



INFORMATION NOTICE

DIVISION OF MOTORIST SERVICES

DATE: 9/19/2014	Information Notice (INFO) RS/TL14-018
SUBJECT: License Plate Inventory	

Overview:

Because the replacement cycle for license plates was extended from six to 10 years in 2009, the number of forced replacements of license plates over the past four years was severely reduced. However, starting October 2014, there will be a sharp increase in forced replacements because it will be the first month that license plates will be replaced according to the 10 year cycle.

Details:

In preparation for this event, the Tax Collectors have requested that the reorder points for license plates be adjusted in FRVIS to ensure that Tax Collectors have sufficient inventory to handle the increase in issuances. With this in mind, we need to ensure that all offices are properly monitoring their inventory and placing license plate orders timely.

Tax Collector offices should review their license plate inventory usage report at least weekly. Once inventory levels fall below the newly adjusted reorder points, a license plate order should be submitted immediately to the Department’s Bureau of Issuance Oversight-Inventory Unit.

Once the Inventory Unit receives and approves the order, a request is electronically submitted to PRIDE. Upon receipt, PRIDE manufactures and delivers the license plates to the requesting office. PRIDE has indicated that orders will be filled within 4 to 6 weeks of the order in accordance with current contract provisions.

Conclusion:

The Inventory Unit is available to assist you if you have any concerns with inventory or questions on running your usage reports. Please contact them at (850) 617-2807 or (850) 617-2809.