



State of Florida
DEPARTMENT OF
HIGHWAY SAFETY AND MOTOR VEHICLES

ELECTRA THEODORIDES-BUSTLE
Executive Director

CHARLIE CRIST
Governor

BILL McCOLLUM
Attorney General

ALEX SINK
Chief Financial Officer

CHARLES H. BRONSON
Commissioner of Agriculture

July 23, 2008

Addendum #1
ITB # 001-09
Surveillance Equipment for the Florida Highway Patrol

Dear Sir or Madam,

The subject Invitation to Bid is amended as follows:

Remove: Pages 1, 15, 18, 23, 26, 29 and 30 of 33 (07/08/2008)

Insert: Pages 1, 15, 18, 23, 26, 29 and 30 of 33 (REVISED AS OF 07/23/2008)

This addendum also has the questions submitted by the bidders and the answers to the questions submitted.

All other terms and conditions remain unchanged.

Failure to return this addendum signed with your bid response will cause your bid to be considered non-responsive.

Failure to file a protest within the time prescribed in Section 120.57(3), Florida Statutes, shall constitute a waiver of proceedings under Chapter 120, Florida Statutes. Any notice of protest or protest to this solicitation which was filed prior to this notice is null and void.

Sincerely,

A handwritten signature in black ink, appearing to read "Stacy Arias".

Stacy Arias, Chief
Bureau of Purchasing and Contracts

SA/bl

CC: Chief Guidry, FHP



STATE OF FLORIDA
DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
BID LIST REGISTRATION

July 08, 2008

With this sheet you have received solicitation documents for the following:

Solicitation No.	ITB 001-09
Number of Addenda as of above date:	None
Item(s) of Bid	Surveillance Equipment for the Florida Highway Patrol
Commodity Code	880-060
Date and Time Due	July 30, 2008 2:30 PM ET

The solicitation documents you received are subject to change. To receive electronic notices of addenda to this solicitation, please fill in the information below and send to the Procurement Officer identified in section 2.3 of this solicitation or fax to the Bureau of Purchasing & Contracts at (850) 617-5115, or mail to:



Department of Highway Safety and Motor Vehicles
 Neil Kirkman Building, Room B412, Mail Station 31
 2900 Apalachee Parkway
 Tallahassee, Florida 32399-0524

It is important that proposers monitor the Vendor Bid System (VBS) for any changes to this solicitation. It is the proposer's responsibility to be aware of any changes posted to the VBS. REGISTRATION WITH THE DEPARTMENT FOR THIS SOLICITATION IS NOT A REQUIREMENT TO SUBMIT A PROPOSAL.

Company Name: _____

Address: _____

City, State & Zip: _____

Email: _____

Telephone: () _____

Fax No.: () _____

Signed: _____ Date: _____

For further information on this process, you may telephone (850) 617-3203.

To receive information on DHSMV solicitations 24 hours a day, 7 days a week, visit the Vendor Bid System at http://vbs.dms.state.fl.us/vbs/search.criteria_form

(Revised 05/06/2008)

2.0 PURPOSE AND GENERAL INFORMATION

2.1 PURPOSE: The Department of Highway Safety and Motor Vehicles, hereinafter called the Department or the Customer, requests written offers from qualified vendors to buy a vehicle surveillance package as listed in Section 4.0 Technical Specifications. The vendor will be responsible for transporting the vehicle, a 2008 Ford Model E250 ¾ ton cargo van to their installation facility. The winning vendor is responsible for buying, installing, and testing the surveillance equipment and transporting the vehicle to the location listed in 2.23 DELIVERY when the installation is complete.

2.2 GLOSSARY: See attached PUR 1000, Paragraph 1, and PUR 1001, Paragraph 1 for further definitions.

Contractor: The proposer who is awarded a contract by the Department as a result of this solicitation.

Day: A Calendar day.

Department: Department of Highway Safety and Motor Vehicles

Direct Order: A Direct Order is a purchase order issued via the eProcurement system. See attached PUR Form 1000, paragraph 2.

Equipment Failure: A malfunction in equipment maintained by the contractor that delays or prevents the State's productive use of said equipment for the purpose for which said equipment was installed.

FHP: Florida Highway Patrol

ITB: Invitation to Bid

Machine(s): Equipment, components and/or their features, model conversions, equipment elements and accessories submitted by the contractor in response to this solicitation.

Number of Verbs or Nouns: Throughout this solicitation, the singular may be read as the plural and the plural as the singular.

Packing: Tangible product shall be securely and properly packed for shipment, storage, and stocking in appropriate, clearly labeled, shipping containers and according to accepted commercial practice, without extra charge for packing materials, cases or other types of containers. All containers and packing shall become and remain Department property.

Proposer: Any firm or person who submits a proposal to the Department in response to this solicitation.

Proposal: All information and materials submitted by a proposer in response to this solicitation.

State: State shall be synonymous with the Department of Highway Safety and Motor Vehicles.

Subcontractor: Any person other than an employee of the contractor who performs any of the services listed in this solicitation for compensation paid by the contractor.

Vendor: Any firm or person who submits a proposal to the Department in response to this solicitation.

2.17 EXTRANEIOUS TERMS AND CONDITIONS: See attached Form PUR 1000, and PUR 1001, Paragraph 4.

2.18 CANCELLATION: This contract shall be subject to cancellation by DHSMV should DHSMV determine that either one of the following events has occurred:

1. The contractor has failed to comply with the terms and conditions contained herein, or
2. The contract has become the subject of a cause of action or challenge in any State or Federal Court or administrative forum.

2.19 TERMINATION FOR CAUSE: The Department reserves the right to terminate the contract by providing written notice to the contractor(s) in accordance with the attached Form PUR 1000, Paragraph 23.

2.20 TERMINATION BY MUTUAL AGREEMENT: With the mutual agreement of both parties, the contract or any part of the contract may be terminated on an agreed date prior to the end of the contract period without penalty to either party.

2.21 TERMINATION IN THE BEST INTERESTS OF THE STATE: See Form PUR 1000, Paragraph 22.

2.22 CONTRACTOR'S RESPONSIBILITIES UPON TERMINATION: After receipt of notice of termination, and except as otherwise specified by the Department, the contractor(s) shall:

- a. Stop work under this contract on the date, and to the extent specified, in the notice.
- b. Place no further order(s) or subcontract(s) for materials, services, or facilities except as may be necessary for completion of such portion of the work under this contract that is not terminated.
- c. Complete performance of such part of the work as shall not have been terminated by the Department; and
- d. Take such action as may be necessary, or as the Department may specify, to protect and preserve any property related to this contract which is in the possession of the contractor(s) and in the Department has or may acquire an interest.

Upon the effective date of termination of the contract, the Contractor shall transfer, assign, and make available to the Department of Highway Safety and Motor Vehicles all property and materials belonging to the Department, all rights and claims to any and all reservations, contracts and arrangements with subcontractors, or others, and shall make available to the Department all written information regarding the performance of the contract. No extra compensation will be paid to the Contractor for its services in connection with such transfer or assignment. The Department concurrently with such transfer or assignment shall assume the obligations of the Contractor if any, on all non-cancelable contracts with third parties.

Upon termination of the contract by the Department of Highway Safety and Motor Vehicles, the Contractor shall be deemed to have released and relinquished to the Department of Highway Safety and Motor Vehicles any and all claims or rights it may otherwise have to common law or statutory copyright with respect to all or any part of material prepared or created by the Contractor in the course of its performance, except as otherwise provided in this solicitation.

2.23 DELIVERY: The winning bidder is responsible for transporting the vehicle to their installation facility and transporting the vehicle to the following location:

FHP Investigations
2900 Apalachee Parkway
Tallahassee FL 32399
Attention: Captain Eileen Powell

The vehicle cannot be driven and must be transported to the installation site and to the delivery site. Transportation cost must be included in the bidders price.

3.0 SPECIAL CONDITIONS

3.1 CALENDAR OF EVENTS: The following time schedule will be strictly adhered to in all actions relative to this solicitation, unless modified by the Department by addendum to this solicitation.

July 08, 2008	Solicitation issued.
July 18, 2008	All questions and/or proposed changes to the solicitation must be submitted in writing to the Procurement Officer by 5:00 PM Eastern Time (may be submitted earlier.) Please see Section 2.26.
July 23, 2008	Responses to written inquires and proposed changes will be posted no later than 5:00 PM ET on the Florida Vendor Bid System at: http://vbs.dms.state.fl.us/vbs/search.criteria_form .
July 30, 2008	Proposals due no later than 2:30 P.M. Public bid opening at 2:30 PM ET at the location specified in section 3.11. Proposal Bond due.
August 1, 2008	Posting of Intent to Award. No later than 5:00 PM ET.
August 4, 2008	Bid Awarded.

3.2 TERM OF CONTRACT: Refer to attached Form PUR 1000, Paragraph 27. The contract shall be in effect upon issuance of a direct order or a contract signed by both parties.

3.3 PROPOSAL BOND: Each respondent shall submit with his written offer a proposal bond in the form of a cashier's check or surety bond, payable to the State of Florida in the amount of five percent (5%) of the total cost for the project. A Certificate of Deposit from a federally chartered financial institution may be submitted for the proposal bond as an alternative to a bond or cashier's check provided that the Certificate of Deposit is payable to the Department of Highway Safety and Motor Vehicles without recourse or reserve. The proposal bond will be returned to the successful proposer after award and after submission of the performance bonds, to unsuccessful proposers after award. The State will not consider alternative proposal and/or performance securities.

3.4 PROPOSER'S INQUIRIES: The proposer shall examine the solicitation to determine if the State's requirements are clearly stated. If there are any requirements that restrict competition, the proposer may request, in writing, to the State that the specifications be changed. The proposer who requests changes to the State's specifications must identify and describe the proposer's difficulty in meeting the State's specifications, must provide detailed justification for a change, and must provide recommended changes to the specifications. Questions concerning conditions and specifications of this solicitation, and/or requests for changes to the solicitation must be received in writing by the procurement officer no later than the time and date specified in the Calendar of Events (section 3.1 of this solicitation). A proposer's failure to request changes by the date described above, shall be considered to constitute the proposer's acceptance of the State's specifications. The State shall determine what changes to the solicitation shall be acceptable to the State. If required, the State shall issue an addendum reflecting the acceptable changes to this solicitation, which shall be posted in order that all proposers shall be given the opportunity of submitting proposals to the same specifications. Copies of questions and final answers, along with any changes to the solicitation, will be posted by the Department, in the form of a written addendum, as soon as reasonably practicable. Proposers submitting a response must submit by the response deadline written acknowledgement of any addendum.

3.5 INDEPENDENT CAPACITY OF CONTRACTOR: The parties hereto agree that the proposer, its officers, agents and employees, in the performance of this Contract, shall act in the capacity of an independent contractor and not as an officer, employee or agent of the State. Proposer agrees to take such steps as may be necessary to ensure that each sub-contractor of proposer will be deemed to be an independent contractor and will not be considered or permitted to be an agent, servant, joint venturer, or partner of State. All persons furnished, used, retained, or hired or on behalf of proposer or such sub-contractor, and proposer shall be responsible for payment of any and all unemployment, social security, and other payroll taxes for such persons, including any related assessments or contributions required by law.

4.0 TECHNICAL REQUIREMENTS/SPECIFICATIONS:

The vendor will be responsible for transporting the vehicle, a 2008 Ford Model E250 ¾ ton cargo van to their installation facility. The winning vendor is responsible for buying, installing, and testing the surveillance equipment and transporting the vehicle to the location listed in 2.23 DELIVERY when the installation is complete.

1. One (1) Portable rack mounted system with a control panel and slide out racks which must include complete wiring and cabling for the electronics, audio/video switching panel and audio/video routing panel with complete electrical circuit protection.
2. One (1) 12U Non Shock Mount Case
3. Two (2) DVD Recorders which must include the following features:
 - a) DVD+RW Format Recording
 - b) DVD-RW Format Recording
 - c) 40 Gigabyte Hard Drive
4. Two (2) Date/Time/Title Generator which must include the following features:
 - a) Displays hours minutes and seconds
 - b) Titles up to 25 characters
 - c) Background border selectable
 - d) Power failure indicator
 - e) 12 Volt DC operation
 - f) NTSC/PAL jumper selectable
 - g) Video pass through on power loss
 - h) Functions with color or monochrome cameras
 - i) Selectable information positioning
5. One (1) Mini-Disc Audio Recorder (Marantz PMD 570 or equivalent) which must include the following features:
 - a) Rack mountable
 - b) Balanced XLR and Unbalanced RCA Analog I/O
 - c) SPDIF Optical I/O
 - d) Front panel optical input
 - e) Front panel PS/2 keyboard port
 - f) Functions to include auto-ready, auto cue and pitch control
 - g) Headphone output with level control
 - h) 74 minute stereo and 148 minute mono record modes
 - i) Wireless remote
6. One (1) VHF Audio Receiver which must include the following features:
 - a) Rack mountable
 - b) NTIA Compliant
 - c) User tunable within the frequency range
 - d) 99 channel memory select
 - e) DC vehicular power cable

18. One (1) Motorized Camera Lens (Rainbow 10-250 mm Motorized Lens) which must include the following features:
- a) 10-250 focal length
 - b) Video auto iris
 - c) Motorized zoom lens
 - d) 6.4mm x 4.8mm image format
 - e) Adaptable to ½ inch and 1/3 inch CCTV cameras
 - f) 1:2.2 @ 250mm aperture
 - g) Iris range 1.5 – 360
 - h) Focal range 0 – 2.5
 - i) Field angle - 43.7wide and 1.8 telephoto
 - j) Includes 2x extender
19. One (1) Hard – Wired Pan and Tilt System which must include the following features:
- a) One (1) Pan and tilt unit with 12 foot control cable
 - b) One (1) Pan and tilt unit with 24 foot control cable
 - c) Hand held DTMF controller for pan/tilt/zoom and focus
 - d) High and low speed panning
 - e) Includes RJ-11 telephone jack
 - f) 12 Volt DC operation
20. One (1) Vehicle Alarm System which must include the following features:
- a) Four button remote start.
 - b) Five channel security/remote start
 - c) Built in turbo timer
 - d) Defroster activation output
21. REMOVED
22. One (1) Hockey puck antenna (color white)
23. REMOVED
24. Warranty
The surveillance vehicle conversion and installed components must be warranted free from defects in materials and workmanship for one (1) year after the acceptance from the Florida Highway Patrol. The awarded vendor shall repair or replace any defective product(s) including labor, without charge upon written notice of such within a period of one year unless the damage is caused by misuse, vandalism or failure to maintain the system in accordance with the manufacturers requirements.
22. Training
The awarded vendor must provide a minimum of three days of full on site training at the vendor's installation facility, on the use of all equipment. This training must include all books and manuals that are pertinent to the surveillance equipment installed, and must incorporate the train the trainer concept to allow the Highway Patrol to train their own personnel.
23. Vehicle Suspension Modifications
The winning vendor must modify the surveillance vehicle to compensate for additional weight to ensure the vehicle travels level. Modification to include:
- a) leaf springs,
 - b) coil springs
 - c) shock absorbers

5.0 PRICE PROPOSAL FORM

One (1) Vehicle surveillance total package \$ _____/each

Total Price \$ _____

Award will be made to proposer with lowest Total Price.

Complete and Sign below.

Respondent: _____

Address: _____

City: _____ State: _____ Zip: _____

Authorized Signature: _____

Title: _____

Questions from Lewis Nadel and Don DiFrisco of IST

#1. Does FHP have a microwave transmitter which is required to send a signal that will be received by the microwave receiver?

Answer: No

#2. Does FHP require a body microphone as part of the Surveillance Package?

Answer: No

#3. Does FHP require a hockey puck antenna as part of the Surveillance Package?

Answer: Yes

#4. Will the sentence The total cost of the project cannot exceed \$84,412.00 including all components, accessories and installation. (Section 4.0) be removed from the bid?

Answer: Yes

Questions from Tom Calan of SST

#5. Can the surveillance vehicle be built outside of the State of Florida? (Section 2.1)?

Answer: Yes

#6. Will the Department accept a third party based in Florida to perform the warranty and servicing of the vehicle (Section 2.1)?

Answer: Yes