FLORIDA DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES

APPLICATION FOR LICENSE PLATE AND DECAL REFUND

2900 Apalachee Parkway, MS-63 – Tallahassee, FL 32399-0624

This application along with the registration certificate showing taxes paid and all other supporting documentation must be submitted to the address above. The license plate and decal must also be submitted with the application or turned in to the Tax Collector's office for cancellation.

I. Vehicle Description: The vehicle/mobile home/vessel described below is or was registered in my name.

Year	Make	Vehicle/Mobile Home/Vessel Identification Number	License Plate or Decal Number

II. Reason For Refund – Check reason for refund request.

☐ **Expiration of the Renewal Period is Midnight on the Vehicle Owner's Birthday.**
To Qualify For A Refund: The vehicle owner who renews their registration early (during the 3 months prior to the vehicle owner's birthday) and surrenders the License Plate and Decal before or by close of business on the vehicle owner's birthday qualifies for a refund. If a vehicle owner chooses a biennial registration and surrenders the License Plate and Decal anytime after the vehicle owner's birthday, there is NO REFUND for either the first or second year.
THERE IS NO PROVISION IN FLORIDA LAW FOR PRORATED REFUNDS.

☐ **Mobile Home/Travel Trailer Declared as Real Property:** Submit copies from the Property Appraiser's Office of the completed Declaration of Mobile Home/Travel Trailer stating the year declared as Real Property along with previously issued mobile home decals and copies of current RP registrations.

☐ **Two License Plates and Decals Purchased for Same Vehicle/Mobile Home/Vessel:** Submit a copy of the current registration for the license plate and decal being retained. For an apportioned International Registration Plan (IRP) license plate that has been issued, submit a copy of the cab card.

The License plate and decal must also be submitted with the application or turned in to the Tax Collector's office for cancellation.

License Plate number/ Registration number Currently in use		License Plate Number/ Registration Number Being Surrendered	
and/or Decal		and/or Decal	
Expiration Date		Expiration Date	

Note: **IF A NEW FLORIDA LICENSE PLATE HAS BEEN ISSUED FOR A VEHICLE AND A CURRENT FLORIDA LICENSE PLATE AND DECAL HAVE BEEN OR CAN BE TRANSFERRED TO THE SAME VEHICLE, SUBMIT A COPY OF THE REGISTRATION FOR THE NEW LICENSE PLATE, A COPY OF THE REGISTRATION FOR THE CURRENT LICENSE PLATE AND DECAL PRIOR TO TRANSFER, AND A COPY OF THE REGISTRATION AFTER TRANSFER.**

☐ **Initial Registration Fee ($225.00) -** Do not check this box if your registration does not reflect the initial registration fee was paid. Submit a copy of the registration indicating the fee was paid and proof the vehicle was disposed of within 3 months of paying the fee; for example, copy of front and back of the title transferred to purchaser or a copy of the bill of sale.

III. Owner Information – Please Type or Print Clearly – All correspondence, including any refund, will be mailed to the address below.

Name of Registered Owner(s):

Street Address:

City: State: Zip Code:

Email Address:

Signature of Registered Owner: _____ **Date:**

DHSMV USE ONLY

IV. TAX COLLECTOR USE ONLY

The license plate and decal indicated below were surrendered to this office and entered in FRVIS as surrendered/cancelled as required.

License Plate Number Decal Number Expiration Date Date Received

County/Agency Number

Tax Collector's Name Stamp, Seal, or Signature

Signature: _____ _____

If the refund is being requested due to a tax collector error, please attach a detailed explanation on tax collector letterhead paper.

www.flhsmv.gov