Julie L. Jones
Executive Director

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Tallahassee, Florida 32399-0500
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A SAFER
FLORIDA
HIGHWAY SAFETY AND MOTOR VEHICLES

Rick Scott
Governor

Pam Bondi
Attorney General

Jeff Atwater
Chief Financial Officer

Adam Putnam
Commissioner of Agriculture

November 23, 2011

Addendum # 1
ITB No. 012-12
Motor Vehicle/Vessel Certificate of Title Form #82250

Dear Sir or Madam,

Remove Page: 13 (November 16, 2011)

Add Page: 13 (November 23, 2011)

Please add the new page to your copy of the Invitation to Bid, and remove the earlier version of the same page issued prior to this addendum # 1. It is not necessary to include this addendum when submitting your bid proposal.

This addendum serves as notice to answer the questions received on Invitation to Bid 012-12, Motor Vehicle/Vessel Certificate of Title Form #82250.

Questions Received From International Security Products, Inc.:

Question # 1:
I would like to request the previous award information on the above listed bid, please. Who is the current vendor? What was the previous contract pricing and quantity?

Answer to Question # 1:
Please see the attached bid award, price page and bid quantities.

Questions Received From Printing & Communication Services:

Question # 2:
Could you send me the detailed spec for the bid above.

Answer to Question # 2:
The specifications necessary for submitting a proposal are included in Section 3.0 Scope of Work and Section 4.0 Technical Requirements /Specifications which are part of ITB 012-12.

Questions Received From RR Donnelly

Question # 3:
The solicitation gives a January 13, 2013 delivery date for 1,000,000 titles. Given the award date of 12/6/2011 this allows approximately 6 weeks production schedule for the titles. Lead times currently being quoted by the paper mills are 10 to 12 weeks from receipt of order. With an award date of 12/6/2011 paper would not be available to meet your requested delivery. Should prospective vendors quote their best delivery date or can the delivery schedule be revised?

Answer to Question # 3
Prospective Bidders should give their best delivery dates as a response to this requirement.
Question # 4:

Section 4.2; B. Watermark It states "Each title will have watermarks (state seal) that are uniform in location." Does this mean that the watermark must be located in the same place on each title or can it vary? Is there a limit to the number of watermarks that can appear on each title?

Answer to Question # 4
The watermark may vary. There is no limit to the number of water marks that may appear on each title.

Question # 5:
The solicitation specifies one shipping address for the 1,000,000 titles to be delivered by January 13, 2012 but also has a mailing list of all of the tax collector locations attached. Will each order that is placed ship to one location in the State or multiple locations within the State?

Answer to Question # 5:
The first delivery will be shipped to one location. The additional orders may be shipped to either one location or multiple locations as specified in attachment VI.

Question # 6:
Are shipments of titles from the vendor to the State to be made in a sealed/dedicated trailer?

Answer to Question # 6:
No, shipments are not required to be made in dedicated sealed trailers.

Questions Received From Standard Register

Question # 7:
Section 2.3 Proposal(Bid) Bond, Is the proposal bond total to be inclusive of the renewal years and the performance bond not?

Answer to Question # 7:
The Proposal Bond will include the renewal year and the Performance Bond must also include the renewal years.

Question # 8:
Section 4.2B/4.8A Water Mark. Is a paraded watermark acceptable?

Answer to Question # 8:
A paraded watermark is acceptable as long as the watermark does not impact print capability or toner adhesion.

End of Questions and Answers

All other dates and terms and conditions remain the same in this Invitation to Bid.

Sincerely,

Kevin Bailey, Chief
Bureau of Purchasing and Contracts

KB/bl
CC: Gail Eppler, Contract Manager

2.0 SPECIAL CONDITIONS

2.1 CALENDAR OF EVENTS: The following time schedule will be strictly adhered to in all actions relative to this solicitation, unless modified by the Department by addendum to this solicitation.

November 16, 2011	**Solicitation issued.**
November 21, 2011	**All questions** and/or proposed changes to the solicitation must be submitted in writing to the Procurement Officer by **5:00 PM Eastern Time** (may be submitted earlier.) Please see Section 1.26.
November 23, 2011	Responses to written inquires and proposed changes will be posted on the Florida Vendor Bid System at: http://vbs.dms.state.fl.us/vbs/search.criteria_form No later than **5:00 PM EST**.
December 2, 2011	**Proposals due.** Public bid opening at **2:30 PM Eastern Time** at the location specified in Section 2.11. **Proposal Bond due.**
December 2, 2011	Posting of Intent to Award. No later than **5:00 PM EST**.
December 7, 2011	Bid Awarded. Performance Bond due within ten (10) days of award.
January 13, 2012	First shipment must be delivered.

2.2 TERM OF CONTRACT: Refer to attached Form PUR 1000, Paragraph 27. The contract shall be in effect upon issuance of a direct order or a contract signed by both parties. Term shall be as specified on the Direct Order issued pursuant to this contract, with two (2) one (1) year renewal options at Department discretion contingent upon satisfactory service, unless terminated earlier by the Department under the terms provided herein, subject to an annual appropriation by the State Legislature. If at any time the contract is canceled, terminated, or expires, and a contract is subsequently executed with a firm other than contractor, contractor has the affirmative obligation to assist in the smooth transition of contract services to the subsequent contractor. In the event this solicitation includes renewals, the requirements of Section 287.057, Florida Statutes, shall apply.

2.3 PROPOSAL (BID) BOND: Each respondent shall submit with his written offer a proposal bond in the form of a cashier's check or surety bond, payable to the State of Florida in the amount of five percent (5%) of the total cost for the project. A Certificate of Deposit from a federally chartered financial institution may be submitted for the proposal bond as an alternative to a bond or cashier's check provided that the Certificate of Deposit is payable to the Department of Highway Safety and Motor Vehicles without recourse or reserve. The proposal bond will be returned to the successful proposer after the bid award has completed posting and after submission of the performance bonds, to unsuccessful proposers after award. The State will not consider alternative proposal and/or performance securities.

FAILURE TO SUBMIT A PROPOSAL (BID) BOND WILL CAUSE YOUR BID TO BE NON-RESPONSIVE.

2.4 PERFORMANCE BOND: The successful proposer shall supply, no later than the date specified in the Calendar of Events (Section 2.1), a Performance Bond issued by an insurance company licensed by the Florida Department of Insurance, covering the faithful performance of this contract, in all terms and conditions thereof throughout the full term thereof, between the State and the proposer and which will further indemnify and save harmless the State from all costs and damages by reason of the proposer's default, breach or failure to satisfactorily complete any of the following items:

1. Payment to all entities, individuals, and the like furnishing labor or materials in connection with this contract.

2. Successful, full and satisfactory completion, including the dates specified between the State and the proposer, of the installation, ongoing operation and performance, consumable supplies and maintenance herein concerned.

NOTICE OF INTENDED AWARD

FLORIDA DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES

NAME OF BID: Motor Vehicle / Vessel Certificate of Title - Form#82250

BID OR RFP No. BID# 010-08 Re-Bid **NOTICE POST DATE:** 2/26/08 **TIME:** 2:30 p.m

Advertising was published in: http://www.myflorida.com/

OPENING OF BIDS OR PROPOSALS

Location: B409 **Date:** 02/22/2008 **Time:** 2:30 p.m.

Opened by: Ray Graves **Tabulated by:** Wanda Sanders

WITNESSED BY and REPRESENTING

INTENDED AWARD

Vendor: Standard Register Proposal II **Price:** $ 1,834,920.00

Lowest Bidder: X **Yes** ____ **No**

If no, Justification:

Terms:

Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes. Any notice of protest or protest to this solicitation which was filed within the time limits set forth in this posting. In accordance with section 120.57(3), FS, notice is hereby provided that mediation of the administrative dispute for the type of agency action announced is not available.

CERTIFICATION

I certify that the above statements are correct. I further certify that the award of this bid is made in accordance with Section 287, Part I, Florida Statutes and Chapter 60A-1, Florida Administrative Code.

Stacy Arias 2/26/08

(Signature) Stacy Arias, Chief (Date)

Bureau of Purchasing and Contracts

(Title)

HSMV 95106 (Revised 06/21/07)

FLORIDA DEPARTMENT OF HIGHWAY SAFETY & MOTOR VEHICLES

BID TABULATION

BID NUMBER: BID# 010-08 REBID

BID TITLE : Motor Vehicle / Vessel Certificate of Title - Form #82250

OPENING DATE: 02/22/2008

TIME: 2:30 p.m.

POSTING TIME / DATE

FROM: 2/26/08 / 2:30 pm

UNTIL: 2/29/08 / 2:30 p.m

FAILURE TO FILE A PROTEST WITH THE TIME PRESCRIBED IN SECTION 120.57(3), FLORIDA STATUES, SHALL CONSTITUTE A WAIVER OF PROCEEDINGS UNDER CHAPTER 120, FLORIDA STATUES. ALL BIDS/PROPOSALS ACCEPTED BY THE STATE ARE SUBJECT TO THE STATE'S TERMS AND CONDITIONS AND ANY AND ALL ADDITIONAL TERMS AND CONDITIONS SUBMITTED BY THE BIDDERS/PROPOSERS ARE REJECTED AND SHALL HAVE NO FORCE AND EFFECT. OFFERS FROM THE VENDORS LISTED HEREIN ARE THE ONLY OFFERS RECEIVED TIMELY AS OF THE ABOVE OPENING DATE AND TIME. ALL OTHER OFFERS SUBMITTED IN RESPONSE TO THIS SOLICITATION, IF ANY, ARE HEREBY REJECTED AS LATE. NOTICE OF BID/PROPOSALS PROTEST BONDING REQUIREMENT. ANY PERSON WHO FILES AN ACTION PROTESTING A DECISION OR INTENDED DECISION PERTAINING TO CONTRACTS ADMINISTERED BY THE DIVISION OR A STATE AGENCY PURSUANT TO SECTION 120.57(3), FLORIDA STATUTES, SHALL POST WITH THE DIVISION OR THE STATE AGENCY AT THE TIME OF FILING THE FORMAL WRITTEN PROTEST, A BOND PAYABLE TO THE DIVISION OR STATE AGENCY IN AN AMOUNT EQUAL TO 1 PERCENT OF THE DIVISION'S OR STATE AGENCY'S ESTIMATE OF THE TOTAL VOLUME OF THE CONTRACT OR $5,000, WHICHEVER IS LESS, WHICH BOND SHALL BE CONDITIONED UPON THE PAYMENT OF ALL COSTS WHICH MAY BE ADJUDGED AGAINST HIM IN THE ADMINISTRATIVE HEARING IN WHICH ACTION IS BROUGHT AND IN ANY SUBSEQUENT APPELLATE COURT PROCEEDING. FOR PROTEST OF DECISIONS OR INTENDED PAGE(S) DECISIONS OF THE DIVISION PERTAINING TO AGENCIES' REQUEST FOR APPROVAL OF EXCEPTIONAL PURCHASES, THE BOND SHALL BE IN THE AMOUNT EQUAL TO 1 PERCENT OF THE REQUESTING AGENCY'S ESTIMATE OF THE CONTRACT AMOUNT FOR THE EXCEPTIONAL PURCHASE REQUESTED OR $5,000, WHICHEVER IS LESS. IN LIEU OF A BOND, THE DIVISION OR STATE AGENCY AMY, IN EITHER CASE, ACCEPT A CASHIER'S CHECK OR MONEY ORDER IN THE AMOUNT OF THE BOND. FAILURE TO FILE THE PROPER BOND AT THE TIME OF FILING THE FORMAL PROTEST, WILL RESULT IN THE DENIAL OF THE PROTEST.

BIDDERS NAME	UNIT PRICE	QUANTITY	SUB-TOTAL	TOTAL PRICE
American Bank Note Company				$ 2,189,880.00
Standard Register Proposal I				(Non- Responsive)
RR Donnelley				$ 2,153,088.00
Standard Register Proposal II				$ 1,834,920.00 ★

OPENED BY: Ray Graves | **TABULATED BY:** Wanda Sanders | **VERIFIED BY:**

REMARKS: PRICE WITH STAR (★) INDICATES INTENT TO AWARD. NOT AS SPECIFIED CODE(S):

6.0 PRICE PROPOSAL FORM

Three Year Contract Term: 02/01/2008 – 01/31/2011

Motor Vehicle/Vessel Certificate of Title – Form # 82250

A.	**First Year**	$ 50.97 / per 1000 (x) 7,200* =	$ 366,984.00 **(A)**
B.	**Second Year**	$ 50.97 / per 1000 (x) 7,200* =	$ 366,984.00 **(B)**
C.	**Third Year**	$ 50.97 / per 1000 (x) 7,200* =	$ 366,984.00 **(C)**
D.	**First Year Renewal**	$ 50.97 / per 1000 (x) 7,200* =	$ 366,984.00 **(D)**
E.	**Second Year Renewal**	$ 50.97 / per 1000 (x) 7,200* =	$ 366,984.00 **(E)**

Total Price (A+B+C+D+E) $ 1,834,920.00

Cost of Major Revisions, IF NEEDED (For Lithographic Text Changes) = $ 200.00

Quantity of title documents per case = As Required

Award will be made to proposer with lowest Total Price meeting all specifications, terms and conditions of this solicitation. The Cost of Major Revisions is not to be included in the Total Price of the Bid.

*The quantity 7200 will be used for evaluation purposes and is not a firm commitment.

Complete and Sign below.

Respondent: The Standard Register Company

Address: 600 Albany Street

City: Dayton State: Ohio Zip: 45408

Authorized Signature: [signature]

Title: Craig J. Brown, Sr. VP, Treasurer, CFO

Bid quantities per ITB 010-08

4.2 DELIVERY SCHEDULE:
Three Year Contract Term: 02/29/2008 – 01/31/2011

First Year: 05/01/2008 - 01/31/2009 7,200,000

1st Delivery: 05/01/2008 1,800,000

2nd 08/01/2008 1,800,000

3rd 10/01/2008 1,800,000

4th 01/31/2009 1,800,000

Second Year: 02/01/2009 - 01/31/2010 7,200,000

1st Delivery: 04/01/2009 1,800,000

2nd 07/01/2009 1,800,000

3rd 10/01/2009 1,800,000

4th 01/31/2010 1,800,000

Third Year: 02/01/2010 - 01/31/2011 7,200,000

1st Delivery: 04/01/2010 1,800,000

2nd 07/01/2010 1,800,000

3rd 10/01/2010 1,800,000

4th 01/31/2011 1,800,000

First Year Renewal 02/01/2011 01/31/2012

7,200,000

Second Year Renewal 02/01/2012 01/31/2013

7,200,000