INFORMATION ON APPLYING FOR A FLORIDA TITLE AND PURCHASING OR TRANSFERRING A FLORIDA LICENSE PLATE

In response to your request, enclosed is an application for a Florida certificate of title (form HSMV 82040) along with a License Plate Rate Chart (form HSMV 83140) which will assist you with purchasing or transferring a Florida license plate. The application for title must be completed using first name, middle/maiden name and last name (name on application must correspond with name on the proof of ownership). A residential or business street address in Florida must be provided unless the applicant is a resident and an active duty member of the Armed Forces of the United States. A post office box address is not acceptable unless the applicant is a resident and an active duty member of the Armed Forces of the United States.

Enter the date of birth and sex of the registered owner and co-owner (when applicable) in the spaces provided on the application. If purchasing a license plate, the registration period begins the first day of the birth month of the registered owner who is listed first on the application. See form HSMV 83140, page 3, Section I, for additional information.

Enter the Florida driver license number, Florida identification card number, or federal employer identification number of the owner and co-owner (when applicable) in the space(s) provided on the application. A driver license number is not required for vehicles not owned by a natural person. The applicant(s) must provide proof of his/her identity (driver license, identification card, etc.), including proof of identity for any individual signing as an authorized agent for a company/business, when applicable.

The vehicle identification number (VIN) on all used vehicles brought in from out-of-state must be physically verified. The VIN verification section (#8) on the form HSMV 82040 must be completed. The application for title must be accompanied by acceptable proof of ownership. For acceptable proofs, see page 4, item 16 on the enclosed form 83140. Proof of ownership must be in the name of the applicant or properly assigned to the applicant. The original proof of ownership will be retained.

License plates for private passenger cars and lightweight trucks (under 5000 pounds) are transferable to similar and lesser weight vehicles without additional tax or transfer fees. See form HSMV 83140, page 4, for the calculation of fees.

Florida sales tax on the purchase price of the vehicle may be due. Use the enclosed form 83140 (see page 3, Section IV) to determine the sales tax due. Any declaration and/or exemption regarding sales tax on a vehicle must be recorded on the reverse side of the form HSMV 82040. An exemption from the payment of sales tax may apply when a member of the United States military, who is a permanent Florida resident, stationed outside Florida, purchases a motor vehicle or vessel outside of Florida and titles and registers the motor vehicle or vessel in Florida. The military member must provide an affidavit declaring this exemption. A sample affidavit is enclosed for your convenience.

In addition to Florida sales tax, there may be a discretionary sales surtax imposed by the county to a resident of that county. The discretionary sales surtax is based on the first $5,000 of the purchase price. Refer to the enclosed material for participating counties. The maximum total sales tax and discretionary sales surtax to be collected on a vessel is $18,000.

The Hope Scholarship Program provides a public school student who was subjected to an incident of violence or bullying at school the opportunity to apply for a scholarship to attend an eligible private school. You may designate $105 per vehicle to an eligible nonprofit scholarship-funding organization participating in the Program. If the state sales tax due is less than $105, you may designate the amount of state sales tax due. Complete the Hope Scholarship Program Contribution Election Form (DR-HS1) in this packet.

When applying for registration, proof of Personal Injury Protection (PIP) insurance and Liability insurance is required. You may complete and submit the enclosed Florida Insurance Affidavit (form HSMV 83330) or submit a copy of your Florida insurance identification card, policy or binder. Note that Florida military members stationed outside of Florida who are exempt from providing proof of Florida insurance should refer to the enclosed “Military Insurance Exemption Information.” Your application and required documentation must be submitted to the Florida tax collector’s office in your county of residence. For additional information, contact the tax collector’s office (list of offices enclosed) or call the Customer Service Center at (850 617-2000). You may also visit the department’s website at http://www.flhsmv.gov/.

Enclosures
**FLORIDA DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES**

**APPLICATION FOR CERTIFICATE OF TITLE WITH/WITHOUT REGISTRATION**

**SUBMIT THIS FORM TO YOUR LOCAL TAX COLLECTOR OFFICE**

[www.flhsmv.gov/offices/](http://www.flhsmv.gov/offices/)

<table>
<thead>
<tr>
<th>CHECK APPLICATION TYPE:</th>
<th>ORIGINAL</th>
<th>TRANSFER</th>
<th>VEHICLE TYPE:</th>
<th>MOTOR VEHICLE</th>
<th>MOBILE HOME</th>
<th>VESSEL</th>
<th>OFF-HIGHWAY VEHICLE:</th>
<th>ATV</th>
<th>ROV</th>
<th>MC</th>
</tr>
</thead>
</table>

## 1. OWNER / APPLICANT INFORMATION

<table>
<thead>
<tr>
<th>Customer Number</th>
<th>Owner</th>
<th>Co-Owner</th>
<th>Unit Number</th>
<th>Fleet Number</th>
</tr>
</thead>
</table>

☐ OR AND NOTE: When joint ownership, please indicate if “or” or “and” is to be shown on title when issued. If neither box is checked, the title will be issued with “and.”

If applicable: Life Estate/Remainder Person, Tenancy By the Entirety, With Rights of Survivorship, Owner’s County of Residence.

<table>
<thead>
<tr>
<th>Owner’s Name As It Appears on Driver License (First, Full Middle/Maiden, &amp; Last Name)</th>
<th>Owner’s Email Address</th>
<th>Date of Birth</th>
<th>Sex</th>
<th>FL Driver License or FEID/Suffix #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Co-Owner’s/Lessee’s Name As It Appears on Driver License (First, Full Middle/Maiden, &amp; Last Name)</td>
<td>Co-Owner’s/Lessee’s Email Address</td>
<td>Date of Birth</td>
<td>Sex</td>
<td>FL Driver License or FEID/Suffix #</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Owner’s Mailing Address (Mandatory unless a member of the Military)</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
<tbody>
<tr>
<td>Co-Owner’s/Lessee’s Mailing Address (Mandatory unless a member of the Military)</td>
<td>City</td>
<td>State</td>
<td>Zip</td>
</tr>
<tr>
<td>Owner’s/Lessee’s Physical Street Address in Florida (Mandatory unless a member of the Military)</td>
<td>City</td>
<td>State</td>
<td>Zip</td>
</tr>
</tbody>
</table>

Mobile Home Physical Address (if applicable) Check if in a mobile home rental park with 10 or more lots.

<table>
<thead>
<tr>
<th>Mail To Customer Name (if different From Above Owner)</th>
<th>Mail To Customer Email Address</th>
<th>Date of Birth</th>
<th>Sex</th>
<th>FL Driver License or FEID/Suffix #</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mail To Customer Address (if different From Above Mailing Address)</td>
<td>City</td>
<td>State</td>
<td>Zip</td>
<td></td>
</tr>
</tbody>
</table>

## 2. MOTOR VEHICLE, MOBILE HOME OR VESSEL DESCRIPTION

<table>
<thead>
<tr>
<th>Vehicle/Vessel Identification Number</th>
<th>Make/Manufacturer</th>
<th>Year</th>
<th>Body</th>
<th>Color</th>
<th>Florida Title Number</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Previous State of Issue</th>
<th>License Plate or Vessel Registration Number</th>
<th>Weight</th>
<th>Length</th>
<th>BHP/CC</th>
<th>GVW/LOC</th>
<th>VAN USE, IF APPLICABLE</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>TYPE</th>
<th>HULL MATERIAL</th>
<th>PROPULSION</th>
<th>FUEL</th>
<th>DRAFT OF VESSEL</th>
<th>USE OF VESSEL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Open Motorboat</td>
<td>Houseboat</td>
<td>Personal Watercraft</td>
<td>Wood</td>
<td>Outboard</td>
<td>Gas</td>
</tr>
<tr>
<td>Cabin Motorboat</td>
<td>Pontoon</td>
<td>Canoe</td>
<td>Aluminum</td>
<td>Sail</td>
<td>Diesel</td>
</tr>
<tr>
<td>Auxiliary Sailboat</td>
<td>Airboat</td>
<td>Other</td>
<td>Steel</td>
<td>Inboard</td>
<td>Electric</td>
</tr>
<tr>
<td>Inflatable</td>
<td>Sailboat</td>
<td>Specify</td>
<td>Inboard/Outboard</td>
<td>Other</td>
<td>Other</td>
</tr>
<tr>
<td>Wood</td>
<td>Fiberglass</td>
<td>Other</td>
<td>Wood/Fiberglass</td>
<td>Other</td>
<td>Other</td>
</tr>
<tr>
<td>Wood</td>
<td>Aluminum</td>
<td>Other</td>
<td>Aluminum</td>
<td>Other</td>
<td>Other</td>
</tr>
<tr>
<td>Aluminum</td>
<td>Wood</td>
<td>Other</td>
<td>Wood</td>
<td>Other</td>
<td>Other</td>
</tr>
</tbody>
</table>

**PREVIOUS OUT-OF-STATE REGISTRATION NUMBER:**

**STATE OF PRINCIPAL USE:**

<table>
<thead>
<tr>
<th>BRANDS, USAGE AND TYPE (Check Applicable Boxes)</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>SHORT TERM LEASE</td>
<td>LONG TERM LEASE</td>
<td>REBUILD</td>
</tr>
<tr>
<td>ASSEMBLED FROM PARTS</td>
<td>BONDED TITLE</td>
<td>KIT CAR</td>
</tr>
<tr>
<td>POLICE VEHICLE</td>
<td>GLIDER KIT</td>
<td>PRIVATE USE</td>
</tr>
<tr>
<td>MANUF. BUY BACK</td>
<td>TAXI CAB</td>
<td>REPLICA</td>
</tr>
<tr>
<td>FLOOD</td>
<td>AUTONOMOUS</td>
<td>STREET ROD</td>
</tr>
<tr>
<td>LEV</td>
<td>CUSTOM</td>
<td>ELECTRIC</td>
</tr>
</tbody>
</table>

## 3. LIENHOLDER INFORMATION

<table>
<thead>
<tr>
<th>CHECK IF ELT CUSTOMER</th>
<th>FEID #</th>
<th>DL # and Sex and Date of Birth</th>
<th>DMV Account #</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Lienholder’s Email Address</th>
<th>Lienholder’s Address</th>
<th>City</th>
<th>State</th>
<th>Zip</th>
</tr>
</thead>
</table>

☐ If lienholder authorizes the Department to send the motor vehicle or mobile home title to the owner, check box and countersign:

(Does not apply to vessels). If box is not checked, title will be mailed to the first lienholder.

<table>
<thead>
<tr>
<th>(Signature of Lienholder’s Representative)</th>
</tr>
</thead>
</table>

## 4. TRANSFER TYPE

<table>
<thead>
<tr>
<th>SALE</th>
<th>GIFT</th>
<th>REPOSESSION</th>
<th>COURT ORDER</th>
<th>OTHER (SPECIFY)</th>
<th>DATE ACQUIRED</th>
</tr>
</thead>
</table>

**ODOMETER DECLARATION**

WARNING: Federal and State law requires that you state the mileage in connection with an application for a Certificate of Title. Failure to complete or providing a false statement may result in fines or imprisonment.

I WE STATE THAT THIS ☐ 5 OR ☐ 6 DIGIT ODOMETER NOW READS ☐ ☐ ☐ ☐ ☐ ☐ XX (NO TENTHS) MILES, DATE READ / / AND I WE HEREBY CERTIFY THAT TO THE BEST OF MY/OUR KNOWLEDGE THE ODOMETER READING:

☐ 1. REFLECTS ACTUAL MILEAGE.
☐ 2. IS IN EXCESS OF ITS MECHANICAL LIMITS.
☐ 3. IS NOT THE ACTUAL MILEAGE.

## 5. DEALER SALES TAX REPORT AND VEHICLE TRADE IN INFORMATION (IF APPLICABLE)

<table>
<thead>
<tr>
<th>FLORIDA SALES TAX REGISTRATION NUMBER</th>
<th>DATE OF SALE</th>
<th>DEALER LICENSE NUMBER</th>
<th>AMOUNT OF TAX</th>
<th>DEALER / AGENT SIGNATURE</th>
</tr>
</thead>
<tbody>
<tr>
<td>YEAR OF TRADE IN</td>
<td>MAKE OF TRADE IN</td>
<td>TITLE NUMBER OF TRADE IN (IF KNOWN)</td>
<td>VEHICLE IDENTIFICATION NUMBER OF TRADE IN</td>
<td></td>
</tr>
</tbody>
</table>
MOTOR VEHICLE IDENTIFICATION NUMBER VERIFICATION

THIS SECTION REQUIRES A PHYSICAL INSPECTION AND A VERIFICATION OF THE VEHICLE IDENTIFICATION NUMBER (VIN) (OR THE MOTOR NUMBER FOR MOTOR VEHICLES MANUFACTURED PRIOR TO 1955) OF THE MOTOR VEHICLE DESCRIBED ON THIS FORM BY A LICENSED DEALER, FLORIDA NOTARY PUBLIC, POLICE OFFICER, OR FLORIDA DIVISION OF MOTOR VEHICLES EMPLOYEE OR TAX COLLECTOR EMPLOYEE. IF THE VIN IS VERIFIED BY AN OUT OF STATE MOTOR VEHICLE DEALER, THE VERIFICATION MUST BE SUBMITTED ON THEIR LETTERHEAD.

I, the undersigned, certify that I have physically inspected the above described vehicle and find the vehicle identification number to be: [Vehicle Identification Number]

[Name of Law Enforcement Officer or Florida Dealer/Agency]

Badge # or Florida Dealer #

Notary Stamp or Seal

COMMISSIONED NAME OF FLORIDA NOTARY: ____________________________ (Print, Type or Stamp)

COMMISSIONED NAME OF FLORIDA NOTARY: ____________________________ (Print, Type or Stamp)

DATE SIGNATURE PRINTED NAME

Law Enforcement Officer or Florida Dealer/Agency Name ____________________________ Badge # or Florida Dealer # ____________________________ Notary Stamp or Seal ____________________________

FL DMV/Tax Collector Employee ____________________________ Florida Compliance Examiner/Inspector Badge or ID Number ____________________________

COMMISSIONED NAME OF FLORIDA NOTARY: ____________________________ (Print, Type or Stamp)

COMMISSIONED NAME OF FLORIDA NOTARY: ____________________________ (Print, Type or Stamp)

SALES TAX EXEMPTION CERTIFICATION

THE PURCHASE OF A RECREATIONAL VEHICLE TO BE OFFERED FOR RENT AS LIVING ACCOMMODATIONS DOES NOT QUALIFY FOR EXEMPTION. I CERTIFY THE RECREATIONAL VEHICLE, MOBILE HOME OR VESSEL DESCRIBED HAS BEEN PURCHASED AND IS EXEMPT FROM THE SALES TAX IMPOSED BY CHAPTER 212, FLORIDA STATUTES, BY:

☐ PURCHASER (STATE AGENCIES, COUNTIES, ETC.) HOLDS VALID EXEMPTION CERTIFICATE

☐ MOTOR VEHICLE ☐ MOBILE HOME ☐ VESSEL WILL BE USED EXCLUSIVELY FOR RENTAL

CONSUMER’S CERTIFICATE OF EXEMPTION NUMBER ____________________________

SALES TAX REGISTRATION NUMBER ____________________________

☐ INHERITANCE ☐ GIFT

DIVORCE DECREE ☐ TRANSFER BETWEEN A MARRIED COUPLE ☐ EVEN TRADE OR TRADE DOWN (State the facts of the even trade or trade down and the transferor information, including the transferor’s name and address, below under "Other: Explain.")

OTHER: (EXPLAIN) ____________________________

REPOSSESSION DECLARATION

I hereby certify that ownership of the motor vehicle, mobile home or vessel described on this application, is not subject to Florida Sales and Use Tax for the following reason: ☐ INHERITANCE ☐ GIFT

DIVORCE DECREE ☐ TRANSFER BETWEEN A MARRIED COUPLE ☐ EVEN TRADE OR TRADE DOWN (State the facts of the even trade or trade down and the transferor information, including the transferor’s name and address, below under "Other: Explain.")

OTHER: (EXPLAIN) ____________________________

NON-USE AND OTHER CERTIFICATIONS

☐ I CERTIFY THAT THE CERTIFICATE OF TITLE IS LOST OR DESTROYED.

☐ THE VEHICLE IDENTIFIED WILL NOT BE OPERATED ON THE STREETS AND HIGHWAYS OF THIS STATE UNTIL PROPERLY REGISTERED.

☐ THE VESSEL IDENTIFIED WILL NOT BE OPERATED ON THE WATERS OF THIS STATE UNTIL PROPERLY REGISTERED.

☐ OTHER: (EXPLAIN) ____________________________

APPLICATION ATTESTMENT AND SIGNATURES

I WE PHYSICALLY INSPECTED THE ODOMETER/VIN AND FURTHER AGREE TO DEFEND THE TITLE AGAINST ALL CLAIMS. (More than one form HSMV 82040 may be used for additional signatures.)

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

SIGNATURE OF APPLICANT (OWNER) ____________________________ Date ____________________________

SIGNATURE OF APPLICANT (CO-OWNER) ____________________________ Date ____________________________

RELEASE OF SPOUSE OR HEIRS INTEREST

The undersigned person(s) state(s) as follows: That ____________________________ died on ____________________________ (Name of Deceased) (Date)

☐ testate (with a will) ☐ intestate (without a will) and left the surviving heir(s) named below.

When applicable, the heir(s) (named below) certifies that the certificate of title is lost or destroyed.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

Print or Type Name of Spouse, Co-owner or Heir(s) ____________________________ Signature of Spouse, Co-Owner or Heir(s) ____________________________

That at the time of death the decedent was owner of the motor vehicle, mobile home or vessel described in section 2 of this form. The person(s) signing above hereby releases all of his/her/their right, title, interest and claim as heir(s) to law, legatee(s), devisee(s), or otherwise to the aforesaid motor vehicle, mobile home or vessel to:

Name of Applicant(s) (Print or Type) ____________________________

RESIDENTS OF FLORIDA AND ALL VESSEL OWNERS, RESIDING IN FLORIDA OR OUT OF STATE, SHOULD SUBMIT THIS FORM AND ALL REQUIRED DOCUMENTATION TO A LOCAL FLORIDA TAX COLLECTOR’S OFFICE OR THE FLORIDA TAX COLLECTOR’S OFFICE LOCATED IN THE APPLICANT’S COUNTY OF RESIDENCE FOR PROCESSING.

Check your local phone book government pages or visit the following website for current mailing addresses: http://www.flhsmv.gov/offices/ www.flhsmv.gov

HSMV 82040 – REV. 11/15 RULE 15C-21.001, FAC
MILITARY INSURANCE EXEMPTION INFORMATION

The exemption for providing proof of Florida insurance applies in the following circumstances:

1. The military member or non-military spouse is an owner, co-owner or registrant. and
2. The military member is a Florida resident stationed outside Florida.

All of the following are required:

1. An out-of-state mailing address (which will be shown on the Florida Vehicle Registration Certificate) for the military member.
2. a. A copy of the military orders for all original registrations. This is also acceptable proof for renewals.
   or
   b. For renewals, the military member’s military ID. If an ID is presented as proof of military assignment, it must not contain the word “retired”. Retired military members living in Florida are considered Florida residents and as such must comply with Florida insurance requirements and have a Florida driver license.
   or
   c. An affidavit from the military member confirming the member's military assignment to another state and the date of assignment. (See Exhibit F).
   and
3. An affidavit stating the vehicle is being maintained in the member's state of military assignment and will not be driven in the state of Florida, except in a transient visitor status (See Exhibit F).
4. Proof of insurance as described in Verification: A. Acceptable Forms of Proof on pages three and four of this procedure. If proof of insurance is submitted in a language other than English, it must be accompanied by a written translation into the English language.
Certificate for Florida Resident Who is an Active Duty U.S. Military Member Currently Stationed in a State Other Than Florida

AFFIDAVIT

I, am an active duty military member who maintains the
(Name of Active Duty Military member)

motor vehicle/vessel listed below while stationed outside of Florida:

(Year) (Make of Vehicle/Vessel) (Vehicle/Vessel identification Number)

I am certifying the following:

- The active duty military member is a Florida resident who claims Florida as his/her home of record.
- The active duty military member is currently residing outside of Florida pursuant to military orders effective I am stationed in .
- The active duty military member has an out of state mailing address.
- The active duty military member’s vehicle is being maintained in the member's state of military assignment and will not be driven in the state of Florida, except in a transient visitor status.
- The active duty military member is providing acceptable out of state proof of insurance for the vehicle shown above.

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THIS DOCUMENT AND THE FACTS STATED IN IT ARE TRUE.

(Signature of Military Member or Spouse)

THIS EXEMPTION APPLIES TO VEHICLES REGISTERED IN THE NAME OF THE:
* MILITARY MEMBER AND
* BOTH THE MILITARY MEMBER AND THEIR NON-MILITARY SPOUSE OR DEPENDENT CHILD/CHILDREN.
INITIAL REGISTRATION FEE EXEMPTION AFFIDAVIT

<table>
<thead>
<tr>
<th>VEHICLE IDENTIFICATION NO.</th>
<th>YEAR</th>
<th>MAKE</th>
<th>BODY</th>
<th>PREV. STATE</th>
<th>TITLE NO.</th>
</tr>
</thead>
</table>

**PLEASE CHECK THE APPROPRIATE BOX AND SIGN**

The applicant claims exemption from the $225.00 Initial Registration Fee, which is imposed on the initial application for registration on a motor vehicle, and attests to one of the following:

- [ ] I am a qualifying member of the U.S. Armed Forces, or his or her spouse or dependent child. **I am claiming exemption # [Insert Number]** (see list on the reverse side of this form in section A, 1-6, which also lists the required documents). Select exemption reason of "military." The customer must complete and sign this form to claim the exemption.

- [ ] A Court Order declares/specifies that the applicant is the legal owner of the above described motor vehicle. Select exemption reason of "court order." (A copy of the court order must be submitted.)

- [ ] A license plate is being transferred (for a name change) due to a fictitious name change affidavit or corporate name change affidavit properly filed with the Department of State, pursuant to section 865.09, Florida Statutes. Select exemption reason of "administrative." (A copy of the name change affidavit from the Department of State must be submitted.)

- [ ] A transfer of ownership on a Florida Certificate of Title has occurred due to operation of law as provided by section 319.28, Florida Statutes. Select exemption reason of "operation of law." (A copy of the documentation which validates how the vehicle was acquired must be submitted.)

- [ ] A transfer of ownership on a Florida Certificate of Title has occurred from a person to a member of that person's immediate family as defined in 657.002, Florida Statutes, who resides in the same household. Select exemption reason of "immediate family." (NOTE: The address of the previous owner and new owner must be the same in the FVVIS system).

- [ ] A prior registration or system printout has been submitted for the following license plate number (__________), in order to claim the initial registration exemption for the recently acquired above described vehicle. Select exemption reason of "prior registration."

**AN EXEMPTION REASON MUST BE SELECTED IN THE SYSTEM TO RECORD EXEMPTION.**

Under penalties of perjury, I declare that I have read the foregoing document and that the facts stated in it are true.

__________________________  __________________________  _________________
Signature of Owner            Printed Name of Owner         Date

**NOTE: Owner's signature is only required for the military exemption.**

FOR FLORIDA DMS OR TAX COLLECTOR/LICENSE PLATE AGENCY USE ONLY

**NOTE: Employee must verify (below) all exemptions (listed above):**

- [ ] The exemption (checked above) has been verified by (County #)________ (Agency #) __________

__________________________  __________________________  _________________
Signature of Employee        Printed Name of Employee       Date

HSMV 82002 (Rev. 11/18)       www.flhsmv.gov
A. LIST OF QUALIFYING MILITARY EXEMPTIONS:

1. I am a member of the U.S. Armed Forces (includes Navy, Army, Marines, Coast Guard and Air Force), or his or her spouse or dependent child, who is not a Florida resident and is stationed in the state of Florida on military orders. Submit a copy of your military orders and out of state driver license.

2. I am a member of the U.S. Armed Forces, or his or her spouse or dependent child, who is/was not a Florida resident and is stationed in the state of Florida on military orders and is now becoming a resident of Florida. Submit a copy of your military orders and Florida driver license.

NOTE: The prior non-resident member or his/her spouse or dependent child would qualify for this exemption even if the vehicle were not previously registered in Florida as a "Registration Only." Some members retain an out of state license plate for their vehicle from their state of residence while stationed in Florida.

3. I am a former member of the U.S. Armed Forces, or his or her spouse or dependent child. I purchased this motor vehicle while stationed outside Florida. I was not dishonorably discharged nor discharged for bad conduct. I was a resident of Florida at the time of enlistment and discharge and continue to be a resident of Florida. I am applying for registration within 6 months after discharge. Submit a copy of your Discharge Order (DD214) and Florida driver license.

4. I am a member of the U.S. Armed Forces, or his or her spouse or dependent child, who was a resident of Florida at the time of enlistment and continue to be a resident of Florida. I purchased a motor vehicle while stationed outside of Florida. I have been reassigned by military orders to this state. Submit a copy of your military orders and Florida driver license.

5. I am a member of the U.S. Armed Forces, or his or her spouse or dependent child, who was a resident of Florida at the time of enlistment and continue to be a resident of Florida. I purchased a motor vehicle while stationed outside of Florida, and continue to be stationed outside of Florida. Submit a copy of your military orders and Florida driver license.

6. I am a resident of Florida and a spouse or dependent child of a member of the U.S. Armed Forces, who lost his/her life (submit proof of military death notification) or is listed as “Missing in Action” (MIA) (submit proof of MIA status).

NOTE: The member of the U.S. Armed Forces must have been a resident of Florida at the time of enlistment. Registration must occur within one (1) year of notification of death or MIA status.

B. THIS FORM SHOULD NOT BE USED WHEN:

1. The U.S. Armed Forces member is not a resident of Florida AND is not assigned by military orders to the state of Florida.
2. The U.S. Armed Forces member is dishonorably discharged or discharged for bad conduct.
3. You are a member of a uniformed service, but not the U.S. Armed Forces.

Check your local phone book government pages or visit the following website for current mailing addresses: http://www.flhsmv.gov/offices/
# License Plate Rate Chart

***** REFER TO ADDITIONAL FEE EXPLANATION (Page 2)***

<table>
<thead>
<tr>
<th>TITLE REQUIRED</th>
<th>TAX CLASS</th>
<th>CLASSIFICATION</th>
<th>NET WEIGHT IN POUNDS</th>
<th>ANNUAL TAX AND OTHER FEES *</th>
</tr>
</thead>
<tbody>
<tr>
<td>Yes</td>
<td>01</td>
<td>Automobiles, private use</td>
<td>Thru 2499</td>
<td>$ 27.60</td>
</tr>
<tr>
<td>Yes</td>
<td>01</td>
<td>Automobiles, private use</td>
<td>2500-3499</td>
<td>35.60</td>
</tr>
<tr>
<td>Yes</td>
<td>01</td>
<td>Automobiles, private use</td>
<td>3500 Up</td>
<td>45.60</td>
</tr>
<tr>
<td>Yes</td>
<td>31</td>
<td>Trucks, private and commercial use</td>
<td>Thru 1999</td>
<td>27.60</td>
</tr>
<tr>
<td>Yes</td>
<td>31</td>
<td>Trucks, private and commercial use</td>
<td>2000-3000</td>
<td>35.60</td>
</tr>
<tr>
<td>Yes</td>
<td>31</td>
<td>Trucks, private and commercial use</td>
<td>3001-5000</td>
<td>45.60</td>
</tr>
<tr>
<td>Yes</td>
<td>42</td>
<td>Chassis Mount Camper, unit affixed to truck chassis</td>
<td>Thru 4499</td>
<td>38.60</td>
</tr>
<tr>
<td>Yes</td>
<td>42</td>
<td>Chassis Mount Camper, unit affixed to truck chassis</td>
<td>4500 Up</td>
<td>58.85</td>
</tr>
<tr>
<td>Yes</td>
<td>42</td>
<td>Motor Home, living unit self-propelled</td>
<td>Thru 4499</td>
<td>38.60</td>
</tr>
<tr>
<td>Yes</td>
<td>42</td>
<td>Motor Home, living unit self-propelled</td>
<td>4500 Up</td>
<td>58.85</td>
</tr>
<tr>
<td>Yes</td>
<td>42</td>
<td>Private Motor Coach</td>
<td>Thru 4499</td>
<td>38.60</td>
</tr>
<tr>
<td>Yes</td>
<td>42</td>
<td>Private Motor Coach</td>
<td>4500 Up</td>
<td>58.85</td>
</tr>
<tr>
<td>Yes</td>
<td>** 52</td>
<td>Trailers, private use</td>
<td>Thru 500</td>
<td>18.35</td>
</tr>
<tr>
<td>Yes</td>
<td>51</td>
<td>Mobile Homes</td>
<td>Up to 35</td>
<td>25.10</td>
</tr>
<tr>
<td>Yes</td>
<td>51</td>
<td>Mobile Homes</td>
<td>36 thru 40</td>
<td>30.10</td>
</tr>
<tr>
<td>Yes</td>
<td>51</td>
<td>Mobile Homes</td>
<td>41 thru 45</td>
<td>35.10</td>
</tr>
<tr>
<td>Yes</td>
<td>51</td>
<td>Mobile Homes</td>
<td>46 thru 50</td>
<td>40.10</td>
</tr>
<tr>
<td>Yes</td>
<td>51</td>
<td>Mobile Homes</td>
<td>51 thru 55</td>
<td>45.10</td>
</tr>
<tr>
<td>Yes</td>
<td>51</td>
<td>Mobile Homes</td>
<td>56 thru 60</td>
<td>50.10</td>
</tr>
<tr>
<td>Yes</td>
<td>51</td>
<td>Mobile Homes</td>
<td>61 thru 65</td>
<td>55.10</td>
</tr>
<tr>
<td>Yes</td>
<td>51</td>
<td>Mobile Homes</td>
<td>66 &amp; Up</td>
<td>65.10</td>
</tr>
<tr>
<td>No</td>
<td>70</td>
<td>Transporter</td>
<td></td>
<td>112.85</td>
</tr>
<tr>
<td>Yes</td>
<td>77</td>
<td>Travel Trailer, up to 35 ft.</td>
<td></td>
<td>38.60</td>
</tr>
<tr>
<td>Yes</td>
<td>96</td>
<td>Boy Scouts, Churches, etc.</td>
<td></td>
<td>15.60</td>
</tr>
<tr>
<td>Yes</td>
<td>97</td>
<td>Exempt Government License Plates</td>
<td></td>
<td>9.80</td>
</tr>
<tr>
<td>Yes</td>
<td>103</td>
<td>Permanent Semi-Trailer</td>
<td>101.80</td>
<td>Flat Rate</td>
</tr>
<tr>
<td>No</td>
<td>65</td>
<td>Motorized and Disability Access Vehicles</td>
<td></td>
<td>Flat Rate</td>
</tr>
<tr>
<td>Yes</td>
<td>66</td>
<td>Motorcycles</td>
<td></td>
<td>24.10</td>
</tr>
<tr>
<td>No</td>
<td>69</td>
<td>Mopeds, pedal activated (motor NOT in excess of 2 BHP)</td>
<td></td>
<td>19.10</td>
</tr>
<tr>
<td>No</td>
<td>71</td>
<td>Dealer's License Plates – Franchised, Independent, Trailer Coach, Motorcycle, or Marine Boat Trailer</td>
<td></td>
<td>55.60</td>
</tr>
<tr>
<td>Yes</td>
<td>76</td>
<td>Park Trailers, regardless of length</td>
<td></td>
<td>36.60</td>
</tr>
<tr>
<td>Yes</td>
<td>78</td>
<td>Travel Trailers</td>
<td>Over 35</td>
<td>36.60</td>
</tr>
<tr>
<td>Yes</td>
<td>80</td>
<td>Antiques - Motorcycle</td>
<td></td>
<td>21.60</td>
</tr>
<tr>
<td>Yes</td>
<td>92</td>
<td>School Buses (privately owned) and Regular Wreckers</td>
<td></td>
<td>52.60</td>
</tr>
<tr>
<td>Yes</td>
<td>92</td>
<td>Hearses and Ambulances</td>
<td></td>
<td>52.10</td>
</tr>
<tr>
<td>Yes</td>
<td>94</td>
<td>Tractor Cranes, Power Shovels, Well Drillers and other such vehicles, so constructed and designed as a tool and not a hauling unit, used on the roads and highways incidental to the purpose for which designed.</td>
<td></td>
<td>55.60</td>
</tr>
<tr>
<td>Yes</td>
<td>95</td>
<td>Antiques - Passenger Cars</td>
<td></td>
<td>20.60</td>
</tr>
</tbody>
</table>

*The registration taxes in this section are not prorated. The full amount will be charged regardless of when during the registration period the vehicle is registered.
License Plate Rate Chart (continued)

These categories are computed based on CWT (per each 100 pounds) and may be purchased for 12, 6, or 3 months. Add the flat tax plus $1.50 per each 100 pounds to determine the annual tax amount. Then compute one-half or one-quarter of the Annual Tax, if applicable. Add service and other fees.

<table>
<thead>
<tr>
<th>TITLE REQUIRED</th>
<th>TAX CLASS</th>
<th>CLASSIFICATION</th>
<th>WEIGHT</th>
<th>ANNUAL TAX (per cwt)</th>
<th>SERVICE AND OTHER FEES *</th>
</tr>
</thead>
<tbody>
<tr>
<td>**</td>
<td>54</td>
<td>Trailers, &quot;For Hire&quot;</td>
<td>Thru 1999 lbs.</td>
<td>$3.50 + 1.50 + 11.60</td>
<td></td>
</tr>
<tr>
<td>Yes</td>
<td>54</td>
<td>Trailers, &quot;For Hire&quot;</td>
<td>2000 lbs. &amp; up</td>
<td>$13.50 + 1.50 + 11.60</td>
<td></td>
</tr>
<tr>
<td>Yes</td>
<td>09</td>
<td>Automobiles &quot;For Hire&quot;</td>
<td>Passengers up to 8</td>
<td>$17.00 + 1.50 + 11.60</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TITLE REQUIRED</th>
<th>TAX CLASS</th>
<th>CLASSIFICATION</th>
<th>MONTHLY PRORATION OF TAX</th>
</tr>
</thead>
<tbody>
<tr>
<td>**</td>
<td>39</td>
<td>Forestry Trk-Trac</td>
<td>12 11 10 9 8 7 6 5 4 3 2 1</td>
</tr>
<tr>
<td>Yes</td>
<td>41</td>
<td>Trk-Trac 5001-5999</td>
<td>359.15 332.15 305.15 278.15 251.15 224.15 197.15 170.15 143.15 116.15 89.15 62.15</td>
</tr>
<tr>
<td>Yes</td>
<td>41</td>
<td>Trk-Trac 6000-7999</td>
<td>72.35 67.29 62.23 57.16 52.10 47.04 41.98 36.91 31.85 26.79 21.73 16.66</td>
</tr>
<tr>
<td>Yes</td>
<td>41</td>
<td>Trk-Trac 8000-9999</td>
<td>99.35 92.03 84.73 77.41 70.10 62.79 55.48 48.16 40.85 33.54 26.22 18.92</td>
</tr>
<tr>
<td>Yes</td>
<td>41</td>
<td>Trk-Trac 10000-14999</td>
<td>114.60 106.02 97.43 88.85 80.27 71.68 63.10 54.52 45.93 37.35 28.77 20.18</td>
</tr>
<tr>
<td>Yes</td>
<td>41</td>
<td>Trk-Trac 15000-19999</td>
<td>139.60 129.77 119.93 110.10 100.27 90.43 80.60 70.77 60.93 51.10 41.27 31.43</td>
</tr>
<tr>
<td>Yes</td>
<td>41</td>
<td>Trk-Trac 20000-26000</td>
<td>198.60 183.85 169.10 154.35 139.60 124.85 110.10 95.35 80.60 65.85 51.10 36.35</td>
</tr>
<tr>
<td>Yes</td>
<td>41</td>
<td>Trk-Trac 26001-34999</td>
<td>272.60 251.68 230.77 209.85 188.93 168.02 147.10 126.18 105.27 84.35 63.43 42.52</td>
</tr>
<tr>
<td>Yes</td>
<td>41</td>
<td>Trk-Trac 35000-43999</td>
<td>345.60 318.60 291.60 264.60 237.60 210.60 183.60 156.60 129.60 102.60 75.60 48.60</td>
</tr>
<tr>
<td>Yes</td>
<td>41</td>
<td>* Trk-Trac 44000-54999</td>
<td>426.60 392.85 359.10 325.35 291.60 257.85 224.10 190.35 156.60 122.85 89.10 55.35</td>
</tr>
<tr>
<td>Yes</td>
<td>41</td>
<td>* Trk-Trac 55000-61999</td>
<td>794.60 730.18 665.77 601.35 536.93 472.52 408.10 343.68 279.27 214.85 150.43 86.02</td>
</tr>
</tbody>
</table>

* For GVW Wreckers 44,000-55,000 lbs., reduce the fee by $1.00. * For GVW Wreckers 55,000-62,000 lbs., reduce the fee by $1.00.

The categories below are computed based on CWT (per each 100 pounds) and may be monthly prorated. Add the flat tax plus $1.50 or $2.00 amount, whichever applies, per each 100 pounds to determine the annual tax amount. Divide by 12 months to determine the tax per month. Then compute the tax by multiplying the monthly rate times the number of tax months due and add the service and other fees to determine the total amount.

<table>
<thead>
<tr>
<th>TITLE REQUIRED</th>
<th>TAX CLASS</th>
<th>CLASSIFICATION</th>
<th>NET WEIGHT IN POUNDS</th>
<th>ANNUAL TAX FLAT (per cwt)</th>
<th>SERVICE AND OTHER FEES *</th>
</tr>
</thead>
<tbody>
<tr>
<td>**</td>
<td>53</td>
<td>Trailers, Private Use</td>
<td>501 Up</td>
<td>$3.50 + 1.00 + 11.60</td>
<td></td>
</tr>
<tr>
<td>Yes</td>
<td>36</td>
<td>Buses May be registered semi-annually for one-half of registration tax and $2.50 semi-annual fee.</td>
<td>Passengers 9 Up</td>
<td>$17.00 + 2.00 + 21.60</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>FEES:</th>
<th>$ .10 Emergency Medical Services</th>
<th>$1.00 Air Pollution Control</th>
<th>$2.80 Advanced Replacement</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>$ .50 Reflectorization</td>
<td>$1.00 Law Enforcement Radio System</td>
<td>$2.50 Accident Records</td>
</tr>
<tr>
<td></td>
<td>$ .50 FRVIS</td>
<td>$1.50 Transportation Disadvantaged</td>
<td>$2.50 Service Charge</td>
</tr>
<tr>
<td></td>
<td>$1.00 Juvenile Justice</td>
<td>$1.20 Surcharge for State Transportation</td>
<td>$10.00 State Transportation</td>
</tr>
<tr>
<td></td>
<td>$1.00 Decal on Demand</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

** Trailers through 1999 pounds, are NOT titled.

*** Add $28.00 when metal license plate is to be issued.

Add $225.00 Initial Registration Fee when applicable. Refer to License Plate Rates Instruction Sheet (page 3) for additional information.
I. REGISTRATION PERIODS
The 12-month registration period begins the first day of the owner's birth month (Exceptions: Company owned vehicles use the month of June; truck-tractors, semi-trailers and buses use a December birth month). Mobile homes use a January 1 begin date. If the rate chart indicates annual, half year, and quarter year fee calculations, you must determine the number of months of tax required. To determine the number of months of tax required, start with the month the vehicle was purchased or subject to registration and count through the month prior to the owner's birth month. Three months or less requires the quarter year rate, four to six months requires the half-year rate, and over six requires the full year rate. (Example: You purchased your vehicle in November and your birth month is June, count a total of seven months (November through May) and the full year rate would be required.

II. TRUCKS AND TRAILERS – WEIGHTS
For trucks weighing 5,000 lbs. or less, if the shipping weight is not available on the manufacturer's certificate of origin, the net weight or actual scale weight in pounds with complete catalog equipment must be provided. A certified weight affidavit from a weighing station will meet this requirement. The gross vehicle weight (GVW) as declared by the owner, is required on all truck-tractors and trucks weighing over 5000 pounds. For heavy trucks with net weight of 5001-7999 lbs., GVW is calculated by adding the net weight of the truck and the truck's load. For heavy trucks with net weight of 8000 lbs. up and truck-tractors, the GVW is calculated by adding the net weight of the truck or truck-tractor and its load to the net weight of the trailer and its load.

III. INITIAL REGISTRATION FEE
Imposed upon the initial application for registration of private automobiles, trucks 5,000 lbs. or less and motor homes.
The $225.00 Initial Registration Fee does not apply to:
A. Any registration renewal transaction.
B. A transfer or exchange of a registration license plate for a motor vehicle that has been disposed of to a newly acquired motor vehicle in compliance with Sections 320.0609(2) or (5), Florida Statutes.
C. Any initial registration that occurs when a transfer of Florida title is processed between co-owners as provided by Section 319.22, Florida Statutes, or when a transfer of ownership by operation of law occurs as provided by Section 319.28, Florida Statutes. Additionally, the fee does not apply when the transfer of title occurs from a person to a member of that person's immediate family. Section 657.002, Florida Statutes, defines immediate family as parents, children, spouse, or surviving spouse of the member, or any other relative by blood, marriage, or adoption residing in the same household with the registered owner.
D. The registration of a motor vehicle owned by and operated exclusively for the personal use of:
   1) Any member of the United States Armed Forces, or his/her spouse or dependent child, who is not a resident of this state and who is stationed in this state while in compliance with military orders.
   2) Any former member of the United States Armed Forces, or his/her spouse or dependent child, who purchased such motor vehicle while stationed outside of Florida, and who was a resident of this state at the time of enlistment and at the time of discharge, and who applies for registration of such motor vehicle within 6 months after discharge.
   3) Any member of the United States Armed Forces, or his/her spouse or dependent child, who was a resident of this state at the time of enlistment, who purchased such motor vehicle while stationed outside of Florida, and who is now reassigned by military order to this state.
   4) Any spouse or dependent child of a member of the United States Armed forces who loses his life while on active duty or who is listed by the Armed Forces as "missing-in-action." Such spouse or child must be a resident of this state and the serviceman must have been a resident of this state at the time of enlistment and at the time of discharge, and who applies for registration of such motor vehicle within 1 year of the notification of the serviceman's death or of his status as "missing-in-action."
   5) Any member of the United States Armed Forces, or his/her spouse or dependent child, who was a resident of this state at the time of enlistment, who purchased a motor vehicle while stationed outside of Florida, and who continues to be stationed outside of Florida.
E. The registration of any motor vehicle owned or exclusively operated by the state or by any county, municipality, or other governmental entity.
F. The registration of a truck defined as a "goat", or any other vehicle when used in the field by a farmer or in the woods for the purpose of harvesting a crop, including naval stores, during such harvesting operations, and which is not principally operated upon the roads of this state. The "goats" are registered under "class code93".
G. The registration of an automobile or truck defined as "ancient" (the vehicle was manufactured in 1945 or earlier) or "antique" (the vehicle was manufactured beginning 1946 and of the age of 30 years or more after the date of manufacture), pursuant to s. 320.086(1) or (2), Florida Statutes.
H. The initial registration fee shall not apply to any newly acquired vehicle, upon submission of an affidavit, indicating that the previous vehicle (not disposed of) is not operational, or is in storage, or will not be operated on the streets and highways of this state.

IV. SALES TAX
Florida law requires sales tax to be collected on the purchase price of a motor vehicle, mobile home, or vessel. In the case of a straight sale, six (6) percent tax will be collected on the total purchase price. Straight sales are those sales that do not involve a trade-in of a motor vehicle, mobile home, or vessel.
In the case of sales involving trade-ins, sales tax must be collected on the amount of the cash difference between the retail value of the trade-in, as covered in any official used motor vehicle, mobile home or vessel guide, and the sale price of the motor vehicle, mobile home, or vessel acquired. The trade-in motor vehicle, mobile home, or vessel may be provided by a third party other than the purchaser. The trade-in motor vehicle, mobile home, or vessel does not have to be titled in the name of the purchaser, to be used for trade-in credit, as long as the motor vehicle, mobile home or vessel trade-in and the motor vehicle, mobile home or vessel purchase are part of a single transaction.
In addition to the six (6) percent sales tax, some counties charge a local discretionary sales surtax. Discretionary surtax is calculated on motor vehicles, mobile homes, or vessels when the residence address of the purchaser on the certificate of title or registration is located within a discretionary surtax county. The discretionary sales surtax applies to the first $5,000 of the sales price. For more information on the discretionary surtax you may contact the Florida Department of Revenue or your Florida County Tax Collector's office.
Sales tax exemption information may be specified on an accurately completed form HSMV 82040, Application for Certificate of Title with/without Vehicle Registration.
<table>
<thead>
<tr>
<th>ITEM</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Enter the license plate fee from page 1 or 2. Note: A biennial registration may be issued by doubling the annual tax. Add both amounts and insert the total in the first space provided. If transferring a valid Florida license plate, see number six (6) below. Add $28.00 when new metal license plate is to be issued. Add $225.00 Initial Registration Fee, if applicable (see page 3, III). Add $.50 branch fee if processing through a county branch office.</td>
</tr>
<tr>
<td>2.</td>
<td>Title fee (if applicable), enter $75.25 for new vehicles, $85.25 for vehicles previously registered in another state. Titles are not issued on trailers through 1,999 lbs., mopeds, or motorized bicycles. If processing through a county branch office, add $.50 branch fee.</td>
</tr>
<tr>
<td>3.</td>
<td>If recording a lien, enter $2.00.</td>
</tr>
<tr>
<td>4.</td>
<td>If over 30 days from date of purchase, enter $20.00 for a motor vehicle, $10.00 for a vessel or off-highway vehicle.</td>
</tr>
<tr>
<td>5.</td>
<td>Enter a $2.00 lemon law fee if application is for a new vehicle purchased or leased for one year or longer in Florida and is a passenger car or truck with a gross vehicle weight of 10,000 pounds or less (only applies to Florida Dealers and Leasing Companies).</td>
</tr>
<tr>
<td>6.</td>
<td>If transferring a valid Florida license plate to a replacement vehicle, enter $4.10. If additional transfer fee required, enter $4.50 (any license plate transferred to or from any vehicle other than a passenger automobile or truck under 5,000 lbs. will require a transfer fee in addition to the regular tax and fees indicated above).</td>
</tr>
<tr>
<td>7.</td>
<td>Enter mail fee ($4.70 first class metal license plate; or for renewal decal $.75).</td>
</tr>
<tr>
<td>8.</td>
<td>If sales tax is due, enter amount (refer to page 3, IV). If requesting a dealer license plate, enter annual use tax of $27.00 per license plate.</td>
</tr>
<tr>
<td>9.</td>
<td>If requesting expedited title service: Add $10.00 additional fee per application.</td>
</tr>
<tr>
<td>10.</td>
<td>If you are requesting the actual paper certificate of title to be mailed to you, add $2.50. If you are requesting the title to be held electronically by the department, there is no fee. This information must be specified in section 1 on your accurately completed form HSMV 82040, Application for Certificate of Title With/Without Registration.</td>
</tr>
<tr>
<td>11.</td>
<td>If requesting a Personalized License Plate, enter the additional fee based on license plate type. * See below for more information.</td>
</tr>
<tr>
<td>12.</td>
<td>If requesting a Specialty License Plate, enter the additional fee based on license plate type as well as the $5.00 processing fee. ** See below for more information.</td>
</tr>
<tr>
<td>13.</td>
<td>Amount due: Enter total of above lines 1-12.</td>
</tr>
</tbody>
</table>

**OWNER’S CHECK OFF LIST (CHECK EACH APPROPRIATE BOX, AFTER COMPLETION):**

- [ ] Enter the total from line 13 on your check/money order, made payable to your County Tax Collector.
- [ ] Proof of insurance enclosed (see attached Florida Insurance Affidavit and Military Insurance Exemption Information).
- [ ] Proof of ownership (documents will be retained by the Department):
  a.) New Cars: Manufacturer's certificate of origin from all states, except the State of Nevada, which also requires the dealer's report of sale form.
  b.) Used Cars: (cars already titled/registered in another state): Certificate of title, if from a title state, or registration or other official document showing ownership must be submitted, if from a non-title state or foreign country.
- [ ] All required application forms must be accurately completed and signed.

* For Personalized License Plate fee information, see form HSMV 83043, Application for Personalized License Plate: [http://www.flhsmv.gov/dmv/forms/BTR/83043.pdf](http://www.flhsmv.gov/dmv/forms/BTR/83043.pdf).

** For Specialty License Plate information, visit the following website: [http://www.flhsmv.gov/dmv/specialtytags/](http://www.flhsmv.gov/dmv/specialtytags/). YOUR REQUEST WILL BE RETURNED UNPROCESSED, UNLESS YOU HAVE COMPLIED WITH ALL OF THE ABOVE INSTRUCTIONS.

Check your local phone book government pages or visit the following website for current mailing addresses: [http://www.flhsmv.gov/offices/](http://www.flhsmv.gov/offices/) HSMV

83140 (Rev. 05/19) S www.flhsmv.gov
TAX COLLECTORS MAILING LIST

ALACHUA COUNTY
5830 NW 34th Blvd.
Gainesville, FL 32653
(352) 374-5263
Fax# (352) 955-6504

COLLIER COUNTY
3291 E. Tamiami Trail
Naples, FL 34112
(239) 252-8177
Fax# (239) 774-9327

COLUMBIA COUNTY
135 NE Hernando Ave. Suite 125
Lake City, FL 32055
(386) 758-1077
Fax# (386) 719-7460

COLLINS COUNTY
200 NW 2nd Avenue
Miami, FL 33128
Fax# (305) 375-2871

DESOTO COUNTY
P.O. Box 729
Arcadia, FL 34265
(863) 993-4861
Fax# (863) 993-4863

DIJE COUNTY
P.O. Box 5040
Cross City, FL 32628-5040
(352) 498-1213
Fax# (352) 498-1259

DUVAL COUNTY
231 E. Forsyth Street RM. 130
Jacksonville, FL 32202
(904) 630-1916
Fax# (904) 630-7312

ESCambia COUNTY
P.O. Box 1312
Pensacola, FL 32591
(850) 438-6500 ex.3252
Fax# (850) 434-2733

FLAGLER COUNTY
P.O. Box 876
Bunnell, FL 32110
(386) 313-4160
Fax# (386) 313-4161

FRANKLIN COUNTY
P.O. Drawer 188
Apalachicola, FL 32329-0188
(850) 653-9323
Fax# (850) 653-2529

GADESDEN COUNTY
P.O. Box 817
Quincy, FL 32353-0817
(850) 627-7255
Fax# (850) 875-8722

HILTON COUNTY
207 NE First Street, RM. 104
Jasper, FL 32052
(386) 792-1284
Fax# (386) 792-8078

HENDRY COUNTY
P.O. Box 1780
Labelle, FL 33975-1780
(863) 675-5280
Fax# (863) 674-4087

HERNANDO COUNTY
20 North Main Street, RM. 112
Brooksville, FL 34601-2892
(352) 754-4180
Fax# (352) 754-4189

HIGHLANDS COUNTY
540 South Commerce Avenue
Sebring, FL 33870-3767
(863) 402-6685
Fax# (863) 402-6709

HILLSBOROUGH COUNTY
P.O. Box 3009
Tampa, FL 33630-3009
(813) 635-5200
Fax# (813) 612-6774

HOLMES COUNTY
224 North Waukesha Street
Bonifay, FL 32425
(850) 547-1115
Fax# (850) 547-0202

INDIAN RIVER COUNTY
P.O. Box 1509
Vero Beach, FL 32961-1509
(772) 226-1338
Fax# (772) 770-5009

JACKSON COUNTY
P.O. Box 697
Marianna, FL 32447
(850) 482-9653
Fax# (850) 526-3821

JEFFERSON COUNTY
500 West Walnut
Monticello, FL 32344
(850) 342-0147
Fax# (850) 342-0149

LAFAYETTE COUNTY
P.O. Box 96
Mayo, FL 32066-0096
(386) 294-1961
Fax# (386) 294-2462

LAKE COUNTY
P.O. Box 327
Tavares, FL 32778-0268
(352) 343-9602
Fax# (352) 253-6508

LEE COUNTY
P.O. Box 850
Fort Myers, FL 33902
(239) 533-6000
Fax# (239) 533-6095

LEON COUNTY
P.O. Box 1835
Tallahassee, FL 32302
(850) 606-4700
Fax# (850) 606-4701

LEVY COUNTY
P.O. Box 250
Bronson, FL 32621-0250
(352) 486-5172
Fax# (352) 486-5181

LIBERTY COUNTY
P.O. Box 400
Bristol, FL 32321
(850) 643-2442
Fax# (850) 643-3755

MADISON COUNTY
229 SW Pinckney Street RM.102
Madison, FL 32340
(850) 973-6136
Fax# (850) 973-3116

HSMV 83016 (Rev. 11/18)
MANATEE COUNTY  
819  301 Blvd. West  
Bradenton, FL. 34205  
(941) 741-4800  
FAX# (941) 741-3584

MARION COUNTY  
P.O. Box 1178  
Ocala, FL. 34478  
(352) 368-8200  
FAX# (352) 368-8111

MARTIN COUNTY  
3485 SE Willoughby Blvd.  
Stuart, FL. 34994  
(772) 288-5600  
FAX# (772) 288-5975

MONROE COUNTY  
P.O. Box 1129  
Key West, FL. 33041  
(305) 295-5000  
FAX# (305) 295-5022

NASSAU COUNTY  
86130 License Road, Suite 5  
Fernandina Beach, FL. 32034  
(904) 491-7400  
FAX# (904) 432-0220

OKALOOSA COUNTY  
701 E. John Sims Pkwy., Ste. 202  
Niceville, FL. 32578  
(850) 651-7300  
FAX# (850) 678-5790

OKLECHEE COUNTY  
307 NW Fifth Avenue #B  
Okeechobee, FL. 34972-2571  
(863) 763-3421  
FAX# (863) 763-2426

ORANGE COUNTY  
P.O. Box 545100  
Orlando, FL. 32854  
(407) 845-6200  
FAX# (407) 254-1074

OSCEOLA COUNTY  
P.O. Box 422105  
Kissimmee, FL. 34742-2105  
(407) 742-4000  
FAX# (407) 742-3995

PALM BEACH COUNTY  
P.O. Box 3715  
West Palm Beach, FL. 33402-3715  
(561) 355-2264  
FAX# (561) 355-3944

PASCO COUNTY  
P.O. Box 276  
Dade City, FL. 33526-0276  
(352) 521-4360  
FAX# (352) 521-4275

PINELLS COUNTY  
P.O. Box 6288  
Clearwater, FL. 33758  
(727) 464-7777  
FAX# (727) 453-3784

POLK COUNTY  
P.O. Box 1189  
Bartow, FL. 33831  
(863) 534-4700  
FAX# (863) 534-4717

PUTNAM COUNTY  
P.O. Drawer 1339  
Palatka, FL. 32178-1339  
(386) 329-0282  
FAX# (386) 329-0284

ST. JOHNS COUNTY  
P.O. Box 9001  
St. Augustine, FL. 32085-9001  
(904) 209-2250  
FAX# (904) 209-2283

ST. LUCIE COUNTY  
P.O. Box 308  
Ft. Pierce, FL. 34954-0308  
(772) 462-1650  
FAX# (772) 462-1968

SANTA ROSA COUNTY  
6495 Caroline Street, Suite E  
Milton, FL. 32570  
(850) 983-1800  
FAX# (850) 623-8655

SARASOTA COUNTY  
101 South Washington Blvd.  
Sarasota, FL. 34236-6993  
(941) 861-8300  
FAX# (941) 861-8353

SEMINOLE COUNTY  
P.O. Box 630  
Sanford, FL. 32772-0630  
(407) 665-1000  
FAX# (407) 665-7922

SUMTER COUNTY  
220 E. McCollum Avenue  
Bushnell, FL. 33513  
(352) 569-6740  
FAX# (352) 569-6741

SUWANNEE COUNTY  
215 Pine Avenue SW,  
Suite A  
Live Oak, FL. 32064  
(386) 362-2816  
FAX# (386) 330-2666

TAYLOR COUNTY  
P.O. Box 30  
Perry, FL. 32348  
(850) 838-3517  
FAX# (850) 838-3518

UNION COUNTY  
55 W. Main St. Courthouse. RM. 108  
Lake Butler, FL. 32054  
(386) 496-3331  
FAX# (386) 496-1842

VOLUSIA COUNTY  
123 W. Indiana Avenue,  
Room 103  
Deland, FL 32720  
(386) 254-4626  
FAX# (386) 254-4638

WAKULLA COUNTY  
P.O. Box 280  
Crawfordville, FL. 32326-0280  
(850) 926-3371  
FAX# (850) 926-2035

WALTON COUNTY  
P.O. Box 510  
DeFuniak Springs, FL. 32435  
(850) 892-8121  
FAX# (850) 892-8079

WASHINGTON COUNTY  
P.O. Box 1038  
Chipley, FL. 32428-1038  
(850) 638-6275  
FAX# (850) 638-6067

HSMV 83016 (Rev. 11/18)
Certificate of Entitlement for U.S. Military Service Personnel (Currently Stationed in a State Other Than Florida) Claiming an Exemption from Florida Sales Tax

I, __________________________, am a military member who has purchased the

(Name of Military member)

motor vehicle/vessel listed below in __________________________ while stationed outside of Florida:

(State)

(Year) (Make of Vehicle/Vessel) (Vehicle/Vessel identification Number)

I am certifying the following:

• I am a resident of the state of Florida.
• I am currently residing outside of Florida pursuant to military orders.
• The vehicle/vessel will be held outside of Florida for longer than 6 months.
• I will not bring the vehicle/vessel into the state of Florida within 6 months from the date of purchase, even for temporary reasons.
• I recognize that I owe tax to the state in which the motor vehicle was purchased, unless a specific exemption applies.
• I do not intend to avoid sales or use tax in any state by registering the vehicle/vessel in Florida.

I understand that if I fraudulently issue this certificate to evade the payment of sales tax I will be liable for payment of the sales tax plus a penalty of 200% of the tax and may be subject to conviction of a third degree felony.

Under the penalties of perjury, I declare that I have read the foregoing Certificate of Entitlement and the facts stated in it are true.

_________________________  __________________________
(Date)  (Signature of Military Member)
FLORIDA INSURANCE AFFIDAVIT

Under penalty of perjury, I _______________________________ certify that I have
(Name of Insured)

Personal Injury Protection, Property Damage Liability, and, when required, Bodily Injury Liability

Insurance currently in effect with _______________________________ under
(Name of Insurance Company)

covering the following motor vehicle:

(Policy Number) Company Code Number (5 digits)

Year Make Vehicle Identification Number

This insurance company is licensed to issue insurance policies in Florida. I understand that my
driver license, license plate(s) and registration(s) will be suspended effective from the registration
date, if the insurer denies that this policy is in force.

________________________________________
Signature of Insured

WARNING: GIVING FALSE INFORMATION IN ORDER TO OBTAIN A VEHICLE REGISTRATION
CERTIFICATE IS A CRIMINAL OFFENSE UNDER FLORIDA LAW. ANYONE GIVING
FALSE INFORMATION ON THIS AFFIDAVIT IS SUBJECT TO PROSECUTION.

HSMV 83330 (Rev. 09/09) www.flhsmv.gov
Discretionary Sales Surtax

What is Discretionary Sales Surtax?
Discretionary sales surtax, also called a local option county tax, is imposed by most Florida counties and applies to most transactions subject to sales tax. The selling dealer must collect the surtax in addition to Florida’s general sales tax of 6 percent. The discretionary sales surtax is based on the rate in the county where you deliver taxable goods or services. A few counties do not impose the surtax.

The Department of Revenue distributes the discretionary sales surtax collected to the counties that levy the surtax. Counties use these funds to help pay for local authorized projects.

Who Collects the Discretionary Sales Surtax?
Registered sales tax dealers, including out-of-state dealers, who sell and deliver taxable goods or services within a county with a discretionary sales surtax must collect the tax from their customers and pay the surtax to the Department. This applies to all selling dealers who make sales or deliveries into a taxing county, no matter where the selling dealer is located.

Selling dealers do not collect surtax when the sale or delivery of taxable goods or services is in or into a county that does not impose a surtax.

When is a Transaction Subject to Discretionary Sales Surtax?
You must collect discretionary sales surtax when the transaction occurs in, or delivery is into, a county that imposes a surtax and the sale is subject to sales and use tax. Use the chart below to help you determine when to collect discretionary sales surtax.

<table>
<thead>
<tr>
<th>When and at What Rate to Collect Discretionary Sales Surtax on Taxable Sales</th>
</tr>
</thead>
<tbody>
<tr>
<td>If a selling dealer located in any Florida county with a discretionary surtax sells and delivers into the county where the selling dealer is located surtax is collected at the county rate where the delivery is made</td>
</tr>
<tr>
<td>If a selling dealer located in any Florida county with or without a discretionary surtax sells and delivers into counties with different discretionary surtax rates surtax is collected at the county rate where the delivery is made</td>
</tr>
<tr>
<td>If a selling dealer located in any Florida county with or without a discretionary surtax sells and delivers into counties without a discretionary surtax surtax is not collected</td>
</tr>
<tr>
<td>If an out-of-state selling dealer sells and delivers into a Florida county with a discretionary surtax surtax is collected at the county rate where the delivery is made</td>
</tr>
<tr>
<td>If an out-of-state selling dealer sells and delivers into a Florida county without a discretionary surtax surtax is not collected</td>
</tr>
</tbody>
</table>

How Do I Determine When a Transaction Occurs in a County Imposing a Surtax?
Discretionary sales surtax applies to transactions when:

- The selling dealer delivers taxable goods or taxable services in or into a county with a surtax.
- The event for which an admission is charged is located in a county with a surtax. (Surtax is due at the rate in the county where the event takes place.)
- The consumer of electricity is located in a county with a surtax.
- The sale of prepaid calling arrangements occurs in a county with a surtax.
- The location or delivery of tangible personal property covered by a service warranty is within a surtax county. The person receiving consideration for the issuance of a service warranty from the agreement holder must collect surtax at the rate imposed by that county.
- The commercial real property that is leased or rented, or upon which a license for use is granted, is in a county with a surtax.
- The rental of living or sleeping accommodations (transient rentals) occurs in a county with a surtax.
- A registered dealer owing use tax on purchases or leases is in a county with a surtax.
Discretionary Sales Surtax Rates
In addition to the state sales and use tax rate, individual Florida counties may impose a discretionary sales surtax. Discretionary sales surtax rates vary by county. Counties may charge a rate between 0.5% to 2.5%; however, there are some counties that do not impose the surtax. New surtax rates become effective on January 1 and terminate on December 31 of the year the tax ends.

Is There a Limit on the Amount of Discretionary Sales Surtax Charged?
In many cases there is a limit to the amount of surtax charged. Discretionary sales surtax applies to the first $5,000 of the sales amount on the sale, use, lease, rental, or license to use any item of tangible personal property. Tangible personal property is personal property that you can see, weigh, measure, or touch or is in any manner perceptible to the senses, including electric power or energy.

Example: $7,000 dining room set delivered into a county with a 1% discretionary sales surtax.

\[
\begin{align*}
7,000 \times 6\% &= 420 \\
5,000 \times 1\% &= 50 \\
\text{Total Tax Due} &= 470
\end{align*}
\]

When a dealer sells multiple items of tangible personal property to the same purchaser at the same time, the $5,000 limit applies when the sale or purchase is a single sale that meets at least one of these conditions:

- The sale consists of multiple quantities of a single item that the dealer normally sells in multiple quantities in the course of business or that the purchaser normally buys in the course of business.
- The items normally sell as a set or a unit and the use of each item depends on the set being complete. You may not combine items that are not normally sold as a set or unit to qualify for the $5,000 limit.
- The items normally sell in a single sale for the purchaser to use in its normal business practice as an integrated unit.
- The items are component parts that have no use unless assembled with each other to form a working unit or part of a working unit.

The $5,000 limit does not apply to the following types of transactions. Discretionary sales surtax is due on the full amount.

- Sales of admissions.
- Sales and uses of services.
- Sales of service warranties.
- Charges for prepaid calling arrangements.
- Leases, rentals, and licenses to use real property or transient accommodations.
- Leases or rentals of parking or storage space for motor vehicles in parking lots or garages.
- Docking or storage space in boat docks and marinas.
- Tie-down or storage space for aircraft.

How Does Surtax Apply to Motor Vehicles, Mobile Homes, Aircraft, and Boats?
The discretionary sales surtax applies only to the first $5,000 of the total sales price of any motor vehicle, mobile home, aircraft, or boat. The surtax applies as follows:

- **Motor vehicles and mobile homes** – The dealer must collect surtax when the residence address of the purchaser on the title or registration is located within a surtax county.
- **Aircraft and boats** – The dealer must collect surtax when delivery of the aircraft or boat is to a location within a surtax county.

When is Discretionary Sales Surtax Due?
Discretionary sales surtax is reported with the sales and use tax on the Sales and Use Tax Return (Form DR-15 or DR-15EZ). Returns and payments are due on the 1st and late after the 20th of the month following each reporting period, whether you are filing monthly, quarterly, twice a year, or yearly. If the 20th falls on a Saturday, Sunday, or state or federal holiday, returns are timely if filed electronically, postmarked, or hand-delivered on the first business day after the 20th. **Florida law requires you to file a tax return even if you do not owe sales and use tax.**

Filing and Paying Tax
You can file returns and pay sales and use tax, plus any applicable surtax, using the Department’s online file and pay website at floridarevenue.com/taxes/filepay or you may purchase software from a software vendor. A list of software vendors is available on the Department’s website at floridarevenue.com/taxes/eservices.

When you electronically pay only or you electronically file and pay at the same time, you must initiate your electronic payment and receive a confirmation number no later than 5:00 p.m., ET, on the business day prior to the 20th. Keep the confirmation number in your records. The Florida eServices Calendar of Electronic Payment Deadlines (Form DR-659) provides a list of deadlines for initiating electronic payments on time and is available on the Department’s website at floridarevenue.com/forms.
If you file your return or pay tax late, a late penalty of 10% of the amount of tax owed, but not less than $50, may be charged. The $50 minimum penalty applies even if no tax is due. Penalty will also be charged if your return is incomplete. A floating rate of interest applies to underpayments and late payments of tax. Interest rates are available on the Department’s website at floridarevenue.com/taxes/rates.

You may voluntarily file and pay taxes electronically; however, if you paid $20,000 or more in sales and use tax during the most recent state fiscal year (July through June), you must file and pay taxes electronically for the next calendar year.

**Updating Your Business Information**

The quickest way to notify the Department of changes to your account, such as updates to your name, address or location, and when you temporarily suspend or resume business operations, is online at floridarevenue.com/taxes/updateaccount.

If you close or sell your business, **you must file a final return and pay all taxes due within 15 days** after closing or selling the business. Your final return must cover the period from your most recent return filing to the closing date.

**Resources for Business Success: Partnership with SCORE**

The Department is proud to partner with SCORE to provide tools and resources to help businesses succeed. SCORE is a nonprofit association of volunteer business counselors supported by the U.S. Small Business Administration. In partnership with SCORE, the Department presents webinars on topics that provide important information for your business. Webinars are available through the Department’s website at floridarevenue.com/taxes/education.

**Reference Material**

**Laws** – Tax laws are available at leg.state.fl.us.


**Brochures** – Industry-specific brochures are available on the Department’s website.

**Contact Us**

Information, forms, and tutorials are available on the Department’s website at floridarevenue.com.

To speak with a Department of Revenue representative, call Taxpayer Services at 850-488-6800, Monday through Friday, excluding holidays.

**Subscribe to Receive Updates by Email**

Visit floridarevenue.com/dor/subscribe to sign up to receive emails when the Department posts:

- Tax Information Publications (TIPs)
- Proposed rules, including notices of rule development workshops and emergency rulemaking
- Due date reminders for reemployment tax and sales and use tax
The Hope Scholarship Program (Program) provides a public-school student who was subjected to an incident of violence or bullying at school the opportunity to apply for a scholarship to attend an eligible private school rather than remain in an unsafe school environment.

Beginning on or after October 1, 2018, when you purchase or register a motor vehicle qualifying for the Program in Florida, you may designate $105 per vehicle to an eligible nonprofit scholarship-funding organization participating in the Program. If the state sales tax due is less than $105, you may designate the amount of state sales tax due. Your motor vehicle dealer, county tax collector, or private tag agent will remit your contribution to the organization and remit the remaining state sales tax and surtax to the Florida Department of Revenue.

To make your contribution to the Program, complete the following. Sign and date.

<table>
<thead>
<tr>
<th>Eligible Nonprofit Scholarship-Funding Organization:</th>
<th>Contribution Amount (Lesser of $105, or state sales tax due):</th>
</tr>
</thead>
<tbody>
<tr>
<td>Step Up for Students, Inc.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Vehicle Owner’s Name:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mailing Address:</td>
</tr>
<tr>
<td>City:</td>
</tr>
<tr>
<td>State:</td>
</tr>
<tr>
<td>ZIP:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Vehicle Co-Owner’s Name:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mailing Address:</td>
</tr>
<tr>
<td>City:</td>
</tr>
<tr>
<td>State:</td>
</tr>
<tr>
<td>ZIP:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Vehicle Year:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Vehicle Manufacturer:</td>
</tr>
<tr>
<td>Vehicle Identification Number:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Signature of Owner:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date:</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Signature of Co-Owner*:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date:</td>
</tr>
</tbody>
</table>

*For vehicles owned by more than one person, the signature of the owner and the co-owner is required.

For use by motor vehicle dealer, county tax collector, or private tag agency.