



**INFORMATION NOTICE**

**DIVISION OF MOTORIST SERVICES**

<b>DATE: 04/25/24</b>	<b>Information Notice (INFO) INFO 24-012</b>
<b>SUBJECT: New IRP/IFTA Software Release</b>	

**Overview:**

The Florida Department of Highway Safety and Motor Vehicles (FLHSMV) will offer limited services for the International Registration Plan (IRP)/International Fuel Tax Agreement (IFTA), due to the release of the new IRP/IFTA software as part of Phase II of the Motorist Modernization Program. These services are exclusively conducted at GHQ and IRP License Plate Agencies in Highlands, Palm Beach, Pinellas, and Polk counties.

**Details:**

Beginning May 30, 2024, FLHSMV will not be able to renew, replace, or issue new registrations for IRP/IFTA customers. These services will resume June 14, 2024. FLHSMV has provided communication to our customers, IRP, Inc., IFTA, Inc., and trucking associations to ensure our partners are aware of this temporary change in service.


This communication provides important dates and recommends customers with registrations set to expire during the months of May, June, or July 2024 renew their registrations as early as possible to minimize the impact on their ability to continue operating.

Important dates for this software release:

- Deadline to submit any transactions to E-File and to notify [CVDSEFile@flhsmv.gov](mailto:CVDSEFile@flhsmv.gov) to process will be May 15, 2024, at 7:00pm EST.
- Deadline for processing any transactions at the Neil Kirkman Building walk-in office, and the four (4) IRP License Plate Agencies within the State will be May 29, 2024, at 5:00pm EST.

- Any request received via mail, emailed to [CVDSSubmit@flhsmv.gov](mailto:CVDSSubmit@flhsmv.gov) , or drop box at the Neil Kirkman Building, will be held for processing in the order received once the new software is live.
- June 14, 2024, at 8:00am EST, the new IRP/IFTA software will be live and normal office operations will resume.

Sample of notice shared with IRP/IFTA customers:



## OFFICIAL NOTIFICATION

**PLEASE BE ADVISED:**

**Our offices will only offer limited services between May 30, 2024 and June 13, 2024 due to the release of new IRP/IFTA software. During this time, we will not be able to renew, replace or issue new registrations.**

As a result, we recommend that any credentials set to expire in May, June, or July are renewed as early as possible to minimize impact on your ability to continue operating.

Below are some important dates and activities to be aware of:

- **May 15, 2024 at 7PM EST**, will be the cutoff to submit any transactions to E-File and notify [CVDSFile@flhsmv.gov](mailto:CVDSFile@flhsmv.gov) for processing.
- **May 29, 2024 at 5PM EST**, will be the cutoff for processing any transactions at the Neil Kirkman Building Walk-In Office and the four IRP License Plate Agencies within the state.
  - Any requests received through the mail, emailed to [CVDSSubmit@flhsmv.gov](mailto:CVDSSubmit@flhsmv.gov), or dropped off at the Neil Kirkman Building will be held for processing in the order received once the new software is live.
- **June 14, 2024 at 8AM EST**, the software will be live and normal office operations will resume.

If you have any questions, please contact our IRP/IFTA Customer Service Center weekdays at (850) 617-3711 from 8:00AM to 4:30PM EST.

### Conclusion:

If you need additional information, please contact your next level of management or the Field Support Center.