



TECHNICAL ADVISORY

DIVISION OF MOTORIST SERVICES

DATE: February 09, 2015

**Technical Advisory
RS/TL15-002**

SUBJECT: Presale Specialty License Plate Voucher Program

Overview:

Recently the Department was notified by a specialty license plate program representative that most of the various tax collector offices they visited were unaware that their license plate was in the presale voucher program. This is a reminder of that program and which license plates are involved.

Details:

Several specialty license plates are in the presale voucher process. All presale license plates have 24 months after the presale specialty license plate voucher is established to record a minimum of 1,000 voucher sales with the Department. The license plates will not be available for manufacture until this minimum requirement has been met. Below is a list of the license plates involved and the 24-month ending date of their presale process.

American Legion (06/30/2015)
Big Brothers Big Sisters (06/30/2015)
Fallen Law Enforcement Officers (09/30/2016)
Florida Sheriffs Association (09/30/2016)
Moffitt Cancer Center (09/30/2016)
Hispanic Achievers (06/30/2016)
St. Johns River (06/30/2016)

When a customer requests one of the above license plates, please explain that the plates are not available yet; however, they can purchase a voucher to help increase the organization's minimum presale requirements.

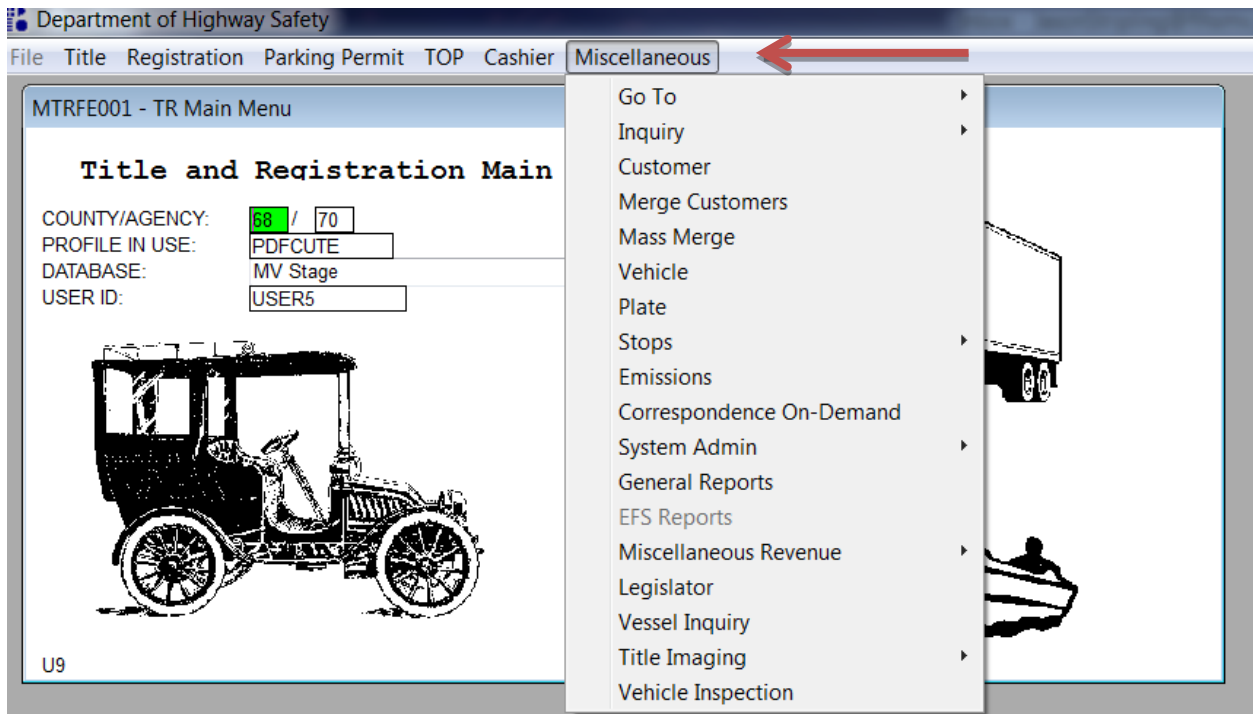
For additional information regarding the presale license plate voucher program, see DMS procedure RS-67 at the following link <http://www3.flhsmv.gov/dmv/Proc/RS/RS-67.pdf>.

Conclusion:

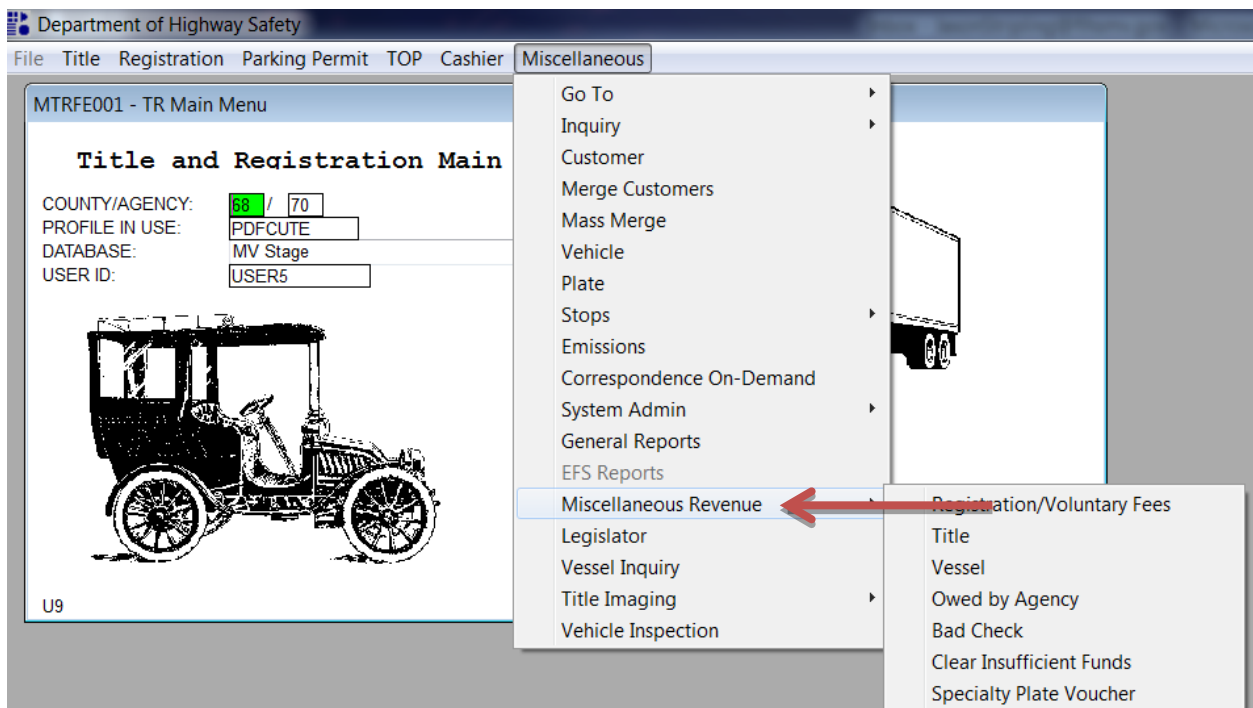
This information will allow the tax collector offices and tag agencies to have a better understanding of the voucher process and assist organizations as they sell the vouchers that will allow their license plates to be available to the public. If you have any questions or need additional information, contact the Field Support Center.

See the following screenshots to process the transaction in FRVIS.

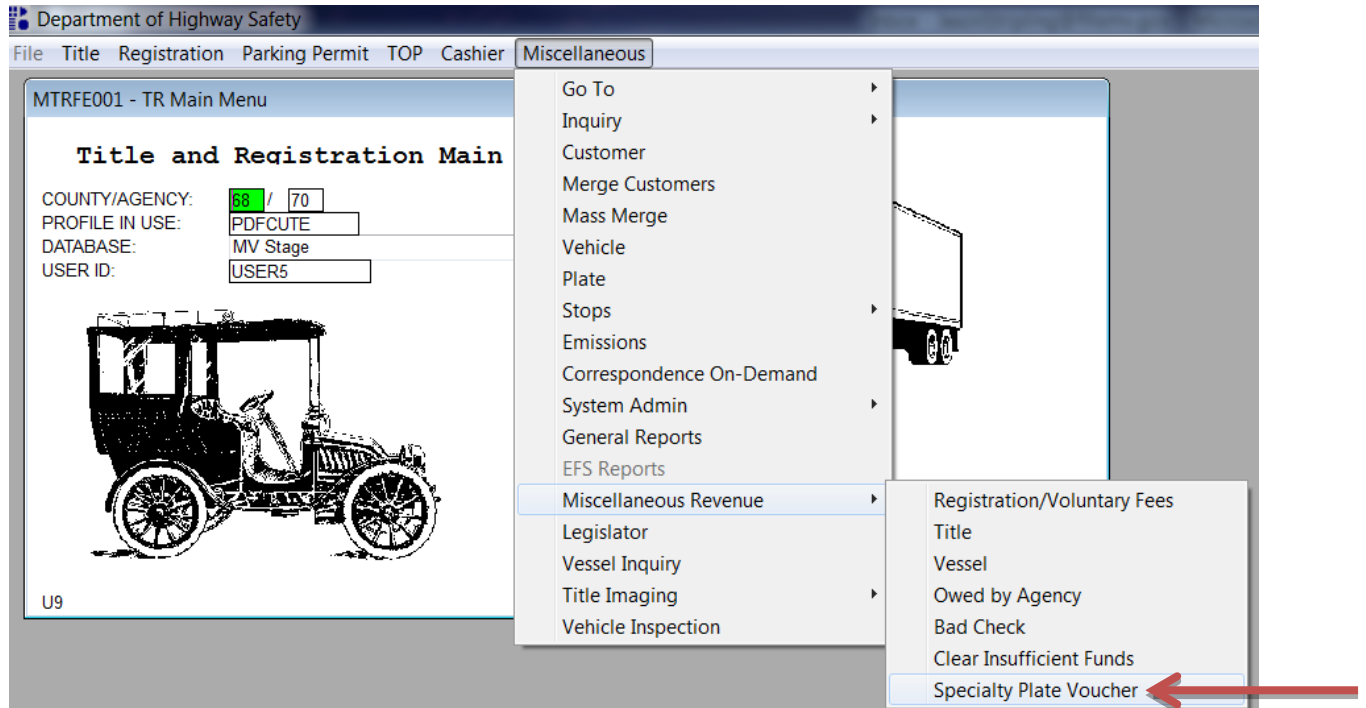
Select Miscellaneous



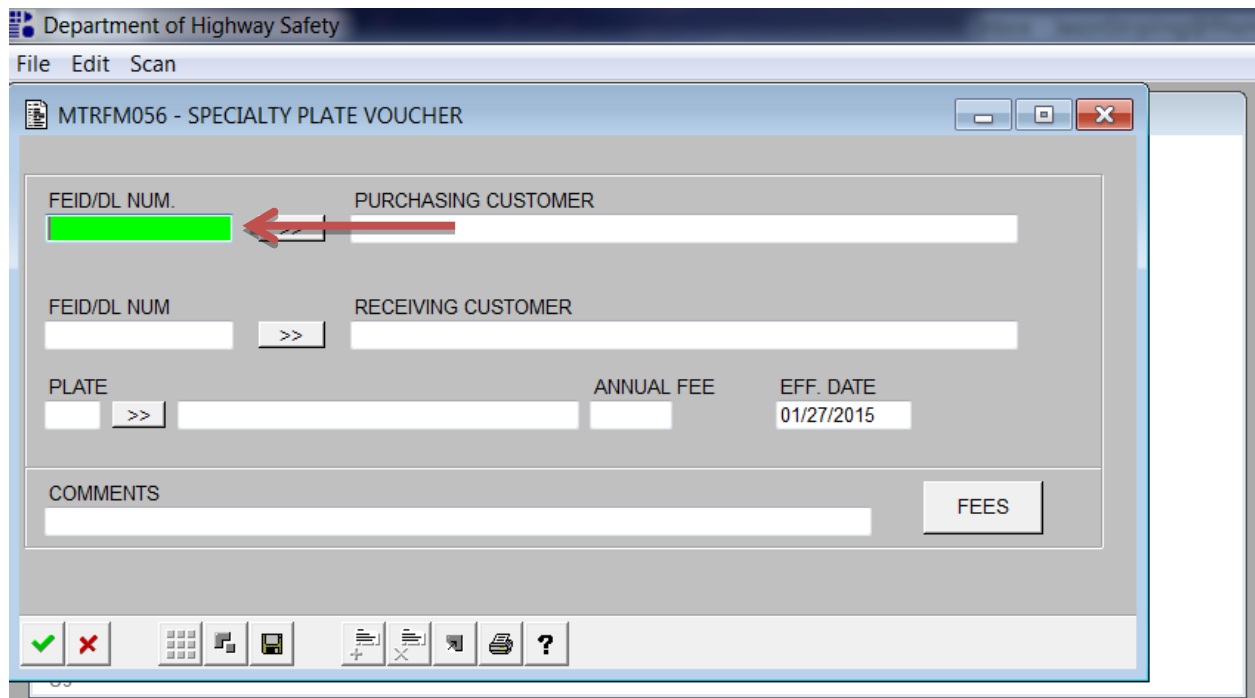
Select Miscellaneous Revenue



Select Specialty Plate Voucher



Enter FEID or Driver License Number



Number entered – Respond to Question

Department of Highway Safety

File Edit Scan

MTRFM056 - SPECIALTY PLATE VOUCHER

FEID/DL NUM. **S514797743000** PURCHASING CUSTOMER

FEID/DL NUM. >> RECEIVING CUSTOMER

PLATE >> ANNUAL FEE EFF. DATE 01/27/2015

COMMENTS FEES

Department of Highway Safety

? CUSTOMER NAME IS SAMPLE, SAMPLE SAMPLE .
DRIVER LICENSE NUMBER IS S514797743000.
IS THIS CORRECT ?

YES NO

Screen after response to question

Department of Highway Safety

File Edit Scan

MTRFM056 - SPECIALTY PLATE VOUCHER

FEID/DL NUM. S514797743000 PURCHASING CUSTOMER SAMPLE, SAMPLE SAMPLE

FEID/DL NUM. >> RECEIVING CUSTOMER

PLATE >> ANNUAL FEE EFF. DATE 01/27/2015

COMMENTS FEES

Enter FEID or Driver License Number - Respond to Question

Department of Highway Safety

File Edit Scan

MTRFM056 - SPECIALTY PLATE VOUCHER

FEID/DL NUM. S514797743000	>>	PURCHASING CUSTOMER SAMPLE, SAMPLE SAMPLE	
FEID/DL NUM. S514797743000	<<	RECEIVING CUSTOMER	
PLATE >>		ANNUAL FEE	EFF. DATE 01/27/2015
COMMENTS			FEES

Department of Highway Safety

? CUSTOMER NAME IS SAMPLE, SAMPLE SAMPLE .
DRIVER LICENSE NUMBER IS S514797743000.
IS THIS CORRECT ?

YES NO

After selection and response to question

Department of Highway Safety

File Edit Scan

MTRFM056 - SPECIALTY PLATE VOUCHER

FEID/DL NUM. S514797743000	>>	PURCHASING CUSTOMER SAMPLE, SAMPLE SAMPLE	
FEID/DL NUM. S514797743000	>>	RECEIVING CUSTOMER SAMPLE, SAMPLE SAMPLE	
PLATE >>		ANNUAL FEE	EFF. DATE 01/27/2015
COMMENTS			FEES

Enter Inventory Code

Department of Highway Safety

File Edit Scan

MTRFM056 - SPECIALTY PLATE VOUCHER

FEID/DL NUM. S514797743000	>>	PURCHASING CUSTOMER SAMPLE, SAMPLE SAMPLE
FEID/DL NUM. S514797743000	>>	RECEIVING CUSTOMER SAMPLE, SAMPLE SAMPLE
PLATE HVR	>>	ANNUAL FEE 01/27/2015
COMMENTS		FEES

✓ ✗ [Icons]

Answer OK

Department of Highway Safety

File Edit Scan

MTRFM056 - SPECIALTY PLATE VOUCHER

FEID/DL NUM. S514797743000	>>	PURCHASING CUSTOMER SAMPLE, SAMPLE SAMPLE
FEID/DL NUM. S514797743000	>>	RECEIVING CUSTOMER SAMPLE, SAMPLE SAMPLE
PLATE HVR	>>	ANNUAL FEE 01/27/2015
COMMENTS		FEES

✓ ✗ [Icons]

Department of Highway Safety

THIS PLATE IS AUTHORIZED FOR PRE-SALES ONLY.

OK HELP

Completed Screen

Department of Highway Safety

File Edit Scan

MTRFM056 - SPECIALTY PLATE VOUCHER

FEID/DL NUM.	PURCHASING CUSTOMER
S514797743000 >>	SAMPLE, SAMPLE SAMPLE

FEID/DL NUM.	RECEIVING CUSTOMER
S514797743000 >>	SAMPLE, SAMPLE SAMPLE

PLATE		ANNUAL FEE	EFF. DATE
HVR	HISPANIC ACHIEVERS	25.00	01/27/2015

COMMENTS

FEES

✓ ✗ [Grid] [Split] [Save] [Print] [Cancel] [Help]

Tab to fees

Department of Highway Safety

File Edit Scan

MTRFM056 - SPECIALTY PLATE VOUCHER

FEID/DL NUM.	PURCHASING CUSTOMER
S514797743000 >>	SAMPLE, SAMPLE SAMPLE

FEID/DL NUM.	RECEIVING CUSTOMER
S514797743000 >>	SAMPLE, SAMPLE SAMPLE

PLATE		ANNUAL FEE	EFF. DATE
HVR >>	HISPANIC ACHIEVERS	25.00	01/27/2015

COMMENTS

FEES

✓ ✗ [Grid] [Split] [Save] [Print] [Cancel] [Help]

View of plate image for voucher. If correct, exit screen

PRE-SALES SPECIALTY PLATE VOUCHER



ISSUED DATE: January 27, 2015

ISSUED FOR: SAMPLE, SAMPLE SAMPLE CUSTOMER #:223808842

Once the pre-sales requirements have been met, this voucher exempts SAMPLE, SAMPLE SAMPLE from one payment of the specialty fees associated with the issuance of a HISPANIC ACHIEVERS specialty license plate. Until that time, this voucher cannot be used or refunded.

The total value of the voucher is \$ 30.00.
This voucher cannot be transferred or replaced.

Only in the event that the pre-sales requirements for this specialty license plate are not met within the allotted time period may this voucher be refunded or exchanged for a different specialty license plate.

To view the progress of the pre-sales for this license plate, please log into www.flhsmv.gov and look under On Line Services.

FRVIS returns after you exit from above screen. Respond to question, if no tab to fees. If yes, make changes and follow process.

Department of Highway Safety

File Edit Scan

MTRFM056 - SPECIALTY PLATE VOUCHER

FEID/DL NUM. S514797743000 >> PURCHASING CUSTOMER SAMPLE, SAMPLE SAMPLE

FEID/DL NUM S514797743000 >> RECEIVING CUSTOMER SAMPLE, SAMPLE SAMPLE

PLATE HVR >> HISPANIC ACHIEVERS ANNUAL FEE 25.00 EFF. DATE 01/27/2015

COMMENTS

FEES

Department of Highway Safety

DO YOU WANT TO MAKE ANY CHANGES TO THE VOUCHER?

NO YES REPRINT HELP

Tab to print button

Department of Highway Safety

File Edit Batch Processing

MTRFM405 - REGISTRATION FEES

VEH ID NUM TRANS DATE

BRANCH FEE	0.50	HISPANIC ACHIEVERS (V)	25.00
PROCESSING FEE (LP)	5.00	SERVICE FEE	2.50

ARF CREDIT REGIS CREDIT MAIL TO: VOLUNTARY FEES SALES TAX CRED OTHER SALES TAX SPV APPLIED

MAIL FEE [] SVC FEE [x] BRANCH FEE [x] DEL FEE [] INITIAL EX NONE RELEASE AUTH



ARF APPL CREDIT APPL 0.00 IRP CORR BIENNIAL FEES 0.00 TOTAL FEES 33.00

COMMENTS

PRINT

Follow batch instructions to complete the transaction.

Specialty License Plate Voucher (HSMV 82041) will print; this will be given to the customer.

CNTY# AGY# SUB# RPT#						TRANSACTION ID'S							
68	70							FIV	3702				
AUDIT #		SPECIALTY PLATE VOUCHER RECEIPT				L# 95547 T# 526422758 B# 85059							
TITLE NUMBER		VEHICLE/VESSEL IDENTIFICATION #		YR. MAKE	MAKE or MANUFACTURER	BODY TYPE	VEHICLE COLOR	WT/LENGTH	GVW/LOC				
DATE OF ISSUE MO. DAY YEAR		TRANS CODE	VEHICLE USE	HULL MATERIAL	PROPULSION	FUEL	VESSEL TYPE	WATER	FL NUMBER				
01 28 15													
Applicant/Owner's Name & Address SAMPLE SAMPLE SAMPLE 123 1ST ST TALLAHASSEE, FL. 32311							BIRTHDATE SEX MO. DAY YEAR		RESIDENT Y N ALIEN	CNTY RES #			
							M 08 20 74		X		13		
							1st OWNER FL/DL# OR F.E.I.D.#		2nd OWNER FL/DL# OR UNIT #				
							S514797743000						
VOLUNTARY CONTRIBUTIONS													
										AGENCY FEE	REG FEE	DONATION	GRAND TOTAL
										3.00	5.00	25.00	33.00
Action Requested: SPECIALTY PLATE VOUCHER RECEIPT										Brands:			
PREV. STATE	DATE ACQUIRED	NEW	USED	ODOMETER / VESSEL MANUFACTURER				<input checked="" type="checkbox"/> ODOMETER DECLARATION CERTIFICATION					
LIEN INFORMATION		DATE OF LIEN		RECEIVED DATE		FEID # OR FL / DL AND SEX AND DATE OF BIRTH		DMV ACCOUNT #					
NAME OF FIRST LIENHOLDER:													
ADDRESS		SALVAGE TYPE											
SELLER INFORMATION													
NAME OF SELLER, FLORIDA DEALER, OR OTHER PREVIOUS OWNER													
ADDRESS													
DEALER LICENSE NO.		CONSUMER OR SALES TAX EXEMPTION #											
SALES TAX AND USE REPORT				INDICATE TOTAL PURCHASE PRICE, INCLUDING ANY UNPAID BALANCE DUE SELLER, BANK OR OTHERS \$ 0.00									
TRANSFER OF TITLE <input type="checkbox"/> PURCHASER HOLDS VALID													
IS EXEMPT FROM EXEMPTION CERTIFICATE				INDICATE SALES OR USE TAX DUE AS PROVIDED BY CHAPTER 212, FLORIDA STATUTES \$ 25.00									
FLORIDA SALES OR <input type="checkbox"/> VEHICLE / VESSEL WILL BE USED EXCLUSIVELY FOR RENTAL													
REASON(S) CHECKED <input type="checkbox"/> OTHER				<input type="checkbox"/> SELLING PRICE VERIFIED									
APPLICANT CERTIFICATION													
I/WE HEREBY CERTIFY THAT THE VEHICLE/VESSEL TO BE TITLED WILL NOT BE OPERATED UPON THE PUBLIC HIGHWAYS/WATERWAYS OF THIS STATE.													
I CERTIFY THAT THE CERTIFICATE OF TITLE IS LOST OR DESTROYED.													
I CERTIFY THAT THIS MOTOR VEHICLE/VESSEL WAS REPOSSESSED UPON DEFAULT OF THE LIEN INSTRUMENT AND IS NOW IN MY POSSESSION.													
I/WE HEREBY CERTIFY THAT I/WE LAWFULLY OWN THE ABOVE DESCRIBED VEHICLE/VESSEL, AND MAKE APPLICATION FOR TITLE. IF LIEN IS BEING RECORDED NOTICE IS HEREBY GIVEN THAT THERE IS AN EXISTING WRITTEN LIEN INSTRUMENT INVOLVING THE VEHICLE/VESSEL DESCRIBED ABOVE AND HELD BY LIENHOLDER SHOWN ABOVE. I/WE FURTHER AGREE TO DEFEND THE TITLE AGAINST ALL CLAIMS.													
UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.													
_____ Signature of Applicant/Owner					_____ Signature of Applicant/Co-Owner								
HSMV 82041 REVISED 02/06 TEST DOCUMENT													
I UNDERSTAND THAT MY DRIVER LICENSE AND REGISTRATIONS WILL BE SUSPENDED IMMEDIATELY IF THE INSURER DENIES THE INSURANCE INFORMATION SUBMITTED FOR THIS REGISTRATION.													