Motorist Modernization Advisory Board – Phase II Meeting
Tuesday, September 13, 2022
2:30 to 4:00 PM
VIA: Microsoft Teams

Invitees	Representing
Stephen Boley	FLHSMV
Capt. Jason Britt	FLHSMV
Brett Saunders	FLHSMV
Jay Levenstein	FLHSMV
Steve Burch	FLHSMV
Scott Lunsford	Florida Tax Collectors
Sherri Smith	Florida Tax Collectors
Sgt. Derek Joseph	Law Enforcement
TBD	Law Enforcement

Agenda

- Roll Call

- Welcome

- Review and Approval of Last Meeting Minutes

- IV&V Update

- MM Phase II Program Update

  o Project Updates

- Stakeholder Outreach Update

- Communications Update

- Q&A

- Adjourn

Motorist Modernization Advisory Board – Phase II Meeting
Tuesday, August 9, 2022
2:30 to 4:00 PM
VIA: Microsoft Teams

WELCOME AND INTRODUCTIONS

- The meeting was called to order at 2:30 p.m. Terrence Samuel began the meeting by welcoming members and visitors and proceeded with the roll call of board members.

  Advisory Board Phase II members included:

  - Capt. Jason Britt (absent)
  - Brett Saunders
  - Jay Levenstein
  - Scott Lunsford (absent)
  - Sherri Smith
  - Sgt. Derek Joseph
  - Steve Burch
  - Stephen Boley

- Additional FLHSMV members included – Michael Anderson, Elise Batchelor, Laura Freeman, Rachel Graham, Kristin Green, Chad Hutchinson, Judy Johnson, Patricia Joseph, Wendy Mechlin, Jennifer Miller, Judy Moats, Ann Naiman, Aundrea Powell, Terrence Samuel, Corrine Taylor, Cathy Thomas, and Scott Tomaszewski.
- Visitors included – Joseph Weldon from Accenture, Margie France with Ernst & Young, Carl Ford with J Ford Consulting, Addison Gould with Grant Street Group, and Lisa Cullen with the Florida Tax Collectors also attended.

REVIEW OF MEETING MINUTES

- Rachel Graham reviewed the meeting minutes from July 12, 2022. No corrections were identified. A motion to approve the minutes was accepted by the board members and the July 12, 2022, meeting minutes were approved.

PHASE II IV&V UPDATE

- Margie France presented an overview of the IV&V report for Phase II. The current risk state was green. There were no open deficiencies to report. The schedule performance index was 0.996. 8 of 1,736 total tasks contained in the project schedule were late. The program completion date was forecasted to be 11.7 days late.

FINANCIAL REVIEW

- Judy Moats presented a Phase II financial review. The Phase II budget for the 2022 – 2023 fiscal year is approximately $9.9 million. Approximately $617K was expended as of July 2022 with a 0% variance and approximately $9.3 million in remaining funds.

PHASE II PROJECT UPDATE

- Joseph Weldon stated Team A (Title and Registration) was trending behind on Milestones I, J, and K. They were working on development and testing of parking permit transactions for Milestone K including original parking permit, parking permit renewal, subsequent parking permit, and replacement parking permit. The team was also working on previously approved change requests. They were also working on the IFTA/IRP error queue functional area for Milestone I. The team pivoted into their first sprint for Milestone L.

- Jennifer Miller stated Team B (MV Globals) closed the Milestone K HIP Sprint and demoed eight stories for Milestones J and K. The team is prioritizing work on Milestone J stories related to correspondence on-demand functionality. A few bugs were discovered and resolved by the team and are now being tested. The team anticipates closing these eight stories during this sprint. They are also working on the history inquiry screens for Milestone K and refining stories for the refund details modal. The team trended behind on beginning Milestone K but intend to increase development velocity with additional refinement sessions.

- Scott Tomaszewski stated the IFTA/IRP team was trending behind on the IFTA void interface development. This included the IFTA replace decal order and the IRP calculate license plate credit fee. This delay was due to requirement gaps identified late in the sprint. These requirement gaps were resolved on August 3 and development has continued. The team began Milestone G, Sprint 23. This will focus on the IRP void development and support for the vendor third-party interface work to create active batch jobs to send IFTA and IRP files to the USDOT clearing house partners. The re-process issuance stories from the Milestone F HIP Sprint were carried over to the current milestone. These are needed to close out the ORION transaction error queue that Team A is developing.
  - o Key dependencies for the team included:
    - Dependent enterprise core services being stable and available ahead of IFTA/IPR planned development.
  - o Key risks and issues for the team included:
    - Risk 177 – Solution gap identified for manual IFTA distribution process.
    - Issue 69 – COTS payment escrow feature creates CRS gaps when transactions are voided.
  - o Important activities for the team included:
    - Complete development of two late IFTA VOID endpoints.
    - Continue bug support resolution with vendor.
    - Business/SEU preparation for code release 2.0 (IRP) – August 18, 2022.

- Mr. Weldon stated the Florida Smart ID (FSID) team continues to support remote enrollment. They continue to work with Thales on the statement of work for the registration/insurance updates. Initial design sessions were held in June 2022 for the online authentication and the team plans to continue work on authentication with MyDMV Portal next week. This has had an impact on the Phase III schedule. The team will work on a re-planning effort once the statement of work is approved.
  - o Important activities for the team included:
    - Release 3 – November 2022 (tentatively):
      - Online Authentication
        - Design Session held on June 6, 2022
      - Registration/Insurance

- Design Session held on June 20, 2022
  - o Key dependencies for the team included:
    - Keep initial release meaningful but sized for "success" given short timeline.
    - Other vendors are dependent upon Thales Remote Enrollment updates.
  - o Risks and issues for the team included:
    - Issue 42 – Risk 94 Realized – FSID Onboarding Trending Late – The vendors will begin working on the subcontracts once the Non-Disclosure Agreement is signed.
    - Issue 62 – FSID Phase 3 Delayed Start
- Michael Anderson stated the Day 1 Enterprise Content Management (ECM) team successfully deployed the ECM solution to production last month. They completed a verification with SEU and conducted a short pilot with two state and three Tax Collector offices prior to switching all remaining offices to the new solution on July 23, 2022. As part of the deployment strategy, the team incorporated a dual writing functionality, which has been saving documents in both the new and old solutions. The final step for the Day 1 team is disabling that functionality as the new solution has been working with no issues. This will occur tomorrow, August 10, 2022.
  - o Day 1 Important activities for the team included:
    - Deployed new ECM content service to production on July 6
      - SEU Verification – Successful
      - Tax Collector Office Pilot – Successful
      - Statewide Cutover – Successful
    - Final step is disabling the dual writing of documents later this month.
- Jennifer Miller stated the Day 2 ECM team is completing preparations for sample conversion of the MV scan database. After a few challenges, the team was able to process sample transactions and create documents needed for sample conversion. This took the team longer than anticipated, thus, delaying the production conversion start date from August to September 2022. Once the sample documents have been scanned into the database, the team will obtain feedback from SEU testers on OnBase's accuracy for retrieving the converted documents as well as reviewing measures from the sample conversion. These measures will be used to build the production conversion. After successfully completing the Azure Cloud proof of concept and conducting a read/write performance testing, the team is now finalizing a long-term storage plan.
  - o Day 2 Important activities for the team included:
    - Sample document creation/upload in progress (needed for sample conversion).
    - Finalizing long-term storage plan.
    - Completing successful sample conversion prerequisite to start document conversions.
  - o Key dependencies for the team included:
    - Keep initial release meaningful but sized for "success" given short timeline.
    - Ensure SEU production smoke testing does not exceed the planned 72 hours.
  - o Risks and issues for the team included:
    - Risk 101 – If NPS cannot quickly configure new documents to be added to the ECM as they are identified and refined by the Phase II Team, then it

could impact the schedule as the team waits for implementation of the new document in the ECM.

- Risk 109 – If support for the OnBase COTS system is not identified for internal staff and training received prior to Go-Live, then any OnBase support will need to be leveraged against the current vendor, NPS, and could incur additional cost for FLHSMV.

- Aundrea Powell stated the MyDMV Portal/Fleet team was working in Milestone L, Sprint 37. The team continued to develop and test Milestone K title stories including duplicate, lost-in-transit, and mark-title-sold transactions. The team is preparing for parking permits (renewals) and FSID authentication within MyDMV Portal to align with the Thales dates.
  - o Important activities for the team included:
    - Renewal Notification Change Request changes ready for Production – Deployment on July 13 but the mail service has not been turned on in production.
    - Reviewing and re-aligning features with Team A coding – A Change Request will be produced from these changes to update the upcoming milestone.
  - o Key dependencies for the team included:
    - There are dependencies on the approval and prioritization of new features and any features that can be deployed earlier than the approved release schedule.
    - There are cross-team dependencies on readiness of the code from Team A and MV Globals.
  - o Risks and issues for the team included:
    - Issue 15 – One developer position currently open.
    - Risk 111 – Cross-team dependency – Continue to adjust what features to focus on to maintain progress on backlog.
  - o Lisa Cullen asked if the team plans to coordinate with the Tax Collectors on the renewal notice emails as some Tax Collectors use their own notifications.
  - o Judy Johnson stated the team worked with Robert Kynoch to help create the language and additional information included in these email notifications. These sample mock-ups were sent for approval.
  - o Terrence Samuel stated he and Ms. Johnson will discuss this with Ms. Cullen in a separate meeting.

STAKEHOLDER OUTREACH

- Mr. Samuel stated the team is finalizing a location in Miami, Florida for the meeting with the license plate agencies. They are targeting September 7, 2022, for an all-day meeting.
- Elise Batchelor stated members will be presenting Phase II updates at the Tax Collector Conference on August 24, 2022, in Orlando, Florida.

COMMUNICATIONS UPDATE

- Ann Naiman stated there will be four user guides for T&R, IFTA/IRP, MV Globals, and Portal/Fleet, and a Motor Vehicles Operations Manual for Phase II. Robert Kynoch has signed off on the Policies and Procedures and User Guides Project Management Plan. The project will kick-off on August 15, 2022.

- She stated the team continues to update the Frequently Asked Questions page for FSID as well.

Q&A
- There were no questions or concerns from members present.

ADJOURNMENT
- Mr. Samuel adjourned the meeting at approximately 2:55 p.m.
- The next Advisory Board Phase II Meeting is scheduled for September 13, 2022.

Note: Handouts at this meeting included:

Consolidated in a meeting packet and emailed to members:

MM Advisory Board Phase II Agenda	1 Page
MM Advisory Board Phase II Meeting Minutes (7/12/22)	4 Pages
Phase II IV&V Update	8 Pages
Financial Review	6 Pages
Phase II Traffic Light Report	1 Page
Phase II Project Updates – State of the State	5 Pages

Motorist Modernization Program Phase II (MMP2)

State of Florida Department of Highway Safety and Motor Vehicles (FLHSMV)

Independent Verification and Validation (IV&V)

Advisory Board Presentation

13 September 2022

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Topics for discussion

- ► General IV&V overview
- ► Overall risk state and trending
- ► Project complete date slippage
- ► IV&V ratings summary
- ► Open deficiencies and actions

Data contained in this MAR is as of 31 July 2022

MMP2-IVV-AB Slide Presentation - 20220913

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General IV&V overview

| | Overall IV&V risk state: | **Green** |

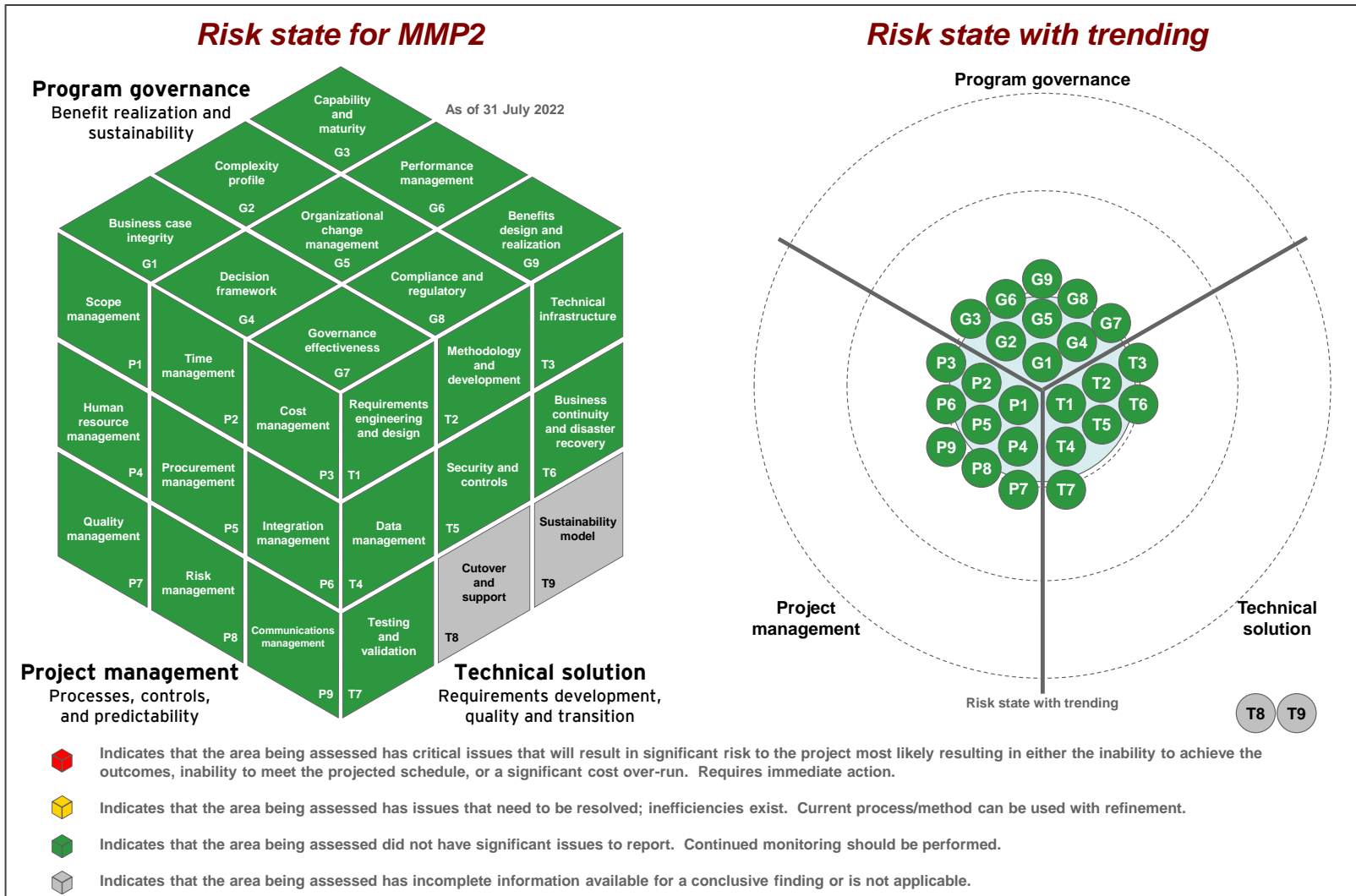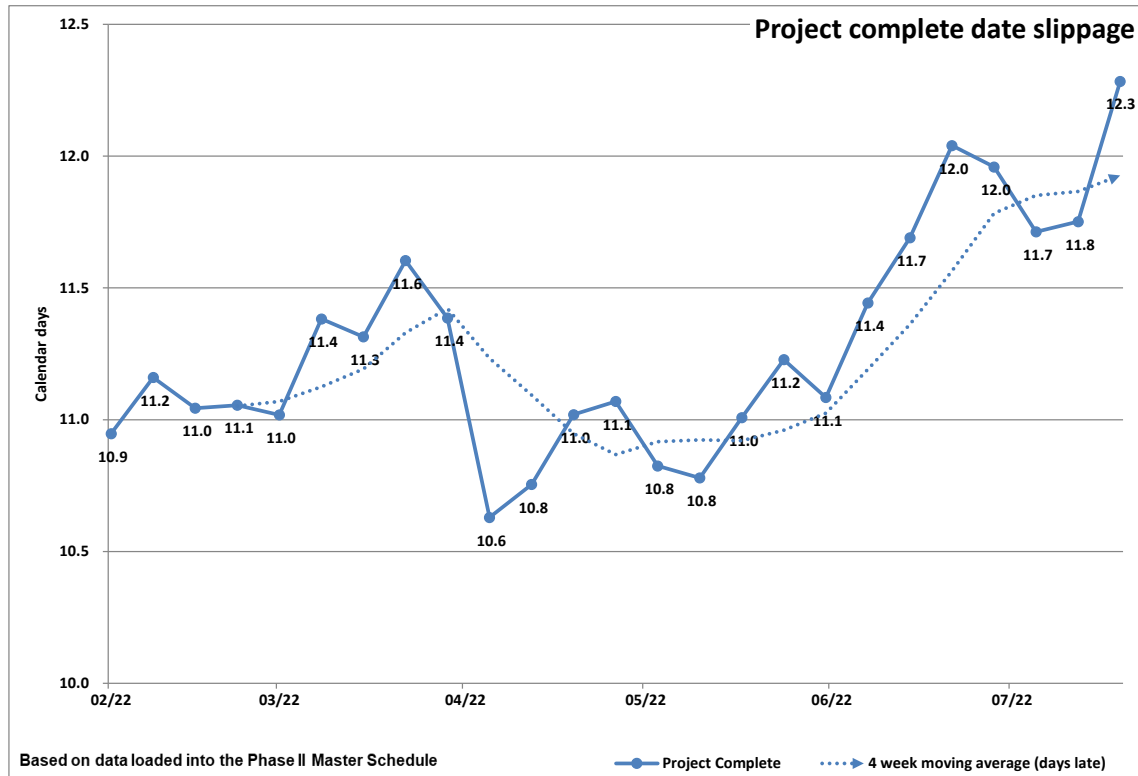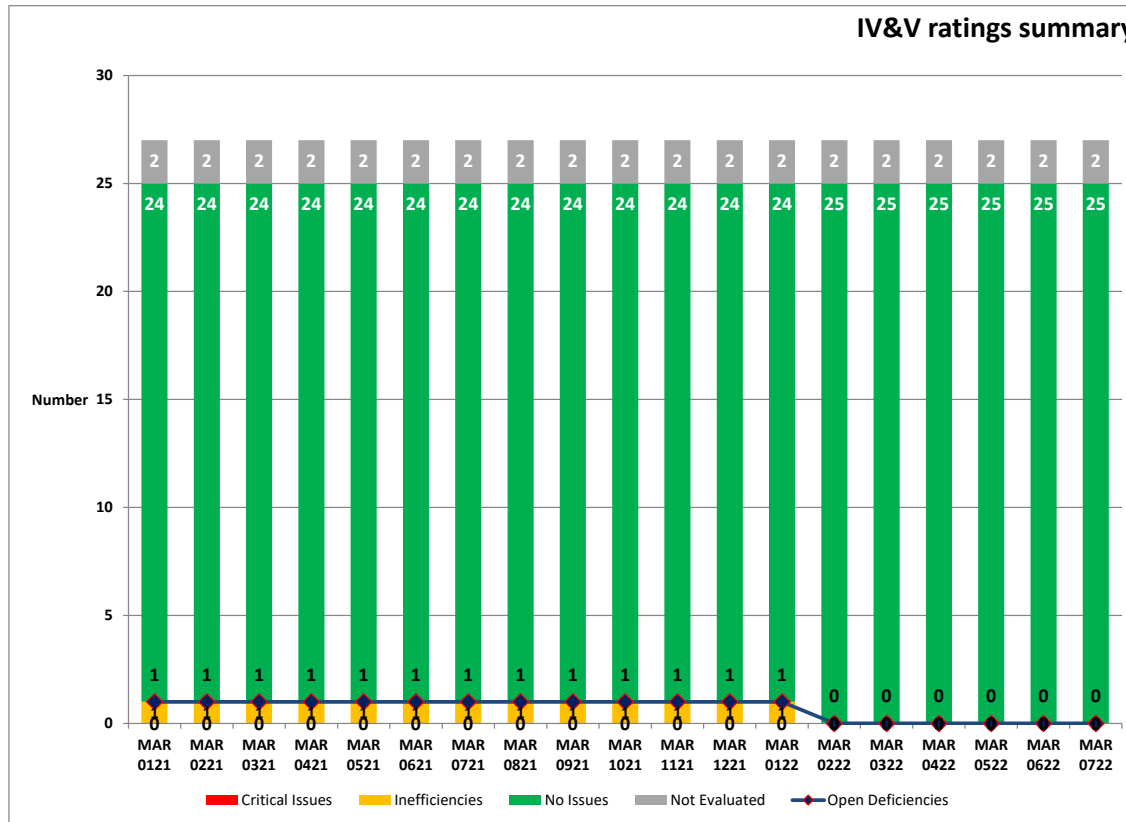|	
IV&V risk state	• The overall IV&V risk state for the project is Green (no issues). • There are no open IV&V deficiencies.
The MMP2 Project is within established schedule performance thresholds	• The SPI is 0.994 and the four-week moving average is *not improving*. • 10 of 1,736 total tasks (0.58%) contained in the project schedule are late. • SV is currently -408.7 hours and the four-week moving average is *not improving* • TSPI is 1.014 and the four-week moving average is *not improving*.
The MMP2 Project is within established cost performance thresholds	• The CPI is 1.000 and the four-week moving average is *steady*. • CV is currently 0.0 hours and the four-week moving average is *steady*. • The Project is currently on budget based on provided budget and spending information.
The MMP2 Project is behind schedule	• The Project completion date is forecast to be 21 June 2025, 12.3 days late. • Future milestones are projected to be completed behind schedule. • The four-week moving average is *not improving.*

MMP2-IVV-AB Slide Presentation - 20220913

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Overall risk state and trending

Risk state for MMP2

Program governance
Benefit realization and sustainability

As of 31 July 2022

Capability and maturity — G3
Complexity profile — G2
Performance management — G6
Business case integrity — G1
Organizational change management — G5
Benefits design and realization — G9
Scope management — P1
Decision framework — G4
Compliance and regulatory — G8
Technical infrastructure — T3
Human resource management — P4
Time management — P2
Governance effectiveness — G7
Methodology and development — T2
Business continuity and disaster recovery — T6
Quality management — P7
Cost management — P3
Requirements engineering and design — T1
Security and controls — T5
Sustainability model — T9
Procurement management — P5
Integration management — P6
Data management — T4
Cutover and support — T8
Risk management — P8
Communications management — P9
Testing and validation — T7

Project management
Processes, controls, and predictability

Technical solution
Requirements development, quality and transition

Risk state with trending

Program governance

Project management

Technical solution

Risk state with trending

Legend:

🔴 Indicates that the area being assessed has critical issues that will result in significant risk to the project most likely resulting in either the inability to achieve the outcomes, inability to meet the projected schedule, or a significant cost over-run. Requires immediate action.

🟡 Indicates that the area being assessed has issues that need to be resolved; inefficiencies exist. Current process/method can be used with refinement.

🟢 Indicates that the area being assessed did not have significant issues to report. Continued monitoring should be performed.

⬜ Indicates that the area being assessed has incomplete information available for a conclusive finding or is not applicable.

Project complete date slippage

Project complete date slippage

- This chart shows the forecast slippage of the project complete milestone based on historical performance using the schedule performance index (SPI).
- Summary:
  - The Project completion date is forecast to be 21 June 2025, 12.3 days late.
- Conclusions:
  - The four-week moving average is *not improving*.
  - The MMP2 Project is behind schedule

Chart data points (Project Complete): 10.9, 11.2, 11.0, 11.1, 11.0, 11.4, 11.3, 11.6, 11.4, 10.6, 10.8, 11.0, 11.1, 10.8, 10.8, 11.0, 11.2, 11.1, 11.4, 11.7, 12.0, 12.0, 11.7, 11.8, 12.3

Y-axis: Calendar days (10.0 to 12.5)
X-axis: 02/22, 03/22, 04/22, 05/22, 06/22, 07/22

Based on data loaded into the Phase II Master Schedule

Legend: Project Complete • 4 week moving average (days late)

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IV&V ratings summary

IV&V ratings summary

- This chart shows a summary of the IV&V cube facet ratings (red, amber, green and gray), and open deficiencies.
- Facet risk rating totals are as follows:
  - Red (critical issues):   0
  - Amber (issues):   0
  - Green (no issues):   25
  - Gray (not evaluated):   2
- Open deficiencies: 0
- Conclusions:
  - The MM Program Team has satisfactorily addressed all open deficiencies identified by the IV&V Team.

MMP2-IVV-AB Slide Presentation - 20220913

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Open deficiencies and actions

There are no open deficiencies

There are no open deficiencies

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Open process improvement recommendations

Recommendation	Actions taken

There are no open process improvement recommendations

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FLHSMV — FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

Motorist Modernization – Phase II: Office of Motorist Modernization
Weekly Status Report for the week ending *September 6, 2022*

Phase II - Stoplight Report - as of 09/02/2022

Team A - T&R Issuance
Current Sprint: Sprint 43 (*Ends 09/13/2022*)

Milestone:	I (01/18/2022)	J (04/26/2022)	Full Backlog
Development:	Green	Red	Red
Testing:	Red	Red	Red
Business Actions:	Green	Red	Yellow
Technical Debt:	Green	Green	Green
Backlog Health:	Green	Red	Red

	Stories	Change	Dev Est	Dev	Stories	Stories	Change	Dev Est	Dev	Stories	Stories	Change	Dev Est	Dev	Stories
Not Started	-	↔	-	0.0%	0.0%	42	↔	616	27.3%	12.9%	1,490	-126 ↓	15,854	65.1%	58.2%
Refinement	-	↔	-	0.0%	0.0%	8	+1	120	5.3%	2.5%	33	+12 ↑	372	1.5%	1.3%
Development	-	↔	-	0.0%	0.0%	4	-3	114	5.1%	1.2%	21	↔	246	1.0%	0.8%
Testing	56	-6 ↑	404	39.5%	15.2%	64	+2	519	23.0%	19.7%	164	+3	1,475	6.1%	6.4%
Done	310	+3 ↑	614	60.1%	84.2%	187	+2	614	27.2%	57.5%	821	+56	6,033	24.8%	32.1%
Blocked	2	+2 ↑	4	0.4%	0.5%	20	↔	272	12.1%	6.2%	29	+3 ↑	392	1.6%	1.1%
Total:	368	-1	1,022			325	+2 ↑	2,255			2,558	-52 ↓	24,372		

Portal/Fleet Team
Current Sprint: Sprint 38 (*Ends 09/15/2022*)

Milestone:	K (08/04/2022)	L (10/20/2022)	Full Backlog
Development:	Green	Yellow	Yellow
Testing:	Red	Green	Red
Business Actions:	Green	Green	Green
Technical Debt:	Green	Green	Green
Backlog Health:	Red	Green	Yellow

	Stories	Change	Dev Est	Dev	Stories	Stories	Change	Dev Est	Dev	Stories	Stories	Change	Dev Est	Dev	Stories
Not Started	3	↔	12	4.9%	7.7%	179	↔	1,016	88.8%	88.2%	630	-12 ↓	5,112	72.9%	65.1%
Refinement	-	↔	-	0.0%	0.0%	18	-4 ↓	88	7.7%	8.9%	19	+7 ↑	92	1.3%	2.0%
Development	-	↔	-	0.0%	0.0%	2	↔	16	1.4%	1.0%	3	↔	16	0.2%	0.3%
Testing	8	-1	60	24.6%	20.5%	4	+4 ↑	24	2.1%	2.0%	14	+1	84	1.2%	1.4%
Done	28	+1 ↑	172	70.5%	71.8%	-	↔	-	0.0%	0.0%	302	+3 ↑	1,706	24.3%	31.2%
Blocked	-	↔	-	0.0%	0.0%	-	↔	-	0.0%	0.0%	-	↔	-	0.0%	0.0%
Total:	39	↔	244			203	↔	1,144			968	↔	7,010		

Team B - MV Globals
Current Sprint: Sprint 43 (*Ends 09/14/2022*)

Milestone:	K (08/03/2022)	L (10/19/2022)	Full Backlog
Development:	Red	Green	Red
Testing:	Red	Green	Red
Business Actions:	Green	Green	Green
Technical Debt:	Green	Green	Green
Backlog Health:	Red	Green	Red

	Stories	Change	Dev Est	Dev	Stories	Stories	Change	Dev Est	Dev	Stories	Stories	Change	Dev Est	Dev	Stories
Not Started	18	-3 ↓	376	35.6%	25.4%	45	↔	776	79.5%	76.3%	572	-4 ↓	6,592	53.4%	57.8%
Refinement	15	-3 ↓	272	25.8%	21.1%	-	↔	-	0.0%	0.0%	17	-3 ↓	296	2.4%	1.7%
Development	9	+2 ↑	136	12.9%	12.7%	-	↔	-	0.0%	0.0%	11	+2 ↑	-	0.0%	1.1%
Testing	6	+3 ↑	56	5.3%	8.5%	-	↔	-	0.0%	0.0%	7	+3 ↑	96	0.8%	0.7%
Done	23	+1 ↑	216	20.5%	32.4%	11	↔	176	18.0%	18.6%	378	+1 ↑	5,312	43.1%	38.2%
Blocked	-	↔	-	0.0%	0.0%	3	↔	24	2.5%	5.1%	4	↔	40	0.3%	0.4%
Total:	71	↔	1,056			59	↔	976			989	-1 ↓	12,336		

IFTA/IRP
Current Sprint: Sprint 24 (*Ends 09/13/2022*)

Milestone:	G (10/18/2022)	H (01/11/2023)	Full Backlog
Development:	Green	Green	Green
Testing:	Red	Green	Green
Business Actions:	Green	Green	Green
Technical Debt:	Green	Green	Green
Backlog Health:	Green	Green	Green

	Stories	Change	Dev Est	Dev	Stories	Stories	Change	Dev Est	Dev	Stories	Stories	Change	Dev Est	Dev	Stories
Not Started	1	↔	30	5.6%	50.0%	13	↔	30	0.6%	13.4%	31	-1	30	0.6%	13.4%
Refinement	5	-5 ↓	135	19.9%	17.9%	6	↔	294	55.1%	23.1%	11	-5 ↓	429	8.7%	4.8%
Development	2	-3 ↓	54	7.9%	7.1%	-	↔	-	0.0%	0.0%	2	-3 ↓	54	1.1%	0.9%
Testing	9	+2 ↑	243	35.7%	32.1%	-	↔	-	0.0%	0.0%	9	+2 ↑	243	4.9%	3.9%
Done	11	+6 ↑	248	36.5%	39.3%	7	↔	210	39.3%	26.9%	178	+8 ↑	4,155	84.6%	77.1%
Blocked	-	-1	-	0.0%	0.0%	-	↔	-	0.0%	0.0%	-	-1	-	0.0%	0.0%
Total:	28	↔	680			26	↔	534			231	↔	4,911		

Enterprise Team
Current Sprint: Sprint 43 (*Ends 09/13/2022*)

Milestone:	Milestone J	Milestone K	Full Backlog
Development:	Red	Green	Yellow
Testing:	Green	Green	Green
Business Actions:	Green	Green	Green
Technical Debt:	Green	Green	Green
Backlog Health:	Red	Green	Yellow

	Stories	Change	Dev Est	Dev	Stories	Stories	Change	Dev Est	Dev	Stories	Stories	Change	Dev Est	Dev	Stories
Not Started	1	↔	n/a	n/a	-	-	↔	n/a	n/a	-	66	↔	n/a	n/a	64.7%
Refinement	-	↔	n/a	n/a	-	-	↔	n/a	n/a	-	-	↔	n/a	n/a	0.0%
Development	3	↔	n/a	n/a	-	-	↔	n/a	n/a	-	6	↔	n/a	n/a	5.9%
Testing	-	↔	n/a	n/a	-	-	↔	n/a	n/a	-	1	↔	n/a	n/a	1.0%
Done	-	↔	n/a	n/a	-	-	↔	n/a	n/a	-	28	↔	n/a	n/a	27.5%
Blocked	-	↔	n/a	n/a	-	-	↔	n/a	n/a	-	1	↔	n/a	n/a	1.0%
Total:	4	↔	-			-	↔	-			102	↔	-		

Florida Smart ID
Current Sprint: Phase III - Sprint 1 - Production Support (*Ends 09/13/2022*)

Milestone:	D (Aug 2022)		Full Backlog
Development:	Yellow		Green
Testing:	Yellow		Green
Business Actions:	Green		Green
Technical Debt:	Green		Green
Backlog Health:	Yellow		Green

	Stories	Change	Dev Est	Dev	Stories	Stories	Change	Dev Est	Dev	Stories
Not Started	-	↔	-	n/a	0.0%	-	↔	-	n/a	0.0%
Refinement	4	↔	-	n/a	66.7%	4	↔	-	n/a	3.4%
Development	-	↔	-	n/a	0.0%	-	↔	-	n/a	0.0%
Testing	-	↔	-	n/a	0.0%	-	↔	-	n/a	0.0%
Done	2	↔	-	n/a	33.3%	113	↔	-	n/a	96.6%
Blocked	-	↔	-	n/a	0.0%	-	↔	-	n/a	0.0%
Total:	6	↔	-			117	↔	-		

Motorist Modernization
Phase II – September 13, 2022

STATE OF THE STATE

IFTA / IRP Project Update

Key Dates, Activities Milestones

Contract Signed – **06/2020 to Celtic**

Deliverables in next 30-60 Days & Status

- Complete IRP VOID Interface development - 10/04/22
- Complete Code Release 2.0 Testing - 09/08/22

Important Activities – September
- Complete IRP VOID development and batch job modifications required by vendor
- Continue bug support resolution with Vendor
- Business/SEU to complete review of Vendor code release 2 (IRP)

Key Dependencies/Assumptions

- Dependent on coordinated development and test environment deployments with vendor.

IFTA/IRP Specific Risks & Issues – Program Level

- P2 – Risk #177 – Solution gap identified for manual IFTA Distribution process – CR#25.
- Issue #69 – COTS payment escrow feature creates CRS gaps when transactions are voided.

Team Profile
User Stories: 559*
Developers: 2*
Testers: 5*
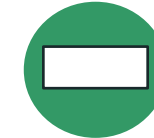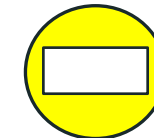
- Business Actions
- COTS Configuration
- ORION Integration
- Data Conversion
- Scope / Schedule
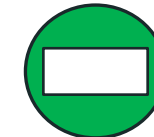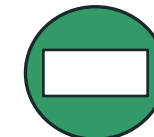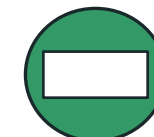
Florida Smart ID Project Update

Key Dates, Activities Milestones

Contract Signed – 06/2020 to Thales

Deliverables in next 30-60 Days & Status
- *Onboarding Additional mDL Vendors – 04/12/2021 – 06/11/2021*

Important Activities

- *Release 3 – TBD:*
  - *Online Authentication*
    - *Design Session 6/6/22*
    - *Design Session 8/26/2022*
  - *Registration/Insurance (HB 0749)*
    - *Initial Design Session 6/20/22*
    - *Amendment for work with Thales*

Key Dependencies/Assumptions

- *Keep initial release meaningful, but sized for "success" given short timeline*
- *Other vendors are dependent upon Thales Remote Enrollment updates*

mDL Specific Risks & Issues – Program Level

- *Issue 42 - Risk 94 FSID Onboarding Realized*
- *Issue 62 - FSID Release 3 Delayed Start*

Team Profile
 # User Stories: 106
 # Developers: 0
 # Testers: 2+
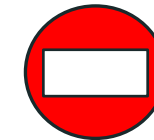
🚫 Business Actions
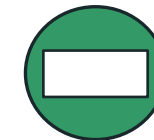
🟢 Florida SMART ID Configuration
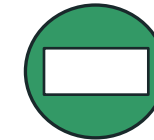
🟢 FLHSMV Integration
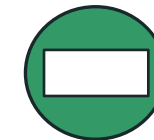
🟢 Security / Technology
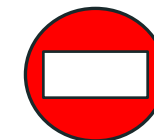
🚫 Scope / Schedule

Enterprise Content Management (ECM) Project Update

Key Dates, Activities Milestones

- Contract Signed – **OnBase Software; 06/2020 to Next Phase Solutions**

Day 1 - Important Activities – Sept
- Handed off to Operations Team
- Recovering Couchbase storage space in all environments (purging old data)

Day 2 - Important Activities – Sept
- Completing sample conversion to provide measures for production conversion
  - Review of tester feedback
  - Update configuration for any discovered bugs
- Production iteration build based on sample conversion results
- Pursuing procurement of long-term storage

Key Dependencies/Assumptions

- Production conversion dependent on completion of successful sample conversion
- Availability of Long-term storage to begin production conversion

ECM Specific Risks & Issues – Program Level

Risk 101 – IF NPS can't quickly configure new documents to be added to the ECM as they are identified and refined by the Phase II Team, THEN it could impact the schedule as the team waits for implementation of the new document in the ECM. (Opened 8/17/21)

Risk 109 – If support for the OnBase COTS system isn't identified for internal staff and training received prior to Go-Live, then any OnBase support will need to be leveraged against the current vendor, NPS, and could incur additional cost for FLHSMV. (Opened 5/02/22)
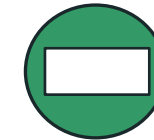
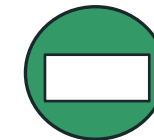## Team Profile
User Stories: N/A
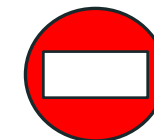# Developers: 2
Testers: 3+
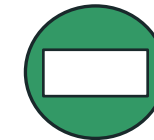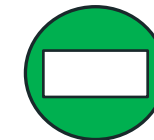
- Business Actions
- ECM Configuration
- ORION Integration
- Security / Technology
- Scope / Schedule

Portal Fleet(MyDMV Portal Phase II)Project Update

Key Dates, Activities Milestones

- *Milestone L Sprint 37*
  - *Testing Milestone K Stories*
  - *Developing and Testing Parking Permits (Renewals) Milestone L stories*
  - *Prepping for FSID Authentication*

Important Activities – August
- *Reviewing and re-aligning features with Team T&R and Global coding*

Key Dependencies/Assumptions

- *Depends on the approval and prioritization of new features and any features that can be deployed earlier than the approved release schedule.*
- *Readiness of code from Team A and Globals –there's cross team dependencies*

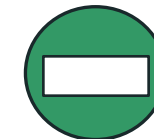## _Portal Specific Risks & Issues – Program Level_

- *Issue 15 – Have 1 developer positions currently open – team currently have 3 developers*
- *Risk 111 - Cross team dependency, so we continue to adjust what features we focus on to maintain progress on our backlog*
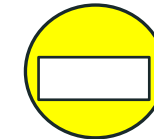
Team Profile
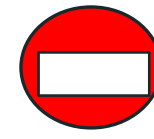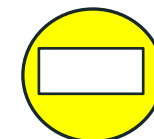# User Stories: 1025
Developers: 3
Testers: 8+
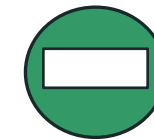
Business Actions

Technical Debt

Development (L)

Testing (K and L)

Backlog Health