

**Motorist Modernization Advisory Board – Phase I Monthly Meeting**  
**Tuesday, September 14, 2021**  
**1:00 to 2:00 PM, EST**  
**VIA: Microsoft Teams**

**Invitees**

Ed Broyles  
Pace Callaway  
April Edwards  
Kevin Bailey  
Twanna Smith  
William Washington  
Scott Lunsford

**Representing**

FLHSMV  
FLHSMV  
FLHSMV  
FLHSMV  
FLHSMV  
Florida Court Clerks & Comptrollers  
Florida Tax Collectors

**Agenda**

- Roll Call
- Welcome
- Review and Approval of Last Meeting Minutes
- Stakeholder Outreach Update
- MM Phase I Project Update
- Communications Update
- Q&A
- Adjourn

**MOTORIST MODERNIZATION ADVISORY BOARD PHASE I**  
**Monthly Meeting Minutes**  
**Tuesday, August 10, 2021**  
**1:00 to 2:00 PM**  
**VIA: Microsoft Teams**

**WELCOME AND INTRODUCTIONS**

- The meeting was called to order at 1:00 p.m. Terrence Samuel began the meeting by welcoming the attendees and proceeded with the roll call of board members.

Advisory Board members present included:

- Ed Broyles
  - Pace Callaway
  - Scott Lunsford
  - April Edwards (absent)
  - William Washington (absent)
  - Kevin Bailey
  - Twanna Smith
- Additional FLHSMV members included: Terrence Samuel, Kristin Green, Rachel Graham, Catherine Alvarez, Michael Anderson, Stacey Bayyari, Craig Benner, Jessica Espinoza, Felecia Ford, Chad Hutchinson, Judy Johnson, Aundrea Powell, Cathy Thomas, Janis Timmons, and Brenda Washington.
  - Visitors included: Michelle McGinley from Accenture, Beth Allman and Gary Axtell with the Florida Clerks, and Carl Ford with J Ford Consulting attended. Member of the public, Jeff Cohen also attended.

**REVIEW AND APPROVAL OF THE LAST MEETING MINUTES**

- Rachel Graham reviewed the meeting minutes from July 13, 2021. No corrections or comments were identified. A motion to approve the minutes was accepted by the board members and the July 13, 2021, meeting minutes were approved.

**STAKEHOLDER OUTREACH UPDATE**

- Terrence Samuel stated the team presented an update on Phase I and ORION stability at the Tax Collector Steering Committee meeting on July 28, 2021.

**SYSTEM PERFORMANCE UPDATE**

- Chad Hutchinson stated the team continued to work with the Florida Digital Service (FLDS) on ORION stability, focusing on resiliency of the environment. The team has implemented some changes as we migrate into the Application Cloud Environment (ACE) from the State Data Center. Some of the specific changes the team has put into place included: application threading changes and scaling horizontally, which involved adding servers to pick up the load in the event a server pegs out.

**PHASE I STATISTICS**

- Michelle McGinley stated as of the end of July 2021, over 2.5 million transactions have been processed through ORION. Most of these transactions have taken place in-person at the counters. Over 153,000 people have established a MyDMV Portal account with approximately half of these resulting in a formal transaction.

**COMMUNICATIONS UPDATE**

- There was no communications update at the meeting.

**Q&A**

- There were no questions or concerns from members present.

**ADJOURNMENT**

- Mr. Samuel adjourned the meeting at approximately 1:10 p.m.
- The next Advisory Board Meeting for Phase I is scheduled for September 14, 2021.

**Note: Handouts at this meeting included:**

*Consolidated in a meeting packet and emailed to members:*

MM Advisory Board Agenda

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MM Advisory Board Monthly Meeting Minutes (7/13/21)

2 Pages