



Florida Rider Training Program Quality Assurance Visit (QAV) Form

Sponsor RERP: [] Report Date: [] QAV Team Member: []

Sponsor Name: []

Sponsor Contact: [] Sponsor E-mail: []

Range Site Number: [] Classroom Location: []

CLASSROOM OBSERVATIONS: Date: [] 2nd Visit Date: []

RC 1, Classroom: [] RC1 E-mail: []

RC 2, Classroom: [] RC2 E-mail: []

Number of Student in Classroom: [] Classroom Units observed: I II III IV V

	RC 1	RC 2
1. Classroom environment was conducive to learner-centered activities (large enough, comfortable, appropriate furniture).		
2. Classroom followed the proscribed 3-step process		
3. There was a high level of student involvement in the classroom		
4. The RiderCoach demonstrated appropriate communication skills in the classroom.		
5. BRC Rider Handbooks were given to every student before or at the beginning of the class.		
6. There was a high level of mutual respect between the students and the RiderCoach.		
7. Objectives were accomplished within an appropriate amount of time.		
8. The RiderCoaches appeared to have prepared sufficiently for the class.		
9. Administrative aspects of the program are handled effectively (registration, student eligibility, liability forms).		
10. Adult Learning Principles were followed.		

Classroom Comments:

RANGE OBSERVATIONS:

Date: [Redacted]

2nd Visit Date: [Redacted]

RC 1, Range: [Redacted]

RC1 E-mail: [Redacted]

RC 2, Range: [Redacted]

RC2 E-mail: [Redacted]

Level I Exercises Observed: 1 2 3 4 5 6 7 8 9

Level II Exercises Observed: 10 11 12 13 14 15 16 17

Skills Evaluations Observed: 1 2 3 4

	RC 1	RC 2
11. The RiderCoach maintained a safe learning environment.		
12. The coaching was done in a manner that assisted, rather than inhibited, learning.		
13. The coaching followed the principles of good motor skill development.		
14. The demonstration effectively showed path of travel and proper technique.		
15. The RiderCoaches conducted themselves in a friendly and professional manner.		
16. If applicable, counseling-out procedures were conducted appropriately.		
17. The RiderCoaches conducted good range management skills.		
18. The Skill Test was conducted properly.		
19. Simulated Practice was conducted properly.		
20. Overall assessment of the range.		

Range Comments:

COMPLIANCE ISSUES:

21. Is the Range Standard or Adjusted?		On File with FRTP?
22. Are the range markings clear and visible?		
23. Was the range equipped with a first aid kit & fire extinguisher?		
24. Was the range clear of debris and contained no safety hazards?		
25. Were the motorcycles clean, well maintained, in working condition and posed no safety hazards?		
26. Did Students and RiderCoaches wear appropriate protective gear when on the motorcycles?		
27. Was Student/RC 6:1 ration observed?		
28. Were exercises conducted in the prescribed sequence?		
29. Did the RiderCoaches follow the instructional sequence of the Range Cards?		
30. Was the security of the range area, classroom and student property maintained?		
31. Were BRC Completion Cards given to successful students at the completion of the Skills Test?		
32. Were students directed to the FRTP website to complete the Course Evaluation?		
33. If applicable, RiderCoaches completed FRTP Incident Reports appropriately?		
34. Visit Debrief (if yes, enter topics).		

Suggestions for Site Improvement: