Motorist Modernization Advisory Board – Phase II Meeting
Tuesday, February 14, 2023
2:30 to 4:00 PM
VIA: Microsoft Teams

Invitees	Representing
Stephen Boley	FLHSMV
Capt. Jason Britt	FLHSMV
Brett Saunders	FLHSMV
Jay Levenstein	FLHSMV
Steve Burch	FLHSMV
Scott Lunsford	Florida Tax Collectors
Sherri Smith	Florida Tax Collectors
Sgt. Derek Joseph	Law Enforcement
TBD	Law Enforcement

Agenda

- Roll Call

- Welcome

- Review and Approval of Last Meeting Minutes

- IV&V Update

- MM Phase II Program Update

  o Project Updates

- Stakeholder Outreach Update

- Communications Update

- Q&A

- Adjourn

Motorist Modernization Advisory Board – Phase II Meeting
Tuesday, January 10, 2023
2:30 to 4:00 PM
VIA: Microsoft Teams

<u>WELCOME AND INTRODUCTIONS</u>

- The meeting was called to order at 2:30 p.m. Terrence Samuel began the meeting by welcoming members and visitors and proceeded with the roll call of board members.

  Advisory Board Phase II members included:

  - Capt. Jason Britt
  - Brett Saunders
  - Jay Levenstein
  - Scott Lunsford
  - Sherri Smith
  - Sgt. Derek Joseph
  - Steve Burch
  - Stephen Boley

- Additional FLHSMV members included – Catherine Alvarez, Michael Anderson, Elise Batchelor, Stacey Bayyari, Briandra Diggs, Laura Freeman, Sondra Howard, Wendy Hughes, Chad Hutchinson, Patricia Joseph, Scott Lindsay, Pavel Machado, Wendy Mechlin, Judy Moats, Ann Naiman, Travis Pelham, Aundrea Powell, Rachel Ramos, Terrence Samuel, Corrine Taylor, Cathy Thomas, Scott Tomaszewski, and Christie Utt.
- Visitors included – Joseph Weldon from Accenture, Margie France with Ernst & Young, Lisa Cullen with the Florida Tax Collectors attended. Addison Gould and Piers Sketch also attended.

<u>REVIEW OF MEETING MINUTES</u>

- Rachel Ramos reviewed the meeting minutes from December 13, 2022. No corrections were identified. A motion to approve the minutes was accepted by the board members and the December 13, 2022, meeting minutes were approved.

<u>PHASE II IV&V UPDATE</u>

- Margie France presented an overview of the IV&V report for Phase II. The current risk state was green. There were no open deficiencies to report. The schedule performance index was 0.994. 14 of 1,736 total tasks contained in the project schedule were late. The program completion date was forecasted to be 12.9 days late.

<u>FINANCIAL REVIEW</u>

- Judy Moats presented a Phase II financial review. The Phase II budget for the 2022 – 2023 fiscal year is approximately $9.9 million. Approximately $4.2 million was expended as of December 2022 with a 0% variance and approximately $5.7 million in remaining funds.

PHASE II PROJECT UPDATE

- Joseph Weldon discussed Phase II issues impacting the program. These included:
    - Issue 15 – Developer Vacancies – The team has a total of three vacancies.
    - Issue 20 – Phase II Development and Testing – The team is trending behind on multiple milestones.
    - Issue 35 – Not Sufficient Backlog for Sprint Planning – The team continues to work on completing two sprints worth of stories refined prior to sprint planning.
    - Risk 107 – SME Loss Realized – The Enterprise team continues to work through the NMVTIS stories with AAMVA and Team A (Title and Registration).
    - He mentioned there are also late training tasks related to training material development for MyDMV Portal and Title and Registration.
    - He stated Florida Smart ID (FSID) Phase III tasks are also late due to the amendment updating the schedule, which has not been signed by Thales, yet.
- Mr. Weldon stated Team A continued to trend behind on Milestone I. SEU continued to test 23 remaining stories. The team is trending behind on refinement, development, and testing for Milestone J. Most of these stories are related to the NMVTIS webservice integration. The team continued to work on refinement and development for Milestones K and L. Development continued for personalized plates, specialty plate voucher, and express renewal for Milestone L. For the Milestone M, HIP Sprint, the team will continue to work on change requests for NMVTIS.
- Mr. Weldon stated Team B (MV Globals) continued to work on completing the motor vehicle history inquiry screens for Milestone K with three stories remaining to develop and 27 to test. The team continued to work on Milestones L and M, which includes work on the motor vehicle records request queue and fleet stories.
- Scott Tomaszewski stated the IFTA/IRP team completed Milestone H on December 20, 2022, and concluded all planned interface work. With interface development completed, resources have transitioned into a developer support role mitigating blockers reported by the vendor as they work to complete their configuration by April 2023 throughout Milestone N. The development stoplight report is green awaiting confirmation of five urgent bug fixes returned to the vendor for inspection. The team also researched and resolved blockers to financial reports that impacted distribution end-to-end testing. The testing stoplight report is green as they continue testing the Celtic Release 2.3 part 3 and IRP distribution end-to-end testing obligations.
    - Key dependencies for the team included:
        - The vendor requested us to complete the remaining phases of testing directly in the stage environment. The age of the converted data loaded into their system aligns with the age of data residing in the stage backend databases.
    - Key risks and issues for the team included:
        - Issue 71 (previously reported as Issue 75) – IFTA Distribution Process – The end of day report issues was resolved and tested by accounting allowing Change Request 25 to be marked complete on January 9, 2023. This issue is considered closed.
    - Important activities for the team included:
        - Transition testing to the stage environment.
        - Provide support for vendor configuration through April 2023.
- Mr. Weldon stated the FSID team submitted Deliverable 38 and it is currently under review. The team also began refinement on these stories. The team continued to meet with Thales to

discuss designs for the verifier app and holder app. Thales also submitted their backend and interface designs for our review.

- o Important activities for the team included:
  - ▪ Deliverable 38 – Insurance Notifications Design due – December 16, 2022
  - ▪ Release 3 – TBD:
    - Registration/Insurance (House Bill 0749)
    - Online Authentication
    - High-Level Schedule:
      - ▪ Requirements Approved – January 2023
      - ▪ Development Complete – March 2023
      - ▪ UAT Complete – April 2023
      - ▪ Production Demo – May 2023
- o Key dependencies for the team included:
  - ▪ Keep initial release meaningful but sized for "success" given short timeline.
  - ▪ Other vendors are dependent upon Thales Remote Enrollment updates.
- o Risks and issues for the team included:
  - ▪ Issue 42 – Risk 94 Realized – FSID Onboarding Trending Late
  - ▪ Issue 62 – FSID Phase 3 Delayed Start
- Michael Anderson stated the Enterprise Content Management (ECM) team had one document type remaining for the motor vehicle documents concerning inspections. The conversion has been completed and SEU is currently validating the documents. The long-term storage has been installed in the datacenter.
  - o Important activities for the team included:
    - ▪ One document type remaining for sample conversion (MVVI)
    - ▪ Conversion in progress, SEU will validate the documents
    - ▪ Production configuration update for MVVI needed (on hold until after state-to-state deployment/Go-Live)
    - ▪ NPS to start building production iterations
    - ▪ Discussions continue to ensure change management and support process alignment between HSMV and NPS
    - ▪ Long-term storage scheduled to be available by end of January 2023
    - ▪ Started planning effort for DLSCAN conversion
  - o Key dependencies for the team included:
    - ▪ Production conversion dependent on completion of successful sample conversion
    - ▪ Availability of Conversion Hardware to begin production conversion
  - o Risks and issues for the team included:
    - ▪ Risk 101 – Delays in configuring new documents in OnBase could cause schedule delays.
    - ▪ Risk 106 – If long term storage is not procured, the ECM schedule could experience further delays.
- Aundrea Powell stated the MyDMV Portal/Fleet team is currently working in Milestone M, Sprint 43. They are working on the approved Change Request 31 for Parking Permits (Renewals (testing complete), Replacements, and Subsequent). The team continued to develop Milestone L stories. The team paused coding on development for MyDMV Portal authentication for FSID pending completion of Change Request work and additional discussions with Salesforce.

- o Important activities for the team included:
  - Determined critical Items for MyDMV Backlog Change Request
  - Continued design questions for Kiosk, inventory control, printing and in-office pick-up for issuances in MyDMV Portal team backlog
- o Key dependencies for the team included:
  - There are dependencies on the approval and prioritization of new features and any features that can be deployed earlier than the approved release schedule.
  - There are cross-team dependencies on readiness of the code from Teams A and B.
- o Risks and issues for the team included:
  - Issue 15 – Two developer vacancies currently
  - Issue 70 – Cross-team dependency upgraded to an issue. The team is currently impacted by core requirements and coding.

ORGANIZATIONAL CHANGE MANAGEMENT UPDATE

- Elise Batchelor stated the Organizational Change Management team is planning their Change Champion Kick-Off on February 8 – 9, 2023. Approximately 70 Change Champions have been identified from internal and external stakeholders.

STAKEHOLDER OUTREACH & COMMUNICATIONS UPDATE

- Ann Naiman stated a meeting was held with Grow Financial Credit Union in South Florida to discuss FSID.
- The Policy and Procedure User Guide working groups have received the next set of assignments. The IFTA/IRP working group continued to work on building bridges between the COTS and ORION.

Q&A

- There were no questions or concerns from members present.

ADJOURNMENT

- Mr. Samuel adjourned the meeting at approximately 2:50 p.m.
- The next Advisory Board Phase II Meeting is scheduled for February 14, 2023.

Note: Handouts at this meeting included:

Consolidated in a meeting packet and emailed to members:

MM Advisory Board Phase II Agenda	1 Page
MM Advisory Board Phase II Meeting Minutes (12/13/22)	4 Pages
Phase II IV&V Update	8 Pages
Financial Review	6 Pages
Phase II Traffic Light Report	1 Page
Phase II Project Updates – State of the State	5 Pages

Motorist Modernization Program Phase II (MMP2)

State of Florida Department of Highway Safety and Motor Vehicles (FLHSMV)

Independent Verification and Validation (IV&V)

Advisory Board Presentation

14 February 2023

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Building a better
working world

Topics for discussion

► General IV&V overview

► Overall risk state and trending

► Project complete date slippage

► IV&V ratings summary

► Key indicators

► Open deficiencies and actions

Data contained in this MAR is as of 31 December 2022

General IV&V overview

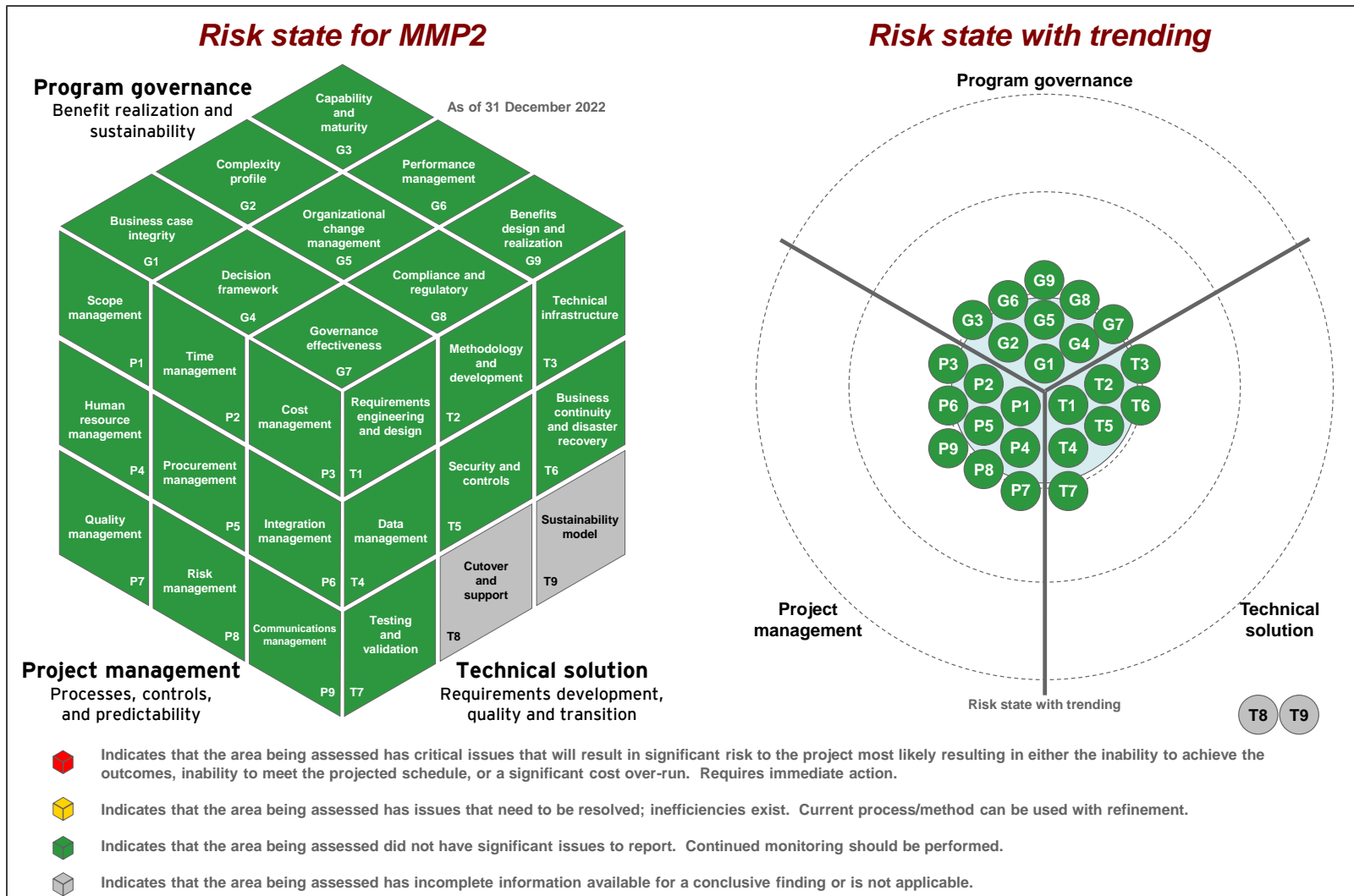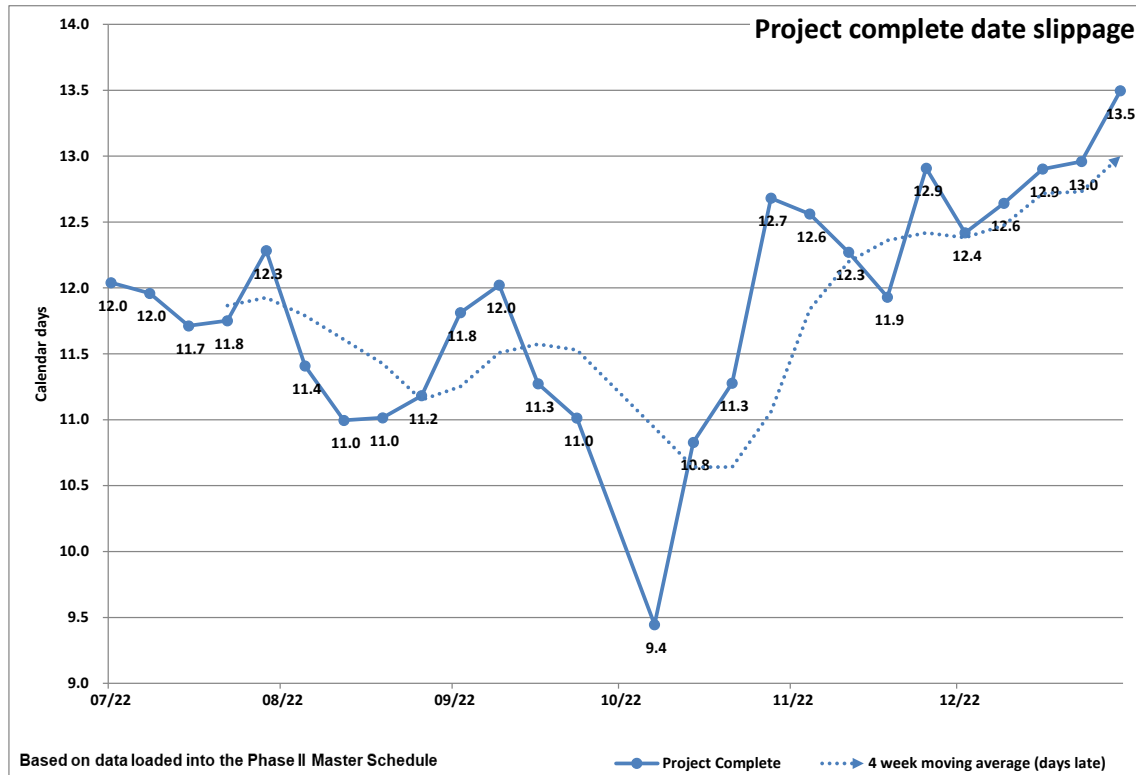| **IV&V risk state**	• The overall IV&V risk state for the project is Green (no issues). • There are no open IV&V deficiencies.
The MMP2 Project is within established schedule performance thresholds	• The SPI is 0.993 and the four-week moving average is *not improving*. • 17 of 1,748 total tasks (0.97%) contained in the project schedule are late. • SV is currently -555.3 hours and the four-week moving average is *not improving* • TSPI is 1.024 and the four-week moving average is *not improving*.
The MMP2 Project is within established cost performance thresholds	• The CPI is 1.000 and the four-week moving average is *steady*. • CV is currently 0.0 hours and the four-week moving average is *steady*. • The Project is currently on budget based on provided budget and spending information.
The MMP2 Project is behind schedule	• The Project completion date is forecast to be 21 December 2025, 13.5 days late. • The FV is 125.0 days. • The four-week moving average is *not improving.*

Overall risk state and trending

Risk state for MMP2

Program governance
Benefit realization and sustainability

As of 31 December 2022

Capability and maturity — G3	
Complexity profile — G2	Performance management — G6
Business case integrity — G1	Organizational change management — G5	Benefits design and realization — G9
Scope management — P1	Decision framework — G4	Compliance and regulatory — G8	Technical infrastructure — T3
Human resource management — P4	Time management — P2	Governance effectiveness — G7	Methodology and development — T2	Business continuity and disaster recovery — T6
Quality management — P7	Procurement management — P5	Cost management — P3	Requirements engineering and design — T1	Security and controls — T5	Sustainability model — T9
	Integration management — P6	Data management — T4	Cutover and support — T8
	Risk management — P8	Testing and validation — T7
	Communications management — P9	

Project management
Processes, controls, and predictability

Technical solution
Requirements development, quality and transition

Risk state with trending

Program governance

Project management · Technical solution

Risk state with trending

🔴 Indicates that the area being assessed has critical issues that will result in significant risk to the project most likely resulting in either the inability to achieve the outcomes, inability to meet the projected schedule, or a significant cost over-run. Requires immediate action.

🟡 Indicates that the area being assessed has issues that need to be resolved; inefficiencies exist. Current process/method can be used with refinement.

🟢 Indicates that the area being assessed did not have significant issues to report. Continued monitoring should be performed.

⬜ Indicates that the area being assessed has incomplete information available for a conclusive finding or is not applicable.

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Project complete date slippage

Project complete date slippage

- This chart shows the forecast slippage of the project complete milestone based on historical performance using the schedule performance index (SPI).
- Summary:
  - The Project completion date is forecast to be 21 December 2025, 13.5 days late.
- Conclusions:
  - The four-week moving average is *not improving*.
  - The MMP2 Project is behind schedule

Chart data points (Project Complete): 12.0, 12.0, 11.7, 11.8, 12.3, 11.4, 11.0, 11.0, 11.2, 11.8, 12.0, 11.3, 11.0, 9.4, 10.8, 11.3, 12.7, 12.6, 12.3, 11.9, 12.9, 12.4, 12.6, 12.9, 13.0, 13.5

X-axis: 07/22, 08/22, 09/22, 10/22, 11/22, 12/22

Y-axis: Calendar days (9.0 to 14.0)

Based on data loaded into the Phase II Master Schedule

Legend: Project Complete — 4 week moving average (days late)

Key indicators

Indicator	Value	Comment
Is the project approach sound?	Yes	
Is the project on time?	No	▶ The MMP2 Project is within established schedule performance thresholds 　▶ The completion date is forecast to be 21 December 2025, 13.5 days late. 　▶ The FV is 125.0 days. 　▶ The SPI is 0.993 and the four-week moving average is *not improving*. 　▶ 0.97% total tasks contained in the project schedule are late and the four-week moving average is *not improving*. 　▶ SV is currently -555.3 hours (3.5 person-months) and the four-week moving average is *not improving*. 　▶ TSPI is 1.024 and the four-week moving average is *not improving*.
Is the project on budget?	Yes	▶ The MMP2 Project is within established cost performance thresholds 　▶ The CPI is 1.000 and the four-week moving average is *steady*. 　▶ CV is currently 0.0 hours and the four-week moving average is *steady*. 　▶ The Project is currently on budget based on provided budget and spending data.
Is scope being managed so there is no scope creep?	Yes	▶ The work being completed as part of the MMP2 Project is within the scope of the project as defined in the Schedule IV-B Feasibility Study 　▶ Additional change requests are reviewed and approved based on the established change management process. 　▶ The MMP2 team drafted Change Request(s) in November 2022. These Change Requests were evaluated and approved by the ESC in December 2022. IV&V will continue to monitor Change Requests as they go through the change management process.

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Key indicators (continued)

Indicator	Value	Comment
What are the project's future risks?	Steady	► Approved Change Request(s) will impact current timeline; the impact to schedule being determined. ► Development of draft updated schedule in progress; planned to be reviewed by MMP2 leadership in January 2023. ► IV&V will conduct analysis on draft updated schedule. ► The project continues to experience turnover and challenges in retaining development staff; hiring is ongoing to close gaps.
Are the project's risks increasing or decreasing?	Steady	
Are there new or emerging technological solutions that will affect the project's technology assumptions?	No	► New and emerging technologies were considered in the Feasibility Study ► None have an adverse effect on the project's technological assumptions

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IV&V ratings summary

IV&V ratings summary
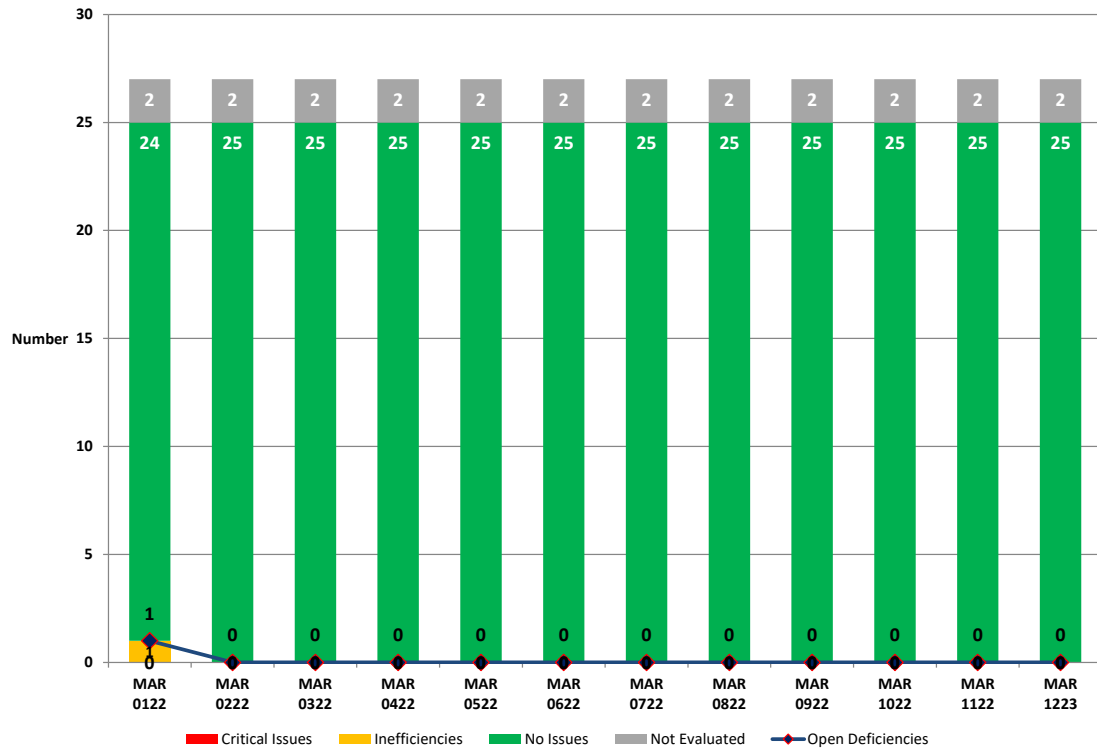
- This chart shows a summary of the IV&V cube facet ratings (red, amber, green and gray), and open deficiencies.
- Facet risk rating totals are as follows:
  - Red (critical issues):   0
  - Amber (issues):   0
  - Green (no issues):   25
  - Gray (not evaluated):   2
- Open deficiencies: 0
- Conclusions:
  - The MM Program Team has satisfactorily addressed all open deficiencies identified by the IV&V Team.

Open deficiencies and actions

There are no open deficiencies

There are no open deficiencies

MMP2-IVV-AB Slide Presentation - 20230214

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Open process improvement recommendations

Recommendation	Actions taken

There are no open process improvement recommendations

MMP2-IVV-AB Slide Presentation - 20230214

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FLHSMV — FLORIDA HIGHWAY SAFETY AND MOTOR VEHICLES

Motorist Modernization – Phase II: Office of Motorist Modernization
Weekly Status Report for the week ending *February 03, 2023*

Phase II - Stoplight Report - as of 02/03/2023

Team A - T&R Issuance
Current Sprint: Sprint 49 (*Ends 02/14/2023*)

Milestone:	I (01/18/2022)	J (04/26/2022)	Full Backlog
Development:	Green	Red	Red
Testing:	Red	Red	Red
Business Actions:	Green	Red	Yellow
Technical Debt:	Green	Green	Green
Backlog Health:	Green	Red	Red

I (01/18/2022)

	Stories	Change	Dev Est	Dev	Stories
Not Started	-	↔	-	0.0%	0.0%
Refinement	-	↔	-	0.0%	0.0%
Development	-	↔	-	0.0%	0.0%
Testing	16	+1 ↑	128	12.8%	4.3%
Done	351	+1	858	85.6%	95.4%
Blocked	1	-2	16	1.6%	0.3%
Total:	368	↔	1,002		

J (04/26/2022)

	Stories	Change	Dev Est	Dev	Stories
Not Started	14	↔	104	5.3%	4.0%
Refinement	3	-	24	1.2%	0.9%
Development	3	-	40	2.0%	0.9%
Testing	106	↔	1,049	53.2%	30.1%
Done	214	+21	640	32.4%	60.8%
Blocked	12	+1 ↑	116	5.9%	3.4%
Total:	352	+22 ↑	1,973		

Full Backlog

	Stories	Change	Dev Est	Dev	Stories
Not Started	1,096	-29	11,722	51.8%	45.4%
Refinement	28	-4	274	1.2%	1.2%
Development	25	+5	358	1.6%	1.0%
Testing	271	+3	2,977	13.2%	11.2%
Done	960	+25	6,803	30.1%	39.8%
Blocked	34	-1	476	2.1%	1.4%
Total:	2,414	-1	22,610		

Portal/Fleet Team
Current Sprint: Sprint 44 (*Ends 02/16/2023*)

Milestone:	L (10/20/2022)	M (01/26/2023)	Full Backlog
Development:	Red	Red	Red
Testing:	Red	Red	Red
Business Actions:	Red	Red	Red
Technical Debt:	Green	Green	Green
Backlog Health:	Red	Red	Red

L (10/20/2022)

	Stories	Change	Dev Est	Dev	Stories
Not Started	86	↔	476	55.6%	55.8%
Refinement	8	↔	36	4.2%	5.2%
Development	12	↔	96	11.2%	7.8%
Testing	12	↔	80	9.3%	7.8%
Done	36	↔	168	19.6%	23.4%
Blocked	-	↔	-	0.0%	0.0%
Total:	154	↔	856		

M (01/26/2023)

	Stories	Change	Dev Est	Dev	Stories
Not Started	95	↔	704	98.9%	97.9%
Refinement	-	↔	-	0.0%	0.0%
Development	-	↔	-	0.0%	0.0%
Testing	-	↔	-	0.0%	0.0%
Done	-	↔	-	0.0%	0.0%
Blocked	2	-	8	1.1%	2.1%
Total:	97	↔	712		

Full Backlog

	Stories	Change	Dev Est	Dev	Stories
Not Started	585	↔	4,952	69.6%	60.3%
Refinement	9	-	40	0.6%	0.9%
Development	13	↔	96	1.3%	1.3%
Testing	13	↔	80	1.1%	1.3%
Done	348	-	1,938	27.2%	35.9%
Blocked	2	-	8	0.1%	0.2%
Total:	970	↔	7,114		

Team B - MV Globals
Current Sprint: Sprint 49 (*Ends 02/15/2023*)

Milestone:	K (08/03/2022)	L (10/19/2022)	Full Backlog
Development:	Red	Red	Red
Testing:	Red	Red	Red
Business Actions:	Green	Green	Green
Technical Debt:	Green	Green	Green
Backlog Health:	Green	Red	Red

K (08/03/2022)

	Stories	Change	Dev Est	Dev	Stories
Not Started	-	↔	-	0.0%	0.0%
Refinement	1	↔	24	2.2%	1.4%
Development	-	↔	-	0.0%	0.0%
Testing	1	↔	24	2.2%	1.4%
Done	70	↔	1,016	93.4%	95.9%
Blocked	1	↔	24	2.2%	1.4%
Total:	73	↔	1,088		

L (10/19/2022)

	Stories	Change	Dev Est	Dev	Stories
Not Started	47	+4 ↑	648	59.1%	58.0%
Refinement	6	-3	40	3.6%	7.4%
Development	6	+2	104	9.5%	7.4%
Testing	3	↔	48	4.4%	3.7%
Done	19	+1	256	23.4%	23.5%
Blocked	-	↔	-	0.0%	0.0%
Total:	81	+4 ↑	1,096		

Full Backlog

	Stories	Change	Dev Est	Dev	Stories
Not Started	619	+4 ↑	6,964	52.0%	57.3%
Refinement	12	-3	104	0.8%	1.1%
Development	8	+2 ↑	-	0.0%	0.7%
Testing	4	↔	72	0.5%	0.4%
Done	435	+1	6,216	46.4%	40.3%
Blocked	2	-	40	0.3%	0.2%
Total:	1,080	+4 ↑	13,396		

IFTA/IRP
Current Sprint: Dev Support Sprint 3 (*Ends 02/14/2023*)

Milestone:	N (04/18/2023)	Full Backlog
Development:	Yellow	Green
Testing:	Red	Green
Business Actions:	Green	Green
Technical Debt:	Green	Green
Backlog Health:	Green	Green

N (04/18/2023)

	Stories	Change	Dev Est	Dev	Stories
Not Started	-	↔	-	0.0%	0.0%
Refinement	-	↔	-	0.0%	0.0%
Development	-	↔	-	0.0%	0.0%
Testing	-	↔	-	0.0%	0.0%
Done	-	↔	-	0.0%	0.0%
Blocked	-	↔	-	0.0%	0.0%
Total:	-	↔	-		

Full Backlog

	Stories	Change	Dev Est	Dev	Stories
Not Started	-	↔	-	0.0%	0.0%
Refinement	-	↔	-	0.0%	0.0%
Development	-	↔	-	0.0%	0.0%
Testing	-	↔	-	0.0%	0.0%
Done	202	-	4,822	100.0%	100.0%
Blocked	-	↔	-	0.0%	0.0%
Total:	202	-	4,822		

Enterprise Team
Current Sprint: Sprint 49 (*Ends 02/14/2023*)

Milestone:	Milestone J	Milestone K	Full Backlog
Development:	Red	Green	Yellow
Testing:	Green	Green	Green
Business Actions:	Green	Green	Green
Technical Debt:	Green	Green	Green
Backlog Health:	Red	Green	Yellow

Milestone J

	Stories	Change	Dev Est	Dev	Stories
Not Started	2	↔	n/a	n/a	-
Refinement	-	↔	n/a	n/a	-
Development	3	↔	n/a	n/a	-
Testing	-	↔	n/a	n/a	-
Done	-	↔	n/a	n/a	-
Blocked	-	↔	n/a	n/a	-
Total:	5	↔	-		

Milestone K

	Stories	Change	Dev Est	Dev	Stories
Not Started	-	↔	n/a	n/a	-
Refinement	-	↔	n/a	n/a	-
Development	-	↔	n/a	n/a	-
Testing	-	↔	n/a	n/a	-
Done	-	↔	n/a	n/a	-
Blocked	-	↔	n/a	n/a	-
Total:	-	↔	-		

Full Backlog

	Stories	Change	Dev Est	Dev	Stories
Not Started	67	↔	n/a	n/a	59.8%
Refinement	-	↔	n/a	n/a	0.0%
Development	7	↔	n/a	n/a	6.3%
Testing	1	↔	n/a	n/a	0.9%
Done	36	↔	n/a	n/a	32.1%
Blocked	1	↔	n/a	n/a	0.9%
Total:	112	↔	-		

Florida Smart ID
Current Sprint: Phase III - Sprint 2 (*Ends 02/21/2023*)

Milestone:	D (May 2023)	Full Backlog
Development:	Green	Green
Testing:	Green	Green
Business Actions:	Yellow	Green
Technical Debt:	Green	Green
Backlog Health:	Green	Green

D (May 2023)

	Stories	Change	Dev Est	Dev	Stories
Not Started	-	-20	-	n/a	0.0%
Refinement	54	+20 ↑	-	n/a	96.4%
Development	-	↔	-	n/a	0.0%
Testing	-	↔	-	n/a	0.0%
Done	2	↔	-	n/a	3.6%
Blocked	-	↔	-	n/a	0.0%
Total:	56	↔	-		

Full Backlog

	Stories	Change	Dev Est	Dev	Stories
Not Started	-	-20	-	n/a	0.0%
Refinement	54	+20	-	n/a	32.3%
Development	-	↔	-	n/a	0.0%
Testing	-	↔	-	n/a	0.0%
Done	113	↔	-	n/a	67.7%
Blocked	-	↔	-	n/a	0.0%
Total:	167	-	-		

Phase II - Stoplight Report - as of 02/03/2023

Team A - T&R Issuance
Current Sprint: Sprint 49 (*Ends 02/14/2023*)

Milestone:	I (01/18/2022)	J (04/26/2022)	K (08/02/2022)
Development:	Green	Red	Red
Testing:	Red	Red	Red
Business Actions:	Green	Red	Red
Technical Debt:	Green	Green	Green
Backlog Health:	Green	Red	Red

	Stories	Change	Dev Est	Dev	Stories	MS	Stories	Change	Dev Est	Dev	Stories		Stories	Change	Dev Est	Dev	Stories
Not Started	-	- ⬄	-	0.0%	0.0%	J	14	- ⬄	104	5.0%	4.0%		-	- ⬄	-	0.0%	0.0%
Refinement	-	- ⬄	-	0.0%	0.0%	J	3	- ⬄	24	1.1%	0.9%		-	- ⬄	-	0.0%	0.0%
Development	-	- ⬄	-	0.0%	0.0%	J	3	- ⬄	40	1.9%	0.9%		1	- ⬄	8	0.4%	0.4%
Testing	16	+1 ⬆	128	12.8%	4.3%	J	106	- ⬄	1,057	50.5%	30.1%		90	- ⬄	1,084	58.3%	39.5%
Done	351	+1 ⬆	858	85.6%	95.4%	J	214	+21 ⬆	752	35.9%	60.8%		131	- ⬄	708	38.1%	57.5%
Blocked	1	-2 ⬇	16	1.6%	0.3%	J	12	+1 ⬆	116	5.5%	3.4%		6	- ⬄	60	3.2%	2.6%
Total:	368	- ⬄	1,002				352	+22 ⬆	2,093				228	- ⬄	1,860		

Milestone:	L (10/18/2022)	M (01/24/2023)	Full Backlog
Development:	Red	Red	Red
Testing:	Red	Red	Red
Business Actions:	Red	Yellow	Yellow
Technical Debt:	Green	Green	Green
Backlog Health:	Red	Red	Red

	Stories	Change	Dev Est	Dev	Stories	MS	Stories	Change	Dev Est	Dev	Stories		Stories	Change	Dev Est	Dev	Stories
Not Started	141	-30 ⬇	1,298	49.6%	48.8%	M	351	- ⬄	3,752	89.2%	94.4%		1,096	-29 ⬇	11,722	51.8%	45.4%
Refinement	21	+1 ⬆	204	7.8%	7.3%	M	4	-5 ⬇	46	1.1%	1.1%		28	-4 ⬇	274	1.2%	1.2%
Development	14	- ⬄	200	7.6%	4.8%	M	6	+5 ⬆	142	3.4%	1.6%		25	+5 ⬆	358	1.6%	1.0%
Testing	57	+3 ⬆	616	23.5%	19.7%	M	1	- ⬄	60	1.4%	0.3%		271	+3 ⬆	2,977	13.2%	11.2%
Done	51	+24 ⬆	220	8.4%	17.6%	M	-	- ⬄	-	0.0%	0.0%		960	+25 ⬆	6,803	30.1%	39.8%
Blocked	5	-2 ⬇	80	3.1%	1.7%	M	10	- ⬄	204	4.9%	2.7%		34	-1 ⬇	476	2.1%	1.4%
	289	-2 ⬇	2,618				372	- ⬄	4,204				2,414	-1 ⬇	22,610		

Motorist Modernization
Phase II – February 14, 2023

STATE OF THE STATE

IFTA / IRP Project Update

Key Dates, Activities Milestones

Contract Signed – **06/2020 to Celtic**

Deliverables in next 30-60 Days & Status

- Complete Vendor Conversion/Cleansing Data Cycle 4 – 02/20/23
- Audit development Completion- 04/21/23

Important Activities – February
- Initiate Vendor Transactions end-to-end testing in the Stage environment.
- Provide support for Vendor configuration through April 2023.

Key Dependencies/Assumptions

- Stage environment transition to conduct remaining phases of Vendor testing.

IFTA/IRP Specific Risks & Issues – Program Level

- P2 – Issue #75 –IFTA Distribution process – CR#25 resolved.

Team Profile
User Stories: 559*
Developers: 2*
Testers: 5*
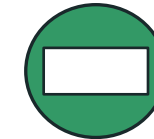
Business Actions
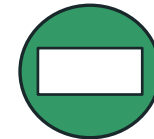
COTS Configuration
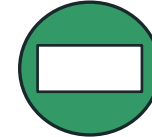
ORION Integration
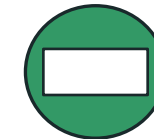
Data Conversion
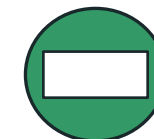
Scope / Schedule

Florida Smart ID Project Update

Key Dates, Activities Milestones

Contract Signed – **06/2020 to Thales**

Deliverables in next 30-60 Days & Status
- Onboarding Additional mDL Vendors – *04/12/2021 – 06/11/2021*

Important Activities
- Amendment 2 /CR-32 - FSID P3 Amendment 2 Changes
- Release 3 – May 2023
- Registration/Insurance (HB 0749)
- Online Authentication
- High Level Schedule:
  - Requirements Approved 01/23
  - Dev Complete 03/23
  - UAT Complete 04/23
  - Prod Demo 05/23

Key Dependencies/Assumptions

- Keep initial release meaningful, but sized for "success" given short timeline
- Other vendors are dependent upon Thales Remote Enrollment updates

mDL Specific Risks & Issues – Program Level

- *Issue 42 - Risk 94 FSID Onboarding Realized*
- *Issue 62 - FSID Release 3 Delayed Start*

Team Profile

User Stories: 167
Developers: 1
Testers: 2+
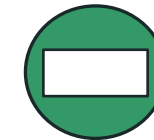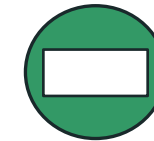
- Business Actions
- Florida SMART ID Configuration
- FLHSMV Integration
- Security / Technology
- Scope / Schedule
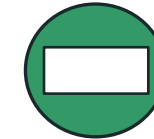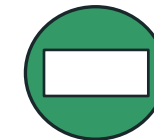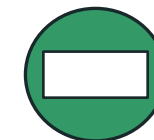
Enterprise Content Management (ECM) Project Update

Key Dates, Activities Milestones

- *06/2020 - Contract signed with Next Phase Solutions for OnBase Software*
- *9/30/22 – Amendment for NPS Managed Support executed*

Important Activities – Feb

- *Finalizing conversion verification for final document type (MVVI)*
- *Production configuration updates completed on 2 Feb 23 (delayed due to state-to-state deployment/Go-Live)*
- *NPS provided long-term storage Jan 17 and team started pre-staging images for the production conversion (most time intensive part of the conversion process)*
  - *Evaluating metrics to see if velocity can be increased*
- *Planning effort for DLSCAN conversion on hold while we focus on production conversion efforts*

Key Dependencies/Assumptions

- *Production conversion dependent on completion of successful sample conversion*
- *Availability of Conversion Hardware to begin production conversion*

ECM Specific Risks & Issues

Risk 101 – Delays in configuring new documents in OnBase could cause schedule delays (Opened 8/17/21)

Risk 122 – If long term storage isn't procured, the ECM schedule could experience further delays (Closed 1/17/2023)

Team Profile
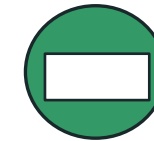# User Stories: N/A
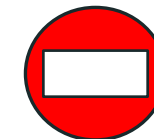# Developers: 2
Testers: 3+
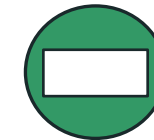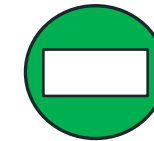
- Business Actions
- ECM Configuration
- ORION Integration
- Security / Technology
- Scope / Schedule
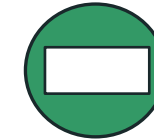
Portal Fleet(MyDMV Portal Phase II)Project Update

Key Dates, Activities Milestones

- *Milestone L in Sprint 44*
  - *Working the approved CR31 for Parking Permits (Renewals-Testing Complete, Replacements, Subsequent) Milestone L stories*
  - *Developing Registration Renewal*

Important Activities – Jan/Feb
- *Continuing design questions for Kiosk, inventory control, printing and in office pick-up for issuances in portal team backlog*
- *Designing FSID Authentication*

Key Dependencies/Assumptions

- *Depends on the approval and prioritization of new features and any features that can be deployed earlier than the approved release schedule.*
- *Readiness of code from Team A and Globals –there's cross team dependencies.*

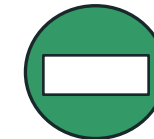### Portal Specific Risks & Issues – Program Level

- *Issue 15 - 2 developer position is opened – the team currently has 2 developers.*
- *Issue 70- Cross team dependency upgraded to an issue. Team is currently impacted by core requirements and coding.*
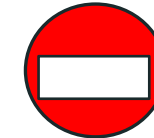
Team Profile
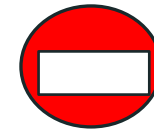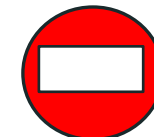*# User Stories: 1025*
 # Developers: 3
 # Testers: 8+
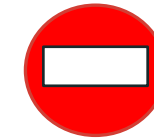
Business Actions

Technical Debt

Development (L)

Testing (L)

Backlog Health