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May 20, 2011

TO: All Law Enforcement Agencies

FROM: Maureen Johnson, Chief *M. Johnson*
Motorist Services- Bureau of Records

SUBJECT: Withdrawal of Old Uniform Traffic Citations

Please be advised that this memo is to officially withdraw from use regular citations and DUI citations with revision dates prior to 2005. Traffic Citations with revision dates prior to 2005 are outdated and include information which is incorrect. Citations with revision dates of 2005 through the present are still eligible for use.

Please check your agency's citation inventory and mail any unused citations with revision dates prior to 2005, to the Department Attn: Eva Adams, 2900 Apalachee Parkway, MS 89, Tallahassee, FL 32399. You may also choose to shred or destroy these citations within your agency. Please send the Department notice of this action on your agency letterhead and include a detailed list of all citations destroyed.

If you have any questions, please contact Amy Crowson or Eva Adams at (850) 617-2589 or email CourtAssist at CourtAssist@flhsmv.gov.

MJ/ahc