Motorist Modernization Advisory Board – Phase II Meeting
Tuesday, August 11, 2020
2:30 to 4:00 PM
VIA: GoToMeeting

Invitees	**Representing**
Stephen Boley	FLHSMV
Lt. Jason Britt	FLHSMV
Diane Buck	FLHSMV
Jay Levenstein	FLHSMV
Steve Burch	FLHSMV
Lisa Cullen	Florida Tax Collectors
Sherri Smith	Florida Tax Collectors
Sgt. Derek Joseph	Law Enforcement
TBD	Law Enforcement

Agenda

- Roll Call

- Welcome

- Review and Approval of Last Meeting Minutes

- IV&V Update

- Stakeholder Outreach Update

- MM Phase II Program Update

    o Project Updates

- Communications Update

- Q&A

- Adjourn

Motorist Modernization Advisory Board – Phase II Meeting
Tuesday, July 14, 2020
2:30 to 4:00 PM
VIA: GoToMeeting

Office of Motorist Modernization

WELCOME AND INTRODUCTIONS

- The meeting was called to order at 2:30 p.m. Terrence Samuel began the meeting by welcoming members and visitors and proceeded with the roll call of board members.

    Advisory Board Phase II members included

    - Lt. Jason Britt   FLHSMV (absent)
    - Diane Buck   FLHSMV
    - Jay Levenstein   FLHSMV
    - Lisa Cullen   Florida Tax Collectors
    - Sherri Smith   Florida Tax Collectors
    - Sgt. Derek Joseph   Law Enforcement
    - Steve Burch   FLHSMV
    - Stephen Boley   FLHSMV

- Additional FLHSMV members included – Kristin Green, Terrence Samuel, Rachel Graham, Janis Timmons, Jessica Espinoza, Craig Benner, Laura Freeman, Cathy Thomas, Felecia Ford, Stacey Bayyari, Scott Tomaszewski, Aundrea Powell, Judy Johnson, Koral Griggs, Desi Tatilian, Chad Hutchinson and Scott Lindsay.
- Visitors included – Gary Didio and Greg Williams with Ernst & Young. Michelle McGinley and Nathan Johnson from Accenture. Carl Ford from J Ford Consulting, Rebekah Bauman and Melissa Primm with Grant Street, and Megan Fay from Capital City Consulting also attended.

REVIEW OF MEETING MINUTES

- Rachel Graham reviewed the meeting minutes from June 9, 2020. No corrections were identified. A motion to approve the minutes was accepted by the board members and the June 9, 2020, meeting minutes were approved.

IV&V UPDATE

- Gary Didio presented an IV&V update for Phase II. The overall risk state was green. There were no open deficiencies to report. He stated there are six facets that have not been reviewed, yet. The Schedule Performance Index (SPI) was .994. The "to complete schedule performance index (TSPI)" was 1.004 and increasing. 7 of 1,601 total tasks were late. The program completion date was forecasted to be 19.7 days late. He stated this is predominantly due to Milestone B being late and Milestone C trending behind schedule.

STAKEHOLDER OUTREACH

- Terrence Samuel discussed the recent Phase II Focus Group Meetings held virtually on June 10 – 11, 2020. On June 10, the team presented an overview of Original New Title and Original Used Title transactions with a live demo in ORION, updated screens, signature pad

functionality and new motor vehicle BOLO functionality, as well as some of the new registration screens. On June 11, the team presented an overview of various inventory screens, inquiries and office settings, as well as fleet processing and high-speed processing.

- Mr. Samuel stated a demo of MyDMV Portal was held with law enforcement and the fraud unit on June 12.
- Mr. Samuel stated the team will be presenting at the Tax Collector training at Department of Revenue on July 21.
- Mr. Samuel stated a focus group meeting with the license plate agencies is tentatively scheduled for August 18 – 19, 2020.

FINANCIAL REVIEW

- Janis Timmons presented a Phase I and II financial review. The Phase I budget was $2.3 million with all funds expended as of June 30, 2020. The budget for Phase II is $13.7 million with $12.9 million expended as of June 30, 2020. There was a 6.26% variance with approximately $810K in remaining funds. These remaining funds were attributed to the cost savings for the IFTA/IRP system. She stated the procurement has been completed for ECM and the contract has been executed for Mobile DL.

PHASE II PROJECT UPDATE

- Nathan Johnson presented an overview of the Phase II Traffic Light Reports. Teams A and B are trending behind on completing Milestone B functionality. Team A continued to work on the Original Title transaction and completed requirements refinement of all remaining stories. Team B continued to focus on inquiries, summaries and customer creation and completed development of all stories. The MyDMV Portal/Fleet team completed the motor vehicle check application to close Milestone B. For Milestone C, Team B began to work on inventory features and global administrative features. Team A has not begun working on Milestone C, yet. The MyDMV Portal/Fleet team were working on the motor vehicle records request. Mr. Johnson stated updates will be provided for the IFTA/IRP team once the Milestone functionality is established. He stated the team anticipates a Phase II schedule change in the future due to resources being utilizing for Phase I.
- Terrence Samuel mentioned the Kick-Off for the Mobile DL Project was held on July 9.

COMMUNICATIONS UPDATE

- There was no communications update at the meeting.

Q&A

- There were no questions or concerns from members present.

ADJOURNMENT

- Mr. Samuel adjourned the meeting at approximately 2:50 p.m.
- The next Advisory Board Phase II Meeting is scheduled for August 11, 2020.

Note: Handouts at this meeting included:

Consolidated in a meeting packet and emailed to members:

MM Advisory Board Phase II Agenda	1 Page
MM Advisory Board Phase II Meeting Minutes (6/9/20)	3 Pages
OCM Update Report	1 Page
Phase II IV&V Report	27 Pages
MM Phase I/II Financials	7 Pages
Phase II Traffic Light Reports	2 Pages

FLHSMV OCM Team Summary – Phase II

ORION
ONLINE REGISTRATION AND
IDENTITY OPERATING NETWORK

Strategy

Planning
- Engagement Plans
- Change Champion Kickoff

Implement Change
- DAS
- FHP
- ISA
- MS
- OED

Measure & Evaluate
- Readiness Survey

Key Risks and Issues

- *No identified Risks or Issues at this time*

SUMMARY & HIGHLIGHTS

- *Continue planning on Phase II Schedule*
- *Milestone I in draft schedule complete:*
  - *OCM Strategy, Teams, Risks and Measures Established*

Tasks In Progress

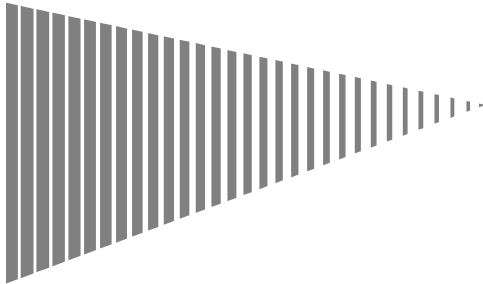- Review of Phase II Gap Analysis and Process Changes

Report: August 7, 2020

Motorist Modernization Program Phase II (MMP2)

State of Florida Department of Highway Safety and Motor Vehicles (DHSMV)

Independent Verification and Validation (IV&V)
Monthly Assessment Report Summary
June 2020

30 July 2020

EY
Building a better
working world

Topics for discussion

► General IV&V overview

► Overall risk state and trending

► Project complete date slippage

► Schedule variance

► Project budget

► Summary of changes

► Upcoming IV&V activities

► Supporting information

Data contained in this MAR is as of 30 June 2020

General IV&V overview

| | Overall IV&V risk state: | Green |

There are no open IV&V deficiencies

- No additional facets reviewed since the last report
- No new deficiencies identified since the last report
- No new process improvement recommendations identified since the last report

The MMP2 Project is within established schedule performance thresholds

- The SPI is 0.990 and the overall trend since the new baseline is *decreasing*
- 9 of 1,601 total tasks (0.56%) contained in the project schedule are late
- 0 of 712 total tasks (0.00%) for the current period are late
- SV is currently -405.6 hours and the overall trend since the new baseline is *increasing*
- TSPI is 1.007 and the overall trend since the new baseline is *increasing*

The MMP2 Project is within established cost performance thresholds

- The CPI is 1.000 and the overall trend since the new baseline is steady
- The Project is currently on budget based on provided budget and spending information

The MMP2 Project is behind schedule

- The Project completion date is forecast to be 25 December 2023, 25.1 days late
- Future milestones are projected to be completed behind schedule
- The overall trend for time the project is behind schedule since the new baseline is *increasing*

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General IV&V overview
(continued)

► The COVID-19 has created an unprecedented working environment as the MMP2 Project has migrated to remote working.

    ► The MM Program Team has successfully navigated the transition with minimal disruption to-date and is tracking the risk with Risk 74.

    ► Continued, close monitoring of productivity is necessary to maintain desired progress.

► Florida's hiring freeze related to COVID-19 is impacting the project team's ability to mitigate Risk 51, Risk 73, Issue 15 and Issue 16 related to the need to add external project resources.

    ► The HSMV Executive Director has made OMM vacancies an exception to the hiring freeze

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Overall risk state and trending

Program governance
Benefit realization and sustainability

Capability and maturity — G3
Complexity profile — G2
Performance management — G6
Business case integrity — G1
Organizational change management — G5
Benefits design and realization — G9
Scope management — P1
Decision framework — G4
Compliance and regulatory — G8
Technical infrastructure
Time management — P2
Governance effectiveness — G7
Methodology and development — T3
Human resource management — P4
Cost management — P3
Requirements engineering and design — T1
Business continuity and disaster recovery — T6
Procurement management — P5
Integration management — P6
Security and controls — T2
Quality management — P7
Risk management — P8
Data management — T5
Sustainability model — T9
Communications management — P9
Cutover and support — T8
Testing and validation — T7

As of 30 June 2020

Project management
Processes, controls, and predictability

Technical solution
Requirements development, quality and transition

Program governance
Project management
Technical solution
Risk state with trending

Indicates that the area being assessed has critical issues that will result in significant risk to the project most likely resulting in either the inability to achieve the outcomes, inability to meet the projected schedule, or a significant cost over-run. Requires immediate action.

Indicates that the area being assessed has issues that need to be resolved; inefficiencies exist. Current process/method can be used with refinement.

Indicates that the area being assessed did not have significant issues to report. Continued monitoring should be performed.

Indicates that the area being assessed has incomplete information available for a conclusive finding or is not applicable.
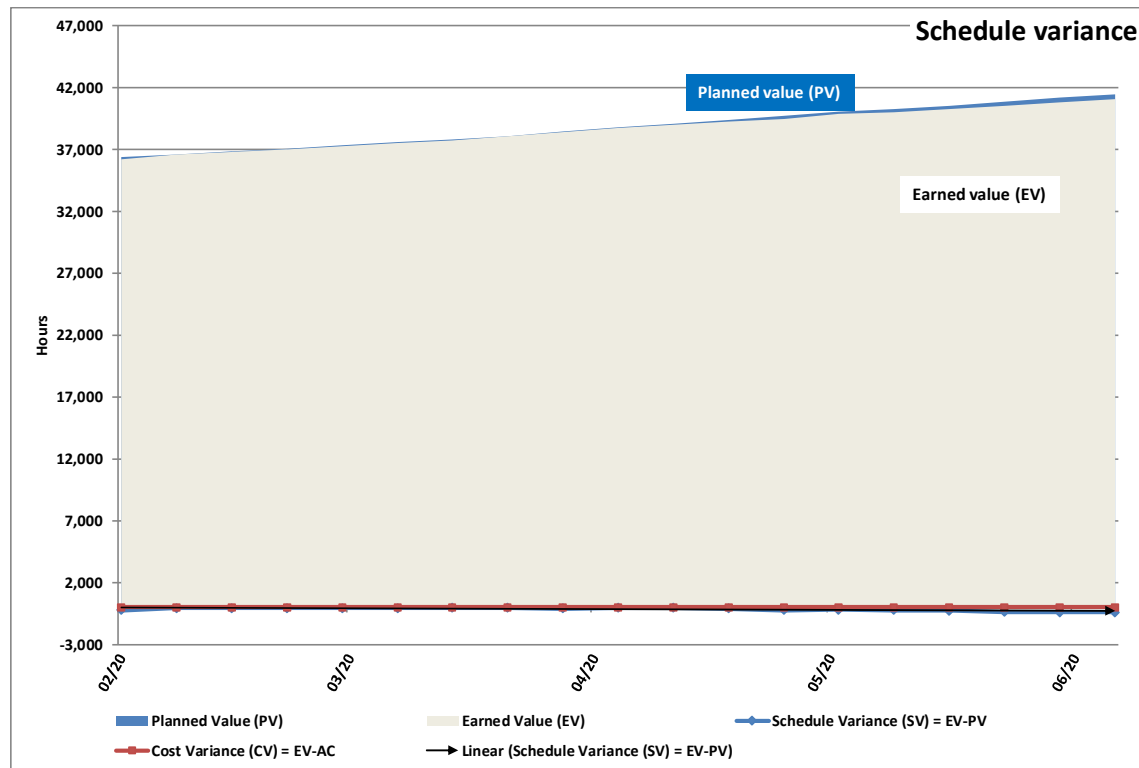
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Project complete date slippage

Project complete date slippage

- This chart shows the forecast slippage of the project complete milestone based on historical performance using the schedule performance index (SPI).
- Summary:
  - Revised baseline implemented with MM Phase II MASTER Project Schedule v110.1 (CR10 and CR11-Baseline1)
  - The Project completion date is forecast to be 25 December 2023, 25.1 days late.
- Conclusions:
  - The overall trend for time the project is behind schedule since the new baseline is *increasing*.
  - The MMP2 Project is behind schedule

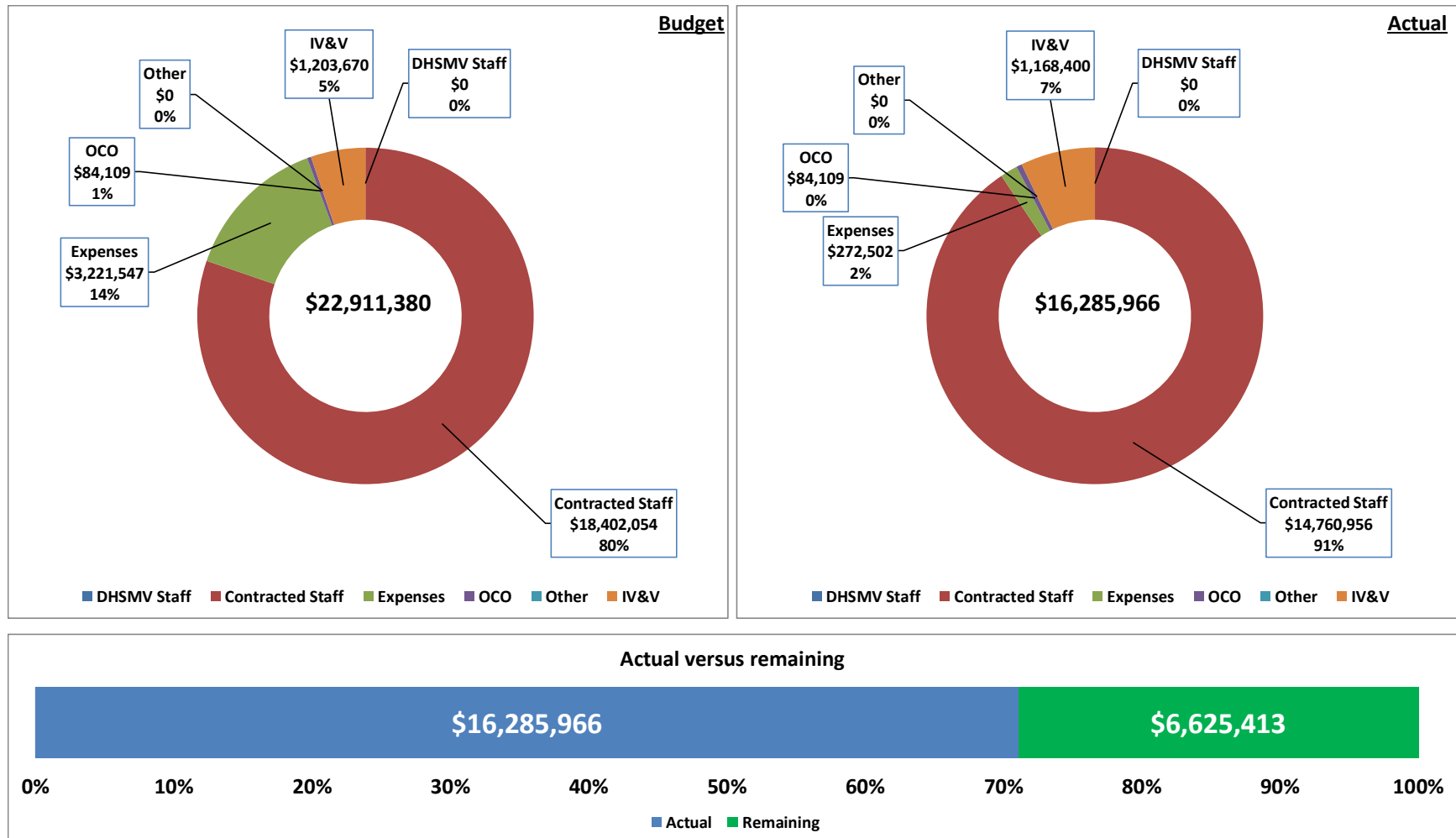MMP2-IVV-312BE Jun Status v2.0 Final - 20200730

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Schedule variance

- This chart shows the cumulative planned value (PV) and earned value (EV) for the project.
- Summary:
  - Revised baseline implemented with MM Phase II MASTER Project Schedule v110.1 (CR10 and CR11-Baseline1)
  - Total EV is less than PV, indicating there is scheduled work that is not being completed as scheduled.
  - The total amount of work not completed as scheduled is 405.6 hours.
- Conclusions:
  - The overall trend for work not completed since the new baseline is ***increasing***.
  - The MMP2 Project is behind schedule.

► Blue area indicates the cumulative PV as of the current reporting period.

► Grey area indicates the cumulative EV as of the current reporting period.

► PV is the work scheduled to be accomplished.

► EV is the value of the work actually performed.

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Project budget

Budget

Other
$0
0%

IV&V
$1,203,670
5%

DHSMV Staff
$0
0%

OCO
$84,109
1%

Expenses
$3,221,547
14%

$22,911,380

Contracted Staff
$18,402,054
80%

■ DHSMV Staff ■ Contracted Staff ■ Expenses ■ OCO ■ Other ■ IV&V

Actual

Other
$0
0%

IV&V
$1,168,400
7%

DHSMV Staff
$0
0%

OCO
$84,109
0%

Expenses
$272,502
2%

$16,285,966

Contracted Staff
$14,760,956
91%

■ DHSMV Staff ■ Contracted Staff ■ Expenses ■ OCO ■ Other ■ IV&V

Actual versus remaining

$16,285,966	$6,625,413

0%   10%   20%   30%   40%   50%   60%   70%   80%   90%   100%

■ Actual ■ Remaining

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Summary of changes

Item	Description
Deficiencies addressed	▶ There are no open IV&V deficiencies
New deficiencies	▶ No new deficiencies identified since the last report
Process improvement recommendations addressed	▶ No process improvement recommendations addressed since the last report
New process improvement recommendations	▶ No new process improvement recommendations identified since the last report
Maturity ratings	▶ No maturity rating changes since the last report
Interviews conducted	▶ No interviews conducted since last report
Artifacts received	▶ Numerous artifacts received

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Upcoming IV&V activities

- ▶ Participate in IV&V and Project meetings
- ▶ Review draft and final MMP2 Project materials provided to the IV&V Team
- ▶ Conduct interviews as required
- ▶ Schedule of immediate IV&V deliverables is as follows:

Deliverable	Planned draft	Planned final	Actual final	Comment
MAR – Jul 2019 (IVV-302AS)	08/14/2019	08/29/2019	08/29/2019	▶ Complete
MAR – Aug 2019 (IVV-302AT)	09/16/2019	10/01/2019	10/01/2019	▶ Complete
MAR – Sep 2019 (IVV-302AU)	10/14/2019	10/29/2019	10/28/2019	▶ Complete
MAR – Oct 2019 (IVV-302AV)	11/14/2019	12/03/2019	11/29/2019	▶ Complete
MAR – Nov 2019 (IVV-302AW)	12/13/2019	12/31/2019	12/30/2019	▶ Complete
MAR – Dec 2019 (IVV-302AX)	01/15/2020	01/31/2020	01/31/2020	▶ Complete
MAR – Jan 2020 (IVV-302AY)	02/14/2020	03/02/2020	03/02/2020	▶ Complete
MAR – Feb 2020 (IVV-302AZ)	03/13/2020	03/30/2020	03/30/2020	▶ Complete
MAR – Mar 2020 (IVV-302BA)	04/14/2020	04/29/2020	04/24/2020	▶ Complete
MAR – Apr 2020 (IVV-302BB)	05/14/2020	06/01/2020	05/29/2020	▶ Complete
MAR – May 2020 (IVV-302BC)	06/12/2020	06/29/2020	06/29/2020	▶ Complete
MAR – Jun 2020 (IVV-302BD)	07/15/2020	07/30/2020	07/30/2020	▶ Complete

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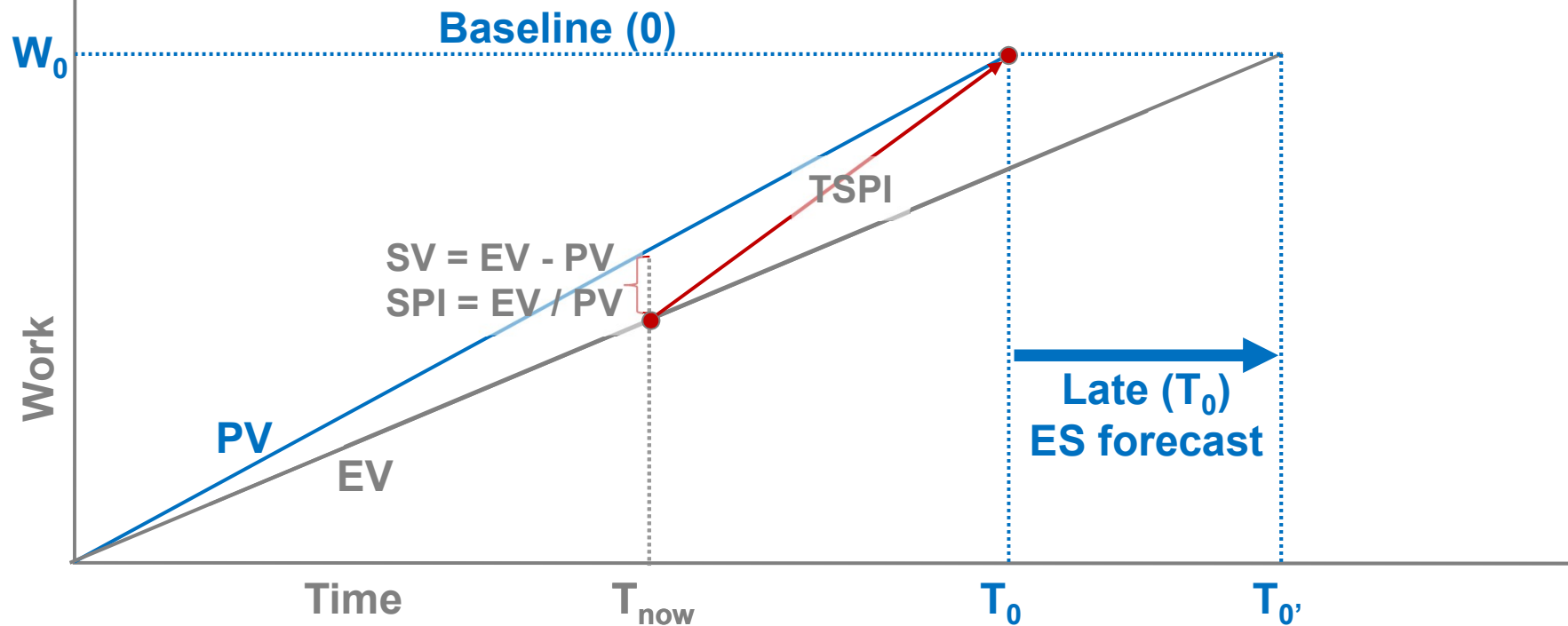
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Supporting information

- ▶ EVM basics

- ▶ Key indicators

- ▶ IV&V ratings summary

- ▶ Status of key deficiency recommendations

- ▶ Open deficiencies and recommendations

- ▶ Open process improvement recommendations

- ▶ Schedule and cost performance

- ▶ Major project and release milestones

- ▶ Late tasks

- ▶ Project schedule quality

- ▶ Project budget

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EVM basics

PV   Planned Value – work scheduled to be accomplished (hours)
EV   Earned Value – value of the work performed (hours)
SV   Schedule Variance – difference between EV and PV (+/- hours)
SPI   Schedule Performance Index – a measure of schedule efficiency (ratio)
TSPI   To complete SPI – required future schedule efficiency (ratio)
ES   Earned Schedule – Used to forecast future milestone completion dates

Baseline (0)

W_0

TSPI

SV = EV - PV
SPI = EV / PV

Work

Late (T_0)
ES forecast

PV

EV

Time T_{now} T_0 $T_{0'}$

Key indicators

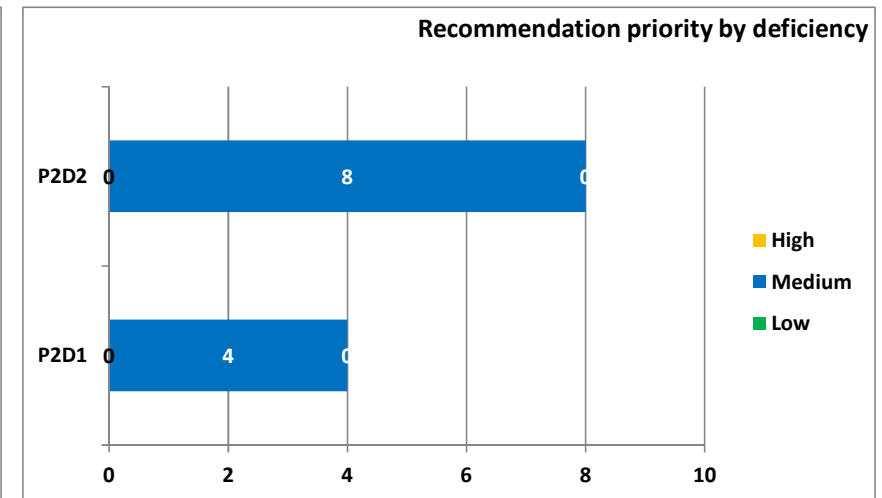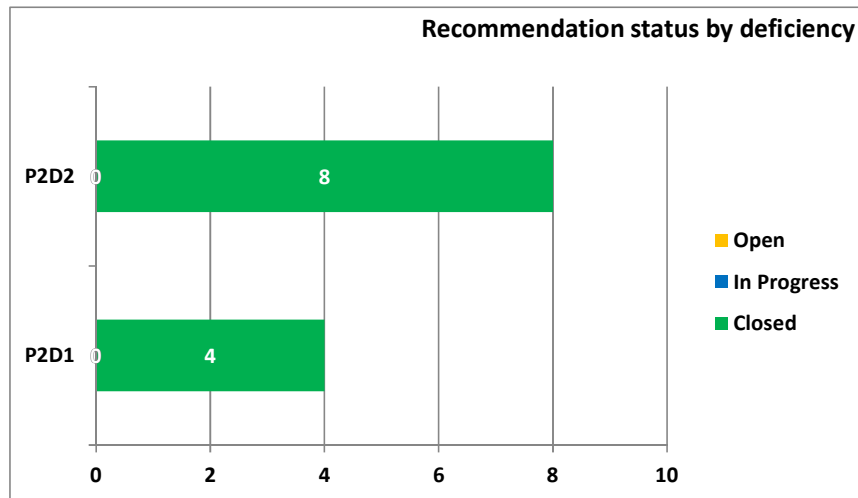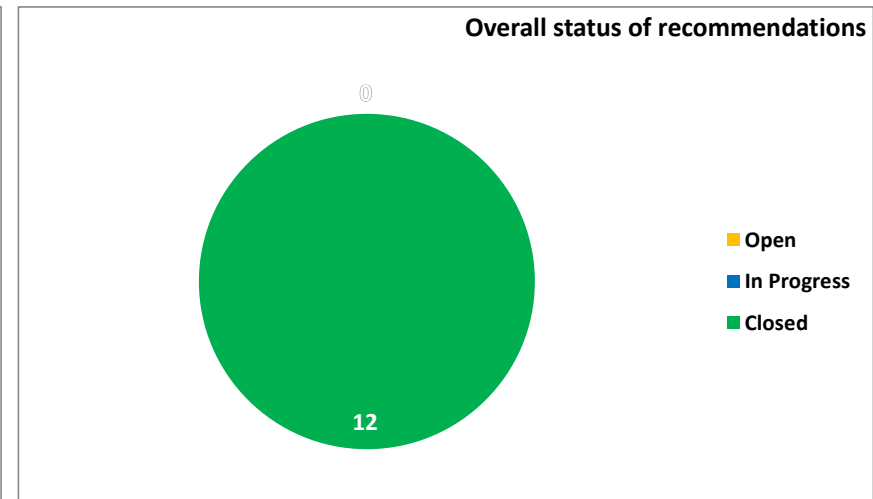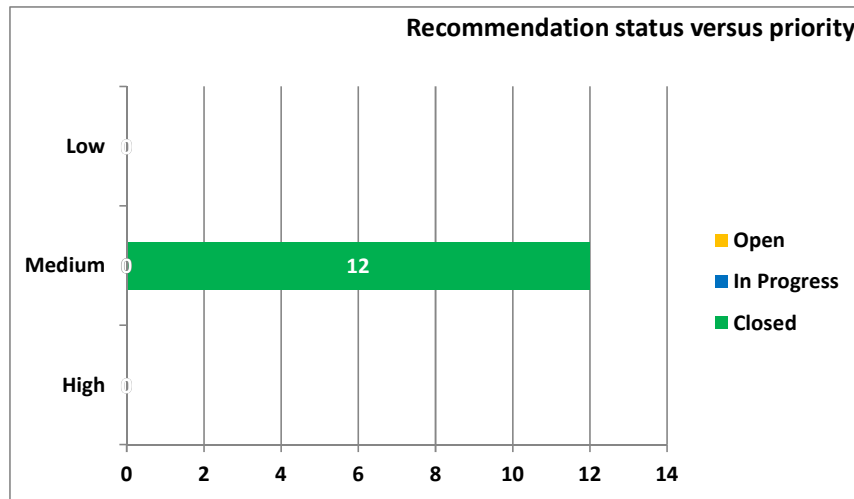| Indicator	Value	Comment
Is the project approach sound?	Yes	► The overall project approach is based on industry leading practices, methodologies and tools that have been used for other DHSMV projects.
Is the project on time?	No	► The MMP2 Project is within established schedule performance thresholds. 　► The completion date is forecast to be 25 December 2023, 25.1 days late 　► The SPI is 0.990 and the overall trend since the new baseline is **decreasing** 　► 9 of 1,601 total tasks (0.56%) contained in the project schedule are late 　► SV is currently -405.6 hours and the overall trend since the new baseline is **increasing** 　► TSPI is 1.004 and the overall trend since the new baseline is **increasing**
Is the project on budget?	Yes	► The MMP2 Project is within established cost performance thresholds. 　► The CPI is 1.000 and the overall trend since the new baseline is **steady**. 　► The Project is currently on budget based on provided budget and spending information.
Is scope being managed so there is no scope creep?	Yes	► The work being completed as part of the MMP2 Project is within the scope of the project as defined in the Schedule IV-B Feasibility Study. ► Additional change requests are reviewed and approved based on the established change management process.
What are the project's future risks?	Unknown	► The MMP2 Project Team has satisfactorily addressed all deficiencies identified by the IV&V team.
Are the project's risks increasing or decreasing?	Steady	► The MMP2 Project Team has satisfactorily addressed all deficiencies identified by the IV&V team.
Are there new or emerging technological solutions that will affect the project's technology assumptions?	No	► New and emerging technologies were considered in the Feasibility Study. ► None have an adverse effect on the project's technological assumptions.

IV&V ratings summary

IV&V ratings summary
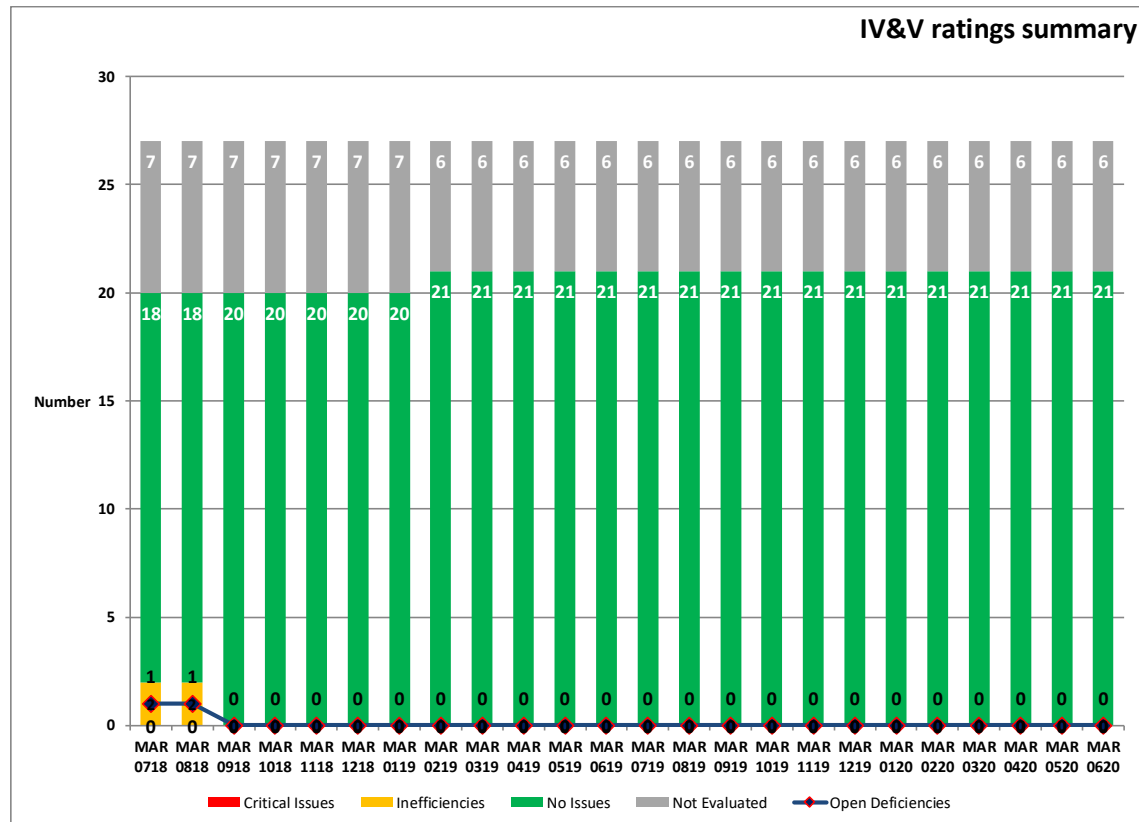
- This chart shows a summary of the IV&V cube facet ratings (red, amber, green and gray), and open deficiencies.
- Facet risk rating totals are as follows:
  - Red (critical issues): 0
  - Amber (issues): 0
  - Green (no issues): 21
  - Gray (not evaluated): 6
- Open deficiencies: 0
- Conclusions:
  - The MM Program Team has satisfactorily addressed all deficiencies identified by the IV&V team.

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Status of key deficiency recommendations

Recommendation status versus priority

Legend: Open, In Progress, Closed

- Low: 0
- Medium: 0, 12
- High: 0

Overall status of recommendations

Legend: Open, In Progress, Closed

- 0
- 12

Recommendation status by deficiency

Legend: Open, In Progress, Closed

- P2D2: 0, 8
- P2D1: 0, 4

Recommendation priority by deficiency

Legend: High, Medium, Low

- P2D2: 0, 8, 0
- P2D1: 0, 4, 0

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Open deficiencies and actions

Deficiency	Actions taken
▶ None	

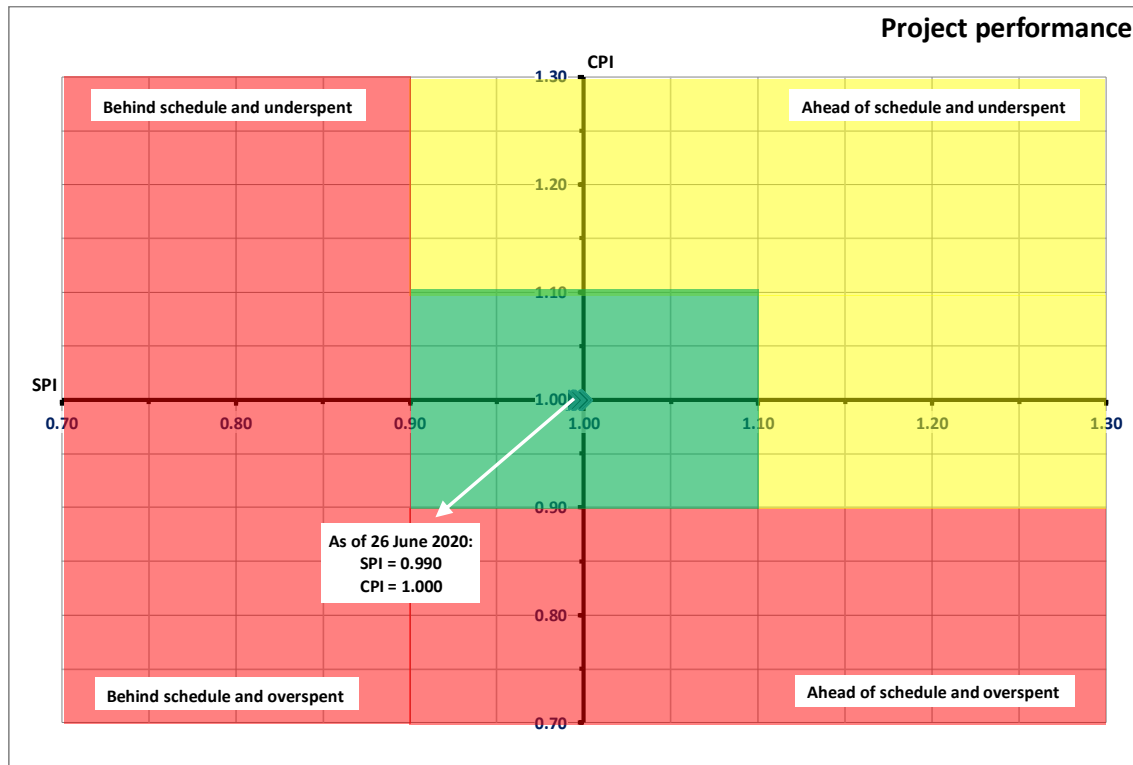The MM Program Team has satisfactorily addressed all deficiencies identified by the IV&V Team

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Open process improvement recommendations

Recommendation	Actions taken

► P2I2 – Lack of training
► Provide role-specific training to individuals assigned to a team.
	► IV&V (MAR – December 2019)
	  ► Process improvement opened
	► DHSMV (MAR – January 2020)
	  ► Resolution underway
	► IV&V (MAR – February 2020)
	  ► No update received
	► DHSMV (MAR March 2020)
	  ► In March 2020, a meeting was held with leadership from OMM and Motorist Services to review concerns and discuss recommendations with the Product Owners, Alternate Product Owners, Senior and Junior Business Analysts as well as Project Managers.
	  ► In late March and early April 2020, many of these recommendations were moved forward and then adjusted to deal with COVID-19.
	  ► Due to COVID-19, the Agile Business Analyst training course scheduled for April 13 to 15 has been postponed and will be rescheduled for a future date
	► IV&V (MAR – April 2020)
	  ► No update received
	► IV&V (MAR – May 2020)
	  ► No update received
	► DHSMV (MAR – June 2020)
	  ► Senior and Junior Business Analysts received additional training during the month of June 2020. The training was a four-day customized Agile Business Analysis training. Specific areas covered were roles and responsibilities of the BAs, modeling techniques, user stories, process models, diagrams, integrating requirements and an in-depth look at the agile analysis framework.

Schedule and cost performance

Project performance

Behind schedule and underspent

Ahead of schedule and underspent

CPI

1.30

1.20

1.10

1.00

SPI

0.70   0.80   0.90   1.00   1.10   1.20   1.30

0.90

As of 26 June 2020:
SPI = 0.990
CPI = 1.000

0.80

0.70

Behind schedule and overspent

Ahead of schedule and overspent

- This chart shows the SPI and CPI plotted as points against the tolerance ranges set up for the project.
- Summary:
  - Schedule and cost performance are within established thresholds.
- Conclusions:
  - The Project is behind schedule but within established performance thresholds.

► Green area indicates within tolerance of +/- 10% for both SPI and CPI.

► Amber area indicates review is required and corrective actions may be necessary.

► Red area indicates out-of-tolerance and corrective actions are necessary.

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Schedule and cost performance (continued)

Blue line is duration percent complete. Red line is work percent complete. The chart "Percent complete" shows Duration Complete (blue) and Work Complete (red) values plotted from 02/20 through 06/20.

Duration Complete values: 56.0%, 56.0%, 56.0%, 57.0%, 57.0%, 57.0%, 57.0%, 57.0%, 57.0%, 58.0%, 58.0%, 58.0%, 58.0%, 59.0%, 59.0%, 59.0%, 59.0%, 59.0%, 60.0%

Work Complete values: 37.0%, 37.0%, 37.0%, 38.0%, 38.0%, 38.0%, 38.0%, 39.0%, 39.0%, 39.0%, 40.0%, 40.0%, 40.0%, 40.0%, 41.0%, 41.0%, 41.0%, 41.0%, 42.0%
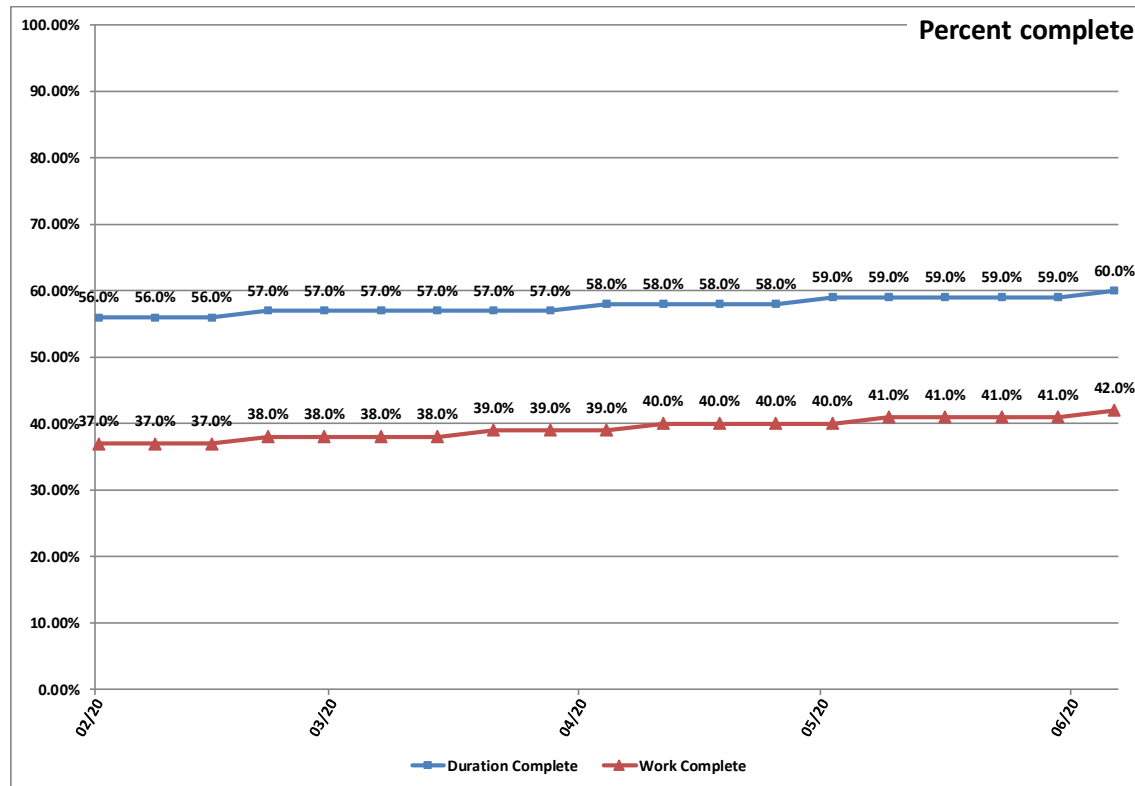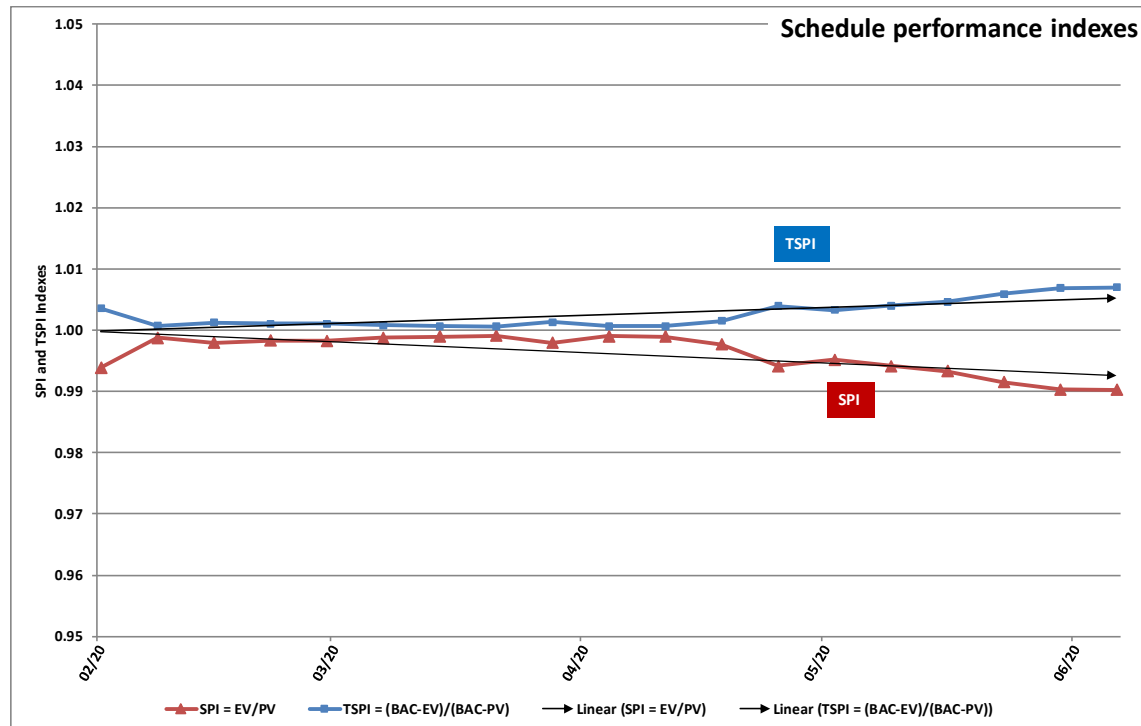
- This chart shows the percent complete for duration and work for the project.
- Summary:
  - Revised baseline implemented with MM Phase II MASTER Project Schedule v110.1 (CR10 and CR11-Baseline1)
  - Duration and work complete have been increasing since the beginning of the project.
- Conclusions:
  - None.

► Blue line is duration percent complete.
► Red line is work percent complete

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Schedule and cost performance (continued)

- This chart shows the TSPI and SPI indexes and associated trends.
- Summary:
  - Revised baseline implemented with MM Phase II MASTER Project Schedule v110.1 (CR10 and CR11-Baseline1)
  - The overall SPI trend since the new baseline is *decreasing*.
  - The overall TSPI trend since the new baseline is *increasing*.
- Conclusions:
  - Future required schedule efficiency (TSPI) is *diverging* from the current schedule efficiency (SPI).

► Blue line is TSPI

► Red line is SPI

► TSPI is the future schedule efficiency required to complete the project as scheduled

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Major project milestones

WBS	Title	Completion date			Days late/early
		Planned	**Forecast**	**Actual**	
3.5.15.1.6	Release 1 Development Complete	01/20/22	02/06/22		17.1
3.5.15.2.5	Release 1 Testing Complete	08/11/22	08/30/22		19.5
3.5.15.5.7	Decision Point - Move to Production (Roll out) - Release 1	11/21/22	12/11/22		20.7
3.5.15.5.12	Statewide Implementation Complete - Release 1	06/16/23	07/09/23		23.1
3.5.16.1.5	Release 2 development complete	02/16/23	03/09/23		21.7
3.5.16.5.1	Testing Complete	07/29/22	08/17/22		19.3
3.5.19.5	Decision Point - Ready to Pilot	08/19/22	09/07/22		19.6
3.5.19.7	Decision Point - Move to Production (Roll out)	11/07/22	11/27/22		20.5
3.5.16.5.1	Go/No-Go Decision - Release 2	09/21/23	10/15/23		24.3
3.5.19.12	Statewide Implementation Complete	06/05/23	06/27/23		23.0
3.7	Execution and Monitoring & Control Phase Complete	11/13/23	12/07/23		24.9
4.5	Closeout Phase Complete	11/30/23	12/25/23		25.1
5	Project Complete	11/30/23	12/25/23		25.1

1. Planned – Scheduled completion date based on the latest schedule baseline
2. Forecast – Based on ES calculations and the current SPI
3. Actual – The actual completion date
4. Days late/early – Difference between planned and forecast or actual completion dates
5. Unable to forecast past milestone dates

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Release milestones

Title	Completion date			Days late/early
	Planned	**Forecast**	**Actual**	
Milestone A	01/22/20	01/23/20	01/22/20	0.0
Milestone B	04/30/20	Unable to forecast		Unable to forecast
Milestone C	07/16/20	07/26/20		10.6
Milestone D	10/22/20	11/02/20		11.8
Milestone E	01/21/21	02/02/21		12.8
Milestone F	05/06/21	05/20/21		14.1
Milestone G	08/12/21	08/27/21		15.2
Milestone H	10/28/21	11/13/21		16.1
Milestone I	01/20/22	02/06/22		17.1
Milestone J	04/28/22	05/16/22		18.3
Milestone K	08/04/22	08/23/22		19.4
Milestone L	11/10/22	11/30/22		20.6
Milestone M	02/16/23	03/09/23		21.7

1. Planned – Scheduled completion date based on the latest schedule baseline
2. Forecast – Based on ES calculations and the current SPI
3. Actual – The actual completion date
4. Days late/early – Difference between planned and forecast or actual completion dates
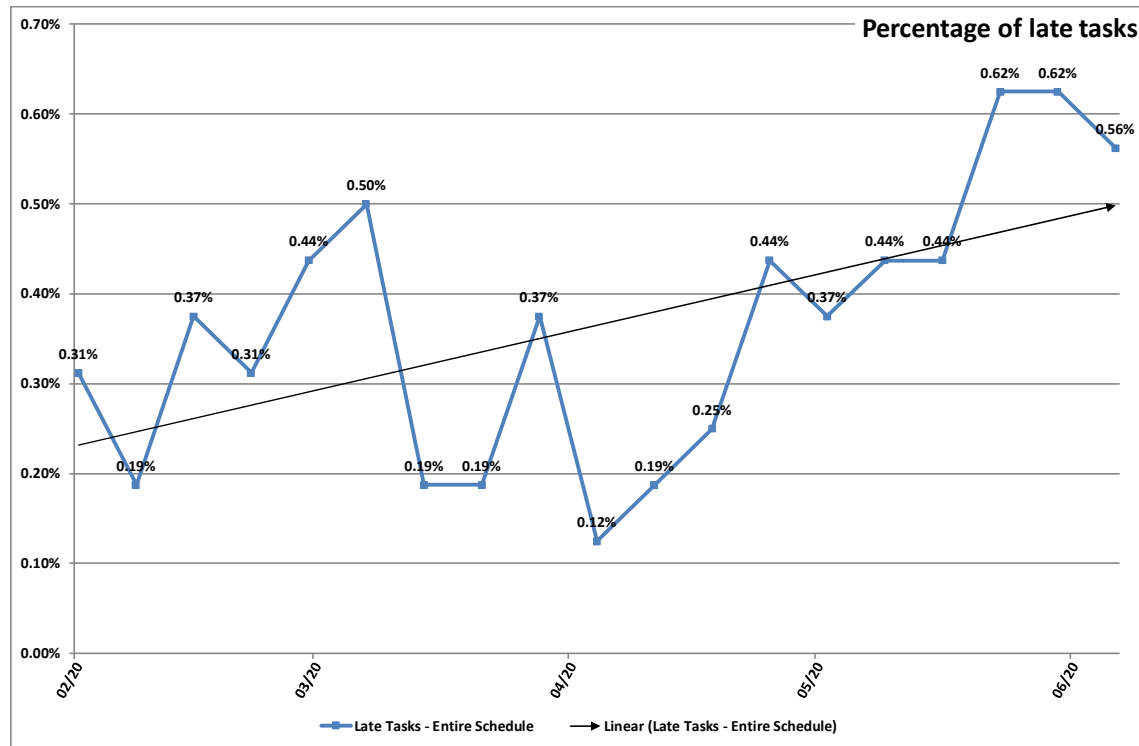5. Unable to forecast past milestone dates

Late tasks

Percentage of late tasks

- This chart shows the percentage of tasks that are late for the entire schedule.
- A task is automatically designated as "late" if it is not complete and the project status date is later than the baseline finish date for the task.
- Summary:
  - Revised baseline implemented with MM Phase II MASTER Project Schedule v110.1 (CR10 and CR11-Baseline1)
  - 9 of 1,601 total tasks (0.56%) contained in the project schedule are late.
- Conclusions:
  - The overall trend for the number of late tasks since the new baseline is *increasing*
  - The MMP2 Project is behind schedule.

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EY

Project schedule quality
MMP2 schedule

Overall Quality – Entire Schedule

Date	Value
26-Jun-20	96.5
19-Jun-20	96.5
12-Jun-20	96.5
5-Jun-20	96.5

(scale 0 to 100)

Key Indicators

Indicator	Value
Dynamic schedule	94.2
Critical path	100.0
Resource allocation	99.6
Task durations	92.7
Schedule baseline	100.0
On time tasks	99.4

Schedule Parameters

Parameter	Value
Summary tasks	100.0
Milestone tasks	98.7
Normal tasks	94.7
Resources	99.6

- This chart shows the quality of the project schedule within each of the following areas:
  - Overall quality with trending
  - Key indicators
  - Schedule parameters
- Summary:
  - Overall quality: 96.5
- Conclusions:
  - Overall schedule quality is consistent and excellent

► Dynamic schedule – Task dependencies and constraints

► Critical path – Task dependencies
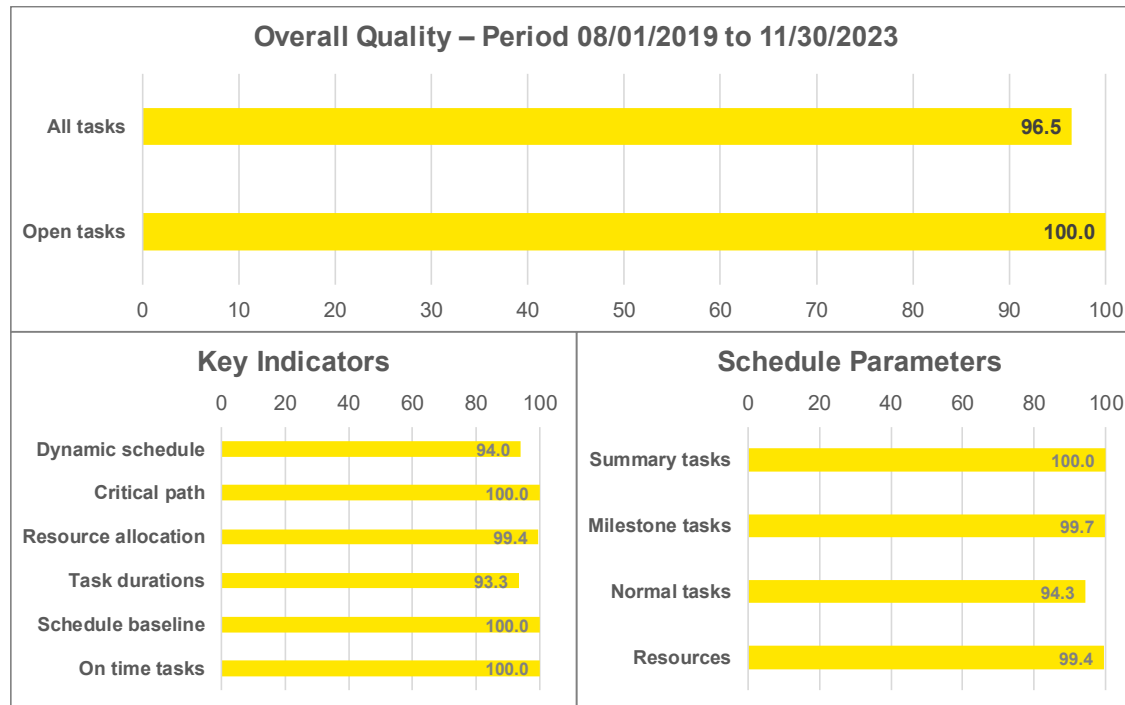
► Resource allocation –Resource assignments

► Task durations – Task durations other that 8 to 80 hours

► Baseline – Full baseline defined for all tasks

► On time tasks – Tasks that are not late

Quality Value	
↑	90 or greater
↗	Between 75 and 90
→	Between 60 and 75
↘	Between 45 and 60
↓	Less than 45

Project schedule quality
MMP2 period

Overall Quality – Period 08/01/2019 to 11/30/2023

All tasks	96.5
Open tasks	100.0

(scale: 0 10 20 30 40 50 60 70 80 90 100)

Key Indicators

(scale: 0 20 40 60 80 100)

Dynamic schedule	94.0
Critical path	100.0
Resource allocation	99.4
Task durations	93.3
Schedule baseline	100.0
On time tasks	100.0

Schedule Parameters

(scale: 0 20 40 60 80 100)

Summary tasks	100.0
Milestone tasks	99.7
Normal tasks	94.3
Resources	99.4

- This chart shows the quality of the project schedule within each of the following areas:
  - Overall quality with trending
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  - Schedule parameters
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► Critical path – Task dependencies
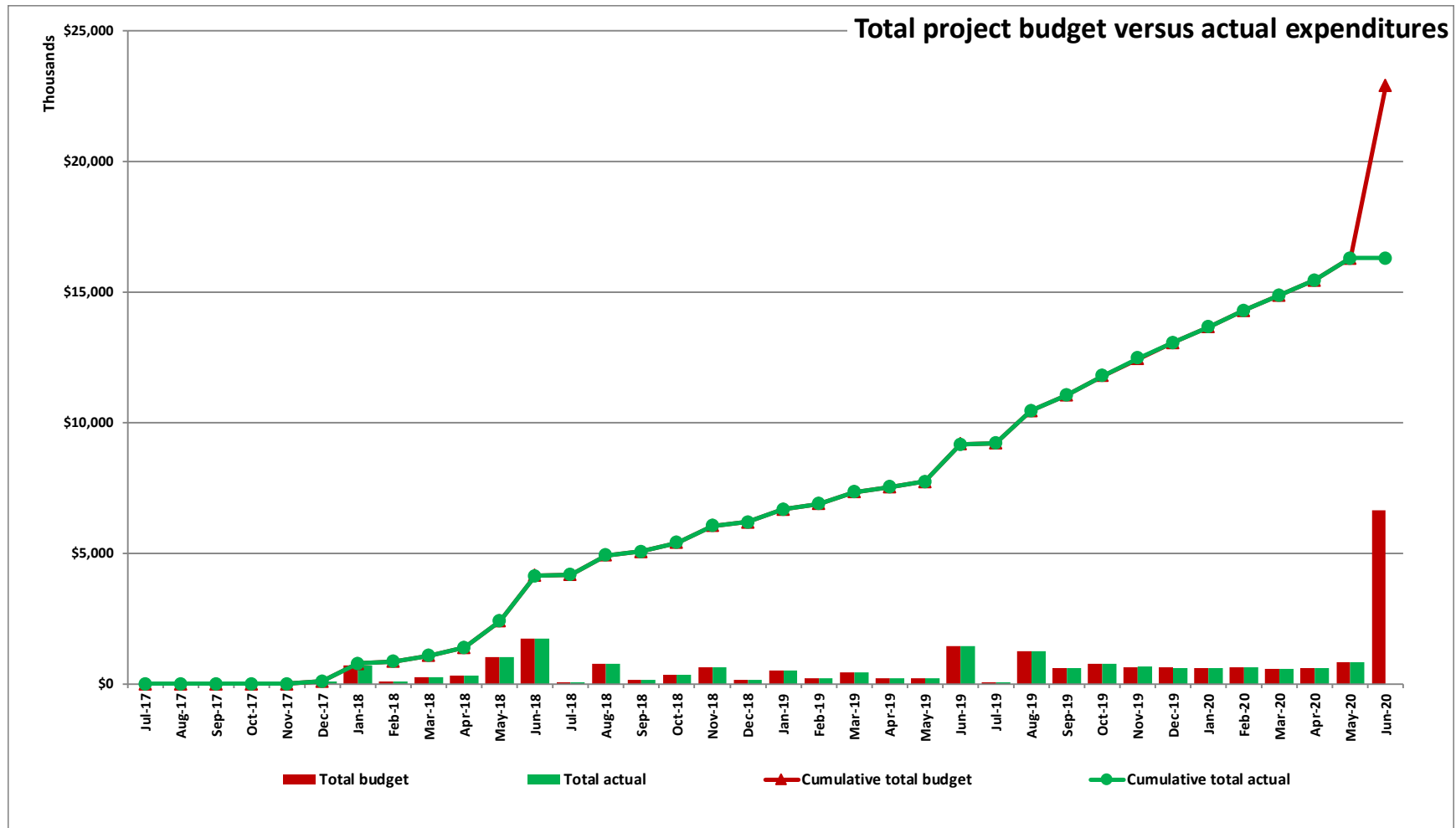
► Resource allocation –Resource assignments

► Task durations – Task durations other that 8 to 80 hours

► Baseline – Full baseline defined for all tasks

► On time tasks – Tasks that are not late

Quality Value	
⬆	90 or greater
⬈	Between 75 and 90
➡	Between 60 and 75
⬊	Between 45 and 60
⬇	Less than 45

Project budget
Total project funding

Total project budget versus actual expenditures

Legend: ■ Total budget ■ Total actual ▲ Cumulative total budget ● Cumulative total actual

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EY

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FLHSMV
FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

Motorist Modernization – Phase II: Office of Motorist Modernization
Weekly Status Report for the week ending *July 31, 2020*

Phase II - Milestone B (Jan 22 - Apr 30 2020)
as of 8/4/2020

Team A - T&R Issuance

Current Activity:	Sprint 13
Development:	Red
Testing:	Red
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Green

	#stories	est dev hrs	
Not Started	-	-	0.0%
Refinement	3	120	3.6%
Development	20	396	24.1%
Testing	10	76	12.0%
Done	49	532	59.0%
Blocked	1	24	1.2%
Total:	83	1,148	

Team B - MV Globals

Current Activity:	Sprint 13
Development:	Green (Complete)
Testing:	Green (Complete)
Business Actions:	Green (Complete)
Technical Debt:	Green (Complete)
Backlog Health:	Green (Complete)

	#stories	est dev hrs	
Not Started	-	-	0.0%
Refinement	-	-	0.0%
Development	-	-	0.0%
Testing	-	-	0.0%
Done	64	452	100.0%
Blocked	-	-	0.0%
Total:	64	452	

Portal/Fleet

Current Activity:	N/A (Complete)
Development:	N/A (Complete)
Testing:	N/A (Complete)
Business Actions:	N/A (Complete)
Technical Debt:	N/A (Complete)
Backlog Health:	N/A (Complete)

	#stories	est dev hrs	
Not Started	-	-	0.0%
Refinement	-	-	0.0%
Development	-	-	0.0%
Testing	-	-	0.0%
Done	12	120	100.0%
Blocked	-	-	0.0%
Total:	12	120	

IFTA/IRP

Current Activity:	N/A
Development:	N/A
Testing:	N/A
Business Actions:	N/A
Technical Debt:	N/A
Backlog Health:	N/A

	#stories	est dev hrs	
Not Started	-	-	-
Refinement	-	-	-
Development	-	-	-
Testing	-	-	-
Done	-	-	-
Blocked	-	-	-
Total:	-	-	-

Enterprise

Current Activity:	Sprint 13
Development:	Green
Testing:	Green
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Green

	#stories	est dev hrs	
Not Started	-	n/a	-
Refinement	-	n/a	-
Development	2	n/a	-
Testing	-	n/a	-
Done	5	n/a	-
Blocked	-	n/a	-
Total:	7		

SUMMARY - ALL TEAMS

Development:	Red
Testing:	Red
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Green

	#stories	est dev hrs	
Not Started	-	-	0.0%
Refinement	3	120	1.9%
Development	20	396	12.6%
Testing	10	76	6.3%
Done	125	1,104	78.6%
Blocked	1	24	0.6%
Total:	159	1,720	

Development – Application Development (current sprint)
  Green: Remaining sprint work can be completed within capacity
  Red: Remaining sprint work cannot be completed within capacity
Testing – Application Testing (current sprint)
  Green: Remaining sprint work can be completed within capacity
  Red: Remaining sprint work cannot be completed within capacity
Business Actions – Dependencies on the business (requirements clarification, decisions, etc.)
  Green: input from the business is not blocking team progress
  Yellow: input from the business is taking longer than expected; no delays
  Red: delays in input from the business has caused work to be late

Technical Debt – Dependencies on infrastructure and associated processes (data model, enterprise code, legacy changes, etc.)
  Green: Tech dependencies not impacting schedule
  Yellow: Some delays in tech dependencies, not impacting schedule
  Red: delays in tech dependencies have impacted schedule
Backlog Health – Refinement of user stories ahead of development sprints
  Green: > 2 sprints worth of user stories refined
  Yellow: < 2 sprints worth of user stories refined (>1)
  Red: < 1 sprint worth of user stories refined
Percentages(%): by count of user stories for this Milestone

FLHSMV — FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

Motorist Modernization – Phase II: Office of Motorist Modernization
Weekly Status Report for the week ending *July 31, 2020*

Phase II - Milestone C (Apr 29 - July 16, 2020)
as of 8/4/2020

Team A - T&R Issuance

Current Activity:	Req. Refinement
Development:	N/A
Testing:	N/A
Business Actions:	Green
Technical Debt:	N/A
Backlog Health:	Red

	#stories	est dev hrs	
Not Started	70	1,216	76.9%
Refinement	21	180	23.1%
Development	-	-	0.0%
Testing	-	-	0.0%
Done	-	-	0.0%
Blocked	-	-	0.0%
Total:	91	1,396	

Team B - MV Globals

Current Activity:	Sprint 13
Development:	Red
Testing:	Red
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Red

	#stories	est dev hrs	
Not Started	38	656	49.4%
Refinement	24	120	31.2%
Development	9	112	11.7%
Testing	1	32	1.3%
Done	4	48	5.2%
Blocked	1	16	1.3%
Total:	77	984	

Portal/Fleet

Current Activity:	Sprint 8
Development:	Red
Testing:	Red
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Red

	#stories	orig dev est	
Not Started	8	40	9.2%
Refinement	37	288	42.5%
Development	13	196	14.9%
Testing	13	44	14.9%
Done	15	136	17.2%
Blocked	1	4	1.1%
Total:	87	708	

IFTA/IRP

Current Activity:	Project start-up
Development:	N/A
Testing:	N/A
Business Actions:	N/A
Technical Debt:	N/A
Backlog Health:	N/A

	#stories	est dev hrs	
Not Started	-	-	-
Refinement	-	-	-
Development	-	-	-
Testing	-	-	-
Done	-	-	-
Blocked	-	-	-
Total:	-	-	

Enterprise

Current Activity:	Sprint 13
Development:	Green
Testing:	Green
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Green

	#stories	est dev hrs	
Not Started	1	n/a	-
Refinement	-	n/a	-
Development	2	n/a	-
Testing	-	n/a	-
Done	-	n/a	-
Blocked	-	n/a	-
Total:	3	-	

SUMMARY - ALL TEAMS

Development:	Red
Testing:	Red
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Red

	#stories	est dev hrs	
Not Started	116	1,912	45.5%
Refinement	82	588	32.2%
Development	22	308	8.6%
Testing	14	76	5.5%
Done	19	184	7.5%
Blocked	2	20	0.8%
Total:	255	3,088	

Development – Application Development (current sprint)
  Green: Remaining sprint work can be completed within capacity
  Red: Remaining sprint work cannot be completed within capacity
Testing – Application Testing (current sprint)
  Green: Remaining sprint work can be completed within capacity
  Red: Remaining sprint work cannot be completed within capacity
Business Actions – Dependencies on the business (requirements clarification, decisions, etc.)
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Percentages(%): by count of user stories for this Milestone