



## Drivers License or Motor Vehicle Record Data Exchange

In the interest of ensuring the integrity and confidentiality of the millions of records in the Department of Highway Safety and Motor Vehicles database, we conducted an extensive review of our current information security policies and procedures. One of the recommendations for improvement is the reinforcement of the access and usage agreement.

Each agency is asked to read, accept and sign a revised Memorandum of Understanding (MOU) in order to maintain online access to the Driver and Vehicle Information Database (DAVID) and the Driver and Vehicle Express (DAVE).

It is important that the MOU is reviewed and signed by the appropriate authority within your organization in order to ensure that the policies of the MOU are maintained within your entire organization. Only one MOU is required per organization.

Changes in the Administration or of a contact person do not constitute the need to re-issue another MOU. Written notification of those changes should be submitted to [LarryBilbo@flhsmv.gov](mailto:LarryBilbo@flhsmv.gov). This contact email is also listed on this web site.

The revised MOU (rev. 6/1/2012) is online and should be used for renewals of existing MOU's or for original requests to access DAVID. The MOU can be completed online and mailed or:

1. Print the MOU and attachment 1
2. Complete the MOU
3. Return the signed MOU and attachment 1 to:

Larry Bilbo  
2900 Apalachee Parkway  
Neil Kirkman Building, MS 92  
Tallahassee, FL 32399