

**Motorist Modernization Advisory Board – Phase II Meeting**  
**Tuesday, July 8, 2025**  
**2:30 to 4:00 PM**  
**VIA: Microsoft Teams**

**Invitees**

Stephen Boley  
Capt. Jason Britt  
Brett Saunders  
Stephanie Cabrera  
Heather Cunningham  
Scott Lunsford  
Kimson Nobles  
Sgt. Derek Joseph  
*TBD*

**Representing**

FLHSMV  
FLHSMV  
FLHSMV  
FLHSMV  
FLHSMV  
Florida Tax Collectors  
Florida Tax Collectors  
Law Enforcement  
Law Enforcement

**Agenda**

- Roll Call
- Welcome
- Membership Update
- Review and Approval of Last Meeting Minutes
- MM Phase II Program Update
  - Financial Review
  - Phase II Pilot/Implementation Readiness
- Q&A
- Adjourn

**Motorist Modernization Advisory Board – Phase II Meeting**  
**Tuesday, June 10, 2025**  
**2:30 to 4:00 PM**  
**VIA: Microsoft Teams**

**WELCOME AND INTRODUCTIONS**

- The meeting was called to order at 2:30 p.m. Michael Anderson began the meeting by welcoming members and visitors and proceeded with the roll call of board members.

Advisory Board Phase II members present included:

- Capt. Jason Britt
  - Stephanie Cabrera
  - Heather Cunningham
  - Brett Saunders
  - Scott Lunsford
  - Sgt. Derek Joseph
- Additional FLHSMV members included – Michael Anderson, Stacey Bayyari, Laura Freeman, Patricia Joseph, Wendy Mechlin, Judy Moats, Ann Naiman, Rachel Ramos, Jonathan Sanford, and Corrine Taylor.
  - Visitors included – Joseph Weldon from Accenture, Alyene Calvo and Wyatt Zalatoris with Ernst & Young, and Carl Ford with J Ford Consulting, and DJ Ellerkamp with the Florida Digital Service attended. Other visitors included Jonathan Tullis, Justin Jarvensivu, Roxanne Decker, Addison Gould, and Jean-Luc Caous also attended.

**NEW MEMBERSHIP UPDATE**

- Mr. Anderson welcomed new member Heather Cunningham to the Phase II Advisory Board.

**REVIEW OF MEETING MINUTES**

- Rachel Ramos overviewed the meeting minutes from May 13, 2025. No corrections were identified. A motion to approve the minutes was accepted by the board members and the May 13, 2025, meeting minutes were approved.

**PHASE II IV&V UPDATE**

- Wyatt Zalatoris presented an overview of the IV&V report for Phase II. The overall risk state was red with one open deficiency to report involving human resource management. As of May 30, the project tracked approximately 18.4 days behind schedule. The schedule has been adjusted to be more in line with the capacity of available resources. Ernst & Young will continue to monitor progress for the ability to adhere to the schedule. The project continued to track on budget. Change Requests continued to follow the established change management process.

## **FINANCIAL REVIEW**

- Judy Moats presented a Phase II financial review. The Phase II budget for the 2024 – 2025 fiscal year is approximately \$13.1 million. Approximately \$10.1 million was expended as of May 2025 and approximately \$3 million in remaining funds with a 0% variance.

## **PHASE II PROJECT UPDATE**

- Joseph Weldon presented an overview of the ORION Releases and ORION statewide rollout update:
  - Release 1 – Motor Vehicle Issuance Inquiry – October 2023 – Completed
    - MV Customer Inquiry, Customer Summary and linkage to DLI Customer Summary
  - Release 2 – ORION Pilot – April 2024 – Completed
    - Pilot a subset of ORION transactions and Global Admin functionality to a select group of offices
  - Release 3 – International Fuel Tax Agreement (IFTA) /International Registration Plan (IRP) – June 2024 – Completed
    - Celtic IFTA/IRP COTS Product and associated ORION updates
  - Release 4 – ORION Statewide – April 2025 – January 2026 – Paused
    - All core MVI and Global functionality
  - Release 5 – Motor Vehicle MyDMV Portal – Fall 2025
    - Motor vehicle functionality additions to MyDMV Portal
  - Release 6 – Batch, Back-Office – April 2026 – Deferred
    - Remaining ORION back-office functionality and Phase II batch functionality
- **ORION Statewide Rollout Update:**
  - Roll-out paused while team investigates cause of key information missing from documents
  - Several resolution efforts are in progress
    - Deploy updated printer firmware (in progress)
    - Update PDF library used by ORION (in testing)
    - Update ORION to have PDF documents print as images (in development, scaling issues)
  - Scheduling
    - On June 3, the team disabled FRVIS and migrated the Brevard Pilot office to ORION MVI
    - All other offices with migration dates prior to July 15 will require rescheduling
    - The team is evaluating the need to adjust post-July 15 migration schedule for non-CR offices
- He then presented a status update for the Phase II project teams. All teams were trending late on completing Milestone U and V. The teams were focused on Knowledge Transfer activities. The Titles and Registrations team completed development of their change request stories and are targeting a June release. They were also been focused on production support. The MV Globals team were focused on the Portal Release. The Portal team continued to work on closing out remaining stories as well as the MV Renewal API and the Bulk API.
  - Risks and issues impacting the teams included:
    - Staffing vacancies – 6 Developers, 6 SEU, 10 LDO vacancies – LDO is in the process of filling two of their open positions, SEU is also in the

**Office of Motorist Modernization**

process of filling five of their open positions, and OMM is in the process of filling three vacant developer positions.

- **Release 4 – ORION Statewide Rollout – Critical Items:**
  - ORION Installed with Devices and Bins mapped appropriately
    - Instructions sent; will validate readiness as part of Readiness Checks
    - OCM demoed device set-up as part of Change Champion Network Connect this month
    - Running bin migration as part of readiness
  - Users Created in ORION with appropriate roles
    - Batch program to map FRVIS roles to ORION roles for existing FRVIS users running daily
  - Third Party Cashier Testing Complete and MOU Updated
    - Testing with vendors who are part of statewide
  - Finalize Statewide Rollout Schedule
    - Working through schedule changes based upon delay due to intermittent printing issues
  - Training
    - Launched additional Release 2e training modules on May 6
  - User Guides
    - User Guides posted to PartnerNet
  - Policy and Procedures
    - Policy & Procedure Group focusing on legislative updates; will provide support during Statewide rollout
  - MV Renewal API – included in Release 5 – Portal Release (September 2025)
    - Monthly meeting held May 30; next meeting is June 27
    - Testing began May 1
  - Bulk API – included in Release 5 – Portal Release (September 2025)
    - Monthly meeting held May 30; next meeting is June 27
    - On schedule to begin testing July 1

## Office of Motorist Modernization

- Mr. Weldon presented an overview of the statewide roll-out and office migration activities below:

Migration Activities			
When	What	Details	Who
Beginning of Statewide Rollout period*	Migration of <b>User Roles</b>	The batch job will get all FRVIS users that have logged in during the past 30 days. If the user exists in ORION, the ORION user will be updated with identified roles.	OMM Team Motorist Services TC Office Representative(s)
*Can be rerun if new roles are added		New users AFTER the migration job is run will follow normal request process.	
Beginning of Statewide Rollout period	Migration of Inventory to <b>ORION Bins</b>	Initial run is to support the assignment of bins to workstation by TC office.	OMM Team Motorist Services TC Office Representative(s)
After End of Day prior to Migration Date	<b>Sync Process</b> per office ongoing	Final run is to update any differences and verify bins have the proper inventory.	OMM Team FRVIS Team TC Office Representative(s)
After End of Day prior to Migration Date	<b>Disable FRVIS</b> Transactional activity	Verify FRVIS access is limited	OMM Team Business Apps Team TC Office Representative(s)
Migration Day**	<b>Enable MVI</b> for each office	Move the Office(s) into the Production Office Group and Remove MV Inquiry Flag TC Users verify functionality <ol style="list-style-type: none"> <li>1. User Access</li> <li>2. Verify Inventory</li> <li>3. Key Transactions</li> <li>4. Title Printer</li> </ol>	OMM Team Business Apps Team TC Office Representative(s)
Ongoing by all teams	<b>Migration Support</b>  7:30am – 6:00pm on Migration days	Provide support procedures and assistance <ol style="list-style-type: none"> <li>1. Migration Team (Assist in verification/Assistance routing)</li> <li>2. Office Mgt. Team (Verify procedures/roles/hardware)</li> <li>3. Field Support (Functional)</li> <li>4. ISA – Platforms/TAC (Workstation / Printer Installs and troubleshooting)</li> <li>5. MS (Users/Inventory)</li> <li>6. OMM Team (Investigation support)</li> </ol>	OMM Team Motorist Services ISA Teams TC Office Representative(s)

- Mr. Weldon then presented an overview of the GoValidate timeline for Florida Smart Wallet. The team was working on insurance updates and the ability to unenroll through MyDMV Portal. An in-person leadership meeting and FHP demo are scheduled for next week.

## ORGANIZATIONAL CHANGE MANAGEMENT UPDATE

- Rachel Ramos stated in support of Phase II, the Organizational Change Management (OCM) team will:
  - Hold Change Champion Network Connects with 184 Change Champions
    - Next CCNC — June 18
      - ORION roles; Policy & Procedure update; Q&A
  - Facilitate Knowledge Transfer (KT) meetings and activities
    - MVI KT strategic plan/matrix complete
    - Functional KT sessions:
      - T & R — May 22 & May 27
      - NMVTIS — May 28
      - MyDMV Portal KT — June 12
      - Third Party Cashiering KT — June 12
    - Technical KT sessions:
      - In-person KT workshop — June 10 – 11
      - KT for MV Renewal Service API & MVI Bulk API — July 15
  - Assist with statewide Go-Live preparations
    - Go-Live checklist /readiness calls

- Florida Smart Wallet/ID

### **Q&A**

- There were no questions or concerns from members present.

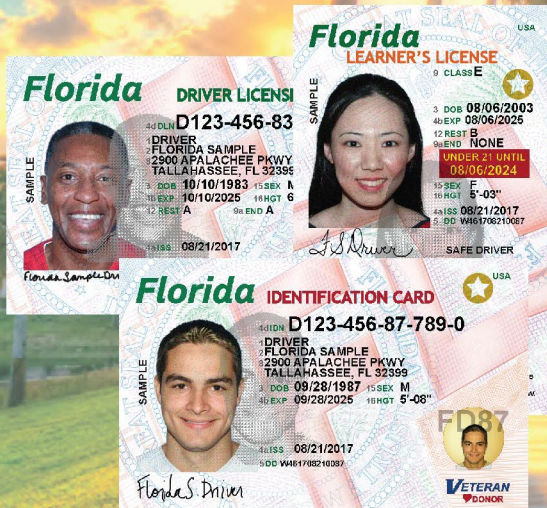
### **ADJOURNMENT**

- Mr. Anderson adjourned the meeting at approximately 2:45 p.m.
- The next Advisory Board Phase II Meeting is scheduled for July 8, 2025.

**Note: The below handouts were consolidated in a meeting packet and emailed to members:**

MM Advisory Board Phase II Agenda	1 Page
MM Advisory Board Phase II Meeting Minutes (5/13/25)	4 Pages
Phase II IV&V Update	5 Pages
Financial Review	5 Pages
Phase II Project/Implementation Updates	10 Pages





# Financial Update Motorist Modernization Phase II

# Phase II Fiscal Year 2024-2025

## Budget vs Actual Spending

MONTHLY		BUDGET	ACTUAL SPEND	VARIANCE
June 2025 Expenditures		\$1,823,766	\$1,623,451	-7.34%
FISCAL YEAR 2024/2025	TOTAL BUDGET	BUDGET TO DATE	ACTUALS TO DATE	VARIANCE
Fiscal Year to Date	\$13,199,608	\$13,199,607	\$12,763,757	-3.30%
Remaining Funds	\$435,850			



# Utilized vs Remaining Budget

as of  
June 30, 2025

## Contracted Services



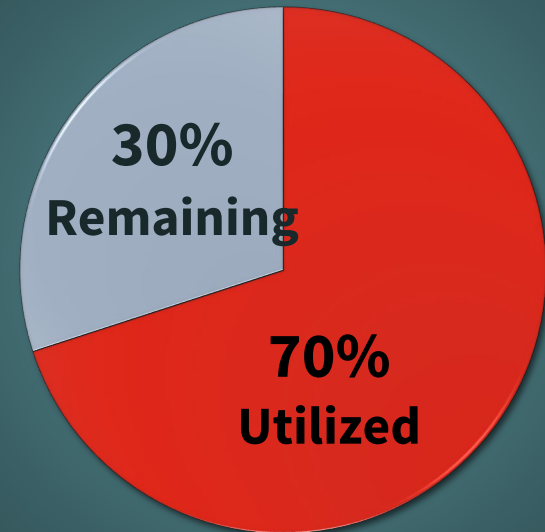
■ Utilized ■ Remaining

## IV&V



■ Utilized ■ Remaining

## Expense



■ Utilized ■ Remaining

# Phase II LBR Requests

Fiscal Year	Total Request	Contractual Services	IV&V Services	Expenses	OCO
2017–2018	\$4,132,180	\$3,575,240	\$357,190	\$179,850	\$19,900
2018–2019	\$5,037,000	\$4,455,960	\$423,240	\$150,000	\$7,800
2019–2020	\$13,742,200	\$9,715,960	\$423,240	\$3,570,000	\$33,000
2020–2021	\$9,877,400	\$7,615,960	\$423,240	\$1,814,200	\$24,000
2021–2022	\$10,496,280	\$9,138,340	\$423,240	\$904,700	\$30,000
2022–2023	\$9,993,740	\$8,488,800	\$423,240	\$1,081,700	\$0
2023–2024	\$9,993,740	\$8,883,765	\$299,975	\$810,000	\$0
<b>2024–2025</b>	<b>\$13,199,608</b>	<b>\$11,860,648</b>	<b>\$299,975</b>	<b>\$1,038,985</b>	<b>\$0</b>
<b>Phase II TOTAL</b>	<b>\$76,472,148</b>	<b>\$63,734,673</b>	<b>\$3,073,340</b>	<b>\$9,549,435</b>	<b>\$114,700</b>

# Phase II Fiscal Year 2024-2025 Spend Plan Summary

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## ❖ Contractual Services

• Support Services (Accenture HSMV-0333-23)	\$9,450,000
• IFTA/IRP/Audit (i3 Verticals/Celtic Cross Holdings – HSMV-0286-20)	\$847,500
• Enterprise Content Management (Naviant– HSMV-0293-20)	\$522,869
• Credential Service Provider/Mobile Driver License (mDL) (Carahsoft/GoValidate HSMV-0355-25)	\$400,000
• Staff Augmentation	\$615,000
	<u>\$11,835,369</u>

❖ **Independent Verification & Validation Services** (Ernst & Young HSMV-0528-23) **\$299,975**

❖ **Expense** **\$1,064,564**

❖ **Total Budget** **\$13,199,608**



# Motorist Modernization Phase II Advisory Board

JULY 08, 2025

# ORION Releases

- **Release 1 – Motor Vehicle Issuance Inquiry – *Oct 2023 - Completed***
  - MV Customer Inquiry, Customer Summary and linkage to DLI Customer Summary
- **Release 2 - ORION Pilot – *Apr 2024 – Completed***
  - Pilot a subset of ORION transactions and Global Admin functionality to a select group of offices
- **Release 3 – International Fuel Tax Agreement (IFTA) /International Registration Plan (IRP) – *June 2024 - Completed***
  - Celtic IFTA/IRP COTS Product and associated ORION updates
- **Release 4 - ORION Statewide – *Apr 2025 – Jan 2026 - Paused***
  - All core MVI and Global functionality
- **Release 5 – Motor Vehicle MyDMV Portal – *Fall 2025***
  - Motor vehicle functionality additions to MyDMV Portal
- **Release 6 - Batch, Back-Office – *Apr 2026 - Deferred***
  - Remaining ORION back-office functionality and Phase II batch functionality





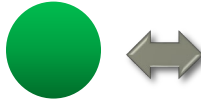


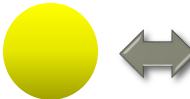

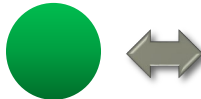


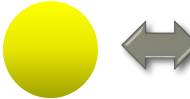
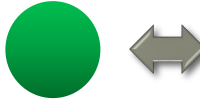
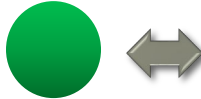
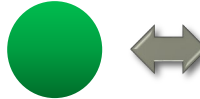

# ORION Statewide Roll-out Update

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- **Roll-out paused while team investigates cause of key information missing from documents**
- **Several resolution efforts are in progress**
  - **Deploy updated printer firmware (in progress)**
  - **Deploy PDF library used by ORION (in progress)**
  - **Update ORION to have PDF documents print as images (research paused)**
- **Scheduling**
  - **On 6/3, the team disabled FRVIS and migrated the Brevard Pilot office to ORION MVI**
  - **On 6/24, the team disabled FRVIS and migrated the Sumter Pilot office to ORION MVI**
  - **All offices with migration dates will require rescheduling**



# Overall Status

Team	Updates	Development	Testing	UAT	Training	User Guides
Titles & Registration	Total: 105 functional areas Build Complete: 105 Build In Progress: 0 Build Late: 0					
MV Globals	Total: 61 functional areas Build Complete: 48 Build In Progress: 7 Build Late: 13					
Portal/Fleet	Total: 43 functional areas Build Complete: 30 Build In Progress: 8 Build Late: 13					

### Risks & Issues Impacting Teams & Remediation

- *Staffing Vacancies (6 Developer Vacancies, 6 SEU Vacancies) – SEU in the process of filling all their open positions, OMM in the process of filling 3 vacant developer positions*

# Release 4 – ORION Statewide Roll-out – Critical Items



## ▪ Training

- Launched additional Release 2e training modules on 6 May



## ▪ MV Renewal API – included in Release 5 – Portal Release (Sep 2025)

- Monthly meeting held 27 June, next meeting is 25 Jul
- Testing began 1 May



## ▪ Bulk API – included in Release 5 – Portal Release (Sep 2025)

- Monthly meeting held 27 June, next meeting is 25 Jul
- Working to begin testing week of 14 July



## ▪ 3rd Party Cashier Testing Complete and MOU Updated

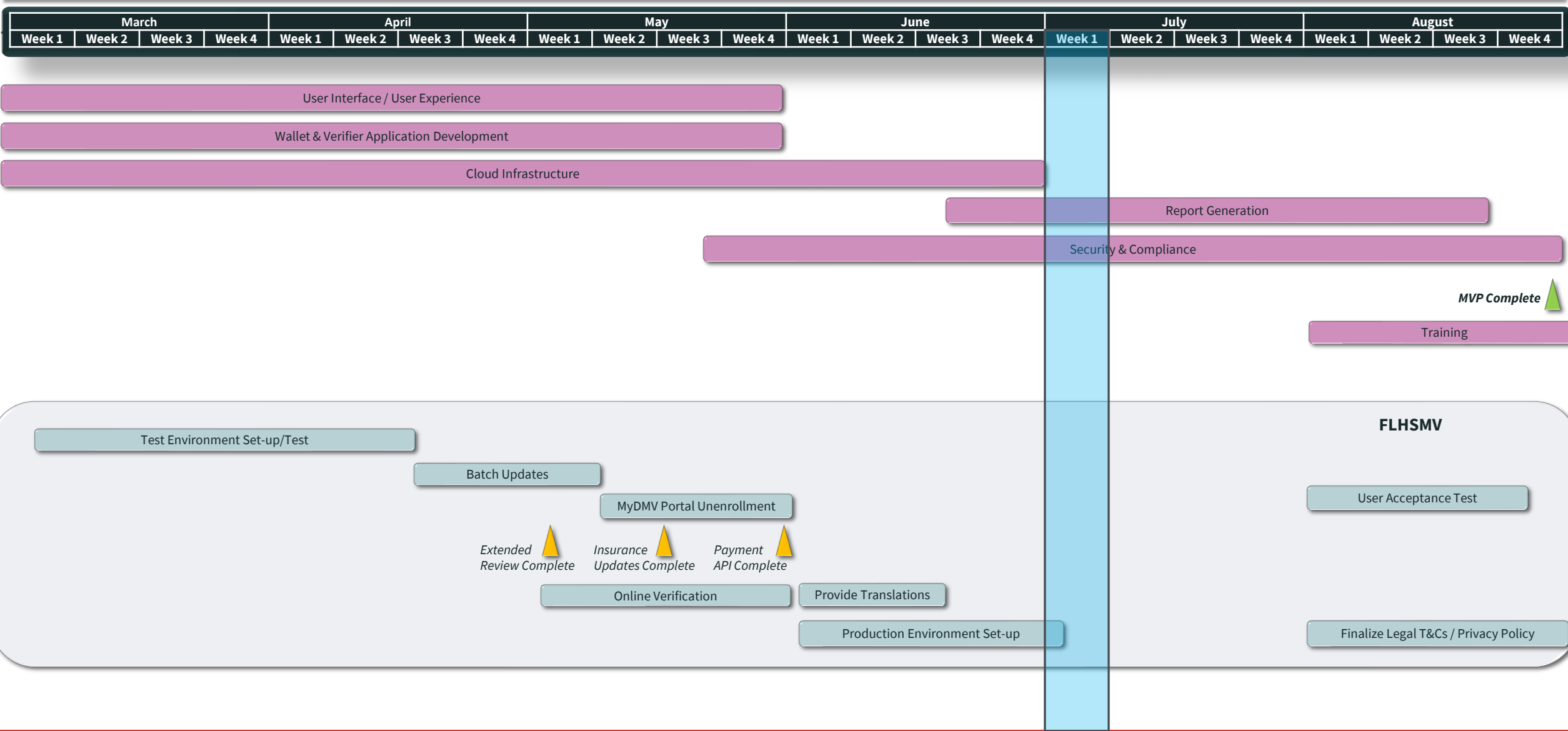
- Testing with vendors who are part of statewide



## ▪ Finalize Statewide Rollout Schedule

- Working through schedule changes based upon delay due to intermittent printing issues

# Florida Smart Wallet – GoValidate Timeline – 6 Month View



# ORION Phase II – Organizational Change Management (OCM)

In support of Phase II, the OCM team will:

- Hold **Change Champion Network Connects** with 184 Change Champions
  - CCNC June 18: ORION MVI roles; schedule update; LDO update; Q & A
- Assist with statewide **Go-Live preparations**
  - Go-Live checklist, readiness calls, and office installs
- Facilitate **Knowledge Transfer** (KT) meetings and activities
  - 6/10 – 6/11: In-person MVI technical workshop
  - 6/12, 6/19-20, 6/23 – MyDMV Portal
  - 6/13: Functional orientation; 6/16: 3rd-party cashiering; 6/26: ECommerce – Globals
  - 6/23: ECM technical session
  - 6/26: CRS Merge KT
  - 6/27: NMVTIS message testing
  - 7/15: MVI Renewal Service API and MVI Bulk API technical
- **Florida Smart Wallet/ID**