

**Motorist Modernization Advisory Board – Phase I Monthly Meeting**  
**Tuesday, April 20, 2021**  
**1:00 to 2:00 PM, EST**  
**VIA: GoToMeeting**

**Invitees**

Ed Broyles  
Pace Callaway  
April Edwards  
Kevin Bailey  
Mary Ross  
William Washington  
Lisa Cullen

**Representing**

FLHSMV  
FLHSMV  
FLHSMV  
FLHSMV  
FLHSMV  
Florida Court Clerks & Comptrollers  
Florida Tax Collectors

**Agenda**

- Roll Call
- Welcome
- Review and Approval of Last Meeting Minutes
- Stakeholder Outreach Update
- MM Phase I Program Update
  - Implementation Update
- Communications Update
- Q&A
- Adjourn

**MOTORIST MODERNIZATION ADVISORY BOARD PHASE I**  
**Monthly Meeting Minutes**  
**Tuesday, March 9, 2021**  
**1:00 to 2:00 PM**  
**VIA: GoToMeeting**

**WELCOME AND INTRODUCTIONS**

- The meeting was called to order at 1:00 p.m. Terrence Samuel began the meeting by welcoming the attendees and proceeded with the roll call of board members.

Advisory Board members present included:

- Ed Broyles (absent)
  - Pace Callaway
  - Lisa Cullen
  - April Edwards
  - William Washington
  - Kevin Bailey
  - Mary Ross (absent)
- Additional FLHSMV members included: Terrence Samuel, Rachel Graham, Jessica Espinoza, Janis Timmons, Cathy Thomas, Laura Freeman, Mike Anderson, Brenda Washington, Koral Griggs, Chad Hutchinson, Stacey Bayyari, Terry Stepp, Felecia Ford, and Aundrea Powell.
  - Visitors included: Michelle McGinley from Accenture, Peggy Ball and Michelle Decker with the Florida Clerks, Carl Ford with J Ford Consulting, Melissa Primm with Grant Street, and Scott Lunsford with the Florida Tax Collectors also attended.

**REVIEW AND APPROVAL OF THE LAST MEETING MINUTES**

- Rachel Graham reviewed the meeting minutes from February 9, 2021. No corrections or comments were identified. A motion to approve the minutes was accepted by the board members and the February 9, 2021, meeting minutes were approved.

**STAKEHOLDER OUTREACH**

- Terrence Samuel stated the team continued to meet with the counties to discuss implementation in their offices prior to going live with the new ORION system.

**PHASE I IMPLEMENTATION UPDATES**

- Michelle McGinley reviewed the Phase I Rollout progress to date and upcoming deployments.
  - Go-Live (FR, MM, CDLIS, CP and MyDMV Portal Soft Launch) has been completed. All existing MM users were cut over to ORION on December 7, 2020.
  - Transition of TC Offices began on January 11, 2021.
    - Week of March 8<sup>th</sup>
      - Additional locations for Bradford, Brevard, Columbia, Duval, Escambia, Flagler, Gilchrist, Hamilton, Hillsborough, Jefferson, Lafayette, Lee, Martin, Santa Rosa, St. John's, Suwannee, Taylor, Union, Wakulla, Walton
    - Week of March 15<sup>th</sup>
      - Additional locations for Alachua, Bay, Collier, Columbia, Duval, Escambia, Franklin, Hendry, Hernando, Hillsborough, Indian River, Lake, Lee, Levy, Marion,

**Office of Motorist Modernization**

Monroe, Okaloosa, Orange, Palm Beach, Pasco, Pinellas, Putnam, Santa Rosa, St. Johns, Suwannee, Walton

- BAR Office Location – Orange County

- Week of March 29<sup>th</sup>

- Additional locations for Bradford, Clay, Highlands, Levy, Marion, Monroe, Nassau, Okaloosa, Okeechobee, Sarasota

- Week of April 5<sup>th</sup>

- Additional locations for Alachua, Bay, Clay, Collier, Columbia, Dixie, Duval, Gadsden, Escambia, Highlands, Hillsborough, Holmes, Lake, Lee, Leon, Madison, Manatee, Marion, Martin, Okaloosa, Orange, Palm Beach, Pasco, Pinellas, Polk

- Remaining BAR Offices – January 2021 forward
- DL Renewal Notices (first execution) – January 2021 forward
- FLOW Mobile Installations – Late April 2021
- MyDMV Portal Full Launch (i.e., VO taken down) – Late April 2021

- Ms. McGinley stated the team has been launching code releases at least once every two weeks for bug fixes or enhancements (void requests, for example). The next code release will involve the \$6.25 service fee and coordinated testing with the third-party cashiering vendors. The team continued to hold daily triage meetings and update FAQs as the Phase I rollout continues.

**COMMUNICATION UPDATE**

- There was no communication update at the meeting.

**Q&A**

- Lisa Cullen expressed concerns with the Commercial Driver License (CDL) Help Desk directing her county’s questions to the regular Help Desk and vice versa. She stated this has made it difficult to receive immediate answers to their questions. She stated she will send us an email with the issues to be addressed.

**ADJOURNMENT**

- Mr. Samuel adjourned the meeting at approximately 1:15 p.m.
- The next Advisory Board Meeting for Phase I is scheduled for April 13, 2021.

**Note: Handouts at this meeting included:**

*Consolidated in a meeting packet and emailed to members:*

MM Advisory Board Agenda	1 Page
MM Advisory Board Monthly Meeting Minutes (2/9/21)	4 Pages
Phase I Implementation Update	1 Page



# Motorist Modernization Phase I

## April 20, 2021

FLHSMV MM PHASE I – ADVISORY BOARD UPDATE

# MM Phase I Rollout

Go-Live (FR, MM, CDLIS, CP, Portal Soft Launch) **COMPLETE**  
 All existing Motorist Maintenance users were cut-over to ORION on 12/7/20.

Transition of Tax Collector Offices (began 1/11) **ON-GOING**

**Week of April 12<sup>th</sup>**

- First location for Madison, Osceola, Seminole and Sumter
- Additional locations for Bay, Clay, Collier, Duval, Flagler, Highlands, Hillsborough, Lake, Levy, Manatee, Marion, Okaloosa, Orange, Palm Beach, Pasco, Pinellas, Polk, and Sarasota

**Week of April 19<sup>th</sup>**

- Additional locations for Bay, Collier, Hillsborough, Manatee, Marion, Monroe, Okaloosa, Orange, Osceola, Palm Beach, Pasco, Pinellas, Sarasota, and Seminole

**Week of April 26<sup>th</sup>**

- First location for DeSoto; Holmes
- Additional locations for Collier, Flagler, Hillsborough, Manatee, Marion, Okaloosa, Orange, Osceola, Palm Beach, Pasco, Polk, Sarasota, Seminole, and Sumter

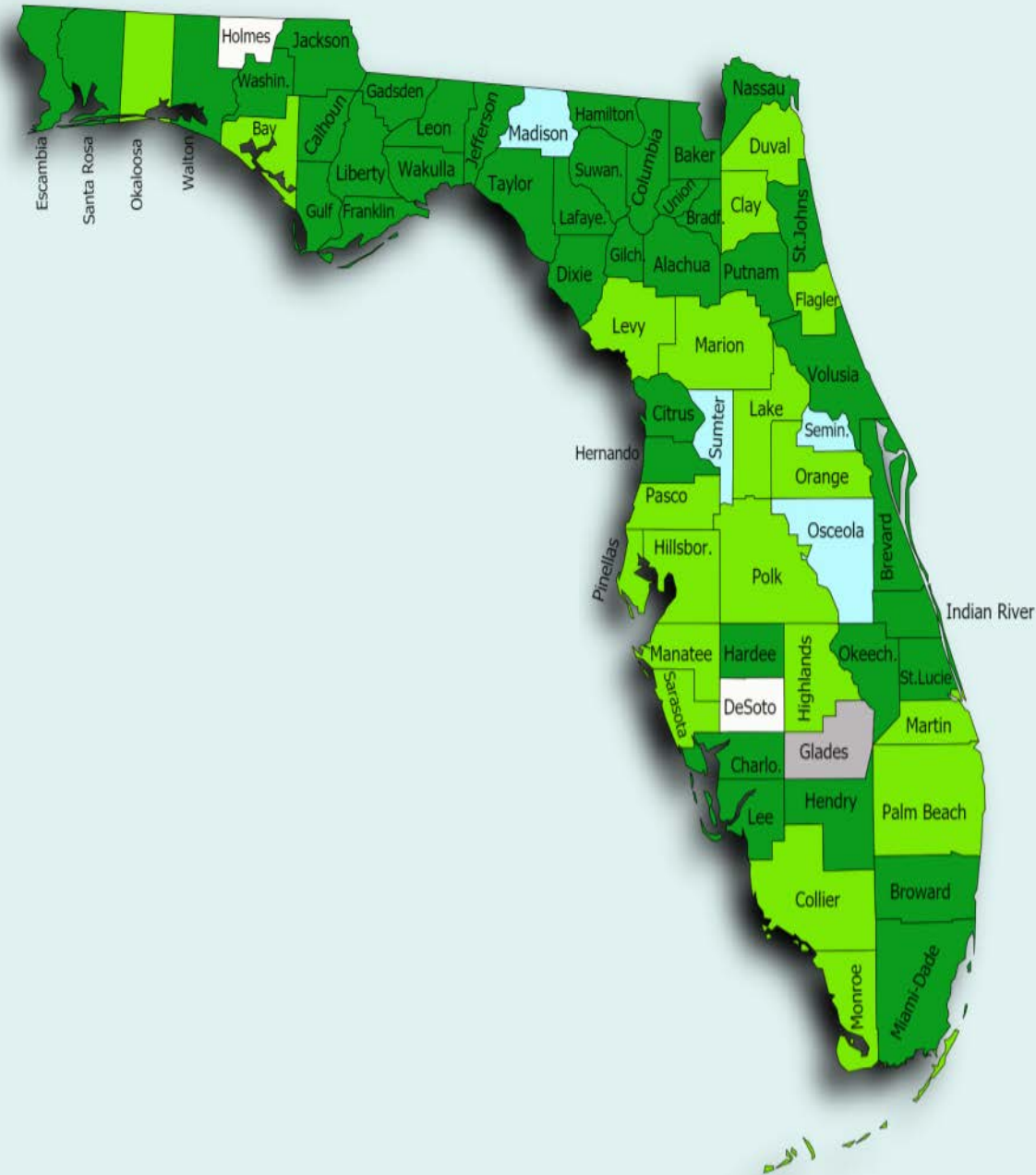
Remaining BAR Offices **COMPLETE**

DL Renewal Notices – (April Expiration Dates) **COMPLETE**

FLOW Mobile Installations **Late April 2021**

Portal Full Launch (i.e., VO taken down) **Late April 2021**

## Rollout As of April 12th



- Future scheduled rollouts
- Counties coming up
- Some DL offices complete
- All DL offices complete
- No DL Issuance offices

# Priority Items

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## In Process (Refinement, Development, etc.) :

1. Enhancement - Setting to disable auto printing of a receipt
2. Enhancement - Prompt to prevent accidental reprint for no fee transactions
3. Missed Requirement – CLP Restrictions
4. Missed Requirement – 3 wheel motorcycle
5. Missed Requirement – Mono-vision
6. Bug – ORION printing from PDF Viewer (MM / DLI)

# Informatica / Data Team Update

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## Data Seeding / Patching :

- Investigating FR Sanctions without Sanction Actions
- Investigating rapid data changes on Sanctions not syncing to the DLPROD database
- Investigating Sanctions Information not found on the detail table; data patch to repair data inconsistencies
- CDL and CDL Med Cert – various data patches built to reconcile data inconsistencies per direction from business