



Motorist Modernization Phase I

Office of Motorist Modernization

Advisory Board

Monthly Meeting

March 31, 2016

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Motorist Modernization Advisory Board Monthly Meeting

March 30, 2016

Kirkman Building, Room A339

1:00 PM – 3:00 PM

Invitees

Deb Roby
Ed Broyles
Steven Fielder
Carl Forney
April Edwards
Beth Allman
Linda Fugate

Representing

DHSMV
DHSMV
DHSMV
DHSMV
DHSMV
Florida Clerk Courts & Comptrollers
Florida Tax Collectors

Agenda Outline

- Roll Call
- Welcome
- Review and Approval of Last Meeting Minutes
- Stakeholder Outreach Update
- Policy and Decisions Review
- MM Phase I Program Update
 - Status Update and Financial Review
 - IV&V Update
 - Change Request Review
 - Requirements Validation Update
- Q&A
- Adjourn

MOTORIST MODERNIZATION ADVISORY BOARD

Monthly Meeting Minutes
Kirkman Building Conference Room B-130
February 9, 2016
1:00 p.m. to 3:00 p.m.

WELCOME & INTRODUCTIONS

- The meeting was called to order at 1:06 pm. Terrence Samuel began the meeting with the *Welcome and Introductions*. He proceeded with roll call for the Board Members.

Advisory Board Members present included:

- Deb Roby
 - Ed Broyles
 - Steven Fielder
 - Carl Forney
 - April Edwards
 - Beth Allman (via telephone)
 - Advisory Board Member Linda Fugate was not in attendance.
- Other DHSMV members present included: Terrence Samuel, Kristin Green, Wendy Ling, Jessica Espinoza, Judy Johnson, Cathy Thomas, Laura Freeman, Janis Timmons, Kathlene Crowe, Samadhi Jones, Raelynn DeParsqual, and Aundrea Andrades.
 - Visitors included: Gary Didio (Ernst & Young – independent validation and verification vendor), Damaris Reynolds (Office of General Counsel), and Kim Koegel (Accenture), and Michelle McGinley (Accenture).

REVIEW AND APPROVAL OF THE LAST MEETING MINUTES

- Ms. Green reviewed the meeting minutes from January 12, 2016. A motion to approve was unanimously accepted by the members with two changes:
 - IV&V Update - 2nd to the last bullet says “20” deficiencies, change to “nine.”
 - Two grammatical errors in the Communications Update section.

IV&V UPDATE

- Ms. Green: The overall risk state is green with no open deficiencies. The project is still slightly behind schedule according to the SPI calculations, but it is well within the threshold. We are paying attention to what’s happening in the next phase of the project with the release plan and the development effort. Everything is looking good.

STAKEHOLDER OUTREACH UPDATE

Tax Collector Focus Group

- Mr. Samuel: On January 20, the OMM group went to Orlando, Florida to meet with the tax collectors. There are three Tax Collector Focus Group subgroups: MyDMV portal, driver license (DL) issuance and renewal. Ms. Andrades, Ms. Freeman and Ms. Johnson conducted a session with the portal/renewal groups. Ms. Espinoza and Ms. Thomas conducted a session with the DL issuance group. Things went very well.
- Ms. Espinoza: The DL issuance meeting started with an overview of new features in the system. Mock ups and requirements for each were presented and reviewed. The tax collectors were given the opportunity to provide feedback on issues they were currently experiencing with the system. In return, we showed them how it was addressed in the new system.
- Ms. Espinoza: Overall, the tax collectors were very happy with what they learned at the meeting. They provided suggestions. Their suggestions will be brought up in the grooming sessions for further discussion.
- Ms. Johnson: The renewal meeting began with an overview of the system and new functionalities included in the new system. Some inconsistencies that we had were:
 - We were missing the model field on some of the mock-ups, we began capturing this field as part of the new EFS.
- In our statement we said that you can visit any tax collector office, but that was incorrect. There are some counties that will only process their constituents.
- Ms. Johnson: We gave them an overview of the new portal system and functionalities. One of the areas discussed was federated ID and how to identify customers as they sign up on their portal account.
- Mr. Samuels: We informed the tax collectors at the end that we might schedule subsequent meetings for all three groups to meet at the same time. However, if the groups need to meet individually, we could meet through GoToMeeting, WebEx, etc. We thought it was very important to have the initial meeting in person and it worked out very well.
- Ms. Allman scheduled a meeting with our team and the Clerk of courts. Ms. Green will provide an overview.

Florida Clerk of Court Meeting 02/02/16

- Ms. Green: Last Tuesday, we went to Ms. Allman's office and met with the Court Operations Committee. Barbara Scott from Charlotte County is the chair of this committee. There were about three local staff in the room and rest of the committee members attended virtually. We provided a program overview and information on MyDMV portal and DL issuance functionality. One of the topics discussed was having the capability to purchase other driver transcripts. We said we would discuss their request with the team. We received a lot of good feedback.
- Mr. Samuel: They had requested that we talk to Ms. Rhodes; they would like to have an actual clerk on the Advisory Board. Citation processing was discussed, but they didn't have any issues.

Future stakeholder outreach

- Mr. Samuel: We are planning a meeting in the next couple of months to meet with all of the renewal vendors. We would like to get all of the vendors together. We are at that point—in

increment 3 of the requirements validation process—to make sure they understand everything and to see if we need to tweak the requirements.

- Mr. Samuel: In about two weeks, Ms. Green and other members of the team will be going to Montgomery, Alabama and Baton Rouge, Louisiana to look at their version of Online Insurance Verification. A member of the Advisory Board will be with us, Carl Forney.

POLICY AND DECISIONS REVIEW

- Ms. Thomas: CIT02 – How to handle out of state citation numbers. Currently use “0000.” Consider using the reference ID. The update is that the zeros are not helpful when legal is involved.
- Ms. Thomas: CIT03 – Determine if Florida citation numbers will be expanded to 20 characters. The action item is to find out if the state-to-state reporting mechanism/process has issued identifying numbers for each state. If so, we plan to use this number in the new system to prepare for state-to-state.
 - Ms. Espinoza: They asked us to talk to Deb Roby because she is on the committee for state-to-state. We need a follow-up meeting to discuss what we foresee that would be required to implement into the new system to prepare for state-to-state.
 - Mr. Fielder: It should be very similar to CDLIS.
- Ms. Espinoza: POR09 – The Executive Steering Committee (ESC) asked us to close this item. Currently an individual cannot go into a field office and request another driver’s record/transcript, only their own. Verifying the department wants to allow individual customers to purchase another driver’s redacted history records via the new online portal. If so, should the search criteria be more precise? For example, DL and date of birth (DOB), and how many inquiries at one time?
 - Based on the last recommendation, the ESC would like for us to require that the user uses the DL number or first and last name, date of birth and social security number. There will be two options.
 - This item is now closed.
- Ms. Espinoza: POR10 – This item is closed. The question was whether there are requirements for the new portal as it relates to GOVQA Public Records and, if so, what are the requirements?
 - ESC agrees with the legal recommendation. We will record the same information currently recorded by the GovQA form.
- Ms. Espinoza: POR24 - Currently if a transcript request is received in the mail for a driver license record and the driver license record is not found, the customer does not receive a refund unless the amount sent is greater than \$10.00 or the customer requests a refund for the amount exceeding the \$2.00 not found fee.
 - The MIX process currently charges \$2.00 for all “not found record” requests.
 - The portal team is requesting that we do not charge the \$2.00 fee for "Other Driver License Request" when the driver license / social security number entered is not found.
 - We will, however, charge this fee for bulk driver license record requests.
 - Ms. Johnson: One of the issues was if an individual requested a driver’s transcript and it was not found, we suggested not to charge the \$2.00 fee is because the customer will realize once they get to the shopping cart to check out, they will see that the fee is \$10, but they will find a discrepancy that we’re only charging \$2.00. The customer would think that

- it's either a good deal or something is not right and then they would abandon the transaction. This is the reason why we recommend not charging the \$2.00 fee online.
 - The Advisory Board recommends to allow the customer the option to purchase the "Not Found" record for \$2.00. The report will contain the information entered by the customer. If the customer decides to not purchase the record, the "Not Found" transaction will not be added to the shopping cart. (No fee will be charged.)
- Ms. Espinoza: DL01 - Allow examiners to print the "hazmat" (hazardous materials) extension letter locally. The last update that was the ESC recommends changing the hazmat extension (temporary permit) to be issued for 60 days.
- Ms. Espinoza: DL05 - The Motor Voter application should allow users to enter a partial address in the previous address field. This was an item that was recommended to be closed, but remains open because we are waiting to obtain an official sign-off by the Department of State on this decision.
 - The same applies to DL10, DL11 and DL15.
- Ms. Espinoza: DL23 - DHSMV should have access to the Motor Voter data so that we know what updates truly need to take place. This item is pending awaiting DOS and DHSMV legal opinions.
- Ms. Espinoza: REN02 – The customer stops for bad checks. ESC agrees with recommendation, but they asked not to include transcripts and voluntary contributions on these transactions.
- Ms. Espinoza: All other items are still pending.

MM PHASE I PROGRAM UPDATE

Status Update and Financial Review

- Ms. Timmons: We are on track. The staff is currently reviewing four deliverables. Our goal is to complete the review cycles for these four deliverables, approve and submit for payment prior to the end of February. Budget amendment #2 has been uploaded into Constellation, so we should see that released in the next couple of. The turnaround time for approval is expected to be two weeks.
- Ms. Ling provided an overview of the program status. We are trending behind in our test cases development.
 - The grooming is on schedule. For increment one, we completed grooming for all of the stories for all of the teams.
 - Increment two, financial responsibility and citation processing/CDLIS are both complete for grooming.
 - Test cases – all of the test cases are starting to catch up, despite being behind. As of last week, we showed that DL issuance is at 88percent completion for their test cases. Motorist maintenance is at 82percent. All of the other teams were complete.
 - The validation of the development estimates is what we are struggling to keep up with. Right now, MyDMV portal is at 94percent. Renewal notification is at 84 percent, DL issuance is at 60 percent, Motorist maintenance is at 65 percent, FR is at 31 percent, and Citation processing/CDLIS is at 100 percent complete.
- Ms. Ling provided an update on the change requests eight and nine.
 - Change request eight – move the functional area "Clearance – Batch Processing" from Deliverable 36 (second increment) to Deliverable 37 (third increment). There was no overall impact to the schedule.

- Change request nine – requesting the addition of a new task in the program schedule to account for updates to previously approved citations processing requirements. The team identified the need for an additional correspondence code and letter in the driver school completion process.
- Ms. Green: We reviewed these with the ESC already. We wanted informed you with the status.
- We will have two pending change requests 10 and 11 that are currently ongoing. We are working to revamp some technical tasks that needed to be associated with deliverables that were inversed. One was associated with Deliverable 44 and one was associated with Deliverable 28. We wanted to flip those back because they were in the wrong place.

Requirements Validation Update

Financial Responsibility

- Ms. Thomas provided an update on Financial Responsibility. We are currently reviewing Deliverable 36. We are in review cycle two. We are getting ready to start increment three and we are on schedule.

Citation Processing/CDLIS

- Ms. Thomas provided an update on Citation Processing/CDLIS. We are currently reviewing Deliverable 39, review cycle one. We are preparing to start increment three with point suspensions. Citation Processing is also on schedule.

DL Issuance

- Ms. Espinoza provided an update on DL Issuance. We are wrapping up the functional areas, exam and cashier. We are due to finish grooming on Thursday, February 11. Our deliverable review will start on February 18. We are on schedule.

MyDMV Portal and Renewal

- Ms. Johnson provided an update on Renewal Notification. We are closing increment two, the last of the user stories for this increment. We have started pre-reviewing for our deliverable, which is due on February 24.
- MyDMV Portal – We are coming up on our increment 2 deliverable in the next couple of weeks. We are currently working on the insurance update piece. We are on schedule.

COMMUNICATIONS UPDATE

- Ms. Jones provided a communications update.
 - Focus Groups: We had a meeting with the Department of State focus group on January 11. We also had a technical subgroup meeting with the Department of State on January 7. A meeting with the Florida Tax Collectors was held on January 20. A bureau chiefs meeting will be held on February 19.
 - Deliverable 22, the Training and Performance Support Strategy, is due on February 11.

ADJOURNED

- The meeting came to a close and was officially adjourned at approximately 2:10 p.m.
- The next Advisory Board meeting is scheduled for Tuesday, March 8 from 1:00 – 3:00 p.m.

Note: Handouts at this meeting included:

Consolidated in a booklet format:

MM Advisory Board Agenda	1 page
MM Advisory Board Monthly Meeting Minutes 12-08-15	7 pages
Tax Collector Focus Group Meeting Summary	9 pages
MM Phase I Decisions	13 pages
Change Request 08 Phase I	3 pages
Change Request 09 Phase I	2 pages
Communications Update	4 pages
Notes Section	4 pages

Additional handouts include:

MM Phase I Decisions (updated)	12 pages
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**ISA/Project Management Office
Change Request Form**

General Information

Project Name	Motorist Modernization Phase I
Change Requested By	Joe Weldon, DL Issuance Project Manager
Business Owner	Robert Kynoch
Date Requested	2/18/2016

Change Request Information (completed by the requestor)

Description:

This CR is requesting the decomposition of requirement validation estimate validation tasks created by CR03 to allow a more accurate tracking and reporting of estimate validation by team and grouping of functional areas.

Please refer to the proposed MM Phase I program schedule excerpt.

Alternatives: No alternative solutions were identified.

Classification Critical : ☐ Medium : ☐ Low : ☒

Impact Analysis (completed by ISA)

Change Request #

10

Specific Requirements Definition:

Completed by:

Impact on Schedule: No overall impact to the end date of the schedule. The completion of all requirements validation phase activities will not impact the official start of software development, which is scheduled to begin 7/21/2016.

Completed by: Joe Weldon

Impact on Cost: No impact.

Completed by:

Impact on Resources: No impact.

Completed by:

Resource Requirements	Work Effort (Hours)	Cost
	N/A	N/A
	N/A	N/A
Total	N/A	N/A

Alternatives to the Requested Change: The proposed dates currently do not account for non-standard working days/times (i.e. extended hours, weekend days). If allowed, this will most likely enable completion of tasks sooner than projected.

Completed by:

ISA/Project Management Office
Change Request Form

MM Phase I program schedule excerpt

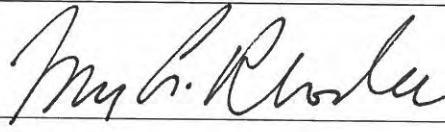
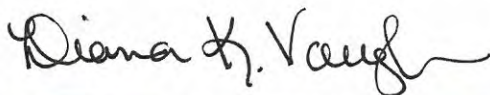



- 1) Decomposition of existing estimate validation tasks. The dates are based upon the current estimate of stories left to validate as of 1/19/2016:
- a. MyDMV Portal
 - i. Increment 1 - 30
 - ii. Increment 2 - 140
 - iii. Increment 3 - 179
 - b. Renewal Notification
 - i. Increment 1 - 28
 - ii. Increment 2 - 92
 - iii. Increment 3 - 68
 - c. DL Issuance and Motorist Maintenance
 - i. Increment 1 - 166
 - ii. Increment 2 - 412
 - iii. Increment 3 - 559
 - d. Financial Responsibility
 - i. Increment 1 - 32
 - ii. Increment 2 - 48
 - iii. Increment 3 - 100
 - e. Citation Processing
 - i. Increment 1 - 2
 - ii. Increment 2 - 93
 - iii. Increment 3 - 55

WBS	Task Name	Duration	Start	Finish	Predecessors
8.5.1	Development Foundation Support	184 days	Fri 10/9/15	Tue 7/12/16	
8.5.1.6	Validate Development Estimates	184 days	Fri 10/9/15	Tue 7/12/16	
8.5.1.6.4	Validate Development Estimates - Jan-15	19 days	Mon 1/4/16	Fri 1/29/16	1952
8.5.1.6.5	Validate Development Estimates - Feb-15	19 days	Mon 2/1/16	Mon 2/22/16	1953
8.5.1.6.6	Validate Development Estimates - Mar-15	20 days	Tues 2/2/16	Mon 3/7/16	1954
8.5.1.6.7	Validate Development Estimates - Apr-15	20 days	Fri 2/19/16	Fri 3/25/16	1955
8.5.1.6.8	Validate Development Estimates - May-15	21 days	Mon 3/22/16	Tue 4/5/16	1956
8.5.1.6.9	Validate Development Estimates - Jun-15	22 days	Wed 4/1/16	Thu 4/28/16	1957
8.5.1.6.10	Validate Development Estimates - MyDMV Portal	110 days	Mon 2/1/16	Tue 7/5/16	
8.5.1.6.10.1	Validate Development Estimates - MyDMV Portal - Increment 1	10 days	Mon 2/1/16	Fri 2/12/16	1953
8.5.1.6.10.2	Validate Development Estimates - MyDMV Portal - Increment 2	45 days	Mon 2/15/16	Fri 4/15/16	1960
8.5.1.6.10.3	Validate Development Estimates - MyDMV Portal - Increment 3	55 days	Mon 4/18/16	Tue 7/5/16	1961
8.5.1.6.11	Validate Development Estimates - Renewal Notification - Increment 1	110 days	Mon 2/1/16	Tue 7/5/16	
8.5.1.6.11.1	Validate Development Estimates - Renewal Notification - Increment 1	15 days	Mon 2/1/16	Fri 2/19/16	1953
8.5.1.6.11.2	Validate Development Estimates - Renewal Notification - Increment 2	40 days	Mon 2/22/16	Fri 4/15/16	1964
8.5.1.6.11.3	Validate Development Estimates - Renewal Notification - Increment 3	55 days	Mon 4/18/16	Tue 7/5/16	1965
8.5.1.6.12	Validate Development Estimates - Financial Responsibility	110 days	Mon 2/1/16	Tue 7/5/16	
8.5.1.6.12.1	Validate Development Estimates - Financial Responsibility - Increment 1	25 days	Mon 2/1/16	Fri 3/4/16	1953
8.5.1.6.12.2	Validate Development Estimates - Financial Responsibility - Increment 2	35 days	Mon 3/7/16	Fri 4/22/16	1968

**ISA/Project Management Office
Change Request Form**

8.5.1.6.12.3	Validate Development Estimates - Financial Responsibility - Increment 3	50 days	Mon 4/25/16	Tue 7/5/16	1969
8.5.1.6.13	Validate Development Estimates - Citation Processing	111 days	Fri 1/22/16	Mon 6/27/16	
8.5.1.6.13.1	Validate Development Estimates - Citation Processing - Increment 1	1 day	Fri 1/22/16	Fri 1/22/16	1953FS-6 days
8.5.1.6.13.2	Validate Development Estimates - Citation Processing - Increment 2	65 days	Mon 1/25/16	Fri 4/22/16	1972
8.5.1.6.13.3	Validate Development Estimates - Citation Processing - Increment 3	45 days	Mon 4/25/16	Mon 6/27/16	1973
8.5.1.6.14	Validate Development Estimates - DL Issuance	115 days	Mon 2/1/16	Tue 7/12/16	
8.5.1.6.14.1	Validate Development Estimates - DL Issuance - Increment 1	15 days	Mon 2/1/16	Fri 2/19/16	1953
8.5.1.6.14.2	Validate Development Estimates - DL Issuance - Increment 2	45 days	Mon 2/22/16	Fri 4/22/16	1976
8.5.1.6.14.3	Validate Development Estimates - DL Issuance - Increment 3	55 days	Mon 4/25/16	Tue 7/12/16	1977

Outcome
Decision: <input type="checkbox"/> Approve <input type="checkbox"/> Reject <input type="checkbox"/> Defer
Comments:

Executive Steering Committee Member	Signature	Date
Terry Rhodes Executive Director, DHSMV		2/18/16
Diana Vaughn Deputy Executive Director, DHSMV		2/18/16
Robert Kynoch Director of Motorist Services, DHSMV		2/18/16
Boyd Dickerson-Walden Chief Information Officer, DHSMV		2/18/16
Felecia Ford Chief, Bureau of Administrative Review DHSMV		2/18/16

**ISA/Project Management Office
Change Request Form**

General Information	
Project Name	Motorist Modernization Phase I
Change Requested By	Chad Hutchinson, OMM Enterprise Architect
Business Owner	Robert Kynoch
Date Requested	2/18/2016

Change Request Information (completed by the requestor)
<p>Description:</p> <p>This change request:</p> <ol style="list-style-type: none"> 1. Realigns specific technical tasks within the timeline for Deliverable 44 – Phase I: Technical Requirements due 3/13/2016. The dates for these tasks were misaligned when originally planned and provides additional time for the appropriate technical resources to be involved in the development of the deliverable as well as during the review period. 2. Adjusts the completion dates for technical tasks part of Development Foundation Support and Pass 0 activities to match the dates documented in Deliverable 24 – Draft Release Plan, approved on 12/4/2015. 3. Adds a technical task (Confirm TFS Build) for schedule tracking. <p><i>Please refer to the proposed MM Phase I program schedule excerpt.</i></p> <p>Alternatives: No alternative solutions were identified.</p> <p>Classification Critical : <input type="checkbox"/> Medium : <input type="checkbox"/> Low : <input checked="" type="checkbox"/></p>

Impact Analysis (completed by ISA)		
Change Request #	11	
Specific Requirements Definition:		
Completed by:		
Impact on Schedule: No overall impact to the end date of the schedule.		
Completed by: Joe Weldon		
Impact on Cost: No impact.		
Completed by:		
Impact on Resources: No impact.		
Completed by:		
Resource Requirements	Work Effort (Hours)	Cost
	N/A	N/A
	N/A	N/A
Total	N/A	N/A
Alternatives to the Requested Change:		
Completed by:		

ISA/Project Management Office
Change Request Form

MM Phase I program schedule excerpt

1) Adjusted technical tasks for Sprint 0 efforts:

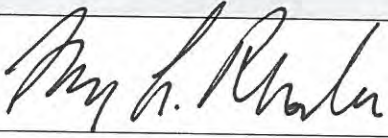
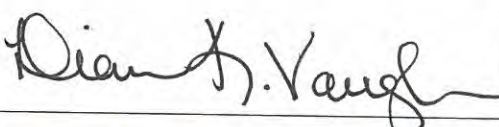
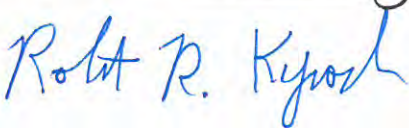
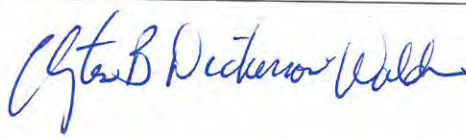

WBS	Task Name	Duration	Start	Finish	Finish	Predecessors
7.4.2.2	Document Application Coding Conventions and Standards	141 days	Mon 10/26/15	Thu 2/25/16	Tue 5/24/16	1491FS+23 days
7.4.2.3	Document Hardware and Software Prerequisites	141 days	Mon 10/26/15	Thu 2/25/16	Tue 5/24/16	1491FS+23 days

WBS	Task Name	Duration	Start	Finish	Finish	Predecessors
8.5.1	Development Foundation Support	178 days	Fri 10/9/15	Fri 7/1/16	Fri 7/1/16	
8.5.1.1	Define and Configure Build Process	65 days	Mon 2/1/16	Thu 1/21/16	Fri 4/29/16	1863FS+30 days
8.5.1.2	Create and Document Testing Frameworks	108 days	Mon 2/1/16	Mon 1/25/16	Thu 6/30/16	1945SS
8.5.1.3	Document Architectural Dependencies	10 days	Fri 6/3/16	Wed 1/27/16	Thu 6/16/16	1946FS-20 days
8.5.1.4	Document Coding Patterns and Practices	10 days	Fri 6/17/16	Tue 2/2/16	Thu 6/30/16	1947

WBS	Task Name	Duration	Start	Finish	Finish	Predecessors
8.5.3	Pass 0 - Enterprise Preparations	216 days	Mon 8/17/15	Thu 6/30/16	Thu 6/30/16	
8.5.3.6	Architecture: Session Mgmt Approach	108 days	Tue 11/3/15	Wed 3/23/16	Fri 4/15/16	
8.5.3.6.9	Complete Development - MyDMV Session Mgmt Components	50 days	Mon 2/8/16	Thu 3/3/16	Fri 4/15/16	2026
8.5.3.6.10	Complete Development - Back-Office Session Mgmt Components	50 days	Mon 2/8/16	Wed 3/23/16	Fri 4/15/16	2027
8.5.3.11	Confirm TFS Build Process	10 days	Fri 6/17/16	(new)	Thu 6/30/16	2055,1945,1946FF

ISA/Project Management Office
Change Request Form

Outcome		
Decision:	<input type="checkbox"/> Approve	<input type="checkbox"/> Reject
		<input type="checkbox"/> Defer
Comments:		

Executive Steering Committee Member	Signature	Date
Terry Rhodes Executive Director, DHSMV		2/18/16
Diana Vaughn Deputy Executive Director, DHSMV		2/18/16
Robert Kynoch Director of Motorist Services, DHSMV		2/18/16
Boyd Dickerson-Walden Chief Information Officer, DHSMV		2/18/16
Felecia Ford Chief, Bureau of Administrative Review DHSMV		2/18/16

Organizational Change Management Update

◆ Deliverable #22—Training and Performance Support Strategy Final version accepted on March 8

- ❖ Will be identifying additional ways to involve LDO in Motorist Modernization Phase I/ORION functionality demos

NEXT STEPS: With the completion of this deliverable, the initial organizational change management planning is now complete. Operationalizing the deliverable will involve ongoing updates, and guidance and support from program leadership for prioritizing suggested action items (i.e. sandbox, change network).

Communications Update

◆ Focus groups

- ❖ Bureau of Administrative Review Workshop March 3
- ❖ Bureau Chiefs March 18
- ❖ Department of State Focus Group March 25
Technical Subgroup April 4
Supervisors of Elections meeting regarding address validation
- ❖ Renewal Data Recipients March 30
- ❖ Possible meetings with FDLE, penny vendors, and batch transcript vendors in March and April

◆ Tax collectors ORION announcement

Advisory Board Meeting Notes

Advisory Board Meeting Notes

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