



DIVISION OF MOTORIST SERVICES

DATE: 04/24/2023

Technical Advisory (TA) RSTL23-007

SUBJECT: Titling Commercial Vehicles

Overview:

When titling commercial vehicles, certain information is needed to assist with the registration process for apportionable vehicles. Although not every commercial vehicle may become registered through the International Registration Plan (IRP), certain information should be gathered from the customer at the time of titling the commercial vehicle.

Details:

When the customer is in the office completing the titling, please ask if the commercial vehicle is going to be registered as an apportionable vehicle. If so, the fields listed below are necessary to register the vehicle through the IRP and should be entered in FRVIS:

- Vehicle Type
- Body Type
- Year
- Sales Price
- Acquired Date
- Fuel Type Code
- IRP Vehicle Type
- Factory List Price
- Net Weight
- Number of Axles
- Gross Vehicle WT

The sample image below shows the Maintenance Vehicle Details and Maintain Truck Screens for registering commercial vehicles through the IRP.

MTRFM253 - ACCOUNT MAINTENANCE	
FED / 55N NUM 900065939 1 >> RUFUS TO	ST 10-24-2022
MTRFM250 - IRP SUPPLEMENT DETAILS	
MTRFM205 - Create Original Regis.	
REG YEAR 2023 ACCOUNT 0268534 FLEET	01 SUPPLEMENT 000
MTRFM006 - MAINT OF VEHICLE DETAILS	
VEH ID NUMBER RUFUSACCT26853401	
NEW VEH FLAG	
Body Type TR >> TRACTOR TRUCK	
MAKE KW >> KENWORTH ACQUIRED BY R >> REGULAR	IN-HOUSE UNIT#
	ACQUIRED DATE 02/01/2023
VEH USE TYPE PRIVATE CLEGTRIC VEH	
OWNER NUMBER FED/DL NUMBER OWNER NA	JOINT TYPE
	T 10-24-2022 NONE U
MTRFM017 - MAINTAIN TRUCK	
Vehicle Identification RUFUSACCT26853401	
COLOR D22 COLOR >>	
FUEL TYPE CODE >> RP VEHICLE TYPE >>	
FACTORY LIST PRICE	
NUM OF AXLES GROSS VEHICLE WT	
ODOMETER STATUS ODOMETER MEASUREMENT	~
ODOMETER DATE ODOMETER READING	
✓× ∰KB Pra	a ?

Failure to gather this information will not allow the registration to be processed nor will the cab card be printed. The customer will need to return to the Tax Collector Office, where titling occurred, to input or correct the information for the registration process to continue.

Conclusion: For questions regarding the IRP registration process, please contact the IRP/IFTA Program at 850-617-3711 from 8:00 am – 4:30 pm EDT, Monday – Friday.