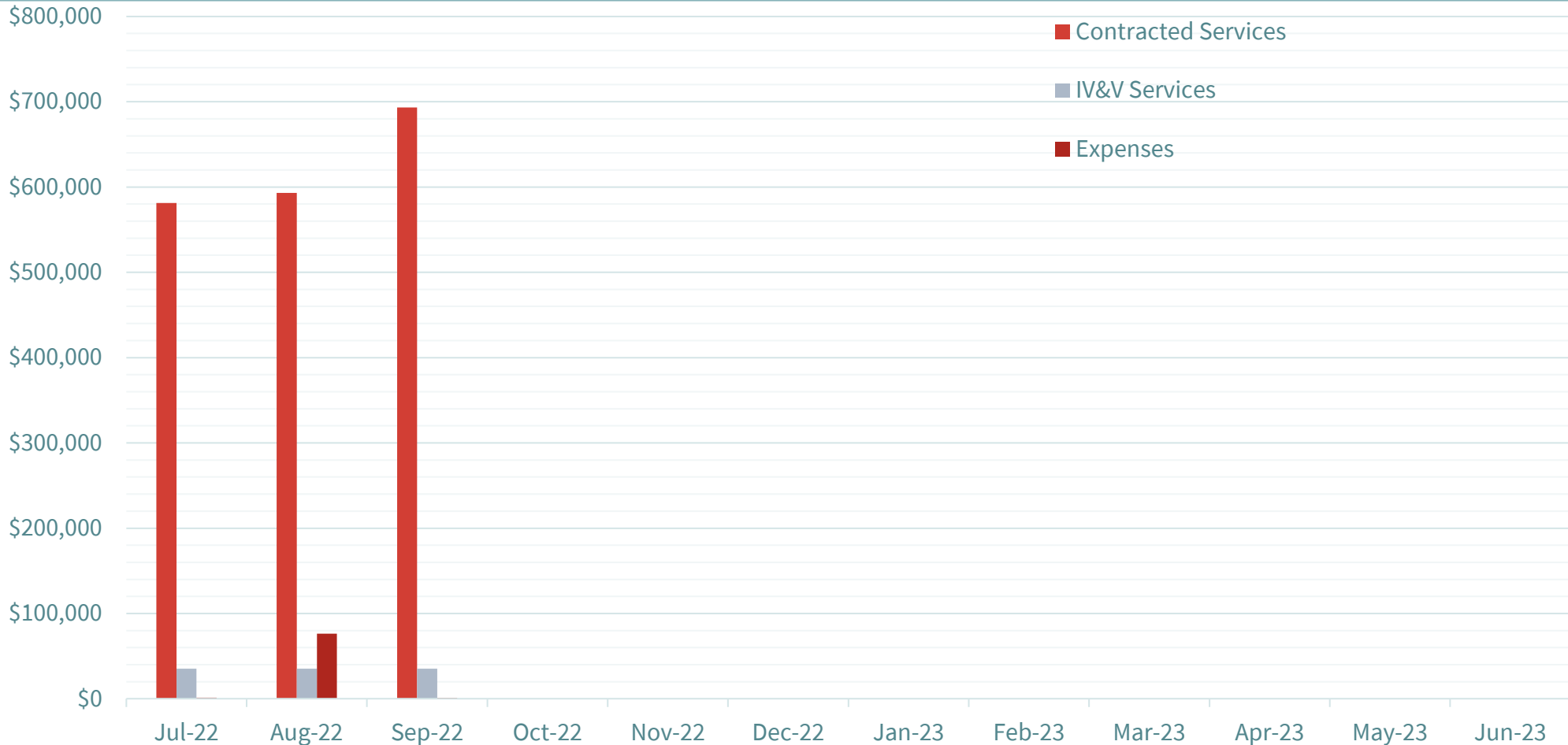
Phase II
Total Budget
FY 2022-2023

Allocated Budget Utilized to Date

Contracted Services 22%

Expense 19%

IV&V 10%

Legend: Contracted Services | IV&V | Expense
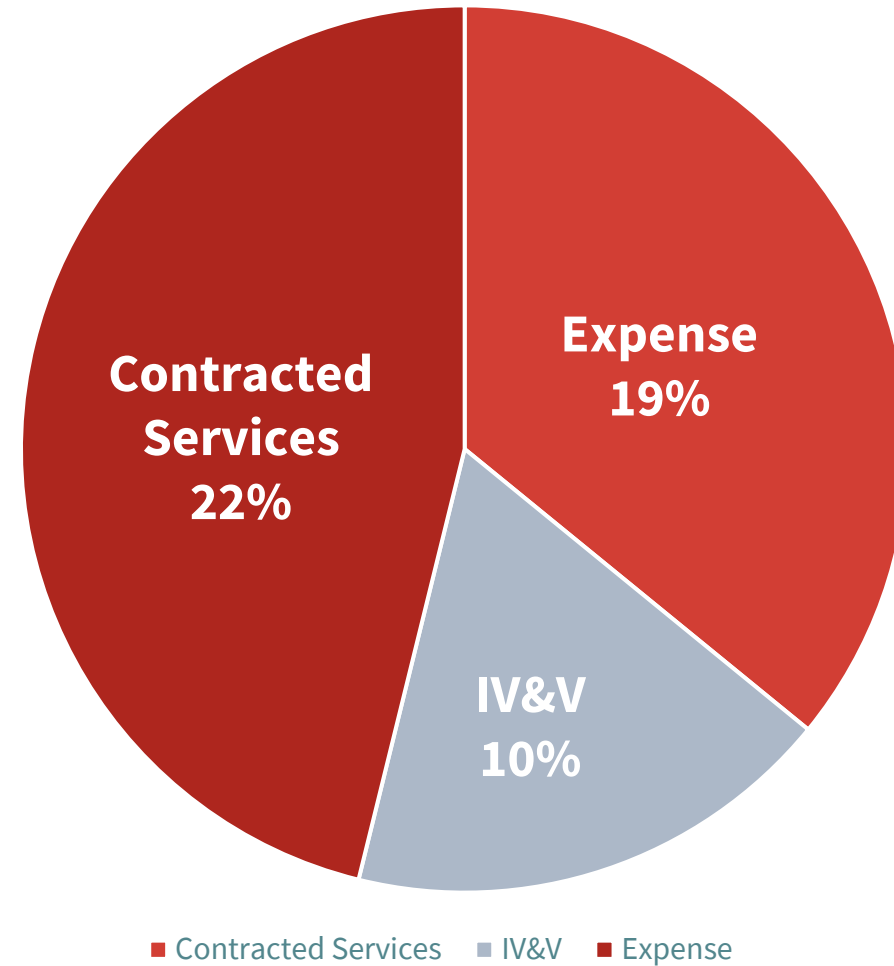
# Phase II Budget v. Actuals

| DESCRIPTION | BUDGET TOTAL | BUDGET TO DATE | ACTUALS TO DATE | VARIANCE |
|---|---|---|---|---|
| Fiscal Year to Date | $9,993,740 | $2,089,253 | $2,089,253 | 0% |
| Month to Date (September 2022) | | $728,574 | $728,574 | 0% |
| Remaining Funds | $7,904,487 | | | |

**FLHSMV** — FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

*Motorist Modernization – Phase II: Office of Motorist Modernization*
**Weekly Status Report for the week ending *October 07, 2022***

## Phase II - Stoplight Report - as of 10/07/2022

### Team A - T&R Issuance
Current Sprint: HIP Sprint L (*Ends 10/18/2022*)

| Milestone: | I (01/18/2022) | J (04/26/2022) | Full Backlog |
|---|---|---|---|
| Development: | Green | Red | Red |
| Testing: | Red | Red | Red |
| Business Actions: | Green | Red | Yellow |
| Technical Debt: | Green | Green | Green |
| Backlog Health: | Green | Red | Red |

| | Stories | Change | Dev Est | Dev | Stories | Stories | Change | Dev Est | Dev | Stories | Stories | Change | Dev Est | Dev | Stories |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Not Started | - | ⟷ | - | 0.0% | 0.0% | 29 | - ⟷ | 428 | 21.0% | 9.0% | 1,374 | -5 ⬇ | 13,994 | 59.8% | 54.0% |
| Refinement | - | - ⟷ | - | 0.0% | 0.0% | 14 | +8 ⬆ | 156 | 7.7% | 4.3% | 79 | +57 ⬆ | 620 | 2.7% | 3.1% |
| Development | - | - ⟷ | - | 0.0% | 0.0% | 4 | -1 ⬇ | 142 | 7.0% | 1.2% | 13 | -2 ⬇ | 226 | 1.0% | 0.5% |
| Testing | 48 | +1 ⬆ | 416 | 39.2% | 13.0% | 74 | +1 ⬆ | 591 | 29.0% | 23.0% | 213 | +8 ⬆ | 2,043 | 8.7% | 8.4% |
| Done | 319 | - ⟷ | 642 | 60.5% | 86.4% | 187 | - ⟷ | 614 | 30.1% | 58.1% | 841 | +3 ⬆ | 6,141 | 26.3% | 33.0% |
| Blocked | 2 | - ⟷ | 4 | 0.4% | 0.5% | 14 | +1 ⬆ | 106 | 5.2% | 4.3% | 26 | +1 ⬆ | 358 | 1.5% | 1.0% |
| Total: | 369 | +1 ⬆ | 1,062 | | | 322 | +9 ⬆ | 2,037 | | | 2,546 | +62 ⬆ | 23,382 | | |

### Portal/Fleet Team
Current Sprint: HIP Sprint L (*Ends 10/20/2022*)

| Milestone: | K (08/04/2022) | L (10/20/2022) | Full Backlog |
|---|---|---|---|
| Development: | Green | Red | Red |
| Testing: | Red | Green | Green |
| Business Actions: | Green | Green | Green |
| Technical Debt: | Green | Green | Green |
| Backlog Health: | Red | Red | Red |

| | Stories | Change | Dev Est | Dev | Stories | Stories | Change | Dev Est | Dev | Stories | Stories | Change | Dev Est | Dev | Stories |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Not Started | - | ⟷ | - | 0.0% | 0.0% | 162 | -2 ⬇ | 928 | 82.0% | 81.0% | 616 | -2 ⬇ | 5,036 | 71.8% | 63.6% |
| Refinement | - | - ⟷ | - | 0.0% | 0.0% | 24 | -3 ⬇ | 120 | 10.6% | 12.0% | 25 | -3 ⬇ | 124 | 1.8% | 2.6% |
| Development | 1 | - ⟷ | 4 | 1.7% | 2.7% | 7 | -1 ⬇ | 80 | 7.1% | 3.5% | 9 | -1 ⬇ | 84 | 1.2% | 0.9% |
| Testing | - | - ⟷ | - | 0.0% | 0.0% | 7 | +6 ⬆ | 4 | 0.4% | 3.5% | 9 | +4 ⬆ | 4 | 0.1% | 0.9% |
| Done | 36 | +2 ⬆ | 232 | 98.3% | 97.3% | - | - ⟷ | - | 0.0% | 0.0% | 310 | +2 ⬆ | 1,766 | 25.2% | 32.0% |
| Blocked | - | - ⟷ | - | 0.0% | 0.0% | - | - ⟷ | - | 0.0% | 0.0% | - | - ⟷ | - | 0.0% | 0.0% |
| Total: | 37 | - ⟷ | 236 | | | 200 | -3 ⬇ | 1,132 | | | 969 | - ⟷ | 7,014 | | |

### Team B - MV Globals
Current Sprint: HIP Sprint L (*Ends 10/19/2022*)

| Milestone: | K (08/03/2022) | L (10/19/2022) | Full Backlog |
|---|---|---|---|
| Development: | Red | Red | Red |
| Testing: | Red | Red | Red |
| Business Actions: | Green | Green | Green |
| Technical Debt: | Green | Green | Green |
| Backlog Health: | Red | Red | Red |

| | Stories | Change | Dev Est | Dev | Stories | Stories | Change | Dev Est | Dev | Stories | Stories | Change | Dev Est | Dev | Stories |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Not Started | 12 | -4 ⬇ | 256 | 19.6% | 14.5% | 58 | - ⟷ | 968 | 82.3% | 81.7% | 634 | -4 ⬇ | 7,396 | 54.9% | 59.4% |
| Refinement | 17 | +4 ⬆ | 344 | 26.4% | 20.5% | 2 | +2 ⬆ | 32 | 2.7% | 2.8% | 21 | +6 ⬆ | 400 | 3.0% | 2.0% |
| Development | 7 | -2 ⬇ | 128 | 9.8% | 8.4% | - | - ⟷ | - | 0.0% | 0.0% | 9 | -2 ⬇ | - | 0.0% | 0.8% |
| Testing | 7 | -1 ⬇ | 152 | 11.7% | 8.4% | - | - ⟷ | - | 0.0% | 0.0% | 7 | -1 ⬇ | 152 | 1.1% | 0.7% |
| Done | 38 | +4 ⬆ | 400 | 30.7% | 45.8% | 11 | - ⟷ | 176 | 15.0% | 15.5% | 393 | +4 ⬆ | 5,496 | 40.8% | 36.8% |
| Blocked | 2 | +1 ⬆ | 24 | 1.8% | 2.4% | - | - ⟷ | - | 0.0% | 0.0% | 3 | +1 ⬆ | 40 | 0.3% | 0.3% |
| Total: | 83 | +2 ⬆ | 1,304 | | | 71 | +2 ⬆ | 1,176 | | | 1,067 | +4 ⬆ | 13,484 | | |

### IFTA/IRP
Current Sprint: HIP Sprint G (*Ends 10/18/2022*)

| Milestone: | G (10/18/2022) | H (01/11/2023) | Full Backlog |
|---|---|---|---|
| Development: | Yellow | Green | Green |
| Testing: | Green | Green | Green |
| Business Actions: | Green | Green | Green |
| Technical Debt: | Green | Green | Green |
| Backlog Health: | Yellow | Green | Green |

| | Stories | Change | Dev Est | Dev | Stories | Stories | Change | Dev Est | Dev | Stories | Stories | Change | Dev Est | Dev | Stories |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Not Started | - | -1 ⬇ | - | 0.0% | 0.0% | 13 | - ⟷ | 30 | 5.6% | 50.0% | 30 | -1 ⬇ | 30 | 0.6% | 13.0% |
| Refinement | - | - ⟷ | - | 0.0% | 0.0% | 3 | - ⟷ | 163 | 30.5% | 11.5% | 3 | - ⟷ | 163 | 3.3% | 1.3% |
| Development | - | - ⟷ | - | 0.0% | 0.0% | - | -1 ⬇ | - | 0.0% | 0.0% | - | -1 ⬇ | - | 0.0% | 0.0% |
| Testing | 2 | - ⟷ | 54 | 7.9% | 7.1% | 1 | +1 ⬆ | 89 | 16.7% | 3.8% | 3 | +1 ⬆ | 143 | 2.9% | 1.3% |
| Done | 26 | +1 ⬆ | 626 | 92.1% | 92.9% | 7 | - ⟷ | 210 | 39.3% | 26.9% | 193 | +1 ⬆ | 4,533 | 92.3% | 83.5% |
| Blocked | - | - ⟷ | - | 0.0% | 0.0% | 2 | - ⟷ | 42 | 7.9% | 7.7% | 2 | - ⟷ | 42 | 0.9% | 0.9% |
| Total: | 28 | - ⟷ | 680 | | | 26 | - ⟷ | 534 | | | 231 | - ⟷ | 4,911 | | |

### Enterprise Team
Current Sprint: HIP Sprint L (*Ends 10/18/2022*)

| Milestone: | Milestone J | Milestone K | Full Backlog |
|---|---|---|---|
| Development: | Red | Green | Yellow |
| Testing: | Green | Green | Green |
| Business Actions: | Green | Green | Green |
| Technical Debt: | Green | Green | Green |
| Backlog Health: | Red | Green | Yellow |

| | Stories | Change | Dev Est | Dev | Stories | Stories | Change | Dev Est | Dev | Stories | Stories | Change | Dev Est | Dev | Stories |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Not Started | 1 | - ⟷ | n/a | n/a | - | - | - ⟷ | n/a | n/a | - | 66 | - ⟷ | n/a | n/a | 59.5% |
| Refinement | - | - ⟷ | n/a | n/a | - | - | - ⟷ | n/a | n/a | - | - | - ⟷ | n/a | n/a | 0.0% |
| Development | 3 | - ⟷ | n/a | n/a | - | - | - ⟷ | n/a | n/a | - | 7 | +1 ⬆ | n/a | n/a | 6.3% |
| Testing | - | - ⟷ | n/a | n/a | - | - | - ⟷ | n/a | n/a | - | 1 | - ⟷ | n/a | n/a | 0.9% |
| Done | - | - ⟷ | n/a | n/a | - | - | - ⟷ | n/a | n/a | - | 36 | +8 ⬆ | n/a | n/a | 32.4% |
| Blocked | - | - ⟷ | n/a | n/a | - | - | - ⟷ | n/a | n/a | - | 1 | - ⟷ | n/a | n/a | 0.9% |
| Total: | 4 | - ⟷ | - | | | - | - ⟷ | - | | | 111 | +9 ⬆ | - | | |

### Florida Smart ID
Current Sprint: Phase III - Sprint 1 - Production Support (*Ends 10/18/2022*)

| Milestone: | D (Aug 2022) | Full Backlog |
|---|---|---|
| Development: | Green | Green |
| Testing: | Red | Green |
| Business Actions: | Red | Green |
| Technical Debt: | Green | Green |
| Backlog Health: | Yellow | Green |

| | Stories | Change | Dev Est | Dev | Stories | Stories | Change | Dev Est | Dev | Stories |
|---|---|---|---|---|---|---|---|---|---|---|
| Not Started | - | - ⟷ | - | n/a | 0.0% | - | - ⟷ | - | n/a | 0.0% |
| Refinement | 4 | - ⟷ | - | n/a | 66.7% | 4 | - ⟷ | - | n/a | 3.4% |
| Development | - | - ⟷ | - | n/a | 0.0% | - | - ⟷ | - | n/a | 0.0% |
| Testing | - | - ⟷ | - | n/a | 0.0% | - | - ⟷ | - | n/a | 0.0% |
| Done | 2 | - ⟷ | - | n/a | 33.3% | 113 | - ⟷ | - | n/a | 96.6% |
| Blocked | - | - ⟷ | - | n/a | 0.0% | - | - ⟷ | - | n/a | 0.0% |
| Total: | 6 | - ⟷ | - | | | 117 | - ⟷ | - | | |

# Phase II - Stoplight Report - as of 10/07/2022

## Team A - T&R Issuance
Current Sprint: HIP Sprint L (*Ends 10/18/2022*)

| Milestone: | I (01/18/2022) | J (04/26/2022) | K (08/02/2022) |
|---|---|---|---|
| Development: | Green | Red | Red |
| Testing: | Red | Red | Red |
| Business Actions: | Green | Red | Red |
| Technical Debt: | Green | Green | Green |
| Backlog Health: | Green | Red | Red |

**I (01/18/2022)**

| | Stories | Change | Dev Est | Dev | Stories |
|---|---|---|---|---|---|
| Not Started | - | - ↔ | - | 0.0% | 0.0% |
| Refinement | - | - ↔ | - | 0.0% | 0.0% |
| Development | - | - ↔ | - | 0.0% | 0.0% |
| Testing | 48 | +1 ↑ | 416 | 39.2% | 13.0% |
| Done | 319 | - ↔ | 642 | 60.5% | 86.4% |
| Blocked | 2 | - ↔ | 4 | 0.4% | 0.5% |
| Total: | 369 | +1 ↑ | 1,062 | | |

**J (04/26/2022)**

| | Stories | Change | Dev Est | Dev | Stories |
|---|---|---|---|---|---|
| Not Started | 29 | - ↔ | 428 | 21.0% | 9.0% |
| Refinement | 14 | +8 ↑ | 156 | 7.7% | 4.3% |
| Development | 4 | -1 ↓ | 142 | 7.0% | 1.2% |
| Testing | 74 | +1 ↑ | 591 | 29.0% | 23.0% |
| Done | 187 | - ↔ | 614 | 30.1% | 58.1% |
| Blocked | 14 | +1 ↑ | 106 | 5.2% | 4.3% |
| Total: | 322 | +9 ↑ | 2,037 | | |

**K (08/02/2022)**

| | Stories | Change | Dev Est | Dev | Stories |
|---|---|---|---|---|---|
| Not Started | 26 | -40 ↓ | 308 | 14.6% | 10.5% |
| Refinement | 52 | +47 ↑ | 392 | 18.6% | 21.1% |
| Development | 5 | -7 ↓ | 88 | 4.2% | 2.0% |
| Testing | 62 | +10 ↑ | 764 | 36.2% | 25.1% |
| Done | 101 | +3 ↑ | 544 | 25.8% | 40.9% |
| Blocked | 1 | - ↔ | 16 | 0.8% | 0.4% |
| Total: | 247 | +13 ↑ | 2,112 | | |

| Milestone: | L (10/18/2022) | M (01/24/2023) | Full Backlog |
|---|---|---|---|
| Development: | Red | Yellow | Red |
| Testing: | Red | Yellow | Red |
| Business Actions: | Red | Yellow | Yellow |
| Technical Debt: | Green | Green | Green |
| Backlog Health: | Red | Yellow | Red |

**L (10/18/2022)**

| | Stories | Change | Dev Est | Dev | Stories |
|---|---|---|---|---|---|
| Not Started | 342 | +16 ↑ | 2,782 | 90.0% | 91.7% |
| Refinement | 12 | +3 ↑ | 56 | 1.8% | 3.2% |
| Development | 2 | -1 ↓ | 28 | 0.9% | 0.5% |
| Testing | 14 | +3 ↑ | 172 | 5.6% | 3.8% |
| Done | 2 | - ↔ | 20 | 0.6% | 0.5% |
| Blocked | 1 | - ↔ | 32 | 1.0% | 0.3% |
| | 373 | +21 ↑ | 3,090 | | |

**M (01/24/2023)**

| | Stories | Change | Dev Est | Dev | Stories |
|---|---|---|---|---|---|
| Not Started | 388 | +19 ↑ | 3,916 | 94.8% | 97.7% |
| Refinement | 1 | - ↔ | 16 | 0.4% | 0.3% |
| Development | - | - ↔ | - | 0.0% | 0.0% |
| Testing | - | - ↔ | - | 0.0% | 0.0% |
| Done | - | - ↔ | - | 0.0% | 0.0% |
| Blocked | 8 | - ↔ | 200 | 4.8% | 2.0% |
| | 397 | +19 ↑ | 4,132 | | |

**Full Backlog**

| | Stories | Change | Dev Est | Dev | Stories |
|---|---|---|---|---|---|
| Not Started | 1,374 | -5 ↓ | 13,994 | 59.8% | 54.0% |
| Refinement | 79 | +57 ↑ | 620 | 2.7% | 3.1% |
| Development | 13 | -2 ↓ | 226 | 1.0% | 0.5% |
| Testing | 213 | +8 ↑ | 2,043 | 8.7% | 8.4% |
| Done | 841 | +3 ↑ | 6,141 | 26.3% | 33.0% |
| Blocked | 26 | +1 ↑ | 358 | 1.5% | 1.0% |
| | 2,546 | +62 ↑ | 23,382 | | |

# Motorist Modernization
# Phase II – October 11, 2022

STATE OF THE STATE

# IFTA / IRP Project Update

## Key Dates, Activities Milestones

*Contract Signed – **06/2020 to Celtic***

------------------------------------------------------

*Deliverables in next 30-60 Days  & Status*

- *Completed IRP VOID Interface development - 10/04/22*
- *Completed Code Release 2.0 Testing - 09/28/22*

------------------------------------------------------

*Important Activities – October*
- *Identify and address necessary IRP updates to past Refund interface work.*
- *Enterprise core design and development supporting registration stops.*

## Key Dependencies/Assumptions

- *Awareness of minimum data records elements to support cross application requirements/constraints.*

## IFTA/IRP Specific Risks & Issues – Program Level

- *P2 – Risk #177 – Solution gap identified for manual IFTA Distribution process – CR#25.*

## Team Profile
*# User Stories: 559\**
*# Developers: 2\**
*# Testers: 5\**
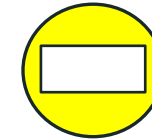
Business Actions
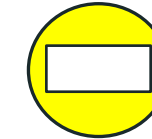
COTS Configuration
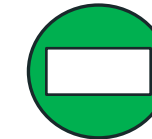
ORION Integration
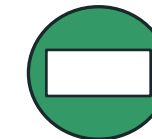
Data Conversion
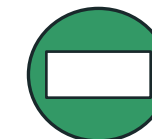
Scope / Schedule

# Florida Smart ID Project Update

## Key Dates, Activities Milestones

Contract Signed – **06/2020 to Thales**

------------------------------------------------

*Deliverables in next 30-60 Days & Status*
- Onboarding Additional mDL Vendors – *04/12/2021 – 06/11/2021*

------------------------------------------------

*Important Activities*

- Thales submitted apps for UL certification on 19 Sept and received certification on 30 Sept
  - Waiting on Formal letter
- Release 3 – TBD:
  - Online Authentication
    - Design Session 6/6/22 8/26/2022
  - Registration/Insurance (HB 0749)
    - Initial Design Session 6/20/22
    - Amendment for work with Thales

## Key Dependencies/Assumptions

- Keep initial release meaningful, but sized for "success" given short timeline
- Other vendors are dependent upon Thales Remote Enrollment updates

## mDL Specific Risks & Issues – Program Level

- *Issue 42 - Risk 94 FSID Onboarding Realized*
- *Issue 62 - FSID Release 3 Delayed Start*

## Team Profile
\# User Stories: 106
\# Developers: 0
\# Testers: 2+
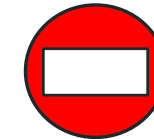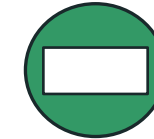
- Business Actions
- Florida SMART ID Configuration
- FLHSMV Integration
- Security / Technology
- Scope / Schedule
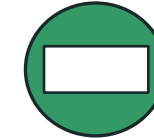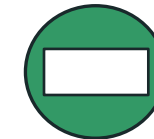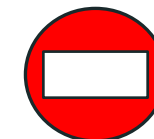
# Enterprise Content Management (ECM) Project Update

## Key Dates, Activities Milestones

- *06/2020 - Contract signed with Next Phase Solutions for OnBase Software*
- *9/30/22 – Amendment for NPS Managed Support executed*

------------------------------------------------------------

## Important Activities – Oct

- *Completing sample conversion to provide measures for production conversion*
  - *Review of tester feedback*
  - *Resolution of scanner barcode issue (Fairfax and Scanning Unit working)*
- *Production iteration build based on sample conversion results*
- *Conversion hardware set-up/configuration*
  - *Command server to orchestrate activities*
  - *Processing server for conversion*
- *Working long-term storage budget/procurement*

## Key Dependencies/Assumptions

- *Production conversion dependent on completion of successful sample conversion*
- *Availability of Conversion Hardware to begin production conversion*

## ECM Specific Risks & Issues

**Risk 101** – Delays in configuring new documents in OnBase could cause schedule delays (Opened 8/17/21)

**Risk TBD** – If scanners cannot read document barcodes, SEU will not be able to test document retrieval impacting the ECM schedule (Opened 9/16/22)

**Risk TBD** – If long term storage isn't procured, the ECM schedule could experience further delays (Opened 9/30/22)

## Team Profile
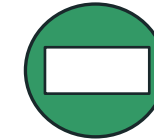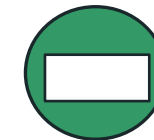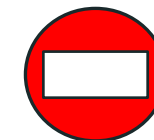# User Stories: N/A
# Developers: 2
# Testers: 3+
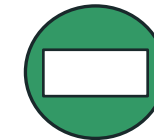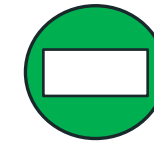
- Business Actions
- ECM Configuration
- ORION Integration
- Security / Technology
- Scope / Schedule

# Portal Fleet(MyDMV Portal Phase II)Project Update

## Key Dates, Activities Milestones

- Milestone L HIP Sprint
  - Testing Milestone K Stories
  - Developing and Testing Parking Permits (Renewals) Milestone L stories
  - Prepping for Remaining Registration Features

-----------------------------------------------------

Important Activities – September
- Reviewing and re-aligning features with Team T&R and Global coding

## Key Dependencies/Assumptions

- Depends on the approval and prioritization of new features and any features that can be deployed earlier than the approved release schedule.
- Readiness of code from Team A and Globals –there's cross team dependencies.
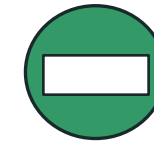
## Portal Specific Risks & Issues – Program Level

- Issue 15 - One developer position is opened – the team currently has 3 developers.
- Risk 111 - Cross team dependency, so we continue to adjust what features we focus on to maintain progress on our backlog.
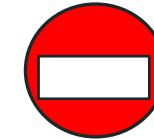
## Team Profile
# User Stories: 1025
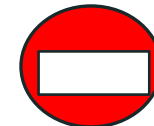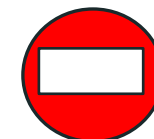# Developers: 3
# Testers: 7+
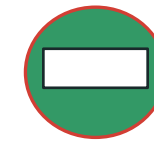
- Business Actions
- Technical Debt
- Development (L)
- Testing (K and L)
- Backlog Health

FLHSMV

ORION
ONLINE REGISTRATION AND
IDENTITY OPERATING NETWORK