

Motorist Modernization

**Motorist Modernization Advisory Board – Phase I Monthly Meeting
July 10, 2018
Neil Kirkman Building, Conference Room B-203
2900 Apalachee Parkway, Tallahassee Florida 32399
1 to 2 p.m., EST**

Invitees

Deb Roby
Ed Broyles
Kelley Scott
Pace Callaway
April Edwards
William Washington
Lisa Cullen

Representing

DHSMV
DHSMV
DHSMV
DHSMV
DHSMV
Florida Court Clerks & Comptrollers
Florida Tax Collectors

Agenda

- Roll Call
- Welcome
- Review and Approval of Last Meeting Minutes
- IV&V Update
- Stakeholder Outreach Update
- Policy and Decisions Review
- MM Phase I Program Update
 - Financial Review
 - Change Request Review
 - Project Updates
- Communications Update
- Q&A
- Adjourn

MOTORIST MODERNIZATION ADVISORY BOARD PHASE I

Monthly Meeting Minutes

Kirkman Building Conference Room B-202

June 12, 2018

1 to 2 p.m.

WELCOME AND INTRODUCTIONS

- The meeting was called to order at 1:02 p.m. Mr. Terrence Samuel began the meeting by welcoming the attendees, and proceeded with the roll call of board members.

Advisory Board members present included:

- Deb Roby
 - Ed Broyles
 - Pace Callaway (absent)
 - April Edwards
 - Lisa Cullen
 - Kelley Scott (via phone)
 - William Washington
- Additional DHSMV members present included Terrence Samuel, Koral Griggs, Laura Freeman, Cheryl Dent, Aundrea Andrades, Laura Freeman, Scott Tomaszewski, Sonia Nelson, Judy Johnson, Cathy Thomas, Jessica Espinoza, Felecia Ford and Janis Timmons.
 - Visitors included Alyene Calvo from Ernst & Young, Joseph Weldon from Accenture and Aaron Frisbee, Adria Espich and Carole Jordan from the Florida Tax Collectors.

REVIEW AND APPROVAL OF THE LAST MEETING MINUTES

- Ms. Koral Griggs reviewed the meeting minutes from May 8, 2018. No corrections or comments were identified. A motion to approve the minutes was accepted by the board members and the May 8, 2018, meeting minutes were approved.

IV&V UPDATE

- Ms. Alyene Calvo walked through the April 2018 report. 62 of 3,062 tasks were late. The schedule performance index was .988. The program was within the established performance thresholds and the overall risk state was green. The Forecast Milestone slippage was trending at 15.9 days late. The Schedule Quality Score was at 94.5.

STAKEHOLDER OUTREACH

- Mr. Terrence Samuel stated one-on-one meetings were extended to the print vendors to answer any questions about the August 6 production of the Renewal Notification system.
- Mr. Samuel stated a conference call is scheduled for June 14 with the Tax Collector IT Coalition to discuss high speed renewal, and verify with the print vendors there will be no impact on the high speed.
- Ms. Johnson added we want to ensure there will be no changes to the bar codes used for the high-speed renewal.

POLICY AND DECISION REVIEW

- POR31 – Express Shipping – Ms. Judy Johnson stated executive leadership is researching if rule 69C-4.0045 would authorize the fee for express shipping. She stated the team was waiting for the print vendor to perform a demo of current programs and software used in other jurisdictions.
- FR02 – XML Insurance Companies Onboarding – Ms. Catherine Thomas stated there were 337 total insurance companies; 191 were signed up, 97 were not signed up and 49 companies do not report to Florida. The Business scheduled a four-hour conference call on June 26 with insurance companies to review the structural testing process. Ms. Thomas stated no company has completely passed structural testing, yet.
 - Mr. Terrence Samuel reiterated we do not want the insurance companies to wait until the last minute to complete structural testing. The Bureau of Motorist Compliance has brought on temporary team members to help the companies complete testing. Mr. Samuel stated there have been meetings with the Office of Insurance Regulation to discuss this as well.
- FR03 – Ms. Catherine Thomas stated the team is looking for a decision on whether the insurance companies will need to do a full reload for go-live or just use their Book of Business to clean up their records. The ESC recommended using the Insurance Companies' Book of Business, wipe clean and start over. They also wanted the team to speak with Desi Tatilian, Jon Hall and Chris Hansen to discuss impact of this. Mr. Hall stated it would take about 16 hours on his side, and Mr. Hansen stated about 8 - 16 hours for the operations side. This would bypass the matching program and create a new folder for them to send their Book of Business to. This item will be recommended for closure at the next ESC meeting.
- ENTP01 – FDLE Requirements in MyDMV Portal and ORION – Ms. Johnson stated FDLE decided to have Special Agent in Charge Donna M. Uzzell sign-off on these requirements. The requirements document will be sent to executive leadership for review, and will then be routed to FDLE for signage.

FINANCIAL REVIEW

- Ms. Janis Timmons stated the program received full funding for the 2017/18 and 2018/19 fiscal years. For 2017/18, the budget is \$9.8 million and the actual expenditures are \$9.01 million. The program is 90 percent expended for contracted services and IV&V, and the OCO is fully expended. The budget to actual variance for the fiscal year to date is (.01) percent. The budget to actual variance for the month to date is (.04) percent. \$1.01 million in funds are remaining. The team is working on a legislative budget request for the 2019/20 fiscal year.

CHANGE REQUEST REVIEW

- Level I/II change requests were not reviewed at the meeting.
- CR125 – Archive Duplicative Capture Stories – Mr. Joe Weldon stated this request removed duplicative stories from scope. 116 hours were removed from the backlog. This change request was previously approved by the ESC.
- CR126 – MyDMV Portal Sprint Schedule Change – Ms. Aundrea Andrades stated this change request combined Milestone G, Sprint 29 and the HIP Sprint, and Milestone H, Sprint 30 and the HIP Sprint into single sprints. This change request was previously approved by the ESC.

PROJECT UPDATES

- Renewal Notification – Ms. Sonia Nelson stated the development cycle for the Renewal Notification project ended on February 6. There are 39 days until the go-live, and 15 days until the “go/no-go” decision. The team has go-live readiness meetings weekly. Ms. Nelson stated the team is engaged in structural testing. Grant Street, Manatee County, Marion County, Palm Beach County and Direct Mail have completed structural testing. Cathedral Corporation, TC Delivers, Pasco County, Southwest Direct, Point and Pay and Divco Data are in the process of testing. Polk County and Lee County are

scheduled to begin testing. Martin County, Miami-Dade County and Pinellas County are no longer participating. Ms. Nelson stated the development team was working on nine bugs and six change requests. The team is also working on performance testing and the Spanish version of the driver license notices. There were no new risks or issues to report.

- CDLIS/Citation Processing – Ms. Sonia Nelson stated the team was working in Milestone E, which is the last development milestone. The team is working on 49 letters and three functional areas; financial obligation, support delinquency and change request 83. Business actions were green for both CDLIS and Citation Processing teams. Development and testing were red for both the sprint and milestone, and technical debt was green. There were no new risks or issues to report.
- Motorist Maintenance and Financial Responsibility – Mr. Scott Tomaszewski stated the team was working in Milestone G on critical change stories to support systems bypass, quick adds, special functions, inventory and AAMVA features. The HIP Sprint was still open due to four stories including bolt transcripts, interface between CRS and critical bugs. The team also began work in Milestone H, which includes change stories and letter stories. Financial Responsibility was on hiatus for the current sprint. For the milestone, business actions, testing and development were red, and technical debt was green. For the sprint, business actions, development and testing were red, and technical debt was green.
 - Issue 15 – Mr. Tomaszewski stated this issue was opened to address the insurance companies not completing structural testing.
 - Risk 20 – Common rule changes impacting already developed features in FR – Mr. Tomaszewski stated this was opened to ensure any already developed features that are changed do not impact Financial Responsibility.
 - Risk 21 – Mr. Tomaszewski stated untimely completion of the Citation Processing Dependent Disposition Service and letters will impact Milestone H.
 - Mr. Tomaszewski stated the issue involving setting up decomposition meetings to discuss quality requirements was now closed. A replacement was found for the Supergroup User Guide lead; therefore, that issue was closed.
 - Change request 115 was still being reviewed.
 - Mr. Terrence Samuel mentioned the main problems the teams have faced have been letters and Spanish translations.
- Informatica – Ms. Cheryl Dent stated Informatica is going to replace the push-pull process to keep the legacy and new Motorist Modernization databases in sync. The team completed the data mappings, but the testing was red on the Traffic Light Report due to the conversion environment not being set up, yet.
- DL Issuance – Mr. Joe Weldon stated the team was red for Milestone H. The team struggled with requirement changes and the code shared with the FR team. The team also started on Milestone I, Sprint 26, which includes work on the Manager Queue. The Policy and Procedure group continues to meet, but now meet in Tampa. There were no new risks to report. The team had two pending change requests which include updates to the passport service and VLS3.0 in ORION.
 - Issue 39 – Mr. Weldon stated a new ASPII position is open and is waiting to be posted.
- MyDMV Portal – Ms. Aundrea Andrades stated the team is currently in Milestone G. The team was behind due to five stories needing to be completed. The team was currently working on developing sanctions, insurance verification, notice of non-ownership and print and certify mail driver's license record requests. Ms. Andrades stated the developers are within capacity for Sprint 29. Since Sprint 28 is still open, they are over-capacity for this sprint. There was one risk to report. The team lost an LDO resource to assist with the development of their user guide and training material. Change request 126 was reviewed previously.
- Mr. Terrence Samuel stated all development is scheduled to be completed by September. He stated the team continued to complete various security and performance testing, and testing with AAMVA. Mr.



Samuel also stated the team would discuss pilot sites at the upcoming IT Coalition Tax Collector conference call on June 14.

COMMUNICATION UPDATE

- There was no communication update to present.

Q&A

- There were no questions or concerns from members present.

ADJOURNMENT

- Mr. Samuel adjourned the meeting at approximately 1:43 p.m.
- The next Advisory Board Meeting for Phase I is scheduled for July 10, 2018.

Note: Handouts at this meeting included:

Consolidated in a meeting packet and emailed to members:

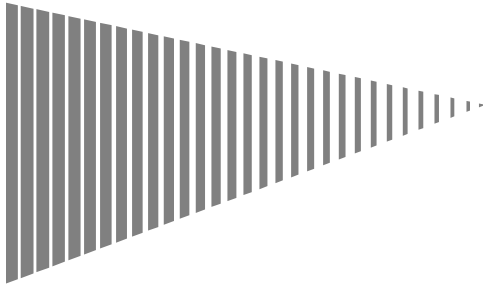
MM Advisory Board Agenda	1 Page
MM Advisory Board Monthly Meeting Minutes dated 5/8/18	5 Pages
MM Phase I IV&V Status	30 Pages
MM Phase I Decision Document	9 Pages
MM Phase I Financial Review	6 Pages
MM Phase I Change Requests (125 & 126)	8 Pages
MM Phase I Change Request Log	2 Pages
MM Phase I Traffic Light Reports	2 Pages

Motorist Modernization Program (Phase I)

State of Florida Department of Highway Safety
and Motor Vehicles (DHSMV)

Independent verification and validation (IV&V)
Monthly Assessment Report Summary
May 2018

21 June 2018



Building a better
working world

Topics for discussion

- ▶ General IV&V overview
- ▶ Overall risk state and trending
- ▶ IV&V ratings summary
- ▶ Key indicators
- ▶ Status of key deficiency recommendations
- ▶ Overall performance
- ▶ Project complete date slippage
- ▶ Forecast milestone slippage
- ▶ Open deficiencies and actions
- ▶ Performance improvement recommendations
- ▶ Upcoming IV&V activities
- ▶ Supporting information
 - ▶ Summary of changes
 - ▶ Open deficiencies
 - ▶ Project milestones
 - ▶ Late tasks
 - ▶ Project schedule quality
 - ▶ Project budget

Data contained in this MAR is as of 14 June 2018

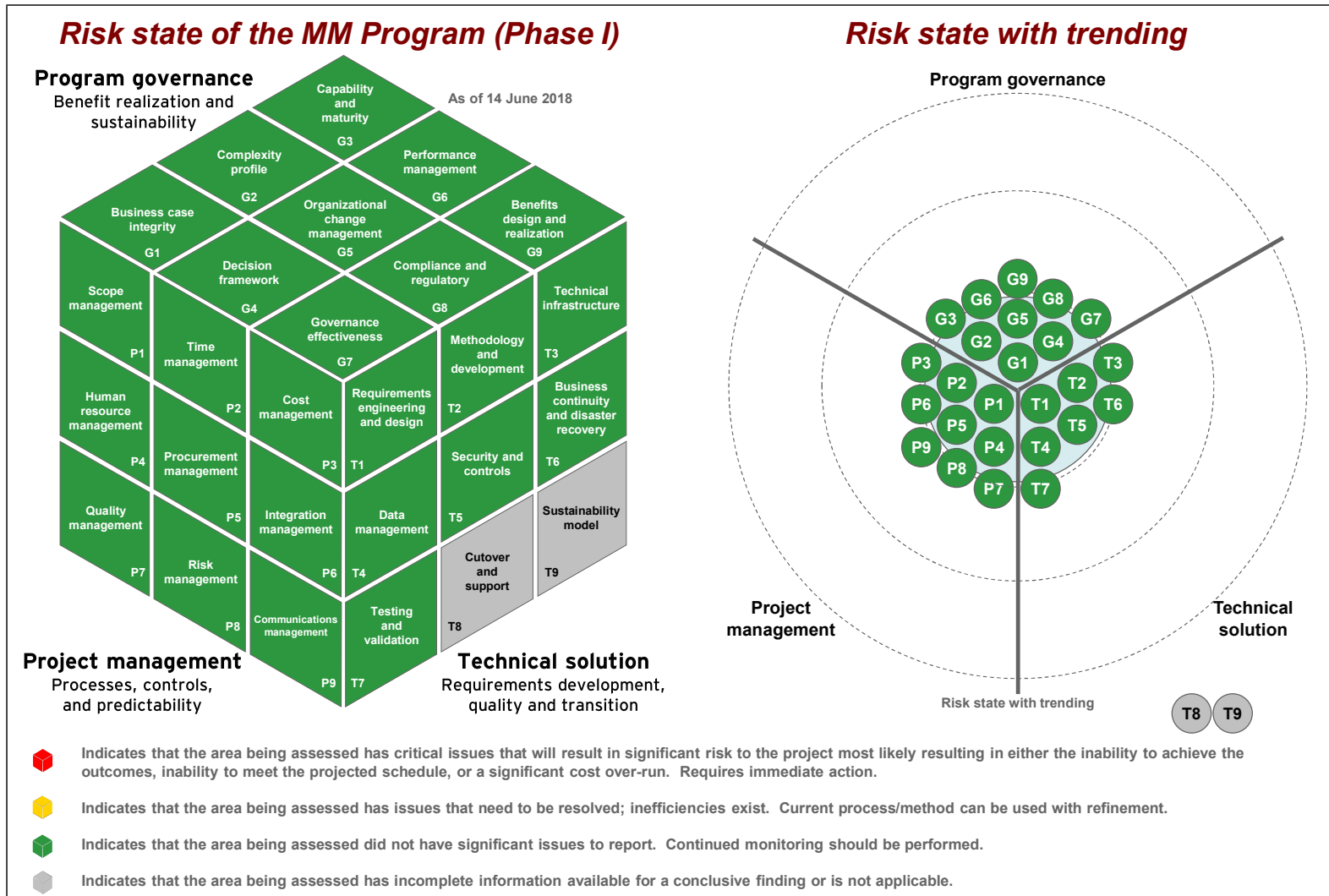
General IV&V overview

Overall IV&V risk state:

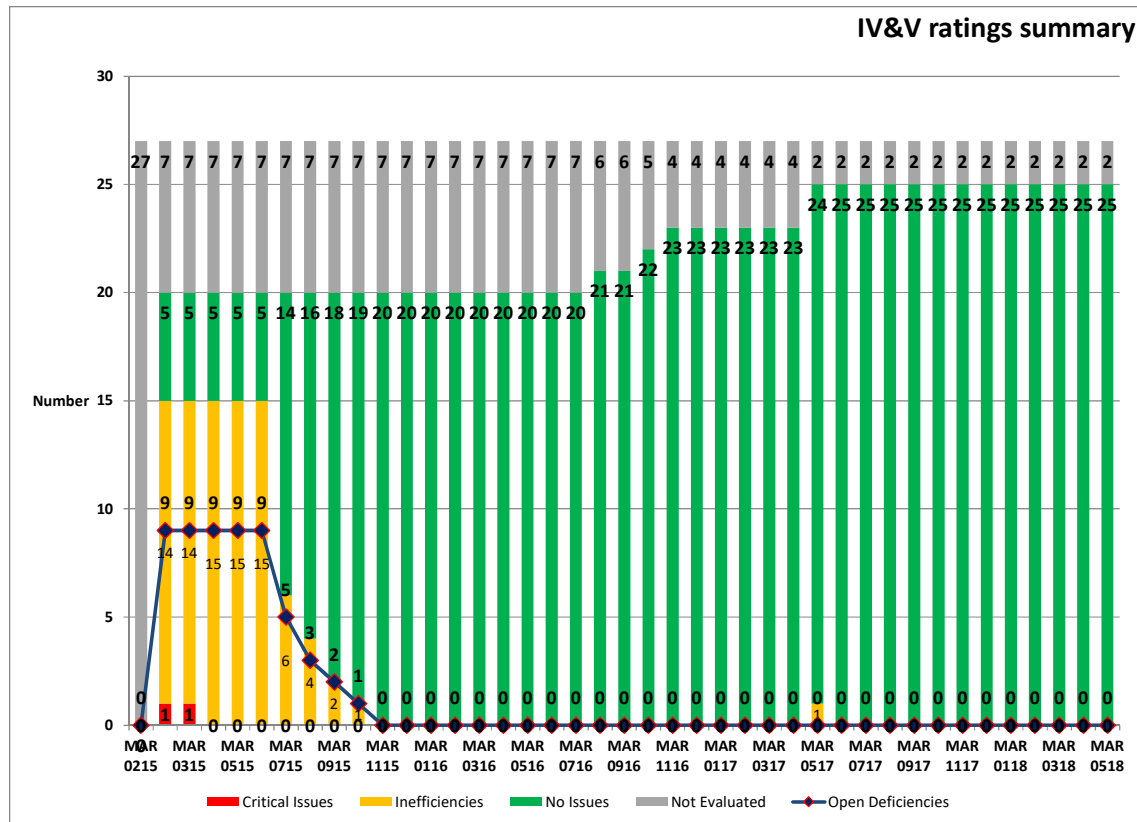
Green

- ▶ There are no open IV&V deficiencies.
 - ▶ No additional facets evaluated
 - ▶ No new deficiencies identified since the last report
- ▶ The Program is within established schedule performance thresholds
 - ▶ The schedule performance index (SPI) is 0.992
 - ▶ 48 of 3,061 total tasks (1.6%) contained in the project schedule are late
 - ▶ 2 of 440 total tasks (0.5%) for the current period are late
- ▶ The Program is within established cost performance thresholds
 - ▶ The cost performance index (CPI) is 1.000
 - ▶ The Program is currently on budget based on provided budget and spending information
- ▶ The Program is behind schedule
 - ▶ The Program completion date is forecast to be 09/08/2019, 10.8 days late
 - ▶ The Program is within established schedule performance thresholds.
 - ▶ Future milestones are projected to be completed behind schedule.
 - ▶ The amount of time the project is behind schedule is increasing

Overall risk state and trending



Overall IV&V ratings summary

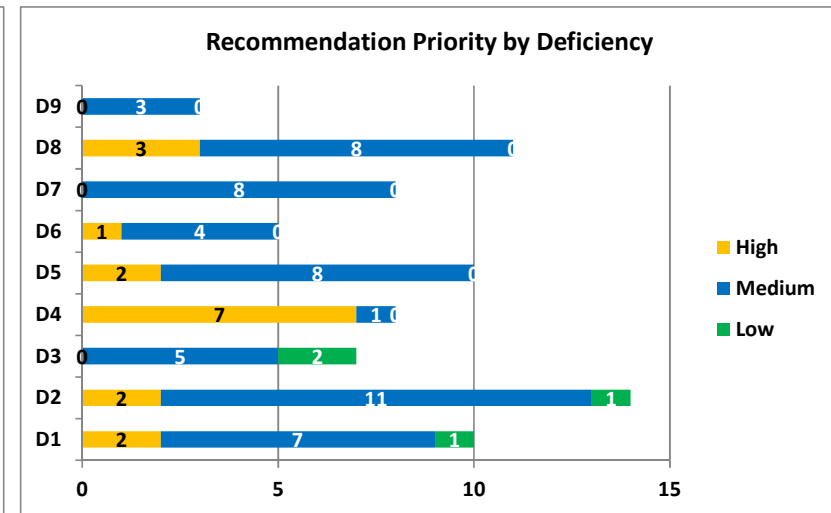
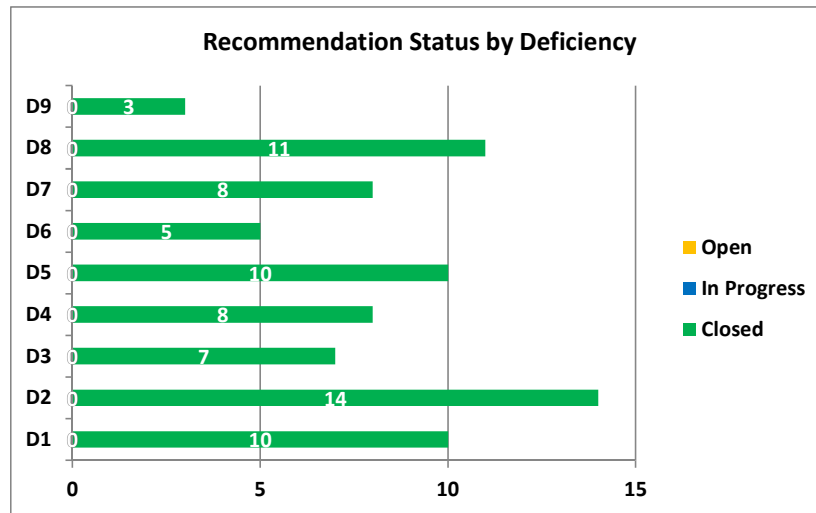
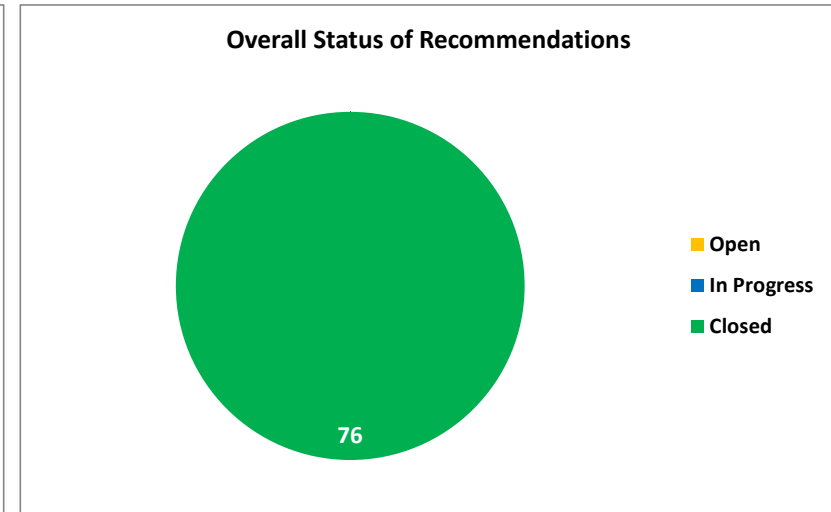
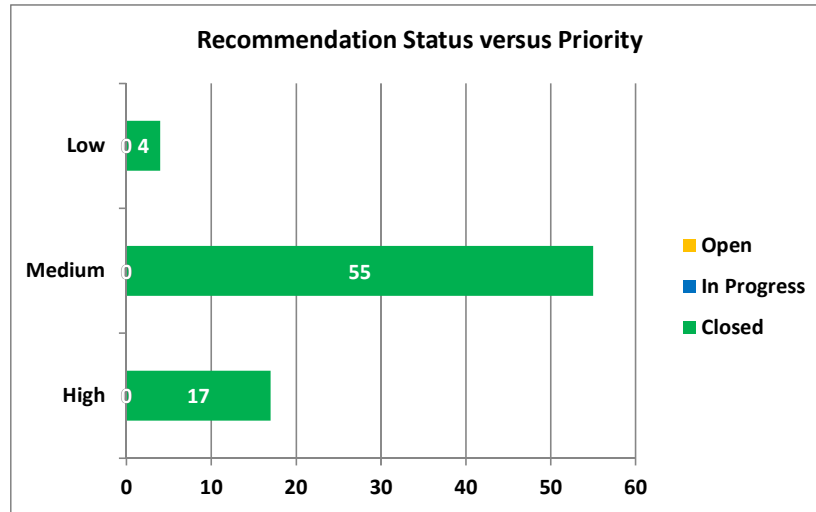


- This chart shows a summary of the IV&V cube facet ratings (red, amber, green and gray), and open deficiencies.
- Facet risk rating totals are as follows:
 - Red (critical issues): 0
 - Amber (issues): 0
 - Green (no issues): 25
 - Gray (not evaluated): 2
- Open deficiencies: 0
- Conclusions:
 - The MM Program Team has satisfactorily addressed all deficiencies identified by the IV&V Team.

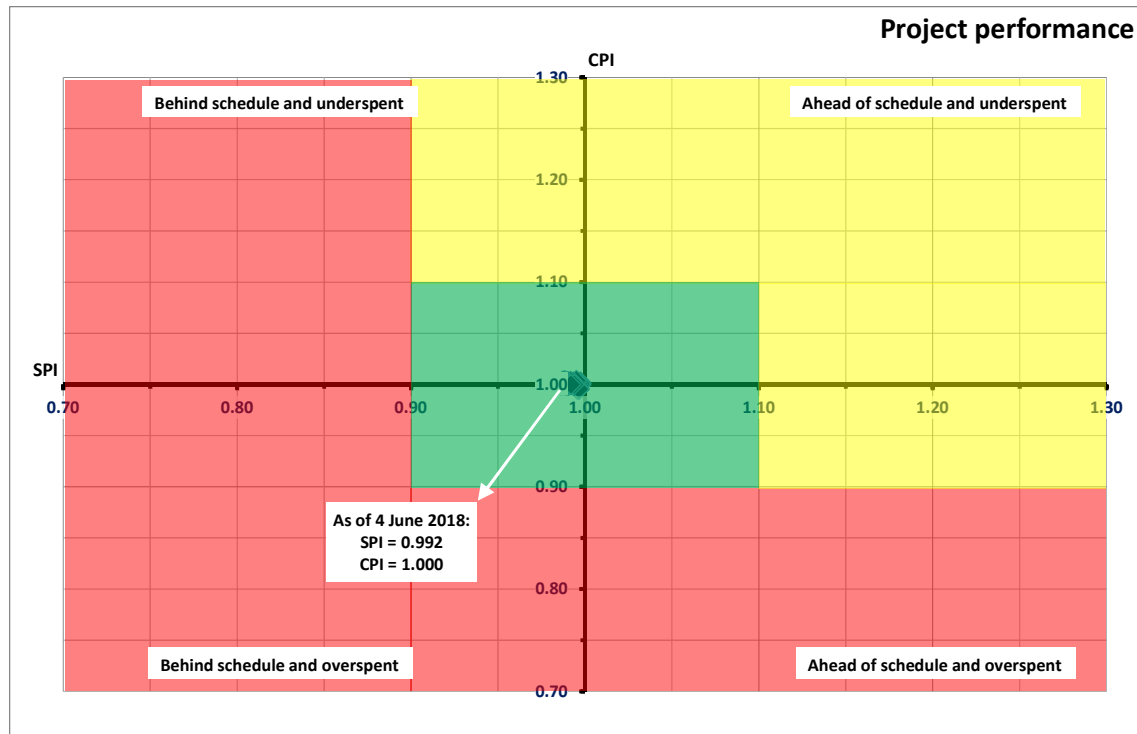
Key indicators

Indicator	Value	Comment
Is the project approach sound?	Yes	<ul style="list-style-type: none"> ▶ The overall project approach is based on industry leading practices, methodologies and tools that have been used for other DHSMV projects.
Is the project on time?	Yes	<ul style="list-style-type: none"> ▶ The Program is within established schedule performance thresholds. ▶ The schedule performance index (SPI) is 0.992. ▶ 48 of 3,061 total tasks (1.6%) contained in the project schedule are late. ▶ 2 of 440 total tasks (0.5%) for the current period are late.
Is the project on budget?	Yes	<ul style="list-style-type: none"> ▶ The Program is within established cost performance thresholds. ▶ The cost performance index (CPI) is 1.000. ▶ The Program is currently on budget based on provided budget and spending information.
Is scope being managed so there is no scope creep?	Yes	<ul style="list-style-type: none"> ▶ The work being completed as part of the MM Program (Phase I) is within the scope of the project as defined in the Schedule IV-B Feasibility Study.
What are the project's future risks?	Unknown	<ul style="list-style-type: none"> ▶ The MM Program Team has satisfactorily addressed all deficiencies identified by the IV&V Team.
Are the project's risks increasing or decreasing?	Steady	<ul style="list-style-type: none"> ▶ The MM Program Team has satisfactorily addressed all deficiencies identified by the IV&V Team.
Are there new or emerging technological solutions that will affect the project's technology assumptions?	No	<ul style="list-style-type: none"> ▶ New and emerging technologies were considered in the Feasibility Study. ▶ None have an adverse effect on the project's technological assumptions.

Status of key deficiency recommendations



Overall performance

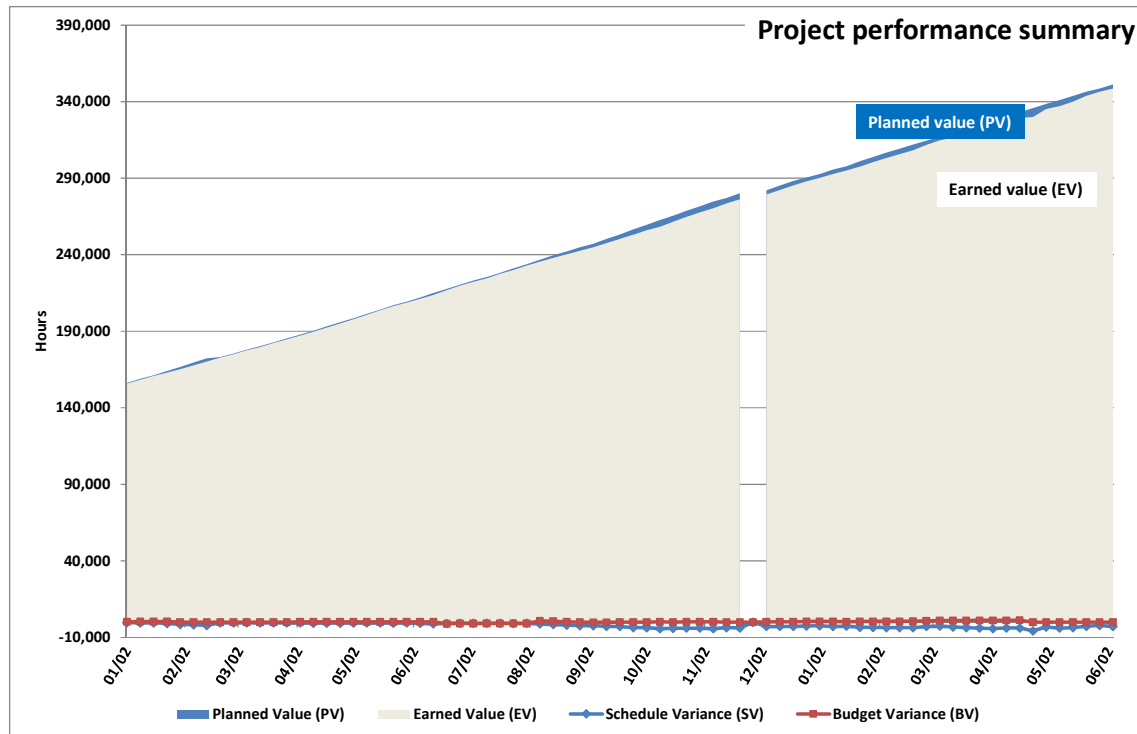


- This chart shows the SPI and CPI plotted as points against the tolerance ranges set up for the project.
- Summary:
 - Schedule and cost performance are within established thresholds.
- Conclusions:
 - The Program is currently on schedule and on budget.

- ▶ Green area indicates within tolerance of +/- 10% for both SPI and CPI.
- ▶ Amber area indicates review is required and corrective actions may be necessary.

- ▶ Red area indicates out-of-tolerance and corrective actions are necessary.

Overall performance (continued)

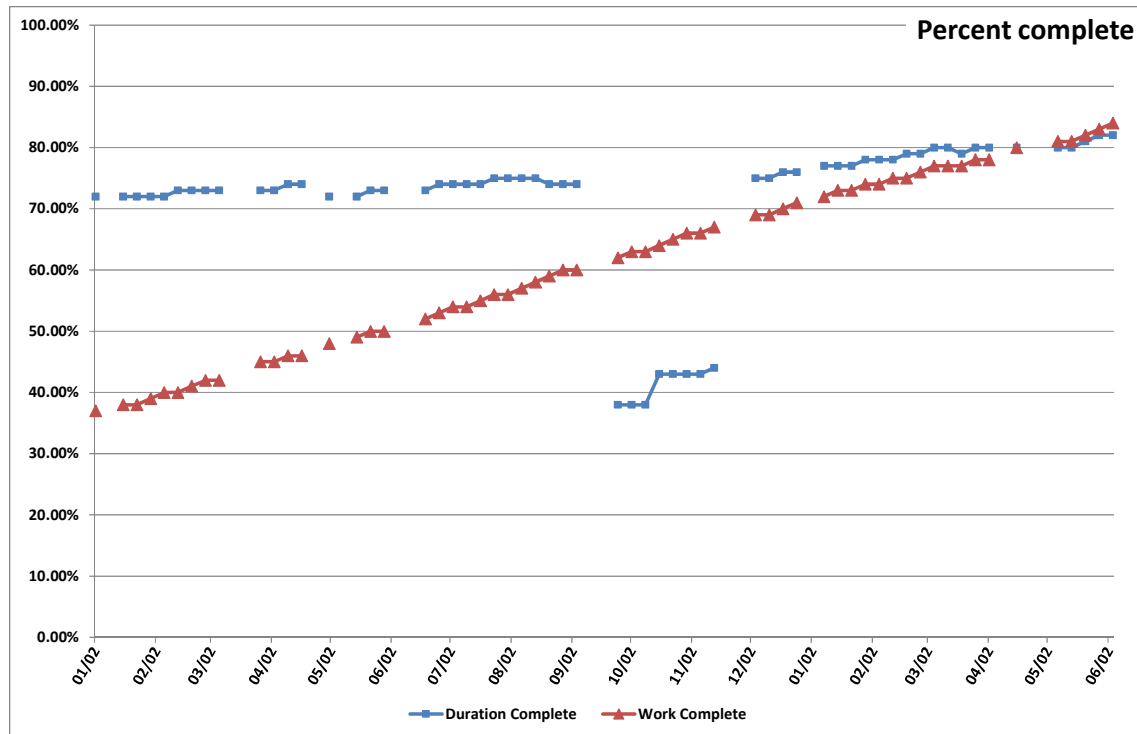


- This chart shows the cumulative planned value (PV) and earned value (EV) for the project.
- Summary:
 - Total EV is less than PV, indicating there is scheduled work that is not being completed as scheduled.
 - The total amount of work not completed as scheduled is 2,858.2 hours.
- Conclusions:
 - The Program is behind schedule.

- ▶ Blue area indicates the cumulative PV as of the current reporting period.
- ▶ Grey area indicates the cumulative EV as of the current reporting period.

- ▶ PV is the work scheduled to be accomplished.
- ▶ EV is the value of the work actually performed.

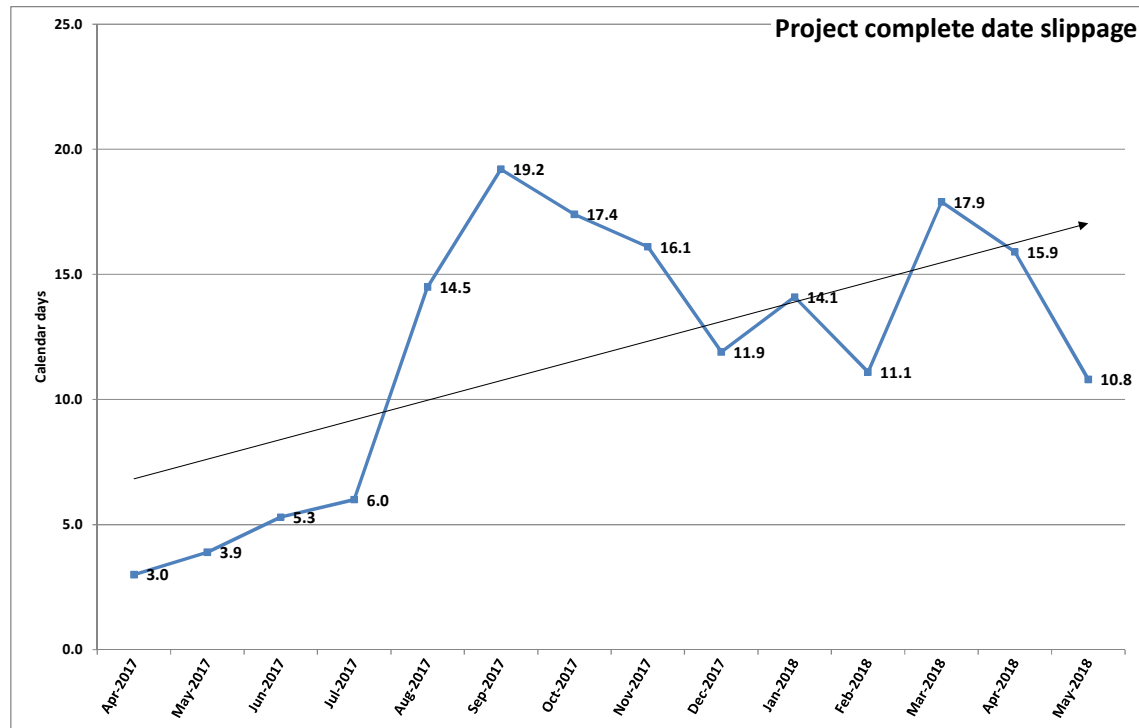
Overall performance (continued)



- This chart shows the percent complete for duration and work for the project.
- Summary:
 - Duration and work complete has been consistent since the beginning of the project
 - The modification of the schedule due to CR 68 (Informatica) introduced a large number of long duration activities with little work, greatly impacting percent duration complete.
 - The modification of the schedule due to CR 79 (detailed Informatica tasks) reduced the number of long duration activities.
- Conclusions:
 - None.

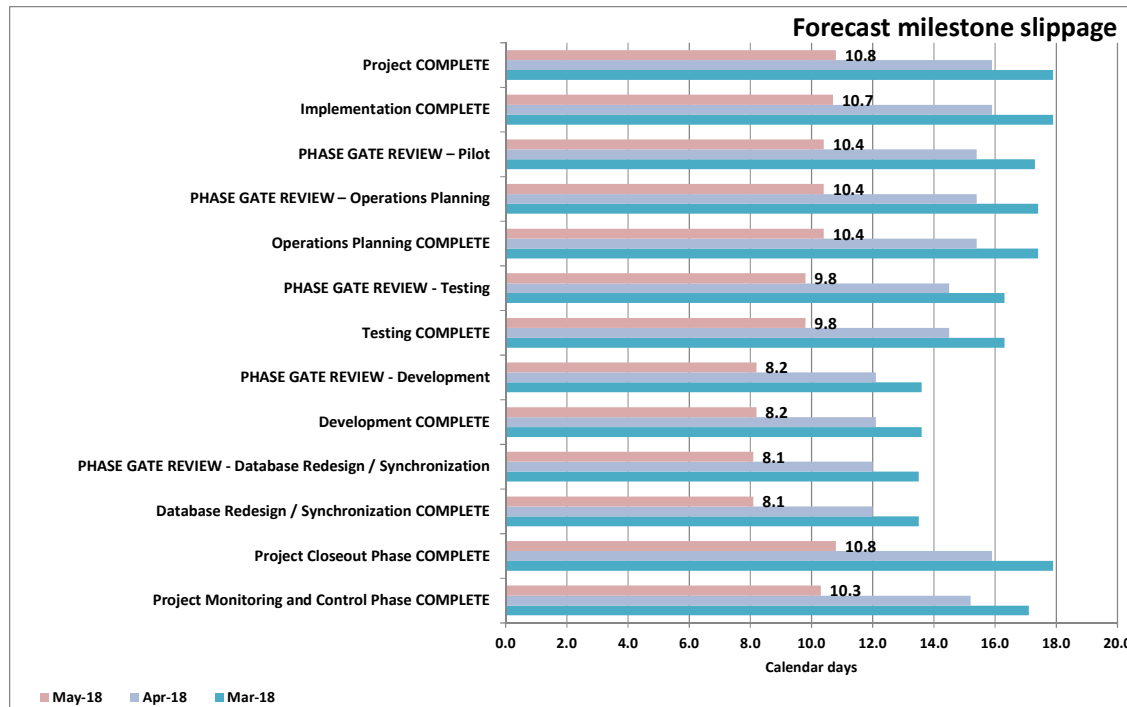
- ▶ Blue line is duration percent complete.
- ▶ Red line is work percent complete

Project complete date slippage



- This chart shows the forecast slippage of the project complete milestone based on historical performance using the schedule performance index (SPI).
- Summary:
 - The Program is behind schedule.
 - The Program completion date is forecast to be 8 September 2019, 10.8 days late.
 - The Program is within established schedule performance thresholds.
- Conclusions:
 - The project is behind schedule.

Forecast milestone slippage



- This chart shows the projected completion dates for future milestones based on historical performance using the schedule performance index (SPI).
- Summary:
 - The Program is within established schedule performance thresholds.
 - Future milestones are projected to be completed behind schedule.
 - The amount of time the project is behind schedule is decreasing.
- Conclusions:
 - The project is behind schedule.

Open deficiencies and actions

Deficiency	Actions taken

The DHSMV MM Program Team has satisfactorily addressed all deficiencies identified by the IV&V Team.

Performance improvement recommendations

Recommendation	Progress update / resolution	Status

The DHSMV MM Program Team has satisfactorily addressed all performance improvement recommendations identified by the IV&V Team.

Upcoming IV&V activities

- ▶ Participate in IV&V and Program meetings
- ▶ Review draft and final MM Program materials provided to the IV&V Team
- ▶ Conduct interviews as required
- ▶ Schedule of immediate IV&V deliverables is as follows:

Deliverable	Planned draft	Planned final	Actual final	Comment
MAR – Jul 2017 (IVV-302BD)	08/14/2017	08/29/2017	08/21/2017	▶ Complete
MAR – Aug 2017 (IVV-302BE)	09/14/2017	09/29/2017	09/22/2017	▶ Complete
MAR – Sep 2017 (IVV-302BF)	10/13/2017	10/30/2017	10/20/2017	▶ Complete
MAR – Oct 2017 (IVV-302BG)	11/14/2017	11/30/2017	11/21/2017	▶ Complete
MAR – Nov 2017 (IVV-302BH)	12/14/2017	01/01/2018	12/21/2017	▶ Complete
MAR – Dec 2017 (IVV-302BI)	01/15/2018	01/30/2018	01/22/2017	▶ Complete
MAR – Jan 2018 (IVV-302BJ)	02/14/2018	03/01/2018	02/26/2018	▶ Complete
MAR – Feb 2018 (IVV-302BK)	03/14/2018	03/29/2018	03/21/2018	▶ Complete
MAR – Mar 2018 (IVV-302BL)	04/13/2018	04/30/2018	04/20/2018	▶ Complete
MAR – Apr 2018 (IVV-302BM)	05/14/2018	05/30/2018	05/21/2018	▶ Complete
MAR – May 2018 (IVV-302BN)	06/14/2018	06/29/2018	06/21/2018	▶ Complete
MAR – Jun 2018 (IVV-302BO)	07/16/2018	07/31/2018		

Supporting information

- ▶ Summary of changes
- ▶ Open deficiencies
- ▶ Project milestones
- ▶ Late tasks
- ▶ Project schedule quality
- ▶ Project budget

Summary of changes

Supporting information

Item	Description
Deficiencies addressed	▶ There are no open IV&V deficiencies.
New deficiencies	▶ No new deficiencies identified since the last report.
Risk ratings	▶ No risk rating changes since the last report
Maturity ratings	▶ No maturity rating changes since the last report.
Interviews conducted	▶ No interviews conducted since last report
Artifacts received	▶ Numerous artifacts received.

Open deficiencies

Supporting information

Areas and implications	Recommendations	Actions taken
None		

The DHSMV MM Program Team has satisfactorily addressed all deficiencies identified by the IV&V Team.

Project milestones

Supporting information

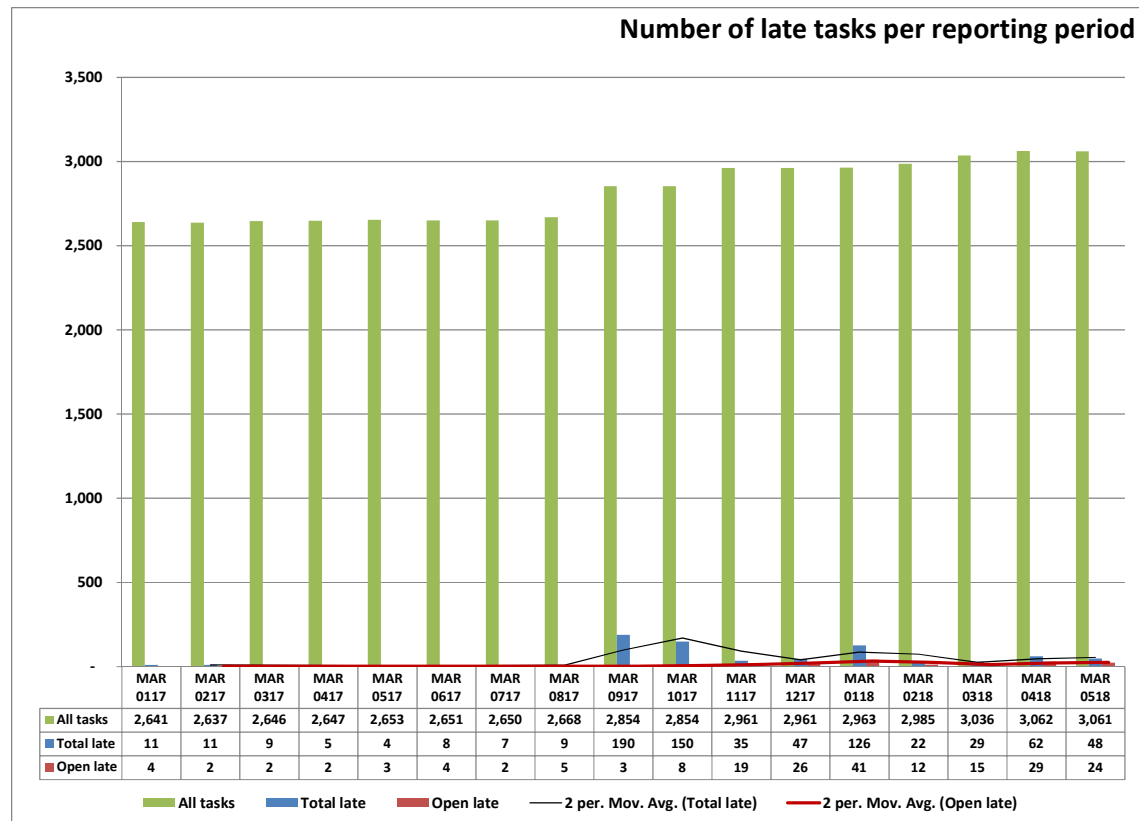
WBS	Title	Completion date				
		Original	Scheduled	Planned	Forecast	Actual
1.3.12	Project Monitoring and Control Phase COMPLETE	06/28/2019	06/28/2019	06/28/2019	07/08/2019	
1.4.8	Project Closeout Phase COMPLETE	06/28/2019	08/29/2019	08/29/2019	09/08/2019	
8.2	Database Redesign / Synchronization COMPLETE	05/01/2018	09/07/2018	09/07/2018	09/15/2019	
8.4	PHASE GATE REVIEW - Database Redesign / Synchronization	06/20/2018	09/07/2018	09/07/2018	09/15/2019	
8.5.10	Development COMPLETE	05/25/2018	09/13/2018	09/13/2018	09/21/2018	
8.6	PHASE GATE REVIEW - Development	07/27/2018	09/13/2018	09/13/2018	09/21/2018	
8.7.5	Testing COMPLETE	02/20/2019	04/22/2019	04/22/2019	05/01/2019	
8.7.7	PHASE GATE REVIEW – Testing	04/22/2019	04/22/2019	04/22/2019	05/01/2019	
8.8.4	Operations Planning COMPLETE	03/02/2018	12/28/2018	07/19/2019	07/29/2019	
▶ Additional milestones will be added as the project progresses						

- | | |
|--|--|
| <ol style="list-style-type: none"> 1. Items highlighted are either currently late or projected to be late. 2. Original – Original contract completion date. 3. Scheduled – Scheduled completion date based on the latest schedule baseline. | <ol style="list-style-type: none"> 4. Planned – Planned completion date (should be the same as scheduled). 5. Forecast – Based on ES calculations and the current SPI. 6. Actual – The actual completion date |
|--|--|

Late

Late tasks

Supporting information

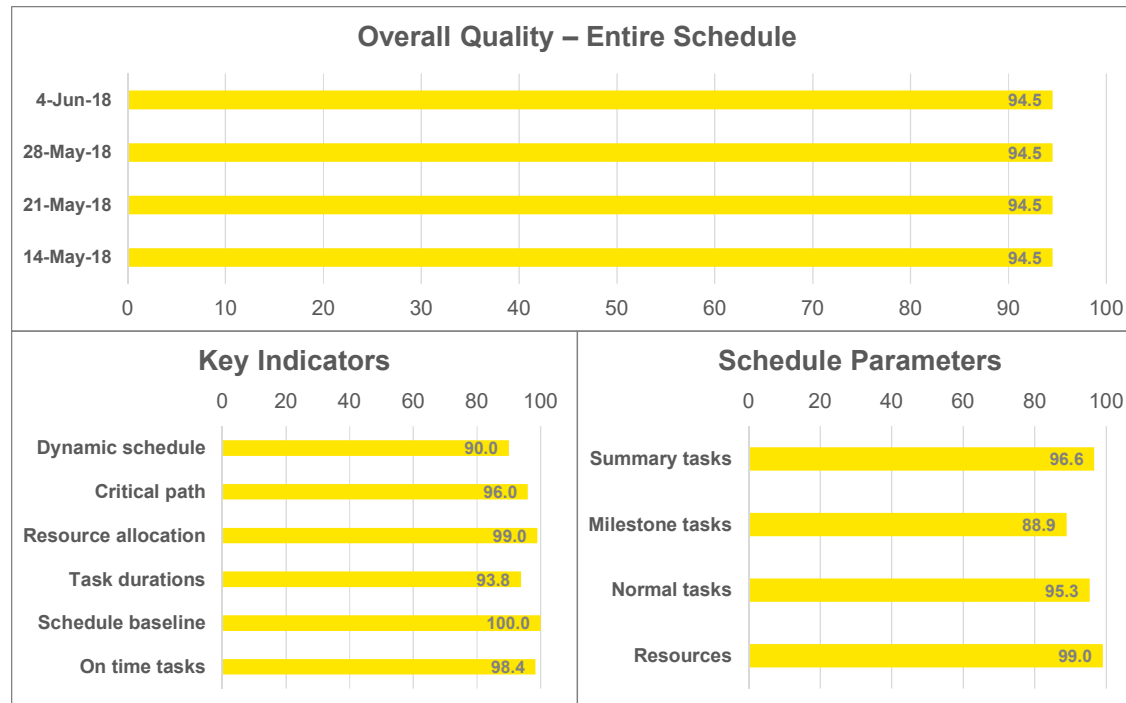


- This chart shows the number of tasks that are late for each of the IV&V reports for the following:
 - Total tasks late.
 - Tasks that are open (task completion percentage is greater than 0% and less than 100%).
- A task is automatically designated as “late” if it is not complete and the project status date is later than the baseline finish date for the task.
- Summary:
 - Total normal tasks: 3,061
 - Total tasks late: 48
 - Total open tasks late: 24
- Conclusions:
 - The total number of tasks designated as late is 1.6% of the total number of tasks.

Project schedule quality

Entire schedule: 11/01/2013 to 08/29/2019

Supporting information



▪ This chart shows the quality of the project schedule within each of the following areas:

- Overall quality with trending
- Key indicators
- Schedule parameters

▪ Summary:

▪ Overall quality: 94.5

▪ Conclusions:

- Overall schedule quality is consistent and excellent

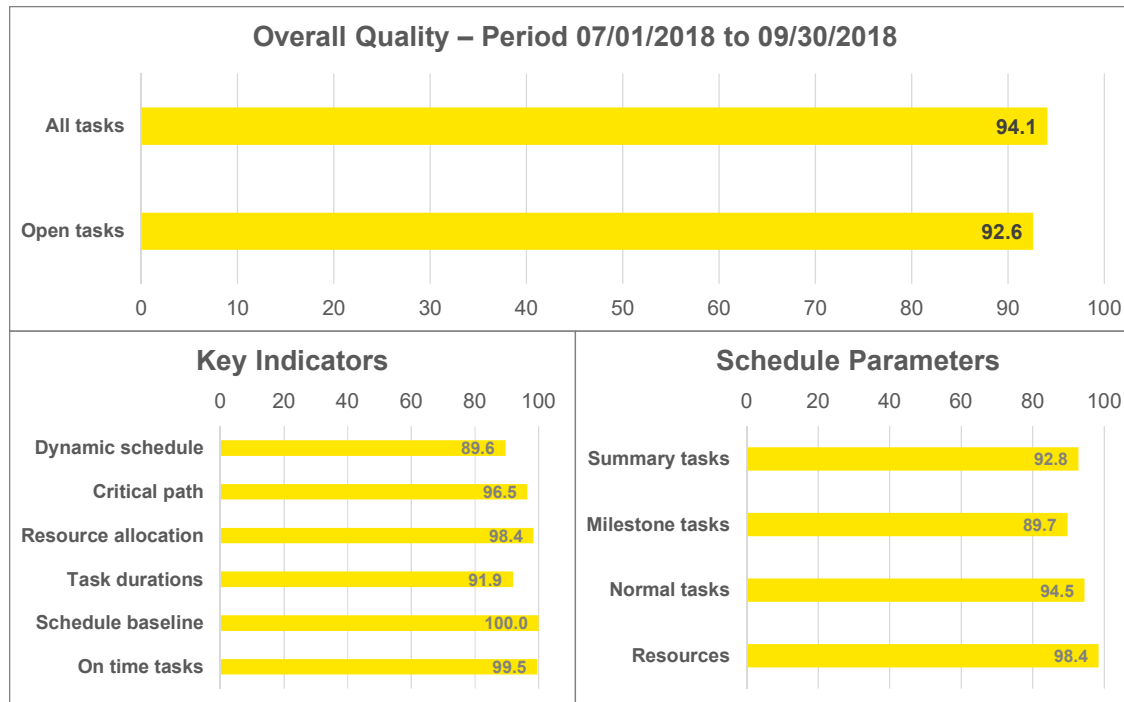
- ▶ Dynamic schedule – Task dependencies and constraints
- ▶ Critical path – Task dependencies
- ▶ Resource allocation – Resource assignments

- ▶ Task durations – Task durations other than 8 to 80 hours
- ▶ Baseline – Full baseline defined for all tasks
- ▶ On time tasks – Tasks that are not late

Project schedule quality

Period: 07/01/2018 to 09/30/2018

Supporting information



- This chart shows the quality of the project schedule within each of the following areas:

- Overall quality with trending
- Key indicators
- Schedule parameters

- Summary:

- Overall quality: 94.1

- Conclusions:

- Overall schedule quality is consistent and excellent

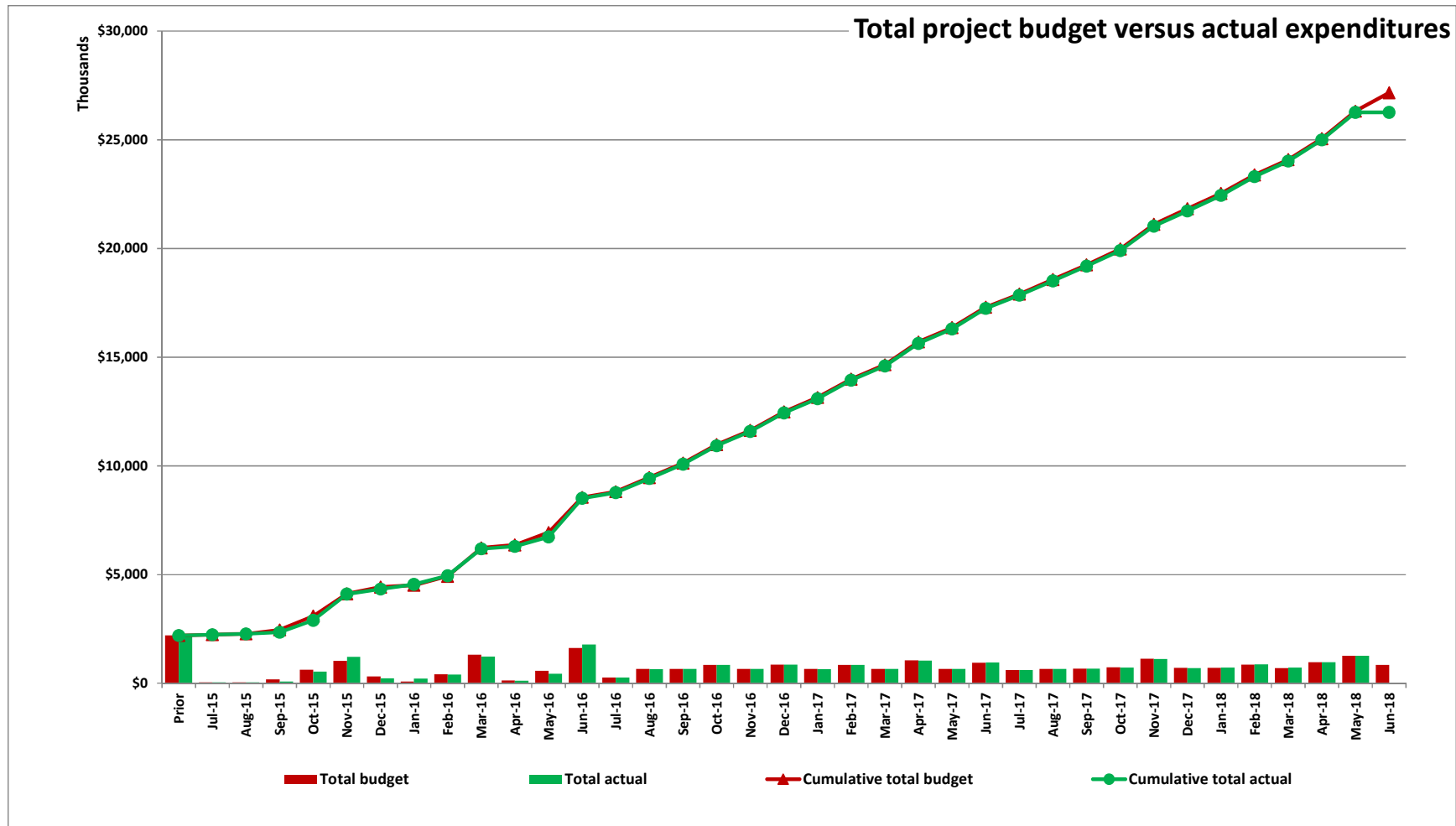
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- ▶ Critical path – Task dependencies
- ▶ Resource allocation – Resource assignments

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- ▶ Baseline – Full baseline defined for all tasks
- ▶ On time tasks – Tasks that are not late

Project budget

Total project funding

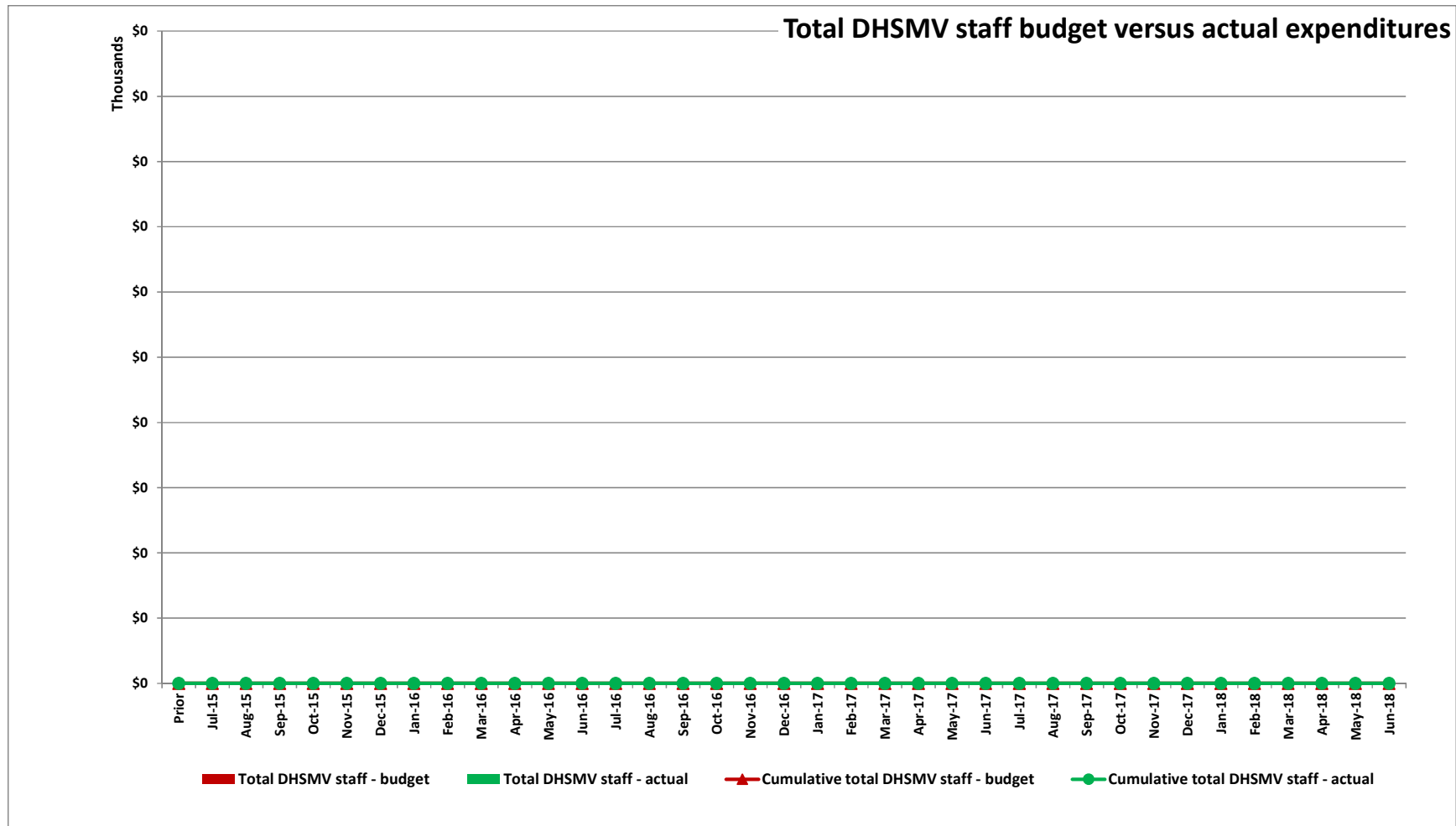
Supporting information



Project budget

DHSMV staff funding

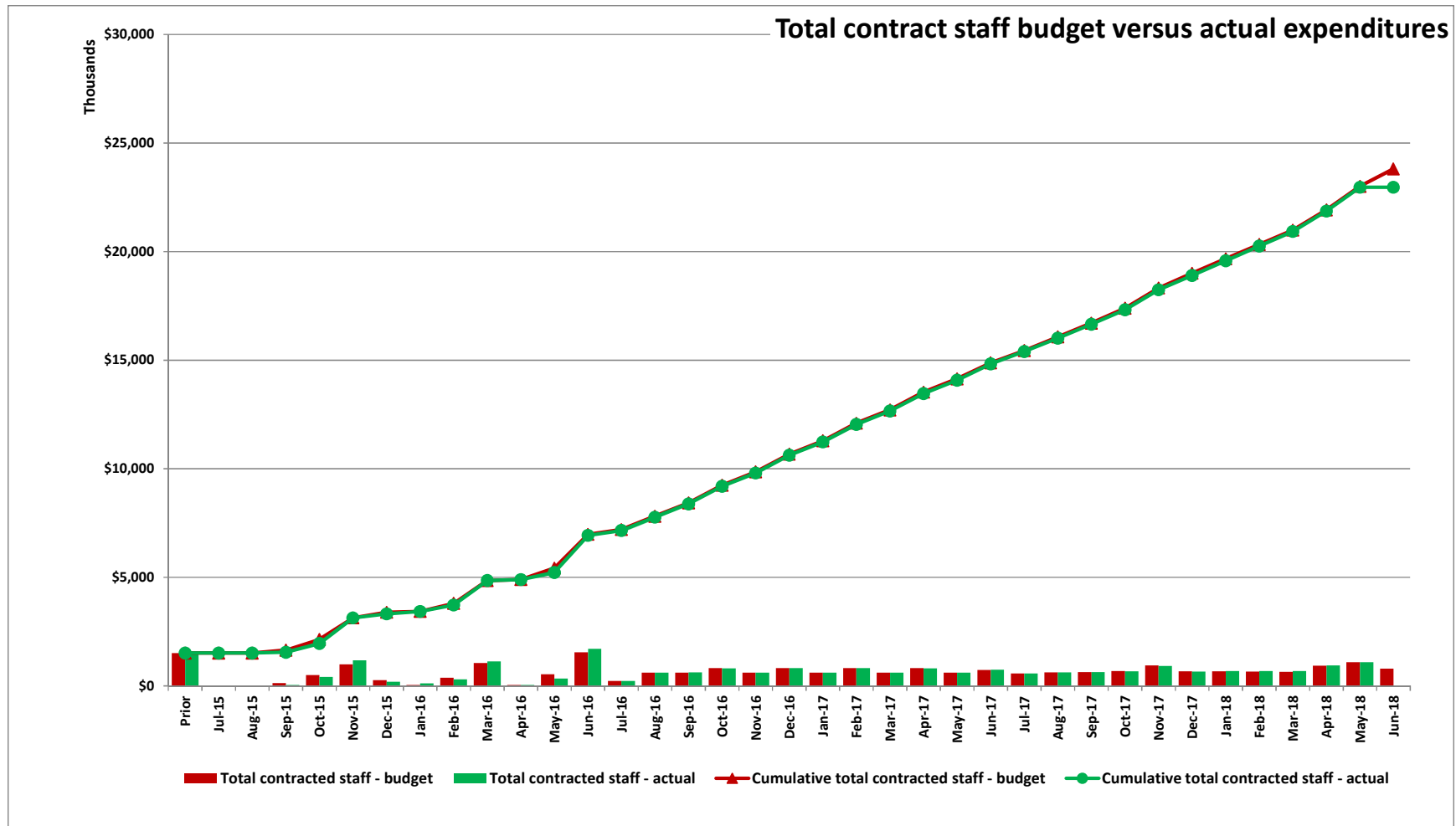
Supporting information



Project budget

Contract staff funding

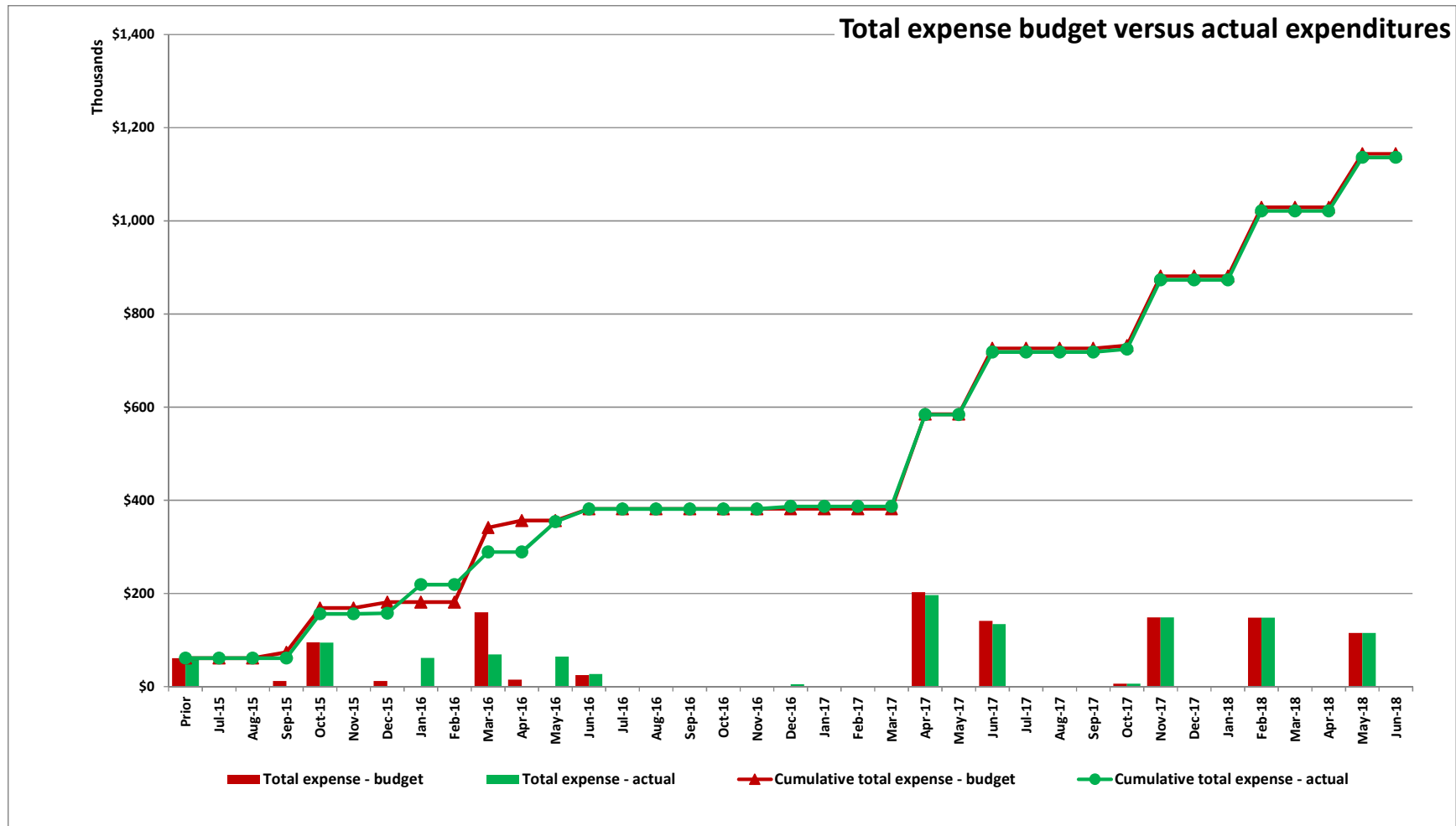
Supporting information



Project budget

Expense funding

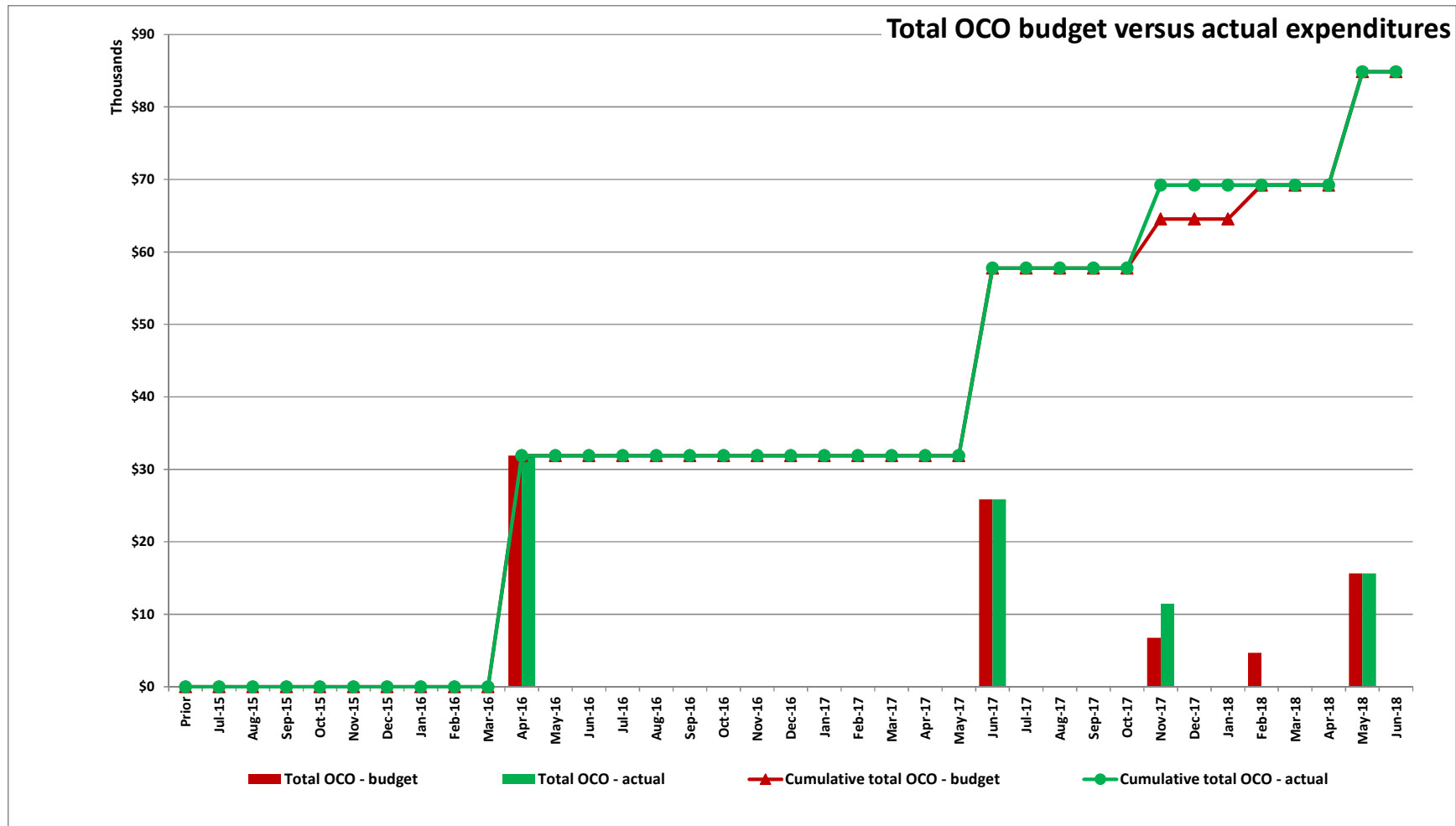
Supporting information



Project budget

OCO funding

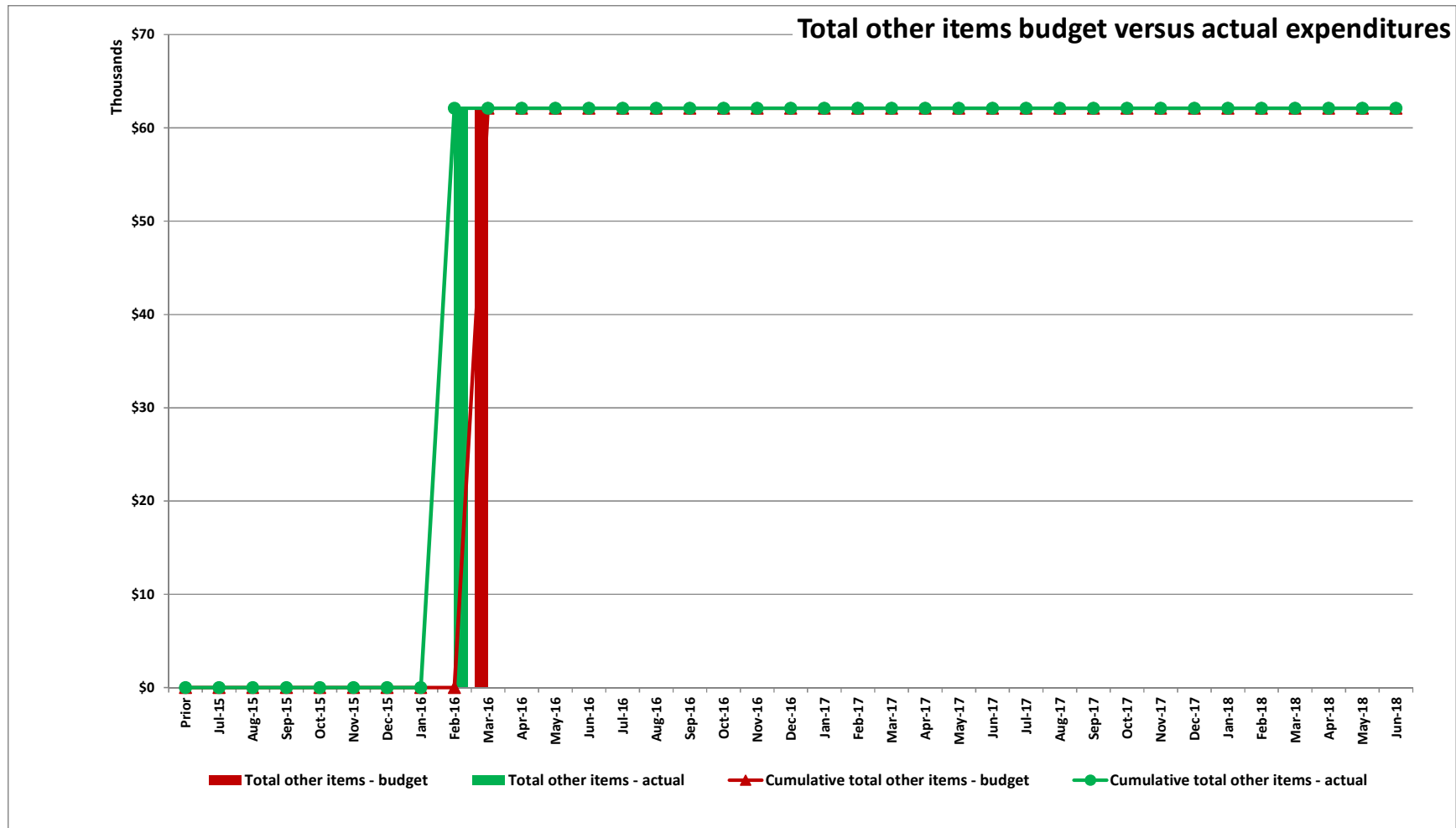
Supporting information



Project budget

Other items funding

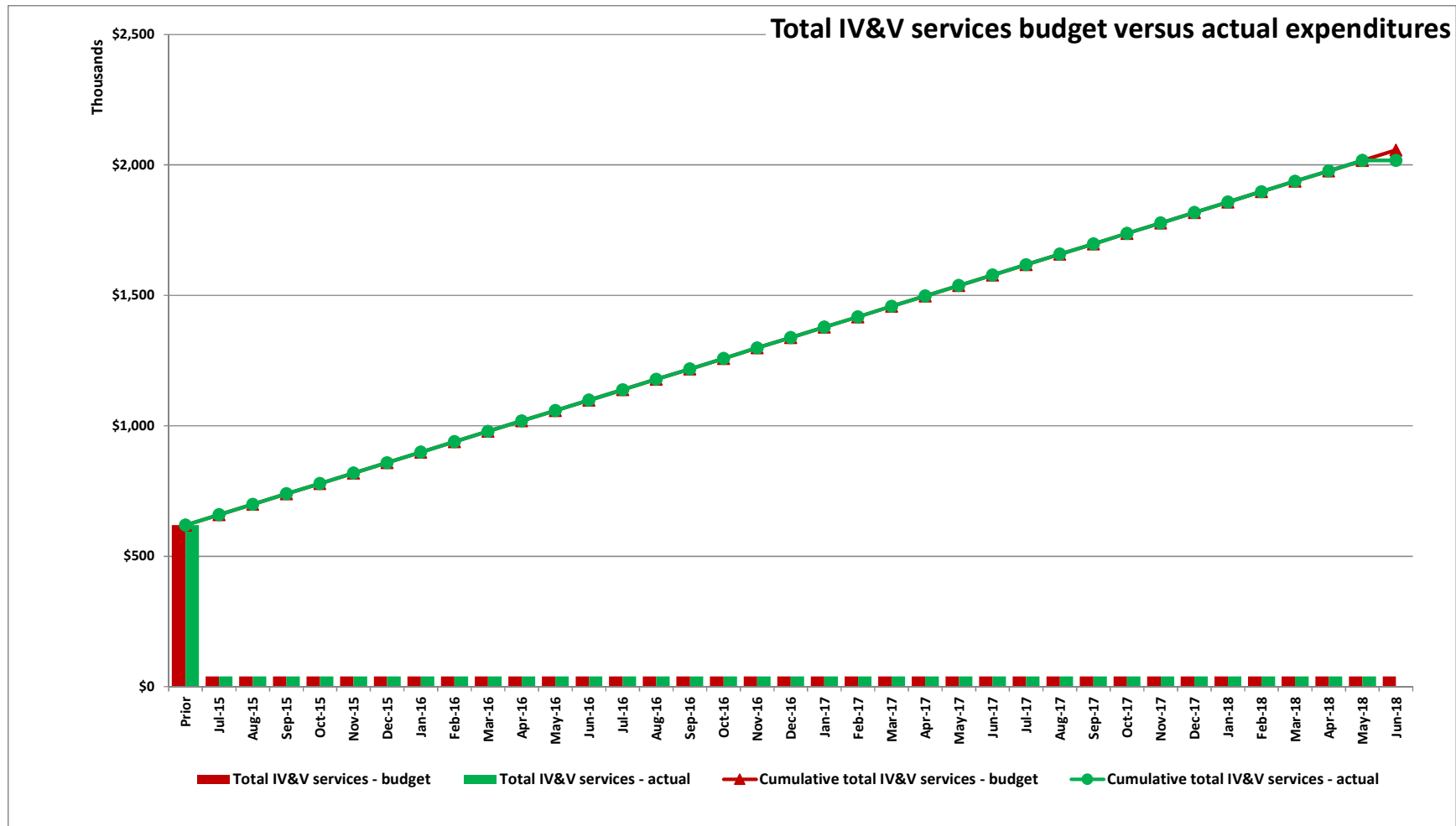
Supporting information



Project budget

IV&V services funding

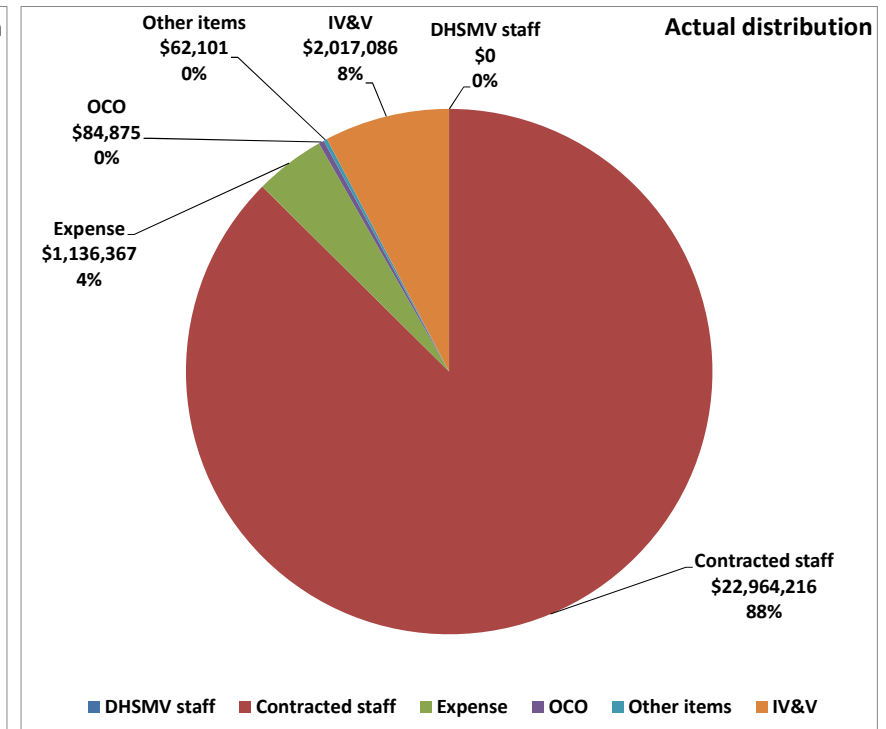
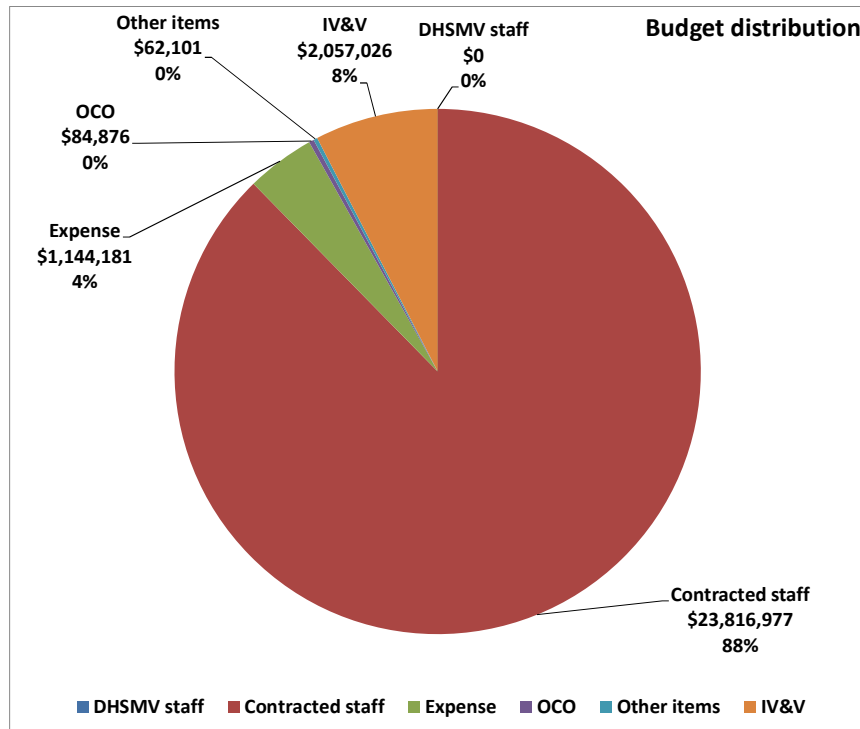
Supporting information



Project budget

Budget and actual distribution

Supporting information



Ernst & Young

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0911-1106924

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Item No.	Add Date	Function Area	Requested Functionality	Decision Needed By Date	Impact	Recommendation/ Advisory Board (AB) Comments	Bureau Chief Recommendation/ Approval by Name(s)	AB Status	AB Date	Executive Steering Committee (ESC) Comments	ESC Status	ESC Close Date
POR31	01/13/17	Express Shipping	Currently the department allows customers to request express shipping of their driver license/ID card by supplying P&I with their personal express shipping account number for various providers (FedEx, UPS, DHL). It was decided previously by the ESC that the new Portal application will allow expedited shipping for Driver License/ID card issuances. Should we require the customer provide an account number or should we set a fee amount and bill the department's account for shipping?					Require additional information		03/08/17 Update Sent a request for pricing to Alissa Hoban who reached out to Trey Collins. Alissa Hoban provided the current price sheet for the various options. 03/16/17 Update Aundrea Andrades presented the current pricing for Priority Overnight, FedEx Standard Overnight and FedEx two day overnight to the ESC. Aundrea suggested creating a table indicating the correct amounts for each service based on the zones and the board members agreed that it would be beneficial to use the pricing method moving forward. ESC requested information on how quickly we can process the issuance and what is the normal speed. 04/25/17 Update All mail received by 3:30 p.m. in the mail room will be delivered as follows: Priority Overnight will arrive by 10:30 a.m. next day FedEx Standard Overnight - Commercial will arrive by 3:00 p.m. next day FedEx Standard Overnight - Residential will arrive by 8:00 p.m. next day FedEx 2-Day will arrive by 10:30 a.m. 2nd day	Require additional information	
POR31 Cont....	01/13/17	Express Shipping						Require additional information		04/27/17 Update The ESC decided that we will give the customer 3 options for express shipping. The system will calculate the fee based on the shipping option and zone. The system will display the expected delivery date for each option. 05/17/17 Update As of the last update, the legislative bill did not pass. The team would like directions for the next steps.	Require additional information	
POR31 Cont....	01/13/17	Express Shipping						Require additional information		05/18/17 Decision The department will continue with previous plan. 05/22/17 Update Deb Roby emailed a copy of the Card Print Solution contract and the following notes: I have attached a few pages with language from the card print solution contract regarding expedited printing. The contract only addresses two types of printing and mailing for credentials. 1. Standard processing with first class mailing 2. Expedited processing with next business day delivery The contractor is required to produce separate invoice details for the expedited credentials with the shipment tracking information, in addition to the regular invoices. There are specific prices identified for each type of credential processing and mailing (regular and expedited/overnight) during the term of the contract and the extension periods.	Require additional information	

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POR31 Cont....	01/13/17	Express Shipping						Require additional information		<p>07/01/17 Update We submitted the items below to the Print Card solution team to get clarification from Morpho Trust: Request to use customer number in addition to Driver License number in the data exchange. Request clarification on the label, such as what type and what will be printed (on the label). What type of tracking information will be provided? The team indicated that they were focusing on the print solution only because that was their number one priority. The team also stated that since the bill did not pass no further work would be done pertaining to this issue.</p> <p>07/27/17 Update The MYDMV Portal team will resume discussion with the Print Card Solution team after the UAT date for the new cards.</p> <p>02/12/18 Update Following Print Card Solution UAT, the MyDMV Portal team will work with the Print Card Team to draft a pending change request.</p>	Require additional information	
POR31 Cont....	01/13/17	Express Shipping						Require additional information		<p>03/26/18 Update Portal team members met with developers to review the express shipping requirements.</p> <p>Team members created flow diagrams and another meeting will be scheduled to review with the business partners.</p> <p>04/10/18 Update Team members met with representatives from Motorist Services, Purchasing and Idemia. The team reviewed the proposed workflow and the following concerns were raised: Legislative Approval Currently, there is a three-day hold for CIPS transactions; however, the MyDMV Portal will be performing real-time AAMVA verifications. Who will be responsible for packaging the credentials and updating the tracking information? (P&I and the mallroom stated they currently do not have the resources to package the express mail envelopes). Idemia is going to research express shipping model they have with other clients and give us a demo.</p>	Require additional information	
POR31 Cont....	01/13/17	Express Shipping		5/30/2018	The team would like to move this request to Phase II.			Require additional information		<p>05/14/18 Update Shawn Levesque stated he will get back with the team by the end of the week with some ideas on times we can meet to discuss this issue.</p> <p>05/29/18 Update The leadership is currently researching if rule 69C-4.0045 would authorize the fee for express shipping.</p> <p>06/14/18 Update The team received a response from Idemia on the express shipping process model they have used previously. A follow-up meeting is being scheduled to gather additional information.</p> <p>07/09/18 Update The Express shipping request for DL/ID cards will be moved from Phase I development of the MyDMV Portal project per CR117. This item will be addressed after Phase I, and prior to Phase II.</p>	Require additional information	

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FR02	08/14/17	FR	The FR team is looking for a decision as to whether we should roll out the insurance companies XML onboarding as a "Big Bang" approach or a "Staggered" approach. We have more than 500 insurance companies that need to be moved to the new system. They will have more than a year for structured testing and preparing for the conversion, as FR development is complete in January 2018. We groomed our requirements to go with the "Big Bang" approach.	6/30/2018	If the "Big Bang" solution the team developed requirements for does not happen, additional hours unaccounted for will need to be considered to keep the old and new systems running parallel before we go live.	After discussion with the team, we determined that there are 3 options available: Option 1: Big Bang Approach - This is the way the team groomed the requirements. Option 2: Phased roll-out - Old and new FR systems run concurrently (2 different letters and rules are sent to customers) - Vendors/companies roll out over X amount of time (Drop dead date TBD) - When all vendors/companies have rolled out, the old FR system is retired <i>CR Required</i>		Require additional information		08/17/17 Update ESC would like to postpone making a decision until we can finish development of XML and get 4-6 companies structural testing and see how many issues they are having. Hopefully will have an answer by the next ESC meeting. 09/21/17 Update FR team still working on getting confirmations from insurance companies/vendors to start structural testing. State Farm Ins. has backed out. Farmers, Mercury, Verisk and Lexis Nexis are still on board to be involved in the pilot. Diana suggested that we go ahead and start the structural testing with the ones that have confirmed within the next week. 10/24/17 Update The team spoke to Pat Porter and we have 5 confirmations from insurance companies/vendors to start structural testing.	Require additional information	
FR02 Cont....	08/14/17	FR				Option 3: DHSMV Big Bang + Phased Vendor/Companies Roll-out - Change requirements to accept Flat Files and Old XML in New FR system - Stage 1: New FR system will process all existing files (Big Bang for department. No changes to vendors/companies) - Stage 2: Vendors/companies will roll out over X amount of time to the new XML (Drop dead date TBD) - 2 Large Deployments <i>CR Required</i> High level Estimated hours - 2,100 (not including testing)		Require additional information		Progressive (Flat file) AIG (XML/Flat) Farmers (New to FL- XML) Verisk (vendor-XML/Flat) United Automobile (Flat file) The team is reviewing the test scripts that SEU provided. The XML Deliverable 48 will be finalized by 10/25/17. The drafted manual has not been sent out yet, but have asked for feedback from some companies on items that they thought might be confusing. We are looking for a firm date from the business when we plan to provide the manual draft to all pilot insurance companies/vendors. 11/13/17 Update Draft XML Manual has been published on the Department's FR website. FR has created a spreadsheet to track the progress on SharePoint and are having weekly conference calls with pilot companies. FR will send a letter to all insurance companies listed with OIR in an attempt to reach companies that may not be aware of the changes.	Require additional information	
FR02 Cont....	08/14/17	FR						Require additional information		12/06/17 Update The pilot companies are still working through development issues on their side. The team's holding weekly conference calls with the companies to answer any questions or concerns. Currently, they are not ready to start structural testing. DBA's are assisting SEU with protecting the records needed for the testing (Curt is helping with this) Pat Porter is working on the letter to all insurance companies listed with OIR. 12/19/17 Update Last week's conference call was canceled, but the team is continuing the weekly calls and working through any issues or questions they are still having. The test data that has been locked down was confirmed by another team and it's ready to go. Test data records were placed in the companies output folders for the first round of structural testing.	Require additional information	

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FR02 Cont....	08/14/17	FR						Require additional information		12/19/17 Update Continued... We are following up with the pilot companies as to where they are with modifying their systems. United Auto Insurance stated they are in the process of getting their software up to speed, and hoping to convert to XML after the new year. AIG has sent and processed files successfully and will start structural testing hopefully this week. Verisk has not started anything as of yet, they are experiencing production issues. They have verified they can see the folders, but no further update at this time. The Stage Environment is being set up for January 2018 for all companies to use to structured test. 01/04/18 Update The Stage Environment is due to be ready by January 8, 2018. Pat Porter has completed the letter to the insurance companies and it is in the review process at this time. This letter includes important dates as well as a January 31, 2018, deadline to have a contact person identified and an email address for structural testing.	Require additional information	
FR02 Cont....	08/14/17	FR						Require additional information		01/04/18 Update Continued... We are still holding the weekly pilot company testing progression call. AIG is moving quickly with their structural testing and haven't run into any major issues. Verisk has been struggling with production issues. One issue was related to AST, as their reload file was too large. We were told there were no limitations. Also, there was an anti-virus issue with files timing out. Verisk still has not started any pilot structural testing. United Automobile is having a problem related to the dummy NAIC codes we provided and getting them programmed in their system. The FR team is setting up a conference call with them and our technical team to help solve their issues. At this time, they have not started any pilot structural testing.	Require additional information	
FR02 Cont....	08/14/17	FR						Require additional information		01/12/18 Update The Stage Environment is ready to begin structural testing with the insurance companies. The team's continuing the weekly pilot company progression calls, but last week no companies were on the call. This week all three companies participated. Per Leadership's request for one of the top five largest independent companies to join testing, the business had a conference call with Allstate and USAA regarding participating in some pre-structural testing. Allstate requested a letter with the directive that DHSMV's converting to total XML. USAA is talking to upper management as they have funding needs for the development of XML.	Require additional information	

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FR02 Cont....	08/14/17	FR						Require additional information		<p>01/12/18 Update Continued... The FR team held a conference call with United Automobile Ins Co. with our tech team. The recommendation was it might be easier for them to start structural testing now that the stage environment is ready, since they are having problems with the mocked/test data not originally generated from their third party vendor's system. We are looking for them to submit their files to the stage environment, allowing us to smoke test the environment with an actual insurance company. AIG is working through testing. They have nine tests that he did not get the expected results. They need a developer to look at it. Verisk said due to production issues they haven't started yet.</p> <p>01/25/18 Update The team's continuing the weekly pilot company progression calls. This week all three companies participated.</p> <p>The insurance letter was approved and mailed out to the companies on January 18. The team is getting responses from the companies with their contact person and phone numbers. We will have approximately 159 accounts to bring over to XML throughout this year; 592 companies.</p>	Require additional information	
FR02 Cont....	08/14/17	FR						Require additional information		<p>01/25/18 Update Continued... The stage environment had an issue with the verification batch job not working. Jon Hall found the solution and corrected the issue. Verisk still has not started with any testing. AIG is working through their test cases. United Auto Insurance Company is moving slowly. The team would like to start moving companies over to the stage environment.</p> <p>Allstate and USAA have not responded with any additional information regarding helping with structural testing. We are reaching out to them again now that they have received the letter.</p> <p>The final XML manual edits have been completed and posted to the Department's FR website.</p> <p>02/12/18 Update The business is moving forward to establish points of contact to coordinate final structural testing for all insurance companies by December 2018.</p> <p>Out of the Pilot Testing, it was discovered a production issue impacting RELOAD would impact OMM. Coordinating resolution with ISA Production staff.</p>	Require additional information	

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FR02 Cont....	08/14/17	FR						Require additional information		03/02/18 Update The team sent a letter Friday, March 2, 2018, to the insurance industry for additional communication regarding structural testing notification and signing up for the testing cycles. The letter states the companies have until COB on Monday, March 19, 2018, to select their testing cycle. If they fail to reply, a structural testing period will be assigned to them. The first testing cycle will begin on March 26, 2018, and the last testing cycle will be completed on December 14, 2018. ISA is currently working on a Reload Wrap and are planning on this being completed by March 16, 2018. The Purge Wrap has about one and a half weeks left of testing. Interviews are being conducted for OPS staff to assist with the XML conversion process.	Require additional information	
FR02 Cont....	08/14/17	FR						Require additional information		03/23/18 Update The Business is continuing to schedule the insurance companies structural testing cycle period. Testing cycles 10-15 are no longer available. Total Insurance Companies - 336 (not including 4 vendors) Signed Up Companies - 117 (including 2 vendors) Not signed up Companies - 221 The OIR meeting was held on Thursday, March 22, 2018, to discuss the XML onboarding process. The team requested assistance with contacting the insurance companies that have not responded. OIR will look at communication methods (email blast/newsletter) to reach out to the companies and "CEOs."	Require additional information	
FR02 Cont....	08/14/17	FR						Require additional information		04/16/18 Update The Business is continuing to schedule the insurance companies structural testing cycle period. Testing cycles 6-15 are no longer available. Total Insurance Companies - 337 (added one new company) Signed Up Companies - 169 Not Signed Up Companies - 168 Mechell Walker, Pat Porter and Kristin Green are traveling to Denver, CO this week to attend the IICMVA conference. Interviews are complete for the OPS staff to assist with the XML conversion process. The plan is to hire five people. The Florida Office of Insurance Regulation is sending out a memorandum to all property and casualty insurers authorized to do business in Florida, strongly encouraging the insurance companies who have not responded to the department's attempt to get everyone scheduled for their testing cycles to contact the department immediately.	Require additional information	

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FR02 Cont....	08/14/17	FR						Require additional information		04/26/18 Update The business is continuing to schedule the insurance companies structural testing cycle periods. Testing cycles 3 and 4 are still open. Total Insurance Companies - 337 Signed Up Companies - 179 Not Signed Up Companies - 158 The Florida Office of Insurance Regulation has decided NOT to send out a blast memorandum to all insurance companies, as I reported last meeting. Instead, they are going to send an email targeting the specific companies that have not responded. We have four OPS staff going through the onboarding process at this time. The team is looking forward to them starting.	Require additional information	
FR02 Cont....	08/14/17	FR						Require additional information		05/10/18 Update Total Insurance Companies - 337 Signed Up Companies - 179 Not signed Up Companies - 158 (Out of the 158, 12 do not report) Three OPS staff have started and one is still going through the onboarding process. The remaining testing cycles are now full; although, the team is still scheduling and making adjustments. Five companies are scheduled for cycle 5 (May 21 - June 1): Auto Club South Farmers Insurance Exchange Infinity Insurance Company Pennsylvania Manufacturers Assoc. Insurance Co Ascendent Commercial Insurance 05/16/18 Update Total Insurance Companies- 337 Signed Up Companies - 182 Not Signed Up Companies - 114 Companies that do not report to FL - 40 Companies that will not participate in XML Conversion due to policies expiring prior to the go-live date - 1		
FR02 Cont....	08/14/17	FR						Require additional information		05/24/18 Update Total Insurance Companies - 337 Signed Up Companies - 185 Not Signed Up Companies - 106 Companies that do not report to FL - 46 05/30/18 Update Total Insurance Companies - 337 Signed Up Companies - 188 Not Signed Up Companies - 100 Companies that do not report to FL - 49 06/07/18 Update Total Insurance Companies - 337 Signed Up Companies - 191 Not Signed Up Companies - 97 Companies that do not report to FL - 49 The business is holding a four-hour conference call on June 26 from 1 to 5 p.m. with the insurance companies to review the process again, and show a PowerPoint presentation of what is expected and the steps to follow. Hopefully this will help with the confusion and questions the insurance companies are having.		

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FR02 Cont....	08/14/17	FR						Require additional information		06/13/18 Update Total Insurance Companies - 337 Signed Up Companies - 202 Not Signed Up Companies - 84 Companies that do not report to FL - 51 06/20/18 Update Total Insurance Companies - 337 Signed Up Companies - 205 Not Signed Up Companies - 74 Companies that do not report to FL - 58 06/27/18 Update Total Insurance Companies - 337 Signed Up Companies - 217 Not Signed Up Companies - 57 Companies that do not report to FL - 63 The team held an Insurance Company Conference Call on June 26, 2018, with a PowerPoint presentation. There were more than 100 participants on the call. The insurance companies had a lot of great questions and we had good team conversation to discuss some issues and concerns. The meeting was a success. We are scheduling a follow-up technical conference call for the end of July.		
FR02 Cont....	08/14/17	FR						Require additional information		07/09/18 Update Total Insurance Companies - 337 Signed Up Companies - 217 Not Signed Up Companies - 50 Companies that do not report to FL - 70		
ENTP01	06/12/17	Enterprise	As part of the Modernization effort, we are merging our DL and MV databases, which involves combining our customer records to a single record, which reflects both DL and MV. This process also means that we must define a clear set of business rules as it pertains to the customer and their addresses; both mailing and residential. The address rules also have an impact on our business customers. Mailing Address Residential Address		If DHSMV does not receive sign off from FDLE, or the requirements change, multiple teams may experience rework.	Sex offender/sex predator/career offender being allowed to update mailing address only on MyDMV Portal and not allowing issuance? Can they renew their Motor Vehicle online without being allowed to update their address? Tax Collectors talked about the amount of returned mail Ability to have an out-of-country address for DUI drivers EFS Dealers		Require additional information		06/15/17 Update Asked FDLE about the mailing address change for sexual offender/predator. 07/10/17 Update Address business rules will be discussed in the GHQ workshop. 07/25/17 Update The GHQ workshop was held on 07/24/2017. During the workshop we documented the address rules for IFTA/IRP, Titles, Registrations and Dealer Services. Once these business rules are transcribed, we will submit a change request to implement the new business rules. 08/17/17 Update Contacted Stephanie Duhart to schedule a discussion with FDLE. 10/23/17 Update Meeting scheduled for November 1, 2017, with FDLE. 11/01/17 Update Meeting was held with FDLE to discuss new services that are being offered in the new Portal. OMM will create a sign-off document for approval of access to new services for sexual predators/career offenders. 12/08/17 Update FDLE approval document is being reviewed.	Require additional information	

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ENTP01 Cont....	06/12/17	Enterprise						Require additional information		12/20/17 Update FDLE Document review is complete and ready for submission to FDLE. 01/08/18 Update Pending Business review. 02/12/18 Update Meeting scheduled with Diana and the business to discuss the FDLE document before submission to FDLE. 03/07/18 Update Following the meeting with Diana and the business, a change request is being developed to incorporate a sexual predator and career offender real-time update for FDLE. 03/19/18 Update Next FDLE meeting scheduled for April 13, 2018, at 1 p.m.	Require additional information	
ENTP01 Cont....	06/12/17	Enterprise		5/30/2018	Application will be developed without signoff from FDLE.			Require additional information		04/13/18 Update Desi's team will work with FDLE on replacing the existing CICS application with a web service. FDLE would like to receive the transient address collected by DHSMV. FDLE would like to receive the new file specification document for Motorist Modernization data exchange. Once FDLE provides us the name for signoff, OMM will submit the FDLE requirements for approval. 05/15/18 Update The team is waiting on FDLE to provide a name for signoff of requirements. (Reminder email sent 4/30/2018) 05/23/18 Update Robert Moon replied with signatory name for FDLE. FDLE Special Agent In Charge Donna M. Uzzell 06/26/18 Update The acceptance document was sent to SAC Uzzell on June 26, 2018, and the team is waiting on a signature. 07/03/18 Update The acceptance document was signed and accepted by SAC Uzzell.	Require additional information	



FLORIDA

A SAFER

HIGHWAY SAFETY AND MOTOR VEHICLES



Motorist Modernization Financials

July 9, 2018



Motorist Modernization Phase I Financial Review

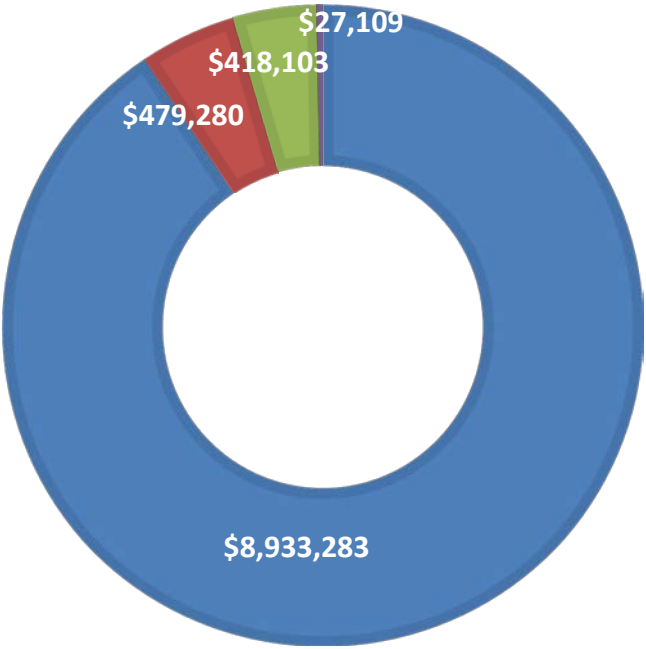
Phase I LBR Requests – Total Project

Fiscal Year	Total Request	Contracted Services	IV&V Services	Expense (Software, Travel, etc.)	OCO
2014-2015	\$ 2,500,000 *	\$ 1,514,762	\$ 619,186	\$ 61,478	\$ -
2015-2016	\$ 6,362,609	\$ 5,468,933	\$ 479,280	\$ 382,501	\$ 31,895
2016-2017	\$ 8,749,351	\$ 7,907,512	\$ 479,280	\$ 336,688	\$ 25,871
2017-2018	\$ 9,857,775	\$ 8,506,720	\$ 479,280	\$ 865,000	\$ 6,775
2018-2019	\$ 7,536,000	\$ 6,976,720	\$ 479,280	\$ 80,000	\$ -
2019-2020	\$ 1,823,620	\$ 1,803,620		\$ 20,000	\$ -
Total	\$ 36,829,355	\$ 32,178,267	\$ 2,536,306	\$ 1,745,667	\$ 64,541

Motorist Modernization Phase I Financial Review

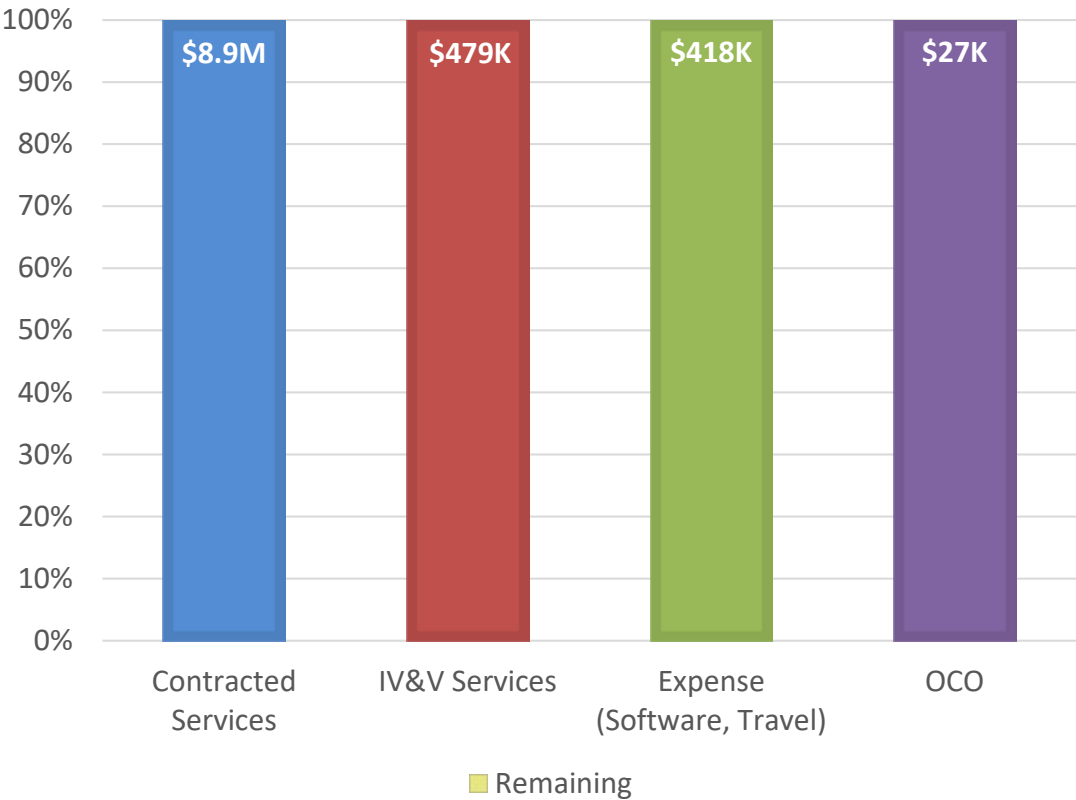
Budget and Actuals: Current Fiscal Year through June 30, 2018

BUDGET: \$9,857,775



■ Contracted Services ■ IV&V Services ■ Expense (Software, Travel) ■ OCO

ACTUALS: \$9,856,479



Motorist Modernization Phase I Financial Review

Budget and Actuals: Overview

Description	Budget Total	Actuals to Date	Variance (Budget to Actual)
Fiscal Year 2017-2018 Total Funding	\$9,857,775		
Fiscal Year to Date	\$9,857,775	\$9,856,479	(.01%)
Month to Date (June 2018)	\$839,965	\$839,794	(.02%)
Remaining Funds	\$1,296		

Motorist Modernization Phase II Financial Review

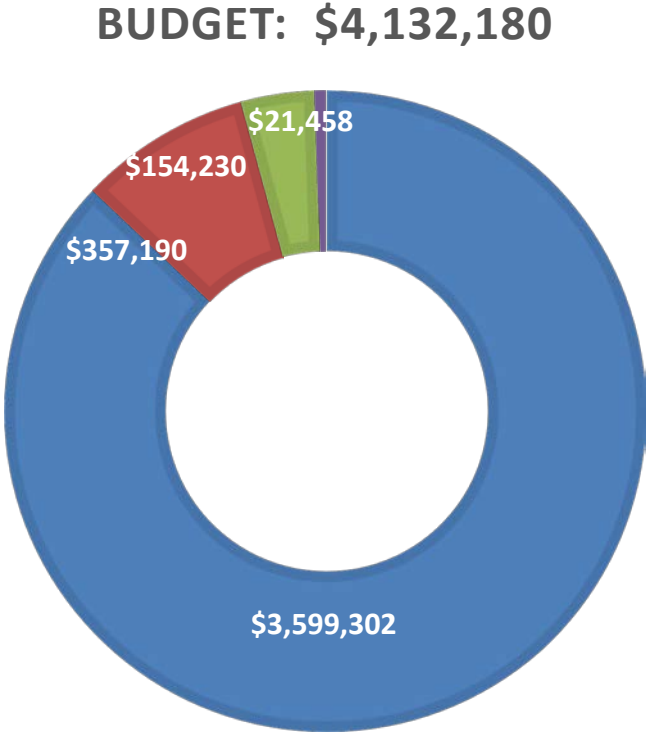


Phase II LBR Requests – Total Project

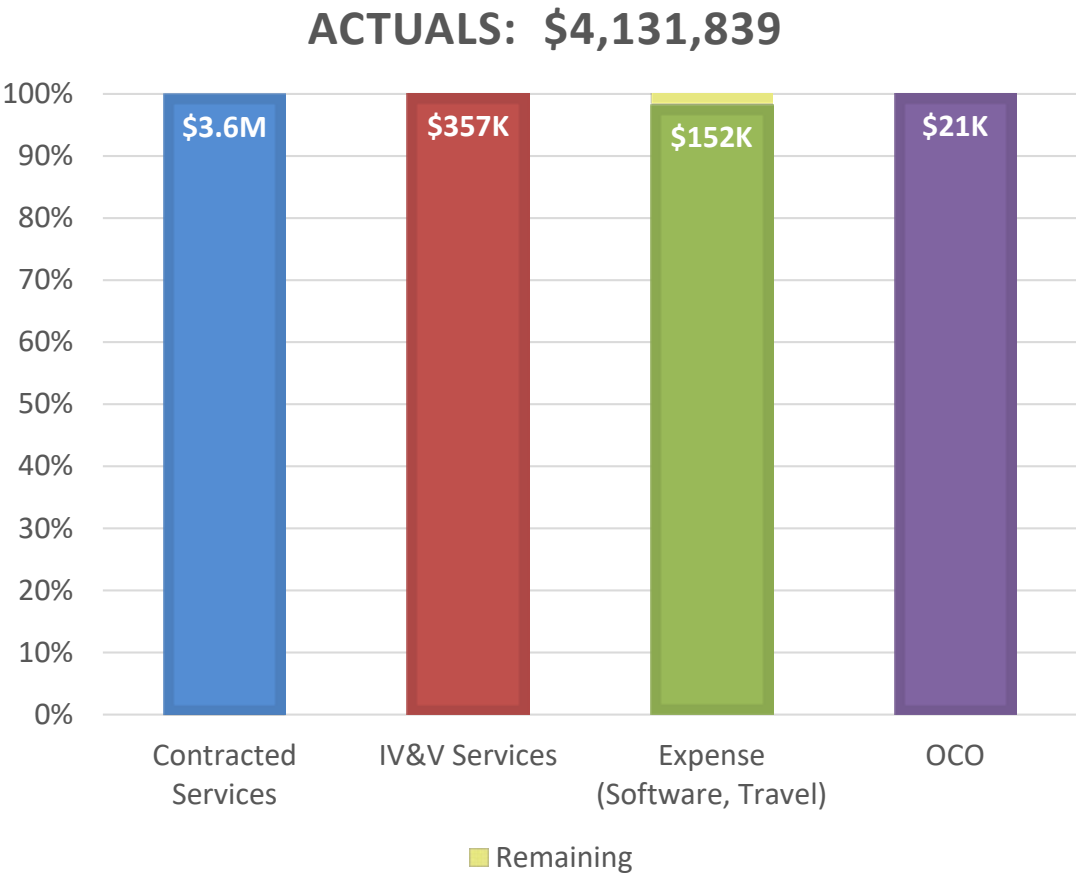
Fiscal Year	Total Request	Contracted Services	IV&V Services	Expense (Software, Travel, etc.)	OCO
2017-2018	\$ 4,132,180	\$ 3,575,240	\$ 357,190	\$ 179,850	\$ 19,900
2018-2019	\$ 5,037,000	\$ 4,379,200	\$ 500,000	\$ 150,000	\$ 7,800
2019-2020	\$ 8,426,200	\$ 7,239,200	\$ 500,000	\$ 670,000	\$ 17,000
2020-2021	\$ 8,219,700	\$ 7,239,200	\$ 500,000	\$ 476,500	\$ 4,000
2021-2022	\$ 6,907,700	\$ 5,939,200	\$ 500,000	\$ 464,500	\$ 4,000
2022-2023	\$ 3,806,700	\$ 2,871,200	\$ 500,000	\$ 431,500	\$ 4,000
Total	\$ 36,529,480	\$ 31,243,240	\$ 2,857,190	\$ 2,372,350	\$ 56,700

Motorist Modernization Phase II Financial Review

Budget and Actuals: Current Fiscal Year through June 30, 2018



■ Contracted Services ■ IV&V Services ■ Expense (Software, Travel) ■ OCO



Motorist Modernization Phase II Financial Review

Budget and Actuals: Overview

Description	Budget Total	Actuals to Date	Variance (Budget to Actual)
Fiscal Year 2017-2018 Total Funding	\$4,132,180		
Fiscal Year to Date	\$4,132,180	\$4,131,839	(0.01%)
Month to Date (June 2018)	\$1,735,310	\$1,736,326	0.06%
Remaining Funds	\$341		

Questions?











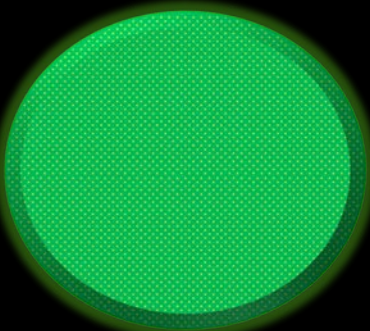
THANK
YOU



As of Monday, July 9, 2018 at 12 p.m.

As of Monday, July 9, 2018 at 12 p.m.

HIP Sprint May 17 - May 30	Sprint 5 Apr 10 - Apr 30	Sprint 28 May 16 - June 5	HIP Sprint Jan 31 - Feb 6	HIP Sprint Apr 19- May 2	On Hiatus N/A	HIP Sprint May 23 - June 19	HIP Sprint May 23 - June 19
 DL Issuance	 Informatica	 MyDMV Portal	 Renewal Notifications	 Motorist Maintenance	 Financial Responsibility	 CDLIS	 Citation Processing

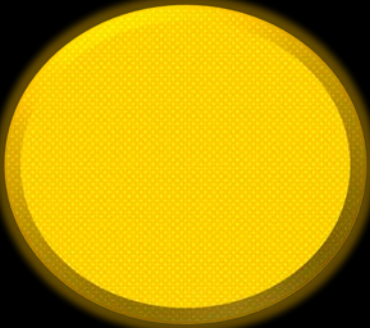
KEY								
  	Business Actions	Business Actions	Business Actions	Business Actions	Business Actions	Business Actions	Business Actions	<p>Green means the team is within capacity for the Sprint and there are no outstanding issues. The team is on schedule for completing Sprint by the target date (based on % complete).</p> <p>-</p> <p>Yellow means the team is slightly over capacity for the Sprint (within 5%). The team is trending behind schedule for completing the Sprint by the target date and has established a plan to catch up (based on % complete).</p> <p>-</p> <p>Red means the team is significantly over capacity for the Sprint (greater than 5%). The team is blocked by a major issue or impediment. Team is behind schedule (or late) for completing the Sprint by the target date (based on % complete).</p>
	Development	Development	Development	Development	Development	Development	Development	
	Testing	Testing	Testing	Testing	Testing	Testing	Testing	
	Technical Debt	Technical Debt	Technical Debt	Technical Debt	Technical Debt	Technical Debt	Technical Debt	
	Business Actions	Business Actions	Business Actions	Business Actions	Business Actions	Business Actions	Business Actions	
	Development	Development	Development	Development	Development	Development	Development	
	Testing	Testing	Testing	Testing	Testing	Testing	Testing	
	Technical Debt	Technical Debt	Technical Debt	Technical Debt	Technical Debt	Technical Debt	Technical Debt	
	Business Actions	Business Actions	Business Actions	Business Actions	Business Actions	Business Actions	Business Actions	
	Development	Development	Development	Development	Development	Development	Development	
	Testing	Testing	Testing	Testing	Testing	Testing	Testing	
	Technical Debt	Technical Debt	Technical Debt	Technical Debt	Technical Debt	Technical Debt	Technical Debt	
<p>Business Actions – Dependencies on the business (requirements clarification, decisions, etc.)</p> <p>Development – Application Development</p> <p>Testing – Application Testing</p> <p>Technical Debt – Dependencies on infrastructure and associated processes (data model, enterprise code, operational changes, etc.)</p>								

Motorist Modernization Traffic Light Report

Milestone Update

As of Monday, July 9, 2018 at 12 p.m.

Milestone H	Milestone	Milestone G	Milestone F	Milestone G	On Hiatus	Milestone E	Milestone E
Apr 5 - May 30	N/A	May 16 - July 3	Dec 20 - Feb 6('18)	Mar 8 - May 2	N/A	Mar 21 - Jun 19	Mar 21 - Jun 19
DL Issuance	Informatica	MyDMV Portal	Renewal Notifications	Motorist Maintenance	Financial Responsibility	CDLIS	Citation Processing

  	Business Actions	Business Actions	Business Actions	Business Actions	Business Actions	Business Actions	Business Actions	Business Actions	KEY Green means the team is within capacity for the Sprint and there are no outstanding issues. The team is on schedule for completing Sprint by the target date (based on % complete). - Yellow means the team is slightly over capacity for the Sprint (within 5%). The team is trending behind schedule for completing the Sprint by the target date and has established a plan to catch up (based on % complete). - Red means the team is significantly over capacity for the Sprint (greater than 5%). The team is blocked by a major issue or impediment. Team is behind schedule (or late) for completing the Sprint by the target date (based on % complete).
	Development	Development	Development	Development	Development	Development	Development	Development	
	Testing	Testing	Testing	Testing	Testing	Testing	Testing	Testing	
	Technical Debt	Technical Debt	Technical Debt	Technical Debt	Technical Debt	Technical Debt	Technical Debt	Technical Debt	
	Business Actions	Business Actions	Business Actions	Business Actions	Business Actions	Business Actions	Business Actions	Business Actions	
	Development	Development	Development	Development	Development	Development	Development	Development	
	Testing	Testing	Testing	Testing	Testing	Testing	Testing	Testing	
	Technical Debt	Technical Debt	Technical Debt	Technical Debt	Technical Debt	Technical Debt	Technical Debt	Technical Debt	
	Business Actions	Business Actions	Business Actions	Business Actions	Business Actions	Business Actions	Business Actions	Business Actions	
	Development	Development	Development	Development	Development	Development	Development	Development	
	Testing	Testing	Testing	Testing	Testing	Testing	Testing	Testing	
	Technical Debt	Technical Debt	Technical Debt	Technical Debt	Technical Debt	Technical Debt	Technical Debt	Technical Debt	

Business Actions – Dependencies on the business (requirements clarification, decisions, etc.)

Development – Application Development

Testing – Application Testing

Technical Debt – Dependencies on infrastructure and associated processes (data model, enterprise code, operational changes, etc.)