Motorist Modernization Advisory Board – Phase II Meeting
Tuesday, March 8, 2022
2:30 to 4:00 PM
VIA: Microsoft Teams

Invitees	Representing
Stephen Boley	FLHSMV
Lt. Jason Britt	FLHSMV
Brett Saunders	FLHSMV
Jay Levenstein	FLHSMV
Steve Burch	FLHSMV
Scott Lunsford	Florida Tax Collectors
Sherri Smith	Florida Tax Collectors
Sgt. Derek Joseph	Law Enforcement
TBD	Law Enforcement

Agenda

- Roll Call

- Welcome

- Review and Approval of Last Meeting Minutes

- IV&V Update

- Stakeholder Outreach Update

- MM Phase II Program Update

  o Project Updates

- Communications Update

- Q&A

- Adjourn

Motorist Modernization Advisory Board – Phase II Meeting
Tuesday, February 8, 2022
2:30 to 4:00 PM
VIA: Microsoft Teams

WELCOME AND INTRODUCTIONS

- The meeting was called to order at 2:30 p.m. Terrence Samuel began the meeting by welcoming members and visitors and proceeded with the roll call of board members.

  Advisory Board Phase II members included:

    o Lt. Jason Britt
    o Brett Saunders (absent)
    o Jay Levenstein
    o Scott Lunsford
    o Sherri Smith
    o Sgt. Derek Joseph
    o Steve Burch
    o Stephen Boley

- Additional FLHSMV members included – Terrence Samuel, Rachel Graham, Catherine Alvarez, Michael Anderson, Stacey Bayyari, Katherine Burke, Jessica Espinoza, Felecia Ford, Laura Freeman, Wendy Hughes, Judy Johnson, Pavel Machado, Wendy Mechlin, Jennifer Miller, Aundrea Powell, Scott Lindsay, Cathy Thomas, Janis Timmons, Scott Tomaszewski, Rhonda Zimmerman, and Christie Utt.
- Visitors included – Joseph Weldon from Accenture, Margie France with Ernst & Young, Carl Ford with J Ford Consulting, and Gary Axtell and Melvin Cox with the Florida Clerks, and Andrea Tomasso with Grant Street attended. Matthew Harris and Scott Hartsfield also attended.

REVIEW OF MEETING MINUTES

- Rachel Graham reviewed the meeting minutes from January 11, 2022. No corrections were identified. A motion to approve the minutes was accepted by the board members and the January 11, 2022, meeting minutes were approved.

PHASE II IV&V UPDATE

- Margie France presented an overview of the IV&V report for Phase II. The current risk state was amber. There was one open deficiency (P2D5) concerning lack of an integrated resource pool. The schedule performance index was 0.909 and the "to complete schedule performance index (TSPI)" was 1.223 with the four-week moving average not improving. 30 of 1,616 total tasks contained in the project schedule were late. The program completion date was forecasted to be 36 days late.

STAKEHOLDER OUTREACH

- Terrence Samuel stated the team plans to schedule a virtual meeting with the license plate agencies soon to provide a Phase II Motorist Modernization update and discuss open action items.

FINANCIAL REVIEW

- Janis Timmons presented a Phase II financial review. The Phase II budget for the 2021 – 2022 fiscal year is $10.5 million. Approximately $4.6 million has been expended as of January 2022 with a 0% variance and approximately $5.8 million in remaining funds.

PHASE II PROJECT UPDATE

- Joseph Weldon stated Team A (Title and Registration) is completing Milestone D, Sprint 34 today which includes development of original title, title cancellation, mark title sold, and voiding transactions. They continued to work on IFTA/IRP updates to ORION screens related to inquiry and links to CMCS. The team continued to meet with AAMVA to define the NMVTIS interface and related stories.
- Mr. Weldon stated the change request updating and aligning dates within the Phase II master schedule was approved by the ESC in January 2022.
- Jennifer Miller stated Team B (MV Globals) continued to work on stories related to the agency and office maintenance tabs for Milestone I. The team is trending behind on development due to requirement questions which, in turn, has caused the backlog to remain behind. The team continued to work with internal Subject Matter Experts and external stakeholders regarding open refinement questions.
- Scott Tomaszewski stated the IFTA/IRP team was working on mitigating the gaps found between how we envisioned IRP issuance endpoints operating and interface requirements of the enterprise registration service. The team began Milestone E, Sprint 16 today, February 8. The team will continue the prework needed to support development of the IRP issuance endpoints. The team has one deliverable showing late; however, it should be scheduled based on when the applications are ready in Stage and prior to Production deployment. The team will follow up the approved schedule change request with a contract amendment proposal to align deliverables with the schedule. The team will continue to provide support to Celtic's technical team as they work to make ready the IFTA code release for SEU testers by mid-March. With the recent approved schedule change request, the team is green on the Traffic Light Report except for ORION integration and backlog health. This is showing yellow as the interaction between the enterprise services and our endpoints are slow in progress.
  - Key risks and issues for the team included:
    - Program Issue 46 – Availability of vendor developer resources continued to impact project. The team will close this issue and monitor resource progress based on the schedule change approved under Change Request 19.
  - Important activities for the team included:
    - Continue support to Celtic while they complete their service endpoint configuration for IFTA end-to-end testing.
    - Refinement of the Batch error queue requirements.
    - Complete linkage of IFTA/IRP schedule into the Phase II Integrated Master Schedule.

- Mr. Weldon stated the FSID team began UAT yesterday, February 7. The team completed testing of the broadcast messages and will deploy into Production tomorrow, February 9.
  - Important activities for the team included:
    - Phase 2 – Remote Enrollment
      - UAT – February 7 – 18
      - Pilot – February 21 – 25
      - Production – February 28
    - Phase 3 – Aug 2022:
      - Online Authentication
      - Verifier Registration
      - Additional FSID Use Cases
  - Risks and issues for the team included:
    - Issue 42 – Risk 94 Realized – FSID Onboarding Trending Late
- Catherine Alvarez presented an overview for the Enterprise Content Management (ECM) Day 1 team and Jennifer Miller presented for the ECM Day 2 team. Ms. Miller stated the team continued planning with their Onbase vendor, Next Phase Solutions (NPS), for the document conversion for the MV scan databases.
  - Day 1 Important activities for the team included:
    - Production Conversion completed with daily conversion jobs running at 6 p.m.
    - Performance testing for batch jobs will continue when Stage environment moves to new data center later this month.
    - Researching batch job conversion throughput requirements.
    - Production Go-Live rescheduled to June 2022 after the move to the new data center.
  - Day 2 Important activities for the team included:
    - Submitted conversion hardware requirements for procurement
    - Continuing Taxonomy discussions for MV Scan – A meeting is scheduled with internal Subject Matter Experts on February 9.
    - Finalizing schedule/work plan
  - Risks and issues for the team included:
    - Risk 101 – If NPS cannot quickly configure new documents to be added to the ECM as they are identified and refined by the Phase II Team, then it could impact the schedule as the team waits for implementation of the new document in the ECM.
- Aundrea Powell stated the MyDMV Portal/Fleet team was currently working on Milestone J, Sprint 29. The team plans to perform a demo on three stories for stops and personalize plate. They are also developing and testing Milestone H, I, and J stories. The team received approval of the change request to re-align the Milestone dates and features.
  - Important activities for the team included:
    - MV Express Renewal went into Production on February 2, 2022.
  - Risks and issues for the team included:
    - Risk 104 – Business Analyst (BA) resigning may impact sprint ceremony activities and Blueprint updates. This risk was removed by the team as Jamarcus Underwood will be the BA that joins the Portal team.
    - Issue 15 – Two developer positions are currently open.

COMMUNICATIONS UPDATE
- Mr. Samuel discussed meeting with Florida Retail Federation concerning FSID today. He also discussed meeting with the Division of Alcoholic Beverages and Tobacco at the Department of Business and Professional Regulation on February 9 to discuss FSID.

Q&A
- There were no questions or concerns from members present.

ADJOURNMENT
- Mr. Samuel adjourned the meeting at approximately 3:00 p.m.
- The next Advisory Board Phase II Meeting is scheduled for March 8, 2022.

Note: Handouts at this meeting included:

Consolidated in a meeting packet and emailed to members:

MM Advisory Board Phase II Agenda	1 Page
MM Advisory Board Phase II Meeting Minutes (1/11/22)	4 Pages
Phase II IV&V Update	10 Pages
Financial Review	6 Pages
Phase II Traffic Light Report	1 Page
Phase II Project Updates – State of the State	5 Pages

Motorist Modernization Program Phase II (MMP2)

State of Florida Department of Highway Safety and Motor Vehicles (FLHSMV)

Independent Verification and Validation (IV&V)

Advisory Board Presentation

08 March 2022

EY
Building a better
working world

Topics for discussion

- ► General IV&V overview
- ► Overall risk state and trending
- ► Project complete date slippage
- ► IV&V ratings summary
- ► Open deficiencies and actions

Data contained in this MAR is as of 31 January 2022 (January 2022 Monthly Assessment Report)

MMP2-IVV-AB Slide Presentation – 20220308

EY

General IV&V overview

There is one (1) open IV&V deficiency

- P2D5 – Lack of an integrated resource pool

The MMP2 Project is within established schedule performance thresholds

- The SPI is 0.900 and the four-week moving average is *not improving*.
- 36 of 1,616 total tasks (2.23%) contained in the project schedule are late and the four-week moving average is *not improving*.
- SV is currently -6,809.8 hours and the four-week moving average is *not improving*.
- TSPI is 1.268 and the four-week moving average is *not improving*.

The MMP2 Project is within established cost performance thresholds

- The CPI is 1.000 and the four-week moving average is *steady*
- CV is currently 0.0 hours and the four-week moving average is *steady*
- The Project is currently on budget based on provided budget and spending information

The MMP2 Project is behind schedule

- The Project completion date is forecast to be 1 January 2024, 33 days late
- Future milestones are projected to be completed behind schedule
- The four-week moving average for time the project is behind schedule is *not improving*
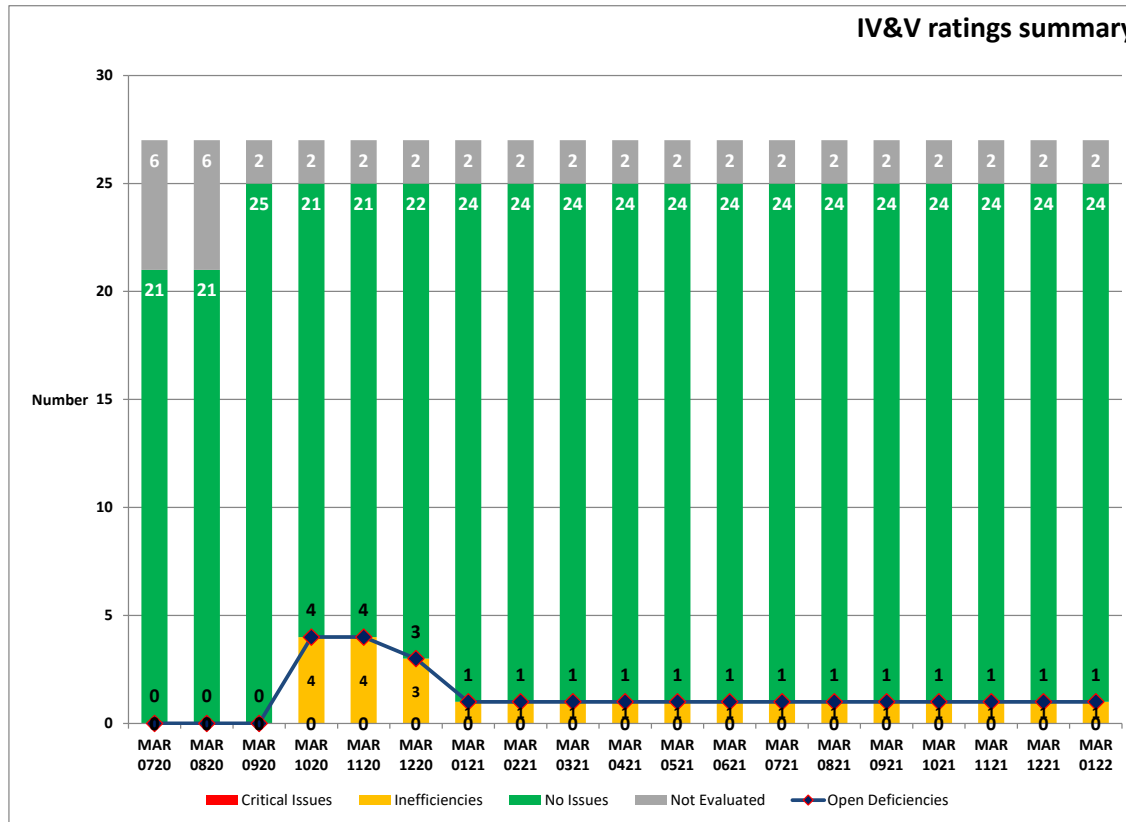
EY

Overall risk state and trending

Risk state for MMP2

Program governance
Benefit realization and sustainability

As of 31 January 2022

Project management
Processes, controls, and predictability

Technical solution
Requirements development, quality and transition

Risk state with trending

Program governance

Project management

Technical solution

Risk state with trending

- 🔴 Indicates that the area being assessed has critical issues that will result in significant risk to the project most likely resulting in either the inability to achieve the outcomes, inability to meet the projected schedule, or a significant cost over-run. Requires immediate action.
- 🟡 Indicates that the area being assessed has issues that need to be resolved; inefficiencies exist. Current process/method can be used with refinement.
- 🟢 Indicates that the area being assessed did not have significant issues to report. Continued monitoring should be performed.
- ⬜ Indicates that the area being assessed has incomplete information available for a conclusive finding or is not applicable.

MMP2-IVV-AB Slide Presentation – 20220308

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Project complete date slippage

Project complete date slippage

- This chart shows the forecast slippage of the project complete milestone based on historical performance using the schedule performance index (SPI).
- Summary:
  - The Project completion date is forecast to be 1 January 2024, 33 days late.
- Conclusions:
  - The four-week moving average for time the project is behind schedule is *not improving*.
  - The MMP2 Project is behind schedule

Based on data loaded into the Phase II Master Schedule

Project Complete ...... 4 week moving average (days late)

MMP2-IVV-AB Slide Presentation – 20220308

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IV&V ratings summary

IV&V ratings summary

- This chart shows a summary of the IV&V cube facet ratings (red, amber, green and gray), and open deficiencies.
- Facet risk rating totals are as follows:
  - Red (critical issues): 0
  - Amber (issues): 1
  - Green (no issues): 24
  - Gray (not evaluated): 2
- Open deficiencies: 1
- Conclusions:
  - There is one (1) open deficiency:
    - P2D5 – Lack of an integrated resource pool

MMP2-IVV-AB Slide Presentation – 20220308

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Open deficiencies and actions

P2D5 – Lack of an integrated resource pool

► IV&V (MAR- October 2020)
  ► Deficiency opened.
► IV&V (MAR – November 2020 to February 2021)
  ► IV&V is monitoring the manual process.
► IV&V (MAR – March 2021)
  ► FLHSMV Director approved hiring of five .NET development resources to increase capacity; hiring activities in progress. IV&V continues to monitor manual process.
► IV&V (MAR – April 2021)
  ► One of five .NET development resources onboarded; hiring activities for remaining four continue. IV&V continues to monitor process.
► IV&V (MAR – May 2021 to June 2021)
  ► IV&V continues to monitor process.
► IV&V (MAR – June 2021)
  ► IV&V continues to monitor process.
► IV&V (MAR – July 2021)
  ► For the last 90 days, FLHSMV has conducted replanning efforts because the progress of development and testing of the Phase II backlog has fallen behind the schedule in the approved Release Plan due to the availability of developers, testers and other key resources.
  ► The project is a developing a Change Request that will reflect the output of the replanning efforts and that Change Request will be presented in a future Executive Steering Committee meeting.
  ► IV&V continues to monitor the pending change request and the project schedule.

MMP2-IVV-AB Slide Presentation – 20220308

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Open deficiencies and actions
(continued)

P2D5 – Lack of an integrated resource pool

► IV&V (MAR – August 2021)
  - ► Ad hoc Executive Steering Committee discussions are occurring as the development of the Change Request progresses.
  - ► IV&V continues to monitor the pending change request and the project schedule.

► IV&V (MAR – September 2021)
  - ► For the last 5 months, FLHSMV has conducted replanning efforts because the progress of development and testing of the Phase II backlog has fallen behind the schedule in the approved Release Plan due to the availability of developers, testers, and other key resources.
  - ► Ad hoc Executive Steering Committee discussions continue in order to finalize the Change Request.
  - ► The five vacant .NET development position have been filled.
  - ► IV&V continues to monitor the pending Change Request and the project schedule.

► IV&V (MAR – October 2021)
  - ► FLHSMV is working to propose for Executive Steering Committee approval, a modified replanning approach geared towards iterative implementations. This approach will provide prioritized, focused work for personnel, alleviate resource constraints, and will help the project deliver incremental scope faster than in a consolidated, larger deployment.
  - ► IV&V will monitor progress of the proposed replanning efforts, it's associated Change Request(s) and the project schedule.

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Open deficiencies and actions (continued)

P2D5 – Lack of an integrated resource pool

► IV&V (MAR – November 2021)

- ► FLHSMV continues to work on the proposed approach focused on iterative implementations. Replanning has been in progress for the last 7 months.
- ► IV&V will continue to monitor progress of the replanning efforts, the associated Change Request(s), and the project schedule.

► IV&V (MAR – December 2021)

- ► Replanning has continued over the past 8 months. FLHSMV is in the final stages of preparing for Executive Steering Committee (ESC) approval for an iterative implementation approach; presentation is currently planned for the January 2022 ESC Meeting.
- ► IV&V will continue to monitor progress of replanning, associated Change Request(s) and project schedule.

► IV&V (MAR – January 2022)

- ► On January 24, 2022, the Executive Steering Committee approved the Change Request to re-baseline the Integrated Master Schedule (IMS). Planning efforts continue; the re-baselined schedule will be finalized in February 2022. IV&V will continue to monitor progress of planning activities and finalization of the re-baselined IMS. IV&V will continue to conduct analysis as the re-baselined schedule is being drafted and finalized.

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FLHSMV — FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

Motorist Modernization – Phase II: Office of Motorist Modernization
Weekly Status Report for the week ending *March 4, 2022*

Phase II - Stoplight Report - as of 03/04/2022

Team A - T&R Issuance
Current Sprint: Sprint 36 (*Ends 03/22/2022*)

Milestone:	I (01/18/2022)	J (04/26/2022)	Full Backlog
Development:	Red	Green	Green
Testing:	Red	Green	Red
Business Actions:	Green	Green	Green
Technical Debt:	Green	Green	Green
Backlog Health:	Green	Red	Yellow

	#stories	est dev hrs		#stories	est dev hrs		#stories	est dev hrs	
Not Started	-	-	0.0%	165	2,058	58.3%	1,744	18,280	71.7%
Refinement	-	-	0.0%	47	838	16.6%	56	978	2.3%
Development	1	4	0.3%	12	100	4.2%	15	64	0.6%
Testing	286	1,753	83.1%	39	252	13.8%	326	2,045	13.4%
Done	56	350	16.3%	5	40	1.8%	274	3,438	11.3%
Blocked	1	16	0.3%	15	187	5.3%	19	235	0.8%
Total:	344	2,123		283	3,475		2,434	25,040	

Portal/Fleet Team
Current Sprint: Sprint 31 (*Ends 03/24/2022*)

Milestone:	I (01/20/2022)	J (04/28/2022)	Full Backlog
Development:	Red	Green	Red
Testing:	Red	Green	Red
Business Actions:	Green	Green	Green
Technical Debt:	Green	Green	Green
Backlog Health:	Yellow	Yellow	Yellow

	#stories	est dev hrs		#stories	est dev hrs		#stories	est dev hrs	
Not Started	-	-	0.0%	-	-	0.0%	695	5,484	72.2%
Refinement	-	-	0.0%	10	108	58.8%	12	132	1.2%
Development	4	16	14.3%	-	-	0.0%	5	16	0.5%
Testing	15	144	53.6%	5	64	29.4%	20	208	2.1%
Done	9	52	32.1%	2	32	11.8%	230	1,142	23.9%
Blocked	-	-	0.0%	-	-	0.0%	-	-	0.0%
Total:	28	212		17	204		962	6,982	

Team B - MV Globals
Current Sprint: Sprint 36 (*Ends 03/23/2022*)

Milestone:	I (01/19/2022)	J (04/26/2022)	Full Backlog
Development:	Red	Green	Red
Testing:	Red	Green	Red
Business Actions:	Green	Green	Green
Technical Debt:	Green	Green	Green
Backlog Health:	Red	Yellow	Red

	#stories	est dev hrs		#stories	est dev hrs		#stories	est dev hrs	
Not Started	4	88	23.5%	18	240	60.0%	708	9,272	68.5%
Refinement	-	-	0.0%	1	24	3.3%	1	24	0.1%
Development	2	48	11.8%	2	64	6.7%	6	-	0.6%
Testing	4	64	23.5%	3	168	10.0%	7	232	0.7%
Done	6	136	35.3%	6	104	20.0%	310	4,108	30.0%
Blocked	1	16	5.9%	-	-	0.0%	1	16	0.1%
Total:	17	352		30	600		1,033	13,652	

IFTA/IRP
Current Sprint: Sprint 17 (*Ends 03/22/2022*)

Milestone:	E (04/26/22)	F (06/28/2022)	Full Backlog
Development:	Red	Green	Green
Testing:	Green	Green	Green
Business Actions:	Green	Green	Green
Technical Debt:	Green	Green	Green
Backlog Health:	Yellow	Green	Green

	#stories	est dev hrs		#stories	est dev hrs		#stories	est dev hrs	
Not Started	127	1,056	60.2%	174	1,245	99.4%	342	3,142	59.8%
Refinement	68	-	32.2%	1	-	0.6%	74	-	12.9%
Development	5	222	2.4%	-	29	0.0%	45	-	7.9%
Testing	2	26	0.9%	-	-	0.0%	4	-	0.7%
Done	8	90	3.8%	-	-	0.0%	106	1,356	18.5%
Blocked	1	20	0.5%	-	-	0.0%	1	-	0.2%
Total:	211	1,414		175	1,274		572	4,498	

Enterprise Team
Current Sprint: Sprint 36 (*Ends 03/22/2022*)

Milestone:	Milestone I	Milestone J	Full Backlog
Development:	Green	Green	Green
Testing:	Green	Green	Green
Business Actions:	Green	Green	Green
Technical Debt:	Green	Green	Green
Backlog Health:	Green	Green	Green

	#stories	est dev hrs		#stories	est dev hrs		#stories	est dev hrs	
Not Started	-	n/a	-	1	n/a	-	66	n/a	64.7%
Refinement	-	n/a	-	-	n/a	-	-	n/a	0.0%
Development	-	n/a	-	3	n/a	-	6	n/a	5.9%
Testing	-	n/a	-	-	n/a	-	1	n/a	1.0%
Done	-	n/a	-	-	n/a	-	28	n/a	27.5%
Blocked	-	n/a	-	-	n/a	-	1	n/a	1.0%
Total:	-	-		4	-		102	-	

Florida Smart ID
Current Sprint: Phase II - Sprint 15 - Production Support (*Ends 03/22/2022*)

Milestone:	C (Feb 2022)	D (Aug 2022)	Full Backlog
Development:	Red *	Green	Green
Testing:	Red *	Green	Green
Business Actions:	Green	Green	Green
Technical Debt:	Green	Green	Green
Backlog Health:	Green	Green	Green

	#stories	orig dev est		#stories	orig dev est		#stories	orig dev est	
Not Started	-	-	0.0%	-	-	0.0%	-	-	0.0%
Refinement	-	-	0.0%	4	-	100.0%	4	-	3.5%
Development	-	-	0.0%	-	-	0.0%	-	-	0.0%
Testing	17	-	68.0%	-	-	0.0%	17	-	14.8%
Done	8	-	32.0%	-	-	0.0%	94	-	81.7%
Blocked	-	-	0.0%	-	-	0.0%	-	-	0.0%
Total:	25	-		4	-		115	-	

Motorist Modernization Phase II – March 8, 2022

STATE OF THE STATE

IFTA / IRP Project Update

Key Dates, Activities Milestones

Contract Signed – **06/2020 to Celtic**

Deliverables in next 30-60 Days & Status

- D15: Development Completion software Milestone - Iteration 1 – 03/02/2022
- D17: Final Legacy Data Mapping to COTS - Iteration 1 – 03/31/2022

Important Activities – March

- Continue Celtic support while they complete their service endpoint configuration for IFTA end to end testing.
- Cross team VOID workflow and refinement .
- Business/SEU firsthand access to IFTA COTS solution - FLMCS.

Key Dependencies/Assumptions

- Dependent enterprise core services being available and vetted ahead of IFTA/IPR planned development.

IFTA/IRP Specific Risks & Issues – Program Level

- P2 – Issue #46 – Vendor staffing challenges related to development resources. - Closed w/approval of P2 IMS Schedule CR # 19. Will monitor.
- P2 – Risk #111 – Cross-team Dependency

Team Profile
User Stories: 559*
Developers: 2.5 *
Testers: 3*
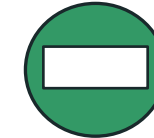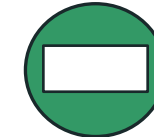
- Business Actions
- COTS Configuration
- ORION Integration
- Data Conversion
- Scope / Schedule
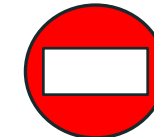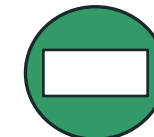
FLHSMV

ORION
ONLINE REGISTRATION AND
IDENTITY OPERATING NETWORK
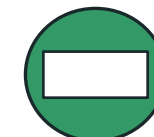
Florida Smart ID Project Update

Key Dates, Activities Milestones

Contract Signed – **06/2020 to Thales**

Deliverables in next 30-60 Days & Status
- Onboarding Additional mDL Vendors – **04/12/2021 – 06/11/2021**

Important Activities

- Phase 2: 02/28/2022 Go Live
  - Remote Enrollment
  - Move to GovCloud
  - Broadcast Messages
- Phase 3 – Aug 2022:
  - Online Authentication
  - Verifier Registration
  - Additional FSID Use Cases

Key Dependencies/Assumptions

- Keep initial release meaningful, but sized for "success" given short timeline
- Other vendors are dependent upon Thales Remote Enrollment updates planned for Phase 2

mDL Specific Risks & Issues – Program Level

- *Issue 42 - Risk 94 FSID Onboarding Realized*

Team Profile
User Stories: 106
Developers: .5
Testers: 3+
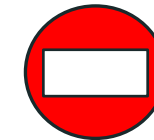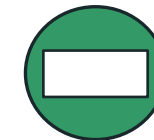
- Business Actions
- Florida SMART ID Configuration
- FLHSMV Integration
- Security / Technology
- Scope / Schedule
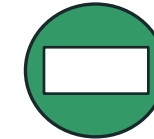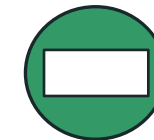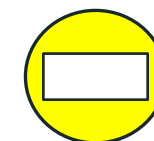
Enterprise Content Management (ECM) Project Update

Key Dates, Activities Milestones

- Contract Signed – **OnBase Software; 06/2020 to Next Phase Solutions**

Day 1 - Important Activities – Mar

- Production Conversion completed with daily conversion jobs running at 6pm
- Performance Testing in Stage was successful, met identified minimum throughput requirements for batch jobs
- Investigating potential of optimizing conversion process to increase throughput
- Go-Live Date after data center migration

Day 2 - Important Activities – Mar

- Finalize taxonomy
- Finalize conversion strategy and mapping
- Prepare for sample conversion in Stage
- Develop Conversion Test Plan

Key Dependencies/Assumptions

- Keep initial release meaningful, but sized for "success" given short timeline
- SEU production smoke testing doesn't exceed the planned 72 hours

ECM Specific Risks & Issues – Program Level

Risk 101 – IF NPS can't quickly configure new documents to be added to the ECM as they are identified and refined by the Phase II Team, THEN it could impact the schedule as the team waits for implementation of the new document in the ECM. (Opened 8/17/21)
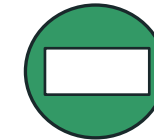
Team Profile
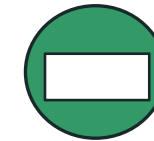# User Stories: N/A
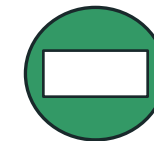# Developers: 2
Testers: 3+
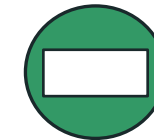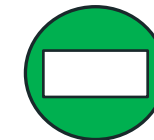
- Business Actions
- ECM Configuration
- ORION Integration
- Security / Technology
- Scope / Schedule

Portal Fleet(MyDMV Portal Phase II)Project Update

Key Dates, Activities Milestones

- *Ending Milestone J Sprint 30 Sprint*
  - *Demo for Stops Clearance, Stop Request*
- *Milestone J Sprint 31 – 3/4 -3/24*
  - *Developing and Testing Milestone I and J Stories*

Important Activities – March - April
- *Continue testing Renewal Notification CR changes - TBD*

- *Brainstorm on new features to add to MyDMV Portal Release*

- *Wrap 7945 created for landing page verbiage update on convenience fee charges*

Key Dependencies/Assumptions

- *Reviewing if there will be any new features approved and any features that can be deployed earlier than the approved release schedule.*
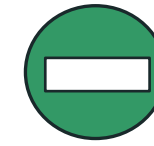
Portal Specific Risks & Issues – Program Level

- *Issue 15 – Have 2 developer positions currently open*
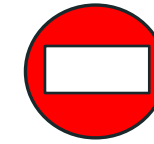
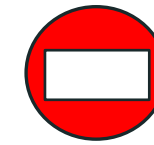## Team Profile
 # User Stories: 1130
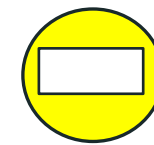*# Developers: 2*
 # Testers: 7+
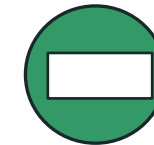
- Business Actions
- Technical Debt
- Development (I and J)
- Testing(I and J)
- Backlog Health