



INFORMATION NOTICE

DIVISION OF MOTORIST SERVICES

DATE: 07/02/21	Information Notice (INFO) INFO21-011
SUBJECT: Remote Online Notarization (RON) and Electronic Signatures Accepted on FLHSMV Forms	

Overview:

The Florida Department of Highway Safety and Motor Vehicles (FLHSMV) will accept the use of Remote Online Notarization (RON) and electronic signatures on FLHSMV forms. The RON must comply with Florida law and the electronic signature must be agreed to by both parties and be obtained in a digitally secure manner.

Details:

Florida Remote Online Notary (RON):

Florida Remote Online Notarization is authorized and governed by s. [117.209](#) and s. [117.295](#), Florida Statutes. Remote online notarization allows an online notary public to connect individuals, banks, law firms and other businesses over the internet. Authorized online notaries physically located in Florida can notarize electronic documents for clients located anywhere in the United States over a secure audio-video connection.

The entire video chat, including identity verification and the notarization of documents, is recorded in real-time and saved for future reference. Documents are signed and stamped digitally, and then stored online. These notarized documents can be submitted with transaction documents.

An example of RON:

- An online notary public physically located in Florida can remotely connect with a principal in California to notarize a document that will be used in Florida and the signing of that document can be witnessed by a person in Oregon and a person in Texas.

Note: RON is not acceptable when the Florida Statutes requires a physical inspection of a vehicle identification number, such as when completing HSMV form [82042](#).

Electronic Signatures:

In accordance with FLHSMV Policy 9.05 – Electronic Signatures, FLHSMV allows and encourages the use of electronic signatures as an acceptable alternative to an original signature for those documents requiring signature or acknowledgement.

Note:

1. Use of an electronic signature is *optional* to the individual parties, each individual transaction, and separately as to each individual transaction.
2. Unless otherwise provided by law, an electronic signature has the same force and effect as a written signature.

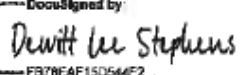
Exceptions:

FLHSMV will **not** accept an electronic signature **if**:

- Expressly prohibited by law, rule, or federal regulation; **or**
- Technological limitations, time restraints, or exigent circumstances make the use of an electronic signature impracticable; **or**
- The electronic signature is on a form that contains an odometer disclosure or statement (Form HSMV [82040](#) (Title Application), Form HSMV [82101](#) (Duplicate Title Application), Form HSMV [82993](#) (Odometer Disclosure Statement), Form HSMV [82994](#) (Motor Vehicle Reassignment Supplement), Form HSMV [82995](#) (Motor Vehicle Power of Attorney/Odometer Disclosure), or Form HSMV [82363](#) (Application for Salvage Title/Certificate of Destruction); **and** the electronic signature on that form does **not** meet the requirements of National Institute of Standards and Technology (Assurance Level 2). **See**, [s. 319.225\(9\)](#), F.S.; [49 CFR § 580.3](#) (the definition of “sign or signature”); Division of Motorist Services Information Notice [INFO20-010](#) (March 20, 2020); Division of Motorist Services Information Notice [INFO 20-014](#) (April 6, 2020); and Division of Motorist Services Information Notice [INFO 20-019](#) (May 6, 2020).

Examples of electronic signatures and authentication pages for forms that contain odometer disclosure or declaration:

- DocuSign Signature and Certificate of Completion,

DocuSigned by:

 FB78EAF15D54F2...

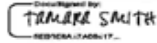
DocuSign
SECURED

Certificate Of Completion

Envelope Id: AEA458298B16492AB4A0287B54DFA607 Status: Completed
 Subject: Please DocuSign Your GEICO Florida Total Loss Paperwork
 Claim Number without IP: 0237396610101089
 Source Envelope:
 Document Pages: 2 Signatures: 3 Envelope Originator:
 Certificate Pages: 4 Initials: 0 ██████████
 AutoNav: Enabled 4608 Willard Avenue
 EnvelopeId Stamping: Enabled Chevy Chase, MD 20816
 Time Zone: (UTC-08:00) Pacific Time (US & Canada) ██████████@geico.com
IP Address: 205.143.205.165

Record Tracking

Status: Original Holder: Tamara Smith Location: DocuSign
 4/3/2020 9:06:10 AM ██████████@geico.com


Signer Events	Signature	Timestamp
TAMARA SMITH ██████████@geico.com Salvage Representative Macon Salvage Security Level: Email, Account Authentication (None)	DocuSigned by:  TAMDRA SMITH ██████████@geico.com Signature Adoption: Pre-selected Style Using IP Address: 205.143.205.166	Sent: 4/3/2020 9:10:57 AM Viewed: 4/3/2020 9:11:12 AM Signed: 4/3/2020 9:15:32 AM

- EFS Provider Solution with Evidence Summary

Seller(s)/Agent Signature




Co-Seller Signature (if applicable)

 **OneSpan Sign Electronic Evidence Summary**

Signing Ceremony ID:

ID:	Is6lbQt6ehzk4vXsuoM69ddqDEs=
Name:	Excellence Motors, Inc
Created:	2020-Apr-13 17:03:05 (GMTZ) GMT
Completed:	
Summary document generated:	2020-Apr-15 13:56:53 (GMTZ) GMT

Sender:

Name:	CDK Support
silanis_support@cdk.com	

Conclusion: If you need additional information, please contact your next level of management.