



IMPORTANT NOTICE

April 26, 2012

TO: Tax Collectors and License Plate Agencies

FROM: Division of Motorist Services

SUBJECT: ADP Will Provide Secure Forms to Participating Dealers

ADP Dealer Services, Inc. (ADP) provides an electronic library of various forms, including approximately 20 Department forms, to dealers allowing them to complete retail sales transactions. ADP approached the Department about using its Finance & Insurance (F&I) Digital Contracting Solution to provide secure forms HSMV 82994, Motor Vehicle Title Reassignment Supplement, and HSMV 82995, Motor Vehicle Power of Attorney/Odometer Disclosure to its dealers. Currently, dealers must obtain these forms from a tax collector office or tag agency. Approximately 100 Florida dealers presently use ADP's F&I Digital Contracting Solution.

Recently, the Department and ADP entered into a contract, which authorizes ADP to use forms HSMV 82994 and 82995 with its Laser Station document printers, software, and secure bonded paper only so their participating dealers/customers may produce accurate paper reproductions of the forms. ADP's dealers may use these forms to input information to complete retail sales transactions for their customers. No blank copies of these digital forms would ever be available in an ADP dealership because a form will not print unless a retail sale requires it.

The Department is looking forward to all participants mutually benefiting from this new process.

- Participating dealers no longer need to travel to/visit a crowded tax collector or tag office for forms
- Some tax collector and tag offices will no longer be providing forms to those dealers who subscribe to ADP's F&I Digital Contracting Solution.
- Reduces storage costs for some tax collector and tag offices
- No cost to the Department and eventually saves money requiring less of these forms to be purchased and shipped

Attached are scanned sample copies of HSMV 82994 and 82995, as they will look from dealers who subscribe to ADP's services. If you have questions or concerns regarding this change, please contact the Field Support Center.

STATE OF FLORIDA
 DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
 DIVISION OF MOTORIST SERVICES
 Neil Kirkman Building - Tallahassee, FL 32399-0500
MOTOR VEHICLE TITLE REASSIGNMENT SUPPLEMENT

(Instructions on the Reverse Side)

This reassignment is supplement to: Title No.: _____ State of Issue: _____
 Manufacturer's Statement or Certificate of Origin
 Is the title electronic? Yes No

VEHICLE DESCRIPTION

Vehicle Identification Number	Year	Make	Model	Body

REASSIGNMENT INFORMATION

Name of Seller/Agent (Print)	DL/ID#, DMS ACCT#, FEID#	DEALER/AUCTION LICENSE (if applicable)		
Street Address	City	State	Zip	
Sales Tax Collected	Sales Tax Reg. No. (Sales Tax Information is not required on dealer to dealer, or owner to dealer transactions.)			
Purchaser's Printed Name(s)				Date of Sale
Purchaser's Address	City	State	Zip	
Auction Name (If applicable)	Auction License Number	State of License	Date of Auction	
Street Address	City	State	Zip	

ODOMETER DISCLOSURE STATEMENT

WARNING: FEDERAL AND STATE LAW REQUIRE THAT YOU STATE THE ODOMETER MILEAGE IN CONNECTION WITH TRANSFER OF OWNERSHIP. FAILURE TO COMPLETE OR PROVIDING A FALSE STATEMENT MAY RESULT IN FINES AND/OR IMPRISONMENT.

I/WE STATE THAT THIS 5 OR 6 DIGIT ODOMETER NOW READS, XX (NO TENTHS) MILES.
 DATE READ ___ / ___ / ___, AND I HEREBY CERTIFY THAT TO THE BEST OF MY KNOWLEDGE THE ODOMETER READING.

CAUTION:
 READ CAREFULLY
 BEFORE YOU
 CHECK A BOX

- 1. REFLECTS ACTUAL MILEAGE
- 2. IS IN EXCESS OF ITS MECHANICAL LIMITS
- 3. IS NOT THE ACTUAL MILEAGE. WARNING - ODOMETER DISCREPANCY

UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

Printed name of seller(s)/Agent	Seller(s)/Agent Signature
Purchaser(s) Signature	Co-Purchaser(s) Signature
Purchaser(s) Printed Name First, Full Middle or Maiden, Last	Co-Purchaser(s) Printed Name First, Full Middle or Maiden, Last
Street Address	City State Zip

NOTICE: ANY ALTERATION OR ERASURE MAY VOID THIS ASSIGNMENT AND ALL ASSIGNMENTS THAT FOLLOW.

ORIGINAL: SUBMIT WITH APPLICATION FOR TITLE

COPY: SELLER/DEALER RETAIN IN FILE

HSMV 82994 (REV. 10/11) S

NOTICE: ANY ALTERATION OR ERASURE MAY VOID THIS DOCUMENT

WHEN SHOULD THIS FORM BE USED?

FORM HSMV 82994, MOTOR VEHICLE TITLE REASSIGNMENT SUPPLEMENT, MUST BE USED WHEN:

1. with conforming Florida Certificate(s) of Title to make additional dealer reassignments and odometer disclosures when all reassignment and odometer disclosure spaces on the reverse side of the Certificate of Title have been used:
Or
2. with non-conforming Certificate(s) of Title to make reassignments and odometer disclosures;
Or
3. with conforming MCO, when the MCO is not available at the time of sale;
Or
4. with all out-of-state non-conforming Certificate(s) of Title to make dealer reassignments and odometer disclosures;
Or
5. when ownership is being transferred on an Electronic Certificate(s) of Title.

NOTE: This form should NOT be used when the owner is transferring ownership on a vehicle that does not have an electronic Certificate of Title. If the Certificate of Title is NOT electronic, the "Transfer of Title By Seller" section must be completed by the seller(s)/agent.

FILING:

1. The original HSMV 82994 is to be surrendered with the application for title.
2. The copy of the HSMV 82994 is to be retained by the dealer in his/her records for a period of five (5) years. It is recommended that the individual seller(s) retain a copy of this form for their records.

STATE OF FLORIDA
DEPARTMENT OF HIGHWAY SAFETY AND MOTOR VEHICLES
DIVISION OF MOTORIST SERVICES
2900 Apalachee Parkway - Tallahassee, 32399-0610
MOTOR VEHICLE POWER OF ATTORNEY/ODOMETER DISCLOSURE

(Instructions on Reverse Side)

This form may be used when title is physically held by lienholder or when the title has been lost. This form must be submitted to the state by the person exercising Powers of Attorney. Failure to do so may result in fines or imprisonment.

VEHICLE DESCRIPTION

Table with 6 columns: Vehicle Identification Number, Year, Make, Model, Body, Title No.

PART A. TRANSFEROR (SELLER'S) POWER OF ATTORNEY TO DISCLOSE MILEAGE.

I/We, _____ appoint _____ as of _____ as my/our attorney-in-fact with full authority to transfer title, to satisfy any lien and to disclose the mileage for the vehicle described above, exactly as stated in the following disclosure.

WARNING: Federal law and State law require that you state the mileage in connection with transfer of ownership. Providing a false statement may result in fines or imprisonment.

I/WE STATE THAT THIS [] 5 DIGIT OR [] 6 DIGIT ODOMETER NOW READS [][][] . [][][] [XX] (NO TENTHS) MILES. DATE READ ___/___/___, AND I/WE HEREBY CERTIFY THAT TO THE BEST OF MY/OUR KNOWLEDGE THE ODOMETER READING:

- [] 1. REFLECTS ACTUAL MILEAGE. [] 2. IS IN EXCESS OF ITS MECHANICAL LIMITS. [] 3. IS NOT THE ACTUAL MILEAGE. WARNING ODOMETER DISCREPANCY

UNDER PENALTY OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

TRANSFEROR (Seller) and TRANSFEREE (Purchaser) signature and name fields with address and city/state/zip information.

PART B. TRANSFEREE (PURCHASER) POWER OF ATTORNEY TO REVIEW TITLE DOCUMENTS AND ACKNOWLEDGE DISCLOSURE. (PART B IS INVALID UNLESS PART A HAS BEEN COMPLETED.)

I/We, _____ appoint _____ as of _____ as my/our attorney-in-fact for the purpose of and with full authority to apply for title and/or registration, to file a lien and to sign the mileage disclosure on the title for the vehicle described above, only if the disclosure is exactly as the disclosure completed below.

WARNING: Federal law and State law require that you state the mileage in connection with transfer of ownership. Providing a false statement may result in fines or imprisonment.

I/WE STATE THAT THIS [] 5 DIGIT OR [] 6 DIGIT ODOMETER NOW READS [][][] . [][][] [XX] (NO TENTHS) MILES. DATE READ ___/___/___, AND I/WE HEREBY CERTIFY THAT TO THE BEST OF MY/OUR KNOWLEDGE THE ODOMETER READING:

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UNDER PENALTY OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

TRANSFEROR (Seller) and TRANSFEREE (Purchaser) signature and name fields with address and city/state/zip information.

PART C. CERTIFICATION BY ATTORNEY IN FACT (Person completing Part C must be the same person transferring information and signing the title.)

I, _____, hereby certify that the mileage I have disclosed on the title document is consistent with that provided to me in the above power(s) of attorney. Further, upon examination of the title and any reassignment documents for the vehicle described above, the mileage disclosure I have made on the title pursuant to the power of attorney is the same or greater than that previously stated on the title reassignment documents. This certificate is not intended to create, nor does it create any new or additional liability under Federal or State law.

UNDER PENALTY OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING DOCUMENT AND THAT THE FACTS STATED IN IT ARE TRUE.

Signature, Date, Printed Name, Street Address, City, State, Zip fields.

ORIGINAL: DMS Copy (with Title)

COPY #1: Dealer/Business

COPY #2: Part A Seller

WHO IS AUTHORIZED TO USE THIS FORM?:

OWNERS (SELLERS) TRANSFERRING THEIR OWNERSHIP IN THE MOTOR VEHICLE DESCRIBED ON THIS FORM TO A **PURCHASER** WHO WILL USE THIS POWER OF ATTORNEY TO MAKE A REQUIRED ODOMETER DISCLOSURE ON BEHALF OF THE SELLER. (SELLERS MUST COMPLETE PART A WHEN TITLE IS NOT AVAILABLE FOR ODOMETER DISCLOSURE.)

PURCHASERS OBTAINING OWNERSHIP OF THE MOTOR VEHICLE DESCRIBED ON THIS FORM FROM A LICENSED MOTOR VEHICLE DEALER WILL USE THIS POWER OF ATTORNEY TO MAKE A REQUIRED ODOMETER DISCLOSURE ON BEHALF OF THE PURCHASER. (PURCHASERS MUST COMPLETE PART B WHEN THE TITLE CERTIFICATE IS NOT AVAILABLE AND PART A HAS BEEN COMPLETED.)

DEALERS LICENSED IN THE STATE OF FLORIDA TO BUY AND SELL MOTOR VEHICLES WILL USE THE POWER(S) OF ATTORNEY TO MAKE REQUIRED ODOMETER DISCLOSURES FOR MOTOR VEHICLE SELLERS AND/OR PURCHASERS. (DEALERS MUST ALWAYS COMPLETE PART C.)

THIS FORM SHOULD BE USED:

WHEN THE CERTIFICATE OF TITLE IS PHYSICALLY HELD BY A LIENHOLDER AND IS NOT AVAILABLE FOR ENDORSEMENT FOR TRANSFER AND ODOMETER DISCLOSURE.

WHEN THE CERTIFICATE OF TITLE HAS BEEN LOST OR DESTROYED AND IS NOT AVAILABLE FOR ENDORSEMENT FOR TRANSFER AND ODOMETER DISCLOSURE.

THIS FORM IS NOT REQUIRED:

WHEN THE MOTOR VEHICLE IS EXEMPT FROM THE ODOMETER DISCLOSURE REQUIREMENTS UNDER FEDERAL AND STATE LAW. THESE EXEMPTIONS ARE:

- MOTOR VEHICLE IS TEN (10) YEARS OLD OR OLDER
- MOTOR VEHICLE IS NOT SELF PROPELLED
- MOTOR VEHICLE HAS A GROSS VEHICLE WEIGHT RATING (GVWR) OF MORE THAN 16,000 POUNDS.

NOTE: IF A POWER OF ATTORNEY FORM IS NEEDED FOR AN EXEMPT VEHICLE (SEE ABOVE LIST OF EXEMPTIONS), USE FORM HSMV 82053.

FILING OF COPIES:

ORIGINAL: TO BE ATTACHED TO THE CERTIFICATE OF TITLE WHEN OBTAINED AND IS TO REMAIN WITH THE TITLE UNTIL THE APPLICATION FOR TITLE IS MADE FOR THE PURCHASER.

SECOND COPY: TO BE RETAINED BY THE DEALER FOR A PERIOD OF FIVE (5) YEARS.

THIRD COPY: TO BE GIVEN TO THE SELLER WHO COMPLETED THE POWER OF ATTORNEY IN PART A.

NOTE: IF THE MOTOR VEHICLE IS BEING SOLD TO AN OUT OF STATE PURCHASER OR AN OUT OF STATE DEALER, THE FLORIDA DEALER MUST PHOTOCOPY THE COMPLETED ORIGINAL OF THIS FORM AND MAIL DIRECTLY TO THE DEPARTMENT WITHIN FIVE (5) BUSINESS DAYS AFTER THE CERTIFICATE OF TITLE AND DEALER REASSIGNMENT FORM ARE DELIVERED BY THE DEALER TO ITS PURCHASER.