

STATE OF FLORIDA  
DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES – MOTORIST SERVICES

SUBMIT THIS FORM TO YOUR LOCAL TAX COLLECTOR OFFICE

[www.flhsmv.gov/offices/](http://www.flhsmv.gov/offices/)

**APPLICATION FOR REPLACEMENT LICENSE PLATE, VALIDATION DECAL  
OR PARKING PERMIT**

*(Instructions on Reverse Side)*

**1 REPLACEMENT TYPE** **REPLACEMENT REASON**

Check applicable box below:

- License Plate
- Decal
- License Plate and Decal
- Disabled Person Long-Term Parking Permit
- Disabled Person Temporary Parking Permit
- HOV (High Occupancy Vehicle) Decal

Check applicable box below:

- Damaged
- Defaced
- Lost
- Lost-in-transit (applied for and never received)
- Voluntary (specific reason for replacement) \_\_\_\_\_
- Surrendered/Seized
- Stolen (see back)
- Stolen/Police Report

**Please contact your Local County Tax Collector's Office or License Plate Agent for fee information.**

**2 OWNER / CUSTOMER IDENTIFICATION**

\_\_\_\_\_  
(Owner's or Lessee's Name)

\_\_\_\_\_  
(Driver License Number)

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City)

\_\_\_\_\_  
(State)

\_\_\_\_\_  
(Zip)

**3 VEHICLE / VESSEL / MOBILE HOME INFORMATION**

(a)

\_\_\_\_\_  
(Vehicle / Hull / Mobile Home Identification Number)

\_\_\_\_\_  
(Year)

\_\_\_\_\_  
(Make)

(b)

\_\_\_\_\_  
(Previous License Plate Number)

\_\_\_\_\_  
(Previous Decal Number)

\_\_\_\_\_  
(Previous Parking Placard Number)

**4 ATTESTMENT**

I hereby certify under the penalty of perjury that the license plate, decal or permit for the vehicle, vessel, or mobile home listed in Section 3 (a), is no longer or has never been in my possession for the reason checked in Section 1. All information herein is true and correct to the best of my knowledge.

\_\_\_\_\_  
(Owner/Applicant's Signature)

\_\_\_\_\_  
(Date)

**Complete the following, if applicable:**

\_\_\_\_\_ was surrendered to the tax collector: \_\_\_\_\_  
(License Plate, Decal, or Parking Permit Number) (County) (Agency)

\_\_\_\_\_  
(Signature of Agency Personnel)

\_\_\_\_\_  
(Date)

## PROCEDURES AND INSTRUCTIONS

### **Provision of Law:**

Section 320.0607, Florida Statutes, provides for the replacement of license plates and validation decals when the original license plate or decal has been lost, stolen, defaced, damaged or lost in transit.

### **Application Requirements for a Replacement License Plate, Decal or Parking Permit:**

Application for a replacement license plate, validation decal or parking permit should be submitted to the local county tax collector's office or license plate agency for processing. **However, if the application is for a "special license plate" not issued in the tax collector's office or license plate agency, it must be submitted to the Division of Motorist Services, Direct Mail, MS# 72, Neil Kirkman Building, Tallahassee, FL 32399.**

1. Form HSMV 83146, Application for Replacement License Plate, Validation Decal, or Parking Permit, accurately completed, by the owner/lessee.
2. Contact your local county tax collector's office or license plate agency for fee information.
3. For Mail requests, also include copy of the Florida vehicle registration certificate.

### **Types of Replacement License Plates**

#### **Voluntary Replacement at time of Renewal:**

An owner may, at any time during the registration period, replace a license plate, decal or parking permit. The replacement license plate fee is required in addition to the regular registration renewal fee, if the registration has expired.

#### **Damaged:**

**A damaged license plate is when the license plate has sustained physical damage.**

***Example: A boat trailer struck the license plate and dented the letters or numbers, customer has waxed or pressure-washed the letters off of the license plate, etc.***

Replacement fees are required, **unless** law enforcement has issued a citation to the customer. If a citation has been issued, the owner must surrender the damaged license plate to a local county tax collector's office or license plate agency (along with a copy of the citation) to obtain a replacement at no fee.

#### **Defaced:**

**A defaced license plate is when the license plate has not sustained physical damage, but is unreadable for some other reason.**

***Example: The sun has faded the letters or numbers on the license plate.***

Replacement fees are required, **unless** law enforcement has issued a citation for the defaced license plate. The owner must surrender the defaced license plate to a local county tax collector's office or license plate agency (along with a copy of the citation) to obtain a replacement at no fee.

#### **Lost (not stolen):**

Replacement fees are required.

**NOTE:** A lost personalized license plate may be issued with the same characters.

#### **Lost in Transit:**

License plates, decals or parking permits lost in the mail may be replaced at no fee, if the application is made within 180 days from the date of issuance.

#### **Stolen (not lost):**

The customer must provide a police report or agency card containing the case number. The replacement will be issued at no charge. If customer does not provide police report or agency card, fees are due.

**NOTE:** A personalized replacement license plate may be issued with the same characters if the law enforcement agency provides the customer with a statement that such license plate has been removed from the FCIC and NCIC computer files.

#### **Surrendered or Seized:**

Applications for replacement of surrendered or seized license plates or parking permits must include a letter of clearance or a receipt from the Division of Motorist Services.

Check your local phone book government pages or visit the following website for current mailing addresses:

<http://www.flhsmv.gov/offices/>