APPLICATION FOR A LICENSE AS A
MOTOR VEHICLE DEALER TRAINING SCHOOL INSTRUCTOR

Pursuant to Section 320.27, Florida Statutes, I hereby make application and submit the required documentation for a license.

Date of Application: __________________________________________

Applicant's Name: ____________________________________________

Address:

Street or P.O. Box

City State Zip Code

Mailing Address:

Street or P.O. Box

City State Zip Code

Telephone Number(s): ( )

E-Mail Address

Has the applicant:  Been convicted of a crime (excluding minor traffic violations)? Yes No

Now facing criminal charges anywhere (excluding minor traffic violations)? Yes No

If the answer to either question above is "yes", applicant is required to supply appropriate documentation.

INSTRUCTOR QUALIFICATIONS

The following qualifications as described in the Motor Vehicle Dealer Training School Requirements must be met in order for the applicant to be considered for licensure as an Instructor. Note: the issuance of an Instructor License by the Division of Motorist Services is for the purpose of providing instruction in a Motor Vehicle Dealer Training School only.

1. Instructors must be Subject Matter Experts (SME) for the subject matter on which they will provide instruction.

   a. For the purpose of the Motor Vehicle Dealer Training School a Subject Matter Expert is one who has a special knowledge derived from training or experience in the particular subject matter being taught in Motor Vehicle Dealer Training School.

2. The Instructor must hold a current state teacher's certificate or have at least one year of current experience as an instructor and completed a recognized instructor training course provided by a college, university, vocational school, U.S. Military School, or a government sponsored train the trainer course.

All applicants for a Motor Vehicle Dealer Training School Instructor will have their qualifications reviewed to determine if the applicant meets the qualifications as outlined above.

CERTIFICATIONS

I certify that I am qualified to be a Motor Vehicle Dealer Training School Instructor and will abide by all applicable Florida Statutes and Department policies and procedures. I also certify that the information contained in the application and attachments is true and correct.

Signature of Applicant Date

Typed or Printed Name