

May 16, 2016

Mr. David Richter  
Florida Highway Patrol  
1350 West U.S. Highway 90, Suite 101  
Lake City, FL 32055

Dear Mr. Richter:

Congratulations for being selected as the Florida Highway Patrol *Civilian Employee of the Quarter* from January through March 2016.

It has been noted that you are an employee who continuously goes above and beyond to ensure that Troop B shines. This quarter you diligently worked long hours on building renovations for both the Lake City Troop Headquarters and the Cross City Station. Also, you have taken on the year-end budget funded items for Troop B, by researching and developing strategies to make Troop B the best it can be.

You continuously go above and beyond your job duties and make Troop B run efficiently. Your actions help better the Florida Highway Patrol.

Sincerely,



Colonel Gene Spaulding  
Director  
Florida Highway Patrol

GS/meb

cc: Terry Rhodes, Executive Director  
FHP Executive Staff  
Troop Commanders  
Personnel File

August 10, 2016

Ms. Athleen Barr  
Florida Highway Patrol-Troop L  
Lake Worth Service Plaza, Bldg. 9330  
Mile Post 94, Florida's Turnpike  
Lake Worth, Florida 33467

Dear Ms. Barr:

Congratulations for being selected as the Florida Highway Patrol *Civilian Employee of the Quarter* from April through June 2016.

It has been noted that you are an employee who continuously goes above and beyond to make sure that Troop L shines. You ensure that all monthly reports are completed and that the troop is in compliance with all the reporting requirements. You have identified issues with Hireback funding and made sure the appropriate people were aware of the issues before it became a problem. This quarter you assisted in vetting over ten thousand pounds of documents and records during the recent destruction of documents at troop headquarters in accordance with Department policy and State statutes.

You continuously go above and beyond your job duties and make Troop L run efficiently. Your actions help better the Florida Highway Patrol.

Sincerely,



Colonel Gene Spaulding  
Director  
Florida Highway Patrol

GS/meb

cc: Terry Rhodes, Executive Director  
FHP Executive Staff  
Troop Commanders  
Personnel File

November 9, 2016

Ms. Angela Boyd  
Florida Highway Patrol-Troop J  
P. O. Box 542470  
Greenacres, Florida 33454

Dear Ms. Boyd:

Congratulations for being selected as the Florida Highway Patrol *Civilian Employee of the Quarter* from July through September 2016.

It has been noted that you are dependable, trustworthy and loyal. On numerous occasions you have demonstrated you are willing to go the extra mile, if needed, to get the job done. You project a high degree of professionalism when dealing with customers on the phone or in person and you always have a positive, friendly relaxed attitude. You are always willing to help others whether it be computer-related issues or the project with getting Troop J office record destruction requests completed. Since joining Troop J, you have learned the office procedures very well and you are an excellent team player. You effectively interact with co-workers and cooperate with others for the benefit of the organization, which has allowed you to gain their trust and respect.

You continuously go above and beyond your job duties and make Troop J run efficiently. Your actions help better the Florida Highway Patrol.

Sincerely,



Colonel Gene Spaulding  
Director  
Florida Highway Patrol

GS/meb

cc: Terry Rhodes, Executive Director  
FHP Executive Staff  
Troop Commanders  
Personnel File

February 13, 2017

Ms. Linda Wood  
Florida Highway Patrol-Troop D  
133 South Semoran Boulevard, Suite A  
Orlando, Florida 32807

Dear Ms. Wood:

Congratulations for being selected as the Florida Highway Patrol *Civilian Employee of the Quarter* from October through December 2016.

You have been a crucial asset with the daily operations of the Deland/Cocoa District Offices. You are an employee who continuously goes above and beyond to ensure that Troop D shines. You are always willing to help others in the office and take on extra duties, including filling in while the office is down two clerks, to make sure the job gets done.

You continuously go above and beyond your job duties and make both Districts run more efficiently. Your actions help better the Florida Highway Patrol.

Sincerely,



Colonel Gene Spaulding  
Director  
Florida Highway Patrol

GS/meb

cc: Terry Rhodes, Executive Director  
FHP Executive Staff  
Troop Commanders  
Personnel File