


FLORIDA HIGHWAY PATROL POLICY MANUAL

	SUBJECT INDIVIDUAL EQUIPMENT	POLICY NUMBER 6.02
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6.02.01 PURPOSE

To prescribe regulations concerning the authorization and the use of standard issue individual equipment by Division members.

6.02.02 POLICY

It is the policy of the Florida Highway Patrol to authorize each member to have a standard issue of individual equipment that is pertinent to the effectiveness of the Division. Each member shall have the complete standard issue of individual equipment so that it is readily available, if needed.

6.02.03 OBJECTIVES

- A. To ensure that all members, while in the performance of their Florida Highway Patrol duties, have the necessary individual equipment to fulfill their oath as a law enforcement officer.
- B. To prescribe equipment that is worn on the gunbelt.
- C. To prescribe a location for gunbelt equipment.
- D. To identify the standard issue of individual equipment.
- E. To approve optional individual equipment.
- F. To authorize the issuance of individual equipment.
- G. To establish maintenance, cleaning and replacement procedures for individual equipment.

6.02.04 RESPONSIBILITIES

- A. The Florida Highway Patrol Training Academy shall provide each recruit an initial issuance of standard issue individual equipment:
 - 1. Large crash report template
 - 2. Identification card

3. Badge clip
4. ID/Badge wallet
5. Expandable baton holster
6. Expandable baton
7. Dual or triple magazine case
8. Four magazines
9. Handcuff case
10. Two sets of handcuffs with keys
11. Hobble Restraint
12. High-visibility reflective traffic vest and pair of reflective traffic gloves
13. Pair of black tactical search gloves
14. Service handgun holster
15. Service handgun
16. Raincoat
17. Shotgun
18. Shotgun case
19. 100' steel measuring tape
20. Traffic direction or signal wand
21. Whistle
22. Front and back ballistic protective vest panels
23. Two front and back vest panel covers
24. Inner Velcro belt
25. Outer gunbelt with approved buckle
26. Aerosol Subject Restraint (ASR) holster
27. ASR spray canister
28. Conducted Electrical Weapon (CEW) and holster
29. Protective eye gear
30. Standard flashlight with flashlight holster and Weapon-mounted light
31. Black patent leather, infectious disease control (IDC) glove pouch

32. Thumbprint pad
 33. Mobile Data Computer (MDC) with accessories
- B. The Troop Office Operations Consultant shall:
1. Issue all members the remaining individual equipment upon reporting to his/her respective troop.
 2. Issue all re-employed members their standard issue of individual equipment.
 3. Maintain an inventory of members' individual equipment in his/her respective troop.
 4. Monitor all replacement orders of each member's individual equipment.
- C. The Sergeant shall:
1. Make requests for the replacement of all individual equipment for subordinates when necessary, and forward to the Troop Office Operations Consultant.
 2. Disburse individual equipment to subordinates and forward the proper credit or debit slips, along with any items being exchanged, to the Troop Office Operations Consultant.
- D. The ranks of sergeant and above shall request replacement of individual equipment for themselves when necessary, and forward the request to the Troop Office Operations Consultant.

6.02.05 PROCEDURES

Members of the Florida Highway Patrol have taken a sworn oath to protect and to serve the people of the State of Florida. Members shall at all times, when on duty, have the required individual equipment, as prescribed in this chapter, necessary to fulfill the duties of a trooper.

Members on special assignment may deviate from this procedure as the job assignment requires, and as authorized by the supervisor in charge of such assignment.

- A. The gunbelt and gunbelt equipment shall be part of the uniform as prescribed in Chapter 6.01 and shall consist of the following items:
1. A hi-gloss outer gunbelt with approved buckle
 2. A Velcro inner or plain black leather belt
 3. Service handgun holster
 4. Service handgun with magazine
 5. Dual magazine case with two magazines or a triple magazine case with three magazines

6. ASR holster and ASR spray (upon completion of ASR training course)
 7. Handcuff case and handcuffs
 8. Expandable baton / expandable baton holster
 9. CEW holster / CEW (upon completion of CEW training course)
- B. Individual equipment that may be worn on the gunbelt consists of the following:
1. Portable radio holder and portable radio with extended microphone
 2. Expandable baton (The expandable baton shall be worn if ASR training has not been completed)
 3. IDC glove pouch with disposable gloves
 4. Flashlight holster / standard flashlight
 5. Division issued electronic mobile device
- C. Optional personal items may be worn on the gunbelt, but furnished by the member, and shall be limited to the following:
1. Flashlight ring
 2. Plain black or patent leather mobile device case
 3. Mobile device
- D. Location for equipment on the gunbelt shall be as follows:
1. Beginning on the “support hand” side moving towards the “strong hand” side of the gunbelt, authorized equipment shall be placed as follows:
 - a. Magazine case
 - b. CEW holster and CEW (upon completion of CEW training)
 - c. Standard flashlight with flashlight holster (optional)
 - d. Portable radio and holder
 - e. Handcuff case and handcuffs
 - f. IDC glove pouch and disposable gloves
 - g. Expandable baton holster and expandable baton (Optional carry when ASR is carried and will be placed in front of or behind the service handgun holster. Mandatory, if ASR is not carried.)
 - h. Service handgun holster and handgun
 - i. ASR holster and ASR spray (upon completion of ASR training)

2. For members with smaller waists, it is permissible for the following items to switch positions on the gunbelt:
 - a. The flashlight and portable radio; and/or,
 - b. The handcuffs and glove pouch.
 3. All approved optional personal items shall not interfere with the other required gunbelt equipment.
- E. All individual equipment issued by the Division is the property of the Florida Highway Patrol and shall be cared for, cleaned, and kept in good working order. This equipment shall not be used for the member's personal use. However, the equipment may be used on off-duty police details. The service handgun may also be carried as an off-duty weapon. Any worn, damaged, faded, expired, or deteriorated individual equipment should be replaced. Member's replacement requests shall be made to the appropriate supervisor as prescribed in the responsibility section of this chapter.
- F. A member shall immediately report the loss, theft or damage of any item in this chapter to his/her immediate supervisor.
- G. All standard issue individual equipment shall remain with the member upon transfer.
- H. Member's uniform traffic citation books shall be listed on the Individual Clothing and Equipment Record Form (HSMV 61007) noting the beginning and ending citation number and the number of the last citation used before the effective transfer date.
- I. Member's individual equipment inventory shall be kept as prescribed in the responsibilities section of this chapter on the Individual Clothing and Equipment Record Form. It shall be the responsibility of each individual member in maintaining a standard issue through replacement and ordering practices.
- J. Members who separate from the Division or assume a non-sworn position in the Division shall return all Division owned equipment; except as provided in FHP Policy 6.01.
1. A supervisor will inventory all equipment turned in by a member, preferably in the member's presence.
 2. This inventory will be reconciled with the member's Individual Clothing and Equipment Form and any other documentation of issued equipment.
 3. The member will be informed of all items for which they have been charged and that are not returned.
 4. The member will be provided 24 hours to produce the items or documentation that the item is no longer issued to them.

5. After 24 hours, the supervisor will prepare a memorandum listing all unaccounted items. The memorandum will be forwarded through the chain of command to the Troop Commander.
6. The Troop Commander will determine whether the item is of significant value or nature, for example: mobile data computer, portable radio, radar/laser, badge, or identification cards, to warrant an investigation and report his/her decision to the appropriate Chief.
7. If the item remains unaccounted for and a determination is made to not pursue a formal investigation, the reasons for such determination will be submitted in writing and attached to the member's Individual Clothing and Equipment form.
8. If the item remains unaccounted for and determination is made to pursue a formal investigation, formal action to resolve or account for the missing property will be made at the conclusion of the investigation. Formal resolutions will be made by the Troop Commander in consultation with the appropriate Chief.
9. Members may be responsible for reimbursing the Division for items not returned.