Motorist Modernization Advisory Board Monthly Meeting
July 12, 2016
Neil Kirkman Building, Conference Room B-130
2900 Apalachee Parkway, Tallahassee Florida 32399
1:00-3:00 P.M. EST

Invitees
Deb Roby
Ed Broyles
Steven Fielder
Carl Forney
April Edwards
Beth Allman
Linda Fugate

Representing
DHSMV
DHSMV
DHSMV
DHSMV
Florida Clerk Courts & Comptrollers
Florida Tax Collectors

Agenda Outline

• Roll Call
• Welcome
• Review and Approval of Last Meeting Minutes
• MyDMV Portal Follow Up
  o MyDMV Name Change
• Stakeholder Outreach Update
• OLIV Assessment Update
• Policy and Decisions Review
• MM Phase I Program Update
  o Status Update and Financial Review
  o Change Request Review
  o Requirements Validation Update
• Q&A
• Adjourn
MOTORIST MODERNIZATION ADVISORY BOARD

Monthly Meeting Minutes
Kirkman Building Conference Room B-130
April 12, 2016
1:00 p.m. to 3:00 p.m.

WELCOME & INTRODUCTIONS

- The meeting was called to order at 1:00 pm. Kristin Green began the meeting with the Welcome and Introductions. She proceeded with roll call for the Board Members.

  Advisory Board Members present included:
  - Deb Roby (via telephone)
  - Ed Broyles
  - Steven Fielder
  - Carl Forney
  - April Edwards
  - Beth Allman
  - Linda Fugate (not in attendance)

- Other DHSMV members present included: Kristin Green, Wendy Ling, Jessica Espinoza, Judy Johnson, Cathy Thomas, Laura Freeman, Janis Timmons, Scott Tomaszewski, Samadhi Jones, RaeLynn DeParsqual, Aundrea Andrades, Alexis Bakofsky, Beth Walker Frady, and Nicholas Merlin.

- Visitors included: Joe Horgan (Ernst & Young – independent validation and verification vendor), Kim Koegel (Accenture), Michelle McGinley (Accenture), Ric Colson (IBM), Jeff Phillips (Image API), Rebecca Baer (The Florida Channel), and Cheryl Turner (ADD).

REVIEW AND APPROVAL OF THE LAST MEETING MINUTES

- Ms. Green reviewed the meeting minutes from March 31, 2016. A motion to approve was unanimously accepted by the members with a correction to the meeting location.

STAKEHOLDER OUTREACH UPDATE

- Ms. Espinoza provided an update on stakeholder outreach events. The team met with the Department of State on April 4, 2016. The discussion covered addresses and how they will be verified through DHSMV’s DL Issuance system. One of the topics they were concerned about was the address file layout and how to differentiate commercial versus non-commercial in their counties. They were also concerned about the current address validation and were informed that the issue was corrected recently.
POLICY AND DECISIONS REVIEW

The senior business analysts provided an update on the Policy and Decisions Review document.

- **POR24 – Transcripts**
  - Ms. J. Johnson is waiting to meet with Peter Stoumbelis to discuss this matter further.

- **POR26 – Scanned Documents**
  - Ms. Espinoza will meet with Carl Forney to look for the correct fee to charge for public record request.

- **DL05 – DL Issuance: Motor Voter application**
  - Ms. Espinoza, the OMM team has not been able to discuss the sign-off document with the Department of State (DOS) in their prior meeting. This matter will be reviewed in the next meeting.

- **DL23 – DL Issuance: Motor Voter data**
  - Ms. Espinoza, the OMM team is waiting to hear back from the DOS if we can share the motor voter data information or if DOS can share the information.

- **DL26 – DL Issuance: Hardware to validate checks**
  - Ms. Espinoza, the OMM team is still conducting research to find out how many checks are used in the field. Based on their findings thus far, the trend is going downwards. Additional research will be conducted and findings will be shared at a later time.

- **DL27 – DL Issuance: Collecting race/ethnicity in one field**
  - Ms. Espinoza, this field will be broken into two separate questions and sent to the signature pad for the customer to select their information. OMM is waiting to hear back from DOS if they follow the Census list for race and ethnicity.

- **REN04 – MV Email Renewal Notices**
  - Ms. J. Johnson, the OMM team is still waiting to meet with the Tax Collector Focus Group for further discussion.

- **REN05 – Bad Check Stop**
  - Ms. J. Johnson, the OMM team is waiting for a legal opinion from Peter Stoumbelis on this matter.

- **MM01 – Restrictions**
  - Ms. Freeman, the OMM team is examining the statistics to determine what restrictions are no longer needed.

LEGAL OPINION UPDATE

- Ms. Thomas provided an update on the legal opinion related to LGL02 and LGL03.
  - **LGL02 – Citation Processing**
    - LGL02 is related to Citations Processing / disposition codes for the learner’s license...
The Advisory Board did not have an issue with the Legal opinion that we should include the 2 disposition codes for the Leaner License extension process.

- LGL 03 – Citation Processing
  - Related to business rules for allowing / not allowing school election to comply with clearance requirements. There were some questions / discussions around this item.
  - Ms. Thomas is going to forward the group the email related to the legal feedback on this item.

**MM PHASE I PROGRAM UPDATE**

*Requirements Grooming*
- Ms. Ling provided an update that the team is running behind with the Requirements Grooming. She stated that not every team is running behind, and there is some contingency in the schedule to allow for mitigation.

*Status Update and Financial Review*
- Ms. Timmons provided an update on the spend plan, and explained we are on track to expend the money allocated for this fiscal year.

*IV&V Update*
- Mr. Horgan provided an update:
  - Program has maintained its green status over the past four months and all deficiencies have been addressed.
  - IV&V does not have any new recommendations at this time.
  - No new risks have been identified, and any risks that have been identified are decreasing.

**COMMUNICATIONS UPDATE**
- Ms. Jones provided a Communications / OCM update, including a focus on the Training and Performance Support Strategy and a discussion around scheduled focus groups and stakeholder meetings (i.e., Department of State, Florida Police Chiefs Association, Florida Sheriff’s Association, Bureau of Administrative Reviews, Bureau Chiefs)

**ADJOURNED**
- The meeting came to a close and was officially adjourned at approximately 1:35 p.m.
- The next Advisory Board meeting is scheduled for Tuesday, May 10 from 1:00 – 3:00 p.m.
Note: Handouts at this meeting included:

Consolidated in a booklet format:

- MM Advisory Board Agenda: 1 page
- MM Advisory Board Monthly Meeting Minutes 03/31/16: 6 pages
- MM Phase I Decisions: 3 pages
- MM Phase I Legal Opinion & Statute Analysis: 3 pages
- Communications Update: 4 pages
- Notes Section: 4 pages

Additional handouts include:

- MM Phase I Decisions (updated): 3 pages
- MM Spend Plan: 1 page
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<tr>
<td>DL23</td>
<td>1/11/2016</td>
<td>DL Issuance</td>
<td>DHSMV should have access to the Motor Voter data so that we know what updates truly need to take place. Currently, we only have the customer's word to go by and they are sometimes mistaken about their current voter registration status. Perhaps a standalone online voter registration system could be used outside of the DL issuance system.</td>
<td>Recommendation made</td>
<td>01/12/16 Advisory Board Update - The Advisory Board would like to wait until we have a legal opinion from both DOS and DHSMV before making a recommendation.</td>
<td>01/28/16 Update - Pending DOS and DHSMV legal opinion. 02/25/16 Update - AI - Peter will reach out to DOS to discuss this further. AI - Follow-up with DOS during the next scheduled Focus Group meeting. (03/25/16) 03/24/16 Update - Suggestion: Only allow users to see current voter status during a transaction and add Voter Party selected on the application receipt and cashier receipt. AI - Pending more information from the Department of State. Meeting scheduled for 05/13. 05/13/16 Update - Meeting with DOS was postponed.</td>
<td>Require additional information</td>
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<td>DL26</td>
<td>3/21/2016</td>
<td>DL Issuance</td>
<td>Will the department purchase hardware to scan/ read checks to validate the check during the cashiering process?</td>
<td>Recommendation made</td>
<td>03/31/16 Advisory Board Update - AI - Research how many checks are accepted as payment statewide (1yr of data)</td>
<td>03/24/16 Update - Research cost for hardware and service to purchase for state offices. AI - Get with Carl Forney to discuss further. 05/05/16 Update - AI - Find out how many bad checks are outstanding. 06/02/16 Update - Waiting for stats</td>
<td>Require additional information</td>
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<td>DL27</td>
<td>3/23/2016</td>
<td>DL Issuance</td>
<td>Should the department continue to collect Race/Ethnicity as one field? Also, should the current list of Race/Ethnicity be updated to align with any other agencies? (Census, DOS, etc….)</td>
<td>New Item</td>
<td>03/24/16 Update - Break this field so that there are two separate questions and send the information to the signature pad. AI - Research if DOS follows the Census list for Race and Ethnicity. 06/22/16 Update - The ESC recommends using the Office of Management Budget (OMB) minimum requirements for race/ethnicity. AI - Send ESC members current options used in FDLIS for further analysis. AI - Diana will reach out to FDLE to discuss how changes may affect them.</td>
<td>Require additional information</td>
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<td>DL30</td>
<td>5/27/2016</td>
<td>DL Issuance</td>
<td>Can ECI be accessed and updated outside of a transaction? The team removed the ability to view ECI from the DL Issuance Customer Summary after review of 119.0712(d)(6) and 322.08 (4), F.S. The statute states the following: Without the express consent of the person to whom such emergency contact information applies, the emergency contact information contained in a motor vehicle record may be released only to law enforcement agencies for purposes of contacting those listed in the event of an emergency.</td>
<td>New Item</td>
<td>The team recommends that we continue to collect ECI during transactions and add a quick link to the DL Issuance homepage that will allow users to navigate to the existing ECI site.</td>
<td>07/27/16 Update - AI - Reach out to TC Focus Group and find out if creating a quick link to the existing ECI site will meet the need.</td>
<td>Require additional information</td>
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**Advisory Board Status**
- New Item - New item has been added to the decision log for recommendation
- Recommendation made - Advisory board has made a recommendation to the ESC
- Update - Additional information has been updated for review
- Require additional information - Advisory board requires additional stats or information to make a recommendation

**Executive Steering Committee Status**
- New Item - New item has been added to the decision log for review
- Open - No decision has been made after initial review
- Close - Decision has been made
- Update - Additional information has been updated for review
- Require additional information - ESC requires additional stats or information to make a decision

## Item 1: MV Email Renewal Notices

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<tr>
<td>REN04</td>
<td>2/10/16</td>
<td>MV Email Renewal Notices</td>
<td>The TC focus group would like to add a link to “By Mail” the will navigate the customer to the mailing address of the county associated with the registration.</td>
<td>New Item</td>
<td>The Renewal team was not in favor of this request. They believe that the customer may attempt to mail in a printed copy of the electronic renewal notice in stead of waiting for the print noticed that will be sent via the postal mail.</td>
<td>02/25/16</td>
<td>Notify the TC focus group of the options and the impact of this request as it pertains to high-speed processing. At - Discuss this with the Renewal Focus Group meeting 03/30/2016.</td>
<td>Require additional information</td>
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### 02/25/16 Update
- Notify the TC focus group of the options and the impact of this request as it pertains to high-speed processing.
- At - Discuss this with the Renewal Focus Group meeting 03/30/2016.

### 02/25/16 Update
- Require additional information

## Item 2: OOS Renewals

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<td>REN06</td>
<td>5/4/16</td>
<td>OOS Renewals</td>
<td>The new renewal notification system will print renewal notices for all registrations where the primary registrant’s residence address is out-of-state. In the old system these registrations are processed by the last activity county if known or distributed amongst the six volunteer counties. Due to a recent issue with residence county being populated with the wrong county code, a concern was raised about the financial impact of implementing the above business rule.</td>
<td>New Item</td>
<td>Currently there are approximately 250,000 out-of-state motor vehicle registrations</td>
<td>05/05/16</td>
<td>The department will no longer use the rotating counties to print renewal notices for OOS residents that did not renew in a county office during their last renewal. The Renewal team will obtain an opinion from the focus group as to whether or not the state should print all OOS renewals or just the renewals that do not have a previous renewal county.</td>
<td>Require additional information</td>
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### 06/22/16 Update
- April Edwards met with Janie Westbury on 6/21/2016.

### Require additional information

## Item 3: Renewal Notice Processing

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<tr>
<td>REN07</td>
<td>5/4/16</td>
<td>Renewal Notice Processing</td>
<td>Renewal Team members met with Janie Westbury and Ginny Gardner to discuss the current status and options for making changes to the Novitex contract. The agency would like to bring all DL Renewal Notifications processing in-house from Dept. of Revenue to Novitex and include all out of state MV Renewal Notifications print, mail and processing. Currently, 6 counties rotate the printing, mailing and processing of all the out of state MV Renewal Notifications but do not recuperate all of the cost. Novitex currently prints all DL Renewal Notifications. DOR processes all DL mail-in renewals.</td>
<td>New Item</td>
<td>Boyd will meet with Janie Westberry to determine the cost for processing by Novitex. 06/27/16 Update - Janie was out of the office, will follow-up when she is back. 06/30/16 Update - April Edwards met with Janie Westbury on 6/21/2016</td>
<td>Require additional information</td>
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### Require additional information

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**Legend**

**Advisory Board Status**

- New Item - New item has been added to the decision log for recommendation
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- Require additional information - Advisory board requires additional stats or information to make a recommendation

**Executive Steering Committee Status**

- New Item - New item has been added to the decision log for review
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POR24 | 1/12/2016 | Transcripts | Currently if a transcript request is received in the mail for a driver license record and the driver license record is not found, the customer does not receive a refund unless the amount sent is greater than $10.00 or the customer requests a refund for the amount exceeding the $2.00 not found fee. The MIX process currently charges $2.00 for all not found record request. The portal team is requesting that we do not charge the $2.00 fee for "Other Driver License Request" when the driver license / social security number entered is not found. We will however charge this fee for Bulk driver license record request. | Recommendation made | 2/9/2016 | Update | Advisory Recommendation: Allow the customer the option to purchase the "Not Found" record for $2.00. The report will contain the information entered by the customer. If the customer decides to not purchase the record, the "Not found" transaction will not be added to the shopping cart. (No fees will be charged) | 5/5/2016 | 02/28/16 Update - AI - Add to legal opinion document and review statute. 02/25/16 Update - AI - Peter will meet with Judy to discuss further. 02/14/16 Update - I think we can charge the $2.00 if they requested wants a letter stating No Record Found. I do not see any authority to charge to inform the customer that there is no record. FL Statute 322.20(11)(a) B. For searching for any one individual’s driver history record when no record is found on file.……$2 | Closed
POR26 | 2/18/2016 | Scanned Documents | During the ESC meeting held on 2/18/16, A request was made to allow Portal customers the ability to view documents that were scanned in a field office. Members from the Portal & DL Issuance teams have concerns about this request because sometimes documents are scanned and attached to the wrong customer record. Allowing this functionality in the Portal could give customers the ability to see the passport, SSN and other documents which do not belong to them. | New Item | 5/5/2016 | 02/25/16 Update - ESC Decision - Scanned document will not be provided in the MyDMV Portal system. AI - ESC would like to know how many have been processed and whether or not this service can be provided via Motorist Maint. Or DL Issuance 03/24/16 Update - It was determined that this functionality can be offered in DL Issuance and treated like a public records request. AI - Discuss this further with Carl Forney and look for correct fee to charge for public record request. 05/04/16 Update - Allow the customer to choose the $.50 look-up option or the $1.00 certified option FL S. 322.20 11A(4) | Closed
POR27 | 4/29/2016 | Withdraw Parental Consent | Currently the department policy is to make the cancellation effective the day the parent withdraws consent. The statute 322.251 states that the cancellation should be post dated 20 days from mail date of the cancellation order. The department policy was changed because parents complained that they wanted the license cancelled on the day they withdrew parental consent. | New Item | 5/5/2016 | 04/27/16 Update - The withdrawal will be effective immediately FL S.322.10 | Closed
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<td>DL28</td>
<td>4/22/2016</td>
<td>DL Issuance</td>
<td>BAR users process replacement licenses for customers who are REAL ID compliant (US Citizens and Immigrants Only) and all issuances are processed through CIPS. BAR users would like to request that the DL application process is modified to not include &quot;ID Documents&quot; and &quot;Applicant Screening&quot; screens as well as vision and hearing questions. Currently, information on the ID document screen is not collected because BAR users do not have the ability to take photo/signature and do not have required equipment for vision testing (not required when replacing credentials).</td>
<td>New Item</td>
<td>5/5/2016</td>
<td>05/05/16 Update - Follow Portal flow for BAR Transactions.</td>
<td>Closed</td>
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<td>DL29</td>
<td>5/18/2016</td>
<td>DL Issuance</td>
<td>Will the department allow users to edit the customer's email outside of a transaction?</td>
<td>New Item</td>
<td>6/22/2016</td>
<td>06/22/16 Update - Allow customer's email address to be edited in Motorist Maintenance and record change as a &quot;Customer Update&quot; transaction. AI - Discuss further with business users to determine what types of &quot;Customer Update&quot; transactions will require notification to be sent to the customer.</td>
<td>Closed</td>
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<td>DL31</td>
<td>6/16/2016</td>
<td>Motor Voter</td>
<td>Currently, the system gives users 6 options that determine what steps are necessary for completing the Motor Voter requirements of a credential issuance transaction. Some of these options are not currently used/understood and users are requesting that the unused options are retired from the application.</td>
<td>New Item</td>
<td>6/22/2016</td>
<td>06/22/16 Update - ESC agrees with the recommendation with the following changes: AI - Update description for &quot;Decline&quot; to read &quot;Customer is not currently registered in Florida and declines to apply.&quot; AI - Verify descriptions are displayed on the signature pad review for Motor Voter. Close item.</td>
<td>Closed</td>
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<td>DL32</td>
<td>6/16/2016</td>
<td>Motor Voter</td>
<td>Currently, users must re-key the customer's email address in the Motor Voter application during every issuance. Users are requesting that the system save previously used email addresses to avoid having to re-key if the address remained the same.</td>
<td>New Item</td>
<td>6/22/2016</td>
<td>ESC agrees with the recommendation. Close item.</td>
<td>Closed</td>
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<td>DL33</td>
<td>6/16/16</td>
<td>Motor Voter</td>
<td>Currently, users are only required to select a party affiliation for customers who are requesting a &quot;New&quot; Motor Voter application. SOE is requesting that the party affiliation is asked during all Motor Voter applications so that customers may update this information if necessary.</td>
<td>New Item</td>
<td>Based on previous communication with DOS, DL Issuance SMEs recommend that customers be required to select their party affiliation for all transactions.</td>
<td>6/22/16</td>
<td>ESC agrees with the recommendation. Close Item.</td>
<td>Closed</td>
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<tr>
<td>DL34</td>
<td>6/16/16</td>
<td>Motor Voter</td>
<td>Currently, users are required to verbally administer the Motor Voter oath to customers. SOE is requesting for the oath to be displayed on the signature pad so that customers can review their Motor Voter oath before submission.</td>
<td>New Item</td>
<td>Based on previous communication with DOS, DL Issuance SMEs recommend that the oath is displayed with the party affiliation on the signature pad.</td>
<td>6/22/16</td>
<td>ESC agrees with the recommendation. Close Item.</td>
<td>Closed</td>
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<tr>
<td>DL35</td>
<td>6/16/16</td>
<td>Motor Voter</td>
<td>Currently, the system validates the address entered in the Motor Voter form against the street indexes provided by the Supervisor of Election. SOE is requesting that the addresses go through additional verification to avoid invalid addresses from being submitted.</td>
<td>New Item</td>
<td>Based on previous communication with DOS, DL Issuance SMEs recommend the following: 1) The DL Issuance system will have a vendor verify the address and we will attempt to parse the address on the Motor Voter screen. 2) The vendor will validate this information.</td>
<td>6/22/16</td>
<td>ESC agrees with the recommendation. Close Item.</td>
<td>Closed</td>
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<tr>
<td>DL36</td>
<td>6/16/16</td>
<td>Motor Voter</td>
<td>Currently, the system does not validate the email address entered in the Motor Voter application. SOE is requesting that email addresses are verified to avoid invalid email addresses from being submitted.</td>
<td>New Item</td>
<td>Based on previous communication with DOS, DL Issuance SMEs recommend that the department look into a solution to validate format. 01/11/16 Update - Based on research, the DHSMV recommends using an email 'format check' to prevent performance issues that may be caused by an email verification tool.</td>
<td>6/22/16</td>
<td>ESC agrees with the recommendation to check format only. Close Item.</td>
<td>Closed</td>
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<tr>
<td>DL37</td>
<td>6/16/16</td>
<td>Motor Voter</td>
<td>Currently, it is procedure that users inform customers to keep their Motor Voter receipt so that SOE can use it if they are unable to locate a record of the customer’s Motor Voter application. The SOE is requesting that the DHSMV enforce this procedure/policy.</td>
<td>New Item</td>
<td>DOS/DMM Focus Group recommend the following: 1) Disclaimer on the Motor Voter application receipt 2) Customer’s Motor Voter selection on the cashier receipt 3) Party Affiliation selection on both, the Motor Voter application and cashier receipts.</td>
<td>6/22/16</td>
<td>ESC agrees with the recommendation. Close Item.</td>
<td>Closed</td>
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<td>REN05</td>
<td>2/10/2016</td>
<td>Bad Check Stop</td>
<td>Currently, FRVIS does not prevent the issuance or renewal of a Parking Permit when the customer has a Bad Check stop against him because there is no fee charged for a Parking Permit. I was told that a free transaction in the Driver License application (like having the Veteran’s status added or 100% Poverty ID card) is not allowed if the customer has a Bad Check stop against him. In ORION, we will want to be consistent. Should a customer with a Bad Check stop be prevented from being issued a parking permit or renewing a current parking permit until that BC stop has been cleared?</td>
<td>New Item</td>
<td>Section 320.18(1), Florida Statutes, provides for the department to withhold the registration of any motor vehicle or mobile home the owner or co-owner of which failed to register under the provisions of law for any previous period or periods for which it appears registration should have been made in this state until the tax for such period or periods is paid. The department may cancel any vehicle or vessel registration, driver license, identification card, or fuel-use tax decal if the owner or co-owner pays for any vehicle or vessel registration, driver license, identification card, or fuel use tax decal, administrative, delinquency, or reinstatement fee or pays any tax liability, penalty, or interest paid by a dishonored check.</td>
<td>5/5/2016</td>
<td>5/25/16 Update - This item will be added to the Legal Opinion Document. Should the parking permit expire beyond the expiration date of the certification?</td>
<td>Closed</td>
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</table>
| REN08   | 5/10/2016  | NCOA          | In Modernization, the department will move to a single customer record; one that will contain applicable information related to driver license and motor vehicle transactions. The project owner has collaborated with members of other modernization projects, reaching a consensus that any record expired for greater than 18-months should be excluded from the NCOA update process. This timeframe satisfies the purge criteria for a DL without sanctions, but would not fully address cases related to vehicles titled in Florida and registered in another state. The product owner feels this subset of the total population would be inconsequential and therefore does not warrant expanding the timeframe beyond 18-months for expired vehicle registrations and or DL/ID’s. The team is seeking leadership guidance in an effort to establish a timeframe that meets the department’s mission, while remaining fiscally responsible. | New Item | Background: The NCOA process runs quarterly and updates mailing addresses only. Under the existing criteria, a record is excluded from the NCOA process, if:  
• The individual is deceased  
• The individual is a sexual predator or offender  
• The individual is a career offender  
• The record is for a permanent ID  
• The ID has expired for greater than 6-months  
• A Class A, B, C, or E driver license has expired for greater than 15-months  
The Renewal team is attempting to establish a reasonable period, wherein mailing addresses are updated for customer’s active in the department’s database. In deriving a value, the team considered:  
• The timeframe when an expired driver license or ID card can no longer be renewed (22-months)  
• The timeframe for when a driver license without sanctions is purged from the database (18-months)  
• The timeframe for when a vehicle renewal notice is not sent to a customer with an expired registration (not mailed for the next year after the registration was not renewed)  
In addition to the above considerations, the group further discussed:  
• Circumstances where vehicles are registered in another state, but have a Florida title (situation is due to lien holder restrictions on an active lien and the customer moves out of Florida)  
• Sanctions with purge criteria beyond the 18-month period (DUI, HTO, etc.)  
If the customer has any of the following, their record will be included in the NCOA pull provided none of the above exceptions apply:  
• Any customer with an ID card that is not expired for greater than 12-months  
• Any customer with a Class A, B, C, or E driver license that is not expired for greater than 12-months  
• Any customer with open sanctions  
• Any customer with a registration not expired for more than 24 months | 6/22/2016 | 06/22/16 Update - The following records will be excluded from the NCOA pull:  
• The individual is deceased  
• The individual is a sexual predator or offender  
• The individual is a career offender  
• The record is for a permanent ID  
If the customer has any of the following, their record will be included in the NCOA pull provided none of the above exceptions apply:  
• Any customer with an ID card that is not expired for greater than 12-months  
• Any customer with a Class A, B, C, or E driver license that is not expired for greater than 12-months  
• Any customer with open sanctions  
• Any customer with a registration not expired for more than 24 months | Closed |
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<th>Item No.</th>
<th>Add Date</th>
<th>Function Area</th>
<th>Requested Functionality</th>
<th>Bureau Chief Suggestion/ Approval by Name(s)</th>
<th>Advisory Board Status</th>
<th>Recommendation Date</th>
<th>Comments</th>
<th>ESC Close Date</th>
<th>ESC Comments</th>
<th>ESC Status</th>
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<td>MM01</td>
<td>3/3/2016</td>
<td>Restrictions</td>
<td>When the teams reviewed the conversions for the new restriction requirements, we realized that there are several restrictions that fit under the Restriction &quot;C&quot; category. If the customer has more than one restriction that qualifies as a &quot;C&quot; will we only display one &quot;C&quot; restriction on the face of the license and display multiple descriptions on the back? [Reference Restriction Attachment]</td>
<td>New Item</td>
<td>3/31/16</td>
<td>03/31/16 Advisory Board Update - AI - Remember to account for indicators from bills that passed this year. (Lifetime Fishing/Hunting, Hearing Impaired, etc.)</td>
<td></td>
<td>5/5/2016</td>
<td>03/24/16 Update - Determine if the restrictions can be rerouted to an unused letter or number. The ESC also recommends using 2 digit FL specific codes. (10, 11, 12, etc.) AI - Check stats to determine what restrictions are no longer needed. 05/05/16 Update - Use Florida codes (#s) and arrange based on usage of endorsement.</td>
<td>Closed</td>
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</tbody>
</table>

**Legend**

**Advisory Board Status**
- **New Item** - New item has been added to the decision log for recommendation
- **Recommendation made** - Advisory board has made a recommendation to the ESC
- **Update** - Additional information has been updated for review
- **Require additional information** - Advisory board requires additional stats or information to make a recommendation

**Executive Steering Committee Status**
- **New Item** - New item has been added to the decision log for review
- **Open** - No decision has been made after initial review
- **Close** - Decision has been made
- **Update** - Additional information has been updated for review
- **Require additional information** - ESC requires additional stats or information to make a decision
## Motorist Modernization - Phase I

### FY 2015-2016 Spend Plan

<table>
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<th>Total Budget</th>
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### Departmental Staff

- **Monthly Appropriations/Expenditures (Fiscal Year):**
  - OCO: 31,895
  - Other Items: 62,101
- **Total: 94,996**

### Other Items

- **Total: 62,101**

### Financial Responsibility

- **Total: 40,000**

### Test Plan

- **Total: 40,000**

### Total Contracted Services

- **Total: 6,362,609**

### Total Amount Remaining

- **46,046**

### Total Amount Spent To Date

- **6,316,563**

---

**Note:** The table includes budget data for various initiatives and components related to the Motorist Modernization project for the fiscal years 2015-2016, detailing expenditures and budget allocations. The data is presented in a structured format to facilitate easy analysis and comparison.
## Motorist Modernization - Phase I
### FY 2016-2017 DRAFT Spend Plan
#### July 2016

**Florida Department of Highway Safety and Motor Vehicles**

### Project Costs

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<th>Sep</th>
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</tbody>
</table>

### Lessons Learned

- Updated System Specification Documents
- Updated Synchronization Process Design Documents
- Updated Modernization Development/Test Environment Setup
- Updated Modernization Milestone Development Report
- As-Actual Summary Document Report
- Initial Technical Architecture Documents
- Updated Technical Architecture Documents
- General Implementation Plan
- As-Actual Detailed Implementation Plan
- Updated Detailed Implementation Plan
- Statewide Roll-Out Implementation Plan

### Deliverables

- Monthly Legislative/Governance Status Report
- Accenture - Lessons Learned
- Accenture - Updated System Specification Documents
- Updated Synchronization Process Design Documents
- Updated Modernization Development/Test Environment Setup
- Updated Modernization Milestone Development Report
- As-Actual Summary Document Report
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- Updated Technical Architecture Documents
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### Total Project Budget

- $8,749,351

### Total Amount Remaining

- $8,749,351

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Florida Department of Highway Safety and Motor Vehicles