



Specialty License Plate Keep Kids Drug Free Foundation, Inc. Keep Kids Drug Free Audit Report 202021-28

June 18, 2021

Introduction and Background

The purpose of this audit was to determine compliance with applicable laws and policies related to the annual reporting by the Keep Kids Drug Free Foundation, Inc., (Foundation) for the Keep Kids Drug Free specialty license plate. The Foundation is required to submit a Specialty License Plate Revenue, Expenditure, and Compliance Affidavit, or state single audit, to the Department of Highway Safety and Motor Vehicles (Department) within nine months after the end of the Foundation's fiscal year. The affidavit submitted by the Foundation for the 2020 Fiscal Year ended June 30, 2020, was used for this audit.

Specialty license plates are license plates available to the public with unique designs that promote philanthropic and other causes and require payment of an additional annual use fee.

Section 320.08056, Florida Statutes (F.S.), authorizes the issuance of all specialty license plates and specifies the annual use fee for the more than 120 specialty license plates Florida offers. For every Keep Kids Drug Free specialty license plate sold or renewed, a \$25 annual use fee is charged and distributed, as required by statute.

Section 320.08062(3), F.S., grants the Department the authority to examine all records relating to the use of specialty license plate funds. The Office of Inspector General included the examination of specialty license plate recipient organizations in its annual work plan.

Section 320.08058(22), F.S., specifies the Keep Kids Drug Free license plate annual use fee shall be distributed to the Foundation to fund activities to reduce substance abuse among residents of the state. The Foundation shall develop a plan to distribute the funds for drug-abuse prevention programs. The Foundation may use up to 10 percent of the funds for marketing of the license plate and administrative costs directly related to the management and distribution of the proceeds.

The Keep Kids Drug Free specialty license plate was established in 1998. There were 3,247 active Keep Kids Drug Free specialty license plates as of June 2020. The Foundation reported receipts of \$86,300.51 in specialty license plate fees for the 2020 Fiscal Year.



Results of Audit

The Foundation materially complied with applicable laws and policies related to the annual reporting for the Keep Kids Drug Free specialty license plate.

Purpose, Scope, and Methodology

The purpose of this audit was to determine the Foundation's compliance with applicable laws and policies related to the annual reporting by the Foundation for the Keep Kids Drug Free specialty license plate.

The scope of this audit included specialty license plate revenues and expenditures reported on the Foundation's affidavit for the 2020 Fiscal Year, and specialty license plate revenue and expenditures reported in the Foundation's financial records for the 2020 Fiscal Year.

The methodology for the audit of the Keep Kids Drug Free specialty license plate included:

- Reviewing Florida Statutes, Department policies, and Foundation policies;
- Reconciling the Department's distribution of specialty license plate fees to revenues reported on the affidavit filed by the Foundation;
- Reconciling the expenditures reported on the affidavit to the Foundation financial records;
- Reviewing the use of funds by the Foundation to ensure there is adequate supporting documentation, and the expenditures are for purposes authorized by statute;
- Reviewing timing, availability, and content of reports such as affidavits, single audits, or subrecipient monitoring; and
- Comparing expenditures to statutory requirements for annual allocation limits, and reviewing reasonableness of balances.



Distribution, Statement of Accordance, and Project Team

Distribution

Terry L. Rhodes, Executive Director
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Matthew Grissen, President, Keep Kids Drug Free Foundation, Inc.
Nancy Grizzle, Program, Keep Kids Drug Free Foundation, Inc.

Melinda M. Miguel, Chief Inspector General
Sherrill F. Norman, Auditor General

Statement of Accordance

Section 20.055, Florida Statutes, requires the Florida Department of Highway Safety and Motor Vehicles' Inspector General to review, evaluate, and report on policies, plans, procedures, accounting, financial, and other operations of the Department and to recommend improvements. This audit engagement was conducted in accordance with applicable *International Standards for the Professional Practice of Internal Auditing* published by the Institute of Internal Auditors and *Principles and Standards for Offices of Inspector General* published by the Association of Inspectors General. Pursuant to Chapter 119, Florida Statutes, public records held by the Department's Inspector General are available upon request for inspection or copying.

Project Team

Engagement conducted by:
Jill Sittig, Auditor

Under the supervision of:
Erin Mook, Audit Director

Approved by:

A handwritten signature in blue ink that reads 'Mike Stacy'.

Mike Stacy, Inspector General