



## DIVISION OF MOTORIST SERVICES

**FDLIS/FRVIS Release,  
Software Modifications**

**ID Number: 038-2012**

**Date: 06/15/2012**

**FDLIS/FRVIS Release 6.2012**

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- Director's Name and Signature
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## **FDLIS MODIFICATIONS**

### **Law Enforcement Block**

In the past, the address of active or former law enforcement personnel and their spouses and children has been blocked from public view. Legislative changes require that the date of birth (DOB) of these individuals also be blocked. The following will now block the DOB as well as the address of these people: all public access inquiries, batch inquiries, court transaction inquiries, TML transactions, and the DAVID family of inquiries.

### **Director's Name and Signature**

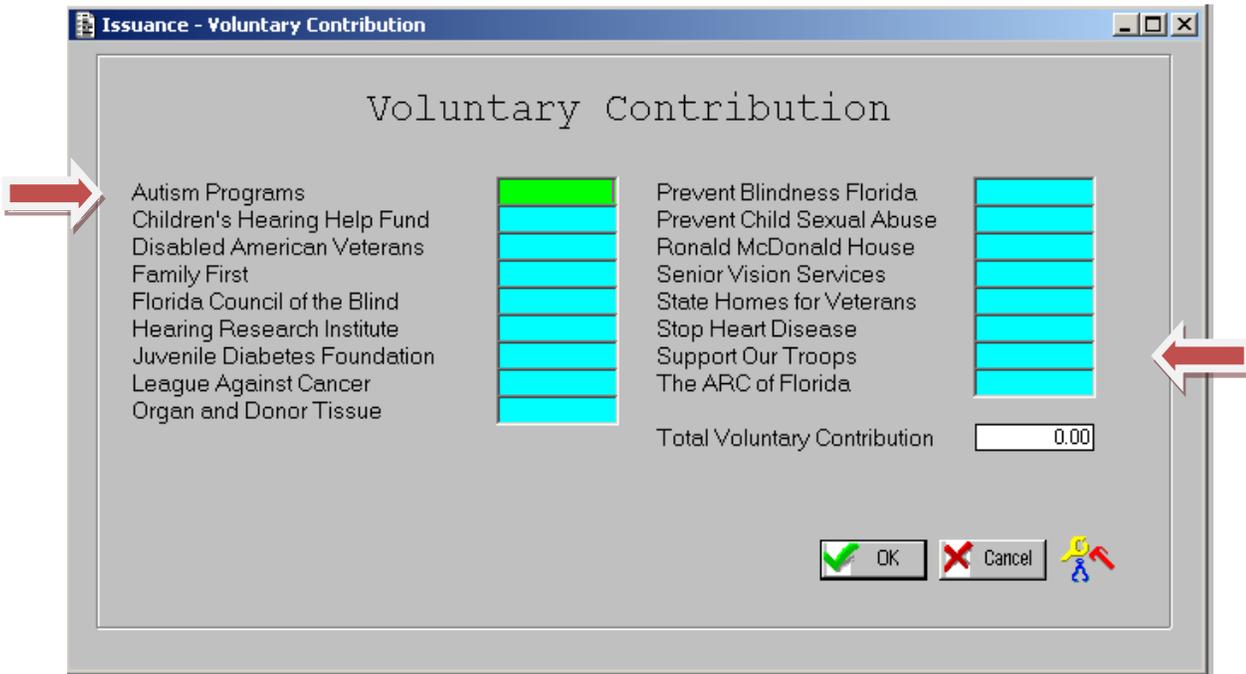
The name of the Director of Motorist Services has been updated on all letters, transcripts and temporary permits to reflect Clayton Boyd Walden. **The name and signature printed on a driver license or identification card will be updated in the next capture release.**

### **Changes on the Sex Offender/Predator/Career Offender letters**

Verbiage has been changed on the Sex Offender/Predator/Career Offender letters. The change to the letter now indicates that the issuance of the letter does not fulfill the offender/predator or career offender's requirements to obtain a new license or identification card.

## New Voluntary Contributions

The following new voluntary contributions were added to FDLIS: Autism Programs and Support Our Troops.



## Veteran Designation on Card Fee

FDLIS allows a veteran to have a capital "V" designation printed on his/her Driver License or Identification Card for a one-time fee of \$2.00 if the customer is not conducting any other transaction affecting the information on his/her record.

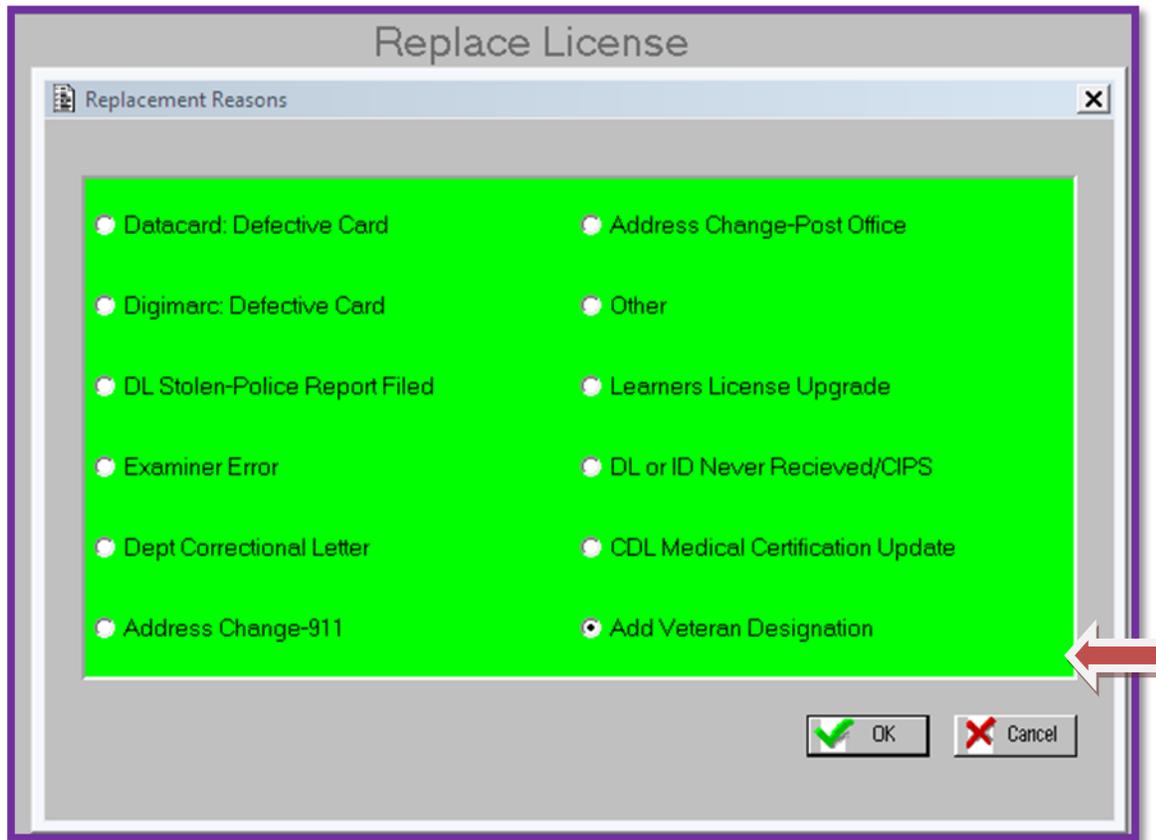
The \$2.00 fee is for those individuals who wish to have the veteran's designation added to their credential outside of their normal renewal cycle (replacement). For individuals who have changes needed for the replacement card then the replacement fee is charged but the veteran designation fee is \$1.00. For individuals who add the V to their credential during a normal renewal or an original issuance, the fee remains \$1.00.

To begin a Replacement transaction, when the Issuance: Personal Information screen is presented, the following question will appear: "Print Veteran Designation on License/ID card?" Answer YES, if the customer wants the "V" designation printed on the card and then continue with the transaction as normal.

The screenshot shows the 'Issuance: Personal Information' form with the following details:

- Organ Donor:  Yes
- Sexual Predator:  No
- Career Offender:  No
- Country of Birth: Colombia
- State of Birth: [Dropdown]
- Insulin Dependent:  No
- Florida Resident:  Yes
- Sexual Offender:  No
- Race/Ethnicity: Hispanic
- Height: 5'05"
- DOB: 11/22/1974
- SSN: \*\*\*\*-\*\*-4719
- Mailing Address: 2900 APALACHEE PKWY C314, TALLAHASSEE, FL 32399, LEON
- Resident Address: 2900 APALACHEE PKWY C314, TALLAHASSEE, FL 32399, LEON
- Do you wish to add or change Emergency Contact Information?:  No
- Are you an honorably discharged military veteran?:  Yes
- 100% Disabled Veteran?:  No
- Would you like to be contacted about federal and state benefits you may be entitled to as a result of your military service?:  No
- Print Veteran Designation on License/ID Card?:  Yes (indicated by a red arrow)
- Voter Application:  New,  Change,  Declined,  Ineligible,  Reissue,  Current,  Signature Update
- Buttons: Clear, Screening, License, Cancel

Answer YES to the prompt, "Is this a no fee replacement? (Answering No, charges the \$1.00 veteran designation fee and the replacement fee.) And choose the "Add Veteran Designation" under Replacement Reasons.



Press OK. The system will only charge the \$2.00 fee for this transaction.

Note:

- The veteran document requirements remain the same.
- Tax Collector service fees are charged even if customer has no other changes.
- Policies for no fee replacement authorization remain the same.

## Child Support Suspension Changes

The following suspensions will be displayed with a check in the Requirements Met box on the View Sanctions screen whenever the customer has met all requirements for clearing that sanction: Child Support Delinquent, Failure to Pay Court, Failure to Appear-Worthless Check, and Non-Compliance-Genetic Testing. Previously, a check was only shown for the Failure to Comply suspensions. Issuance staff will no longer need to view the customer's history record to verify if he has met the requirements for clearing a sanction if that sanction has a check in the "Req Met" column on the View Sanctions screen.

**View Sanctions**

Sanctions							Req. Met	Reinstate Chart
Type	Description	Effective Date	Expiration Date	Ticket/Case	County			
CAN	PUR DL WHILE SUSP OUT - STATE D-6	05/25/2011	Indefinite			<input type="checkbox"/>	<input type="checkbox"/>	
CAN	SUSP-FAIL TO COMPLY WITH FR LAW	06/08/2008	Indefinite			<input type="checkbox"/>	<input type="checkbox"/>	
DSU	FAILED TO APPEAR ON TRAFFIC SUMMONS	02/11/2004	Indefinite	1159CQR	DADE	<input type="checkbox"/>	<input type="checkbox"/>	
DSU	FAILED TO APPEAR ON TRAFFIC SUMMONS	02/23/2004	Indefinite	1160CQR	DADE	<input type="checkbox"/>	<input type="checkbox"/>	
DSU	FAILED TO PAY TRAFFIC FINE(PENALTY)	02/09/2005	Indefinite	1160CQR	DADE	<input type="checkbox"/>	<input type="checkbox"/>	
REV	VIO CHAPTER 893 CONTROLD SUBSTANCE	03/05/2007	03/04/2009	37371CC	POLK	<input type="checkbox"/>	<input type="checkbox"/>	
SUS	VIO 322.058 F.S.CHILD SUPPORT DELQ	01/28/1998	Indefinite	1015776	ESCAMBIA	<input type="checkbox"/>	<input type="checkbox"/>	
SUS	VIO 322.058 F.S.CHILD SUPPORT DELQ	02/17/1998	Indefinite	1016474	MANATEE	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

**Financial Responsibility Sanctions**

Type	Description	Effective Date	Need Date	Case Number	Reinstate Chart
					<input type="checkbox"/>

**Withdrawals** Customer must contact state reporting the Withdrawal for clearance.

ACD Code	Description	State	Effective Date	Expiration Date

## CDL Temporary Instructional Permit

Customers must now possess a valid Florida Driver License and be qualified to obtain a commercial license before issuing a Temporary Commercial Instructional Permit.

A 60 day CDL temporary license can still be issued for customers holding an out-of-state license that are not able to provide REAL ID compliant primary identification.

The Issuance: Temporary Permit screen displays a new question to determine which CDL permit is needed. Answer Yes, for the 6 month Instructional CDL Permit. The verbiage on the remarks line now displays, **CDL INSTRUCTIONAL PERMIT - Must be accompanied by driver 21 or over that has the proper CDL class and endorsement(s) to operate the CMV.**

Temporary CDL License

Issuance: Temporary Permit

Sex:  Male  Female    Height: 5'05"    Citizenship: US CITIZEN  
DOB: 11/22/1974

Mailing Address  
Address: 2900 APALACHEE PKWY C314  
City: TALLAHASSEE    State: FL    Zip: 32399    County: LEON  
Country: United States of America

Resident Address  
Address: 2900 APALACHEE PKWY C314  
City: TALLAHASSEE    State: FL    Zip: 32399    County: LEON  
Country: United States of America

Vision?    Correction: None  
Acuity Left: 40    Right: 40    Both: 40

Class: A    Hearing Date:    Restrictions: >>  
Issue Date: 06/05/2012    Endorsements: >>  
Period: 180    Motorcycle Status: None  
Expire Date: 12/02/2012

Does customer need Instructional CDL Permit?  Yes

Remarks: CDL INSTRUCTIONAL PERMIT | Must be accompanied by driver 21 or over that has the proper CD

Copy Mailing Address to Resident Address

Clear    OK    Cancel

Answering No, allows the issuance for the 60 day CDL temporary permit (for REAL ID). The CDL Instructional Permit language is automatically removed from the remarks line. Members are still required to change the Period field to 30 or 60 days.

**Issuance: Temporary Permit**

Sex:  Male  Female    Height: 5'06"    Citizenship: US CITIZEN  
DOB: 01/08/1919

**Mailing Address**  
Address: 6245 ASHWOOD LN  
City: JACKSONVILLE    State: FL    Zip: 32277 3502    County: DUVAL  
Country: United States of America

**Resident Address**  
Address: 6245 ASHWOOD LN  
City: JACKSONVILLE    State: FL    Zip: 32277 3502    County:   
Country: United States of America

Vision?    Correction: None  
Acuity Left: 40    Right: 40    Both: 40

Class: B  
Issue Date: 06/06/2012    Hearing Date:   
Period: 60    Restrictions:   
Expire Date: 08/05/2012    Endorsements:   
Motorcycle Status: None

Does customer need Instructional CDL Permit? No

Remarks:   
  
Copy Mailing Address to Resident Address

Clear    OK    Cancel

## **CDL Disqualification**

As a reminder, these are the four categories:

**(A) Non-excepted Interstate** - I operate or expect to operate in interstate commerce and am required to maintain federal medical certification. **(Medical Card Required)**

**(B) Excepted Interstate** - I operate or expect to operate in interstate commerce, but engage exclusively in operations that qualify me for an exception from the requirement to maintain federal medical certification.

**(C) Non-excepted Intrastate** - I operate or expect to operate only in intrastate commerce and am required to meet State of Florida medical certification requirements. **(Medical Card Required)**

**(D) Excepted Intrastate** - I operate or expect to operate only in intrastate commerce, but engage exclusively in operations that qualify me for an exception from State of Florida medical certification requirements. If a CDL holder is neither employed or expect to be employed in interstate commerce they can no longer claim exemption from medical certification requirements. If not specifically included in category (B) or (D) above, they must maintain their medical certification or downgrade to a non-commercial license.

Note: If a customer self-certifies in a category exempt from medical certification requirements in category (B) or (D) and later changes to a non-exempt type of operation in category (A) or (C), the customer must recertify and provide proof of valid Medical Examiner's Certification, to avoid potential disqualification actions.

Those certifying in **(A) Non-excepted interstate or (C) Non-excepted intrastate commerce** must ensure their Medical Examiner's Certification documentation is on file with the Department of Highway Safety and Motor Vehicles and that it

remains current. Anytime that a CDL holder is issued a new Medical Card, Waiver, or Variance, they will be required to provide the new information to the Department of Highway Safety and Motor Vehicles.

Failure to file and/or maintain a current Medical Examiner's Certification documentation results in a CDL disqualification for ***Failed to File Med Cert/Disability Info.***

Drivers must comply with the following requirements to clear the disqualification:

- Present updated Medical Examiner's Certification, Medical Waiver and/or Skill Performance Waiver (one or all could apply) **or**
- Self-certify in category (B) or (D)-Medical Certification not required **or**
- Downgrade to a non-commercial license (Class E)
  - No other changes to credential - No fee replacement

Other changes made to credential - \$25.00 replacement. Failure to clear the disqualification prior to the effective date of the disqualification requires a \$75.00 reinstatement fee.

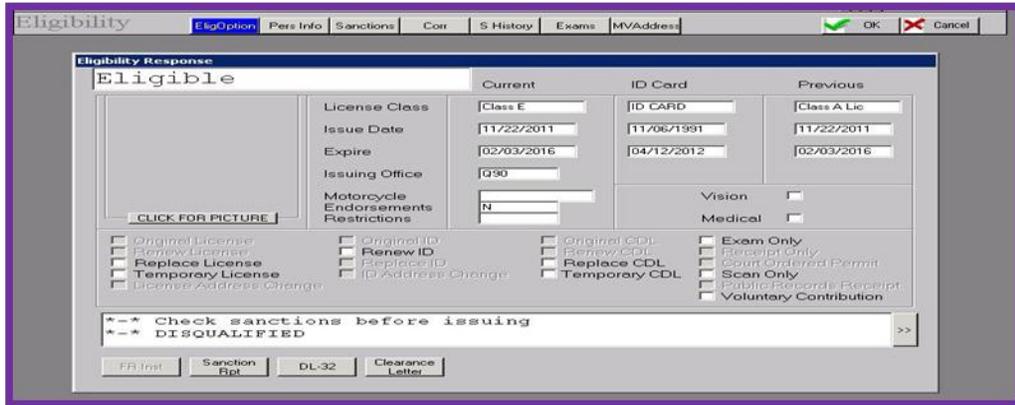
Disqualifications **cannot** be considered in a hardship hearing for early reinstatement; however, if otherwise qualified and upon surrendering his or her commercial driver license, be issued a Class E driver license valid for the length of his or her un-expired commercial driver license.

Declaring the correct self-certification category is the driver's responsibility. You should be able to describe the meaning of these categories, but **should not advise** drivers which category to select or require them to prove their CMV operation qualifies for the category they select.

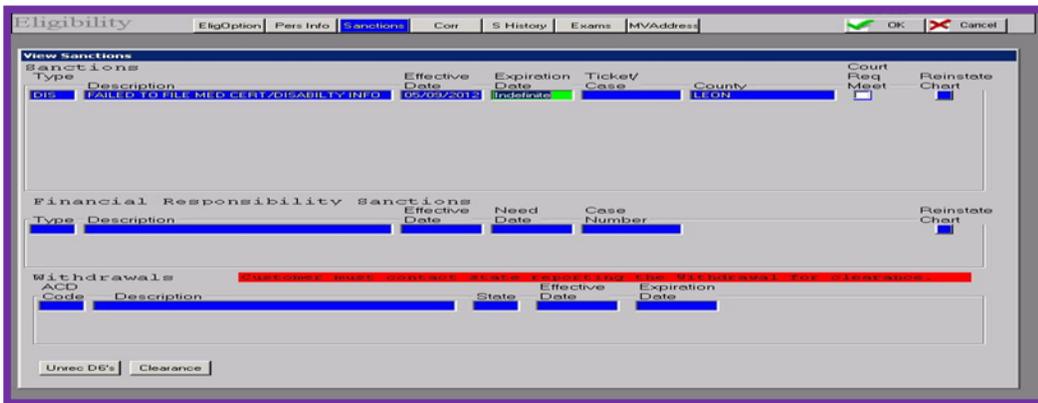
**FDLIS Process and Procedures:**

➤ **Clearing Disqualification with Future Effective Date**

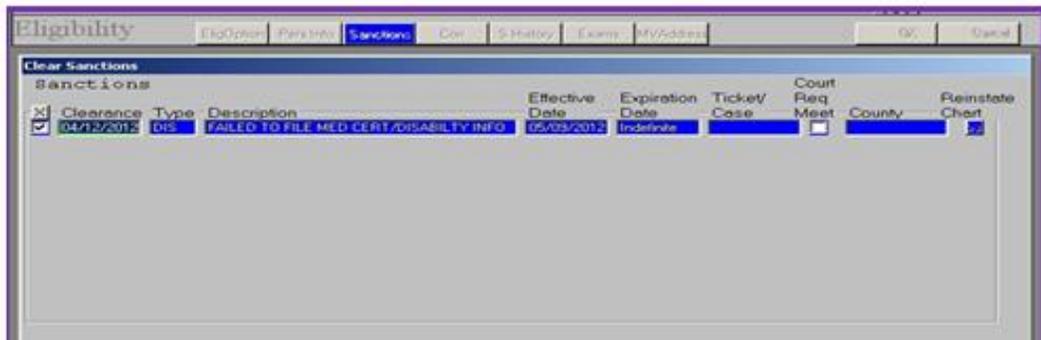
1. Select Sanction Tab from FDLIS Eligibility response screen



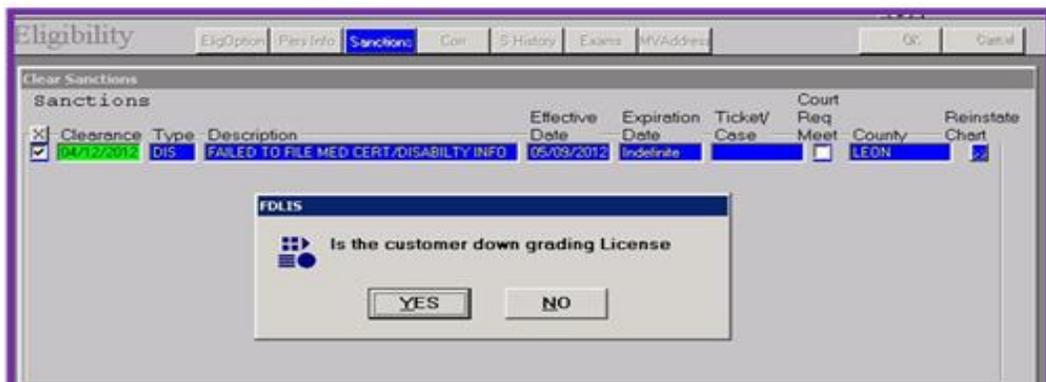
2. Select Clearance on the View Sanction screen



3. Click OK when disqualification is selected

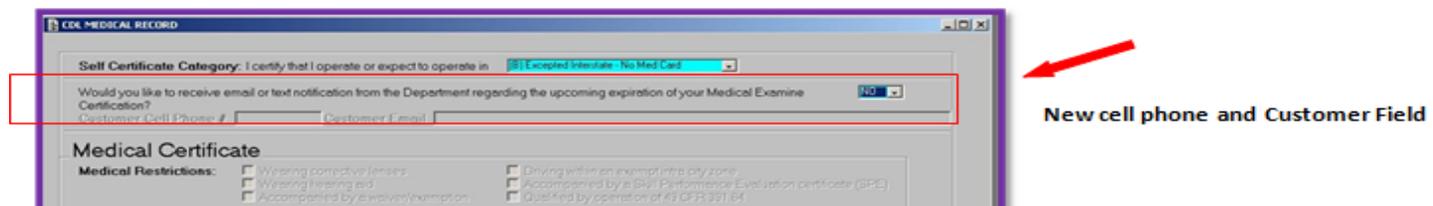


4. Prompt appears asking if customer is downgrading
5. Select "No" if customer is updating Medical documents or self-certifying in a different category
6. The CDL Medical Record appears when "No" is selected



7. Enter information from new CDL Medical Record into the customers FDLIS record. Upon selecting (A) or (C) the following fields are mandatory and are to be completed as indicated on the Medical Examiner's Certificate presented.
8. Review the CDL Medical Examiner's certificate for accuracy and determine if additional documents are required.
9. If Medical Examiner's Certificate shows a CDL Federal Waiver and/or Skill Performance Evaluation Certificate are checked on the CDL Medical Record, customer will need to present the additional documents before issuance or reinstatement of a Commercial Driver License.
10. Scan Customer's medical documents into record.
11. Select the Receipt Only option to complete the clearance transaction. Select the Replace CDL if customer requests a CDL replacement. Customer will be charged the \$25.00 replacement fee and the \$6.25 service fee if completed in a tax collector issuing office.
12. Failure to clear the disqualification prior to the effective date of the disqualification requires the \$75.00 reinstatement fee.

If category "A" or "C" in the Self Certificate Category" is selected, ask customer "Would you like to receive email or text notification from the Department regarding the upcoming expiration of your Medical Examiner's Certification?" If customer responses "Yes" please enter the customers cell phone number if applicable for sending a text alert and/or an email address for Medical Examiner's Certification expiration notification.



Note: When entering a customer's phone number please enter numeric digits in a straight string format example: 8506172000, FDLIS will format the phone number appropriately.

➤ **Clearing Disqualification On or After Effective Date**

11. Follow the instructions for clearing disqualification with a future date, Sections 1-10
12. Select the Receipt Only option to complete the clearance transaction. Select the Replace CDL if customer requests a CDL replacement. Customer will be charged the \$25.00 replacement fee. The \$6.25 service fee will be collected if completed in a tax collector issuing office.
13. Customer pays \$75.00 even if presenting CDL documents that were effective prior to the disqualification effective date.

**Customer presents updated Medical documents (no disqualification) or self-certifying in a different category**

1. Answer “No” to down to downgrade prompt and enter the new CDL Medical Record screen as previously instructed (A,C) or select new self certification category (B, D).
2. Select **OK** for CDL eligibility options and select Receipt Only. A replacement fee is charged if customer requests a CDL replacement. The \$6.25 service fee will be collected if completed in a tax collector issuing office.
3. Scan CDL medical documents.

**Customer Downgrade to Class E procedures**

1. Answer “Yes” to downgrade prompt and choose the Class E Replacement License option.
2. The clearance process is not completed if the customer chooses to downgrade to a Class E license.
3. Select Class E Replacement License from eligibility screen and complete the transaction. Customer does not pay the replacement fee unless changes are needed on the license.
4. The disqualification and fee is not cleared.
5. Members should explain that if customer chooses to obtain a CDL license in the future the disqualification fee and medical certification (if A, C category) will be required.

**Clearance Fee Requirements**

Customer complies and clears disqualification before the disqualification effective date  
\$00.00

Customer complies and clears disqualification after the disqualification effective date  
\$75.00

Customer – downgrades to Class E – with no other changes  
\$0.00

Customer – downgrades to Class E – with other changes to license  
\$25.00

Note: Additional fees may apply

A replacement fee of \$25.00 is charged if customer requests a CDL replacement.

The \$6.25 service fee will be collected if completed in a tax collector issuing office.

**CDL Medical Record Example**

The screenshot shows a software window titled "CDL MEDICAL RECORD". It contains several sections for data entry:

- Self Certificate Category:** A dropdown menu set to "(A) Non-Excepted Interstate - Med Card Req".
- Notification:** A checkbox "Would you like to receive email or text notification from the Department regarding the upcoming expiration of your Medical Examine Certification?" is checked, with a "YES" button.
- Contact Info:** Fields for "Customer Cell Phone # [999]999-9999" and "Customer Email [CDL@GMAIL.COM]".
- Medical Certificate:** A section with checkboxes for "Medical Restrictions":
  - Wearing corrective lenses
  - Wearing hearing aid
  - Accompanied by a waiver/exemption
  - Driving within an exempt intra city zone
  - Accompanied by a Skill Performance Evaluation certificate (SPE)
  - Qualified by operation of 49 CFR 391.64
- Medical Examiner's Info:** Fields for "Medical Examiner's Phone [850]655-5555", "Certificate Issue Date [02/03/2012]", "First Name [BARBARA]", "Middle Name [C.M.]", "Last Name [EXAMINER]", "Suffix", "Medical Examiner's Speciality [Medical Doctor]", "Medical Examiner's License [123456789]", "Medical Examiner's State [FL]", and "Certificate Expire Date [02/03/2014]".
- Medical Waiver:** Fields for "Medical Waiver Type [Diabetes]", "Effective Date [02/03/2012]", and "Expire Date [02/03/2014]".
- Skill Performance Evaluation:** Fields for "Skill Performance Evaluation Type [Limbs]", "Effective Date [02/03/2012]", and "Expire Date [02/03/2014]".

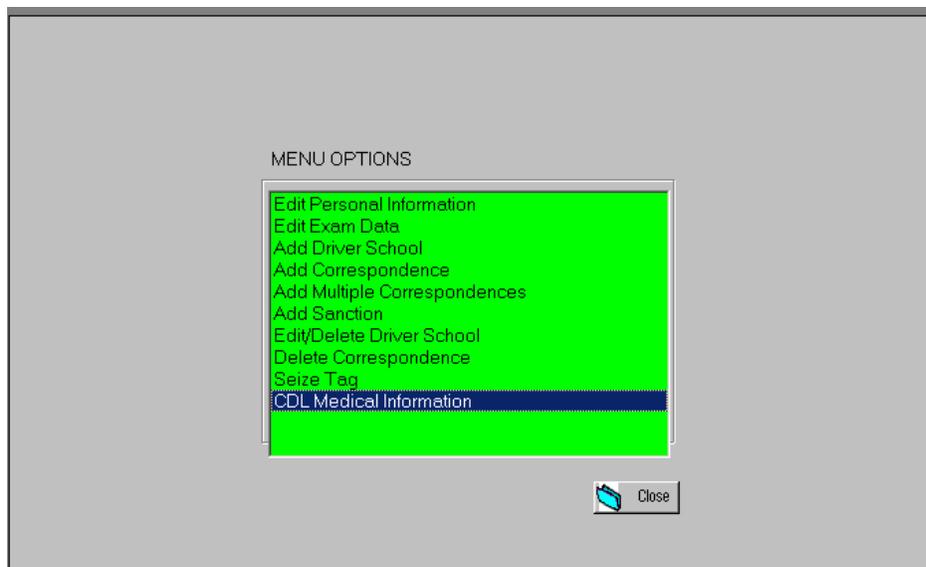
At the bottom right, there are "OK", "Cancel", and a help icon.

Click here for samples of a [CDL Medical Examiner's Certificate](#), [CDL Federal Waiver](#) and [Skill Performance Evaluation Certificate](#).

## **CDL Medical Certification Changes**

The Add/Modify menu in FDLIS has been modified to include an option to add/modify CDL-Medical Information. This will allow the user to add or update the CDL Medical Information for a CDL holder without having to issue a new driver license. Members are required to use scan the CDL Medical Certification document(s).

Select the new CDL Medical Information option under the Add/Modify Menu Options



Complete this screen with the details from the Med Cert card presented by the CDL Holder.

**FDLIS**  
File Edit View

**CDL MEDICAL RECORD**

**Self Certificate Category:** I certify that I operate or expect to operate in [dropdown]

Would you like to receive email or text notification from the Department regarding the upcoming expiration of your Medical Examine Certification? [checkbox]

Customer Cell Phone # [text] Customer Email [text]

**Medical Certificate**

**Medical Restrictions:**

<input type="checkbox"/> Wearing corrective lenses	<input type="checkbox"/> Driving within an exempt intra-city zone
<input type="checkbox"/> Wearing hearing aid	<input type="checkbox"/> Accompanied by a Skill Performance Evaluation certificate (SPE)
<input type="checkbox"/> Accompanied by a waiver/exemption	<input type="checkbox"/> Qualified by operation of 49 CFR 391.64

Medical Examiner's Phone [text]  
 Certificate Issue Date [text]  
 First Name [text]  
 Middle Name [text]  
 Last Name [text]  
 Suffix [dropdown]  
 Medical Examiner's Speciality [dropdown]  
 Medical Examiner's License [text]  
 Medical Examiner's State [dropdown]  
 Certificate Expire Date [text]

**Medical Waiver**

Medical Waiver Type [dropdown] Effective Date [text] Expire Date [text]

**Skill Performance Evaluation**

Skill Performance Evaluation Type [dropdown] Effective Date [text] Expire Date [text]

FDLIS displays a prompt if the data entered requires a V restriction to be added on the driver license. "Because there has been a change in the CDL Medical Variance, an issuance is required."

Members should advise the customer a new issuance and fee is required to update the medical certification and restriction.

**NOTE:**

- The Tax Collector service fee may be charged for customers updating the CDL Medical Certification using the Add/Modify option. Tax Collector offices should use the "Voluntary Contribution Only" option to collect the service fee until future changes are implemented.
- Scan all medical documents after the CDL Medical Certification is updated.

## FRVIS MODIFICATIONS

### Law Enforcement Block

Customers with a Law Enforcement block will now have both their address and their date of birth blocked from view. The only places in FRVIS where the DOB of a customer with a Law Enforcement block may be seen by a user without a DMV role are: Maintain Customer, the Select Customer index, and the message where the user is asked to verify that the correct customer has been selected.

### Director's Name and Signature

Clayton Boyd Walden will now appear as the Director of Motorist Services on title certificates printed in Fast Title agencies. The director's name has also been changed on Certificate of Repossessions, Dealer Licenses, and Mobile Home Installer Licenses

### New Voluntary Contributions

Four new voluntary contributions have been added. Beginning July 1, 2012, customers may contribute to Autism Programs and Support Our Troops. Contributions to Take Stock in Children and End Hunger may not be accepted until January 1, 2013.

Department of Highway Safety  
MTRFM401 - REGISTRATION VOL FEES

VEH ID NUM

ARC OF FLORIDA		PREVENT BLINDNESS	
AUTISM PROGRAMS	1.00	PREVENT CHILD ABUSE	
BLIND BABIES/YOUTH SVCS		PREVENT CHILD SEX ABUSE	
CHILDREN'S HEARING HELP		RONALD MCDONALD HOUSE	
CHILD SAFETY SEAT		SEA TURTLE	
END HUNGER	1.00	SOUTHEASTERN GUIDE DOGS	
FAMILY FIRST FOUNDATION		STATE HOMES FOR VETERANS	
FL SHERIFFS YOUTH RANCHES		STOP HEART DISEASE	
LEAGUE AGAINST CANCER		SUPPORT OUR TROOPS	1.00
MADD		SUPPORT WILDLIFE	
MANATEES		TAKE STOCK IN CHILDREN	1.00
ORGAN TISSUE DONOR EDUC.		TRANSPORT DISADVANTAGE	

ACCEPT

## 7 New Special Plates

The following seven new special plates have been added to the system. No Amateur Radio sheeting is available for any of these plates. The personalized configuration for each of these plates is limited to 4 characters.

Combat Infantry Badge	(CBR, CBP)
Vietnam War Veteran	(VVR, VVP)
Korean Conflict Veteran	(KCR, KCP)
Silver Star	(VSR, VSP) ** Issued only at DHSMV
Navy Cross	(VCR, VCP) ** Issued only at DHSMV
Distinguished Service Cross	(DSR, DSP) ** Issued only at DHSMV
Air Force Cross	(ACR, ACP) ** Issued only at DHSMV

## Require Sales Price on Dealer Sales

Whenever the acquired by code is D, the system will now require a sales price and sales tax credit to be entered. If the paperwork indicates that the dealer failed to collect any sales tax, enter \$0.00 as the sales tax credit amount. FRVIS will not charge any uncollected sales tax or local option sales tax owed from a dealer sale.

Department of Highway Safety

MTRFM006 - MAINT OF VEHICLE DETAILS

VEH ID NUMBER: 1FTRX17242KA60404

NEW VEH FLAG:

VEHICLE TYPE: AU >> AUTO

BODY: PK >> PICKUP

MAKE: FORD >> FORD

ACQUIRED BY: D >> DEALER

YEAR: 2002

SALE PRICE: [Green Highlighted Field]

VEH USE TYPE: PRIVATE

OWNER NUMBER: [Field]

OWNER NAME: [Field]

NO LEGAL OWNERSHIP DESCRIPTION

Department of Highway Safety

**SALE PRICE MUST BE GREATER THEN \$0.00 FOR THE ACQUIRED BY TYPE OF R OR D.**

OK HELP

## Base Title Fee Name is Changed on Not for Hire Vehicles

In order to distribute the fees differently, the \$48 Base Title fee has been divided into Base Title (not for Hire) \$1 and Base Title (not for Hire) \$47. These new fees will now be shown on the fee screen in all title transactions involving vehicles that have a vehicle-use code other than lease, long term lease, or taxi. The Base Title fee (\$48) will still be charged on title transactions for vehicles that are for hire.

The screenshot shows a software window titled "MTRFM385 - VIEW TITLE FEES". At the top, there are fields for "TITLE NUM" (100018510) and "SALES TAX CREDIT". Below this is a table of fees:

BRANCH FEE	0.50	BASE TITLE (NOT FOR HIRE) \$47	47.00
BASE TITLE (NOT FOR HIRE) \$1	1.00	FAST TITLE	1.50
LOCAL FAST TITLE	3.50	LEMON FEE	2.00
ODOMETER FEE	1.00	FAST TITLE ODOMETER FEE	5.00
STATE TRANSPORTATION FEE	21.00	SECURITY FEE	1.00
TITLE SERVICE FEE	4.25		

Below the table, there are several options with checkboxes: LEMON LAW FEE, FAST TITLE FEE, TITLE SERVICE FEE, BRANCH FEE, OHV MAIL FEE, OHV SERVICE FEE, --VOLUNTARY FEES--, and SUPPORT WILDLIFE. There are also buttons for "COMMENTS", "PRINT", "MAIL-TO", and "REGIS ACTIVITY". A "TOTAL FEES" field shows 87.75. A "SUPPRESS TITLE" checkbox is also present. At the bottom, there is a toolbar with various icons.



## Certifying Authority Date

Whenever new certifying authority data is collected during a Parking Permit transaction, the system will require the date that the medical provider signed the 83039 form to be entered in the new CERT AUTH DATE field.

The screenshot shows a software window titled "MTRFM104 - Original/Renewal Parking Permit". The window has a menu bar with "File", "Edit", "Menu", and "Batch Processing". The main area contains several input fields and buttons. A red arrow points to the "CERT AUTH DATE" field in the "Parking Permit Registration" section. Other fields include "PERMIT NUMBER", "CUST. TYPE", "D.L. NUM.", "FEID NUM.", "CUSTOMER", "STREET ADDR.", "MODE" (set to "RENEWAL"), "CERT AUTH NUM", "CERT AUTH DATE", "REG TYPE", "REDUCED FEE", "PL/OOS", "Disability TYPE", "Disability DESCRIPTION", and "COMMENT DESC.". There is also a "FEES" button at the bottom right of the main area.

FRVIS has been modified to allow a new certifying authority to be entered during Original, Renewal, Mail Renewal, Correction, and Replacement Parking Permit transactions. Beginning July 1, 2012, a Replacement Parking Permit transaction for an individual will not be allowed unless the CERT AUTH DATE is within 12 months of the transaction date. Beginning October 1, 2012, a Renewal and Mail Renewal Parking Permit transaction for an individual will not be allowed unless the CERT AUTH DATE is within 12 months of the transaction date.

## **New Update Authorization transaction**

A new transaction, Update Authorization, has been added to the Parking Permit menu to allow new certifying authority data to be entered for an existing parking permit when no other action is needed for that parking permit.

The screenshot shows a software window titled "MTRFM120 - UPDATE AUTHORIZATION" from the Department of Highway Safety. The window has a menu bar with "File", "Edit", "Menu", and "Batch Processing". The main area is divided into several sections:

- Search Criteria:** Includes fields for PERMIT NUMBER (highlighted in green), CUST. TYPE (dropdown), D.L. NUM., CUSTOMER (with a ">>" button), and STREET ADDR. (with a ">>" button). There is also a "FEID NUM." field and a "NO PICTURE" checkbox.
- Parking Permit Registration:** Includes fields for CERT AUTH NUM (with a ">>" button), CERT AUTH DATE, REG TYPE (dropdown), REDUCED FEE (dropdown with "(NONE)" selected), PL/OOS? (checkbox), CERT AUTH (with a ">>" button), EFF. DATE, and EXP. DATE.
- Parking Permit:** Includes fields for ISSUE TYPE (dropdown), PERMIT NUMBER, ISS. DATE, SUBSEQ (with a ">>" button), and REASON DESC.
- Disability:** Includes a table with columns "TYPE" and "DESCRIPTION", and a ">>" button.
- COMMENT:** A text input field.
- FEE:** A button labeled "FEES".

At the bottom, there is a toolbar with icons for a green checkmark, a red X, a grid, a window, a floppy disk, a plus sign, a minus sign, a magnifying glass, a printer, and a question mark.

## **ETR Corrections**

The following errors in processing an ETR transaction have been fixed;

1. A salvage vehicle can no longer be issued an ETR.
2. The vehicle type/body combination of TR/PK is no longer allowed.
3. The letters I and O cannot be used in the VIN when creating a vehicle but may still be used when the vehicle already exists in our system.

## OTHER MOTORIST SERVICES APPLICATIONS

### EFS

#### **Correction to Charge of Initial Fee**

The system was failing to charge the Initial Registration fee during an EFS registration transfer if the registration was being transferred from a class 95 (or 91) to a class where the IR fee is charged. This has been corrected.

#### **Registration Renewal Notices**

- **No Fee if Expiration Date is Erroneous**— The renewal notice for a registration with an erroneous expiration date will no longer quote a renewal price. Instead, the registrant will be directed to see his local tax collector so that correct fees will be charged when the expiration date is corrected using a Replacement Registration transaction.
- **New Message for Parking Permits** — The parking permit renewal notice will display a message reminding the customer that new authorization from his medical provider is needed before the parking permit can be renewed.
- **Message for Autonomous Vehicles**— The renewal notice sent to the registrant of a vehicle with an Autonomous Vehicle brand will display the message: ‘Renewal processed only at DHSMV’ in addition to the usual renewal fee and messages.

#### **Virtual Office**

- **Parking Permit Renewals** — Beginning October 1, 2012, Parking Permits may only be renewed through Virtual Office if the certifying authority date is within 12 months of the transaction date. New messages will inform the customer of this requirement.