

Motorist Modernization Advisory Board – Phase II Meeting
Tuesday, January 11, 2022
2:30 to 4:00 PM
VIA: Microsoft Teams

Invitees

Stephen Boley
Lt. Jason Britt
Brett Saunders
Jay Levenstein
Steve Burch
Scott Lunsford
Sherri Smith
Sgt. Derek Joseph
TBD

Representing

FLHSMV
FLHSMV
FLHSMV
FLHSMV
FLHSMV
Florida Tax Collectors
Florida Tax Collectors
Law Enforcement
Law Enforcement

Agenda

- Roll Call
- Welcome
- Review and Approval of Last Meeting Minutes
- IV&V Update
- Stakeholder Outreach Update
- MM Phase II Program Update
 - Financial Review
 - Project Updates
- Communications Update
- Q&A
- Adjourn

Motorist Modernization Advisory Board – Phase II Meeting
Tuesday, December 14, 2021
2:30 to 4:00 PM
VIA: Microsoft Teams

WELCOME AND INTRODUCTIONS

- The meeting was called to order at 2:30 p.m. Terrence Samuel began the meeting by welcoming members and visitors and proceeded with the roll call of board members.

Advisory Board Phase II members included:

- Lt. Jason Britt
 - Brett Saunders
 - Jay Levenstein
 - Scott Lunsford
 - Sherri Smith
 - Sgt. Derek Joseph
 - Steve Burch
 - Stephen Boley
- Additional FLHSMV members included – Terrence Samuel, Kristin Green, Rachel Graham, Catherine Alvarez, Michael Anderson, Stacey Bayyari, Felecia Ford, Laura Freeman, Chad Hutchinson, Judy Johnson, Pavel Machado, Jennifer Miller, Ann Naiman, Aundrea Powell, Jonathan Sanford, Cathy Thomas, Janis Timmons, and Scott Tomaszewski.
 - Visitors included – Joseph Weldon and Michelle McGinley from Accenture, Margie France with Ernst & Young, Carl Ford with J Ford Consulting, Duane Daunt with Salesforce, and Jean-Baptiste Milan with HID Global attended. Joshua Price also attended.

REVIEW OF MEETING MINUTES

- Rachel Graham reviewed the meeting minutes from November 9, 2021. No corrections were identified. A motion to approve the minutes was accepted by the board members and the November 9, 2021, meeting minutes were approved.

PHASE II IV&V UPDATE

- Margie France presented an overview of the IV&V report for Phase II. The current risk state was amber. There was one open deficiency (P2D5) concerning lack of an integrated resource pool. The schedule performance index was 0.926 and the “to complete schedule performance index (TSPI)” was 1.155 with the four-week moving average not improving. 30 of 1,616 total tasks contained in the project schedule were late. The program completion date was forecasted to be 31 days late.

STAKEHOLDER OUTREACH

- Terrence Samuel stated the team plans to schedule the Tax Collector Focus Group and meeting with the license plate agencies in early 2022.

FINANCIAL REVIEW

- Janis Timmons presented a Phase II financial review. The Phase II budget for the 2021 – 2022 fiscal year is \$10.5 million. Approximately \$2.9 million has been expended as of November 2021 with a 0% variance and approximately \$7.5 million in remaining funds.

PHASE II PROJECT UPDATE

- Joseph Weldon stated Team A (Title and Registration) is currently working in Sprint 33. The team has one final story to test involving printing for the Original Registration Transaction for Milestone C. This story should be completed today. The team is also working on development and testing of Milestone D user stories including print electronic title, renew regular replacement plate and decal, and title reinstatement. They are also working on IFTA/IRP updates to ORION screens related to inquiry and providing links from ORION into the CMCS system. The team continued to meet with AAMVA to define the NMVTIS interface and related stories.
- Jennifer Miller stated Team B (MV Globals) is currently working on development and testing of Milestone E stories including inventory screens and office and agency maintenance modules. The team has been successful in maintaining a workable backlog by holding additional refinement meetings. The team was also working on refinement for Milestone F and I stories.
- Scott Tomaszewski stated the IFTA/IRP team is currently in Milestone D, Sprint 14 focusing on administration fees and ORION UI changes to support testing. The team has submitted a schedule change request for review to better align the service endpoints with the vendor's priorities, account for additional IRP and the void issuances endpoint work, and to align the remaining work with available resources. We have identified two areas where changes are needed. The Tax Return and the Cash Receipt System (CRS) service endpoints require approximately 209 hours of refactoring, which is critical to meet the first major COTS code release of IFTA. Incorporating these changes into the COTS solution will take the vendor approximately six weeks once the change requests are reviewed, approved, and completed by the department. Program Issue #46 related to vendor development resource availability will be resolved when the project schedule change request is approved. SEU is proactively building test scripts for the stories involving ORION and the COTS solution, based on the code that exists in the test (Sandbox) environment today. Once the code is released, there will be a smaller period to adjust the test scripts to the final code release.
 - Important activities for the team included:
 - The team continues Blueprint Pre-Refinement activities three times per week (2 with Product Owners, 1 with Developers).
 - The team is looking to augment the development team with developers with motor vehicle knowledge and Durandal experience to improve velocity.
- Mr. Weldon stated for the Florida Smart ID (FSID) team, there have been approximately 4,700 enrollments in FSID. Thales has deployed the FSID, law enforcement verifier, and the proof of age applications into the Apple and Google Stores.
 - Important activities for the team included:
 - Approved Thales Schedule:
 - Phase II – February 2022:
 - Remote Enrollment
 - Phase III – August 2022:

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- Online Authentication
 - Verifier Registration
 - Additional FSID Use Cases
 - Risks and issues for the team included:
 - Issue 42 – Risk 94 Realized – FSID Onboarding
- Catherine Alvarez stated for Enterprise Content Management (ECM) Day 1, the team continued to test performance and improve metrics in both the test and stage environments, as well as prepare for their production deployment. Jennifer Miller stated ECM Day 2 began planning with Next Phase Solutions (NPS) and is currently working on requirements gathering. This focuses on discovery of the current system and appropriate implementation method. The team is also preparing to begin work on taxonomy for the motor vehicle scan conversion.
 - Day 1 Important activities for the team included:
 - Finalize security scan exclusions for OnBase
 - Continue Performance Testing in Stage
 - Implement batch job to copy daily production files for delta through Go-Live
 - Verify Active – Active Configuration in Production
 - Determine Go-Live Date
 - Day 2 Important activities for the team included:
 - Planning
 - Taxonomy
 - Implementation Method
 - Develop initial level of effort estimates and target dates
 - Risks and issues for the team included:
 - Risk 101 – If NPS cannot quickly configure new documents to be added to the ECM as they are identified and refined by the Phase II Team, then it could impact the schedule as the team waits for implementation of the new document in the ECM.
 - Issue 55 – Risk 106 realized – FLDS approved the request for the security scan and additional space; however, the request is on-hold pending production environment stabilization by FLDS.
- Aundrea Powell stated the MyDMV Portal/Fleet team completed Milestone I, Sprint 27. The team completed testing of all Milestone C stories. The team is now focusing on Milestone I, Sprint 28, as well as developing and testing of Milestone D, G, and K stories.
 - Important activities for the team included:
 - MV Express Renewal Go-Live Date –TBD
 - Risks and issues for the team included:
 - Risk 104 – Business Analyst resigning may impact sprint ceremony activities and Blueprint updates. Other Business Analysts will fill-in until position is filled.
 - Issue 15 – Two developer positions are currently open.

COMMUNICATIONS UPDATE

- Ann Naiman stated the Communications team continued to reach out to FSID partners and stakeholders including the Florida Retail Federation, AAA, and the House Committee of

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Infrastructure and Tourism Appropriation. The team continues to prepare for the public launch of FSID as well.

- Mr. Samuel stated the team plans to meet with the rental car companies to discuss FSID on December 16.

Q&A

- There were no questions or concerns from members present.

ADJOURNMENT

- Mr. Samuel adjourned the meeting at approximately 3:00 p.m.
- The next Advisory Board Phase II Meeting is scheduled for January 11, 2022.

Note: Handouts at this meeting included:

Consolidated in a meeting packet and emailed to members:

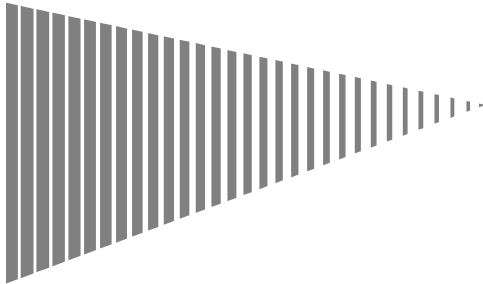
MM Advisory Board Phase II Agenda	1 Page
MM Advisory Board Phase II Meeting Minutes (11/9/21)	4 Pages
Phase II IV&V Update	9 Pages
Financial Review	5 Pages
Phase II Traffic Light Report	1 Page
Phase II Project Updates – State of the State	5 Pages

Motorist Modernization Program Phase II (MMP2)

State of Florida Department of Highway Safety
and Motor Vehicles (FLHSMV)

Independent Verification and Validation (IV&V)
Monthly Assessment Report Summary
November 2021

20 December 2021



Building a better
working world

Topics for discussion

- ▶ General IV&V overview
- ▶ Overall risk state and trending
- ▶ Project complete date slippage
- ▶ Schedule variance
- ▶ Project budget
- ▶ Summary of changes
- ▶ Upcoming IV&V activities
- ▶ Supporting information

Data contained in this MAR is as of 30 November 2021

General IV&V overview

Overall IV&V risk state:

Amber

There is one (1) open IV&V deficiency

- P2D5 – Lack of an integrated resource pool

The MMP2 Project is within established schedule performance thresholds

- The SPI is 0.920 and the four-week moving average is **not improving**.
- 30 of 1,616 total tasks (1.86%) contained in the project schedule are late and the four-week moving average is **not improving**.
- SV is currently -5,193.0 hours and the four-week moving average is **not improving**.
- TSPI is 1.180 and the four-week moving average is **not improving**.

The MMP2 Project is within established cost performance thresholds

- The CPI is 1.000 and the four-week moving average is **steady**
- CV is currently 0.0 hours and the four-week moving average is **steady**
- The Project is currently on budget based on provided budget and spending information

The MMP2 Project is behind schedule

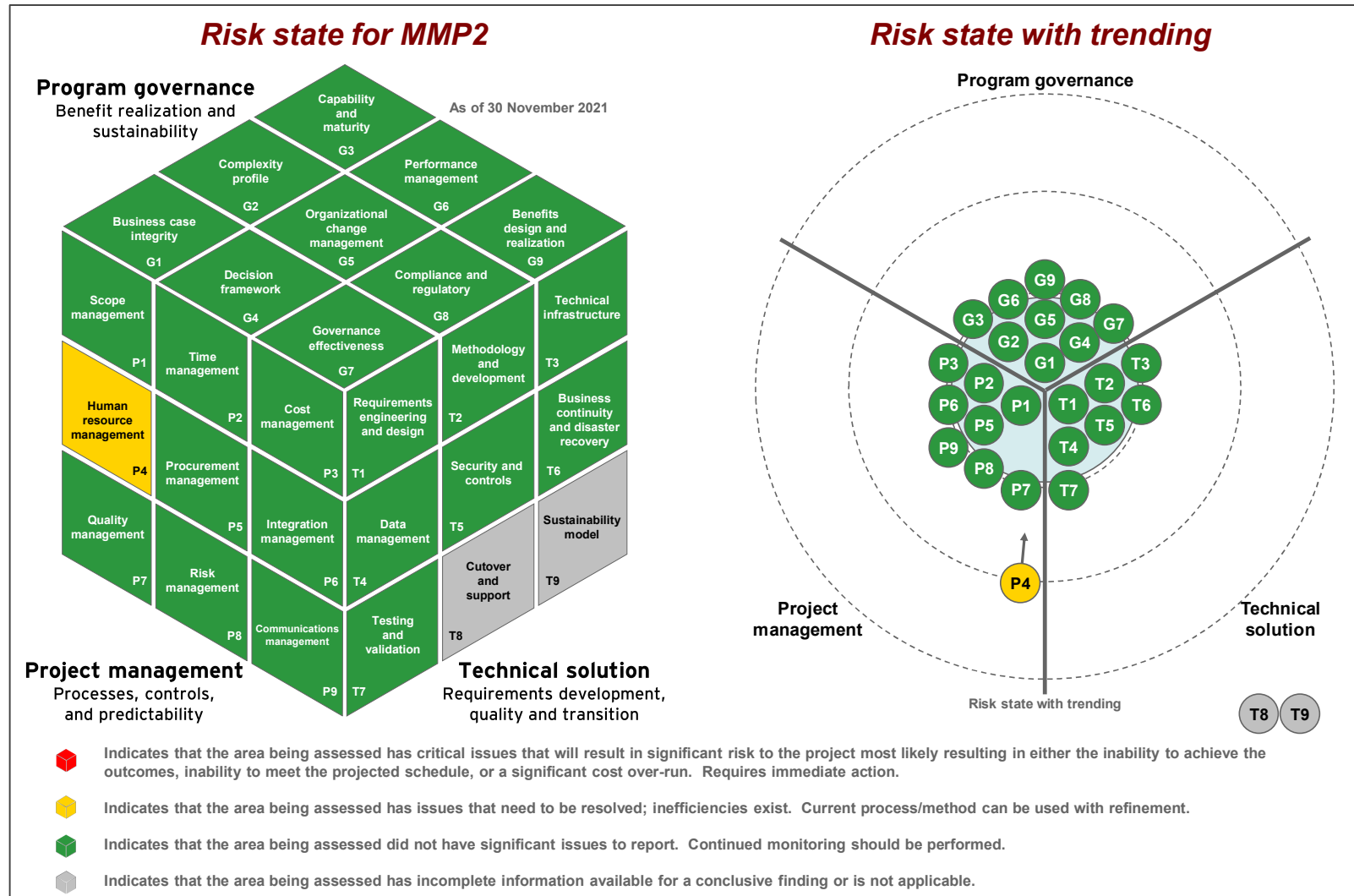
- The Project completion date is forecast to be 10 January 2024, 42 days late
- Future milestones are projected to be completed behind schedule
- The four-week moving average for time the project is behind schedule is **not improving**

General IV&V overview

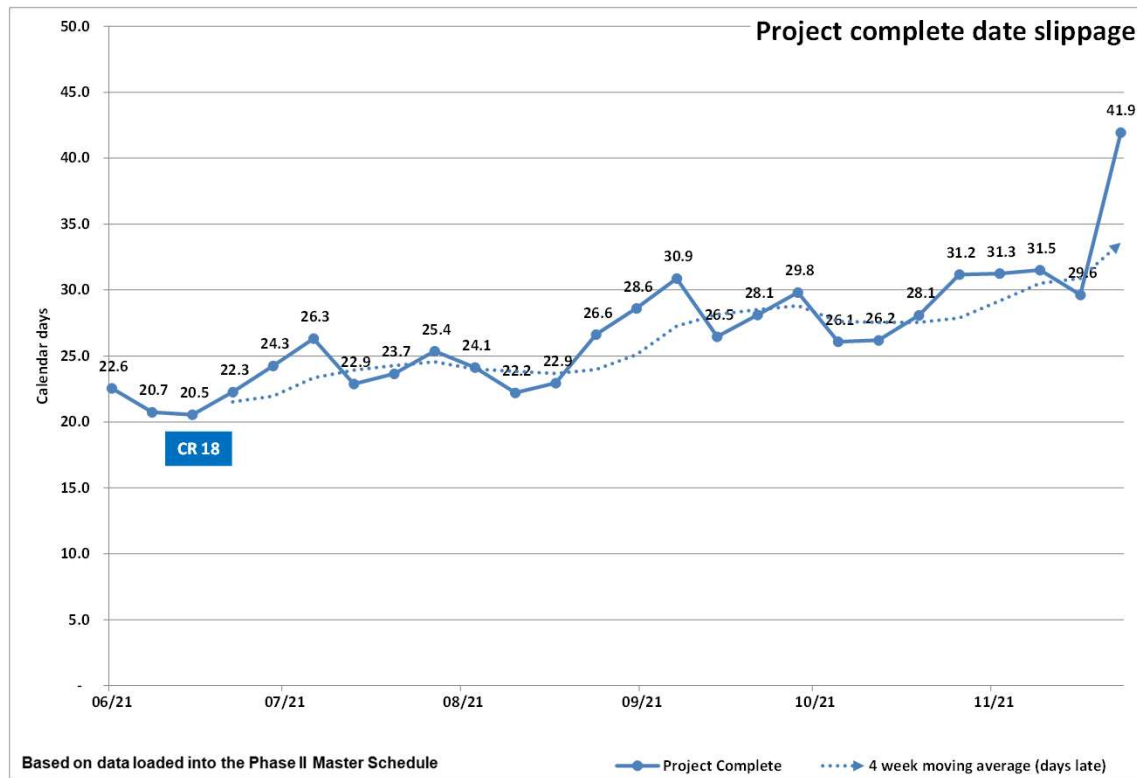
(continued)

- ▶ Since the onset of the corona virus pandemic, Florida and its state agencies have had to exercise flexibility in the way it conducts business.
 - ▶ Despite this challenge, the MMP2 team continued moved forward and adjusted to a fully remote working environment without affecting its quality and quantity of work.
- ▶ As Florida has opened back up and transitioned to a “new norm”, FLHSMV has acclimated to a hybrid working environment. Up to 50% of the agency has returned to an on-site working mode in some form or fashion while the remaining resources continue to work remotely.
 - ▶ During this second transition, FLHSMV successfully navigated with minimal disruption while maintaining its quality and production towards successful implementation.
- ▶ Florida’s state agency hiring freeze has been lifted.
 - ▶ Hiring of MMP2 resources continues to occur as needed. The MMP2 team is actively tracking Risk 74 and continues to closely monitor productivity in the hybrid working environment.

Overall risk state and trending

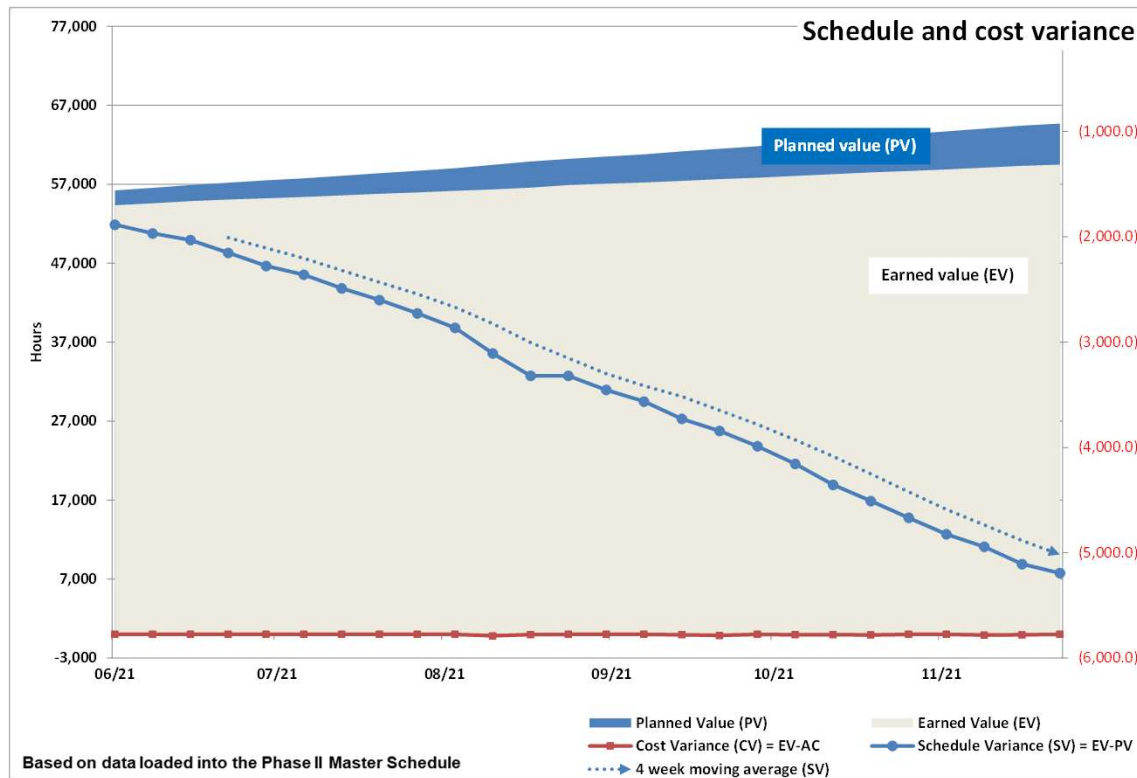


Project complete date slippage



- This chart shows the forecast slippage of the project complete milestone based on historical performance using the schedule performance index (SPI).
- Summary:
 - The Project completion date is forecast to be 10 January 2024, 42 days late.
- Conclusions:
 - The four-week moving average for time the project is behind schedule is **not improving**.
 - The MMP2 Project is behind schedule

Schedule variance

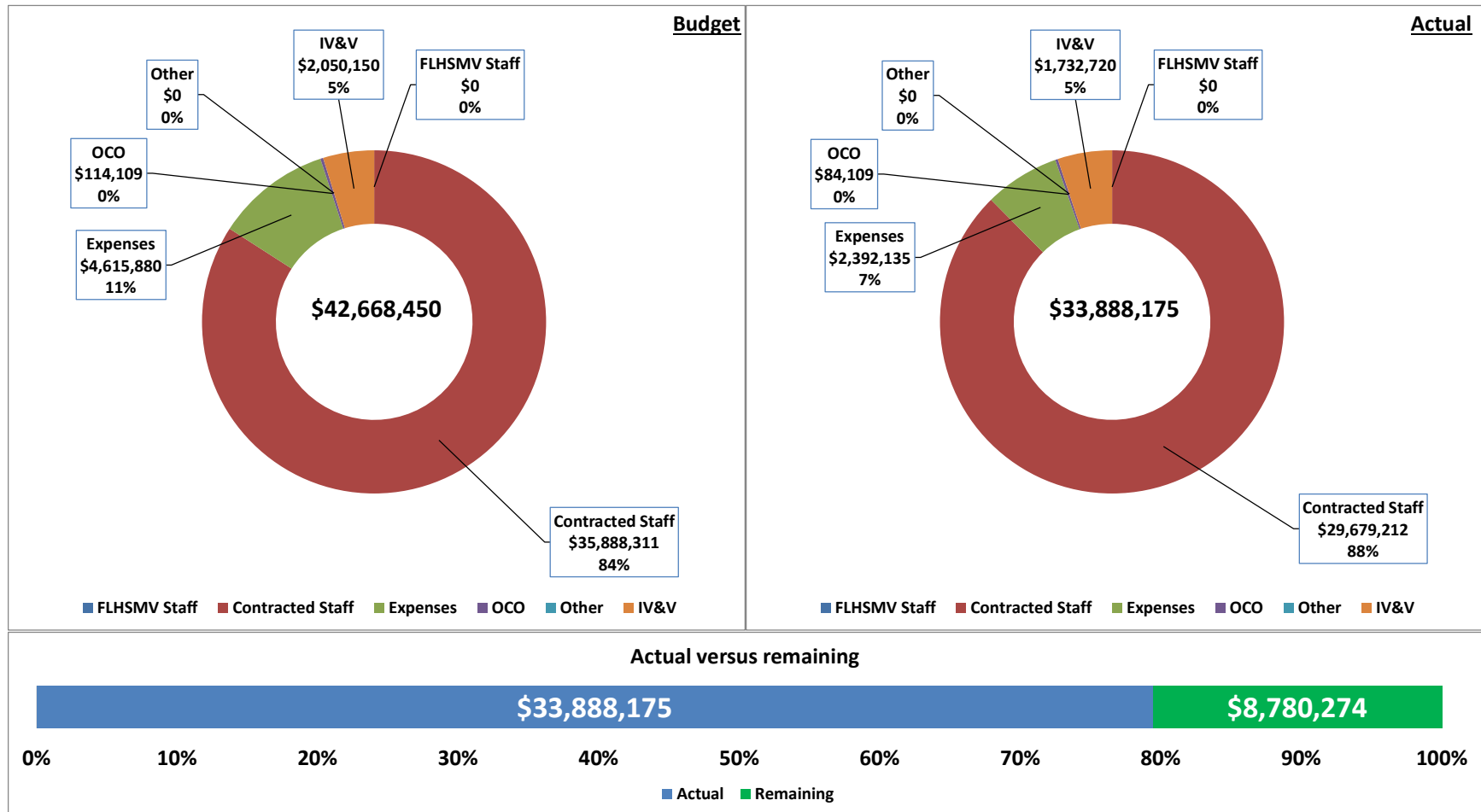


- This chart shows the cumulative planned value (PV) and earned value (EV) for the project.
- Summary:
 - Total EV is less than PV, indicating there is scheduled work that is not being completed as scheduled.
 - The total amount of work not completed as scheduled is 5,193.0 hours or 32.5 person months.
- Conclusions:
 - The four-week moving average for work not completed is **not improving**.
 - The MMP2 Project is behind schedule.

- ▶ Blue area indicates the cumulative PV as of the current reporting period.
- ▶ Grey area indicates the cumulative EV as of the current reporting period.

- ▶ PV is the work scheduled to be accomplished.
- ▶ EV is the value of the work actually performed.

Project budget



Summary of changes

Item	Description
Deficiencies addressed	▶ No deficiencies addressed since the last report
New deficiencies	▶ No new deficiencies since the last report
Process improvement recommendations addressed	▶ No process improvement recommendations addressed since the last report
New process improvement recommendations	▶ No new process improvement recommendations identified since the last report
Risk ratings	▶ No risk rating changes since the last report
Maturity ratings	▶ No maturity rating changes since the last report
Interviews conducted	▶ No interviews conducted since last report
Artifacts received	▶ Numerous artifacts received

Upcoming IV&V activities

- ▶ Participate in IV&V and Project meetings
- ▶ Review draft and final MMP2 Project materials provided to the IV&V Team
- ▶ Conduct interviews as required
- ▶ Schedule of immediate IV&V deliverables is as follows:

Deliverable	Planned draft	Planned final	Actual final	Comment
MAR – Jul 2021 (IVV-302BFQ)	08/13/2021	08/30/2021	09/03/2021	▶ Complete
MAR – Aug 2021 (IVV-302BR)	09/15/2021	09/30/2021	10/01/2021	▶ Complete
MAR – Sep 2021 (IVV-302BS)	10/14/2021	10/29/2021	10/29/2021	▶ Complete
MAR – Oct 2021 (IVV-302BT)	11/15/2021	12/02/2021	12/02/2021	▶ Complete
MAR – Nov 2021 (IVV-302BU)	12/14/2021	12/30/2021	12/20/2021	▶ Complete
MAR – Dec 2021 (IVV-302BV)	01/14/2022	02/01/2022		
MAR – Jan 2022 (IVV-302BW)	02/14/2022	03/01/2022		
MAR – Feb 2022 (IVV-302BX)	03/14/2022	03/29/2022		
MAR – Mar 2022 (IVV-302BY)	04/14/2022	04/29/2022		
MAR – Apr 2022 (IVV-302BZ)	05/13/2022	05/31/2022		
MAR – May 2022 (IVV-302CA)	06/14/2022	06/29/2022		
MAR – Jun 2022 (IVV-302CB)	07/15/2022	08/01/2022		

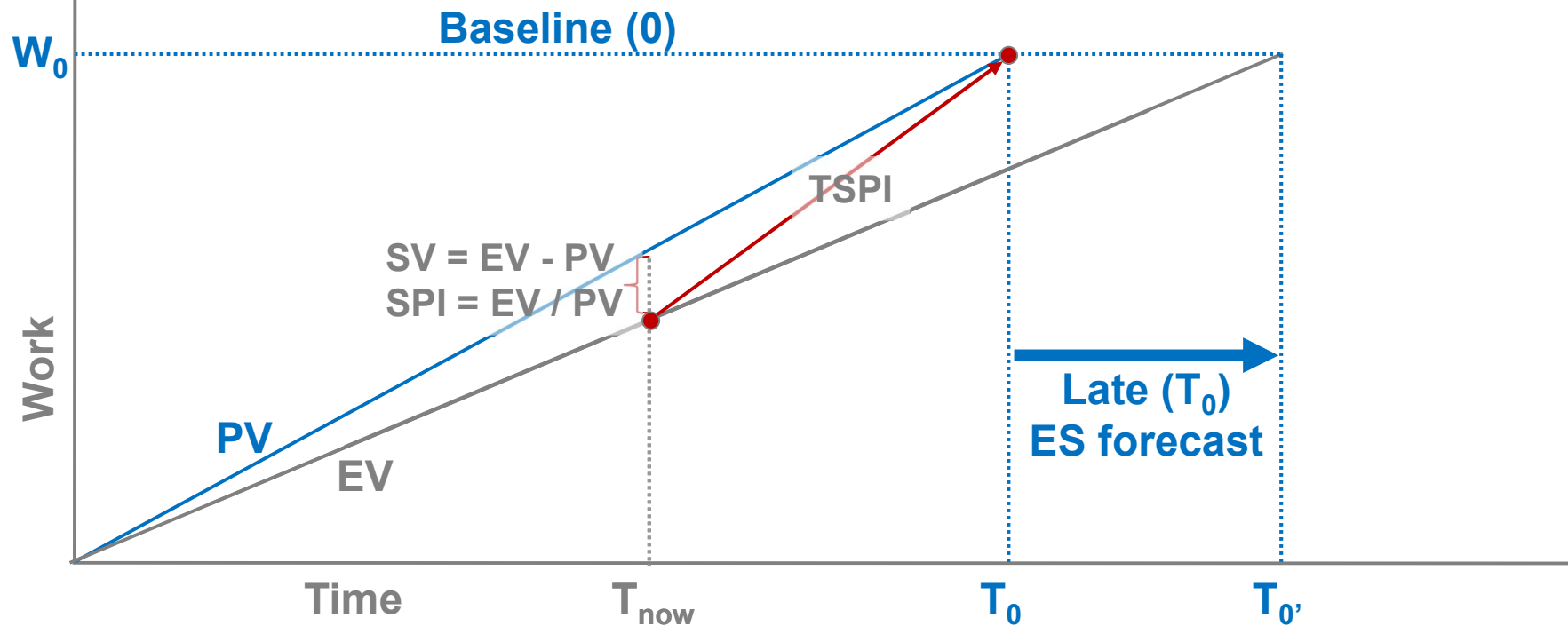
Supporting information

- ▶ EVM basics
- ▶ Key indicators
- ▶ IV&V ratings summary
- ▶ Status of key deficiency recommendations
- ▶ Open deficiencies and recommendations
- ▶ Open process improvement recommendations
- ▶ Schedule and cost performance
- ▶ Major project and release milestones
- ▶ Late tasks
- ▶ Project schedule quality
- ▶ Project budget

EVM basics

Supporting information

PV	Planned Value – work scheduled to be accomplished (hours)
EV	Earned Value – value of the work performed (hours)
SV	Schedule Variance – difference between EV and PV (+/- hours)
SPI	Schedule Performance Index – a measure of schedule efficiency (ratio)
TSPI	To complete SPI – required future schedule efficiency (ratio)
ES	Earned Schedule – Used to forecast future milestone completion dates



Key indicators

Supporting information

Indicator	Value	Comment
Is the project approach sound?	Yes	
Is the project on time?	No	<ul style="list-style-type: none"> ▶ The MMP2 Project is within established schedule performance thresholds <ul style="list-style-type: none"> ▶ The completion date is forecast to be 10 January 2024, 42 days late. ▶ The SPI is 0.920 and the four-week moving average is not improving. ▶ 1.86% total tasks contained in the project schedule are late and the four-week moving average is not improving. ▶ SV is currently -5,193.0 hours (32.5 person-months) and the four-week moving average is not improving. ▶ TSPI is 1.180 and the four-week moving average is not improving.
Is the project on budget?	Yes	<ul style="list-style-type: none"> ▶ The MMP2 Project is within established cost performance thresholds <ul style="list-style-type: none"> ▶ The CPI is 1.000 and the four-week moving average is steady ▶ CV is currently 0.0 hours and the four-week moving average is steady ▶ The Project is currently on budget based on provided budget and spending data
Is scope being managed so there is no scope creep?	Yes	<ul style="list-style-type: none"> ▶ The work being completed as part of the MMP2 Project is within the scope of the project as defined in the Schedule IV-B Feasibility Study <ul style="list-style-type: none"> ▶ Additional change requests are reviewed and approved based on the established change management process

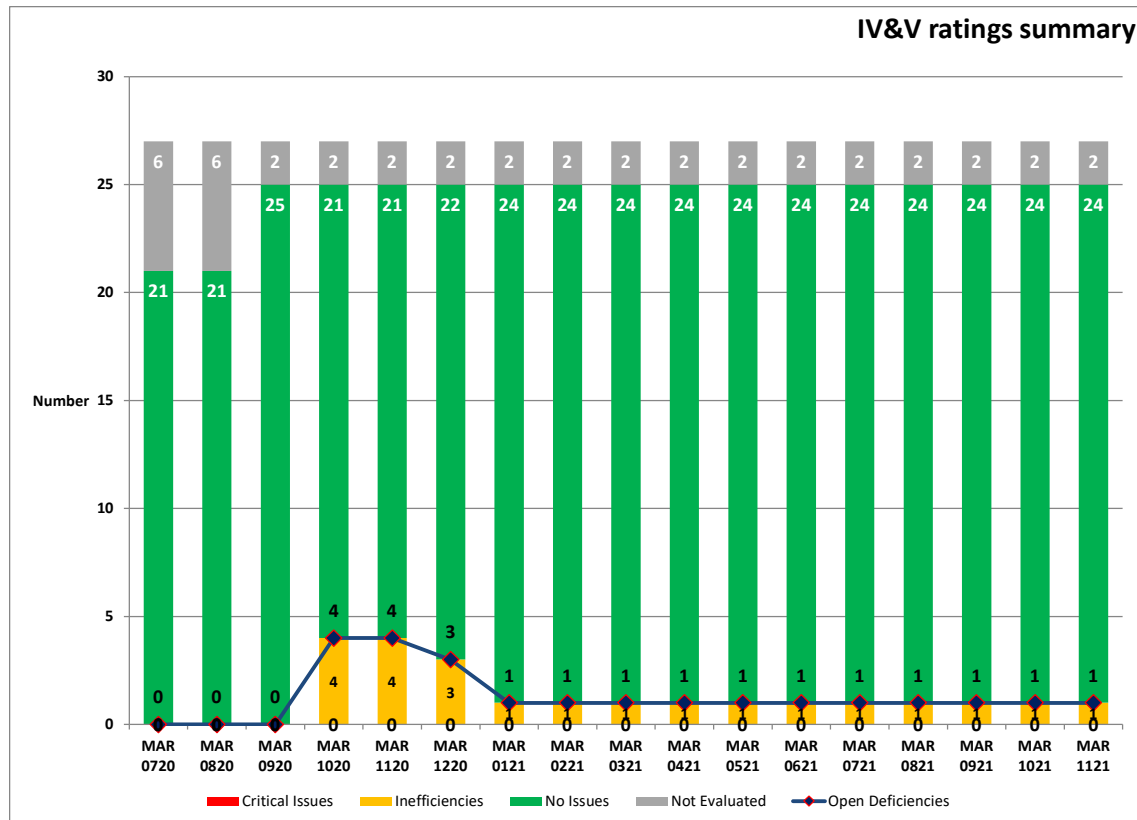
Key indicators (continued)

Supporting information

Indicator	Value	Comment
What are the project's future risks?	Steady	<ul style="list-style-type: none"> ▶ As Florida has opened back up and transitioned to a "new norm", FLHSMV has acclimated to a hybrid working environment. Up to 50% of the agency has returned to an on-site working mode in some form or fashion while the remaining resources continue to work remotely. ▶ Florida's state agency hiring freeze has been lifted and hiring of MMP2 resources continues to occur as needed. ▶ Replanning efforts determined the best path forward is to plan for iterative releases. With this determination made, the next level of replanning efforts continue. Associated Change Request(s) to reflect the output of the replanning efforts will be presented in future Executive Steering Committee meeting(s). The schedule is expected to be extended.
Are the project's risks increasing or decreasing?	Steady	
Are there new or emerging technological solutions that will affect the project's technology assumptions?	No	<ul style="list-style-type: none"> ▶ New and emerging technologies were considered in the Feasibility Study ▶ None have an adverse effect on the project's technological assumptions

IV&V ratings summary

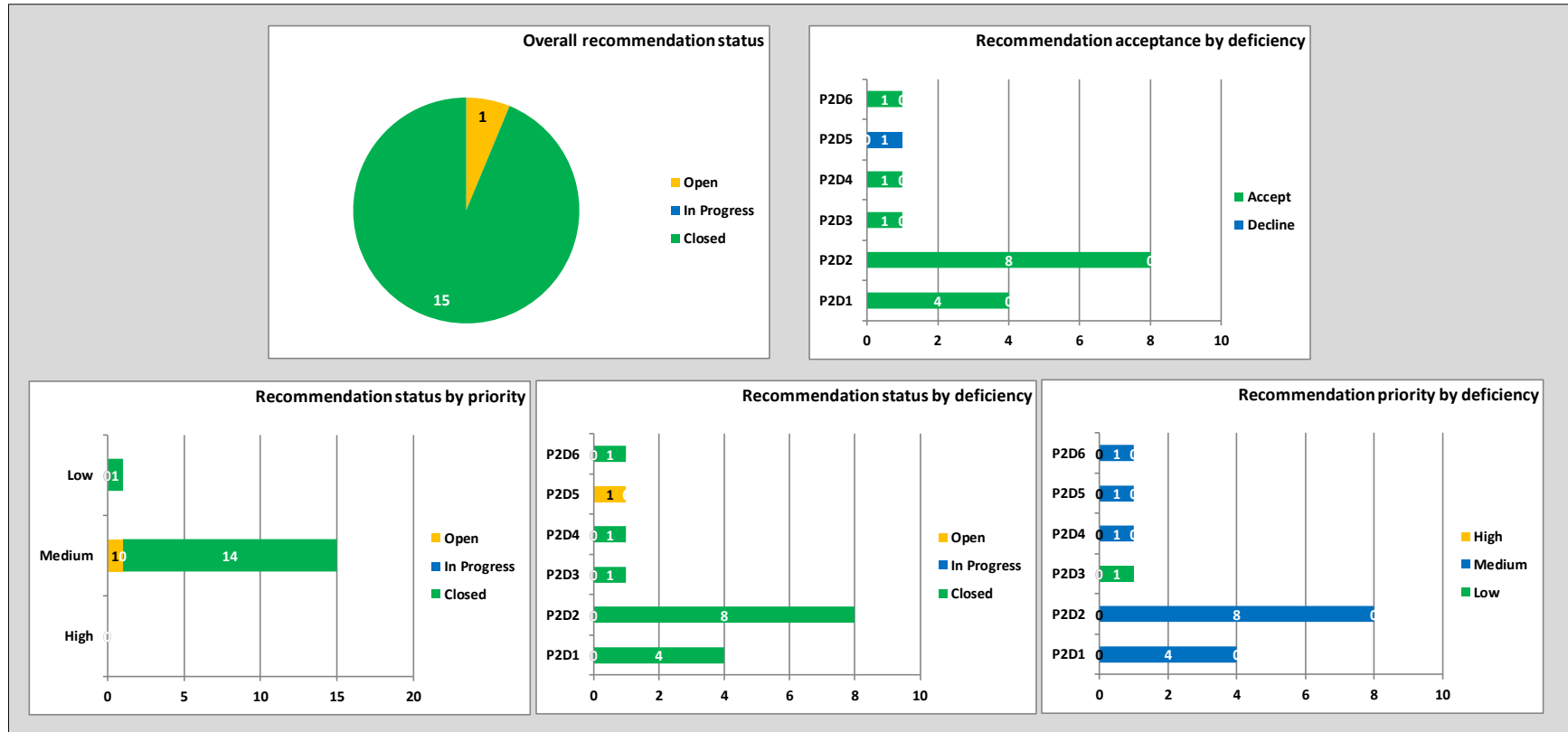
Supporting information



- This chart shows a summary of the IV&V cube facet ratings (red, amber, green and gray), and open deficiencies.
- Facet risk rating totals are as follows:
 - Red (critical issues): 0
 - Amber (issues): 1
 - Green (no issues): 24
 - Gray (not evaluated): 2
- Open deficiencies: 1
- Conclusions:
 - There is one (1) open deficiency:
 - P2D5 – Lack of an integrated resource pool

Status of key deficiency recommendations

Supporting information



Open deficiencies and actions

Supporting information

Deficiency	Actions taken
<ul style="list-style-type: none"> ▶ P2D5 – Lack of an integrated resource pool 	<ul style="list-style-type: none"> ▶ IV&V (MAR- October 2020) <ul style="list-style-type: none"> ▶ Deficiency opened ▶ IV&V (MAR – November 2020 to February 2021) <ul style="list-style-type: none"> ▶ IV&V is monitoring the manual process ▶ IV&V (MAR – March 2021) <ul style="list-style-type: none"> ▶ FLHSMV Director approved hiring of five .NET development resources to increase capacity; hiring activities in progress. IV&V continues to monitor manual process ▶ IV&V (MAR – April 2021) <ul style="list-style-type: none"> ▶ One of five .NET development resources onboarded; hiring activities for remaining four continue. IV&V continues to monitor process ▶ IV&V (MAR – May 2021 to June 2021) <ul style="list-style-type: none"> ▶ IV&V continues to monitor process ▶ IV&V (MAR – June 2021) <ul style="list-style-type: none"> ▶ IV&V continues to monitor process ▶ IV&V (MAR – July 2021) <ul style="list-style-type: none"> ▶ For the last 90 days, FLHSMV has conducted replanning efforts because the progress of development and testing of the Phase II backlog has fallen behind the schedule in the approved Release Plan due to the availability of developers, testers and other key resources ▶ The project is developing a Change Request that will reflect the output of the replanning efforts and that Change Request will be presented in a future Executive Steering Committee meeting ▶ IV&V continues to monitor the pending change request and the project schedule

Open deficiencies and actions

(continued)

Supporting information

Deficiency	Actions taken
<ul style="list-style-type: none"> ▶ P2D5 – Lack of an integrated resource pool 	<ul style="list-style-type: none"> ▶ IV&V (MAR – August 2021) <ul style="list-style-type: none"> ▶ Ad hoc Executive Steering Committee discussions are occurring as the development of the Change Request progresses ▶ IV&V continues to monitor the pending change request and the project schedule ▶ IV&V (MAR – September 2021) <ul style="list-style-type: none"> ▶ For the last 5 months, FLHSMV has conducted replanning efforts because the progress of development and testing of the Phase II backlog has fallen behind the schedule in the approved Release Plan due to the availability of developers, testers, and other key resources. ▶ Ad hoc Executive Steering Committee discussions continue in order to finalize the Change Request. ▶ The five vacant .NET development position have been filled ▶ IV&V continues to monitor the pending Change Request and the project schedule ▶ IV&V (MAR – October 2021) <ul style="list-style-type: none"> ▶ FLHSMV is working to propose for Executive Steering Committee approval, a modified replanning approach geared towards iterative implementations. This approach will provide prioritized, focused work for personnel, alleviate resource constraints, and will help the project deliver incremental scope faster than in a consolidated, larger deployment. ▶ IV&V will monitor progress of the proposed replanning efforts, it's associated Change Request(s) and the project schedule.

Open deficiencies and actions

(continued)

Supporting information

Deficiency	Actions taken
<ul style="list-style-type: none">▶ P2D5 – Lack of an integrated resource pool	<ul style="list-style-type: none">▶ IV&V (MAR – November 2021)<ul style="list-style-type: none">▶ FLHSMV continues to work on the proposed approach focused on iterative implementations. Replanning has been in progress for the last 7 months.▶ IV&V will continue to monitor progress of the replanning efforts, the associated Change Request(s), and the project schedule.

Open process improvement recommendations

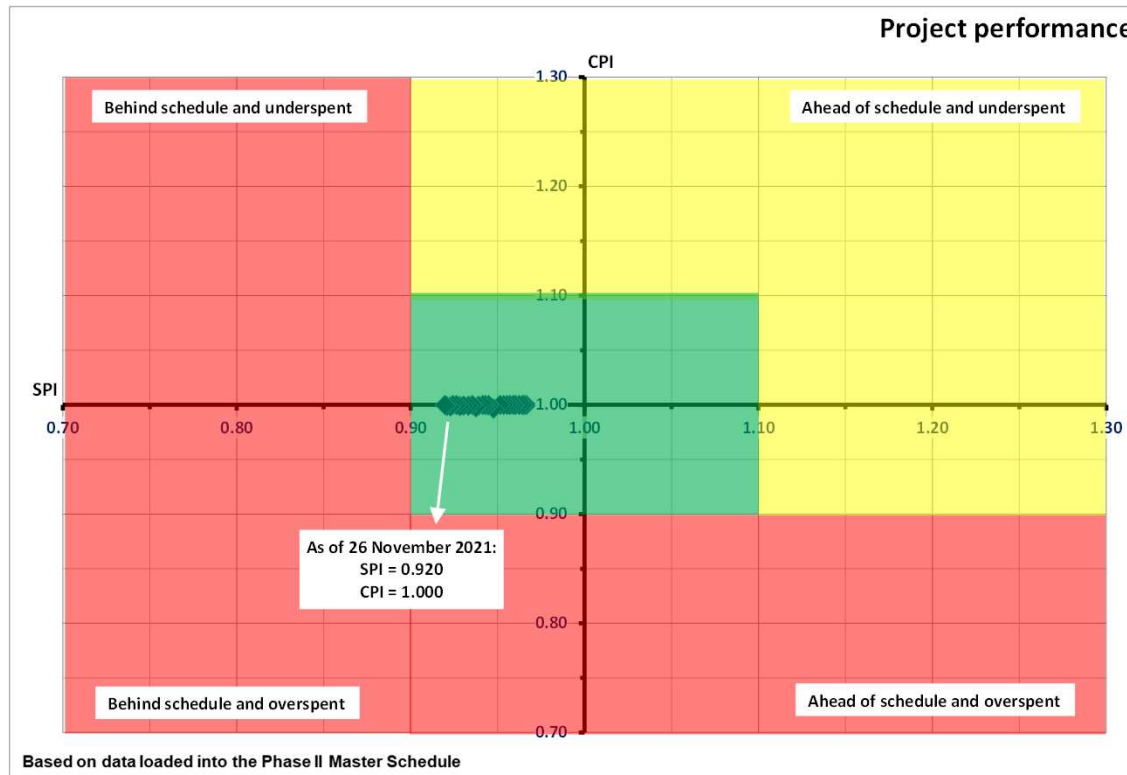
Supporting information

Recommendation	Actions taken

There are no open process improvement recommendations

Schedule and cost performance

Supporting information



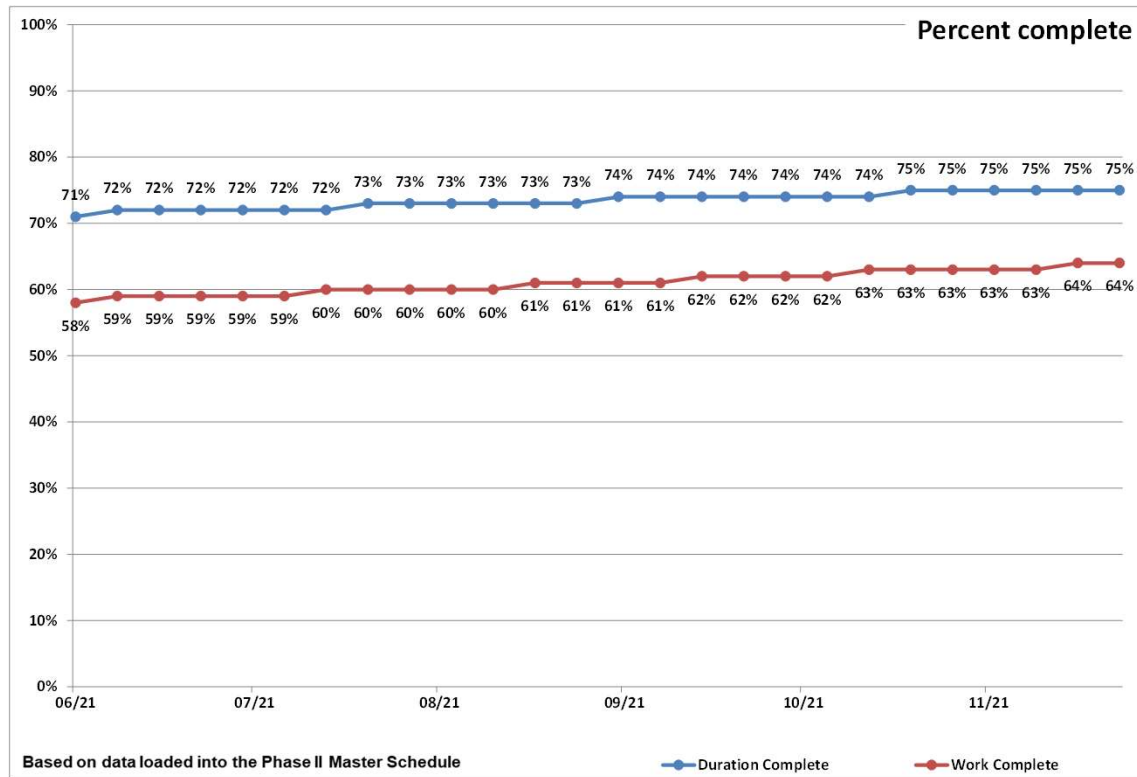
- This chart shows the SPI and CPI plotted as points against the tolerance ranges set up for the project.
- Summary:
 - Schedule and cost performance are within established thresholds.
- Conclusions:
 - The Project is behind schedule but within established performance thresholds.

- ▶ Green area indicates within tolerance of +/- 10% for both SPI and CPI.
- ▶ Amber area indicates review is required and corrective actions may be necessary.

- ▶ Red area indicates out-of-tolerance and corrective actions are necessary.

Schedule and cost performance (continued)

Supporting information

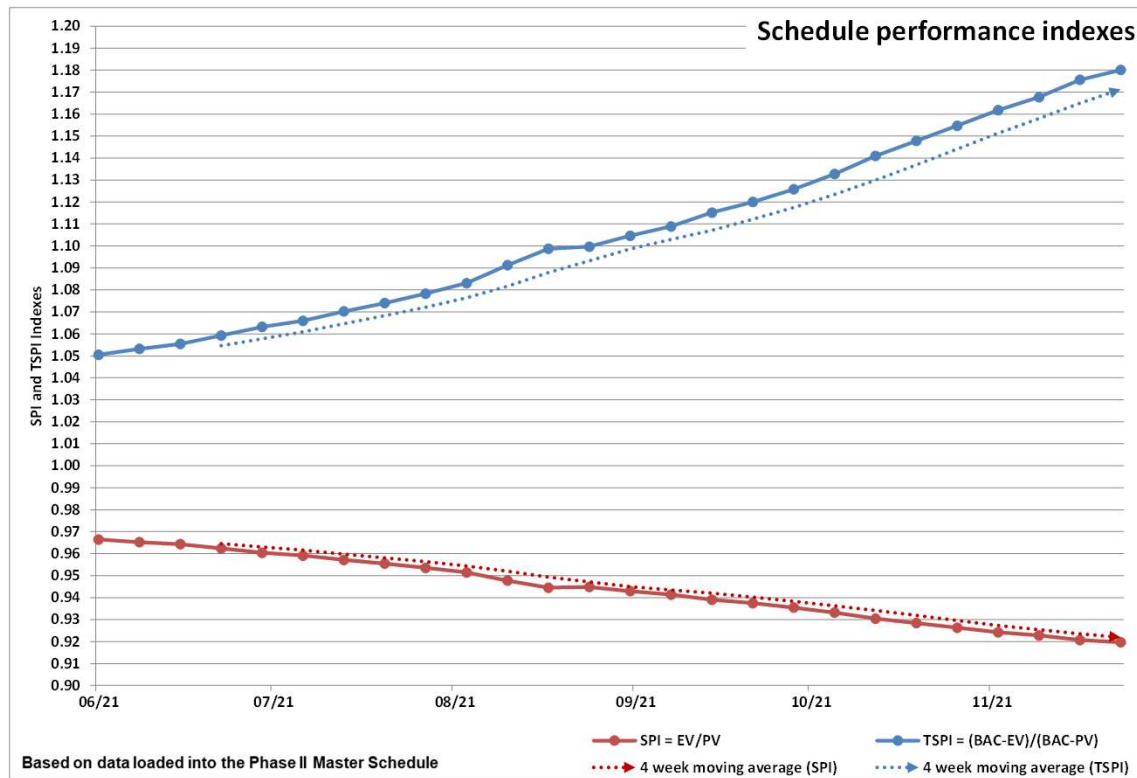


- This chart shows the percent complete for duration and work for the project.
- Summary:
 - Duration and work complete have been increasing since the beginning of the project.
- Conclusions:
 - None.

- ▶ Blue line is duration percent complete.
- ▶ Red line is work percent complete

Schedule and cost performance (continued)

Supporting information



- This chart shows the TSPI and SPI indexes and associated trends.
- Summary:
 - The SPI four-week moving average is **not improving**.
 - The TSPI four-week moving average is **not improving**.
- Conclusions:
 - Future required schedule efficiency (TSPI) is **diverging from** the current schedule efficiency (SPI).

- ▶ Blue line is TSPI
- ▶ Red line is SPI

- ▶ TSPI is the future schedule efficiency required to complete the project as scheduled

Major project milestones

Supporting information

WBS	Title	Completion date			Days late/early
		Baseline	Forecast	Actual	
3.5.15.1.6	Release 1 Development Complete	01/20/22	02/17/22		28.6
3.5.15.2.5	Release 1 Testing Complete	08/11/22	09/12/22		32.6
3.5.15.5.5	Decision Point - Move to Production (Roll out) - Release 1	09/01/22	10/04/22		33.0
3.5.15.5.12	Statewide Implementation Complete - Release 1	06/16/23	07/24/23		38.7
3.5.16.1.5	Release 2 development complete	02/16/23	03/24/23		36.3
3.5.16.5.1	Go/No-Go Decision - Release 2	09/21/23	10/31/23		40.6
3.5.17.2.2	Smart ID Complete Development Phase (Execution)	03/08/21	Complete	03/08/21	0.0
3.5.17.2.3.3.1	Smart ID Complete SIT	12/11/20	Complete	12/11/20	0.0
3.5.17.2.4.1	Smart ID Complete UAT	02/26/21	Complete	04/09/21	42.0
3.5.17.2.4.3	Smart ID Complete Production Deployment	03/05/21	Complete	04/02/21	28.0

1. Unable to forecast past due completion dates
2. Forecasts only include work effort loaded into the Phase II Master Schedule

	On Schedule
	Behind Schedule
	Past Due / Late

Major project milestones (continued)

Supporting information

WBS	Title	Completion date			Days late/early
		Baseline	Forecast	Actual	
3.5.18.8.6	IFTA/IRP/Audit SIT	11/04/22	12/08/22		34.3
3.5.18.10	IFTA/IRP/Audit UAT	02/20/23	03/28/23		36.4
3.5.18.15	IFTA/IRP/Audit Go Live	05/31/23	07/08/23		38.3
3.5.19.4.2	ECM Complete UAT	08/30/21	Complete	10/15/21	46.0
3.5.19.6.1	ECM Complete Go Live	09/10/21	Past Due		77.0
3.7	Execution and Monitoring & Control Phase Complete	11/13/23	12/24/23		41.6
4.5	Closeout Phase Complete	11/30/23	01/10/24		41.9
5	Project Complete	11/30/23	01/10/24		41.9

1. Unable to forecast past due completion dates
2. Forecasts only include work effort loaded into the Phase II Master Schedule

	On Schedule
	Behind Schedule
	Past Due / Late

Release milestones

Supporting information

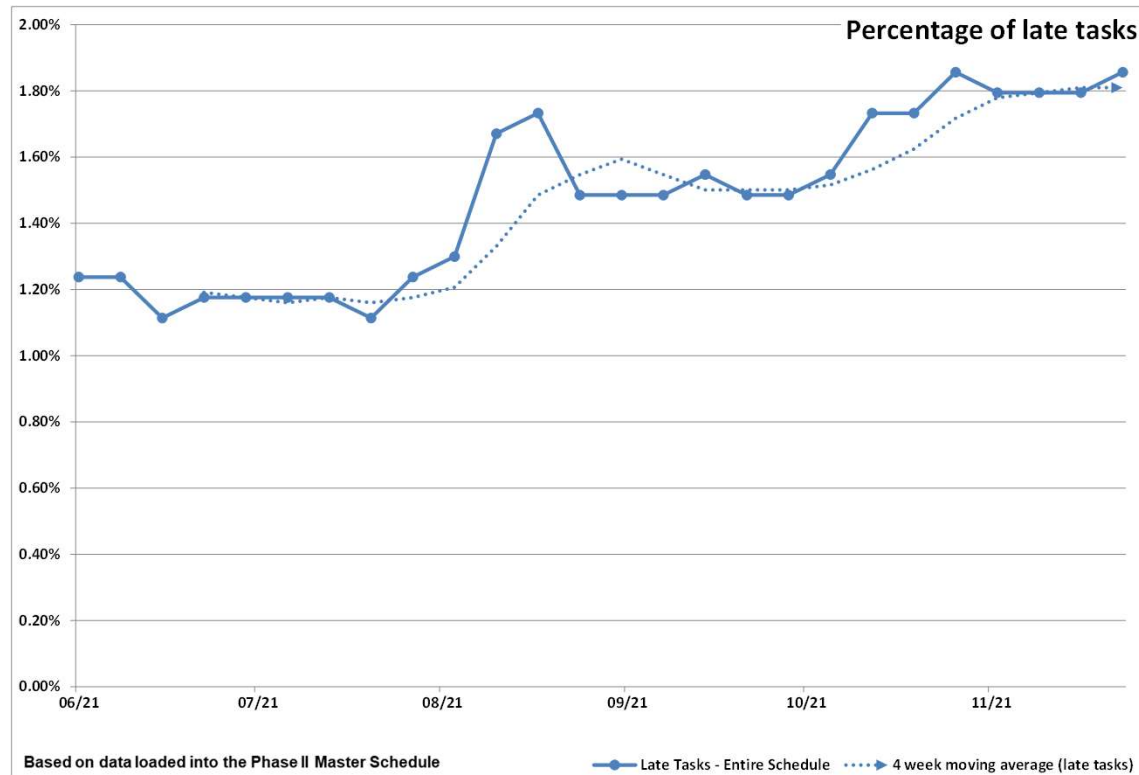
WBS	Title	Completion date			Days late/early
		Baseline	Forecast	Actual	
3.5.15.1.5.2	Milestone A	01/22/20	Complete	01/22/20	0.0
3.5.15.1.5.3	Milestone B	04/30/20	Complete	11/06/20	190.0
3.5.15.1.5.4	Milestone C	07/16/20	Past Due		498.0
3.5.15.1.5.5	Milestone D	10/22/20	Past Due		400.0
3.5.15.1.5.6	Milestone E	01/21/21	Past Due		309.0
3.5.15.1.5.7	Milestone F	05/06/21	Past Due		204.0
3.5.15.1.5.8	Milestone G	08/12/21	Past Due		106.0
3.5.15.1.5.9	Milestone H	10/28/21	Past Due		29.0
3.5.15.1.5.10	Milestone I	01/20/22	02/17/22		28.6
3.5.16.1.1	Milestone J	04/28/22	05/28/22		30.5
3.5.16.1.2	Milestone K	08/04/22	09/05/22		32.5
3.5.16.1.3	Milestone L	11/10/22	12/14/22		34.4
3.5.16.1.4	Milestone M	02/16/23	03/24/23		36.3

1. Unable to forecast past due completion dates
2. Forecasts only include work effort loaded into the Phase II Master Schedule

	On Schedule
	Behind Schedule
	Past Due / Late

Late tasks

Supporting information

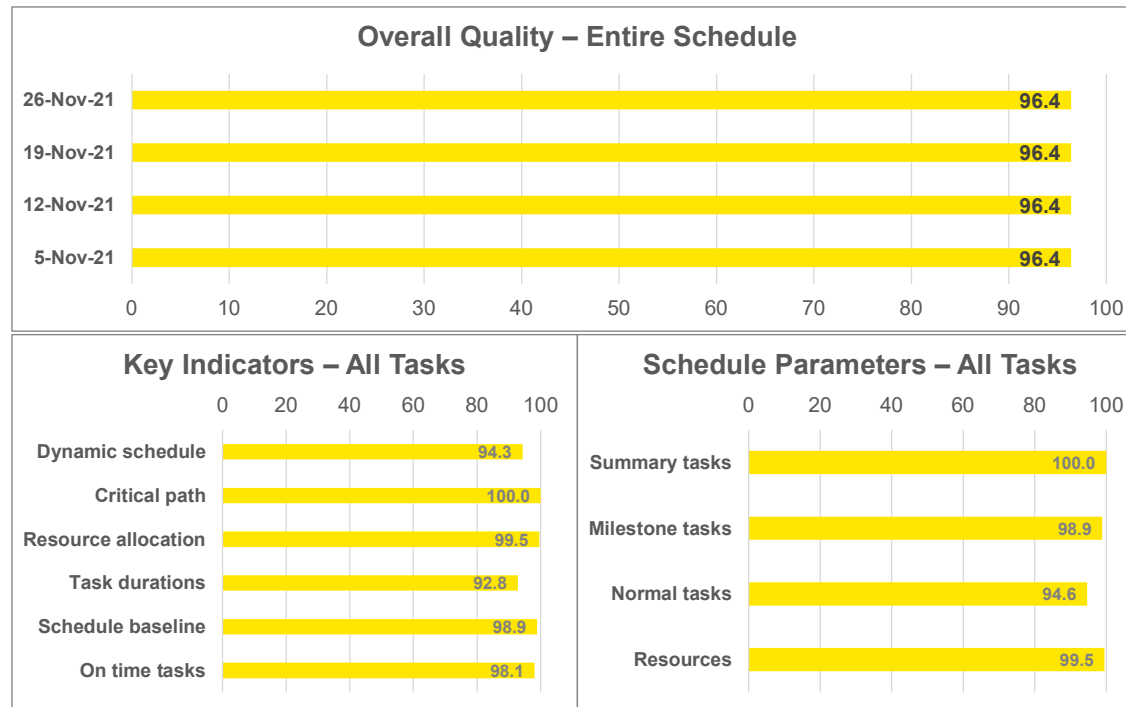


- This chart shows the percentage of tasks that are late for the entire schedule.
- A task is automatically designated as “late” if it is not complete and the project status date is later than the baseline finish date for the task.
- Summary:
 - 1.86% of total tasks contained in the project schedule are late.
- Conclusions:
 - The four-week moving average for the number of late tasks is **not improving**.
 - The MMP2 Project is behind schedule.

Project schedule quality

MMP2 schedule

Supporting information



- This chart shows the quality of the project schedule within each of the following areas:
 - Overall quality with trending
 - Key indicators
 - Schedule parameters
- Summary:
 - Overall quality: 96.4
- Conclusions:
 - Overall schedule quality is consistent and excellent

- ▶ Dynamic schedule – Task dependencies and constraints
- ▶ Critical path – Task dependencies
- ▶ Resource allocation –Resource assignments

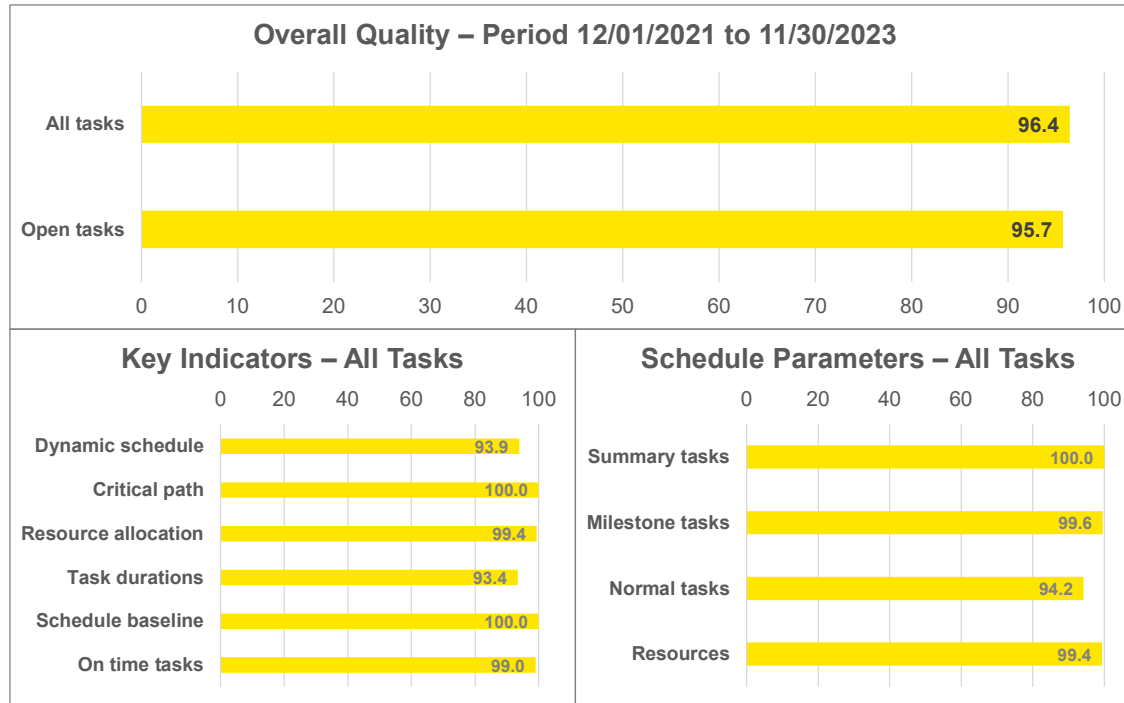
- ▶ Task durations – Task durations other that 8 to 80 hours
- ▶ Baseline – Full baseline defined for all tasks
- ▶ On time tasks – Tasks that are not late

Quality Value	
↑	90 or greater
↗	Between 75 and 90
→	Between 60 and 75
↘	Between 45 and 60
↓	Less than 45

Project schedule quality

MMP2 period

Supporting information



▪ This chart shows the quality of the project schedule within each of the following areas:

- Overall quality with trending
- Key indicators
- Schedule parameters

▪ Summary:

▪ Overall quality: 96.4

▪ Conclusions:

- Overall schedule quality is consistent and excellent

- ▶ Dynamic schedule – Task dependencies and constraints
- ▶ Critical path – Task dependencies
- ▶ Resource allocation –Resource assignments

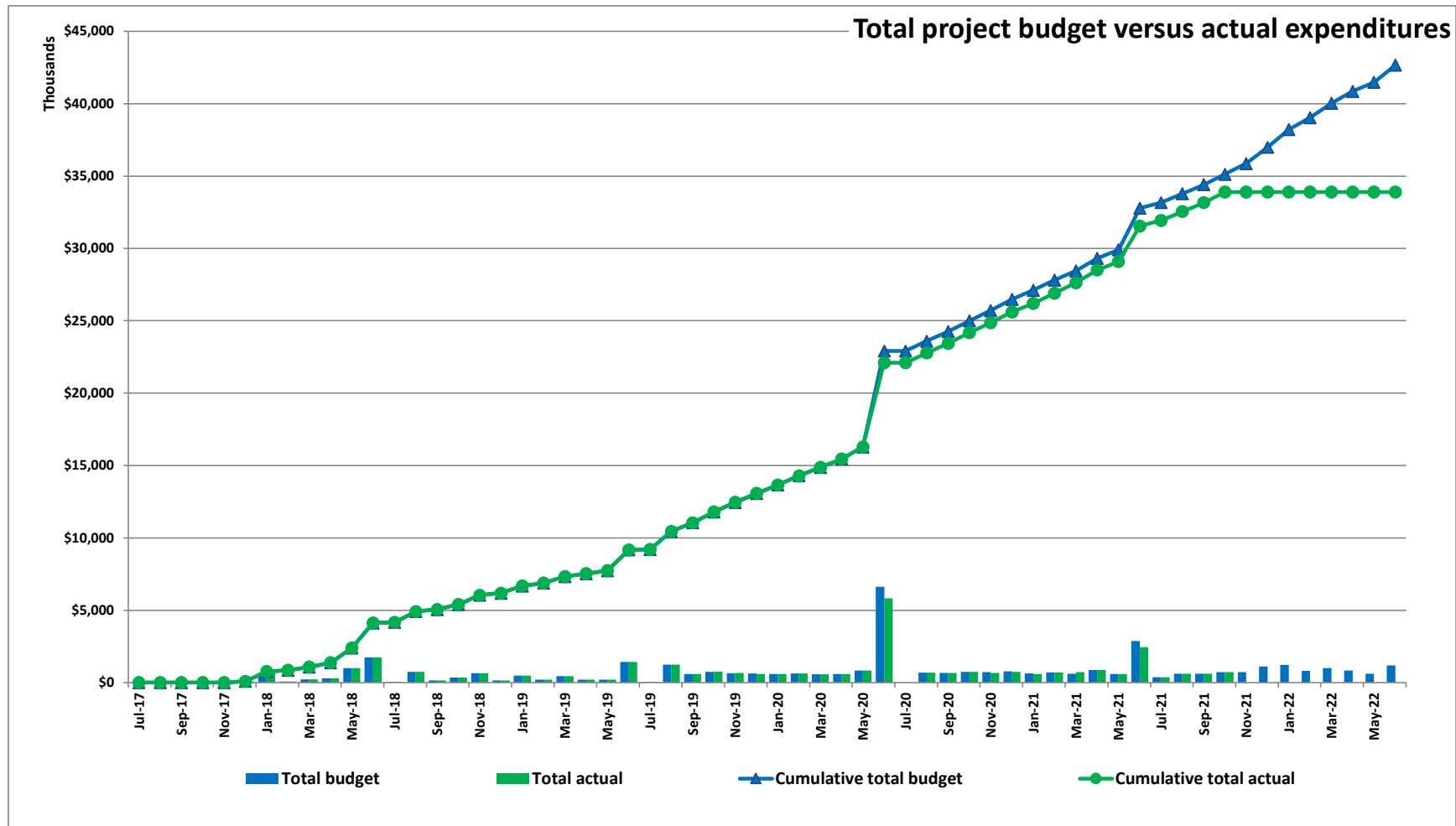
- ▶ Task durations – Task durations other that 8 to 80 hours
- ▶ Baseline – Full baseline defined for all tasks
- ▶ On time tasks – Tasks that are not late

Quality Value	
↑	90 or greater
↗	Between 75 and 90
→	Between 60 and 75
↘	Between 45 and 60
↓	Less than 45

Project budget

Total project funding

Supporting information



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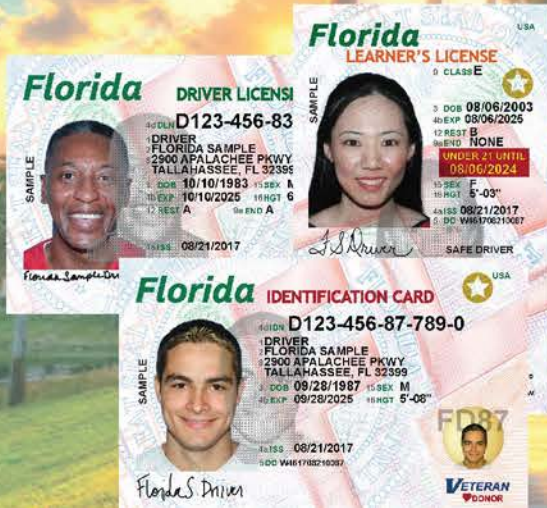
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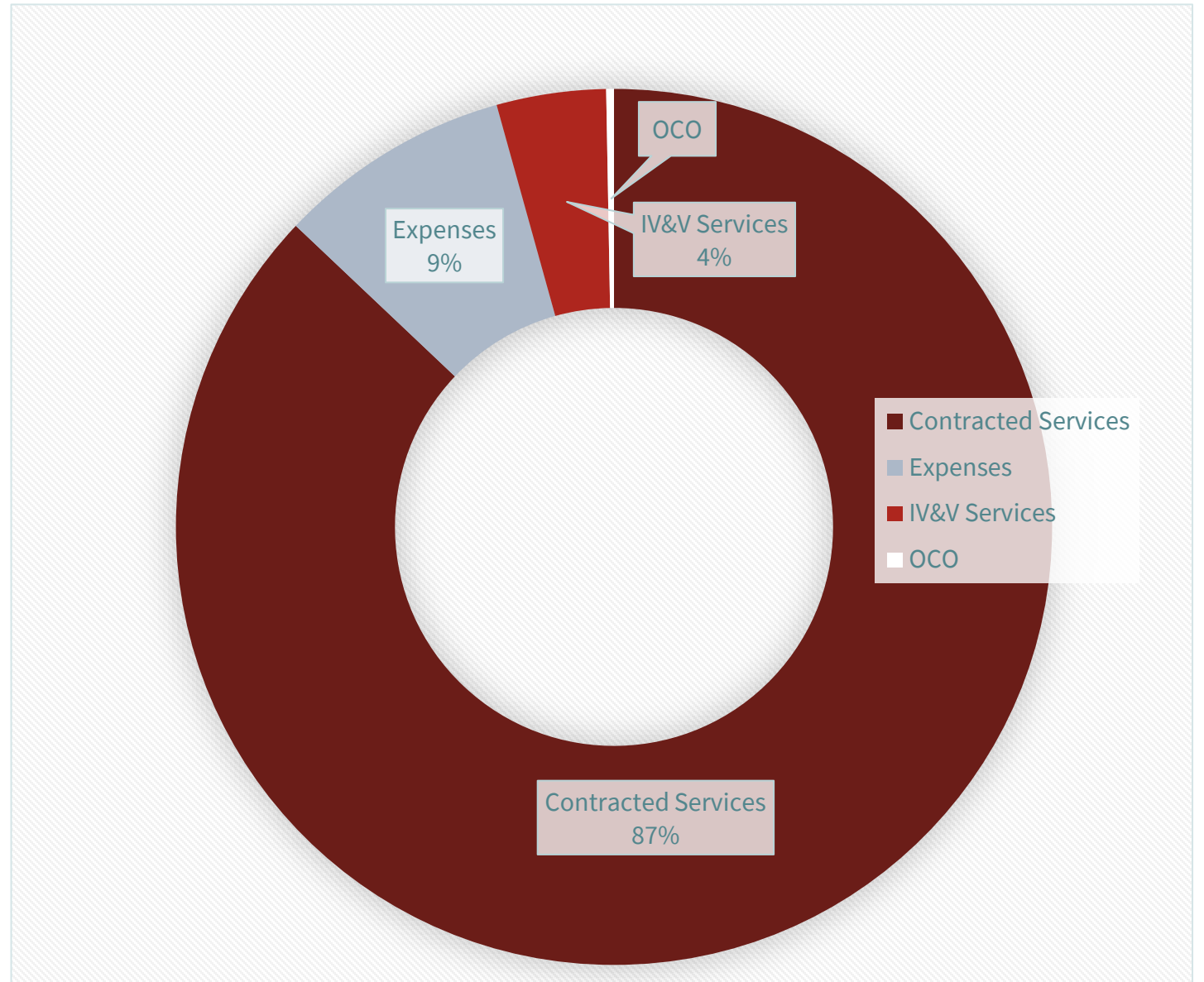
Financial Update Motorist Modernization



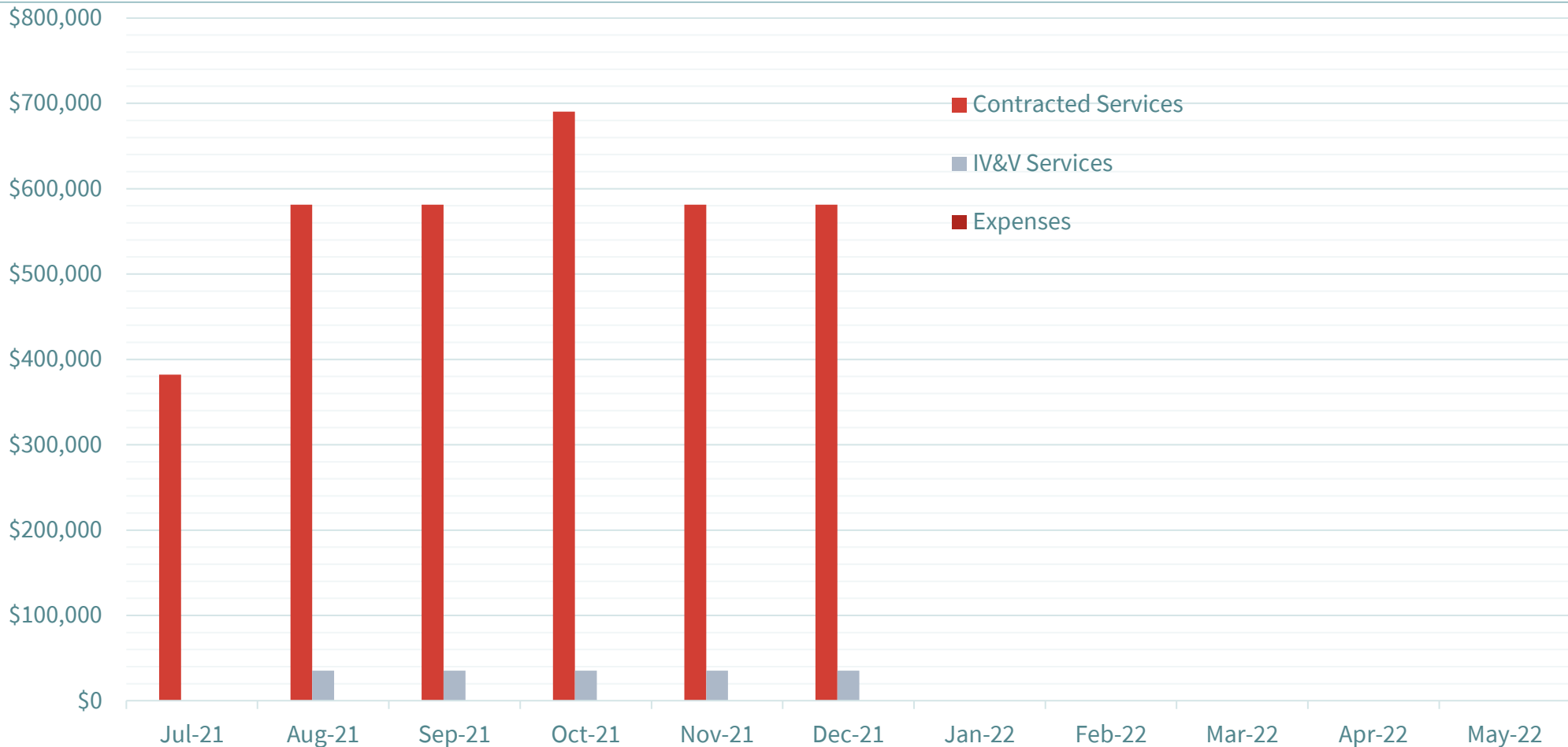
Phase II LBR Requests

<i>Fiscal Year</i>	<i>Total Request</i>	<i>Contracted Services</i>	<i>IV&V Services</i>	<i>Expenses</i>	<i>OCO</i>
2017-2018	\$4,132,180	\$3,575,240	\$357,190	\$179,850	\$19,900
2018-2019	\$5,037,000	\$4,455,960	\$423,240	\$150,000	\$7,800
2019-2020	\$13,742,200	\$9,715,960	\$423,240	\$3,570,000	\$33,000
2020-2021	\$9,877,400	\$7,615,960	\$423,240	\$1,814,200	\$24,000
2021-2022	\$10,496,280	\$9,138,340	\$423,240	\$904,700	\$30,000
2022-2023	\$9,993,740	\$8,488,800	\$423,240	\$1,081,700	\$0
2023-2024	\$9,046,840	\$7,541,900	\$423,240	\$1,081,700	\$0
TOTAL	\$62,325,640	\$50,532,160	\$2,896,630	\$8,782,150	\$114,700

Phase II Total Budget 2021-2022



Phase II Expenditures by Month



Phase II Budget v. Actuals

DESCRIPTION	BUDGET TOTAL	BUDGET TO DATE	ACTUALS TO DATE	VARIANCE
Fiscal Year to Date	\$10,496,280	\$3,573,867	\$3,573,867	0%
Month to Date (December 2021)		\$616,603	\$616,603	0%
Remaining Funds	\$6,922,413			

Motorist Modernization – Phase II: Office of Motorist Modernization
Weekly Status Report for the week ending January 7, 2022

Phase II - Stoplight Report - as of 1/7/2022

Team A - T&R Issuance

Current Sprint: HIP I Sprint (Ends 1/18/2022)



Milestone:	D (10/22/20)
Development:	Red
Testing:	Red
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Red

Milestone:	E (1/19/21)
Development:	Red
Testing:	Red
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Red

Milestone:	Full Backlog
Development:	Red
Testing:	Red
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Red

	#stories	est dev hrs	
Not Started	138	1,308	38.0%
Refinement	10	113	2.8%
Development	7	86	1.9%
Testing	190	1,239	52.3%
Done	14	90	3.9%
Blocked	4	24	1.1%
Total:	363	2,860	

	#stories	est dev hrs	
Not Started	238	2,492	99.2%
Refinement	1	24	0.4%
Development	-	-	0.0%
Testing	-	-	0.0%
Done	-	-	0.0%
Blocked	1	8	0.4%
Total:	240	2,524	

	#stories	est dev hrs	
Not Started	1,884	18,806	76.9%
Refinement	75	577	3.1%
Development	12	118	0.5%
Testing	238	1,519	9.7%
Done	228	3,138	9.3%
Blocked	12	88	0.5%
Total:	2,449	24,246	

Portal/Fleet Team

Current Sprint: HIP I Sprint (Ends 1/20/2022)



Milestone:	D (10/22/20)
Development:	Red
Testing:	Red
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Red

Milestone:	E (1/21/21)
Development:	Red
Testing:	Red
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Red

Milestone:	Full Backlog
Development:	Red
Testing:	Red
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Red

	#stories	est dev hrs	
Not Started	61	308	42.7%
Refinement	-	-	0.0%
Development	2	8	1.4%
Testing	6	24	4.2%
Done	73	88	51.0%
Blocked	1	4	0.7%
Total:	143	432	

	#stories	est dev hrs	
Not Started	201	1,360	100.0%
Refinement	-	-	0.0%
Development	-	-	0.0%
Testing	-	-	0.0%
Done	-	-	0.0%
Blocked	-	-	0.0%
Total:	201	1,360	

	#stories	est dev hrs	
Not Started	839	7,120	76.3%
Refinement	14	92	1.3%
Development	5	112	0.5%
Testing	14	56	1.3%
Done	221	1,054	20.1%
Blocked	6	72	0.5%
Total:	1,099	8,506	

Team B - MV Globals

Current Sprint: HIP I Sprint (Ends 1/19/2022)



Milestone:	E (1/21/21)
Development:	Red
Testing:	Red
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Red

Milestone:	F (5/5/21)
Development:	Red
Testing:	Red
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Red

Milestone:	Full Backlog
Development:	Red
Testing:	Red
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Red

	#stories	est dev hrs	
Not Started	17	512	14.3%
Refinement	3	56	2.5%
Development	3	64	2.5%
Testing	5	72	4.2%
Done	89	1,360	74.8%
Blocked	2	24	1.7%
Total:	119	2,088	

	#stories	est dev hrs	
Not Started	41	696	87.2%
Refinement	1	8	2.1%
Development	1	8	2.1%
Testing	1	16	2.1%
Done	2	8	4.3%
Blocked	1	8	2.1%
Total:	47	744	

	#stories	est dev hrs	
Not Started	769	10,648	71.0%
Refinement	4	64	0.4%
Development	5	-	0.5%
Testing	6	88	0.6%
Done	294	3,828	27.1%
Blocked	5	96	0.5%
Total:	1,083	14,724	

IFTA/IRP

Current Sprint: HIP D Sprint (Ends 1/18/2022)



Milestone:	D (01/18/22)
Development:	Red
Testing:	Green
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Red

Milestone:	E (04/26/22)
Development:	Green
Testing:	Green
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Green

Milestone:	Full Backlog
Development:	Red
Testing:	Green
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Red

	#stories	est dev hrs	
Not Started	19	-	32.2%
Refinement	8	-	13.6%
Development	2	12	3.4%
Testing	2	12	3.4%
Done	28	914	47.5%
Blocked	-	-	0.0%
Total:	59	938	

	#stories	est dev hrs	
Not Started	191	1,741	70.7%
Refinement	79	-	29.3%
Development	-	-	0.0%
Testing	-	-	0.0%
Done	-	-	0.0%
Blocked	-	-	0.0%
Total:	270	1,741	

	#stories	est dev hrs	
Not Started	404	3,536	65.2%
Refinement	89	-	14.4%
Development	27	-	4.4%
Testing	3	-	0.5%
Done	97	1,272	15.6%
Blocked	-	-	0.0%
Total:	620	4,808	

Enterprise Team

Current Sprint: HIP I Sprint (Ends 1/18/2022)



Milestone:	Milestone C
Development:	Green
Testing:	Green
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Green

Milestone:	Milestone D
Development:	Green
Testing:	Green
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Green

Milestone:	Full Backlog
Development:	Green
Testing:	Green
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Green

	#stories	est dev hrs	
Not Started	1	n/a	-
Refinement	-	n/a	-
Development	2	n/a	-
Testing	1	n/a	-
Done	-	n/a	-
Blocked	-	n/a	-
Total:	4	-	

	#stories	est dev hrs	
Not Started	-	n/a	-
Refinement	-	n/a	-
Development	1	n/a	-
Testing	-	n/a	-
Done	-	n/a	-
Blocked	-	n/a	-
Total:	1	-	

	#stories	est dev hrs	
Not Started	66	n/a	64.7%
Refinement	-	n/a	0.0%
Development	6	n/a	5.9%
Testing	1	n/a	1.0%
Done	28	n/a	27.5%
Blocked	1	n/a	1.0%
Total:	102	-	

Florida Smart ID

Current Sprint: Phase II - Sprint 12 (Ends 1/21/2022)



Milestone:	C (Feb 2022)
Development:	Green
Testing:	Green
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Green

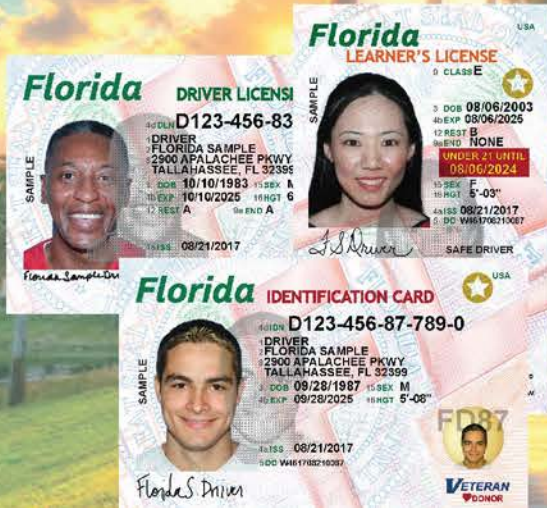
Milestone:	D (Aug 2022)
Development:	Green
Testing:	Green
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Green

Milestone:	Full Backlog
Development:	Green
Testing:	Green
Business Actions:	Green
Technical Debt:	Green
Backlog Health:	Green

	#stories	orig dev est	
Not Started	-	-	0.0%
Refinement	9	-	39.1%
Development	-	-	0.0%
Testing	4	-	17.4%
Done	-	-	0.0%
Blocked	10	-	43.5%
Total:	23	-	

	#stories	orig dev est	
Not Started	-	-	0.0%
Refinement	4	-	100.0%
Development	-	-	0.0%
Testing	-	-	0.0%
Done	-	-	0.0%
Blocked	-	-	0.0%
Total:	4	-	

	#stories	orig dev est	
Not Started	-	-	0.0%
Refinement	13	-	11.5%
Development	-	-	0.0%
Testing	4	-	3.5%
Done	86	-	76.1%
Blocked	10	-	8.8%
Total:	113	-	



Motorist Modernization Phase II – January 11, 2022

STATE OF THE STATE



IFTA / IRP Project Update

Key Dates, Activities Milestones

Contract Signed – **06/2020 to Celtic**

Deliverables in next 30-60 Days & Status

- D15: Development completion Milestone – 7/28/22.
- D17: Final Legacy Data Mapping to COTS – 6/29/22.

Important Activities – January

- Complete service endpoints supporting IFTA end to end testing.
- Align schedule with available development resources.

Key Dependencies/Assumptions

- Operational resources available at key times in the project (Environment Setup, Code Promotions and Data Extracts) to alleviate delays.

IFTA/IRP Specific Risks & Issues – Program Level

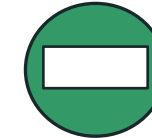
- P2 – Issue #46 – Vendor staffing challenges related to development resources. - **Additional delays**

Team Profile

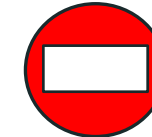
User Stories: 559*

Developers: 3.5 *

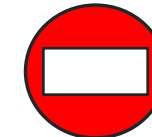
Testers: 3*



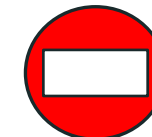
Business Actions



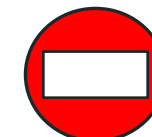
COTS Configuration



ORION Integration



Data Conversion



Scope / Schedule

Florida Smart ID Project Update

Key Dates, Activities Milestones

Contract Signed – **06/2020 to Thales**

Deliverables in next 30-60 Days & Status

- Onboarding Additional mDL Vendors –
04/12/2021 – 06/11/2021

Important Activities – December

- FSID, LEA and POA Apps Ready in Apple and Google Stores 11/2/2021
- Approved Thales Schedule
 - Phase 2 - Feb 2022:
 - Remote Enrollment
 - Phase 3 – Aug 2022:
 - Online Authentication
 - Verifier Registration
 - Additional FSID Use Cases

Key Dependencies/Assumptions

- Keep initial release meaningful, but sized for “success” given short timeline
- Other vendors are dependent upon Thales Remote Enrollment updates planned for Phase 2

mDL Specific Risks & Issues – Program Level

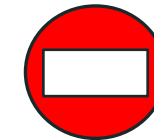
- **Issue 42 - Risk 94 FSID Onboarding Realized**

Team Profile

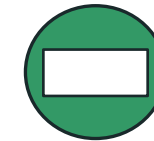
User Stories: 106

Developers: .5

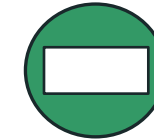
Testers: 3+



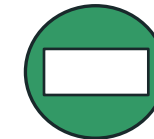
Business Actions



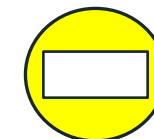
Florida SMART ID
Configuration



FLHSMV Integration



Security / Technology



Scope / Schedule

Enterprise Content Management (ECM) Project Update

Key Dates, Activities Milestones

- Contract Signed – **OnBase Software; 06/2020 to Next Phase Solutions**

Day 1 - Important Activities – Jan

- Production Conversion completed with daily conversion jobs running at 6pm
- Performance Testing for Batch jobs to compare metrics between environments continues
- Determining Batch job conversion throughput requirements
- Determine Go-Live Date

Day 2 - Important Activities – Jan

- Planning and Discovery
 - Taxonomy
 - Implementation Method
 - Develop initial level of effort estimates and target dates

Key Dependencies/Assumptions

- Keep initial release meaningful, but sized for “success” given short timeline
- SEU production smoke testing doesn’t exceed the planned 72 hours

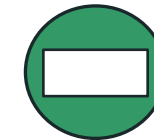
ECM Specific Risks & Issues – Program Level

Risk 101 – IF NPS can’t quickly configure new documents to be added to the ECM as they are identified and refined by the Phase II Team, THEN it could impact the schedule as the team waits for implementation of the new document in the ECM. (Opened 8/17/21)

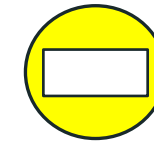
Issue 55 – Risk 106 realized. FLDS approved request however request on hold pending production environment stabilization by FLDS. (Closed 1/3/2022)

Team Profile

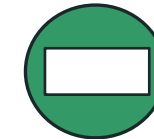
User Stories: N/A
Developers: 2
Testers: 3+



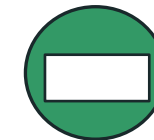
Business Actions



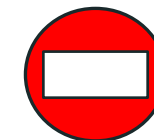
ECM Configuration



ORION Integration



Security / Technology



Scope / Schedule

Portal Fleet(MyDMV Portal Phase II)Project Update

Key Dates, Activities Milestones

- Milestone I Sprint 28– December 10 - January 06
 - Signed-Off on 3 Stories for Stops
- Milestone I HIP Sprint –January 07 - January 20
 - Developing and Testing Milestone D ,G and K Stories

Important Activities – Nov - Dec

- MV Express Renewal Go-Live Date – TBD

Key Dependencies/Assumptions

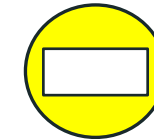
- Approval of the CR to re-align the Milestones dates and features

Portal Specific Risks & Issues – Program Level

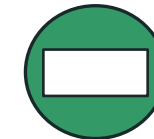
- Risk 104 – BA resigning may impact sprint ceremony activities and blueprint updates, other BA's will fill-in until position filled
- Issue 15 – Have 2 developer positions currently open

Team Profile

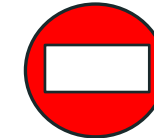
User Stories: 1152
Developers: 2
Testers: 7+



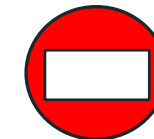
Business Actions



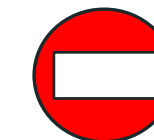
Technical Debt



Development (D, G & K)



Testing(D)



Backlog Health