



TECHNICAL ADVISORY
DIVISION OF MOTORIST SERVICES

DATE: 07/11/22	Technical Advisory RSTL22-017
SUBJECT: Workaround -Surviving Spouse Process	

Overview:

As of July 1, 2022, if a title is in the name of the deceased spouse, the surviving spouse may choose to request a free title replacement if the sole change is to change the ownership of the motor vehicle from the name of the deceased spouse to the surviving spouse.

Details:

Currently the Title Transaction for Surviving Spouse only allows users to remove a deceased spouse’s name from a title at no cost if the surviving spouse is already on the title. A workaround has been identified to allow this change until programming can be completed to allow the new scenario.

Note: Replacement title fees are exempt; however, registration fees resulting from the title change will apply and there is still an expedited title fee of \$10.00 to receive the title the same day.

Workaround to surviving spouse process:

Please follow Procedure [TL-04](#) Corrections or Changes for the of Certificate of Title or Lien

- Complete a Title Correction.
- An explanation of the correction must be entered in the “Comment Desc.” Field.
 - Enter the following in the comment field: SB914 – Surviving Spouse

Below are the steps in FRVIS for completing the Title Correction:

1. Start a Title Correction (F10, Title, Title, Correction) Enter Title Number, Tab, F3

MTRFQ300 - TITLE/VEHICLE QUERY

INQUIRY INFORMATION MTRFM309 CORRECTION TITLE

VEHICLE TYPE OH >> OFF-HIGHWAY NEW/USED USED FL TITLE NUM 100190857 IDENTIFICATION NUMBER VIN001SAMPLE2022 >>

VEHICLE INFORMATION

YEAR MAKE 2020 MAKE HOND VEH TYPE OH BODY OH

TITLE INFORMATION

ISSUE DATE 07/06/2022 TITLE STATUS ORIGINAL - USED
EFS STATUS (NONE) ELEC. TITLE STATUS PAPER TITLE

VEHICLE OWNER(S) SPOUSE SAMPLE SR
ADDRESS 2900 APALACHEE PKWY
TALLAHASSEE FL 32399-6552
RES COUNTY 13 ADDR NON [✓] MAIL SUPP []

PRESS THE <ACCEPT> BUTTON AFTER RETRIEVING AVAILABLE CURRENT DATA

2. Title Correction screen (F3, Tab, Tab)

TITLE CORRECTION

MODE: CORRECTION

TITLE NUMBER 100190857
VEHICLE ID NUMBER VIN001SAMPLE2022 >>

NEW VEHICLE FLAG SALE PRICE
ACQUIRED DATE 07/01/2022 Body Desc OFF-HIGHWAY
YEAR 2020 MAKE DESC AMERICAN HOND

Title Status OU ORIGINAL - USED
ISSUE DATE 07/06/2022 Salvage Type NONE

DUP REASON >>
TITLE PENDING FLAG
CURRENT TITLE STATE FL >> FLORIDA
PREVIOUS TITLE STATE >>

COMMENT DESC. CALCULATE FEES

3. Maintenance of Vehicle Details (F10, Menu, Select Vehicle Details, Press Enter)

MTRFM006 - MAINT OF VEHICLE DETAILS

VEH ID NUMBER: VIN001SAMPLE2022

NEW VEH FLAG:

VEHICLE TYPE: OH >> OFF-HIGHWAY

Body Type: OH >> OFF-HIGHWAY

MAKE: HOND >> AMERICAN HONDA MOTOR CO, INC

ACQUIRED BY: O >> OTHER

YEAR: 2020

SALE PRICE: [Empty]

VEH USE TYPE: PRIVATE

OWNER NUMBER: 1

OWNER NAME: SPOUSE, SAMPLE SR

JOINT TYPE: NONE

NO LEGAL OWNERSHIP DESCRIPTION

Vehicle Type

4. Title Correction (Tab to Comments Desc., Enter SB914 Surviving Spouse) Tab

TITLE CORRECTION

MODE: CORRECTION

TITLE NUMBER: 100190857

VEHICLE ID NUMBER: VIN001SAMPLE2022

NEW VEHICLE FLAG:

ACQUIRED DATE: 07/01/2022

YEAR: 2020

SALE PRICE: [Empty]

Body Desc: OFF-HIGHWAY

MAKE DESC: AMERICAN HOND.

Title Status: TC TITLE CORRECTION

ISSUE DATE: 07/06/2022

Salvage Type: NONE

DUPPLICATE TITLE FLAG:

TITLE PENDING FLAG:

CURRENT TITLE STATE: FL >> FLORIDA

PREVIOUS TITLE STATE: [Empty]

COMMENT DESC.: [Empty]

CALCULATE FEES

5. Calculate Fees, Press Enter

TITLE CORRECTION

MODE: CORRECTION

TITLE NUMBER: 100190857
 VEHICLE ID NUMBER: VIN001SAMPLE2022 >>

NEW VEHICLE FLAG: SALE PRICE:
 ACQUIRED DATE: 07/01/2022 Body Desc: OFF-HIGHWAY
 YEAR: 2020 MAKE DESC: AMERICAN HOND.

Title Status: TC TITLE CORRECTION
 ISSUE DATE: 07/06/2022 Salvage Type: NONE
 PRV TITL ISS DT:
 DUPLICATE TITLE FLAG: DUP REASON: >>
 TITLE PENDING FLAG:
 CURRENT TITLE STATE: FL >> FLORIDA
 PREVIOUS TITLE STATE: >>

COMMENT DESC.: ENTER COMMENTS! CALCULATE FEES

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6. Select YES on the pop-up asking if a reprint is necessary.

Department of Highway Safety - on Uniface 9.6.08 (MSTEST)

DO YOU PLAN TO REPRINT THE TITLE CERTIFICATE?

YES NO HELP

7. Select (Fast Title, Electronic, or Mailed Title) Press Enter


TITLE CORRECTION

MODE: CORRECTION

TITLE NUMBER	100190857		
VEHICLE ID NUMBER	VIN001SAMPLE2022	>>	
NEW VEHICLE FLAG	<input type="checkbox"/>	SALE PRICE	
ACQUIRED DATE	07/01/2022	Body Desc	OFF-HIGHWAY
YEAR	2020	MAKE DESC	AMERICAN HOND,
Title Status	TC	TITLE CORRECTION	
ISSUE DATE	07/06/2022	Salvage Type	NONE
PRV TITL ISS DT			
DUPLICATE TITLE FLAG	<input type="checkbox"/>	DUP REASON	<input type="checkbox"/> >>
TITLE PENDING FLAG	<input type="checkbox"/>		
CURRENT TITLE STATE	FL	>>	FLORIDA
PREVIOUS TITLE STATE		>>	
COMMENT DESC.	ENTER COMMENTS!		CALCULATE FEES

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 DO YOU WANT TO PRINT THE TITLE CERTIFICATE FOR AN ADDITIONAL FEE?

FAST TITLE ELECTRONIC MAILED TITLE HELP

8. View Title Fees (Finalization Screen) Press Enter

MTRFM385 - VIEW TITLE FEES

TITLE NUM SALES TAX CREDIT

LEMON LAW FEE TOTAL FEES

FAST TITLE FEE

TITLE SERVICE FEE COMMENTS

BRANCH FEE

OHV MAIL FEE OR

OHV SERVICE FEE MAIL-TO

-VOLUNTARY FEES-

SUPPORT WILDLIFE

MAILED TITLE PRINT MODE

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Conclusion:

If you need additional information, please have your supervisor contact your next level of management or the Field Support Center.