

# **DIVISION OF MOTORIST SERVICES**

### DATE: 01/09/18

Technical Advisory RS/TL18-003

## SUBJECT: Change in Inventory Reorder Levels

#### **Overview**:

We are changing the maximum inventory level from 63 to 81 working days.

#### **Details:**

DHSMV will implement a change to the FRVIS Inventory System's maximum inventory levels to help ensure offices have adequate inventory to serve the public.

- The minimum inventory level will remain at 32-work days.
- Reorder point will remain at 63 work days.
- New maximum level will be 81 work days

To determine the maximum amount of inventory your agency may keep, multiply the Reorder Point value listed on the FRVIS View Notification screen for a specific type of inventory (ex. RGS) by 1.28 to get the maximum inventory level amount. Orders may only be placed for inventory items when the reorder flag is marked.

This change will take effect on January 21, 2018.

Your inventory system screens will look the same, there are no changes there.

#### Conclusion:

If you need additional information, please contact your next level of management or the Inventory Control Unit at (850)617-2900.