Motorist Modernization Advisory Board – Phase II Meeting
Tuesday, February 8, 2022
2:30 to 4:00 PM
VIA: Microsoft Teams

Invitees
Stephen Boley
Lt. Jason Britt
Brett Saunders
Jay Levenstein
Steve Burch
Scott Lunsford
Sherri Smith
Sgt. Derek Joseph
TBD

Representing
FLHSMV
FLHSMV
FLHSMV
FLHSMV
Florida Tax Collectors
Florida Tax Collectors
Law Enforcement
Law Enforcement

Agenda

- Roll Call
- Welcome
- Review and Approval of Last Meeting Minutes
- IV&V Update
- Stakeholder Outreach Update
- MM Phase II Program Update
  - Financial Review
  - Project Updates
- Communications Update
- Q&A
- Adjourn
Motorist Modernization Advisory Board – Phase II Meeting
Tuesday, January 11, 2022
2:30 to 4:00 PM
VIA: Microsoft Teams

WELCOME AND INTRODUCTIONS
• The meeting was called to order at 2:30 p.m. Terrence Samuel began the meeting by welcoming members and visitors and proceeded with the roll call of board members.

Advisory Board Phase II members included:
  o Lt. Jason Britt
  o Brett Saunders
  o Jay Levenstein (absent)
  o Scott Lunsford
  o Sherri Smith
  o Sgt. Derek Joseph (absent)
  o Steve Burch
  o Stephen Boley

• Additional FLHSMV members included – Terrence Samuel, Kristin Green, Rachel Graham, Catherine Alvarez, Michael Anderson, Elise Batchelor, Stacey Bayyari, Felecia Ford, Laura Freeman, Chad Hutchinson, Judy Johnson, Scott Lindsay, Pavel Machado, Jennifer Miller, Scott Morgan, Ann Naiman, Aundrea Powell, Cathy Thomas, Janis Timmons, Scott Tomaszewski, and Christie Utt.

• Visitors included – Joseph Weldon from Accenture, Greg Williams with Ernst & Young, Carl Ford with J Ford Consulting, and Gary Axtell, Melvin Cox, and Peggy Ball with the Florida Clerks attended. Mark Rigerelli with Refetch.com and Bryan Mobley also attended.

REVIEW OF MEETING MINUTES
• Rachel Graham reviewed the meeting minutes from December 14, 2021. No corrections were identified. A motion to approve the minutes was accepted by the board members and the December 14, 2021, meeting minutes were approved.

PHASE II IV&V UPDATE
• Greg Williams presented an overview of the IV&V report for Phase II. The current risk state was amber. There was one open deficiency (P2D5) concerning lack of an integrated resource pool. The schedule performance index was 0.920 and the “to complete schedule performance index (TSP1)” was 1.180 with the four-week moving average not improving. 30 of 1,616 total tasks contained in the project schedule were late. The program completion date was forecasted to be 42 days late.

STAKEHOLDER OUTREACH
• Terrence Samuel stated the team plans to schedule a virtual meeting with the license plate agencies on February 14.
Elise Batchelor stated the team held meetings with AAA, the rental car companies, and the Florida Retail Federation concerning Florida Smart ID (FSID). She stated a follow-up meeting is being scheduled with Avis and a presentation is being scheduled with the Department of Business and Public Relations as well.

FINANCIAL REVIEW

Janis Timmons presented a Phase II financial review. The Phase II budget for the 2021–2022 fiscal year is $10.5 million. Approximately $3.5 million has been expended as of December 2021 with a 0% variance and approximately $6.9 million in remaining funds.

PHASE II PROJECT UPDATE

Joseph Weldon stated Team A (Title and Registration) is currently working on Milestone D user stories including print electronic title, renew regular replacement plate and decal, and title reinstatement. The team completed work on Milestone C. They also began work on Milestone F stories including regular registration correction, title correction, title reinstatement, and recreate registration. The team continued to meet with AAMVA to define the NMVTIS interface and related stories. They continued to work on IFTA/IRP updates to ORION screens related to inquiry and providing links from ORION into the Celtic system.

Mr. Weldon mentioned the teams are working on an updated Phase II schedule change request which will be vetted with the Executive Steering Committee soon.

Jennifer Miller stated Team B (MV Globals) is currently working on development and testing of Milestone E stories including inventory screens and office and agency maintenance modules. The team continued to work on refinement of the agency maintenance tab for Milestone F, as well as open requirements and design questions for the MV issuance report screens for Milestone I. The team has been working with stakeholders and the Tax Collectors regarding these open questions. The team has been successful in maintaining a workable backlog by holding additional refinement meetings.

Scott Tomaszewski stated the IFTA/IRP team is currently working in the Milestone D, HIP Sprint focusing on Technical Debt. The Tax Return and Cash Receipt System refactoring is underway supporting Celtic’s plan for IFTA end-to-end testing. Once these services are handed over to Celtic it was reported there will be a six-week turnaround for the first vendor code release of IFTA. For upcoming Milestone E, the team will focus on completing IRP Issuance. During the last sprint the team faced technical setbacks due to discrepancies between our service endpoints and the Enterprise Registration Service created to support all applications.

Key risks and issues for the team included:

- Program Issue 46 – Availability of vendor developer resources continued to impact project. All planned VISA application interviews were cancelled for February 2022 and the next tentative opening will be June 2022. Contract managers are determining the next plan of action.

Important activities for the team included:

- Complete service endpoints supporting IFTA end-to-end testing.
- Align schedule with available development resources.

Mr. Weldon stated for the FSID team, Thales deployed the FSID, law enforcement verifier, and the proof of age applications into the Apple and Google Stores.

Important activities for the team included:
• Approved Thales Schedule:
  • Phase II – February 2022:
    o Remote Enrollment
  • Phase III – August 2022:
    o Online Authentication
    o Verifier Registration
    o Additional FSID Use Cases
  o Risks and issues for the team included:
    ▪ Issue 42 – Risk 94 Realized – FSID Onboarding Trending Late

• Catherine Alvarez stated for Enterprise Content Management (ECM) Day 1, the team continued to test performance and improve metrics in both the test and stage environments. Jennifer Miller stated ECM Day 2 continued planning with Next Phase Solutions (NPS) and working on requirements gathering. This focuses on discovery of the current system and appropriate implementation method. The team is also preparing to begin work on taxonomy for the motor vehicle scan conversion.
  o Day 1 Important activities for the team included:
    ▪ Production Conversion completed with daily conversion jobs running at 6 p.m.
    ▪ Performance Testing for batch jobs to compare metrics between environments continues
    ▪ Determining batch job conversion throughput requirements
    ▪ Determine Go-Live Date
  o Day 2 Important activities for the team included:
    ▪ Planning and Discovery
      • Taxonomy
      • Implementation Method
      • Develop initial level of effort estimates and target dates
  o Risks and issues for the team included:
    ▪ Risk 101 – If NPS cannot quickly configure new documents to be added to the ECM as they are identified and refined by the Phase II Team, then it could impact the schedule as the team waits for implementation of the new document in the ECM.
    ▪ Issue 55 – Risk 106 realized – Requested additional space from FLDS – This issue has been closed.

• Aundrea Powell stated the MyDMV Portal/Fleet team completed Milestone I, Sprint 28 and signed-off on three stories concerning stops. The team is focusing on Milestone I, HIP Sprint, as well as developing and testing of Milestone D, G, and K stories.
  o Important activities for the team included:
    ▪ MV Express Renewal Go-Live Date –TBD
  o Risks and issues for the team included:
    ▪ Risk 104 – Business Analyst resigning may impact sprint ceremony activities and Blueprint updates. Other Business Analysts will fill-in until position is filled.
    ▪ Issue 15 – Two developer positions are currently open.
COMMUNICATIONS UPDATE

- There was no communications update at the meeting.

Q&A

- Mark Rigerelli with Refetch asked how they could collaborate with the Motorist Modernization project in the future?
- Mr. Samuel stated the team will send vendor procurement information over today.

ADJOURNMENT

- Mr. Samuel adjourned the meeting at approximately 3:00 p.m.
- The next Advisory Board Phase II Meeting is scheduled for February 8, 2022.

Note: Handouts at this meeting included:

Consolidated in a meeting packet and emailed to members:

- MM Advisory Board Phase II Agenda: 1 Page
- MM Advisory Board Phase II Meeting Minutes (12/14/21): 4 Pages
- Phase II IV&V Update: 31 Pages
- Financial Review: 5 Pages
- Phase II Traffic Light Report: 1 Page
- Phase II Project Updates – State of the State: 5 Pages
Motorist Modernization Program Phase II (MMP2)

State of Florida Department of Highway Safety and Motor Vehicles (FLHSMV)

Independent Verification and Validation (IV&V) Advisory Board Presentation

08 February 2022
Topics for discussion

► General IV&V overview
► Overall risk state and trending
► Project complete date slippage
► IV&V ratings summary
► Open deficiencies and actions

Data contained in this MAR is as of 31 December 2021 (December 2021 Monthly Assessment Report)
General IV&V overview

Overall IV&V risk state: Amber

There is one (1) open IV&V deficiency
- P2D5 – Lack of an integrated resource pool

The MMP2 Project is within established schedule performance thresholds
- The SPI is 0.909 and the four-week moving average is not improving.
- 30 of 1,616 total tasks (1.86%) contained in the project schedule are late and the four-week moving average is not improving.
- SV is currently -6,038.8 hours and the four-week moving average is not improving.
- TSPI is 1.223 and the four-week moving average is not improving.

The MMP2 Project is within established cost performance thresholds
- The CPI is 1.000 and the four-week moving average is steady
- CV is currently 0.0 hours and the four-week moving average is steady
- The Project is currently on budget based on provided budget and spending information

The MMP2 Project is behind schedule
- The Project completion date is forecast to be 5 January 2024, 36 days late
- Future milestones are projected to be completed behind schedule
- The four-week moving average for time the project is behind schedule is not improving
Overall risk state and trending

Risk state for MMP2

- Indicates that the area being assessed has critical issues that will result in significant risk to the project most likely resulting in either the inability to achieve the outcomes, inability to meet the projected schedule, or a significant cost overrun. Requires immediate action.
- Indicates that the area being assessed has issues that need to be resolved; inefficiencies exist. Current process/method can be used with refinement.
- Indicates that the area being assessed did not have significant issues to report. Continued monitoring should be performed.
- Indicates that the area being assessed has incomplete information available for a conclusive finding or is not applicable.

Risk state with trending

As of 31 December 2021

Program governance
- Benefit realization and sustainability
- Business case integrity
- Decision framework
- Governance effectiveness
- Performance management
- Compliance and regulatory
- Technical infrastructure
- Methodology and development
- Business continuity and disaster recovery

Project management
- Processes, controls, and predictability
- Time management
- Cost management
- Integration management
- Data management
- Cutover and support

Technical solution
- Requirements development, quality and transition
- Testing and validation

G1 G2 G3 G4 G5 G6 G7 G8 G9 P1 P2 P3 P4 P5 P6 P7 P8 P9 T1 T2 T3 T4 T5 T6 T7 T8 T9
This chart shows the forecast slippage of the project complete milestone based on historical performance using the schedule performance index (SPI).

Summary:
- The Project completion date is forecast to be 5 January 2024, 36 days late.

Conclusions:
- The four-week moving average for time the project is behind schedule is *not improving*.
- The MMP2 Project is behind schedule
IV&V ratings summary

- This chart shows a summary of the IV&V cube facet ratings (red, amber, green and gray), and open deficiencies.
- Facet risk rating totals are as follows:
  - Red (critical issues): 0
  - Amber (issues): 1
  - Green (no issues): 24
  - Gray (not evaluated): 2
- Open deficiencies: 1
- Conclusions:
  - There is one (1) open deficiency:
    - P2D5 – Lack of an integrated resource pool
## Open deficiencies and actions

<table>
<thead>
<tr>
<th>Deficiency</th>
<th>Actions taken</th>
</tr>
</thead>
</table>
| ► P2D5 – Lack of an integrated resource pool | ► IV&V (MAR- October 2020)  
  ► Deficiency opened.  
  ► IV&V (MAR – November 2020 to February 2021)  
  ► IV&V is monitoring the manual process.  
  ► IV&V (MAR – March 2021)  
  ► FLHSMV Director approved hiring of five .NET development resources to increase capacity; hiring activities in progress. IV&V continues to monitor manual process.  
  ► IV&V (MAR – April 2021)  
  ► One of five .NET development resources onboarded; hiring activities for remaining four continue. IV&V continues to monitor process.  
  ► IV&V (MAR – May 2021 to June 2021)  
  ► IV&V continues to monitor process.  
  ► IV&V (MAR – June 2021)  
  ► IV&V continues to monitor process.  
  ► IV&V (MAR – July 2021)  
  ► For the last 90 days, FLHSMV has conducted replanning efforts because the progress of development and testing of the Phase II backlog has fallen behind the schedule in the approved Release Plan due to the availability of developers, testers and other key resources.  
  ► The project is a developing a Change Request that will reflect the output of the replanning efforts and that Change Request will be presented in a future Executive Steering Committee meeting.  
  ► IV&V continues to monitor the pending change request and the project schedule. |
### Open deficiencies and actions (continued)

<table>
<thead>
<tr>
<th>Deficiency</th>
<th>Actions taken</th>
</tr>
</thead>
</table>
| ► P2D5 – Lack of an integrated resource pool | ► IV&V (MAR – August 2021)  
► Ad hoc Executive Steering Committee discussions are occurring as the development of the Change Request progresses.  
► IV&V continues to monitor the pending change request and the project schedule.  
► IV&V (MAR – September 2021)  
► For the last 5 months, FLHSMV has conducted replanning efforts because the progress of development and testing of the Phase II backlog has fallen behind the schedule in the approved Release Plan due to the availability of developers, testers, and other key resources.  
► Ad hoc Executive Steering Committee discussions continue in order to finalize the Change Request.  
► The five vacant .NET development position have been filled.  
► IV&V continues to monitor the pending Change Request and the project schedule.  
► IV&V (MAR – October 2021)  
► FLHSMV is working to propose for Executive Steering Committee approval, a modified replanning approach geared towards iterative implementations. This approach will provide prioritized, focused work for personnel, alleviate resource constraints, and will help the project deliver incremental scope faster than in a consolidated, larger deployment.  
► IV&V will monitor progress of the proposed replanning efforts, it's associated Change Request(s) and the project schedule. |
### Open deficiencies and actions (continued)

<table>
<thead>
<tr>
<th>Deficiency</th>
<th>Actions taken</th>
</tr>
</thead>
</table>
| P2D5 – Lack of an integrated resource pool | - IV&V (MAR – November 2021)  
  - FLHSMV continues to work on the proposed approach focused on iterative implementations. Replanning has been in progress for the last 7 months.  
  - IV&V will continue to monitor progress of the replanning efforts, the associated Change Request(s), and the project schedule.  
- IV&V (MAR – December 2021)  
  - Replanning has continued over the past 8 months. FLHSMV is in the final stages of preparing for Executive Steering Committee (ESC) approval for an iterative implementation approach; presentation is currently planned for the January 2022 ESC Meeting.  
  - IV&V will continue to monitor progress of replanning, associated Change Request(s) and project schedule. |

**Supporting information**

- MMP2-IVV-AB Slide Presentation - 20220208
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Financial Update
Motorist Modernization
## Phase II LBR Requests

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>Total Request</th>
<th>Contracted Services</th>
<th>IV&amp;V Services</th>
<th>Expenses</th>
<th>OCO</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017-2018</td>
<td>$4,132,180</td>
<td>$3,575,240</td>
<td>$357,190</td>
<td>$179,850</td>
<td>$19,900</td>
</tr>
<tr>
<td>2018-2019</td>
<td>$5,037,000</td>
<td>$4,455,960</td>
<td>$423,240</td>
<td>$150,000</td>
<td>$7,800</td>
</tr>
<tr>
<td>2019-2020</td>
<td>$13,742,200</td>
<td>$9,715,960</td>
<td>$423,240</td>
<td>$3,570,000</td>
<td>$33,000</td>
</tr>
<tr>
<td>2020-2021</td>
<td>$9,877,400</td>
<td>$7,615,960</td>
<td>$423,240</td>
<td>$1,814,200</td>
<td>$24,000</td>
</tr>
<tr>
<td>2021-2022</td>
<td>$10,496,280</td>
<td>$9,138,340</td>
<td>$423,240</td>
<td>$904,700</td>
<td>$30,000</td>
</tr>
<tr>
<td>2022-2023</td>
<td>$9,993,740</td>
<td>$8,488,800</td>
<td>$423,240</td>
<td>$1,081,700</td>
<td>$0</td>
</tr>
<tr>
<td>2023-2024</td>
<td>$9,046,840</td>
<td>$7,541,900</td>
<td>$423,240</td>
<td>$1,081,700</td>
<td>$0</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$62,325,640</strong></td>
<td><strong>$50,532,160</strong></td>
<td><strong>$2,896,630</strong></td>
<td><strong>$8,782,150</strong></td>
<td><strong>$114,700</strong></td>
</tr>
</tbody>
</table>
Phase II Total Budget 2021-2022
## Phase II Fiscal Year 2021-2022
### Spend Plan Summary

<table>
<thead>
<tr>
<th>Service Description</th>
<th>Budget Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Support Services (Accenture RFP-033-17)</td>
<td>$7,013,000</td>
</tr>
<tr>
<td>IV&amp;V CS (Ernst &amp; Young RFQ-026-17)</td>
<td>$423,240</td>
</tr>
<tr>
<td>IFTA/IRP/Audit (Celtic Cross Holdings - ITN-071-19)</td>
<td>$733,333</td>
</tr>
<tr>
<td>ECM (Next Phase Solutions - RFQ-007-20)</td>
<td>$124,285</td>
</tr>
<tr>
<td>CSP/mDL (Thales - RFQ-078-19)</td>
<td>$400,000</td>
</tr>
<tr>
<td>Contracted Services - Staff Aug</td>
<td>$736,000</td>
</tr>
<tr>
<td>Other Contracted Services</td>
<td>$131,722</td>
</tr>
<tr>
<td>Expense</td>
<td>$904,700</td>
</tr>
<tr>
<td>OCO</td>
<td>$30,000</td>
</tr>
<tr>
<td><strong>Total Budget</strong></td>
<td><strong>$10,496,280</strong></td>
</tr>
</tbody>
</table>
Phase II Expenditures by Month
# Phase II Budget v. Actuals

<table>
<thead>
<tr>
<th>DESCRIPTION</th>
<th>BUDGET TOTAL</th>
<th>BUDGET TO DATE</th>
<th>ACTUALS TO DATE</th>
<th>VARIANCE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fiscal Year to Date</td>
<td>$10,496,280</td>
<td>$4,610,399</td>
<td>$4,610,399</td>
<td>0%</td>
</tr>
<tr>
<td>Month to Date (January 2022)</td>
<td>$1,036,532</td>
<td>$1,036,532</td>
<td>$1,036,532</td>
<td>0%</td>
</tr>
<tr>
<td>Remaining Funds</td>
<td>$5,885,881</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
## Team A - T&R Issuance

### Portal/Fleet Team

<table>
<thead>
<tr>
<th>Milestone</th>
<th>I (1/18/2022)</th>
<th>J (4/26/2022)</th>
<th>Full Backlog</th>
</tr>
</thead>
<tbody>
<tr>
<td>Development</td>
<td>Yellow</td>
<td>Green</td>
<td>Green</td>
</tr>
<tr>
<td>Testing</td>
<td>Green</td>
<td>Green</td>
<td>Red</td>
</tr>
<tr>
<td>Business Actions</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
</tr>
<tr>
<td>Technical Debt</td>
<td>Green</td>
<td>Green</td>
<td>Yellow</td>
</tr>
<tr>
<td>Backlog Health</td>
<td>Yellow</td>
<td>Yellow</td>
<td>Yellow</td>
</tr>
</tbody>
</table>

| Not Started | 178 | 1,910 | 73.6% | 1,753 | 17,752 | 73.3% |
| Refinement | 1 | 8 | 3.3% | 27 | 191 | 11.3% |
| Development | 8 | 76.2 | 4.4% | 5 | 96 | 21.3% |
| Testing | 305 | 1,801 | 90.2% | 15 | 109 | 6.2% |
| Done | 20 | 130 | 5.6% | 4 | 32 | 1.7% |
| Blocked | 4 | 16 | 1.2% | 13 | 120 | 5.4% |
| Total | 338 | 2,031 | | 242 | 2,440 | |

<table>
<thead>
<tr>
<th>Milestone</th>
<th>I (1/20/2022)</th>
<th>J (4/28/2022)</th>
<th>Full Backlog</th>
</tr>
</thead>
<tbody>
<tr>
<td>Development</td>
<td>Red</td>
<td>Green</td>
<td>Green</td>
</tr>
<tr>
<td>Testing</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
</tr>
<tr>
<td>Business Actions</td>
<td>Green</td>
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<td>Technical Debt</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
</tr>
<tr>
<td>Backlog Health</td>
<td>Yellow</td>
<td>Yellow</td>
<td>Yellow</td>
</tr>
</tbody>
</table>

| Not Started | 1 | 160 | 35.0% | 20 | 328 | 70.0% |
| Refinement | 2 | 64 | 10.0% | 2 | 160 | 6.7% |
| Development | 2 | 120 | 35.0% | 4 | 8 | 9.0% |
| Testing | 2 | 48 | 10.0% | 3 | 72 | 10.0% |
| Done | 2 | 32 | 10.0% | 2 | 24 | 6.7% |
| Blocked | 2 | 16 | 6.7% | 2 | 46 | 0.2% |
| Total | 20 | 424 | | 30 | 640 | |

## Team B - MV Globals

### IFTA/IPR

<table>
<thead>
<tr>
<th>Milestone</th>
<th>E (04/26/22)</th>
<th>F (6/28/2022)</th>
<th>Full Backlog</th>
</tr>
</thead>
<tbody>
<tr>
<td>Development</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
</tr>
<tr>
<td>Testing</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
</tr>
<tr>
<td>Business Actions</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
</tr>
<tr>
<td>Technical Debt</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
</tr>
<tr>
<td>Backlog Health</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
</tr>
</tbody>
</table>

| Not Started | 129 | 1,156 | 60.6% | 174 | 1,245 | 99.4% |
| Refinement | 67 | - | 31.0% | 1 | - | 0.6% |
| Development | 9 | 138 | 4.2% | 29 | - | 0.0% |
| Testing | 1 | 20 | 0.0% | - | - | - |
| Done | 4 | 24 | 1.9% | - | - | 0.0% |
| Blocked | 2 | 26 | 0.9% | - | - | 0.0% |
| Total | 212 | 1,414 | | 175 | 1,274 | |

## Enterprise Team

### Florida Smart ID

<table>
<thead>
<tr>
<th>Milestone</th>
<th>C (Feb 2022)</th>
<th>D (Aug 2022)</th>
<th>Full Backlog</th>
</tr>
</thead>
<tbody>
<tr>
<td>Development</td>
<td>Yellow</td>
<td>Green</td>
<td>Green</td>
</tr>
<tr>
<td>Testing</td>
<td>Green</td>
<td>Green</td>
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<td>Technical Debt</td>
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<td>Green</td>
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<tr>
<td>Backlog Health</td>
<td>Green</td>
<td>Green</td>
<td>Green</td>
</tr>
</tbody>
</table>

| Not Started | n/a | n/a | 0.0% | n/a | n/a | 0.0% |
| Refinement | n/a | - | 0% | n/a | - | 0% |
| Development | n/a | 1 | 1% | n/a | 1 | 1% |
| Testing | n/a | - | 0% | n/a | 1 | 1% |
| Done | n/a | - | 0% | n/a | 28 | 27.3% |
| Blocked | n/a | - | 0% | n/a | 1 | 1% |
| Total | 25 | 105 | | 4 | 115 | |

## Technical Debt

- Team A - T&R Issuance: 1,290
- Team B - MV Globals: 1099
- Enterprise Team: 15
- Florida Smart ID: 129

## Milestone Status

- Phase II - Office of Motorist Modernization: Ends 2/9/2022
- Team A - T&R Issuance Portal/Fleet Team: Current Sprint: Sprint 34 (Ends 2/8/2022)
- Team B - MV Globals: Current Sprint: Sprint 34 (Ends 2/8/2022)
- IFTA/IPR: Current Sprint: Sprint 15 (Ends 2/6/2022)
- Enterprise Team: Current Sprint: Sprint 34 (Ends 2/8/2022)
- Florida Smart ID: Current Sprint: Phase II - Sprint 13 (Ends 2/6/2022)
IFTA / IRP Project Update

Key Dates, Activities Milestones

Contract Signed – **06/2020 to Celtic**

Deliverables in next 30-60 Days & Status
- D20: Security Verification – 1/15/22. - Late

Important Activities – February
- Continue support to Celtic while they complete their service endpoint configuration for IFTA end to end testing.
- Refinement of the Batch error queue requirements.
- Complete linkage of IFTA/IRP schedule into the P2 Integrated Master Schedule.

Key Dependencies/Assumptions
- Operational resources available at key times in the project (Environment Setup, Code Promotions and Data Extracts) to alleviate delays.
- P2 IMS change request #19 supports the scope and schedule change needed for the project.

IFTA/IRP Specific Risks & Issues – Program Level
- P2 – Issue #46 – Vendor staffing challenges related to development resources. - P2 IMS Schedule CR mitigates realized reported impacts.

Team Profile
- # User Stories: 559*
- # Developers: 2.5 *
- # Testers: 3*

Business Actions
COTS Configuration
ORION Integration
Data Conversion
Scope / Schedule
Florida Smart ID Project Update

Key Dates, Activities Milestones

Contract Signed – 06/2020 to Thales

Deliverables in next 30-60 Days & Status
• Onboarding Additional mDL Vendors – 04/12/2021 – 06/11/2021

Important Activities:
• Phase 2 - Remote Enrollment
  • UAT – 7 – 18 Feb
  • Pilot – 21 – 25 Feb
  • Production – 28 Feb
• Phase 3 – Aug 2022:
  • Online Authentication
  • Verifier Registration
  • Additional FSID Use Cases

Key Dependencies/Assumptions
• Keep initial release meaningful, but sized for “success” given short timeline
• Other vendors are dependent upon Thales Remote Enrollment updates planned for Phase 2

mDL Specific Risks & Issues – Program Level
• Issue 42 - Risk 94 FSID Onboarding Realized

Team Profile

# User Stories: 106
# Developers: .5
# Testers: 3+

Business Actions
Florida SMART ID Configuration
FLHSMV Integration
Security / Technology
Scope / Schedule
**Enterprise Content Management (ECM) Project Update**

**Key Dates, Activities Milestones**
- Contract Signed – *OnBase Software; 06/2020 to Next Phase Solutions*

**Day 1 - Important Activities – Feb**
- Production Conversion completed with daily conversion jobs running at 6pm
- Performance testing for batch jobs will continue when Stage environment moves to new data center later this month
- Researching batch job conversion throughput requirements
- Production Go-Live rescheduled to June, after move to new data center

**Day 2 - Important Activities – Feb**
- Submitted conversion hardware requirements for procurement
- Continuing Taxonomy discussions
- Finalizing schedule/work plan

**Key Dependencies/Assumptions**
- Keep initial release meaningful, but sized for “success” given short timeline
- SEU production smoke testing doesn’t exceed the planned 72 hours

**ECM Specific Risks & Issues – Program Level**

**Risk 101** – IF NPS can’t quickly configure new documents to be added to the ECM as they are identified and refined by the Phase II Team, THEN it could impact the schedule as the team waits for implementation of the new document in the ECM.

(Opened 8/17/21)

**Team Profile**
- # User Stories: N/A
- # Developers: 2
- # Testers: 3+

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**Business Actions**

**ECM Configuration**

**ORION Integration**

**Security / Technology**

**Scope / Schedule**
**Portal Fleet (MyDMV Portal Phase II) Project Update**

### Key Dates, Activities Milestones
- **Milestone I Sprint 28** – December 10 - January 06
  - Signed-Off on 3 Stories for Stops
- **Milestone I HIP Sprint** – January 07 - January 20
  - Developing and Testing Milestone D, G and K Stories

### Important Activities – Nov - Dec
- **MV Express Renewal Go-Live Date** – TBD

### Key Dependencies/Assumptions
- Approval of the CR to re-align the Milestones dates and features

### Portal Specific Risks & Issues – Program Level
- **Risk 104** – BA resigning may impact sprint ceremony activities and blueprint updates, other BA’s will fill-in until position filled
- **Issue 15** – Have 2 developer positions currently open

### Team Profile
- # User Stories: 1152
- # Developers: 2
- # Testers: 7+

**Business Actions**

**Technical Debt**

**Development (D, G & K)**

**Testing (D)**

**Backlog Health**
Communications Update
Florida Smart ID
Stakeholder Readiness Survey
March/April 2022

Measured key stakeholder readiness to adopt and accept Florida Smart ID as a valid credential. Key Day 2 stakeholder groups, as defined in Deliverable 36 of the Florida Smart ID Implementation Plan, received this survey.

Draft Engagement Plan

Draft Engagement Plan for the various bureaus at FLHSMV. One plan will be drafted for FLHSMV.
How to Enroll in Florida Smart ID

This video provides instructions on how to enroll in Florida Smart ID in the Thales application using facial recognition. Eligible Florida residents can elect to enroll in Florida Smart ID – a smart, secure, and convenient digital companion to your physical driver license.
Smart ID Full Deployment
As part of the full deployment for FSID, FLHSMV will plan for a media blitz to include press releases, op-eds, social media posts, etc.

Smart ID FLHSMV Pilot
In preparation for the full deployment of the FSID, in February 2022, a pilot will be administered with members of FLHSMV as a contained test group. FHP will be available with the verifier application.
FLORIDA SMART ID OUTREACH

AAA
Meeting with AAA to provide an update on Motorist Modernization, a DL Issuance demo, a MyDMV Portal demo, and a Florida Smart ID overview.

Car Rental Companies
Meeting with car rental companies to provide an update on Motorist Modernization, a DL Issuance demo, a MyDMV Portal demo, and a Florida Smart ID overview.

Florida Clerk of Courts & Comptrollers
Meeting with FCCC to provide an update on Motorist Modernization and a Florida Smart ID overview.