

Electra Theodorides-Bustle
Executive Director

2900 Apalachee Parkway
Tallahassee, Florida 32399-0500
www.flhsmv.gov



Charlie Crist
Governor

Bill McCollum
Attorney General

Alex Sink
Chief Financial Officer

Charles H. Bronson
Commissioner of Agriculture

March 17, 2009

Addendum #3
ITN #014-09
Learning Management System

Dear Sir or Madam,

The subject Invitation to Negotiate is hereby amended as follows:

REMOVE: PAGES 37 OF 44 (1/27/09)

ADD: PAGES 37 OF 44 (3/17/09)

This addendum serves as notice that scoring criteria for "**System Demonstration**" (Section 9.4) has been amended. The Phase I and Phase II language was inadvertently added to the ITN and is not relevant. Please add this page to your copy of the Invitation to Negotiate, and remove any earlier versions of the same page issued prior to this Addendum #3 as of March 17, 2009.

All other terms and conditions remain unchanged.

Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes. Any notice of protest or protest to this solicitation which was filed prior to this notice is null and void.

Thank you for your consideration.

Sincerely,

Stacy Arias
Chief of Purchasing and Contracts

Cc: Kristin Watkins

9.0 EVALUATION OF BEST AND FINAL OFFER PROPOSALS**9.1 TECHNICAL PROPOSAL:** (Maximum 180 points)

The Department will appoint an Evaluation Committee. The committee shall complete the evaluation of all valid proposals, in accordance with the criteria set forth in this section. Award will be to the highest scoring proposal, considering the technical proposal scoring and all costs for the five-year contract period, evaluated as described in Section 9.19 of this solicitation.

9.2 EXECUTIVE SUMMARY: (0 points, pass/fail) (refer to 8.8.2)**9.3 PROJECT ORGANIZATION AND PLAN:** (5 points, refer to 8.8.3)**9.4 SYSTEM DEMONSTRATION:** (maximum 30 points, refer to 5.1)

1. Features and functionality (15 points maximum)
2. Ease of Use (15 points maximum)

9.5 SYSTEM REQUIREMENTS: (maximum 75 points, refer to 5.1)

1. Learning Management System (55 points maximum)
2. Additional System Requirements (20 points maximum)

9.6 DESIGNATED PERSONNEL: (maximum 5 points, refer to 5.2)**9.7 MAINTENANCE REQUIREMENTS:** (pass/fail, refer to 5.3)**9.8 TRAINING:** (10 points, refer to 5.4)**9.9 SECURITY** (5 points, refer to 5.6)

9.10 PRICE PROPOSAL: (maximum 50 points) Price will be evaluated by lowest cost proposal. The lowest cost proposal will be awarded 50 points. Lowest total cost (LC) divided by proposal being considered (PC) times maximum points score (50) equal points awarded.

Formula: $LC/PC \times 50 = \text{Score}$.

No points are allocated to prices on the Supplemental Cost Sheet.

9.11 TIE PROPOSAL: In event of a tie between two or more proposers with the highest number of points, the proposer with the most points for the Demonstration evaluation shall be awarded the contract. In the event that two or more proposers are still tied, the award will be made in accordance with Section 60A-1.011, Florida Administrative code. See Attachment II.

9.12 CRITERIA FOR SCORING BEST AND FINAL OFFER PROPOSAL SECTIONS:

EXCELLENT RESPONSE: 90 TO 100% OF THE MAXIMUM SCORE.

GOOD RESPONSE: 80 TO 89% OF THE MAXIMUM SCORE.

FAIR RESPONSE: 70 TO 79% OF THE MAXIMUM SCORE.

POOR RESPONSE: 0 TO 69% OF THE MAXIMUM SCORE.

Rounding will be to the nearest tenth of a point.

In determining whether a response is excellent, good, fair or poor a reviewer may use a combination of an "absolute" approach and a "comparative" approach. Example: If two firms are competing on the basis of relevant experience, and one has 15 years experience while the other has 16, the reviewer may score both as excellent, with the same number of points, because 15 or 16 years is "absolutely" excellent. However, the reviewer might feel that 8 years versus 16 years represents a 90% "excellent" versus a 100% "excellent."

NOTE: In any "Pass/Fail" section a failing score will result in the proposal being non-responsive as per Section 2.6 of this solicitation.