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February 3, 2012

TO: All Law Enforcement Agencies  
Clerks of Court  
State Attorneys

FROM: Maureen Johnson, Chief *M. Johnson*  
Bureau of Records

SUBJECT: Updated Uniform Traffic Citation (UTC) Manual, Appendix 'A'-  
State and Law Enforcement Agency Jurisdiction Codes

The Department of Highway Safety and Motor Vehicles has updated the UTC Manual Appendix 'A' which contains a complete listing of state and law enforcement agency jurisdiction codes.

To ensure the accurate and complete reporting of UTC data, the Department is requesting that all agencies, state attorneys and clerks compare the updated state and agency jurisdiction code listing to their traffic record data systems to ensure the correct county, city, agency codes are being used. Current jurisdictions codes have not been changed but new jurisdiction codes were added to include newly formed agencies and E-crash jurisdiction codes. Appendix A includes a complete list of active law enforcement agencies and can be located on our website at: [www.flhsmv.gov/courts](http://www.flhsmv.gov/courts).

Agency jurisdiction codes are significant in the accounting of citations issued by law enforcement agencies and are used to produce the Departments Annual UTC Statistical Report. Improved accuracy in citation accounting supports law enforcement's efforts to find grant funding and fulfill federal, state and local reporting requirements. Information regarding available grant opportunities is also located on this webpage.

If you have questions, please contact Court Assist at 850-617-2589 or [CourtAssist@flhsmv.gov](mailto:CourtAssist@flhsmv.gov).