

## Motorist Modernization

**Motorist Modernization Advisory Board – Phase II Monthly Meeting**  
**August 14, 2018**  
**Neil Kirkman Building, Conference Room B-202**  
**2900 Apalachee Parkway, Tallahassee Florida 32399**  
**2:30 – 4:00 p.m., EST**

### Invitees

Stephen Boley  
Lt. Jason Britt  
Diane Buck  
Jay Levenstein  
Steve Burch  
Lisa Cullen  
Leticia Torres  
Det. Sgt. Ivan Doobrow  
TBD

### Representing

DHSMV  
DHSMV  
DHSMV  
DHSMV  
DHSMV  
Florida Tax Collectors  
Florida Tax Collectors  
Law Enforcement  
Law Enforcement

### Agenda

- Roll Call
- Welcome
- Review and Approval of Last Meeting Minutes
- IV&V Update
- Stakeholder Outreach Update
- Policy and Decisions Review
- MM Phase II Program Update
  - Financial Review
  - Project Updates
- Communications Update
- Q&A
- Adjourn

## **MOTORIST MODERNIZATION ADVISORY BOARD PHASE II**

**Monthly Meeting Minutes**  
**Kirkman Building Conference Room B-203**  
**July 10, 2018**  
**2:30 to 4 p.m., EST**

### **WELCOME AND INTRODUCTIONS**

- The meeting was called to order at 2:30 p.m. Mr. Terrence Samuel began the meeting by welcoming members and visitors and proceeded with the roll call of board members.

Advisory Board Phase II members included

- |                          |                          |
|--------------------------|--------------------------|
| ○ Stephen Boley          | DHSMV                    |
| ○ Lt. Jason Britt        | DHSMV (via phone)        |
| ○ Diane Buck             | DHSMV (via phone)        |
| ○ Jay Levenstein         | DHSMV                    |
| ○ Trisha Williams        | DHSMV                    |
| ○ Lisa Cullen            | Florida Tax Collectors   |
| ○ Leticia Torres         | Florida Tax Collectors   |
| ○ Det. Sgt. Ivan Doobrow | Law Enforcement (absent) |
- Additional DHSMV members present included – Terrence Samuel, Kristin Green, Cheryl Dent, Koral Griggs, Janis Timmons, Felecia Ford, Judy Johnson, Catherine Thomas, Chad Hutchinson and Jessica Espinoza.
  - Visitors present included – Alyene Calvo from Ernst & Young, and Nathan Johnson from Accenture. Andrew Bell from Florida Auto Tag Agencies, and Michael Samaan from Auto Data Direct were present. Ken Burton from the Florida Tax Collectors was also present.

### **REVIEW OF MEETING MINUTES**

- Ms. Koral Griggs reviewed the meeting minutes from June 12, 2018. No corrections were identified. A motion to approve the minutes was accepted by the board members and the June 12, 2018, meeting minutes were approved.

### **IV&V UPDATE**

- Ms. Alyene Calvo presented an overview of the May 2018 report. The risk state was amber. One deficiency was closed turning two facets of the cube green. 11 out of 1,411 tasks were late. The schedule performance index was .983. The program was within the established performance thresholds. There was one open deficiency regarding incomplete program governance. There were not enough EVM data points to accurately calculate future milestone completion dates. The Schedule Quality Score was 96.2.

### **STAKEHOLDER OUTREACH**

- Mr. Terrence Samuel stated the tax collector SMEs were meeting with the Phase II teams the week of July 23. He confirmed that all the tax collector SMEs have access to Blueprint.

## **POLICY & DECISION REVIEW**

- POR02 – Fleet Services – Ms. Judy Johnson stated the ESC decided banks and credit unions would not be allowed to issue temporary tags. Legal was still reviewing statutory authority for this. The team will contact Sunshine State and Enterprise to gather more information as it pertains to bulk titles and registrations, permanent decals and electronic tags. Ms. Johnson stated the team would also contact Georgia to discuss searching by VIN.
  - Lt. Jason Britt asked for clarification on what legal was reviewing statutory authority for regarding the banks and credit unions.
  - Ms. Johnson stated legal was reviewing statutory authority on offering certain services to banks, credit unions and external stakeholders.
- POR03 – Motor Vehicle Record Sales (MVRN Report) – Ms. Judy Johnson stated this item was closed.
- POR04/POR05 – Ms. Judy Johnson stated both of these items involved providing casual title sales services through the MyDMV Portal. Ms. Diana Vaughn asked the team to reach out to Department of Revenue for requirements gathering. The team also researched and outlined how to provide casual title sales services through the MyDMV Portal with the guidance of Mr. Robert Kynoch. The conditions that were outlined included:
  - Vehicle must have an electronic title
  - Vehicle must be clear of any liens and stops
  - Vehicle must be verified through NMVTIS and NLETS
  - The title status must be eligible for transfer
  - All sellers and purchasers must be a natural person
  - All sellers and purchasers must have a MyDMV Portal account
- Ms. Lisa Cullen stressed her concern about fraud and objected the idea of providing casual title transactions online on behalf of the tax collectors. She stated this would be a negative impact on the tax collectors.
- Lt. Britt reiterated if we cannot identify who is processing these transactions online, there will be problems down the line.
- Mr. Samuel stated these concerns would be discussed at the next ESC meeting.
- POR06 – What transaction services will be offered in the Phase II Kiosk solution, and what level of user authentication is required? – Ms. Johnson stated there was a discussion on incorporating different transactions into the kiosk solution. This list of transactions was presented to the ESC and is currently under review.
- REG01 – For a residential address change on a motor vehicle transaction, are we going to force the customer to get a replacement driver's license? – Ms. Catherine Thomas stated after further discussion with the ESC, a request was made to get stats from Natasha White as to how many people change their address on their motor vehicle transaction, and not their address on their driver license at the same time. After obtaining stats, 1.4 million people change one address but not the other, and 1 million were being updated by EFS when the addresses were the same. Ms. Thomas stated WRAP 3978 will stop EFS from doing this. Ms. Thomas stated this item would be taken to the ESC with the suggestion from the Advisory Board to print the notices at the counters at the time the customer changes their address on the motor vehicle transaction.

- REG04 – Should the system do an NMVTIS check prior to approval of a renewal? – Ms. Thomas stated the team is waiting on a definite response from AAMVA to see if they can proceed.
- TLE01 – Should the Motor Vehicle Issuance system pre-populate the vehicle information based on data retrieved from VINtelligence? – Ms. Catherine Thomas stated the Motor Vehicle Fraud Mitigation team presented the WRAPs to the ESC. The ESC decided the team should wait and see the value of manually keying in the VIN for the next twelve months, and then determine if they should plan to pre-populate the vehicle information in Phase II. Ms. Thomas stated she will discuss with the ESC on closing this item.
- REG05 – Should the system do a NLETS check prior to registration renewal? – Ms. Thomas stated this item needs to be discussed with the ESC. She stated they would discuss the Advisory Board's recommendation to discuss with FHP on how to handle this if a hit returns on the record, and the safety concern from tax collectors on clerks possibly having to address this issue with the customer over the counter.

### **FINANCIAL REVIEW**

- Ms. Janis Timmons stated the 2017/18 fiscal year closed on June 30. The Phase I budget for the 2017/18 fiscal year was \$9.8 million, with \$1,296 contracted services funds remaining. The Phase II budget for the 2017/18 fiscal year was \$4.1 million, with \$341 remaining funds. The team is currently working on a budget request for the upcoming legislative session.

### **PROJECT UPDATES**

- Mr. Nathan Johnson stated all teams had completed the initial requirements report, which is being reviewed by the business team currently. The team is currently working on the detailed requirements validation schedule. He stated the team was finishing the GAP analysis report this week, which will become a deliverable for the program. Across all six teams, there are 3,651 user stories, 404 business processes represented, and 416 new screen mock-ups designed.
  - Mr. Samuel stated meetings with tax collector focus group members will need to be scheduled.
- Globals/Batch/Inventory – Ms. Jessica Espinoza stated PRIDE reached out to the team to schedule another meeting. Ms. Espinoza stated she requested PRIDE to present a demo at the meeting. She stated the tax collectors would be here the last week in July to work on requirements validation. The team is also reviewing the GAP analysis report to ensure nothing was missed during the initial requirements report.
- IFTA/IRP – Mr. Nathan Johnson stated they have seen system demos for companies who have responded to the RFI. The team has finished the initial requirements for the Phase II solution and drafting procurements.
  - Terrence Samuel stated he was able to get examples of other states' procurement documents to aid the team as well.
- Titles & Registration – Catherine Thomas stated team meetings were starting up next week to discuss requirements validation and documenting in Blueprint. The team will also meet with the tax collector SMEs the week of July 23.
  - Mr. Samuel asked if meeting remotely with tax collector personnel was continuing to go well.
  - Ms. Thomas confirmed.
- Dealer Services – Ms. Felecia Ford stated the team was waiting for the business side to provide new procedures for the rebuilt inspection. The business side was waiting on

approval for the process change. As soon as that is received, it will be included in the team's functional requirements. The team was aiming to complete all work by July 20. SMEs from dealer licensing and manufactured housing will be on-site the week of July 23. SEU and Quality Assurance are also participating in team meetings.

- Portal/Fleet Services – Ms. Judy Johnson stated the MyDMV Portal team would resume meetings as well.
- Cheryl Dent stated the Phase II teams scheduled a quarterly all-hands meeting with the tax collectors for July 24 to discuss the state of project and address any concerns or questions.
  - Mr. Johnson added that these quarterly meetings would continue throughout the duration of the project to discuss the dependencies for Phase II.
  - Mr. Samuel stated the team wants to ensure we meet with any groups that may be interested in the project and asked for any recommendations.
  - Lisa Cullen asked if we were going to need help from the tax collectors with Phase II testing.
  - Mr. Samuel confirmed. Testing will not begin until after requirements validation is complete and once development begins. He stated right now we would just need help from focus group members and SMEs.
  - Ms. Cullen asked if it would be an issue if testers were also part of the focus group.
  - Mr. Samuel stated that would not be a problem.

#### **PHASE II LEGAL OPINION**

- The Phase II legal document was not reviewed at the meeting.

#### **COMMUNICATIONS UPDATE**

- There was no communications update at the meeting.

#### **ADJOURNMENT**

- Mr. Samuel adjourned the meeting at approximately 3:01 p.m.
- The next Advisory Board Phase II Meeting is scheduled for August 14, 2018.

#### **Note: Handouts at this meeting included:**

Consolidated in a meeting packet and emailed to members:

MM Advisory Board Phase II Agenda	1 Pages
MM Advisory Board Phase II Meeting Minutes (6/12/18)	5 Pages
MM Phase II IV&V Project Overview and Update	32 Pages
MM Phase II Decision Log	4 Pages
MM Phase II Legal Opinion Doc	1 Page
MM Phase II Financials	9 Pages
Phase II Traffic Light Report	1 Page

Office of Motorist Modernization  
Phase II - Decision Log

Item #	Description	Submit Date	Decision Needed By Date	Impact	AB Recommendation	AB Date	ESC Decision/Notes	Status	Close Date
POR02	The Portal team needs assistance in defining the scope of the Fleet services functionality within the Portal. There have been several business cases discussed: Sunshine State Screen Scrape Banks/Credit Unions (Temp Tags, Repossessions, etc.) Leasing Companies (Temp Tags to pick-up cars)	4/13/2018	5/30/2018	The team will need to schedule a meeting with the stakeholders. Any changes received after 5/30/2018, will not be included in the 6/4/2018, deliverable.			<b>5/2/2018 Update</b> Banks/Credit Unions will not be allowed to issue temporary tags. The team will reach out to Sunshine State and Enterprise to gather more information as it pertains to Bulk Titles and Registrations, permanent decals and Electronic Tags. The team will also reach out to GA to discuss searching by VIN.		
POR04	A request was submitted to the Portal team to allow the seller and buyer to complete and verify all information required (odometer) for a title transfer online with electronic signatures for processing of title transfers via the Portal. The team is concerned about insuring the exchange of money and the title certificate.	5/1/2018	5/30/2018	The team is moving forward based on the discussion held during the team meeting and feedback from the product owner. Any changes received after 5/30/2018, will not be included in the 6/4/2018, deliverable.	<b>7/17/2018 Update</b> Lisa Cullen expressed concern with performing casual title sale transactions in the Portal. On behalf of the Tax Collectors Association, there is a huge concern about fraud and the impact to their offices. They will be impacted with phone calls and correcting the errors.  Lt. Britt stated anything online where we can't identify who is doing the processing, we are going to have major problems down the line. That's an identification process that will be well known and documented for certain.		<b>5/2/2018 Update</b> Diana Vaughn asked the team to reach out to DOR for requirements gathering.		

Office of Motorist Modernization  
Phase II - Decision Log

Item #	Description	Submit Date	Decision Needed By Date	Impact	AB Recommendation	AB Date	ESC Decision/Notes	Status	Close Date
POR05	As we design the new system, let's explore whether we can design a secure system that will allow a 100% online process for transferring titles, and (and obtaining registrations) for two vehicles that are currently titled in Florida-we could pair this with our ELT system to ensure the title is free of liens. It would allow for the uploading of documents and the accepting of payments (credit card or echeck). This process may set up some type of work queue on the backend that the TC staff would work. It should also send notifications to the vehicle owner as the paperwork is processed and approved. Maybe we would require someone to have a MyDMV portal account before they could use it. The customer should also have the ability to have the resulting title or registration Fed Exed to them the next business day. It should also send a notice to the prior owner or registrant that ownership has been transferred. I'd like to also see something similar for MCOs. The wet e-odometer form will be something we need to overcome.	5/1/2018	5/30/2018	The team is moving forward based on the discussion held during the team meeting and feedback from the product owner. Any changes received after 5/30/2018, will not be included in the 6/4/2018, deliverable.			<b>5/2/2018 Update</b> The team will move forward with the processing of allowing casual sales in the Portal. We will schedule a combined meeting with the Title team.  <b>5/15/2018 Update</b> <ul style="list-style-type: none"><li>• Vehicle must have an electronic title</li><li>• Vehicle must be clear of any liens and any stops</li><li>• NMVTIS verification – Florida must be current state of title (SOT)</li><li>• NLETS verification – stolen vehicles</li><li>• Title status must be eligible for transfer (not cancelled, junked, certificate of destruction (COD), derelict, mark title sold)</li><li>• All Seller(s) must be a natural person(s)</li><li>• All sellers must have a portal account</li><li>•All purchaser(s) must be a natural person(s)</li><li>• All purchasers must have a portal account</li></ul>		
POR06	What transaction services will be offered in the Phase II Kiosk solution and what level of user authentication is required?		5/30/2018	Any decisions made after 5/30/2018, will not be included in the 6/4/2018, deliverable.			<b>5/17/2018 Update</b> A list of transactions was presented to the ESC for review.		

Office of Motorist Modernization  
Phase II - Decision Log

Item #	Description	Submit Date	Decision Needed By Date	Impact	AB Recommendation	AB Date	ESC Decision/Notes	Status	Close Date
REG01	For a residential address change on a MV transaction, are we going to force the customer to get a replacement DL? The customer has 30 days to change his/her DL address and 30 days to change his/her MV address. What if the county only offers MV services?	3/7/2018	6/30/2018	If we let the customer update one address on their credentials, instead of both, we are putting the customer at risk of not receiving the other credential updated within the required time frame.	Agreed with the ESC decision. Question was asked who would send the letter out to the customer? Would it be through the Portal? It would probably be a batch job by the department in a certain amount of days within the allotted time frame.  <b>05/08/2018 Update</b> AB suggested that the notice get printed on the counter at the time the customer changes their address on the MV transaction. If dealer work, provide the notice with their paperwork to give back to the customer.	4/10/2018	<b>03/16/2018 Update</b> Suggest that the customer updates both at the same time, but if he/she cannot for any reason, set a flag in the system to send a reminder notification out to the customer to either go online or go to a TC Office and change address.  <b>05/02/2018 Update</b> After further discussion, a request was made to get stats from Natasha White (FRVIS) as to how many people change their address on their MV transaction and do not change their address on their DL at the same time. We want to see what the estimated cost would be to send out the notifications to the customer vs an email notification.		
REG01							<b>05/08/2018 Update</b> Stats from Jan 2017 - Dec 2017 Total - 2.4 million 1.0 million (EFS updating address when they are the same -Wrap 3978 to stop this)		

Office of Motorist Modernization  
Phase II - Decision Log

Item #	Description	Submit Date	Decision Needed By Date	Impact	AB Recommendation	AB Date	ESC Decision/Notes	Status	Close Date
REG04	Should the system do a NMVTIS check prior to approval of a renewal? Would potentially slow down (and/or throw errors) on high-speed processing, county web sites, MyDMV Portal, etc.	4/25/2018	6/30/2018	If we did not run the NMVTIS check on the renewals, the fraud issue would continue with customers registering their vehicles in Florida with out-of-state titles.	AB likes the idea, but have a concern that if NMVTIS is down, they won't be able to process unless we create a bypass and check on the backend. This would be a big impact to the TC Offices. Same concern as above.	5/8/2018 6/12/2018	<b>05/02/2018 Update</b> Check with AAMVA to see if we can do the NMVTIS check on registrations. Florida titles should be cancelled in the system if they have been titled out of state.  <b>05/15/2018 Update</b> The team met with Shibu and Desi to discuss the impact on the system with running a NMVTIS check on all renewals. We are looking at tripling the load on NMVTIS at a minimum. Still need to check with AAMVA.  <b>06/12/2018 Update</b> We sent an email to AAMVA on June 11, 2018, and are waiting on a response.  <b>07/19/2018 Update</b> We are waiting on a meeting to be scheduled with AAMVA to discuss.		

Office of Motorist Modernization  
Phase II - Decision Log

Item #	Description	Submit Date	Decision Needed By Date	Impact	AB Recommendation	AB Date	ESC Decision/Notes	Status	Close Date
TLE01	Should the MV Issuance system pre-populate the vehicle information (including vehicle model) based on data retrieved from VINtelligence (decoding of the vin).	3/7/2018	6/30/2018	If we let the system pre-populate the vehicle information, then we are risking the clerk not paying attention to the paperwork in front of them.	Recommended that the clerk manually keys the information. Flag the record the error is made on and create a daily report for the Tax Collectors to review.	4/10/2018	<b>03/16/2018 Update</b> Manually key in the information, but verify with VINtelligence that the information is correct.  <b>05/02/2018 Update</b> Recommendation was made for the ESC Board members to attend a special meeting for the MV Fraud Unit to discuss in detail the VINtelligence. Diana will schedule this meeting.  <b>05/17/2018 Update</b> The MV Fraud Mitigation team presented the WRAPs to the ESC today. It was decided we would wait and see the value of manually keying in the VIN for the next 12 months and then determine if we will plan to pre-populate the vehicle information in Phase II.  <b>06/19/2018 Update</b> Recommend to close.		

Office of Motorist Modernization  
Phase II - Decision Log

Item #	Description	Submit Date	Decision Needed By Date	Impact	AB Recommendation	AB Date	ESC Decision/Notes	Status	Close Date
REG05	Should the system perform an NLETS (National Law Enforcement Telecommunications System) check on registration-only transactions? Currently, NLETS is only ran on title transactions.	5/29/2018	6/30/2018	<p>This would help with fraud issues on the registration side and assist with QA review processes.</p> <p>We just need to keep in mind that we do not want to slow down the process on the Tax Collector counter.</p> <p>The business requested that we perform a NMVTIS check on all registration renewal transactions. If we get this approved through AAMVA, do we still need to do a NLETS check as well? NMVTIS runs a Law Enforcement check. Not all states are NMVTIS participants.</p> <p>NLETS will give you real-time information on vehicles that are reported stolen. NLETS also shows reg information.</p>	<p>Recommended we discuss with FHP on how to handle if a hit returns on the record. Does the registration still process and the record get flagged, or is a process performed on the backend? There is a concern from tax collector leadership that the clerks may have to address the issue with the customer over the counter, which could become a safety concern.</p> <p><b>07/18/2018 Update</b></p> <p>An email was sent to Sgt. Teslo and Beth Brinkley and they suggest the following:</p> <ul style="list-style-type: none"><li>- Indicate the system is having an "Issue" processing the transaction and ask the customer to have a seat while the matter is being resolved. The manager can then contact Law Enforcement to respond to the office to complete the investigation.</li></ul>	6/12/2018			

Office of Motorist Modernization  
Phase II - Decision Log

Item #	Description	Submit Date	Decision Needed By Date	Impact	AB Recommendation	AB Date	ESC Decision/Notes	Status	Close Date
REG05					<b>07/18/2018 Update Cont.</b> For offices with Law Enforcement presence, the manager can ask that the officer investigate the matter and determine if a seizure or arrest is appropriate. - Clerk should inform the customer they are unable to process the transaction and refer them to the regional office for further inspection of the vehicle and review of the paperwork.  If the customer leaves the office and the safety of the clerk/manager is not jeopardized, attempt to obtain the tag number, and description of the vehicle.  If the transaction is allowed to go through, then we are just prolonging the situation, which eventually ends up with a fraud investigation.				
TLE02	The Title and Registration team would like a decision on where the required documents would be scanned. Would the Tax Collectors send the documents to GHQ Scanning Unit or if they have the capability to scan the documents in their office, would they be able to do that, similar to DL?	8/7/2018	9/3/2018	If the counties did not send the documents to GHQ to be scanned, the Tax Collectors would need scanners in all their offices.					

Office of Motorist Modernization  
Phase II - Decision Log

Item #	Description	Submit Date	Decision Needed By Date	Impact	AB Recommendation	AB Date	ESC Decision/Notes	Status	Close Date
DS01	The Dealer Services team would like a decision on whether they should continue to change the Dealer's License Number on a dealer when the dealer allows their license to expire and then re-apply for a license after the statutory delinquent period is over or should they allow the dealer to retain their original license number.	8/8/2018	10/30/2018	Section 320.27(4)(a) requires the dealer to submit a new application and pay the initial license fee if the dealer fails to renew their license prior to the expiration date of the delinquent period (45 days after expiration date). There is no reference to the driver having to resubmit any additional information that is required by an original applicant. Currently, these drivers are treated like a renewal with the exception of the original fee and a new license number. We believe that by keeping the same license number it will be easier to track the history of the dealer. Also, the dealer would not need to change preprinted documents that have their old number already printed.					



# **FLORIDA**

**A SAFER**

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**HIGHWAY SAFETY AND MOTOR VEHICLES**



## **Motorist Modernization Financials**

**August 13, 2018**



# Motorist Modernization Phase I Financial Review

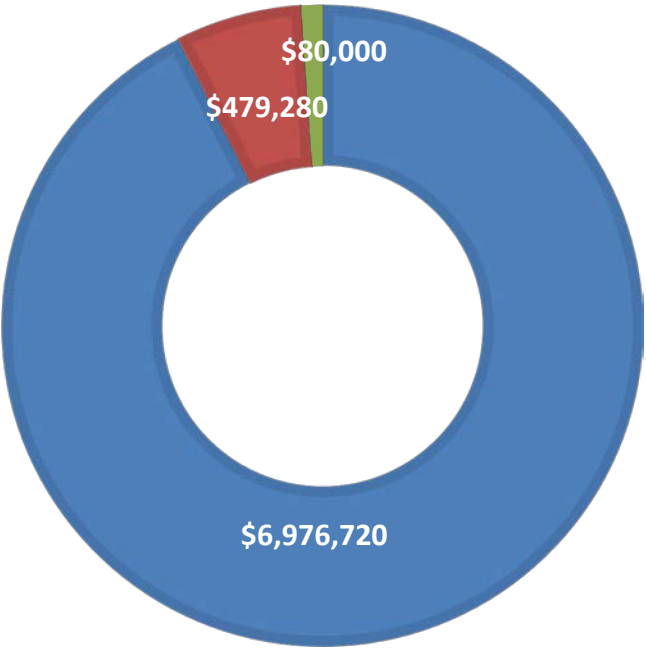
## Phase I LBR Requests – Total Project

Fiscal Year	Total Request	Contracted Services	IV&V Services	Expense (Software, Travel, etc.)	OCO
2014-2015	\$ 2,500,000 *	\$ 1,514,762	\$ 619,186	\$ 61,478	\$ -
2015-2016	\$ 6,362,609	\$ 5,468,933	\$ 479,280	\$ 382,501	\$ 31,895
2016-2017	\$ 8,749,351	\$ 7,907,512	\$ 479,280	\$ 336,688	\$ 25,871
2017-2018	\$ 9,857,775	\$ 8,506,720	\$ 479,280	\$ 865,000	\$ 6,775
2018-2019	\$ 7,536,000	\$ 6,976,720	\$ 479,280	\$ 80,000	\$ -
2019-2020	\$ 1,823,620	\$ 1,803,620		\$ 20,000	\$ -
Total	\$ 36,829,355	\$ 32,178,267	\$ 2,536,306	\$ 1,745,667	\$ 64,541

# Motorist Modernization Phase I Financial Review

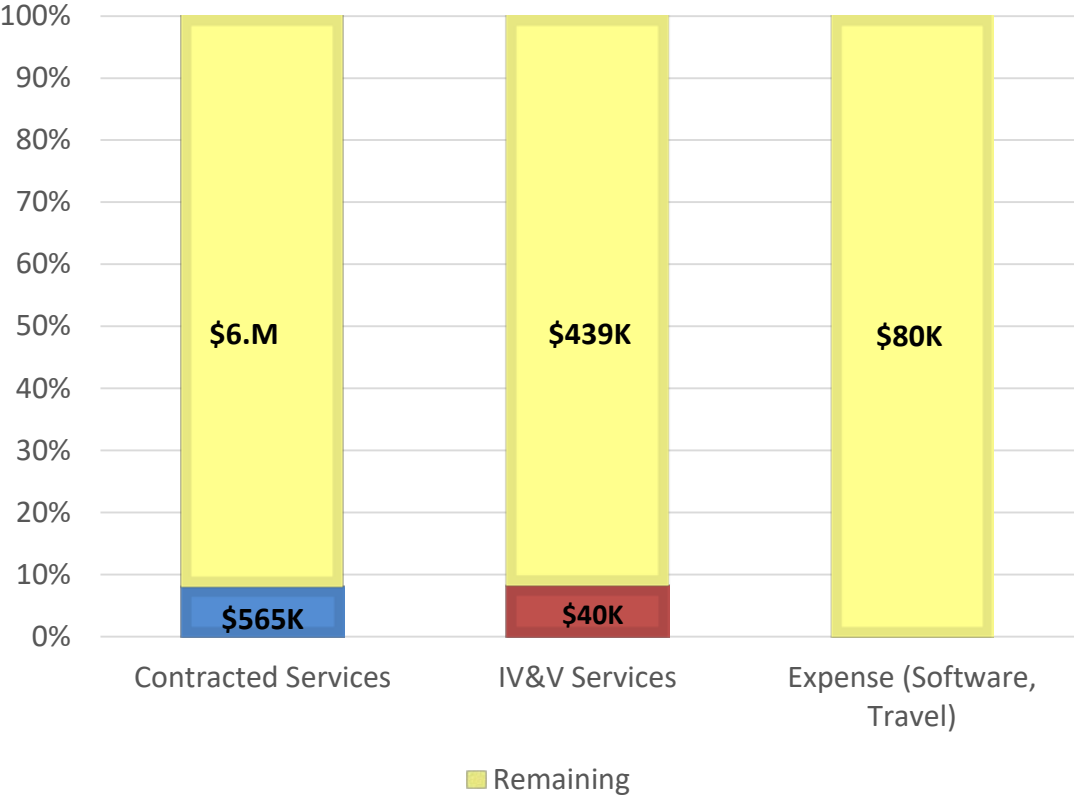
*Budget and Actuals: Current Fiscal Year through July 30, 2018*

**BUDGET: \$7,536,000**



■ Contracted Services   ■ IV&V Services   ■ Expense (Software, Travel)

**ACTUALS: \$604,940**



# Motorist Modernization Phase I Financial Review

## *Budget and Actuals: Overview*

Description	Budget Total	Actuals to Date	Variance (Budget to Actual)
Fiscal Year 2018-2019 Total Funding	\$7,536,000		
Fiscal Year to Date	\$604,940	\$604,940	0%
Month to Date (July 2018)	\$604,940	\$604,940	0%
Remaining Funds	\$6,931,060		

# Motorist Modernization Phase II Financial Review



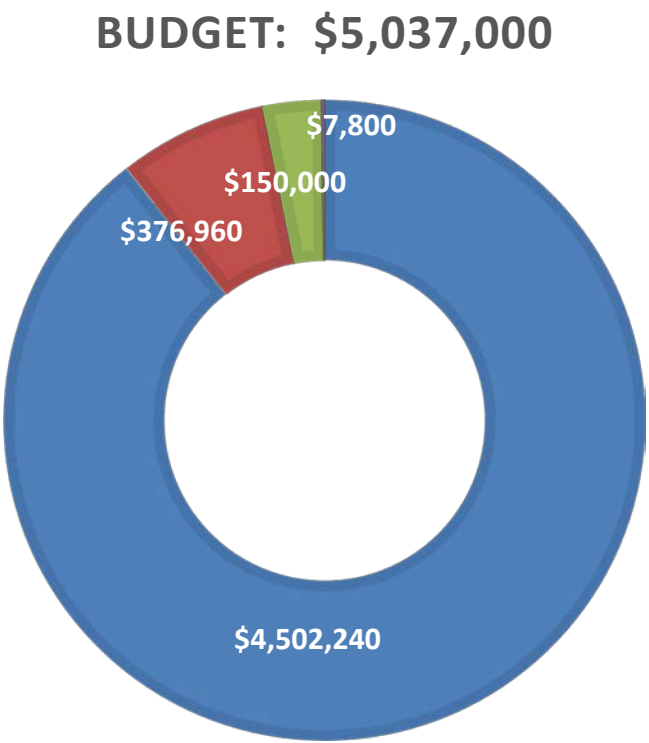
## Phase II LBR Requests – Total Project

Fiscal Year	Total Request	Contracted Services	IV&V Services	Expense (Software, Travel, etc.)	OCO
2017-2018	\$ 4,132,180	\$ 3,575,240	\$ 357,190	\$ 179,850	\$ 19,900
2018-2019	\$ 5,037,000	\$ 4,379,200	\$ 500,000	\$ 150,000	\$ 7,800
2019-2020	\$ 8,426,200	\$ 7,239,200	\$ 500,000	\$ 670,000	\$ 17,000
2020-2021	\$ 8,219,700	\$ 7,239,200	\$ 500,000	\$ 476,500	\$ 4,000
2021-2022	\$ 6,907,700	\$ 5,939,200	\$ 500,000	\$ 464,500	\$ 4,000
2022-2023	\$ 3,806,700	\$ 2,871,200	\$ 500,000	\$ 431,500	\$ 4,000
Total	\$ 36,529,480	\$ 31,243,240	\$ 2,857,190	\$ 2,372,350	\$ 56,700

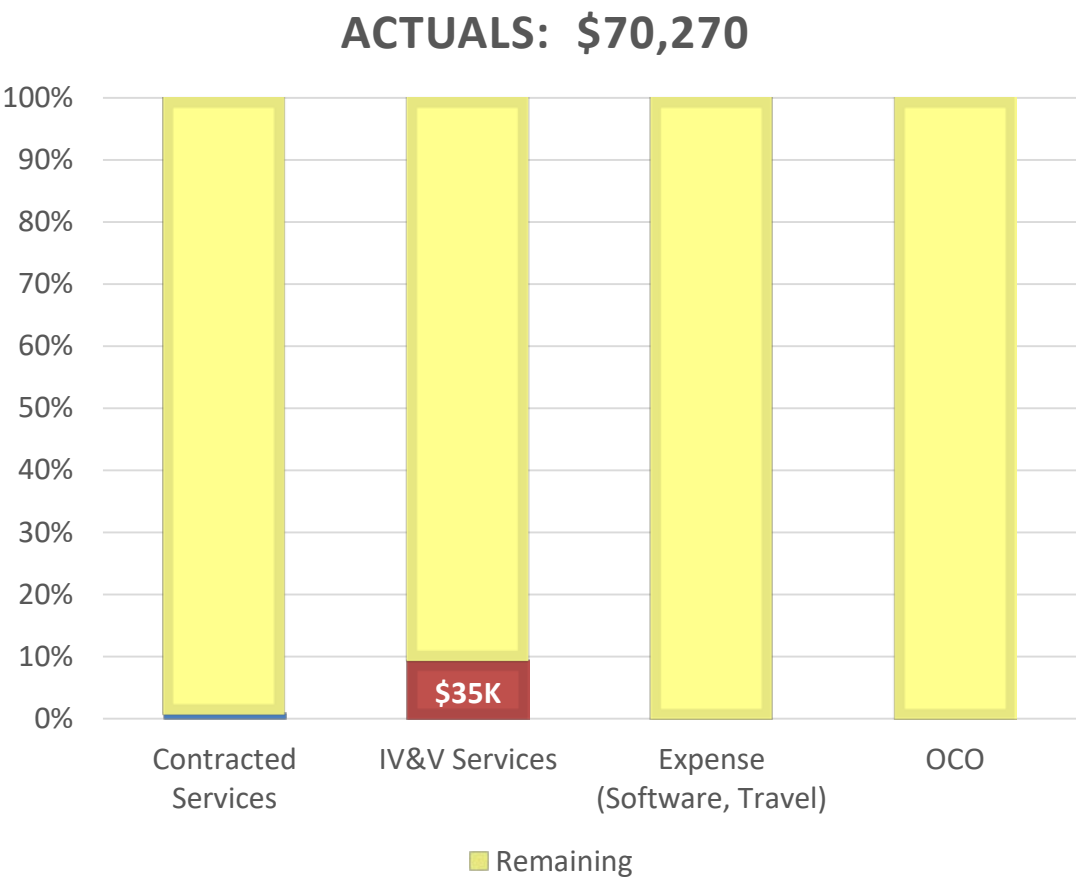
# Motorist Modernization Phase II Financial Review



*Budget and Actuals: Current Fiscal Year through July 30, 2018*



■ Contracted Services   ■ IV&V Services   ■ Expense (Software, Travel)   ■ OCO



# Motorist Modernization Phase II Financial Review

## *Budget and Actuals: Overview*

Description	Budget Total	Actuals to Date	Variance (Budget to Actual)
Fiscal Year 2018-2019 Total Funding	\$5,037,000		
Fiscal Year to Date	\$70,270	\$70,270	0%
Month to Date (July 2018)	\$70,270	\$70,270	0%
Remaining Funds	\$4,966,730		

# Questions?

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THANK  
YOU



# Motorist Modernization Traffic Light Report

## Requirement Gathering Update

As of Thursday, August 9, 2018

Dealer Services



Portal/Fleet



IFTA/IRP



Titles



Registrations



Globals/Batch



Tasks														KEY	
AS-IS Documentation	Due Date	# of items	% Complete	# of items	% Complete	# of items	% Complete	# of items	% Complete	# of items	% Complete	# of items	% Complete		
Gap Analysis Report (Increment 1)	4/9/2018		✓		✓		✓		✓		✓		✓		
TO-BE Documentation															
Create to-be process flow diagrams	5/18/2018	134	100%	78	100%	54	100%	42	100%	41	100%	121	100%	Green The team is on schedule for completing by the target date (based on % complete).	
Draft process flows		134	100%	78	100%	54	100%	42	100%	41	100%	121	100%		
Create user stories	5/18/2018	134	100%	78	100%	54	100%	42	100%	41	100%	121	100%	Yellow The team is trending behind schedule for completing the by the target date and has established a plan to catch up (based on % complete).	
Draft user stories		134	100%	78	100%	54	100%	42	100%	41	100%	121	100%		
Create acceptance criteria and business rules	5/18/2018	134	100%	78	100%	54	100%	42	100%	41	100%	121	100%	Yellow The team is trending behind schedule for completing the by the target date and has established a plan to catch up (based on % complete).	
Draft acceptance criteria and business rules		134	100%	78	100%	54	100%	42	100%	41	100%				
Create application mockups	5/18/2018	134	100%	78	100%		N/A	42	100%	41	100%	121	100%	Yellow The team is trending behind schedule for completing the by the target date and has established a plan to catch up (based on % complete).	
Draft application mockups		134	100%	78	100%			42	100%	41	100%	121	100%		
Prioritize req's and milestones	6/1/2018		100%		100%		100%		100%		100%		100%	Yellow The team is trending behind schedule for completing the by the target date and has established a plan to catch up (based on % complete).	
Stakeholder review	6/1/2018	134	100%	78	100%	54	100%	42	100%	41	100%	121	100%		
Process Flows		134	100%	78	100%	54	100%	42	100%	41	100%	121	100%	Yellow The team is trending behind schedule for completing the by the target date and has established a plan to catch up (based on % complete).	
Mockups		134	100%	78	100%	0	N/A	42	100%	41	100%	121	100%		
User Stories		134	100%	78	100%	54	100%	42	100%	41	100%	121	100%	Red The team is blocked by a major issue or impediment. Team is behind schedule (or late) for completing by the target date (based on % complete).	
Acceptance Criteria/RQs		134	100%	78	100%	54	100%	42	100%	41	100%	121	100%		
Document existing business rules for UNIFACE	5/25/2018	105	100%	57	100%	182	100%	72	100%	61	100%	119	100%		
Del 7 - Requirements Report	6/4/2018		✓		✓		✓		✓		✓		✓		
Del 6 - Gap Analysis Report (Increment 2)	7/15/2018		100%		100%		100%		100%		100%		100%		