

(COURT. MAN) CICS INQUIRIES

TITLE: COURT MENU Initiated: 010494
Revised: 072599

PURPOSE: The COURT MENU provides a choice of inquiry and update driver license actions.

PROCEDURE: To access the COURT MENU:
1) Logon to CICS:
2) Type DRC1 and press ENTER.

07/14/99 16,21,52	D.H.S.M.U. COURT SERVICES MENU
1. NAME INQUIRY	
2. ELIGIBILITY INQUIRY	
3. HISTORY INQUIRY	
4. DRIVER HISTORY TRANSCRIPT	
5. COURT CLEARANCE	
6. COURT CLEARANCE RE-OPEN	
7. ADD VIOLATION-FR SUSPENSION	
8. <i>mv</i>	
ENTER FUNCTION: _	
ENTER DL NUMBER: - - -	
ENTER AUTHORIZATION #:	
SELECT FUNCTION AND PRESS THE ENTER KEY, PRESS CLEAR TO EXIT	

PROCEDURE: To access information from the menu:
1) Type the FUNCTION you desire;
2) Type the DL NUMBER, if applicable;
3) Type your AUTHORIZATION NUMBER for FUNCTIONS 5, 6, and 7;
4) Press ENTER.

To Clear the Screen:

- 1) Press the CLEAR KEY.
- 2) At this point you can:
 - Type LOGOFF to log off of CICS; or,
 - Enter another CICS transaction

ERROR MESSAGES:

Correct Errors

Asterisked fields are invalid, correct and retry

DRC001C DRIVER INTERFACE DOWN - REPORT TO 8504881641

Access to the DL File is unavailable. Re-try in a few minutes or contact the Help Desk number provided.

DL NUMBER NOT FOUND

The input DL number was not found on the DL File.

INVALID KEY PRESSED

An invalid key was pressed, retry.

INVALID RECORD SELECTION

From the TIEBREAKER SCREEN, an invalid record selection was entered.

**SELECTION 1,
NAME INQUIRY**

If SELECTION "I" is chosen, control will be transferred to the Name Lookup program. The procedures for using Name Lookup program are described in a separate document.

SELECTION 2,

ELIGIBILITY INQUIRY:

If SELECTION "2" is chosen one of the ELIGIBILITY RESPONSE SCREENS will appear.

If the driver is eligible for a driver license, the screen below will be displayed.

07/16/99 10,03,38	ELIGIBILITY SCREEN	PAGE 01 OF 01
RENEWAL EXAM REQUIRED FOR ISSUANCE		
DL#: M246-504-53-1680	CLASS : D	DOB: 5/08/53
KEVIN DANIEL MCELROY	ISSUED: 9/29/93	RACE: W SEX: M
	EXPIRES: 5/08/99	SS#: 587-72-1962
P O BOX 540432	OFFICE: Q01	ORGAN DONOR: YES
ORLANDO	FL ZIP: 328540432	AGE: 46
MAIL IN RENEWAL: NO	DIGITAL IMAGE: YES	JURY: YES
RESTRICTIONS:	CDL ENDORSE:	PREV TYPE:
CONDITION:	VIS. RPT. REQ.: NO	ISSUED:
ENDORSEMENT:	MED. RPT. REQ.: NO	EXPIRES:
ELIGIBLE ISSUANCE TYPES:		RENEWAL
PRESS ENTER TO RETURN TO MENU, PRESS CLEAR TO EXIT		

If the driver is ineligible, the INELIGIBILITY SCREEN will be displayed.

07/14/99 16,31,48		INELIGIBILITY SCREEN		PAGE 01 OF 01	
				0050	
NOT ELIGIBLE FOR LICENSE ISSUANCE					
DL# : J520-794-76-5900		CLASS : NON-LICENSED		DOB: 3/10/76	
SHANA NICOLE JONES		ISSUED:		RACE: B SEX: F	
1803 CENTER STREET #B		EXPIRES:		SS#: 262-71-4298	
LEESBURG FL ZIP: 347484809		OFFICE: A99		ORGAN DONOR: NO	
MAIL IN RENEWAL: NO		DIGITAL IMAGE: YES		AGE: 23	
RESTRICTIONS:		CDL ENDORSE:		PRFU TYPE:	
CONDITION:		VIS. RPT. REQ.: NO		ISSUED:	
ENDORSEMENT:		MED. RPT. REQ.: NO		EXPIRES:	
				ID CARD AT GD9	
				ISSUED: 7/15/98	
				EXPIRES: 3/10/02	

TYPE	SEQ	REASON	EFF DATE	PER/TCKT	ELIG/ONF	CTY
D6	001	FAILED TO PAY TRAFFIC FINE (PENALTY)	10/07/97	219966S	CT CLEAR	AK

****SAFE DRIVER****
PRESS ENTER TO RETURN TO MENU, CLEAR TO EXIT

The first three open suspensions, revocations, or cancellations appear on the INELIGIBILITY SCREEN PAGE 1. If there are additional ineligible entries, they will be displayed on the INELIGIBILITY SCREEN PAGE 2 as shown on the screen below. You can flip flop between the two pages by pressing PF4 to view PAGE 2 and PF3 to view PAGE 1. If you press any other key, you will return to the COURT MENU. When you return to the COURT MENU, the DL NUMBER remains on the screen for the next action.

07/16/99 10,22,52		INELIGIBLE SCREEN2			PAGE 02	
DL#: M246-721-57-4070				0049		
TYPE	SEQ	REASON	EFF DATE	PER/TCKT	ELIG/ONF	CTY
D6	002	FAILED TO PAY TRAFFIC FINE(PENALTY)	6/22/95	272546M		BRE
D6	003	FAILED TO PAY TRAFFIC FINE(PENALTY)	6/19/95	580026N		BRE
D6	004	FAILED TO PAY TRAFFIC FINE(PENALTY)	7/03/95	579153N		BRE
D6	005	FAILED TO PAY TRAFFIC FINE(PENALTY)	7/03/95	579154N		BRE
D6	006	FAILED TO PAY TRAFFIC FINE(PENALTY)	7/03/95	579155N		BRE
D6	007	FAILED TO APPEAR ON TRAFFIC SUMMONS	10/23/95	272547M		BRE
D6	008	FAILED TO APPEAR ON TRAFFIC SUMMONS	10/24/95	579156N		BRE
D6	009	FAILED TO PAY TRAFFIC FINE(PENALTY)	9/11/95	584153N		BRE
D6	010	FAILED TO APPEAR ON TRAFFIC SUMMONS	5/28/96	509103N		BRE
D6	013	FAILED TO PAY TRAFFIC FINE(PENALTY)	10/23/97	627521R		BRE
D6	014	FAILED TO PAY TRAFFIC FINE(PENALTY)	8/03/98	437602Y		BRE

****SAFE DRIVER****

PRESS PF3 TO VIEW PRIOR PAGE, ENTER TO RETURN TO MENU, CLEAR TO EXIT

**SELECTION 3,
TOTAL HISTORY**

If SELECTION "3" is chosen, the PERSON SCREEN for the DL NUMBER entered will be displayed as shown on the screen below. To view the remaining pages, use the PF KEYS. PF1 will display the first page; PF2 will display the last page; PF4 to see the next page; PF3 to see the previous page.

If you enter any other key than PF1 through PF4 or the CLEAR KEY, you will get an error message at the top of your screen.

To return to the COURT MENU:

- 1) Press the CLEAR KEY;
- 2) Type "DRCI" and press ENTER.

07/14/99 16,33,57	PERSON RECORD	PAGE 01
INELIGIBLE SAFE DRIVER		0050
INFLIGTRIF FOR JURY DUTY MATI IN RNFNWA: NO		
J52U-794-76-59U-U	ABANDONED PROP: NO	DIGITAL IMAGE: YES
SHANA NICOLE JONES		SSN: 262-71-4298
1803 CENTER STREET #B	BLACK FEMALE OBT 66IN	DOB: 3/10/76
LEESBURG, FL 34748-4809	HOME: RESIDENCE: SAME	
	LAST ADDRESS CHANGE: 7/15/98	
NON-I TCFUSFD	ORIG/PRFU RNFNWA BATCH:	
FORM:	CURR NEG: G0493018207	CURR MICRO:
RESTRICT:	PREU NEG:	PREU MICRO:
	PREU. RESTRICTI JUNS:	
ID EXPIRES: 3/10/02 ISSUED: 7/15/98 AT G09 FORM: G09980715011B MICRO: 000000		
INITIAL FI LIC ISSUED:		
PF1=FIRST PAGE, PF2=LAST PAGE, PF3=PREU PAGE, PF4=NEXT PAGE		

**SELECTION 4,
DRIVER HISTORY TRANSCRIPT**

If SELECTION "4" is chosen, control will be transferred to the DRIVER HISTORY TRANSCRIPT function that prints a driver history record on DHSMV Form 73260.

There are two ways to select this function:

- 1) Type DRC1, which displays the COURT MENU and select FUNCTION 4. See procedures for this in the COURT MENU documentation.
- 2) Or, type DRI4 and press ENTER.

The following screen will be displayed.

```
07/14/99 16:35:12      ONLINE TRANSCRIPT REQUEST SCREEN

VENDOR #: _____  PRINTER ID: _____

DL #: _____      DL #: _____
DL #: _____      DL #: _____
DL #: _____      DL #: _____

PRESS THE ENTER KEY FOR TRANSCRIPT REQUEST, OR CLEAR TO EXIT
```

- 3) Type the VENDOR #, PRINTER ID, and up to six driver license numbers . (BATES # is not used by the Court);
- 4) Press ENTER.

If the data entered is valid, the driver record(s) will be printed on the input printer and the screen will display a success message.

If the data entered is invalid, an error message will be displayed on the screen.

If some of the DL numbers entered are valid and some invalid, the valid ones will be printed and the invalid ones will be re-displayed with an error message. Correct invalid data and retry.

To Clear the Screen:

- 1) Press the CLEAR KEY.
- 2) At this point you can:
 - Type LOGOFF to logoff of CICS; or,
 - Enter another CICS transaction.

To Return to the COURT MENU:

- 1) If you transferred to the DRIVER HISTORY TRANSCRIPT function from the COURT MENU, you can transfer control back to the menu by pressing the PF1 KEY.

ERROR MESSAGES:

PLEASE CORRECT FIELDS IN ERROR

Asterisked fields are invalid, correct and retry.

DRITRFC DRIVER INTERFACE DOWN - REPORT TO 9044881641

Access to the DL File is unavailable. Re-try in a few minutes or contact the Help Desk number provided.

NO VALID DL NUMBERS WERE ENTERED

The input DL number(s) were invalid. Correct and retry.

CORRECT THE ASTERISKED DL NUMBERS AND RESUBMIT

Some of the DL numbers entered were invalid, correct and retry.

INVALID KEY PRESSED

An invalid key was pressed, retry.

**SELECTION 5,
COURT CLEARANCE**

If SELECTION "5" is chosen, the program will obtain all open court suspensions for the DL NUMBER that was entered. One of two screens will be displayed. If there is at least one open court suspension, the "COURT CLEARANCE SCREEN - OPEN SUSPENSIONS" Screen will be displayed. If there are no open court suspensions, the "COURT CLEARANCE SCREEN SUSPENSIONS NOT ON FILE" screen will be displayed. The procedures for each of these follows:

PROCEDURES: COURT CLEARANCE SCREEN - OPEN SUSPENSIONS

An example of a screen response is shown below:

```

07/14/1999 16,36,59 COURT CLEARANCE SCREEN - OPEN SUSPENSIONS PAGE 01 OF 01
DI : .1520-794-76-5900 DI RFTMSTATEMENT EFF COLLECTED?:
CLOSE? TICKET/CITY DESCRIPTION SUSP RESTORE
-----
001 - 2199668 FAILED TO PAY TRAFFIC FINE(PENALTY) 10/07/1997 - - - -
      12 COURT REQ NET-STILL SUSP-FEE REQ
-
-
-----
DO YOU WANT TO CLEAR A COURT SUSPENSION THAT IS NOT ON FILE?: -

PRESS THE ENTER KEY TO UPDATE, PF1 TO MENU, CLEAR TO EXIT
  
```

1) Check for Other Withdrawal Actions

If there are other types of withdrawal actions on the driving record, the message "OPEN **SUSP/REV/CANC/ ON THIS RECORD - DIRECT THE DRIVER TO A DL OFFICE**" will be displayed. You can use the "ELIGIBILITY INQUIRY" to get the detailed information.

2) Locate the Court Clearance(s)

Locate the ticket number of the suspension(s) that you are trying to close and type a "Y" in the CLOSE? field located to the left of the ticket number(s).

Multiple Pages

The first five open court suspensions are displayed on the first screen. If there are more than five open court suspensions, they will be displayed on subsequent screens. To view the other pages use the PF KEYS.

PF7 will display the previous page.

PF8 will display the next page.

Multiple Court Clearances

You can clear multiple court suspensions, but they must be on the same page. If there are several court suspensions that you are trying to clear and they are on different pages, you will have to perform the clearance procedure more than once.

Clearance Requirement

You can only clear a court suspension that was initiated by your county. The county number is displayed under the ticket number.

Court Suspension is Not on the Driver File

If there are open court suspensions, but the one you are trying to clear is not on the Driver File, you can transfer to the COURT CLEARANCE **SCREEN - SUSPENSION NOT ON FILE** Screen by typing a Y in the DO YOU WANT TO CLEAR A COURT SUSPENSION THAT IS NOT ON FILE? field. Those procedures are described later in this document.

3) Restore Date

Type the restore date if it is different from the current date. If the restore date is left blank, the program will automatically enter the current date.

4) DL Reinstatement Fee

If the Driver License \$25 Reinstatement Fee is collected, type a "Y" in the DL REINSTATEMENT FEE COLLECTED? field.

Subcodes Added

Remember that if the Driver License Reinstatement Fee is not collected and the restore date is after the suspension date, the subcode is added to the court suspension to indicate that "COURT REQ MET-STILL SUSP-FEE REQ" and the suspension remains open. If the restore date is before the suspension date, the subcode "CLEARED PRIOR TO EFFECTIVE DATE" is added.

Automatic Clearances

Once the Driver License Reinstatement Fee is collected, the program will automatically clear all other open court suspensions that have satisfied the court requirement.

5) Update

Press ENTER.

Update Successful

If the information was entered correctly the screen will be returned with a success message and a "U" will appear to the left of the county number for every suspension that was updated. Press ENTER again to return to the COURT MENU.

Update Not Successful

If the information was not entered correctly, the screen will be displayed with an error message. Correct and retry.

Transferring Out of the Court Clearance Function

At any time you can transfer out of the Court Clearance Function without updating a court suspension by using a PF1 or the CLEAR KEY.

PF1 - Returns to the COURT MENU Screen.

CLEAR - Returns a blank screen.

EXMPLES: The following set of screens illustrate some examples of clearing court suspensions where the court suspension is on the DL File.

EXAPLE 1

Here is a screen showing an open court suspensions on the DL Record.

```
07/14/1999 16,36,59 COURT CLEARANCE SCREEN - OPEN SUSPENSIONS PAGE 01 OF 01
DI : .1520-794-76-5900 DI RFTNSTATEMENT FFF COLLECTED?:
CLDSE? TICKET/CTY DESCRIPTION SUSP RESTORE
-----
001 _ 2199668 FAILED TO PAY TRAFFIC FINE(PENALTY) 10/07/1997 _ - _ - _
      12 COURT REQ NET-STILL SUSP-FEE REQ
      -
      -
      -
-----
DO YOU WANT TO CLEAR A COURT SUSPENSION THAT IS NOT ON FILE?: _

PRESS THE ENTER KEY TO UPDATE, PF1 TO MENU, CLEAR TO EXIT
```

In order to clear the record, type a "Y" next to the left of the ticket numbers. Press ENTER and the response will show a "U" to the left of the county number of the court suspensions.

```
07/14/1999 16,36,59 COURT CLEARANCE SCREEN - OPEN SUSPENSIONS PAGE 01 OF 01
DI : .1520-794-76-5900 DI RFTNSTATEMENT FFF COLLECTED?: Y
CLDSE? TICKET/CTY DESCRIPTION SUSP RESTORE
-----
001 Y 2199668 FAILED TO PAY TRAFFIC FINE(PENALTY) 10/07/1997 07 - 14 - 1999
      U 12
      -
      -
      -
-----
DO YOU WANT TO CLEAR A COURT SUSPENSION THAT IS NOT ON FILE?: _

U = UPDATE COMPLETED, PRESS ENTER TO RETURN TO MENU
PRESS THE ENTER KEY TO UPDATE, PF1 TO MENU, CLEAR TO EXIT
```

Press ENTER again to return to the COURT MENU.

EXAPLE 1

Here is a screen showing an open court suspensions on the DL Record.

```
07/14/1999 16,36,59 COURT CLEARANCE SCREEN - OPEN SUSPENSIONS PAGE 01 OF 01
DI : .1520-794-76-5900 DI RFINSTATEMENT FFF COLLECTED?:
CLOSE? TICKET/CTY DESCRIPTION SUSP RESTORE
-----
001 _ 2199668 FAILED TO PAY TRAFFIC FINE(PENALTY) 10/07/1997 _ - _ - _
      12 COURT REQ NET-STILL SUSP-FEE REQ
      -
      -
      -
-----
DO YOU WANT TO CLEAR A COURT SUSPENSION THAT IS NOT ON FILE?: _

PRESS THE ENTER KEY TO UPDATE, PF1 TO MENU, CLEAR TO EXIT
```

In order to clear the record, type a "Y" next to the left of the ticket numbers. Press ENTER and the response will show a "U" to the left of the county number of the court suspensions.

```
07/14/1999 16,36,59 COURT CLEARANCE SCREEN - OPEN SUSPENSIONS PAGE 01 OF 01
DI : .1520-794-76-5900 DI RFINSTATEMENT FFF COLLECTED?: Y
CLOSE? TICKET/CTY DESCRIPTION SUSP RESTORE
-----
001 Y 2199668 FAILED TO PAY TRAFFIC FINE(PENALTY) 10/07/1997 07 - 14 - 1999
      U 12
      -
      -
      -
-----
DO YOU WANT TO CLEAR A COURT SUSPENSION THAT IS NOT ON FILE?: _

U = UPDATE COMPLETED, PRESS ENTER TO RETURN TO MENU
PRESS THE ENTER KEY TO UPDATE, PF1 TO MENU, CLEAR TO EXIT
```

Press ENTER again to return to the COURT MENU.

EXAMPLE 2

There are fifteen open court suspensions on the DL record. The first five are displayed on the first page. The page number indicates that there are three total pages. There are five court suspensions that need to be cleared, but they are not on the first page. Press PF8 to view the next page. The next five open court suspension are displayed.

```
07/16/1999 11,15,29 COURT CLEARANCE SCREEN - OPEN SUSPENSIONS PAGE 03 OF 03

DL: M246-721-57-4070 DL REINSTATEMENT FEE COLLECTED?: _

CLOSE? TICKET/CTY DESCRIPTION SUSP RESTORE
-----
011 _ 00/00/0000 00/00/0000 00/00/0000 00/00/0000 _ - _ - _
012 _ 00/00/0000 00/00/0000 00/00/0000 00/00/0000 _ - _ - _
013 _ 00/00/0000 00/00/0000 00/00/0000 00/00/0000 _ - _ - _
014 _ 00/00/0000 00/00/0000 00/00/0000 00/00/0000 _ - _ - _
015 _ 00/00/0000 00/00/0000 00/00/0000 00/00/0000 _ - _ - _
-----

DO YOU WANT TO CLEAR A COURT SUSPENSION THAT IS NOT ON FILE?: _

PRESS THE ENTER KEY TO UPDATE, PF7 TO PREV PAGE, PF,1 TO MENU, CLEAR TO EXIT
```

EXAMPLE 2 CONTINUED

Two of the three suspension that need to be cleared are on this page. Type a "Y" to the left of the ticket numbers and press ENTER. The following screen will be displayed.

07/16/1999 11,15,29 COURT CLEARANCE SCREEN - OPEN SUSPENSIONS						PAGE 03 OF 03
DL: M246-721-57-4070			DL REINSTATEMENT FEE COLLECTED?: Y			
CLOSE?	TICKET/CTY	DESCRIPTION			SUSP	RESTORE
011 Y	00/00/0000	00/00/0000	00/00/0000	00/00/0000	00/00/0000	07 - 16 - 1999
012 Y	00/00/0000	00/00/0000	00/00/0000	00/00/0000	00/00/0000	07 - 16 - 1999
013 _	00/00/0000	00/00/0000	00/00/0000	00/00/0000	00/00/0000	_ - _ - _
014 _	00/00/0000	00/00/0000	00/00/0000	00/00/0000	00/00/0000	_ - _ - _
015 _	00/00/0000	00/00/0000	00/00/0000	00/00/0000	00/00/0000	_ - _ - _

DO YOU WANT TO CLEAR A COURT SUSPENSION THAT IS NOT ON FILE?: _						
U = UPDATE COMPLETED, PRESS ENTER TO RETURN TO MENU						
PRESS THE ENTER KEY TO UPDATE, PF7 TO PREU PAGE, PF,1 TO MENU, CLEAR TO EXIT						

Press enter again to return to the COURT MENU. The DL number remains on the screen. Type "5" in the FUNCTION field and type your AUTHORIZATION NUMBER. Press ENTER.

EXAMPLE 2 CONTINUED

The first page is displayed again. Press PF8 to view the rest of the pages until the third court suspension is located. It is found on page four. Follow the same procedure to clear this suspension. The following response will be displayed.

07/16/1999 11,41,10 COURT CLEARANCE SCREEN - OPEN SUSPENSIONS					PAGE 02 OF 03
DL: M246-721-57-4070			DL REINSTATEMENT FEE COLLECTED?: Y		
CLOSE?	TICKET/CTY	DESCRIPTION	SUSP	RESTORE	
006 Y	--31293130313031313031	00/00/0000	00/00/0000	07 - 16 - 1999	
007 _	313031313031	00/00/0000	00/00/0000	__ - __ - __	
008 _	00/00/0000	00/00/0000	00/00/0000	__ - __ - __	
009 _	00/00/0000	00/00/0000	00/00/0000	__ - __ - __	
010 _	00/00/0000	00/00/0000	00/00/0000	__ - __ - __	

DO YOU WANT TO CLEAR A COURT SUSPENSION THAT IS NOT ON FILE?: _					
U = UPDATE COMPLETED, PRESS ENTER TO RETURN TO MENU					
PRESS ENTER KEY TO UPDATE, PF7=PREV PAGE, PF8=NEXT PAGE, PF1=MENU, CLEAR TO E					

Suspension Date

Type the suspension date.

Restore Date

Type the restore date if it is different from the current date. If the restore date is left blank, the program will automatically enter the current date.

3) Update

Press ENTER.

Update Successful

If the information was entered correctly the screen will be returned with a success message and an A will appear under the ticket number of every suspension that was updated. Press ENTER again to return to the COURT MENU.

Update Not Successful

If the information was not entered correctly, the screen will be displayed with an error message. Correct and retry.

Multiple Court Clearances

You can enter up to five court suspension clearances at a time. If there are more than five, you will have to perform the clearance procedure more than once.

Transferring Out of the Court Clearance Function

At any time you can transfer out of the Court Clearance Function without updating a court suspension by using a PF1 or the CLEAR KEY.

PF1 - Returns to the COURT MENU Screen.

CLEAR - Returns a blank screen.

EXAMPLE:

The following screen is an example of clearing two court suspensions that were not on file.

```
.      t2/20/93 5,46,47 COURT CLEARANCE SCREEN - SUSPENSIONS NOT ON FILE      *
.      DL: R360-879-5-5580                      DL REINSTATEMENT FEE COLLECTED?: Y      .
.
.      TICKET      CK DIGIT      SUSP DATE      RESTORE DATE      *
.      2345AA      A                      04 - 0 - 92      2 - 20 - 93      *
.      234567      A                      04 - 05 - 93      2 - 20 - 93      *
.
.      OPEN SLP/REV/CANC      ON THIS RECORD - DIRECT INDIVIDUAL TO A DL OFFICE      *
.      A = ADDED TO TRANACTIO FILE, PRESS ENTER TO RETURN TO MENU      *
.      PRESS ENTER KEY TO UPDATE, PF TO RETURN TO MENU, CLEAR KEY TO EXIT      *
```

**SELECTION 6,
COURT CLEARANCE REOPEN**

If SELECTION "6" is chosen, the program will re-open every court clearance completed by your county during the day for the input DL number.

If the court clearance was re-opened successfully, a success message will be displayed on the COURT MENU Screen.

If the court suspension re-open was not updated successfully, an error message will be displayed. Correct information and retry.

**SELECTION 7,
ADD CONVICTION- COURT FR SUSPENSION**

If SELECTION "7" is chosen, control will be transferred to the ADD CONVICTION - COURT FR SUSPENSION screen. This is used to add a violation of operating a motor vehicle without insurance and a corresponding financial responsibility suspension.

The following screen will be displayed.

```
ADD VIOLATION-FR SUSPENSION
TM MIMRFR = .J52A - 794 - 76 - 5900
TICKET #: _____ ARREST DATE: ____ - ____ - ____
ACCIDENT: - CONVICTION DATE: ____ - ____ - ____
COUNTY: ____ CITY: _____
CMU FLAG: HAZARD FLAG: LICENSE RECEIVED:

ENTER DATA AND PRESS ENTER, PFI RETURN TO MENU
```

PROCEDURES: 1) EDITS FOR CONVICTION

TICKET

Enter the ticket number and ticket number check digit if applicable.

ARREST DATE

Type the arrest date.

ACCIDENT

Y = ACCIDENT OCCURED.

N = ACCIDENT DID NOT OCCUR.

CONVICTION DATE

Type the date the fr suspension will be effective.

The date must be after 09/30/91.

COUNTY

Enter your county number.

CITY

OPTIONAL OTHERWISE ENTER THE CITY CODE IN WHICH THE VIOLATION OCCURRED.

CMV FLAG

Y = COMMERCIAL VEHICLE
N = NON-COMMERCIAL VEHICLE

HAZARD FLAG

Y = HAZARDOUS MATERIALS
N = NONHAZARDOUS MATERIALS
U = UNKNOWN

LICENSE RECEIVED

Y = LICENSE RECEIVED
N = LICENSE WAS NOT RECEIVED

2) Press Enter to Update.

If the information was entered correctly, a success message will be displayed. Press Enter to return to the COURT MENU.

If the information was not entered correctly, an error message will be displayed. Correct and retry.

PF1 - Returns to the COURT MEN Screen.

CLEAR- Returns a blank screen.

3) Transferring Out of the ADD VIOLATION - COURT FR SUSPENSION Function

At any time you can transfer out of this function without updating by using the PF1 or CLEAR KEY.

The screen shown below is an example of a successful update.

```

.                ADD VIOLATION-FR SUSPENSION                /
.      DL NIMBER = RS00   - i0   - 5S   - i47                .
.      TICKET      9872JN      ARREST DATE: 2                - 92   .
*
.      ACCIDENT   Y                CONVICTION DATE: 2   -0   -92   .
*
*      COUNTY:    S                CITY:    --                /
*
*      CUV FLA    Y   HAZARD FLAG:  Y                LICENSE RECEIVED: Y   .
*
.      CONV-FR SUSP ADDED PRESS ENTER TO GO TO MENU        /
*
*
*

```