

**TROOP WATCH SUPERVISOR
INCIDENT NOTIFICATION PROTOCOL**

TYPE OF INCIDENT OCCURRING WITHIN TROOP	GHQ CHIEF PAO	TROOP/REGION COMMANDERS & TROOP PAO	DISTRICT COMMANDER & TROOP PAO	BCII (REGION CAPTAIN)
DEATH OF TROOPER	X	X	X	X
DEATH OF DIVISION EMPLOYEE	X	X	X	X
DEATH OF RETIRED MEMBER	X	X	X	
DEATH OF DIVISION EMPLOYEE'S FAMILY MEMBER	X	X	X	
SERIOUS INJURY TO DIVISION EMPLOYEE	X	X	X	X (CRIMINAL ACT INVOLVED)
SERIOUS ILLNESS OR HOSPITALIZATION OF DIVISION EMPLOYEE OR FAMILY MEMBER	X	X	X	
DEATH OR SERIOUS INJURY OF LAW ENFORCEMENT OFFICER WITH ANOTHER AGENCY		X	X	X
ANY INCIDENT IN WHICH CHIEF LAW ENFORCEMENT OFFICIALS BECOME IMMEDIATELY INVOLVED	X	X	X	
SHOOTING INCIDENT INVOLVING FHP	X	X	X	
FIREARMS DISCHARGE, NOT DURING TRAINING/QUALIFICATION		X	X	
USE OF CONTROL RESULTING IN SERIOUS INJURY TO TROOPER OR SUSPECT	X	X	X	
PURSUIT RESULTING IN DEATH OR INJURY TO TROOPER OR CITIZEN(S)	X	X	X	
PURSUIT RESULTING IN DAMAGE TO DIVISION VEHICLE OR OTHER PROPERTY		X	X	
ARREST OF ANY DIVISION EMPLOYEE	X	X	X	
CITIZEN'S COMPLAINT ALLEGING SERIOUS MISCONDUCT OR CRIMINAL ACTIVITY	X	X	X	
ANY INCIDENT WHICH MAY REQUIRE SOMEONE TO ADDRESS DIVISION POLICY WITH THE MEDIA OR THAT MAY GENERATE ADVERSE PUBLICITY FOR THE DIVISION	X	X	X	

**ADDENDUM 17.29 – 1
POLICY 17.29 – 6**

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MAJOR DRUG ARREST, CASH SEIZURE AND/OR VEHICLE SEIZURE		X	X	
BURGLARY OR VANDALISM OF ANY DEPARTMENT VEHICLE OR BUILDING		X	X	X
RIOTS OR CIVIL UNREST	X	X	X	X
NATURAL DISASTER RESULTING IN DEATHS, INJURIES OR MAJOR PROPERTY DAMAGE	X	X	X	
MAJOR FIRES AFFECTING ROADWAYS	X	X	X	
ALL SIGNIFICANT ROAD CLOSURES INVOLVING SMOKE/FOG, AND THE RE-OPENING OF THE ROADWAY	X	X	X	
ALL SIGNIFICANT ROAD CLOSURES INVOLVING HAZARDOUS MATERIALS OR OTHER CRITICAL INCIDENTS	X	X	X	
ALL OTHER SIGNIFICANT ROAD CLOSURES			X	
MAJOR AIRCRAFT CRASH	X	X	X	
ALL OTHER CRITICAL INCIDENTS (IE: SERIOUS CRASHES INVOLVING BUSES, SCHOOL BUSES, TRAINS, ETC.)			X	
SERIOUS PATROL CAR CRASH		X	X	
ALL DEPARTMENT VEHICLE CRASHES*			X	

* IF THE DEPARTMENT VEHICLE CRASH IS MINOR, THE TWS SHALL USE THEIR JUDGEMENT AS TO A REASONABLE TIME TO NOTIFY THE DISTRICT COMMANDER.

IN THE EVENT THE DEPARTMENT VEHICLE CRASH IS MORE SERIOUS IN NATURE, THE DISTRICT COMMANDER SHALL BE NOTIFIED. IF THE CRASH OCCURS ON A HOLIDAY OR WEEKEND, THE ON-CALL CAPTAIN SHALL BE NOTIFIED. THIS WILL SATISFY THE DISTRICT COMMANDER NOTIFICATION REQUIREMENT.

THE ON-DUTY TWS SHALL BE THE INITIAL NOTIFICATION CONTACT FOR ALL OF THE EVENTS LISTED ON THIS CHART. THE RESPONSIBILITY OF MAKING THE APPROPRIATE NOTIFICATIONS THROUGH THE CHAIN OF COMMAND IS VESTED IN THE TWS, UNTIL AN OFFICER OF HIGHER RANK DESIGNATES OTHERWISE.

ADDENDUM 17.29 – 2
POLICY 17.29 - 7