



Motorist Modernization

Motorist Modernization Advisory Board Monthly Meeting
March 14, 2017
Neil Kirkman Building, Conference Room B-202
2900 Apalachee Parkway, Tallahassee Florida 32399
1 to 3 p.m., EST

Invitees

Deb Roby
Ed Broyles
Kelley Scott
Carl Forney
April Edwards
Beth Allman
Linda Fugate

Representing

DHSMV
DHSMV
DHSMV
DHSMV
DHSMV
Florida Clerk Courts & Comptrollers
Florida Tax Collectors

Agenda

- Roll Call
- Welcome
- Review and Approval of Last Meeting Minutes
- Stakeholder Outreach Update
- Policy and Decisions Review
- ESC Meeting Follow-Up
- MM Phase I Program Update
 - Status Update and Financial Review
 - Change Request Review
 - Project Updates
- Q&A
- Adjourn

MOTORIST MODERNIZATION ADVISORY BOARD

Monthly Meeting Minutes Kirkman Building Conference Room B-130 February 20, 2017 1:00 p.m. to 3:00 p.m.

WELCOME AND INTRODUCTIONS

- The meeting was called to order at 1:05 pm. Ms. Green began the meeting with the *Welcome and Introductions*. She proceeded with the roll call of the Board Members.

Advisory Board Members present included:

- Beth Allman (via phone)
 - Carl Forney
 - Kelley Scott
 - Ed Broyles
 - Deb Roby
 - April Edwards (via phone)
 - Linda Fugate (not in attendance)
- Other DHSMV members present included: Kristin Green, Cheryl Dent, Janis Timmons, Scott Tomaszewski, Sonia Nelson, Judy Johnson, Cathy Thomas, Laura Freeman, Aundrea Andrades, Kelly Shannon, Jessica Espinoza and Koral Griggs.
 - Visitors included: Alyene Calvo, - (Ernst & Young) and Michelle McGinley from Accenture.
 - Ms. Green reminded all members that the Advisory Board meetings are recorded for public review.

REVIEW AND APPROVAL OF THE LAST MEETING MINUTES FROM JANUARY 10, 2017

- Ms. Green reviewed the meeting minutes from January 10, 2017. There were no changes, corrections or revisions from members. A motion to approve the January 10, 2017 minutes was unanimously accepted by the Board Members.

STAKEHOLDER OUTREACH UPDATE

- MS. Green provided an update on recent outreach initiatives and upcoming meetings and presentations.
- OMM provided a Motorist Modernization update of the DL Issuance, MyDMV and Portal systems to the New Tax Collector Training Seminar that was held at the Department of Revenue on February 10, 2017. There were several new Tax Collector staff members in attendance.
- The Senior Business Analysts and our lead Developer, Jeff Marsey, attended the Northwest Florida Coalition meeting with Tax Collectors in Walton County on February 16, 2017. Ms. Thomas indicated the meeting included four (4) counties, Jackson, Santa Rosa, Okaloosa and Escambia. There were approximately 40 to 45 participants. Two small workshops were

performed on original title, transfer title and original registration. They received a lot of feedback, comments and suggestions from the participants and were happy we were reaching out to them. This was the first trip for Phase II. Mr. Ed Broyles indicated that he received some positive feedback from the field. Starting in March, we will begin to travel throughout the state for more stakeholder outreach events and presentations.

- On February 21, 2017, Ms. Green and three (3) other team members will be attending the DL Issuance Focus Group Meeting in Titusville with the Brevard County Tax Collector office. We will provide an update and get their input and answer any questions or concerns they might have at this time.
- On March 7, 2017 the SW FL Coalition meeting is being held in Tampa, Florida. Mr. Samuel is currently creating a list of members, locations and dates for this scheduled travel.
- On March 17, 2017, we will be participating in the Tax Collector Board Meeting. Director Samuel will be speaking at this meeting.
- We are firming some travel dates for a road show where we will go out and learn how the offices do business as well as start gathering requirements for Phase II. Tentatively, March will be a very busy travel month.

POLICY AND DECISION REVIEW

- POR31 – Ms. Johnson stated that this is a new item. Currently the department allows customers to request express shipping of their driver license/ID card by furnishing their personal express shipping account number for various providers. It was decided previously by the ESC that the new Portal application will allow expedited shipping for Driver License /ID card issuances. Should we require the customer to provide an account number or should we set a fee amount and bill the department's account for shipping?
- DL26 – Ms. Espinoza indicated that DL26 is for the check validation hardware and services that we have been working on with Bank of America for pricing information. We keep communicating with Chad Hutchinson on BOA changes. Once changes are finalized, the team will re-discuss for final decision.
- DL38 – Ms. Espinoza stated that is a new item. Currently, the department allows manual overrides for all signature pad interactions. Should the department allow an override for Motor Voter selections in the event that the customer is unable to use the signature pad? This was discussed at the ESC meeting last week and their decision was to NOT allow manual overrides.
- DL39 – Ms. Espinoza stated this is a new item. Currently, the credential allows a maximum of 30 characters to be printed for address. The new card design is limiting the allowed printed characters to 22 on adult license and 20 for a minor license. There are still on-going discussions on whether it should be a fixed length of 22/20 or a calculated length, which will allow more than 22/20 characters to be printed for the address. When the ESC reviewed this last week, they determined more research needs to be provided before they can make an official decision.
- REN07 – Ms. Johnson provided the update for the renewal processing performed by the Department of Revenue on behalf of the department. As part of the Modernization project, there have been numerous meetings and discussions regarding bringing all DL Renewal Notifications processing in-house from the Dept. of Revenue to Novitex and include all out of state MV Renewal Notifications print, mail and processing. It has been decided that the Agency will be bringing that process back in-house. Meetings with Mr. Trey Collins who is new to the department (replacing Janie Westberry) have occurred to get him up to speed with discussions

from Novitex. Mr. Collins sent an email request to Novitex to schedule a meeting for the week of January 16 through January 20, 2017. We are still awaiting a response to the email request.

FINANCIAL REVIEW

- Ms. Timmons states that we are quickly approaching the last quarter of this fiscal year. We are on track for all our deliverables. We have paid everything for February and in March we will distribute our final budget amendment to release the last 2.4 million dollars of funds for the fiscal year.

CHANGE REQUEST REVIEWS

- Ms. Green stated that we didn't have any change requests last month to review however we did have a few that occurred in between meetings and were approved by the ESC. Ideally, we would normally discuss with the Advisory Board members prior to submission to ESC but due to the time critical nature of these, we sent them directly to the ESC for decision making and approval.
 - CR30 – Ms. Espinoza indicated that this change request would change issuance work flow to create functionality to allow customers to select their voter party on the signature pad when submitting a motor voter application via the DL Issuance application. The intent is to reduce the amount of user errors created and place the onus on the customer for voter party accuracy. This change request was approved.
 - CR43 – Ms. Espinoza stated that this change request is to create stories necessary to migrate the ORION Capture Module from its current SQL Server Database to the new Couchbase Database used for the DL Issuance ORION Module. This change request was previously deferred on January 19, 2017, pending ESC discussion of options to perform this work as a part of Modernization or ISA operations. Upon discussion with Diana Vaughn and Boyd Dickerson-Walden on January 26, 2017, it was determined that the Motorist Modernization team will absorb this CR in the current backlog and not request transition of batch reporting to ISA Operations. This change request was approved.
 - CR45 – Mr. Tomaszewski stated that this change request is to move Disposition, Customer Merge, Customer Link/Unlink and Clearance user stories from Milestone B/C to a future milestone as they are not ready for development or incorrectly associated with the data tier work. Due to timing constraints, this request was not reviewed by the CCB. This change request was approved.
 - CR46 – Ms. Sonia Nelson stated the purpose of this change request is to establish the preferred order for the completion (development) of the remaining CDLIS and Citation Processing stories. This change request further clarifies the release plan for the remaining CDLIS/Citation Processing stories when the OMM team re-assembles to continue development. This change request will ensure ample time in the development schedule for AAMVA Casual and AAMVA Structured testing which must be completed prior to UAT. In April 2017, developers and testing team members will be needed on the CDLIS/CP team to accomplish the proposed work plan. This change request was approved.
 - CR47 – Ms. Nelson stated the purpose of this change request is to account for the work effort required in the Technical Debt stories for the successful testing and implementation of Citation Processing. The Data Tier work must be performed prior to development of the Remaining Citation Processing stories, so that the new development utilized the correct data structure. This change request specifies the work effort for

Citation Processing; an additional change request is required to account for the CDLIS data tier work effort to be submitted at a future date. Due to timing constraints, this request was not reviewed by the Advisory Board. This change request was approved by the ESC.

- CR48 – Mr. Tomaszewski stated that this change request covers work not accounted for under the original user story estimations. FR related data tier stories are dependent on the current FR application being migrated to the new ORION environment. Delaying the completion of this unplanned work will extend development beyond the established release plan. Due to timing constraints, this request was not reviewed by the Advisory Board. This change request was approved by the ESC.
- Ms. Green indicated that an all green spreadsheet titled, “*Motorist Modernization Phase I Project Manager Log of Agile Development Related Change Requests*” has been provided for member review. This spreadsheet represents the low level change requests per our Decision Escalation Matrix that are within the Product Owner’s authority to approve. We do share this with the ESC as well as the Advisory Board so that you can see what items have been discussed and approved as well. As stated, the ESC has the authority to overturn any approved decision made by the Product Owners.

PROJECT UPDATE

- DL Issuance – Ms. Espinoza stated that they are working on finishing Milestone B which focuses on continuing work on the Customer Summary Tabs and AAMVA calls to validate a customer’s driving record. The team completed Sprint 8 on February 1, 2017, and started the HIP Sprint for Milestone B with Sprint Planning on February 2, 2017 and ends February 22, 2017. The team is on schedule to complete their first assignment by the February 22, 2017 due date. There are no project specific risks reported for the current period. No change requests or action items to report at this time.
- Motorist Maintenance – Mr. Tomaszewski indicates that the team is currently in Milestone B/C which ends on March 29, 2017. Included in this Milestone are data tier stories to move existing applications to align with the new data model. The team is currently in Sprint 9 of 29. This Sprint ends on February 22, 2017. At this time, it is anticipated that the team will complete planned Milestone B/C development and testing by the end of the Milestone.
- MyDMV Portal – Ms. Andrades stated that Milestone B is overdue and was scheduled to end January 10, 2017. Milestone B was completed on February 8, 2017. The team is currently in Milestone C which ends on April 4, 2017. At this time, development is on schedule with a deployment planned for today. We do believe we will complete planned Sprint 9 development and test by the end of the Sprint. There are no new risks, change requests or action items to report at this time.
- Renewal Notification – Ms. Nelson stated that they are currently in Milestone B which ends April 18, 2017. Included in this Milestone are MH Vendor files and Parking Permit Vendor file attributes. The team is currently in Sprint 1 of 4 for this Milestone. This Sprint (Sprint 9) ends on February 21, 2017. There are 25 stories planned for completion. We anticipate that the team will complete Sprint 9 development and testing by the end of the Sprint.
- CDLIS/Citation Processing – Ms. Nelson stated that development and testing have been suspended until April 2017. Grooming for Commercial Disqualification was done this week. Data Tier Work for Citation Processing was groomed. There are no new risks, project issues or action items during this period. Data Tier work effort will begin if approved.

COMMUNICATIONS UPDATE

- Ms. Griggs stated that the ORION Hub quarterly Newsletter was distributed on January 27, 2017 and contained articles from April 2016 through December 2016. The next newsletter will be distributed in April 2017. The DL Issuance team is working to update policies and procedures with the support of a dedicated working group. During the March ESC meeting, each team's Project Manager will provide their process for updating policies and procedures and will propose team members for review and approval. We are currently revising dates with LDO for the Phase I Training Plan.

Q&A

- There were no questions or concerns from members present.

ADJOURNMENT

- Ms. Green requested a motion to adjourn the meeting and the meeting was adjourned at approximately 1:32 p.m.
- The next Advisory Board Meeting is scheduled for *Tuesday, March 14, 2017*.

DRAFT

Note: Handouts at this meeting included:

Consolidated in a meeting packet and emailed to members:

MM Advisory Board Agenda	1 Page
MM Advisory Board Monthly Meeting Minutes dated 1/10/17	5 Pages
Change Request # 30	4 Pages
Change Request # 43	6 Pages
Change Request # 45	4 Pages
Change Request # 46	6 Pages
Change Request # 47	4 Pages
Change Request # 48	7 Pages
MM Decision Document	4 Pages
MM Phase I Log of Agile Development Related Change Requests	2 Pages

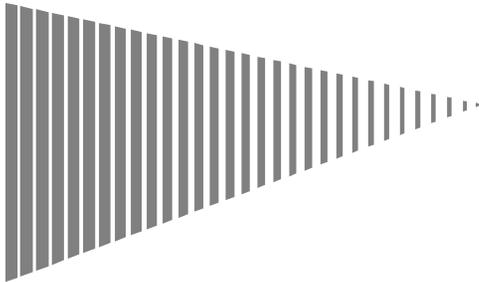
DRAFT

Motorist Modernization Program (Phase I)

State of Florida Department of Highway Safety
and Motor Vehicles (DHSMV)

Independent verification and validation (IV&V)
Monthly Assessment Report Summary
January 2016

21 February 2017



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Topics for discussion

- ▶ General IV&V overview
- ▶ Overall risk state and trending
- ▶ IV&V ratings summary
- ▶ Key indicators
- ▶ Status of key deficiency recommendations
- ▶ Overall performance
- ▶ Forecast milestone completion
- ▶ Open deficiencies and actions
- ▶ Performance improvement recommendations
- ▶ Upcoming IV&V activities
- ▶ Supporting information
 - ▶ Summary of changes
 - ▶ Open deficiencies
 - ▶ Project milestones
 - ▶ Late tasks
 - ▶ Project budget

Data contained in this MAR is as of 14 February 2017

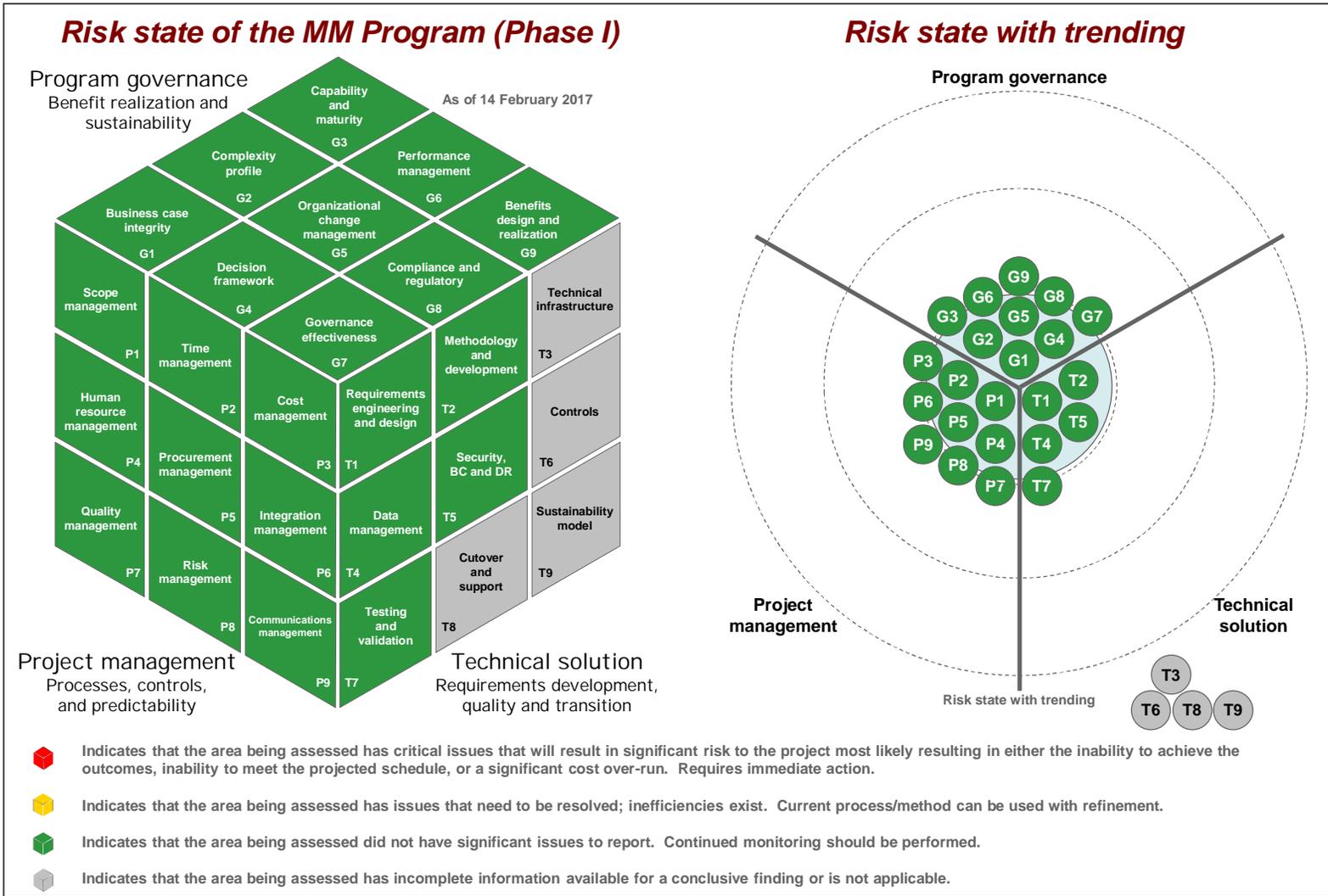
General IV&V overview

Overall IV&V risk state:

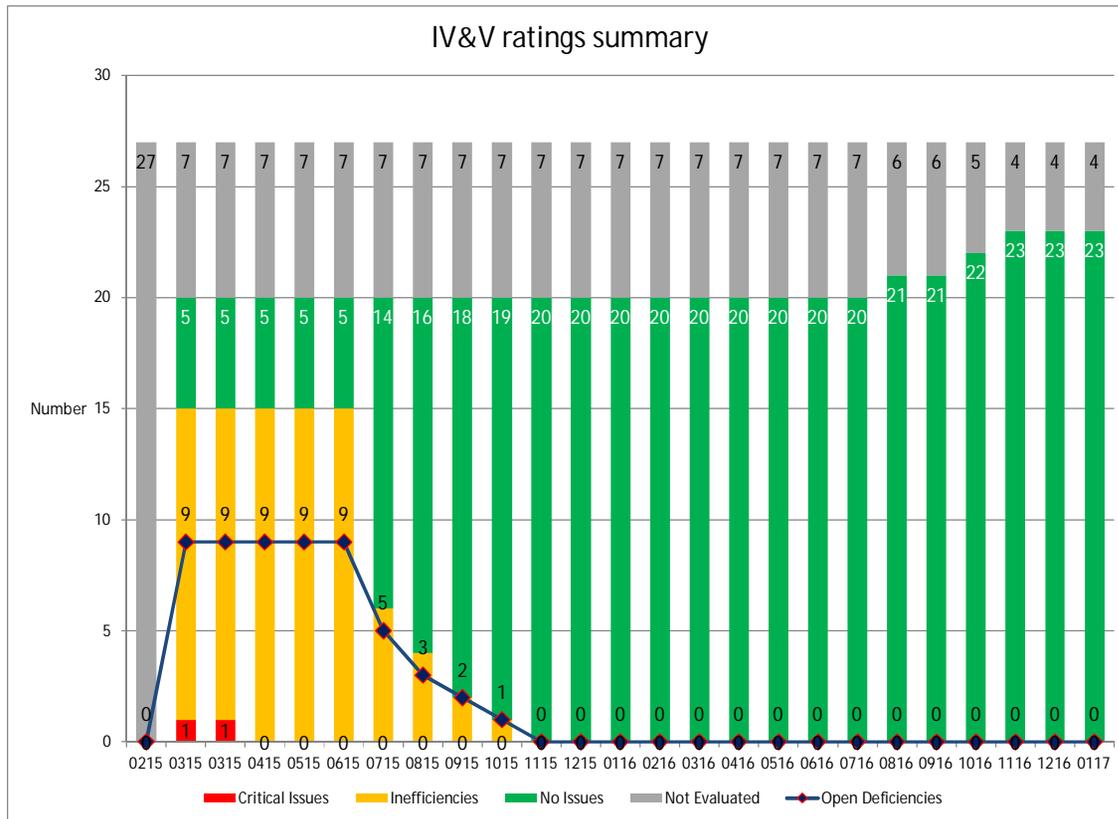
Green

- ▶ There are no open IV&V deficiencies.
- ▶ The Program is within established performance thresholds.
 - ▶ The schedule performance index (SPI) is 0.99.
 - ▶ 11 of 2,641 total tasks (0.4%) contained in the project schedule are late.
 - ▶ 5 of 1,371 tasks (0.4%) for the current period are late.
- ▶ No additional facets evaluated.
- ▶ No new deficiencies identified since the last report.

Overall risk state and trending



Overall IV&V ratings summary



§ This chart shows a summary of the IV&V cube facet ratings (red, amber, green and gray), and open deficiencies.

§ Facet risk rating totals are as follows:

§ Red (critical issues): 0

§ Amber (issues): 0

§ Green (no issues): 23

§ Gray (not evaluated): 4

§ Open deficiencies: 0

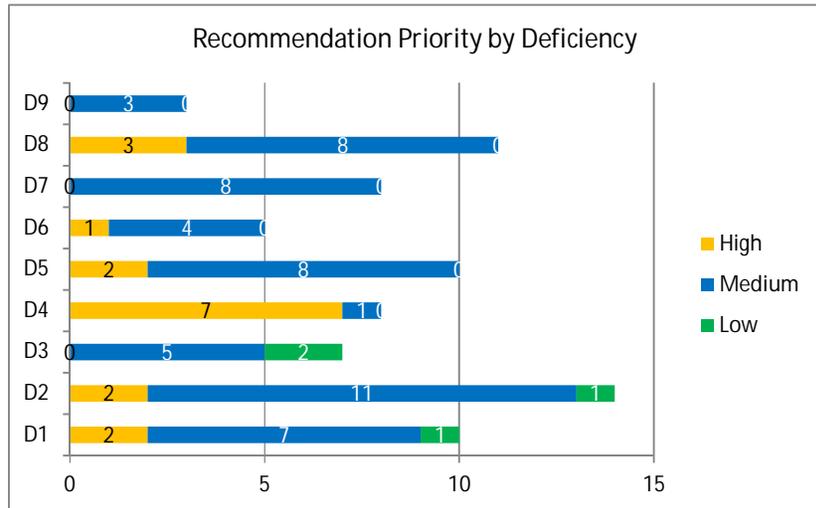
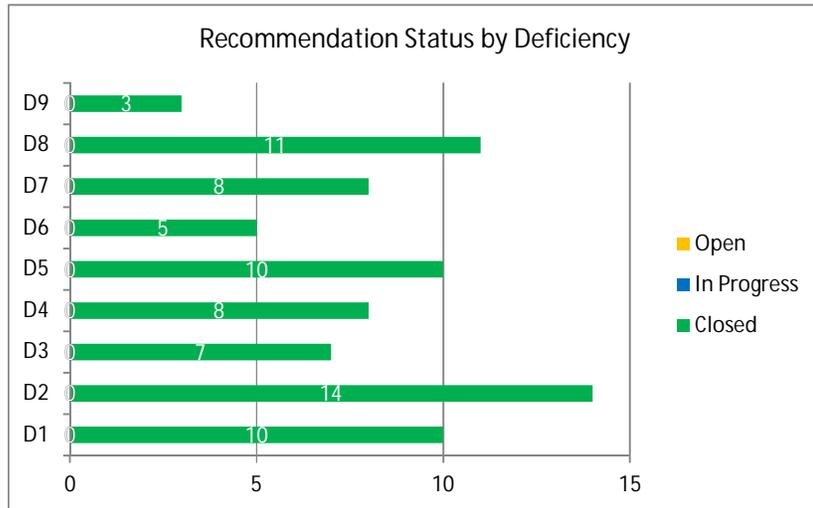
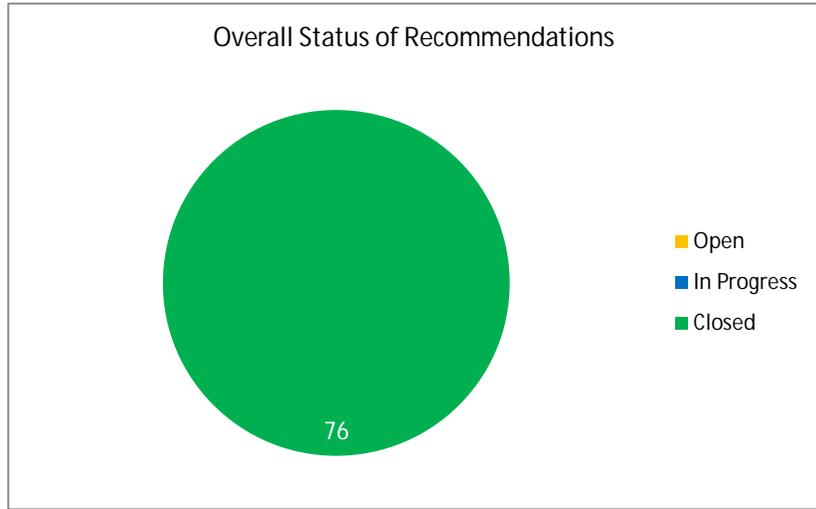
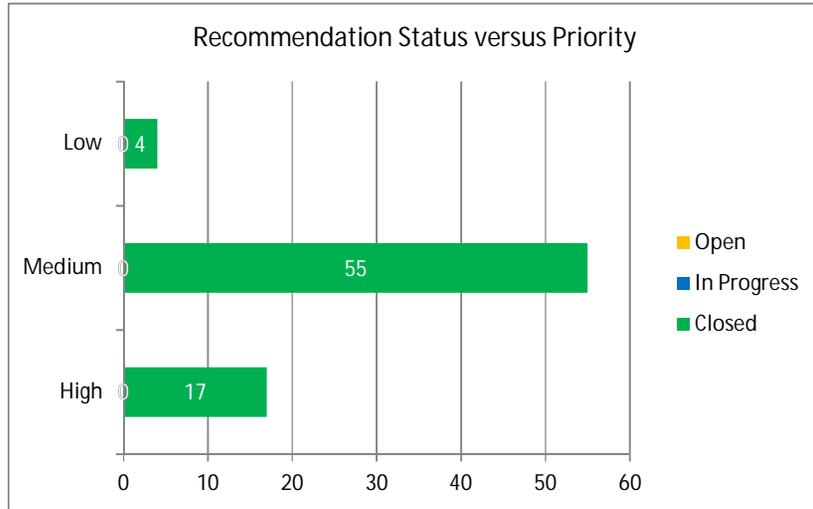
§ Conclusions:

§ The MM Program Team has satisfactorily addressed all deficiencies identified by the IV&V Team.

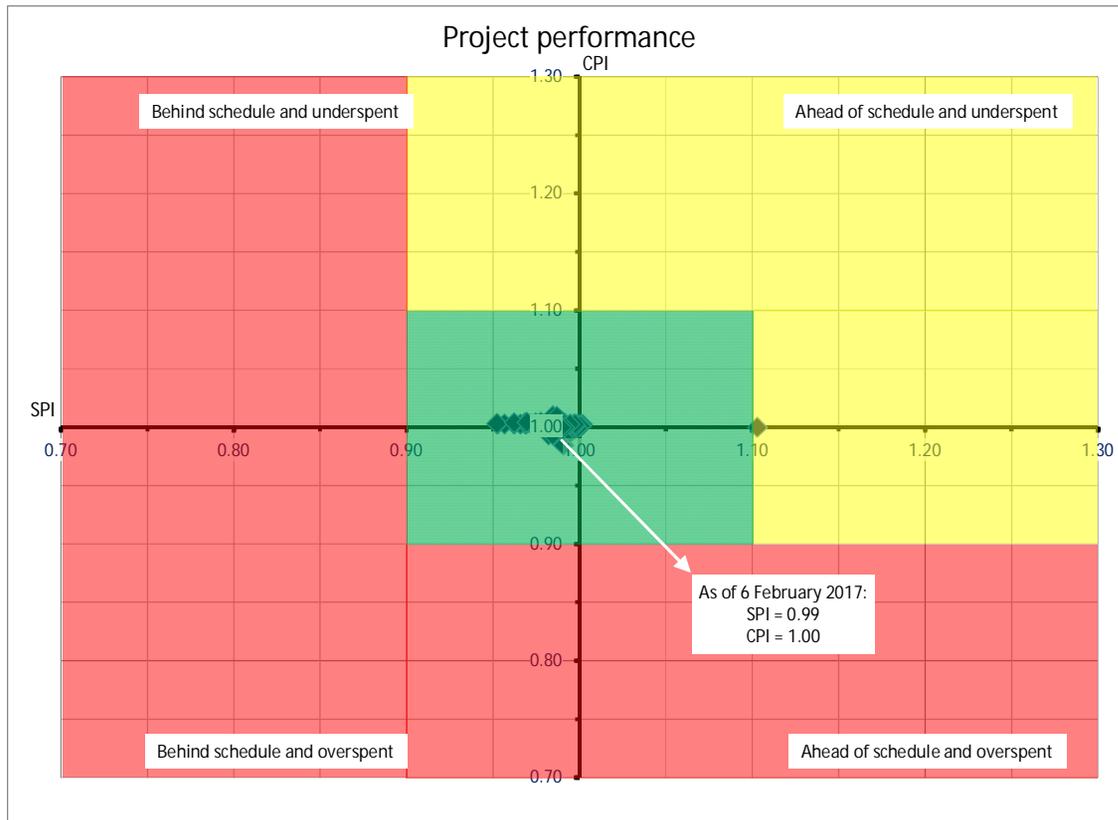
Key indicators

Indicator	Value	Comment
Is the project approach sound?	Yes	<ul style="list-style-type: none"> ▶ The overall project approach is based on industry leading practices, methodologies and tools that have been used for other DHSMV projects.
Is the project on time?	Within established parameters	<ul style="list-style-type: none"> ▶ The Program is within established performance thresholds. <ul style="list-style-type: none"> ▶ The schedule performance index (SPI) is 0.99. ▶ 11 of 2,641 total tasks (0.4%) contained in the project schedule are late. ▶ 5 of 1,371 tasks (0.4%) for the current period are late.
Is the project on budget?	Yes	<ul style="list-style-type: none"> ▶ The Program is currently on budget based on provided budget and spending information.
Is scope being managed so there is no scope creep?	Yes	<ul style="list-style-type: none"> ▶ The work being completed as part of the MM Program (Phase I) is within the scope of the project as defined in the Schedule IV-B Feasibility Study.
What are the project's future risks?	Unknown	<ul style="list-style-type: none"> ▶ The MM Program Team has satisfactorily addressed all deficiencies identified by the IV&V Team.
Are the project's risks increasing or decreasing?	Steady	<ul style="list-style-type: none"> ▶ The MM Program Team has satisfactorily addressed all deficiencies identified by the IV&V Team.
Are there new or emerging technological solutions that will affect the project's technology assumptions?	No	<ul style="list-style-type: none"> ▶ New and emerging technologies were considered in the Feasibility Study. ▶ None have an adverse effect on the project's technological assumptions.

Status of key deficiency recommendations



Overall performance



§ This chart shows the SPI and CPI plotted as points against the tolerance ranges set up for the project.

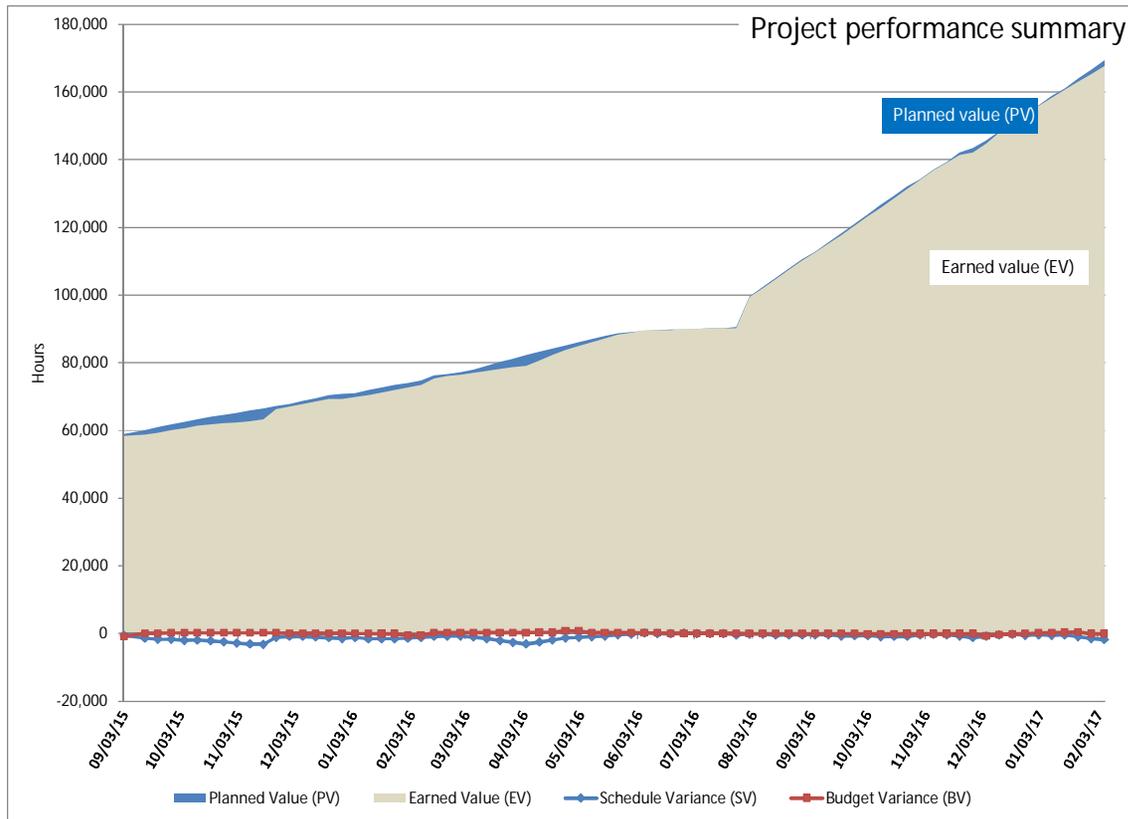
§ Summary:
 § None

§ Conclusions:
 § The Program is currently on schedule and is within established performance thresholds.

- ▶ Green area indicates within tolerance of +/- 10% for both SPI and CPI.
- ▶ Amber area indicates review is required and corrective actions may be necessary.

- ▶ Red area indicates out-of-tolerance and corrective actions are necessary.

Overall performance (continued)



§ This chart shows the cumulative planned value (PV) and earned value (EV) for the project.

§ Summary:

§ None

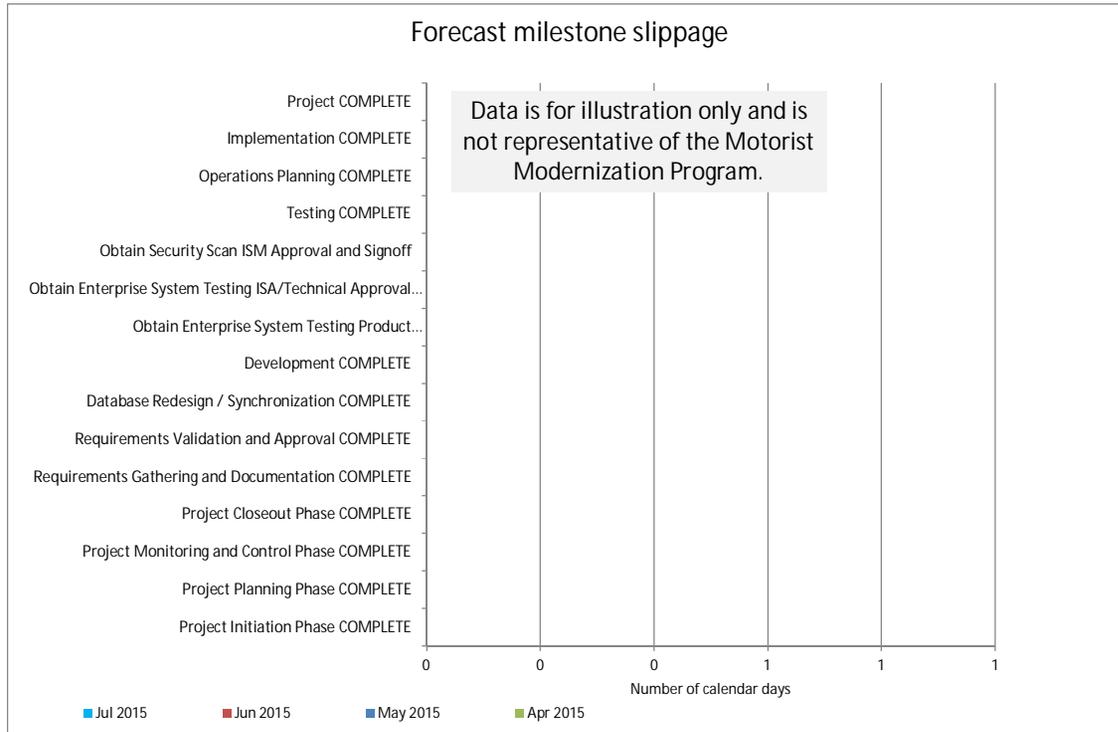
§ Conclusions:

§ The Program is currently on schedule and is within established performance thresholds.

- ▶ Blue area indicates the cumulative PV as of the current reporting period.
- ▶ Grey area indicates the cumulative EV as of the current reporting period.

- ▶ PV is the work scheduled to be accomplished.
- ▶ EV is the value of the work actually performed.

Forecast milestone completion



§ This chart shows the projected completion dates for future milestones based on historical performance using the schedule performance index (SPI).

§ Summary:

§ The IV&V Team is refining calculations to determine future milestone completion based on reported EVM data.

§ Conclusions:

§ None

Open deficiencies and actions

Deficiency	Actions taken

The DHSMV MM Program Team has satisfactorily addressed all deficiencies identified by the IV&V Team.

Performance improvement recommendations

Recommendation	Progress update / resolution	Status

The DHSMV MM Program Team has satisfactorily addressed all performance improvement recommendations identified by the IV&V Team.

Upcoming IV&V activities

- ▶ Participate in IV&V and Program meetings
- ▶ Review draft and final MM Program materials provided to the IV&V Team
- ▶ Conduct interviews as required
- ▶ Schedule of immediate IV&V deliverables is as follows:

Deliverable	Planned draft	Planned final	Actual final	Comment
MAR – Dec 2016 (IVV-302AW)	17 January 2017	31 January 2017	24 January 2017	▶ Complete
MAR – Jan 2017 (IVV-302AX)	14 February 2017	01 March 2017	21 February 2017	▶ Complete
MAR – Feb 2017 (IVV-302AY)	14 March 2017	29 March 2017		
MAR – Mar 2017 (IVV-302AZ)	14 April 2017	01 May 2017		
MAR – Apr 2017 (IVV-302BA)	12 May 2017	30 May 2017		
MAR – May 2017 (IVV-302BB)	14 June 2017	29 June 2017		
MAR – Jun 2017 (IVV-302BC)	17 July 2017	01 August 2017		

Supporting information

- ▶ Summary of changes
- ▶ IV&V ratings summary
- ▶ Open deficiencies
- ▶ Project milestones
- ▶ Late tasks
- ▶ Project budget

Summary of changes

Supporting information

Item	Description
Deficiencies addressed	▶ There are no open IV&V deficiencies.
New deficiencies	▶ No new deficiencies identified since the last report.
Risk ratings	▶ No risk rating changes since the last report.
Maturity ratings	▶ No maturity rating changes since the last report.
Interviews conducted	▶ No interviews conducted since last report
Artifacts received	▶ Numerous artifacts received.

Open deficiencies

Supporting information

Areas and implications	Recommendations	Actions taken
None		

The DHSMV MM Program Team has satisfactorily addressed all deficiencies identified by the IV&V Team.

Project milestones

Supporting information

WBS	Title	Completion date				
		Original	Scheduled	Planned	Forecast	Actual
1.3.12	Project Monitoring and Control Phase COMPLETE	06/28/2019	07/08/2019	07/09/2019	n/a	
1.4.8	Project Closeout Phase COMPLETE	06/28/2019	08/29/2019	08/29/2019	n/a	
7.5	Requirements Validation and Approval COMPLETE	03/02/2016	06/27/2016	06/27/2016	n/a	06/27/2016
7.6	PHASE GATE REVIEW - Requirements Validation	06/28/2016	06/27/2016	06/27/2016	n/a	06/27/2016
8.2	Database Redesign / Synchronization COMPLETE	05/01/2018	06/20/2018	10/17/2018	n/a	
8.4	PHASE GATE REVIEW - Database Redesign / Synchronization	06/20/2018	06/20/2018	10/17/2018	n/a	
8.5.10	Development COMPLETE	05/25/2018	09/13/2018	09/13/2018	n/a	
8.6	PHASE GATE REVIEW - Development	07/27/2018	09/13/2018	09/13/2018	n/a	
8.7.5	Testing COMPLETE	02/20/2019	04/22/2019	04/22/2019	n/a	
▶ Additional milestones will be added as the project progresses						

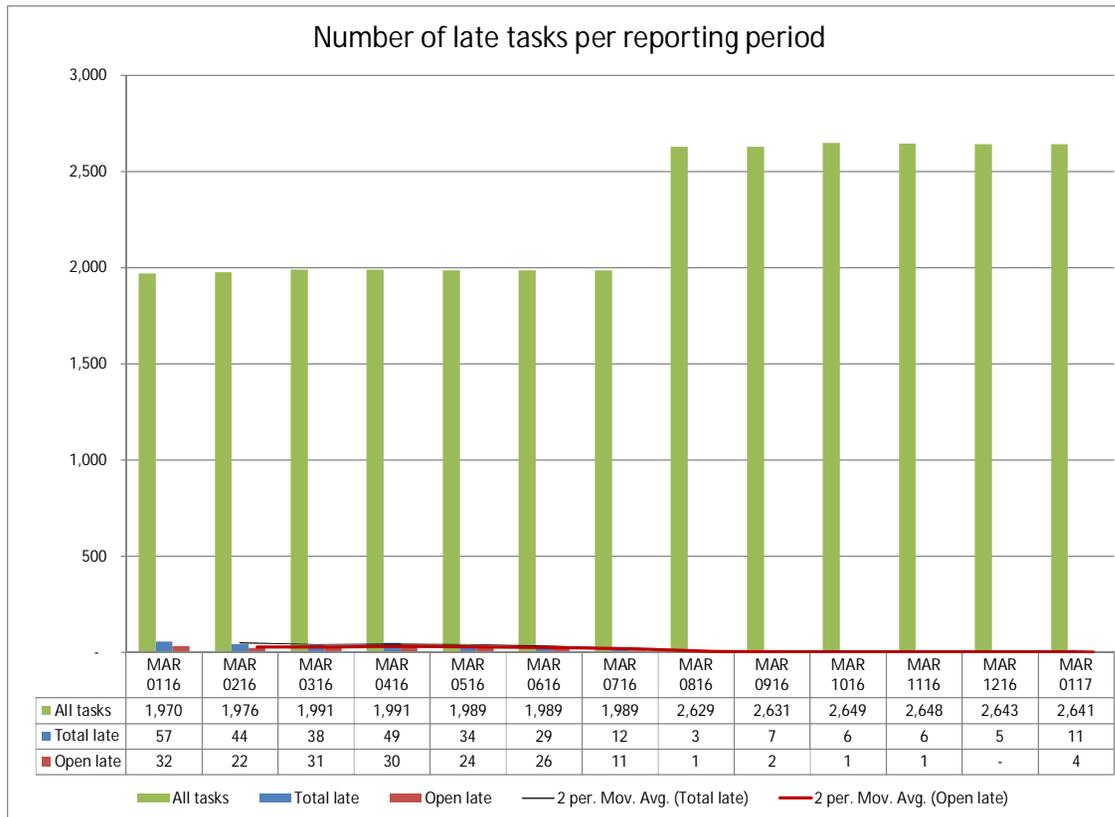
- ▶ Original – Original contract completion date.
- ▶ Scheduled – Scheduled completion date based on the latest schedule baseline.
- ▶ Planned – Planned completion date

- (should be the same as scheduled).
- ▶ Forecast – Based on the current schedule performance index.
- ▶ Actual – The actual completion date

Late 

Late tasks

Supporting information



§ This chart shows the number of tasks that are late for each of the IV&V reports for the following:

§ Total tasks late.

§ Tasks that are open (task completion percentage is greater than 0% and less than 100%).

§ A task is automatically designated as “late” if it is not complete and the project status date is later than the baseline finish date for the task.

§ Summary:

§ Total normal tasks: 2,641

§ Total tasks late: 11

§ Total open tasks late: 4

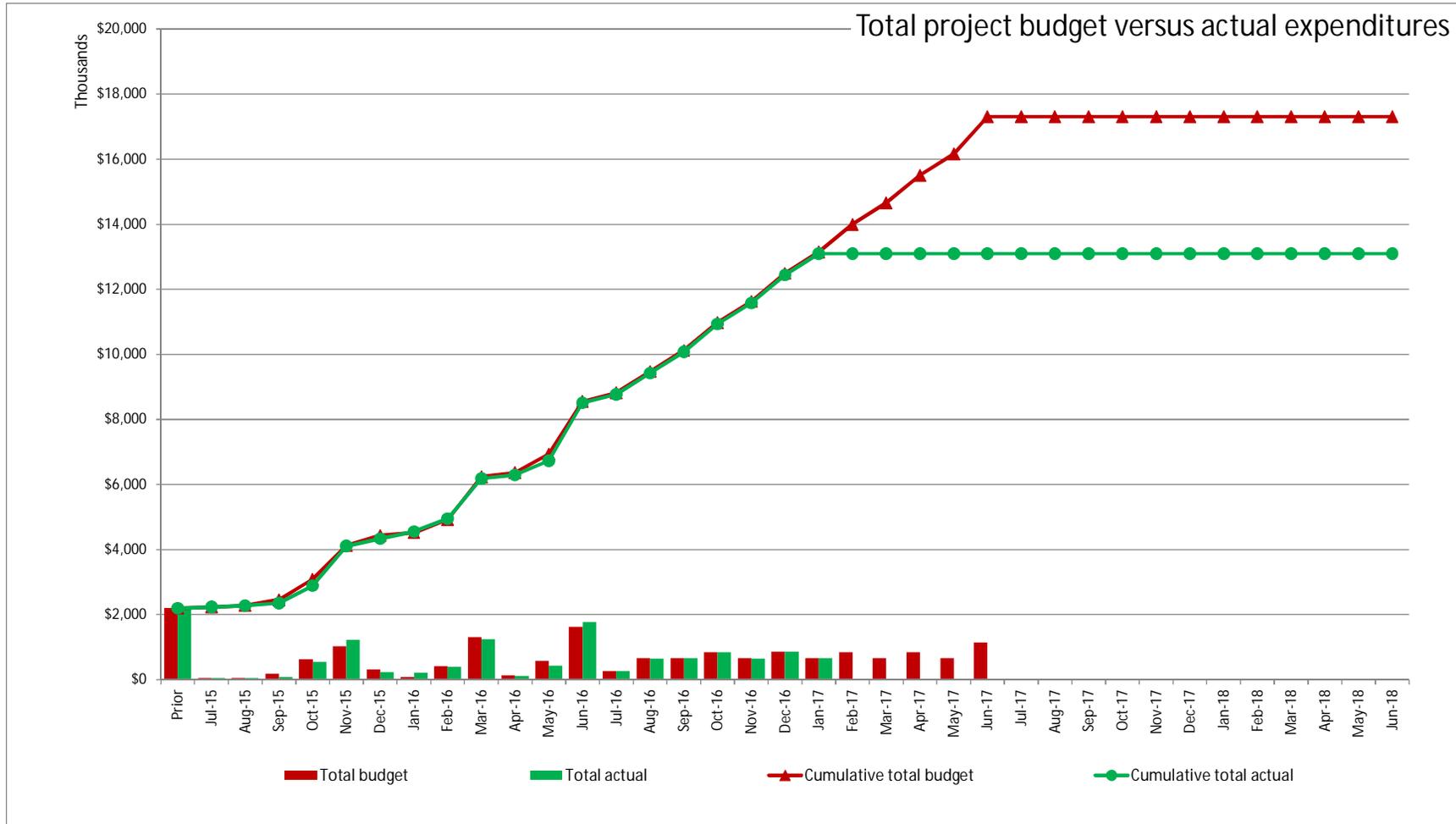
§ Conclusions:

§ The total number of tasks designated as late is 0.4% of the total number of tasks.

Project budget

Total project funding

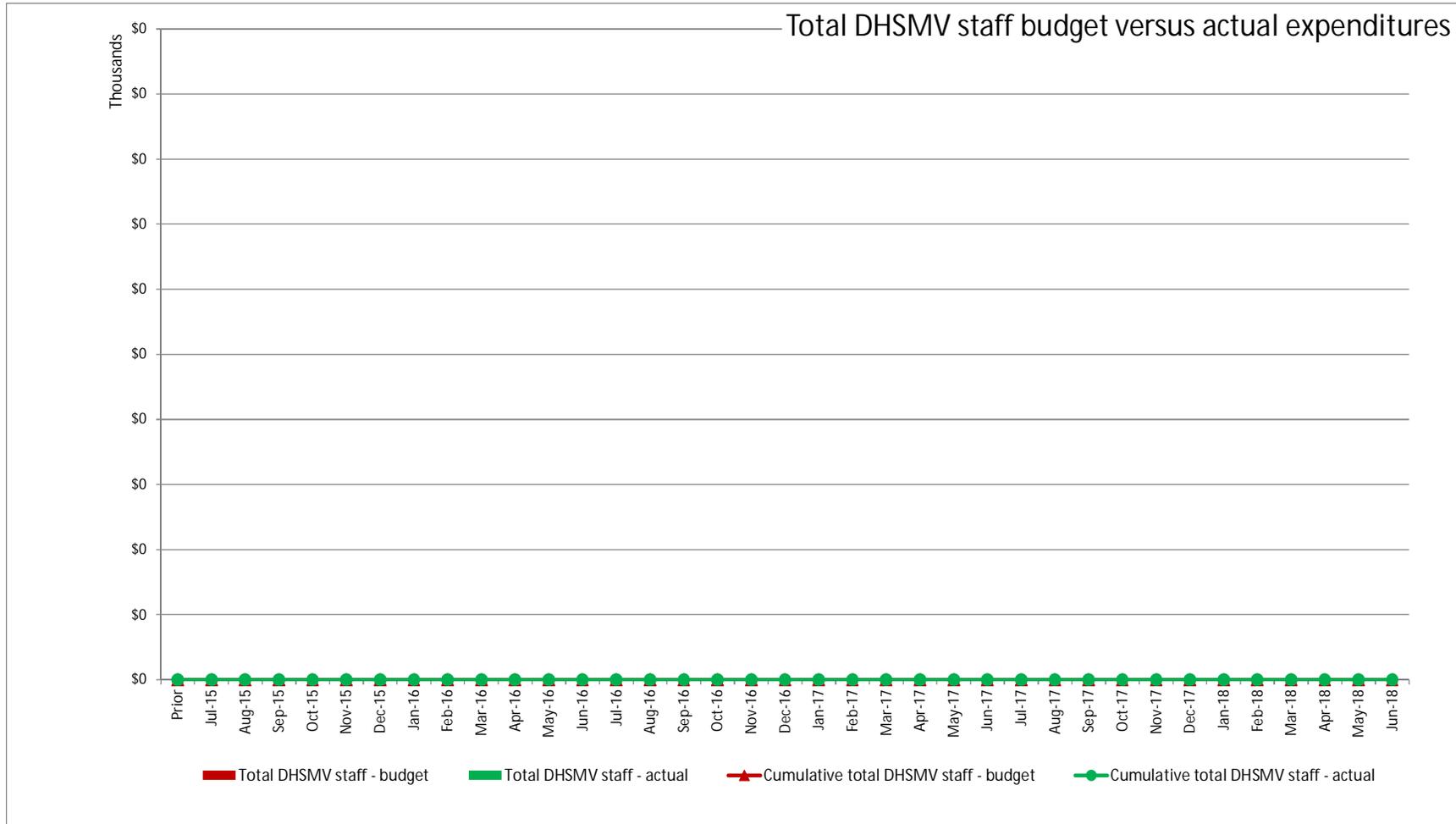
Supporting information



Project budget

DHSMV staff funding

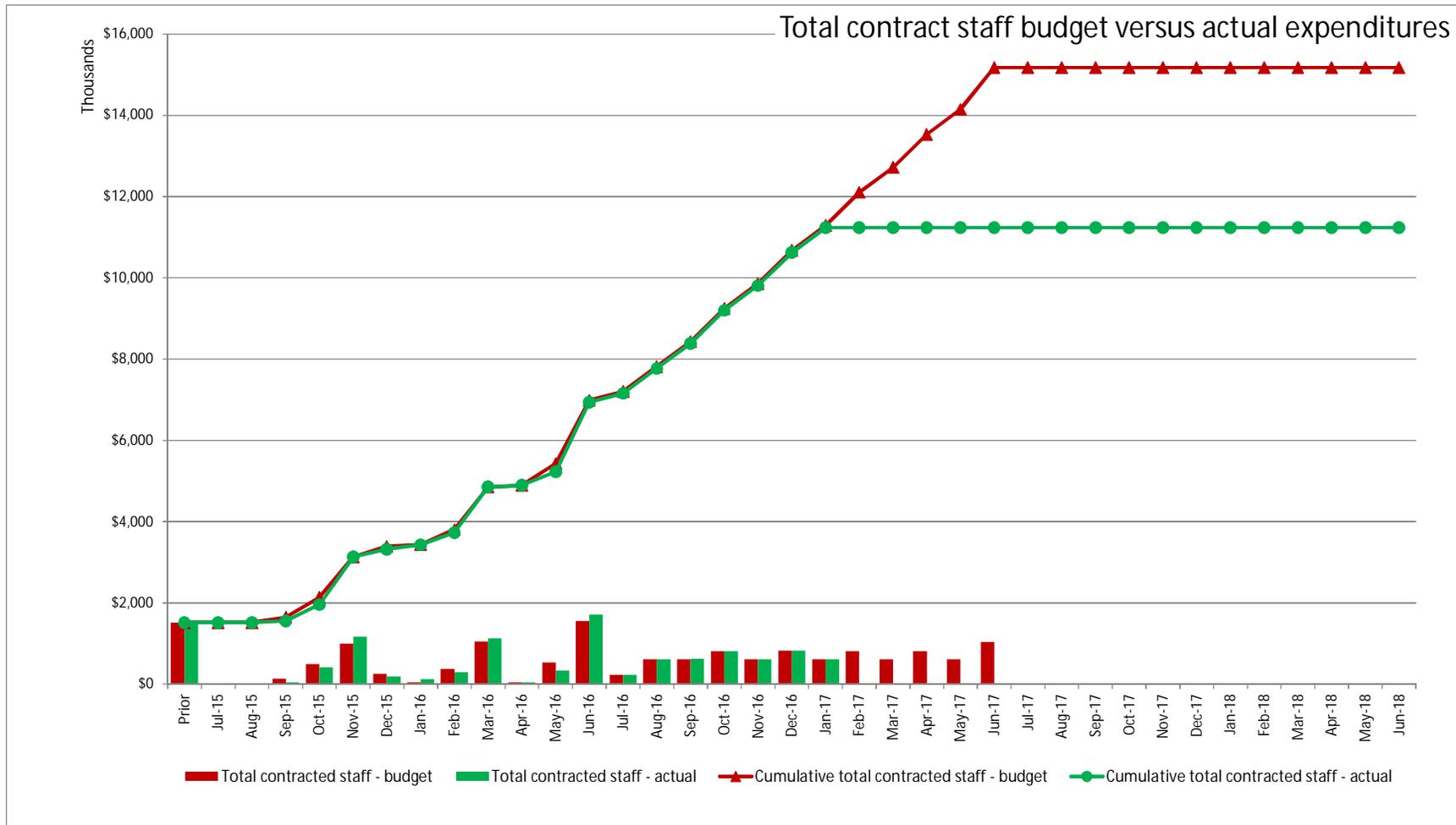
Supporting information



Project budget

Contract staff funding

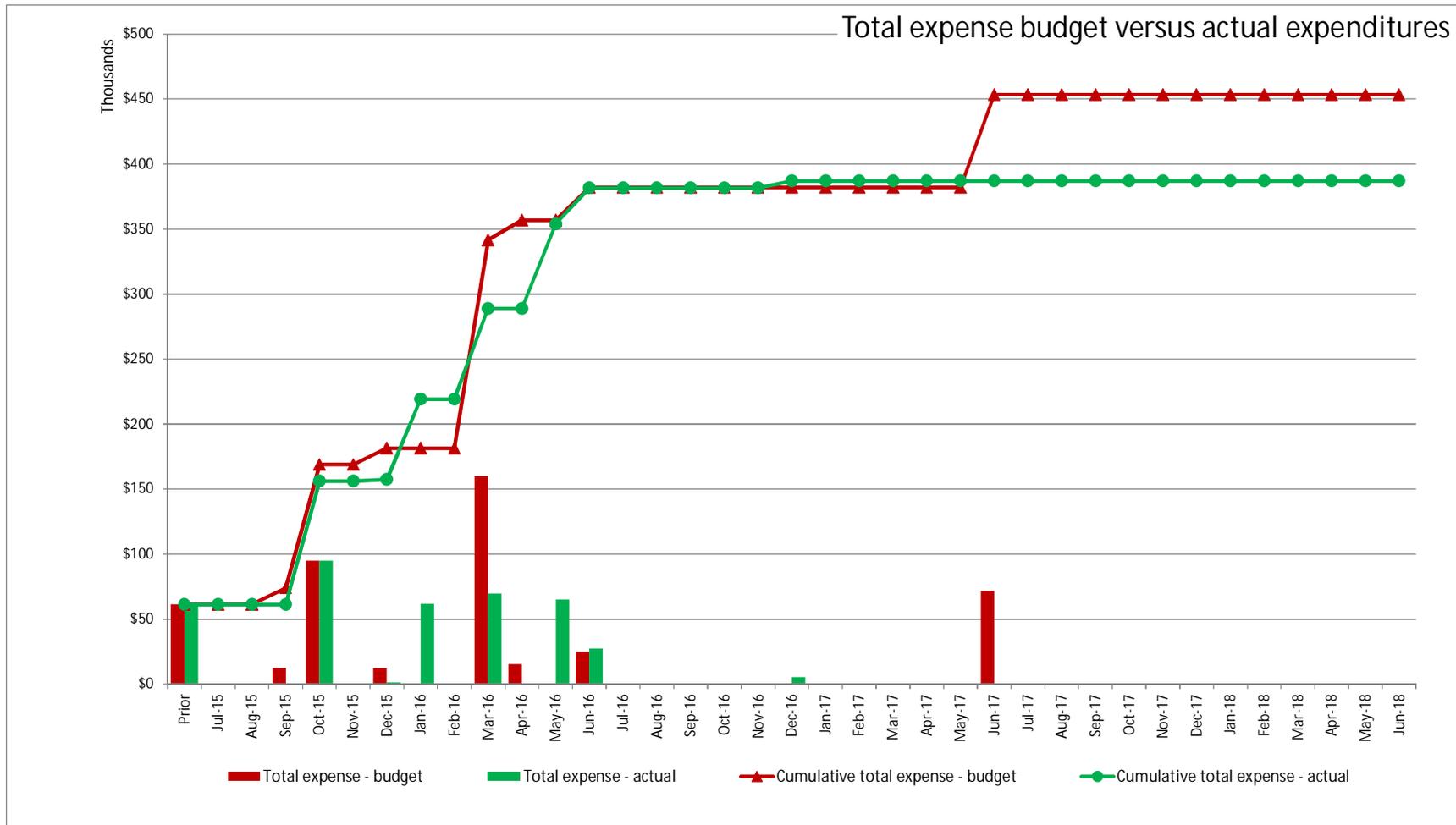
Supporting information



Project budget

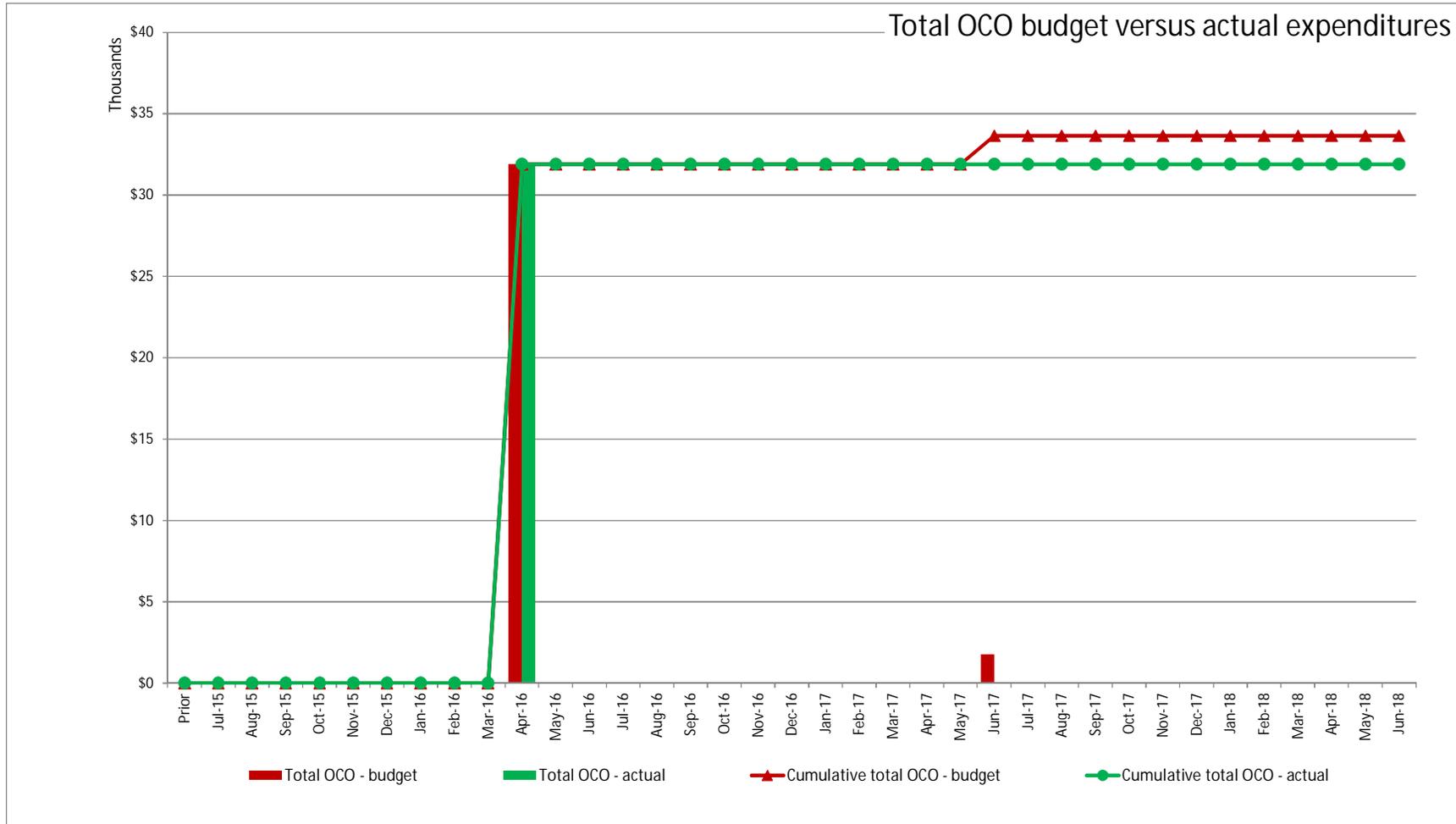
Expense funding

Supporting information



Project budget OCO funding

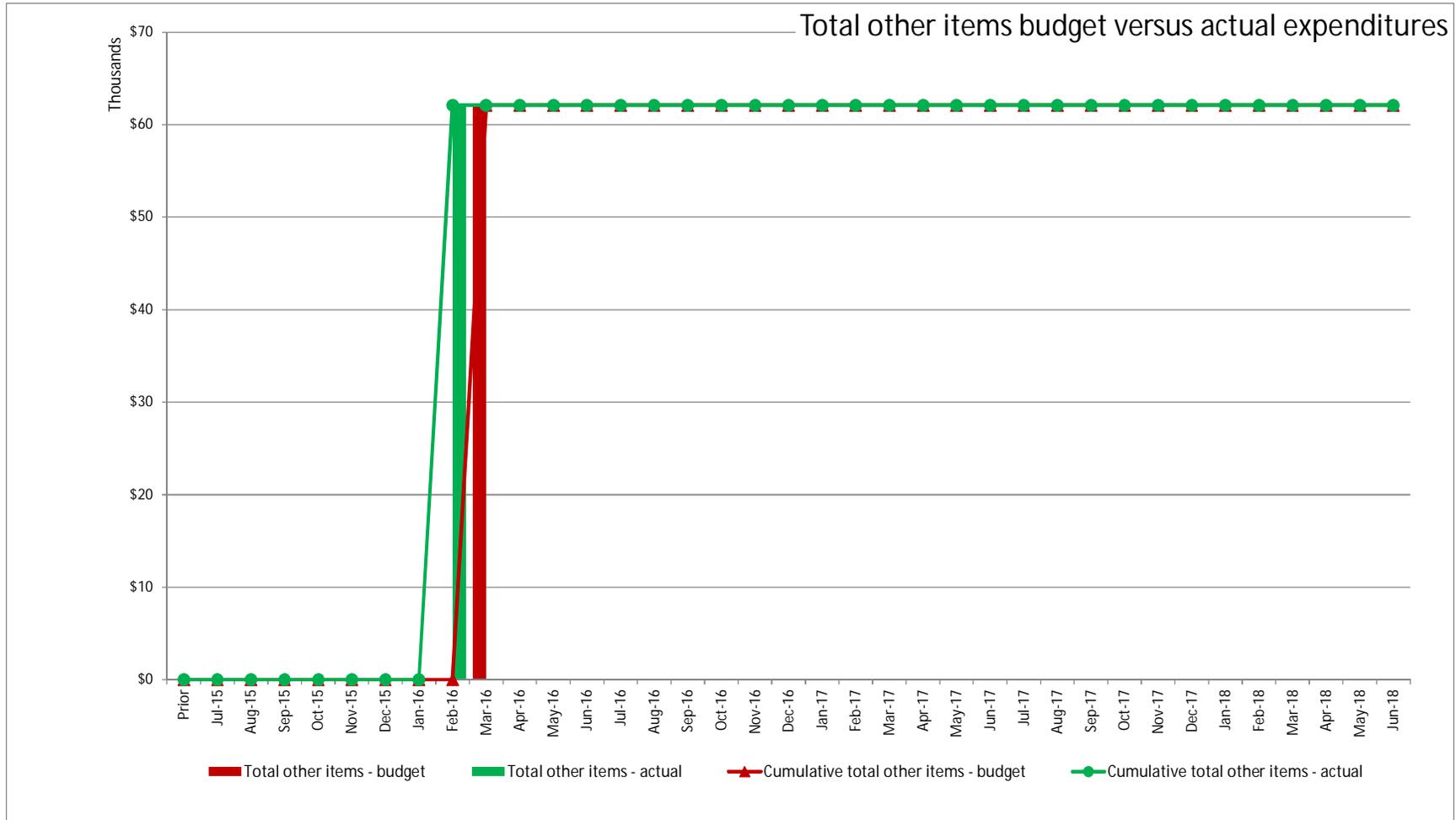
Supporting information



Project budget

Other items funding

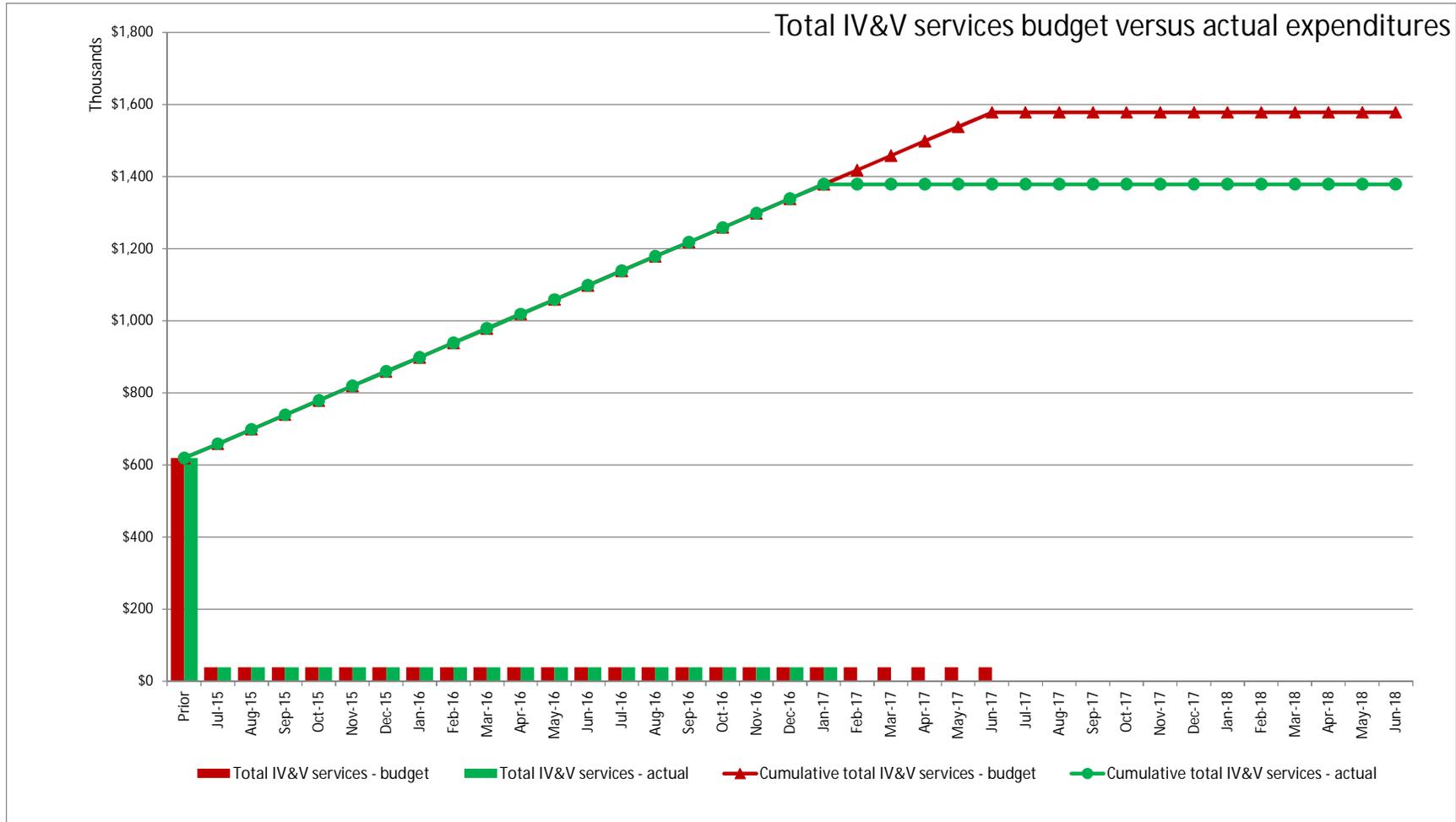
Supporting information



Project budget

IV&V services funding

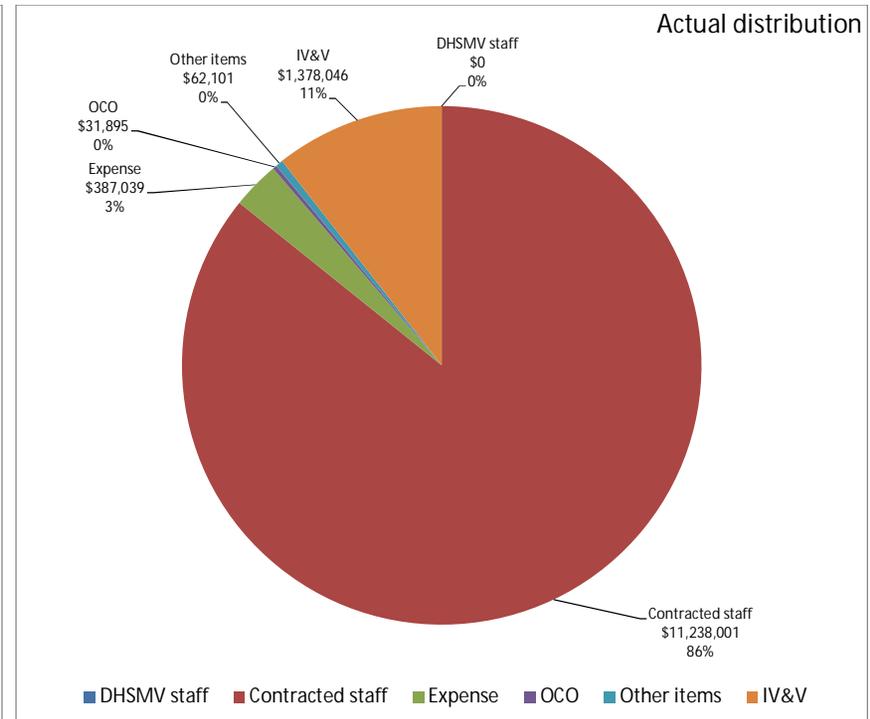
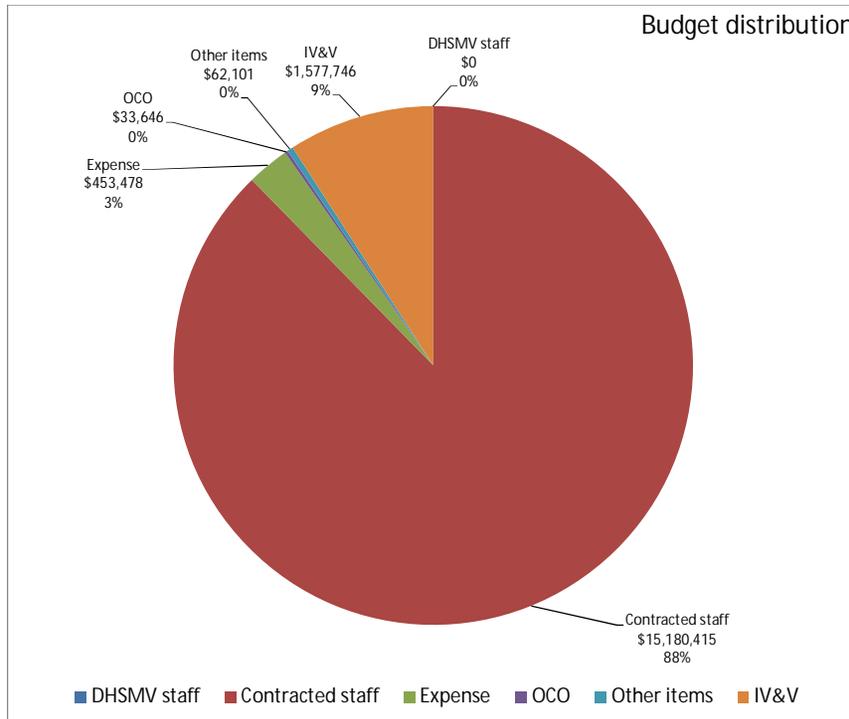
Supporting information



Project budget

Budget and actual distribution

Supporting information



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Motorist Modernization Phase I
Project Manager log of Agile Development-related Change Requests

#	Title	Brief Description	Source	Notes	Internal Review Status	Internal Status Date	Estimated Effort by Work Type	Total Effort	Project Team	Level	Approver per Governance	Decision	Date Approved/Deferred/Rejected	
PMCR-96	Make Ethnicity required	Make "Ethnicity" a required field for "Create Customer" button to be enabled. This would eliminate Examiner forgetting to put this information in when they create the customer and waiting for a validation error.	Sprint Planning	Would be done as part of Milestone D. 2/24/17 Update: Updated to Canceled after discussing with PO and team as not only would ethnicity be required; but, also height.	Canceled	2/24/2017	.5 Hours - Refinement 1 Hour - Test 1 Hours - Build 2.5 Hours Total	2.5	DL	I/II	Product Owner/Project Manager	Canceled	2/24/2017	
PMCR-97	Make selected TLSAE Results Read Only	When an Examiner selects results from Check Driver School, make results "Read Only" on the Customer Summary Exam Tab and only allow the Examiner to change by selecting "Clear".	Testing	2/28/17 - Approved during CCB	Approved	2/28/2017	.5 Hours - Refinement 1.5 Hour - Test 2 Hours - Build 4 Hours Total		DL	I/II	Product Owner/Project Manager	Approved	2/28/2017	
PMCR-98	Search Renewal Records	Search for renewal records by renewal month and expiration year, and view all renewal notices sent for the registration associated with that renewal month/expiration year combination	Refinement	3/7/17 Update - reviewed during Internal CR meeting; testing is high due to the volume of data being returned	Approved	3/7/2017	DEV 4.0 Testing 17.0 QA 1.5 22.5 Hours Total	22.5	Renewal	I/II	Product Owner/Project Manager	Approved	3/7/2017	
PMCR-99	ARCHIVE FR9974: Populate MH Registration Stop Details	Archive FR9974: Populate MH Registration Stop Details. This story is not needed	Retro/Demo	3/7/17 Update - reviewed during Internal CR meeting	Approved	3/7/2017	8 Hours		-8	Renewal	I/II	Product Owner/Project Manager	Approved	3/7/2017
PMCR-102	ARCHIVE FR24279 and FR24091 from the TFS backlog as they are not functioning in production today.	PO received word from Tod Browning that the quick ADDS links for CDL Meidcal Informaiton functionaility is not used in production. When the approved change story for CDL Medical Information come under development, the quick adds hyperlink will be removed from the application.	Refinement	3/7/17 - discussed removing the link during internal CR meeting. Makes the CDL Medical Change story a PRIORITY.	Approved	3/7/2017	0 Hrs -		0	MM	I/II	Product Owner/Project Manager	Approved	3/7/2017
PMCR-103	Archive place holder stories for Milestone C: FR11774 FR11766 FR18545	Due to PMCR-91 Changing flow for Shopping Cart, we archive place holder stories for ID Card (Replacement, Renewal and Original) Issuances.	Refinement	3/7/17 Update - approved via email by Deepa	Approved	3/7/2017	4Hrs 4Hrs 4 Hrs 12 Hours Total -Return to Backlog		-12	MyDMV	I/II	Product Owner/Project Manager	Approved	3/7/2017
PMCR-104	Archive stories for Milestone C: FR21753 FR21752 FR21751 FR21750	In refinement we determined we didn't need to do NDR/PDPS and CDLIS checks for ID Card Issuances.	Refinement	3/7/17 Update - approved via email by Deepa	Approved	3/7/2017	4Hrs 4Hrs 4Hrs 4Hrs 16 Hours Total - Return to Backlog		-16	MyDMV	I/II	Product Owner/Project Manager	Approved	3/7/2017
PMCR-105	Archive place holder stories for Milestone D: FR11756 FR19481 FR11786 FR16726 FR17269		Refinement	3/7/17 Update - approved via email by Deepa	Approved	3/7/2017	4Hrs 4Hrs 4Hrs 4Hrs 4Hrs 20 Hours Total - Return to Backlog		-20	MyDMV	I/II	Product Owner/Project Manager	Approved	3/7/2017
PMCR-106	Merge FR23012 and FR21759 under FR23012 to follow Blueprint Standards	On 2/16 PO Approved to follow the Blueprint standards setforth for the documentation of User Stories. Correct Search/Display format for AAMVA - CDLIS Screens will be followed in Blueprint.	Refinement	3/7/17 Update - just aligned stories to standards; didn't change the effort	Approved	3/7/2017	N/A		0	MM	I/II	Product Owner/Project Manager	Approved	3/7/2017

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PMCR-107	Merge FR2301 and FR21763 under FR2301 to follow Blueprint Standards	On 2/16 PO Approved to follow the Blueprint standards setforth for the documentation of User Stories. Correct Search/Display format for AAMVA - CDLIS Screens will be followed in Blueprint.	Refinement	3/7/17 Update - just aligned stories to standards; didn't change the effort	Approved	3/7/2017	N/A			0 MM	I/II	Product Owner/Project Manager	Approved	3/7/2017
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