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To: All County Court Judges
All Clerks of Courts
All State Attorneys
All Law Enforcement Agencies
All County and City Government Agencies

From: Maureen Johnson, Chief *Maureen Johnson*
Division of Motorist Services
Bureau of Records

Subject: "New" Florida Driver License Transcript

The Department of Highway Safety and Motor Vehicles will begin issuing a revised version of the driver license transcript on October 1, 2013. This new transcript should be accepted by all parties, just as you would accept the version used today. The new transcript will have added features to enhance the overall value of the record as well as assist the reader with understanding the information contained in the records. It will print as a PDF.

Some of the added features are:

- The driver license status of the individual's driving privilege (valid, expired, suspended, etc.) is stated at the very beginning of the record.
- There are headings that clearly identify the specific areas of information contained in the driver transcript.
- A connection is made between a sanction action (suspension, revocation, etc.) and the associated violation(s) that caused the sanction action, when appropriate.
- Plain language is used in the descriptions of sanctions and violations to help simplify and to clarify their meaning.
- The Florida Driver License Transcript is on 8 ½ X 11 white paper and can be printed using any printer.

We will begin utilizing this new transcript format in phases. There will be a transition period between old and new transcripts. We are working on updating all systems with the new version; however, this will take some time. Listed below identifies what systems are issuing what version of the driver transcript.

- A certified copy of the driver license transcript issued by the department will still be issued in Motorist Maintenance by the Bureau of Records, Inquiry Unit in Tallahassee.
- Internal users of Motorist Maintenance should begin using this transcript rather than DL Maintenance as this functionality will be turned off.
- Multiple transcripts functionality in Motorist Maintenance should be available by the end of the calendar year.
- Tax Collector offices and State Field Offices that provide transcripts through FDLIS will continue to be on the current transcript version.
- All agencies who receive Florida Driver License Transcripts FTP will continue to be on the current transcript version and will be notified once the process is rewritten and any programming required.
- Transcripts obtained through DRC1/CICS will continue to be available until this functionality is moved over to CCIS at which time you will be required to obtain the record through that system as DRC1/CICS will have this functionality removed.
- The Transcripts Exchange web service is now online. This service will provide transcripts in the new format. If your agency is interested in obtaining access to this service, please contact Datalistingunit@flhsmv.gov

You can find instructions on “Reading and understanding your Driver Record” on <http://www.flhsmv.gov/ddl/ReadingFLDriverRecord.pdf> it is a sample of what the new driver license transcript will look like with an explanation of the various categories and entries.

We trust that the changes made to the driver transcript will prove to be beneficial to all who use this information.

If you have any questions regarding the “New” Florida Driver License Transcript, please contact the Bureau of Records at <http://www.flhsmv.gov/courts/>