

**Motorist Modernization Advisory Board – Phase II Meeting**  
**Tuesday, September 12, 2023**  
**2:30 to 4:00 PM**  
**VIA: Microsoft Teams**

**Invitees**

Stephen Boley  
Capt. Jason Britt  
Brett Saunders  
Jay Levenstein  
Steve Burch  
Scott Lunsford  
Sherri Smith  
Sgt. Derek Joseph  
TBD

**Representing**

FLHSMV  
FLHSMV  
FLHSMV  
FLHSMV  
FLHSMV  
Florida Tax Collectors  
Florida Tax Collectors  
Law Enforcement  
Law Enforcement

**Agenda**

- Roll Call
- Welcome
- Review and Approval of Last Meeting Minutes
- IV&V Update
- MM Phase II Program Update
  - Financial Review
  - Project Updates
- Communications Update
- Stakeholder Outreach Update
- Q&A
- Adjourn

**Motorist Modernization Advisory Board – Phase II Meeting**  
**Tuesday, August 8, 2023**  
**2:30 to 4:00 PM**  
**VIA: Microsoft Teams**

**WELCOME AND INTRODUCTIONS**

- The meeting was called to order at 2:30 p.m. Joseph Weldon began the meeting by welcoming members and visitors and proceeded with the roll call of board members.

Advisory Board Phase II members included:

- Capt. Jason Britt
  - Brett Saunders (*absent*)
  - Jay Levenstein
  - Scott Lunsford
  - Sherri Smith
  - Sgt. Derek Joseph
  - Steve Burch (*absent*)
  - Stephen Boley
- Additional FLHSMV members included – Michael Anderson, David Arthmann, Elise Batchelor, Jessica Espinoza, Laura Freeman, Patricia Joseph, Pavel Machado, Wendy Mechlin, Judy Moats, Ann Naiman, Aundrea Powell, Rachel Ramos, Jonathan Sanford, and Scott Tomaszewski.
  - Visitors included – Joseph Weldon and Michelle McGinley from Accenture, Alyene Calvo with Ernst & Young, Carl Ford with J Ford Consulting, and Maurice Bounds with Florida Digital Service attended. Bryan Carrell also attended.

**REVIEW OF MEETING MINUTES**

- Rachel Ramos reviewed the meeting minutes from July 11, 2023. No corrections were identified. A motion to approve the minutes was accepted by the board members and the July 11, 2023, meeting minutes were approved.

**PHASE II IV&V UPDATE**

- Alyene Calvo presented an overview of the IV&V report for Phase II as of June 30, 2023. The current risk state was green and there were no open deficiencies to report. The project is currently tracking approximately 10 days behind schedule. The project is currently tracking on budget. Change Requests continue to follow the established change management process. Project risks are holding steady. Turnover and retention challenges for development staff continue to be experienced. Additional monitoring of staffing capacity has been put into place by FLHSMV.

**FINANCIAL REVIEW**

- Judy Moats presented a Phase II financial review. The Phase II budget for the 2023 – 2024 fiscal year is approximately \$9.9 million. Approximately \$130K was expended as of July 2023 with a 2.93% variance and approximately \$8.2 million in remaining funds.

## **PHASE II PROJECT UPDATE**

- Joseph Weldon discussed Phase II issues impacting the program. These included:
  - Issue 15 – Developer Vacancies – The team has a total of four vacancies.
  - Issue 20 – Phase II Development and Testing Late – The teams are trending behind on some milestones and tasks. The team recently received ESC approval for Change Request 38. This will remove several functional areas from the Phase II scope and add development milestones to the schedule for the last three releases. The late milestones will be shifted to the current Milestone P
- Mr. Weldon stated Team A (Title and Registration) are currently testing in Stage with Tax Collector offices for Manatee and Hillsborough Counties. The team is working in Milestone P, Sprint 56 focusing on transactions related to transfer vehicle and vessel, personalized plate, stops, and NMVTIS.
- Mr. Weldon stated Team B (MV Globals) are also working in Milestone P, Sprint 56 focusing on motor vehicle record requests, stop request queue, merge, correspondence, and refining reports.
- Scott Tomaszewski stated for the IFTA/IRP team, Milestone O is scheduled to be completed on August 1, 2023. Of the three features that carried over, field credit card implementations remain open. Development Support Sprint 10 will stay open an additional week to complete this work. Performance Testing appears to be delayed another week due to one urgent interface bug. The team is planning to conduct Performance Testing on August 10 or 11, 2023, and will pivot to mitigate the impacts to UAT in September 2023. System Integration Testing is underway and is targeted to be completed by the end of August 2023. The testing stoplight is red, as work added late in the sprint is larger than capacity of available SEU testers. There are 104 planned hours versus 0 capacity hours for Sprint 2.4.5 as the testing sprint was scheduled to conclude today, August 8. Testers have returned to full strength this week and continue testing vendor stories.
  - Deliverables for the team included:
    - Deliverable 38 – Celtic Motor Services SCHEMA Layout – Review cycle 1 was completed on July 17, 2023.
    - Deliverable 21 – UAT Completion Report – Targeted for October 23, 2023.
  - Key dependencies for the team included:
    - Stage data being correct to run end-to-end transactions
    - Stage environment not changing during Performance and System Integration Testing
  - Key risks and issues for the team included:
    - Risk 129 – After hours support for IFTA/IRP vendor was registered on March 2, 2023, and is being monitored.
    - Risk 139 – IFTA/IRP Performance Testing completed by early August 2023
  - Important activities for the team included:
    - Complete Performance Testing and System Integration testing
    - Continue providing support for vendor requested urgent interface bug fixes
- Mr. Weldon stated the FSID team continued to support the applications in production. They are working on enhancements to the insurance notification verbiage changes. The team plans to meet with Thales soon to discuss priorities and next steps on the schedule.
  - Important activities for the team included:
    - Release 3 – June 2023
      - Registration/Insurance (HB 0749)

## Office of Motorist Modernization

- Online Authentication
    - TSA Certification – June 29
    - Met with OEM Wallet Vendors – July 2023
    - August 15 – Production Testing
    - August 16 – Workshop with Thales
  - Key dependencies for the team included:
    - Keep initial release meaningful but sized for “success” given short timeline.
    - Other vendors are dependent upon Thales Remote Enrollment updates.
  - Risks and issues for the team included:
    - Issue 42 – Risk 94 Realized – FSID Onboarding Trending Late
- Michael Anderson stated the Enterprise Content Management (ECM) team is currently processing approximately 6 million documents per day.
  - Important activities for the team included:
    - Continuing MVSCAN production conversion
      - Implemented several changes including adding processing power and adjusting the concurrent processes running on those machines
      - Estimated completion is mid-September 2023
    - Finalizing details with scanning unit vendor to implement and test the update scanner output files in lower environments
    - Legacy System teams working integration with the Content Service into schedule
  - Key dependencies for the team included:
    - HSMV scanning unit software requires update to output file format for OnBase ingestion prior to Go-Live
    - Legacy application integration with the Content Service prior to Go-Live
  - Risks and issues for the team included:
    - Risk 101 – Delays in configuring new documents in OnBase could cause schedule delays.
- Aundrea Powell stated the MyDMV Portal/Fleet team is currently working in Milestone P, Sprint 51. They are working on testing registration features, developing MV Express Renewal, refining fleet management, and preparing for the military online verification queue.
  - Important activities for the team included:
    - Continuing design for convenience issuances inventory control and printing
    - MV Check to Production – TBD
    - Providing estimates for adding HOV Decal Issuances to Portal
  - Key dependencies for the team included:
    - There are dependencies on the approval and prioritization of new features and any features that can be deployed earlier than the approved release schedule.
    - There are cross-team dependencies on readiness of the code from Teams A and B.
  - Risks and issues for the team included:
    - Issue 15 – Two developer vacancies currently open
    - Issue 75 – Socure and production moves added scope to backlog; therefore, pausing the Milestone planned scope and delaying several weeks.
- Ann Naiman stated for the Policies and Procedures Manual and User Guides team, the Release 1 Pilot User Guide is under formal review. This includes assignments for Titles and Registrations and MV Globals.

**Office of Motorist Modernization**

- Key dates and activities included:
  - MV Procedures, Titles & Registration, MV Globals (Release 1)
    - Draft Due: July 25, 2023
    - Review Due: September 14, 2023
  - MV Procedures, Titles & Registration, MV Globals (Release 2)
    - Draft Due: December 26, 2023
    - Review Due: March 14, 2024
  - IFTA IRP (Release 3)
    - Draft Due: April 23, 2024
    - Review Due: May 21, 2024
  - MyDMV Portal (Release 5)
    - Draft Due: February 15, 2024
    - Review Due: June 21, 2024
  - MV Procedures, Titles & Registration, MV Globals (Release 6)
    - Draft Due: June 7, 2024
    - Review Due: October 15, 2024
- Key dependencies and assumptions:
  - IFTA/IRP User Guide is dependent on vendor's User Guide due February 23, 2024.

**Q&A**

- There were no questions or concerns from members present.

**ADJOURNMENT**

- Mr. Weldon adjourned the meeting at approximately 2:50 p.m.
- The next Advisory Board Phase II Meeting is scheduled for September 12, 2023.

**Note: Handouts at this meeting included:**

Consolidated in a meeting packet and emailed to members:

MM Advisory Board Phase II Agenda	1 Page
MM Advisory Board Phase II Meeting Minutes (7/11/23)	5 Pages
Phase II IV&V Update	5 Pages
Financial Review	5 Pages
Phase II Traffic Light Report	3 Pages
Phase II Project Updates – State of the State	6 Pages

# Motorist Modernization Program Phase II (MMP2)

State of Florida Highway Safety and Motor  
Vehicles (FLHSMV)

Independent Verification and Validation (IV&V)  
Advisory Board Presentation

12 September 2023








Building a better  
working world

# Topics for discussion

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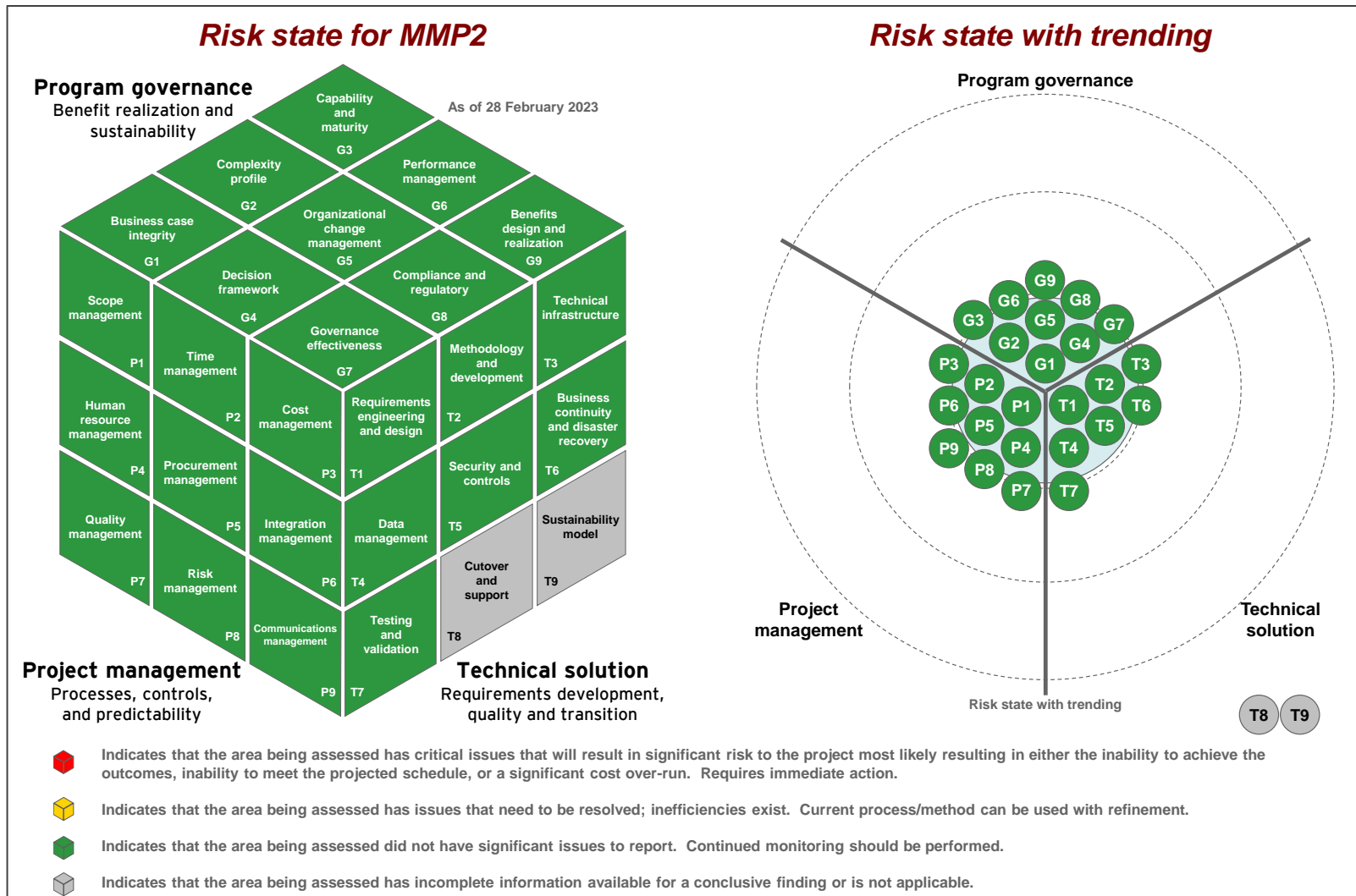
- ▶ General IV&V overview
- ▶ Overall risk state and trending

# General IV&V overview

	Key Indicator	IV&V Conclusion	Supporting Points
	Is the project approach sound?	Yes ➔	<ul style="list-style-type: none"> <li>Overall project risk state is green – low risk</li> <li>IV&amp;V has no open deficiencies for the project</li> </ul>
	Is the project on time?	Trending late ➔	<ul style="list-style-type: none"> <li>Project is tracking ~10 days behind schedule</li> <li>IV&amp;V independently assessed the schedule using industry standard measures</li> </ul>
	Is the project on budget?	Yes ➔	<ul style="list-style-type: none"> <li>Project is tracking on budget</li> <li>IV&amp;V independently assessed budget based on budget and spend data provided</li> </ul>
	Is project scope being managed?	Yes ➔	<ul style="list-style-type: none"> <li>Project scope is managed; Change Requests follow the established change management process</li> <li>IV&amp;V reviews the change management process</li> </ul>
	Are risks being managed?	Yes ➔	<ul style="list-style-type: none"> <li>Project risks are holding steady</li> <li>Turnover and retention challenges for development staff continue; additional monitoring of staffing capacity put in place by FLHSMV; agency hiring freeze remains in effect</li> </ul>



# Overall risk state and trending



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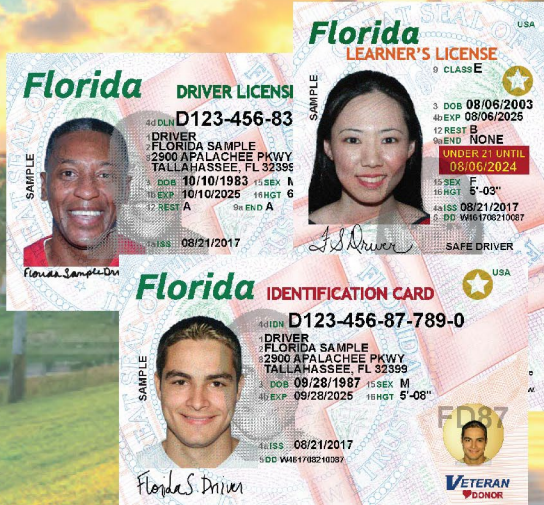
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**FLHSMV**  
FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES



# Financial Update Motorist Modernization



# Phase II LBR Requests

Fiscal Year	Total Request	Contractual Services	IV&V Services	Expenses	OCO
2017–2018	\$4,132,180	\$3,575,240	\$357,190	\$179,850	\$19,900
2018–2019	\$5,037,000	\$4,455,960	\$423,240	\$150,000	\$7,800
2019–2020	\$13,742,200	\$9,715,960	\$423,240	\$3,570,000	\$33,000
2020–2021	\$9,877,400	\$7,615,960	\$423,240	\$1,814,200	\$24,000
2021–2022	\$10,496,280	\$9,138,340	\$423,240	\$904,700	\$30,000
2022–2023	\$9,993,740	\$8,488,800	\$423,240	\$1,081,700	\$0
<b>2023–2024</b>	<b>\$9,993,740</b>	<b>\$9,041,279</b>	<b>\$299,975</b>	<b>\$652,486</b>	<b>\$0</b>
2024–2025	\$9,993,740	\$8,488,800	\$423,240	\$1,081,700	\$0
<b>Phase II TOTAL</b>	<b>\$73,266,280</b>	<b>\$60,520,339</b>	<b>\$3,196,605</b>	<b>\$9,434,636</b>	<b>\$114,700</b>

# Phase II Fiscal Year 2023-2024 Spend Plan Summary

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## ❖ Contractual Services

• Support Services (Accenture HSMV-0333-23)	\$6,500,000
• IFTA/IRP/Audit (Celtic Cross Holdings – HSMV-0286-20)	\$855,000
• Enterprise Content Management (Next Phase Solutions – HSMV-0293-20)	\$670,279
• Credential Service Provider/Mobile Driver License (mDL) (Thales – HSMV-0315-20)	\$400,000
• Staff Augmentation	\$616,000
	<u>\$9,041,279</u>

❖ Independent Verification & Validation Services (Ernst & Young HSMV-0528-23)	\$299,975
-------------------------------------------------------------------------------	-----------

❖ Expense	\$652,486
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❖ Total Budget	\$9,993,740
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# Phase II Fiscal Year 2023-2024

## Budget vs Actual Spending

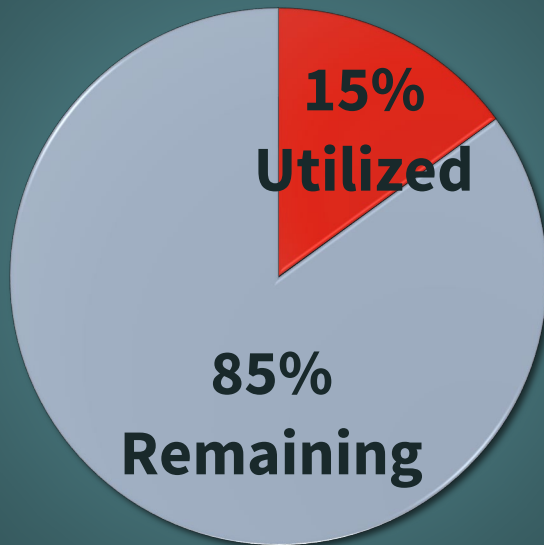
MONTHLY		BUDGET	ACTUAL SPEND	VARIANCE
August 2023 Expenditures		\$777,910	\$779,857	0%
FISCAL YEAR 2023/2024	TOTAL BUDGET	BUDGET TO DATE	ACTUALS TO DATE	VARIANCE
Fiscal Year to Date	\$9,993,740	\$911,203	\$908,502	0%
Remaining Funds	\$7,789,580			



# Utilized and Remaining Budget

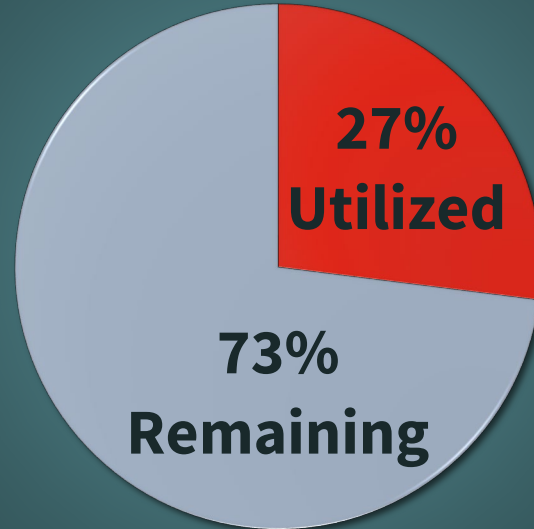
as of  
August 31, 2023

## Contractual Services



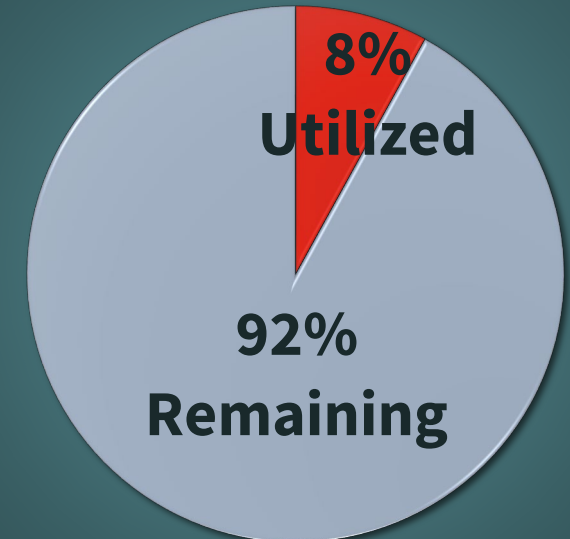
■ Utilized ■ Remaining

## Expense



■ Utilized ■ Remaining ■

## IV&V



■ Utilized ■ Remaining

Phase II - Stoplight Report - as of 09/01/2023

Team A - T&R Issuance

Current Sprint: Sprint 57 (Ends 09/05/2023)



Milestone:	P (10/31/2023)
Development:	Red
Testing:	Red
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Green

Q (01/23/2024)
Green
Green
Green
Green
Green

Full Backlog
Yellow
Yellow
Green
Green
Green

	Stories	Change	Dev Est	Dev	Stories
Not Started	3	↔	12	0.2%	0.5%
Refinement	155	+1	1,756	30.5%	23.7%
Development	27	+7	176	3.1%	4.1%
Testing	161	+4	1,664	28.9%	24.7%
Done	292	+2	1,931	33.6%	44.7%
Blocked	15	↔	214	3.7%	2.3%
Total:	653	↔	5,753		

Stories	Change	Dev Est	Dev	Stories
135	-	2,425	75.5%	65.2%
42	↔	592	18.4%	20.3%
-	↔	-	0.0%	0.0%
3	↔	48	1.5%	1.4%
27	↔	148	4.6%	13.0%
-	↔	-	0.0%	0.0%
207	↔	3,213		

Stories	Change	Dev Est	Dev	Stories
454	↔	6,093	28.8%	19.6%
197	+1	2,348	11.1%	8.5%
29	+7	216	1.0%	1.3%
167	+4	1,716	8.1%	7.2%
1,453	+2	10,561	49.9%	62.8%
15	↔	214	1.0%	0.6%
2,315	↔	21,148		

Portal/Fleet Team

Current Sprint: Sprint 52 (Ends 09/07/2023)



Milestone:	P (11/02/2023)
Development:	Red
Testing:	Red
Business Actions:	Red
Technical Debt:	Green
Backlog Health:	Red

Q (01/25/2024)
Green
Green
Green
Green
Green

Full Backlog
Yellow
Yellow
Green
Green
Yellow

	Stories	Change	Dev Est	Dev	Stories
Not Started	84	↔	552	53.3%	50.3%
Refinement	31	↔	170	16.4%	18.6%
Development	8	↔	44	4.2%	4.8%
Testing	19	↔	122	11.8%	11.4%
Done	24	↔	144	13.9%	14.4%
Blocked	1	↔	4	0.4%	0.6%
Total:	167	↔	1,036		

Stories	Change	Dev Est	Dev	Stories
122	↔	1,168	99.7%	99.2%
1	↔	4	0.3%	0.8%
-	↔	-	0.0%	0.0%
-	↔	-	0.0%	0.0%
-	↔	-	0.0%	0.0%
-	↔	-	0.0%	0.0%
123	↔	1,172		

Stories	Change	Dev Est	Dev	Stories
334	↔	2,920	52.4%	41.6%
32	↔	174	3.1%	4.0%
9	↔	44	0.8%	1.1%
20	↔	122	2.2%	2.5%
407	↔	2,310	41.4%	50.7%
1	↔	4	0.1%	0.1%
803	↔	5,574		

Team B - MV Globals

Current Sprint: Sprint 57 (Ends 09/06/2023)



Milestone:	P (11/01/2023)
Development:	Red
Testing:	Red
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Green

Q (01/24/2024)
Red
Green
Green
Green
Green

Full Backlog
Yellow
Yellow
Green
Green
Green

	Stories	Change	Dev Est	Dev	Stories
Not Started	32	↔	460	32.1%	28.1%
Refinement	39	↔	536	37.4%	34.2%
Development	7	+1	80	5.6%	6.1%
Testing	-	-2	-	0.0%	0.0%
Done	32	+2	324	22.6%	28.1%
Blocked	4	-1	32	2.2%	3.5%
Total:	114	↔	1,432		

Stories	Change	Dev Est	Dev	Stories
38	↔	1,428	83.6%	77.6%
11	↔	280	16.4%	22.4%
-	↔	-	0.0%	0.0%
-	↔	-	0.0%	0.0%
-	↔	-	0.0%	0.0%
-	↔	-	0.0%	0.0%
49	↔	1,708		

Stories	Change	Dev Est	Dev	Stories
91	↔	2,232	22.1%	13.8%
59	↔	944	9.3%	8.9%
9	+1	80	0.8%	1.4%
1	-2	-	0.0%	0.2%
497	+2	6,812	67.4%	75.2%
4	-1	32	0.3%	0.6%
661	↔	10,100		

IFTA/IRP

Current Sprint: DEV Support Sprint 12 (Ends 09/05/2023)



Milestone:	O (07/25/2023)
Development:	Green
Testing:	Red
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Green

Full Backlog
Green
Green
Green
Green
Green

	Stories	Change	Dev Est	Dev	Stories
Not Started	-	↔	-	0.0%	0.0%
Refinement	-	↔	-	0.0%	0.0%
Development	-	↔	-	0.0%	0.0%
Testing	-	↔	-	0.0%	0.0%
Done	4	↔	210	100.0%	100.0%
Blocked	-	↔	-	0.0%	0.0%
Total:	4	↔	210		

Stories	Change	Dev Est	Dev	Stories
-	↔	-	0.0%	0.0%
-	↔	-	0.0%	0.0%
-	↔	-	0.0%	0.0%
-	↔	-	0.0%	0.0%
188	↔	5,024	100.0%	100.0%
-	↔	-	0.0%	0.0%
188	↔	5,024		

Enterprise Team

Current Sprint: Sprint 57 (Ends 09/05/2023)



Milestone:	P (10/31/2023)
Development:	Green
Testing:	Green
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Green

Q (01/23/2024)
Green
Green
Green
Green
Green

Full Backlog
Green
Green
Green
Green
Green

	Stories	Change	Dev Est	Dev	Stories
Not Started	1	↔	n/a	n/a	-
Refinement	-	↔	n/a	n/a	-
Development	1	↔	n/a	n/a	-
Testing	-	↔	n/a	n/a	-
Done	-	↔	n/a	n/a	-
Blocked	-	↔	n/a	n/a	-
Total:	2	↔	-		

Stories	Change	Dev Est	Dev	Stories
-	↔	n/a	n/a	-
-	↔	n/a	n/a	-
-	↔	n/a	n/a	-
-	↔	n/a	n/a	-
-	↔	n/a	n/a	-
-	↔	n/a	n/a	-
-	↔	-		

Stories	Change	Dev Est	Dev	Stories
57	↔	n/a	n/a	48.7%
-	↔	n/a	n/a	0.0%
3	↔	n/a	n/a	2.6%
-	↔	n/a	n/a	0.0%
56	↔	n/a	n/a	47.9%
1	↔	n/a	n/a	0.9%
117	↔	-		

Florida Smart ID

Current Sprint: Phase III - Sprint 15 (Ends 10/31/2023)



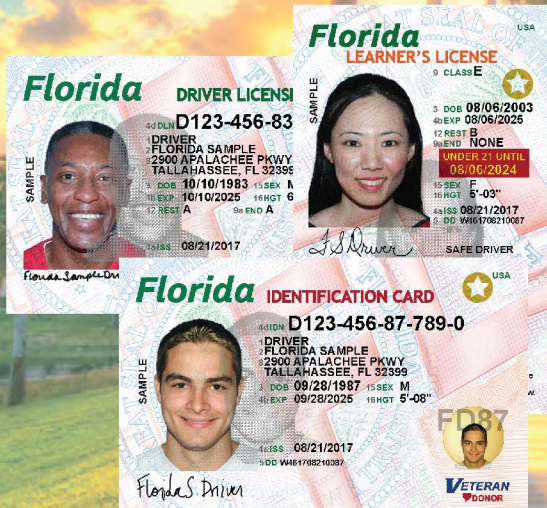
Milestone:	E (TBD)
Development:	Green
Testing:	Green
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Green

Full Backlog
Green
Green
Green
Green
Green

	Stories	Change	Dev Est	Dev	Stories
Not Started	-	↔	-	n/a	0.0%
Refinement	9	↔	-	n/a	64.3%
Development	-	↔	-	n/a	0.0%
Testing	-	↔	-	n/a	0.0%
Done	-	↔	-	n/a	0.0%
Blocked	5	↔	-	n/a	35.7%
Total:	14	↔	-		

Stories	Change	Dev Est	Dev	Stories
0	↔	-	n/a	0.0%
9	↔	-	n/a	4.5%
0	↔	-	n/a	0.0%
0	↔	-	n/a	0.0%
184	↔	-	n/a	92.9%
5	↔	-	n/a	2.5%
198	↔	-		





**FLHSMV**  
FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES



# Motorist Modernization Phase II – September 12, 2023

STATE OF THE STATE



# IFTA / IRP Project Update

## Key Dates, Activities Milestones

Contract Signed – **06/2020 to Celtic**

### Deliverables in next 30-60 Days & Status

- Deliverable # 21: UAT Completion Report **10/23/23**

### Important Activities – September

- Complete System Integration testing – Tracking 40 day late. Audit last main piece to complete.
- Continue providing support for Vendor requested urgent interface bug fixes.
- Determine approach to complete User Acceptance Testing.

## Key Dependencies/Assumptions

- Stage data being correct/current to run end-to-end transactions.
- Stage environment not changing during Performance and System Integration Testing.

## IFTA/IRP Specific Risks & Issues – Program Level

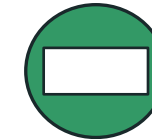
- P2 – Risk #129 After hours support for IFTA/IRP Vendor was registered on 3/2/23 and is being monitored.
- P2 – Risk #29 Product Owner/SME availability through Go-Live.

## Team Profile

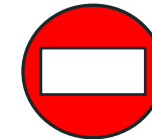
# User Stories: 559

# Developers: 2

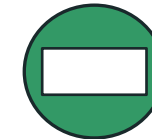
# Testers: 5\*



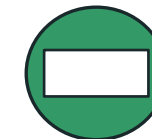
Business Actions



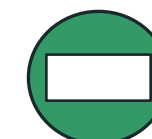
COTS Configuration



ORION Integration



Data Conversion



Scope / Schedule

# Florida Smart ID Project Update

## Key Dates, Activities Milestones

Contract Signed – **06/2020 to Thales**

Deliverables in next 30-60 Days & Status

- Onboarding Additional mDL Vendors –  
**04/12/2021 – 06/11/2021**

Important Activities

- Release 3 – June 2023
  - Registration/Insurance (HB 0749)
  - Online Authentication
- TSA Certification – 29 June
- Met with OEM Wallet Vendors – July 2023
- 12 Sep – Production Testing
- 13 Sep – Workshop with Thales

## Key Dependencies/Assumptions

- Keep initial release meaningful, but sized for “success” given short timeline
- Other vendors are dependent upon Thales Remote Enrollment updates

## mDL Specific Risks & Issues – Program Level

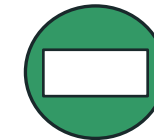
- Issue 42 - Risk 94 FSID Onboarding Realized**

## Team Profile

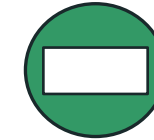
# User Stories: 167

# Developers: .5

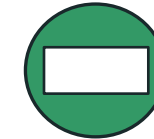
# Testers: 2+



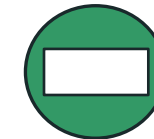
Business Actions



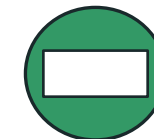
Florida SMART ID  
Configuration



FLHSMV Integration



Security / Technology



Scope / Schedule

# Enterprise Content Management (ECM) Project Update

## Key Dates, Activities Milestones

- **06/2020** - Contract signed with Next Phase Solutions for OnBase Software
- **9/30/22** – Amendment for NPS Managed Support executed

## Important Activities – September

- MVSCAN production conversion complete
  - Comparing documents across both databases
  - Conversion of new documents will occur weekly until Go-Live
- Awaiting legacy application integration with the Content Service
- Scanning unit vendor output file development complete and awaiting legacy application integration prior to testing and implementation
  - Only 1 scanner in Stage so we want to minimize unnecessary rework

## Key Dependencies/Assumptions

- HSMV scanning unit software requires update to output file format for OnBase ingestion prior to Go-Live
- Legacy application integration with the Content Service prior to Go-Live

## ECM Specific Risks & Issues

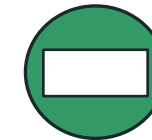
**Risk 101** – Delays in configuring new documents in OnBase could cause schedule delays (Opened 8/17/21)

## Team Profile

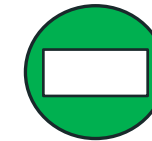
# User Stories: N/A

# Developers: 2

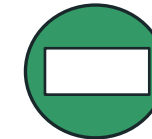
# Testers: 3+



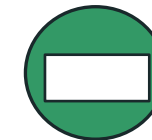
Business Actions



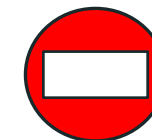
ECM Configuration



ORION Integration



Security / Technology



Scope / Schedule



# Portal Fleet(MyDMV Portal Phase II)Project Update

## Key Dates, Activities Milestones

- Milestone P in Sprint 53
  - Testing Registrations Features and developing MV Express Renewal

## Important Activities September

- Continuing design for convenience issuances inventory control and printing
- MV Check to Production –TBD
- Providing estimates for decision on adding HOV Decal Issuances to Portal

## Key Dependencies/Assumptions

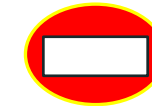
- Depends on the approval and prioritization of new features and any features that can be deployed earlier than the approved release schedule.
- Readiness of code from Team A and Globals –there's cross team dependencies.

## Portal Specific Risks & Issues – Program Level

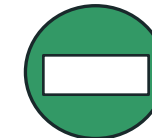
- Issue 15 - 2 developer position is opened – the team currently has 2 developers.
- Issue 75 – Socure and production moves scope added therefore pausing the Milestone planned scope and delaying us several weeks. Closed with CR38 approved re-aligning Milestones and dates

## Team Profile

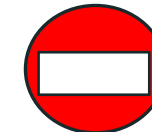
# User Stories: 1025  
# Developers: 2  
# Testers: 6+



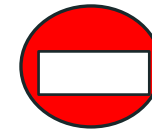
Business Actions



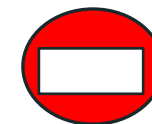
Technical Debt



Development



Testing



Backlog Health

# Procedures Manual and User Guides Update

## Key Dates, Activities Milestones

MV Procedures, Titles & Registration, MV  
Globals (Release 1)

Draft Due: **07/25/23**

Review Due: **09/14/23**

MV Procedures, Titles & Registration, MV  
Globals (Release 2)

Draft Due: **12/26/23**

Review Due: **03/14/24**

IFTA IRP (Release 3)

Draft Due: **04/23/24**

Review Due: **05/21/24**

MyDMV Portal (Release 5)

Draft Due: **11/08/24**

Review Due: **03/21/25**

MV Procedures, Titles & Registration, MV  
Globals (Release 6)

Draft Due: **06/07/24**

Review Due: **10/15/24**

## Key Dependencies/Assumptions

- *IFTA/IRP User Guide is dependent on vendor's User Guide*
- *User guide development is dependent on ORION's timely development*

## Current Status: On Time

Release One -

- In Final Review with FLHSMV Legal

Release Two -

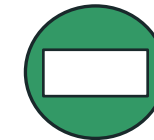
- New Assignments in development

Release Three

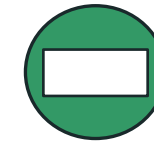
- New Assignments in development

## Risk/Issues

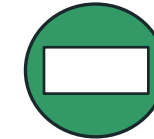
Screen shots need to be done in a timely manner



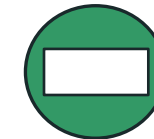
Titles & Registration  
User Guide



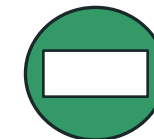
MV Globals User Guide



MyDMV Portal  
User Guide



IFTA/IRP User Guide



MV Procedures Manual