



DAVID Modernization Presentation for Point of Contacts (POCs)



Useful Information

- New DAVID Link
 - <https://david.flhsmv.gov>
- DAVID Support
 - DAVIDPilot@flhsmv.gov
- Courts' Websites
 - www.flhsmv.gov/courts/



DAVID Modernization

- No longer certificate based
- Enhanced audit functions
- Agency Reporting Tool (POC)
- Free text reference box (Other)
- Online Training for users
- Extra step for ECI
- Enhanced search functions:
 - Partial Tag/VIN searches
 - Address searches



DAVID Testing-Beta/Pilot

- Beta Pilot Testing – July, 2013
- Pilot Testing – August, 2013
- Identify Errors and Issues
- Old/New Version Required
- Report finding to DAVIDpilot@flhsmv.gov



DAVID Training

- Train the Trainer Workshops
- 7 Regions
- 12 Sites



DAVID Implementation

Region 1 September 9 – October 9, 2013

Escambia, Santa Rosa, Okaloosa, Walton, Holmes,
Washington, Bay, Jackson, Calhoun, Gulf, Liberty,
Franklin, Gadsden, Leon, Wakulla, Jefferson,
Madison, Taylor

Region 2 – October 10- October 31, 2013

Suwannee, Hamilton, Columbia, Alachua, Bradford,
Union, Baker, Nassau, Duval, Clay, Putnam, Flagler,
St. Johns, Lafayette, Dixie,
Gilchrist, Levy, Marion

DAVID Implementation

Region 3- November 1 -November 21, 2013

Citrus, Volusia, Seminole, Orange, Lake, Sumter,
Hernando, Pasco

Region 4- November 22 - December 19, 2013

Polk, Osceola, Brevard, Hillsborough

DAVID Implementation

Region 5- December 20 – January 10, 2014

Pinellas, Manatee, Hardee, Sarasota, DeSoto,
Charlotte, Lee, Collier

Region 6- January 11- January 25, 2014

Highlands, Okeechobee, Indian River, St. Lucie,
Martin, Glades, Hendry, Palm Beach

Region 7- January 26 - February 28, 2014

Broward, Dade, Monroe



Presentation Objective

- Accessing DAVID
 - Log On, Forgotten Password, Dual Log On
 - Legal Disclaimer
- Administrative Functions
 - Self Registration
 - Create Sub-Agency(ies)
 - Roles and Purpose Codes
 - Agency Reports
- Audit
 - Functionality
 - Excel Spreadsheet
- Question & Answer



Access DAVID

Initial Log In

Logging In With Dual Access

UserID and Password

DAVID Tutorial

Disclaimer

Message Center

Forgotten Password

Navigation Bar

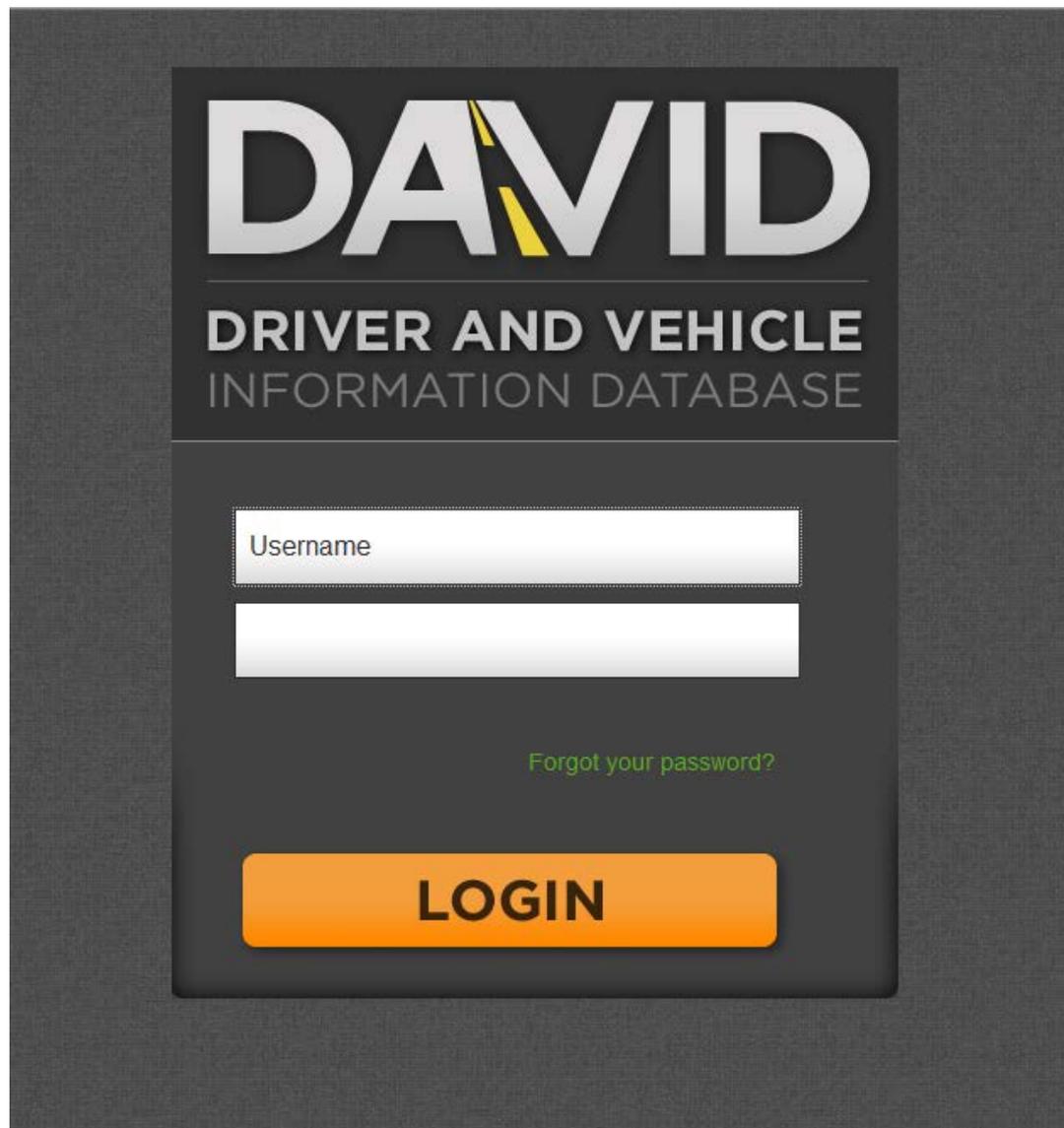
DAVID Sign In

This page is known as the
DAVID Log In Page

- Logging onto DAVID is simple. All you need is a valid UserID and Password.
- UserIDs and Passwords may be obtained from the agency's local Point of Contact (POC).

Link to new DAVID

<https://DAVID.flhsmv.gov>



DAVID

DRIVER AND VEHICLE
INFORMATION DATABASE

Username

Forgot your password?

LOGIN

Change Default Password

On initial log in, you will be required to update your password from the default password set.

Password requirements are listed on the page.

NOTE: Temporary Passwords are only good for 14 days.

Change Password

User ID: 123501

Old Password:

New Password:

Confirm New Password:

Save

Cancel

Password Complexity Requirements

- Must be different than the last 10 passwords.
- Must be at least 8 characters.
- Must NOT be a dictionary word or proper name.
- Must NOT be the same as the User Name.
- Must include 3 of the 4 below:
 - Upper case
 - Lower case
 - Numeric
 - Special (for example: \$,@,! etc.)



Validation Process

DAVID will then require you to log in with your new credentials

The screenshot shows the DAVID login page. At the top, the word "DAVID" is written in large, bold, white letters with a yellow road line graphic through the "A". Below it, the text "DRIVER AND VEHICLE INFORMATION DATABASE" is displayed in a smaller, white, sans-serif font. The login form consists of two white input fields: the first is labeled "Username" and the second is empty. Below the password field is a green link that says "Forgot your password?". At the bottom of the form is a large, orange, rounded rectangular button with the word "LOGIN" in white, bold, uppercase letters.



Initial Log In

The Setup Security Questions screen will show when you log on for the first time and are required to set up Security Questions.

Setting up Security Questions will assist in establishing who you are and your rights to access DAVID if you ever forget your password.

Setup Security Questions

Choose Security Questions

Question 1*:

Answer 1*:

Question 2*:

Answer 2*:

Save



DAVID Annual Training

The DAVID System Information Training screen will show when you successfully log onto the system for the first time and annually thereafter.

This is a required training module for gaining access to DAVID and is required annually.

There is a 10 question exam at the end of the tutorial and you must have a passing score of 80 or above to gain access to the DAVID System.

Message

Security Questions have been saved.



DAVID System Informational Training

Next

Welcome to the DAVID System Informational Training

To obtain complete access to the DAVID System, please take the following Informational Training.

The Informational Training is required annually and you must score at least 80% to pass.

Legal Disclaimer

DAVID has a new look and feel however the same statutory regulations apply.

The information contained in the new DAVID System is confidential and should be treated as such.

You must acknowledge...



Legal Disclaimer

* DAVID Usage Warning

All data contained within the DAVID system is sensitive and privileged information and shall be handled accordingly. To maintain the integrity of this information, the records will be accorded proper management and security, and will only be accessed and used by authorized personnel in accordance with state and federal law.

Activity associated with any aspect of the DAVID system is subject to detailed monitoring and audits to protect against improper or unauthorized use. Unauthorized use includes, but is not limited to, queries not related to a legitimate business purpose, personal use, dissemination, sharing, copying or passing of DAVID information to unauthorized users and could result in civil proceedings against the offending agency and/or criminal proceedings against any user or other person involved. Violations or misuse may also subject the user and the user's agency to administrative sanctions and possible disciplinary action by their agency, and could result in DAVID access termination.

Accessing the DAVID system by any individual or agency constitutes their consent to the monitoring of all activities, as well as consent to the suspension or termination of their access privileges during or following any audit that determines misuse of the system.

Digital images are restricted for use pursuant to S.322.142(4), Florida statutes - images include photographs and signatures

* I have read and understand this agreement.

I accept the above conditions on my use of DAVID

I Decline



Message Center

Information contained on the Message Center Page ranges from announcements which are intended to capture your immediate attention to memos and other documentation to keep you informed.

Information which has reached its maturity can be found in the archive section.

Announcements

New DAVID URL

Effective 11/15/2013

Hello DAVID User,

When bookmarking the URL for new DAVID, please make sure the URL is correct. For your convenience we have included it here for you. Please see below...

<https://DAVID.FLHSMV.GOV/>

DAVID Deployment Features

Effective 10/14/2013

Click on the link below to find out what's happening with new DAVID. We have deployed!...Corrections to bugs reported and new system features.

Uploaded Files:

- [DAVID New Changes](#)
- [2013_10_24 Deploy](#)
- [2013_11_19 Deploy](#)

Driver Self Report of Traffic Crash

Effective 10/11/2013

In partnership with Appriss, our official crash records vendor, the Department has developed an easier, more efficient means for citizens to submit a Driver Report of Traffic Crash form. It can now be done online.

Uploaded Files:

- [Driver Self Report of Traffic Crash Form is Availa](#)

Message Center-My Alerts

My Alerts

- Instructional Training and Exam due in 30 days. Select 'Go To Training' in 'My Profile'.
- Password will expire in 4 days. Select 'Change Password' in 'My Profile'.

Announcements

New DAVID URL

Effective 11/15/2013

Hello DAVID User,

When bookmarking the URL for new DAVID, please make sure the URL is correct. For your convenience we have included it here for you. Please see below...

<https://DAVID.FLHSMV.GOV/>

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FORGOTTEN, UPDATE AND LOCKED PASSWORDS



Accessing DAVID when you have forgotten your Password....

You must have previously logged onto DAVID and set up your security questions.



The screenshot shows the DAVID (Driver and Vehicle Information Database) login interface. At the top, the word "DAVID" is displayed in large, bold, white letters with a yellow road line graphic through the "V". Below it, the text "DRIVER AND VEHICLE INFORMATION DATABASE" is shown in a smaller, white, sans-serif font. The login form consists of two white input fields: the top one is labeled "Username" and the bottom one is empty. Below the password field is a green link that says "Forgot your password?". At the bottom of the form is a large, orange, rounded rectangular button with the word "LOGIN" in white, bold, uppercase letters. A blue arrow points from the left side of the slide to the "Forgot your password?" link.



Forgotten Password

If the User has forgotten their password, they can select “Forgot Your Password?” from the log in page.

Forgot your password?

Enter your UserID and select Continue

NOTE: The option to reset your password in this manner is only available if you have previously logged into the DAVID System and established your security questions.

NOTE: Passwords can be updated at any time from the User Profile.

DAVID
DRIVER AND VEHICLE
INFORMATION DATABASE

Forgot Password?

Enter User Name:

Continue Cancel

Forgotten Password Continued

Correctly answer your pre-selected security questions and select Continue.

NOTE: The option to reset your password in this manner is only available if you have previously logged into the DAVID System and established your security questions.

DAVID

DRIVER AND VEHICLE INFORMATION DATABASE

Answer Security Questions

Question 1:

What was your childhood nickname?

Answer 1:

Question 2:

What was your high school mascot?

Answer 2:

Continue

Cancel



Forgotten Password Continued

Once you have successfully answered the pre-selected security questions, the system will then present you with the option to select a new password.

Change Password

User Name: 123501

New Password:

Confirm New Password:

Save

Cancel

Password Complexity Requirements

- Must be different than the last 10 passwords.
- Must be at least 8 characters.
- Must include 3 of the 4 below:
 - Upper case
 - Lower case
 - Numeric
 - Special (for example: \$,@,! etc.)



Validation Process

DAVID will then require you to log in with your new credentials

The screenshot shows the DAVID login interface. At the top, the word "DAVID" is displayed in a large, bold, white font with a yellow road line graphic through the letter 'V'. Below it, the text "DRIVER AND VEHICLE INFORMATION DATABASE" is shown in a smaller, white, sans-serif font. The login form consists of two white input fields: the first is labeled "Username" and the second is empty. Below the password field is a green link that says "Forgot your password?". At the bottom of the form is a large, orange, rounded rectangular button with the word "LOGIN" in white, bold, uppercase letters.

Locked UserIDs

When a User desires to change their password. Whether due to the password comprised, expiration of password or a need to update.

- **User option** for updating Password via the User Profile screen

User Profile

Dorothy Hill	User ID: 100017	DL/ID Number: ABCDEFGHIJKLM
	E-mail: dorothyhill@flhsmv.gov	Phone Number: 555-1212
	Agency: HSMV	
	Primary POC Name: Dorothy Hill	Primary POC Name: dorothyhill@flhsmv.gov

[Change Password](#) [Change Security Questions](#)

When a User has attempted to log onto and failed or the User prefers the assistance of the POC to gain access to DAVID. Their option for access is to contact the POC:

- **Point of Contact (POC) option** for updating User Password via the Edit User in Agency

Access Control

[Create New Temporary Password](#) [Edit Roles](#)

Lock the User:

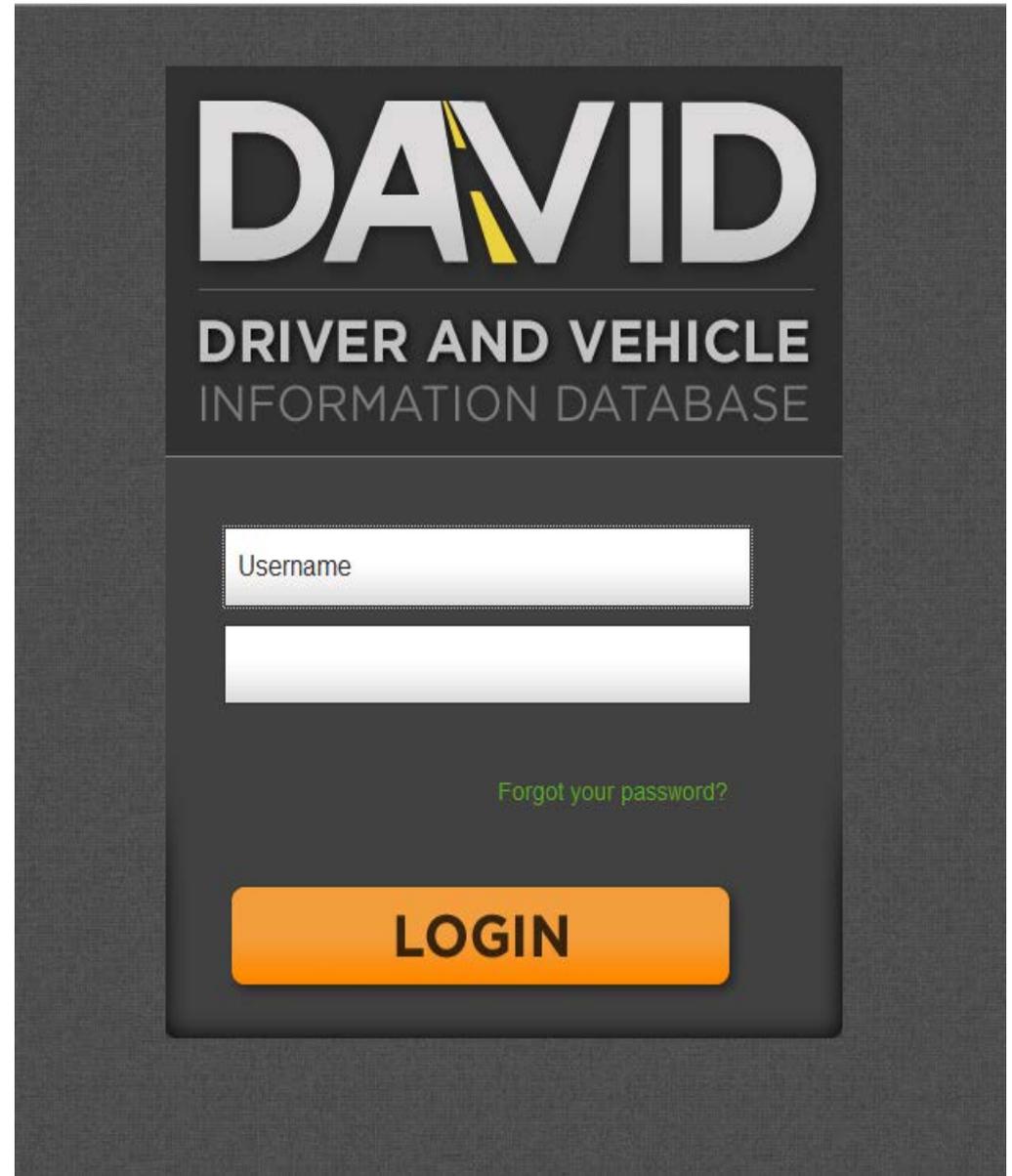
Force User to Reset Password:

User ID: 123131 Training Completion Date:

Dual Access

Dual Access

When logging in with dual access the User will log in as normal with their UserID (Username) and Password.



The image shows a login interface for the DAVID system. At the top, the word "DAVID" is displayed in large, bold, white letters with a yellow road line graphic through the letter 'V'. Below this, the text "DRIVER AND VEHICLE INFORMATION DATABASE" is shown in a smaller, white, sans-serif font. The login area consists of two white input fields: the top one is labeled "Username" and the bottom one is empty. Below the password field, there is a green link that says "Forgot your password?". At the bottom of the login area is a large, orange, rounded rectangular button with the word "LOGIN" in bold, black, uppercase letters.

Logging In With Dual Access



DAVID
DRIVER AND VEHICLE
INFORMATION DATABASE

Select Agency

Select One ▼

Continue



DAVID
DRIVER AND VEHICLE
INFORMATION DATABASE

Select Agency

Select One ▾
Select One
HSMV
HSMV Training Site-Testing (BOR)

Continue

Legal Disclaimer Page



Legal Disclaimer

* DAVID Usage Warning

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Activity associated with any aspect of the DAVID system is subject to detailed monitoring and audits to protect against improper or unauthorized use. Unauthorized use includes, but is not limited to, queries not related to a legitimate business purpose, personal use, dissemination, sharing, copying or passing of DAVID information to unauthorized users and could result in civil proceedings against the offending agency and/or criminal proceedings against any user or other person involved. Violations or misuse may also subject the user and the user's agency to administrative sanctions and possible disciplinary action by their agency, and could result in DAVID access termination.

Accessing the DAVID system by any individual or agency constitutes their consent to the monitoring of all activities, as well as consent to the suspension or termination of their access privileges during or following any audit that determines misuse of the system.

Digital images are restricted for use pursuant to S.322.142(4), Florida statutes - images include photographs and signatures

I have read and understand this agreement.

I accept the above conditions on my use of DAVID

I Decline

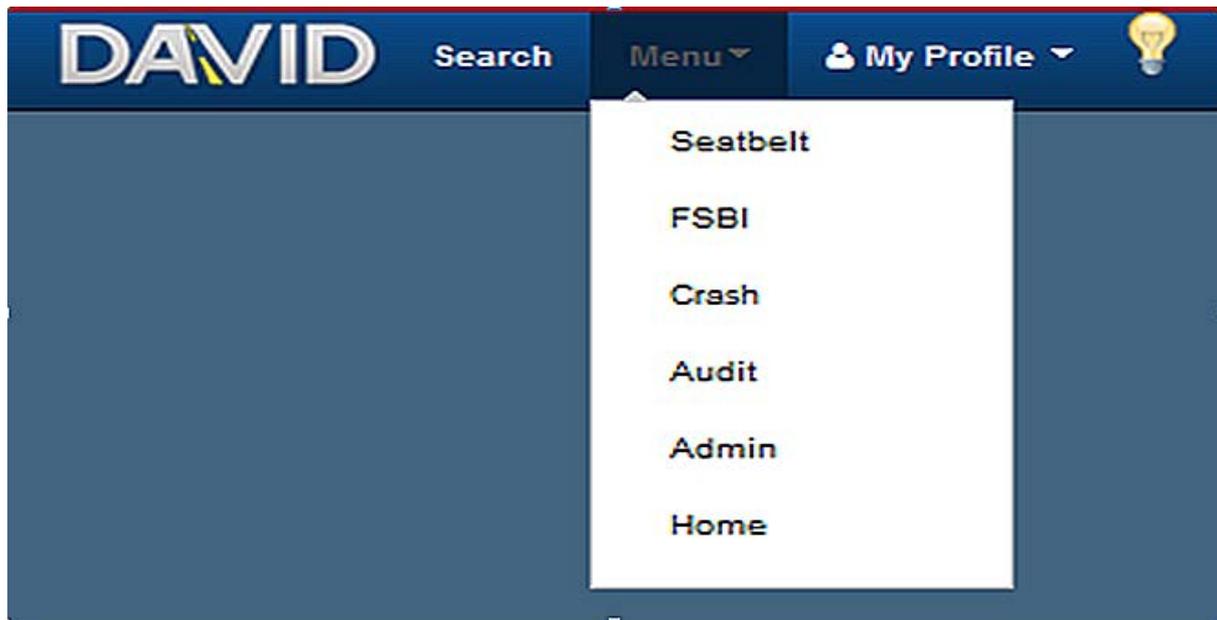
NAVIGATION BAR

The DAVID Navigation Bar is divided into two (2) sections.

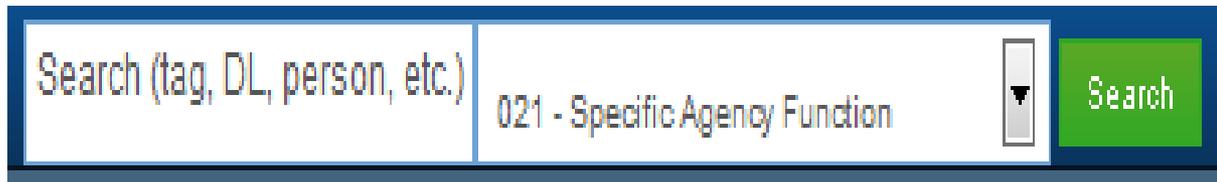
The left side of the bar displays user information and navigation options.

The navigation features available (left side of the bar) allows you to conduct an advanced search, navigate to the home page by clicking on the DAVID logo and navigate to other security access granted by using the Menu drop down option. (Please Note: Options on Menu Drop Down vary and is dependent on your level of access).

The right side of the bar serves as a "Quick Search" for the system, and will be available for immediate use through out the system.



The Quick Search featured on the navigation bar allows users to search for information in a fast and easy method. When conducting name searches with the Quick Search bar, it will require an exact match.



Search Selection Criteria

New DAVID is consider intuitive. It anticipates your search needs based upon the information entered and narrows your selection.

New DAVID has the ability to determine if you are searching for a person's name or driver license rather than a license plate.

Starting your search with an alpha character will give you the following list of possible search criteria to select from:

- Individual Name
- Driver License Number
- Alien Registration Number
- Form Number
- License Plate
- Business
- Name
- Vehicle Identification Number (VIN)
- Out of State Registration Number (OOS)
- Decal Number
- Documented Number
- Parking Placard Number

Starting your search with a numeric character will give you the following list of possible search criteria to select from:

- Social Security Number
- Parking Placard Number
- Embedded Inventory Number (EIN)
- Admissions Number
- Federal Employer Identification Number
- License Plate
- Business Name
- Vehicle Identification Number (VIN)
- Out of State Registration Number (OOS)
- Title Number
- Decal Number



The image shows a search interface with a blue header. Below the header is a search bar with a white background and a blue border. The search bar is divided into two sections: the left section contains the text "Search (tag, DL, person, etc.)" and the right section contains the text "021 - Specific Agency Function". To the right of the search bar is a green button with the text "Search".

DAVID Purpose Codes

This list can be modified to only include the Purpose Codes relevant to your agency.

Assigned	Purpose Codes	Assigned	Purpose Codes
<input checked="" type="checkbox"/>	001 - Affidavit Approval	<input checked="" type="checkbox"/>	002 - Background Investigation
<input checked="" type="checkbox"/>	003 - CDL Hazmat	<input checked="" type="checkbox"/>	004 - Child or Adult Protective Services
<input checked="" type="checkbox"/>	005 - Child Support Validation	<input checked="" type="checkbox"/>	006 - Citizenship Status
<input checked="" type="checkbox"/>	008 - Court Purposes	<input checked="" type="checkbox"/>	009 - Crash
<input checked="" type="checkbox"/>	011 - Criminal Investigation	<input checked="" type="checkbox"/>	012 - Customer Inquiry
<input checked="" type="checkbox"/>	013 - Dispatch	<input checked="" type="checkbox"/>	014 - DL/MV Status Check
<input checked="" type="checkbox"/>	015 - Emergency Notification	<input checked="" type="checkbox"/>	016 - Fraud Investigation
<input checked="" type="checkbox"/>	017 - Indigent Determination	<input checked="" type="checkbox"/>	018 - Insurance Investigation
<input checked="" type="checkbox"/>	020 - Other	<input checked="" type="checkbox"/>	021 - Specific Agency Function
<input checked="" type="checkbox"/>	022 - Photo/Signature Verification	<input checked="" type="checkbox"/>	024 - Quality Assurance Review
<input checked="" type="checkbox"/>	025 - Red Light Camera Violations	<input checked="" type="checkbox"/>	026 - Residency Verification
<input checked="" type="checkbox"/>	027 - Response to Calls for Assistance	<input checked="" type="checkbox"/>	029 - Review Scanned Documents
<input checked="" type="checkbox"/>	032 - System Trouble Shooting	<input checked="" type="checkbox"/>	033 - Traffic Related Inquiry
<input checked="" type="checkbox"/>	034 - Training	<input checked="" type="checkbox"/>	035 - Unclaimed Property
<input checked="" type="checkbox"/>	036 - Verify Identity	<input checked="" type="checkbox"/>	037 - Voter Registration Verification
<input checked="" type="checkbox"/>	038 - Audit	<input checked="" type="checkbox"/>	039 - Parking or Code Enforcement
<input checked="" type="checkbox"/>	040 - Employment Record Check	<input checked="" type="checkbox"/>	041 - Media Inquiry

[Update Purpose Codes](#)

Maintaining DAVID Accounts

User Profile Access

Users have options to modify information regarding their Profile:

- Change/Update Password
- Change/Update Security Questions
- Establish Time Zone
- Set time for auto night mode to begin and end
- Access DAVID Tutorial
- Set Screen Preferences.

(NOTE: Setting default screen preferences is based upon your access level).

- Set Default Page
 - Vehicle Information
 - Driver License Transactions
 - Address History
 - Vehicle Insurance Information
 - Prior Vehicles
 - Parking Permit
- Set Default Purpose Code
 - Agency Discretion
- Set Day/Night Theme

User Profile

Dorothy Hill

User ID: 123501

DL/ID Number:

E-mail: dorothyhill@flhsmv.gov

Phone Number: (850) 617-2538

Agency: HSMV

Primary POC Name: Maureen Johnson

Primary POC Email: maureenjohnson@flhsmv.gov

Change Password

Change Security Questions

Apply for Transfer

Apply for Dual Access

Access Control

Time Zone

Eastern Standard Time

Access Days

Every day of the week

Access Time Start

24hr Access

Access Time End

24hr Access

Night Mode Begin Time:

12:00 AM

Night Mode End Time:

12:00 AM

Training

Training Completion Date:
01/01/2013

Go To Training

Preferences

Record Detail Default Tab:

Vehicle Information

Purpose Code Default:

034 - Training

Day Theme:

Day Theme 1

Night Theme:

Night Theme 1

Save

Apply for Dual Access and Transfer to Another Agency

User Profile

Dorothy Hill

User ID: 123501

DL/ID Number:

E-mail: dorothyhill@flhsmv.gov

Phone Number: (850) 617-2538

Agency: HSMV

Primary POC Name: Maureen Johnson

Primary POC Email:

maureenjohnson@flhsmv.gov

[Change Password](#)

[Change Security Questions](#)

[Apply for Transfer](#)

[Apply for Dual Access](#)

Access Control

Time Zone

Eastern Standard Time

Access Days

Every day of the week

Access Time Start

24hr Access

Access Time End

24hr Access

Night Mode Begin Time:

12:00 AM

Night Mode End Time:

12:00 AM

Training

Training Completion Date:

01/01/2013

[Go To Training](#)

Apply for Dual Access

Request Dual Access for Agency

Please provide information to complete the Dual Access request. Once your request is approved, DAVID will allow you to choose your Agency when you log in.

User Info

* Agency:

Select an Agency

* Time Zone:

Eastern Standard Time

* Email:

* Driver License Number:

* Phone Number:

Ext:

Work Address

* Street:

* City:

* State:

Florida

* Zip Code:

User Verification

* Supervisor Name:

* Supervisor Phone Number:

Ext:

Request Approval

Submit will send the request for Dual Access to your POC for approval. Cancel will return to the User Profile.

Submit

Cancel

If you suspect driver License fraud, please contact 'DL Fraud'

Applying for a Transfer

Request Transfer to Agency

Please provide information to complete the transfer request. Once your request is approved, DAVID will log you in to the requested agency instead of your current agency.

User Info

* Agency:

Select an Agency

* Time Zone:

Eastern Standard Time

* Email:

* Driver License Number:

* Phone Number:

Ext:

Work Address

* Street:

* City:

* State:

* Zip Code:

Florida

User Verification

* Supervisor Name:

* Supervisor Phone Number:

Ext:

Receive Approval

Submit will send the request for Transfer to your POC for approval. Cancel will return to the User Profile.

Submit

Cancel

Message

Transfer request sent successfully!



User Profile

Dorothy Hill

User ID: 123501

DL/ID Number:

E-mail: dorothyhill@flhsmv.gov

Phone Number: (850) 617-2538

Agency: HSMV

Primary POC Name: Maureen Johnson

Primary POC Email:
maureenjohnson@flhsmv.gov

[Change Password](#)

[Change Security Questions](#)

[Apply for Transfer](#)

[Apply for Dual Access](#)

Access Control

Time Zone

Eastern Standard Time



Access Days

Every day of the week

Access Time Start

24hr Access

Access Time End

24hr Access

Night Mode Begin Time:

12:00 AM



Night Mode End Time:

12:00 AM



Training

Training Completion Date:

01/01/2013

[Go To Training](#)

POC Notification of Transfer

From: DAVIDPROD@flhsmv.gov [mailto:DAVIDPROD@flhsmv.gov]

Sent: Tuesday, November 26, 2013 12:57 PM

To: Agency POCs

Subject: DAVID Production NOTIFICATION: Transfer User Submission (Last Name, First Name) for Agency (The Current Agency)

A existing user is requesting transfer to another agency, please follow the link to review the new request.

[Go To DAVID](#)

This e-mail was sent from an address which does not accept incoming e-mail. Please do not reply to this message.

POC Pending User Screen

Pending Users for HSMV

Agency:

User Pending Status:

Pending User Type:

Sort Column:

Sort Direction:

Page Size:

Individual Name	Agency	Type	Address	Phone Number	Supervisor	Submission Date
Kevin Lewis	ISA	TRANSFER REQUEST FROM	2900 Apalachee Pkwy Tallahassee, FL 32399	(850) 617-2056	Desi Tatilian	10/28/2013
patrick edward thomason	HSMV	NEW USER REQUEST	7322 normandy blvd jacksonville, FL 32205	(904) 695-4115	capt kieth gaston	11/11/2013
Tangie Lorraine Hall-Jeffrey	HSMV	NEW USER REQUEST	2300 Virginia Avenue Fort Pierce, FL 34982	(772) 359-7947	April Langston	11/18/2013
Elizabeth Ann Damgaard	HSMV	NEW USER REQUEST	1350 West U. S. Highway 90 Lake City, FL 32055	(386) 754-6287	April Langston	11/18/2013
Christine Marie Burnette	HSMV	NEW USER REQUEST	110 Southeast 25th Avenue Ocala, FL 34471	(352) 208-0074	April Langston	11/19/2013
Christine Marie Burnette	HSMV	NEW USER REQUEST	110 Southeast 25th Avenue Ocala, FL 34471	(352) 208-0074	April Langston	11/19/2013
Dorothy Hill	HSMV Training Site-Testing (BOR)	TRANSFER REQUEST FROM	2900 Apalachee Parkway Tallahassee, FL 32399	(850) 617-2538	Mike Sarvis	11/26/2013

Number of Search Results: 7



1 of 1 Pages

POC Approval Page

The POC of the current agency must approve the transfer of the User prior to the transfer occurring.

User Pending Status are:

- New
- Approved
- Denied
- Pending

Transfer Request From

Dorothy Hill	Requested Agency Name: HSMV Training Site-Testing (BOR)	Submitted On: 11/26/2013 12:57:21 PM
	Pending User Type: Transfer Request From	

User Information

* Email: <input type="text" value="dorothyhill@flhsmv.gov"/>	Driver License Number: <input type="text"/>
Phone Number: (850) 617-2538	Work Address: 2900 Apalachee Parkway Tallahassee, FL
Time Zone: Eastern Standard Time	

User's Supervisor

Supervisor Name: Mike Sarvis	Supervisor Phone Number: (850) 617-2702
--	---

Acceptance

User Pending Status: <input type="text" value="NEW"/> ▼	Comments: <input type="text"/>
---	--

If you suspect driver License fraud, please contact 'DL Fraud'

Point to Remember

Dual Access

- User must accurately select which agency they are working for at the time of sign on
- POC must monitor User's access for activity during their assigned working hours
- POC must use the system's features to restrict use outside of their designated time.

Transfer

- User must request the transfer prior to termination
- Current POC must approve transfer
- POCs must inactivate User in their current agency
- Notification is sent to POC when requests are made

Maintaining User Access (POC)

From the Edit User option on the Admin Function Menu, POCs are able to do the following:

Update User basic information

Name

Email

Phone Number

Driver License Number

Update User Access

Lock/Unlock User Account

User Status

Create/Reset Password

Edit User Role

Edit User's Hours of Access

Extend Session Time Out (Law Enforcement)*

Set User Display Preferences

Edit User

User Specific Information

[Create New Temporary Password](#)

* First Name: Middle Name: * Last Name: Suffix:

* Driver License Number:

Access Control

Lock the User:

Force User to Reset Password:

User ID: 123501 Training Completion Date: 01/01/2013

Preferences

Night Mode Begin Time: Night Mode End Time:

Inserted By: Maureen Johnson on 06/21/2013 Updated By: Dorothy Hill on 08/23/2013

[Save](#) [Cancel](#)

Agency Specific Information

Agency: HSMV

Extended Session Timeout (Law Enforcement):

* E-mail Address: * Phone Number: Ext:

Preferences

Record Detail Default Tab: Purpose Code Default:

Access Control

Set 24 hour Access: [Edit Roles](#)

Access Time Start: Access Time End:

Set Days of Week Access:

Monday: Tuesday: Wednesday: Thursday: Friday:

Saturday: Sunday:

Time Zone: User Status: Active Inactive

[Save User Agency](#) [Cancel](#)



Extended Session Timeout Acknowledgement

Due to Department of Highway Safety and Motor Vehicle policies, POC will be required to acknowledge their intent when granting individuals access to DAVID for the extended session.

The screenshot displays the 'Access Control' interface. At the top right, there are two buttons: 'Create New Temporary Password' and 'Edit Roles'. The main form contains several fields: 'Lock the User:' with a dropdown set to 'NO'; 'User ID:' with the value '530586'; 'Time Zone:' with a dropdown set to 'Eastern Standard Time'; 'Extended Session Timeout (Law Enforcement):' with a dropdown set to 'YES'; and 'Set 24 hour Access:' with a checked checkbox. Below these are four dropdown menus for 'Access Time Start:', 'Access Time End:', 'Night Mode Begin Time:', and 'Night Mode End Time:', all set to '24hr Access' or '12:00 AM'. A modal dialog box titled 'Acknowledgement' is overlaid in the center. It contains the following text: 'Please be aware, setting Extended Session Timeout (Law Enforcement) to "Yes" will allow User exemption from the Department's standard Security Access Controls. In the interest of officer safety, devices that are: (1) part of a police vehicle; or (2) used to perform dispatch functions and located within a physically secure location, are exempt from the Department's standard Security Access Control requirement. This Role should be granted to Law Enforcement or selected sworn personnel only. If you are unsure about granting this exception, please contact your Administrator or Legal Department in your Agency for assistance.' At the bottom of the dialog are two buttons: 'Cancel' and 'Accept and Save User Record'.

Edit User

User Specific Information

Create New Temporary Password

* First Name:

Dorothy

Middle Name:

* Last Name:

Hill

Suffix:

* Driver License Number:

Lock the User:

NO

User ID:
123501

Force User to Reset Password:

Training Completion Date:
01/01/2013

Preferences

Night Mode Begin Time:

12:00 AM

Night Mode End Time:

12:00 AM

Inserted By:

Maureen Johnson on 06/21/2013

Updated By:

Dorothy Hill on 11/18/2013

Save

Cancel

Agency Specific Information

Agency: HSMV

* Extended Session Timeout (Law Enforcement):

YES

* E-mail Address:

dorothyhill@flhsmv.gov

* Phone Number:

(850) 617-2538

Ext:

Preferences

Record Detail Default Tab:

Vehicle Information

Purpose Code Default:

Training

Access Control

Set 24 hour Access:

Edit Roles

Access Time Start:

24hr Access

Access Time End:

24hr Access

Set Days of Week Access:

Monday:

Tuesday:

Wednesday:

Thursday:

Friday:

Saturday:

Sunday:

* Time Zone:

Eastern Standard Time

User Status:

Active

Inactive

Save User Agency

Cancel

Agency: HSMV Training Site-Testing (BOR)

* Extended Session Timeout (Law Enforcement):

* E-mail Address:

* Phone Number:

Ext:

Preferences

Record Detail Default Tab:

Purpose Code Default:

Access Control

Set 24 hour Access:

[Edit Roles](#)

Access Time Start:

Access Time End:

Set Days of Week Access:

Monday:

Tuesday:

Wednesday:

Thursday:

Friday:

Saturday:

Sunday:

* Time Zone:

User Status:

Active
 Inactive

[Save User Agency](#)

[Cancel](#)

Agency Specific Information

Agency: HSMV

Primary POC Name: Maureen Johnson

Primary POC Email: maureenjohnson@flhsmv.gov

Agency: HSMV Training Site-Testing (BOR)

* Extended Session Timeout (Law Enforcement):

NO

* E-mail Address:

dorothyhill@flhsmv.gov

* Phone Number:

(850) 617-2538

Ext:

Preferences

Record Detail Default Tab:

Vehicle Information

Purpose Code Default:

No Default

Access Control

Set 24 hour Access:

[Edit Roles](#)

Access Time Start:

24hr Access

Access Time End:

24hr Access

Set Days of Week Access:

Monday:

Tuesday:

Wednesday:

Thursday:

Friday:

Saturday:

Sunday:

* Time Zone:

Pacific Standard Time

User Status:

Active

Inactive

Administrative

Creating an Agency/Sub Agency

Self Registration

E-Mail Notification

POC Approval Process

Administrative Functions

Administrative Functions Page

(Please Note: Options on the Administrative Functions Page varies and is dependent on your level of access).

- Add User – allows POC to add new Users to their sub-agency
- Edit Agency – allows POC to modify an existing agency and add sub-agencies
- Edit User – allows POC to edit an existing UserID and their privileges, reset passwords
- Review Pending Users – Directs user to list of users who have requested access to the DAVID System
- Generate Registration URL – Generates a web link for self registration. The link is sent by the POC to individuals requesting access to the DAVID System.





Creating Sub-Agency

To add a new sub-agency, select the parent agency

Select Agency

Include Inactive Agencies

Agency Name:

Select

Creating Sub-Agency cont'd

- SELECT ADD SUB AGENCY

ENTER NAME OF SUB-AGENCY

DAVID Search Menu Dorothy Hill

Search (tag, DL, person, etc.) 021 - Specific Agency Function Search

Edit Agency

Union County Sheriff's Office Contract Number: HSMV-487-09

Add Sub Agency Add User Edit Roles Edit Purpose Codes

Agency Information

Agency: Active
Status: Inactive
Street: 55 W. Main Street, Room 102
City: Lake Butler
State: FL
Zip: 32054
Inserted by: Dorothy Hill on 07/30/2013
Updated by:

Agency Head Information

Agency Head: James York
Phone: (386) 496-2611
Email: jyrk@ucso.gov
Address: 55 W. Main Street, Room 102
Lake Butler, FL 32054

Save Agency

Add Sub-Agency

Add Sub-Agency for Union County Sheriff's Office

Sub-Agency Name

(The parent Agency is Union County Sheriff's Office).

Create Sub-Agency **Cancel**

Parent Agency Information

Agency Name
Union County Sheriff's Office
55 W. Main Street, Room 102
Lake Butler, FL 32054

Active: True	POC: (first last) (first last)	Inserted by: Dorothy Hill on 07/30/2013	Updated by: Dorothy Hill on 07/30/2013
-----------------	-----------------------------------	--	---

Create Sub-Agency continued

- Street address for sub-agency can be updated at this time.
- Add Roles for sub-agency
- Add Users to sub-agency
- You also have the ability to set limited Purpose Codes which are relevant to your agency/sub-agency's needs.

Message
Sub-Agency Created

Edit Agency

Union County Sheriff's Office Parent Agency: Union County Sheriff's Office
Sub Agency Office

Add User Edit Roles Edit Purpose Codes

Agency Information

Agency: Active
Status: Inactive

Street:
City:
State:
Zip:

Inserted by: Dorothy Hill on 08/05/2013
Updated by:

Agency Head Information

Agency Head: James York
Phone: (386) 498-2501
Email: york@ucso.gov
Address: 55 W. Main Street, Room 102
Lake Butler, FL 32054

Save Agency

POC Information

Is Primary	Name
------------	------

Add User to Union County Sheriff's Office

Basic user Information

User ID:

The User ID and Password will be generated on Save.

* First Name:

Middle Name:

* Last Name:

Suffix:

* E-mail Address:

* Driver License Number:

* Phone Number:

Ext:

Access Control

Time Zone:

User Status:

Extended Session Timeout (Law Enforcement):

Access Begin Time:

Access End Time:

Night Mode Begin Time:

Night Mode End Time:

Preferences

Record Detail Default Tab:

Purpose Code Default:

Save

Cancel

Create/Access Sub-Agency continued

- To modify sub-agency created, you must first locate parent agency.
- Sub-Agencies are listed under parent agency.
- Select “view” to access sub-agency created.
- Sub-Agencies will only be allowed access assigned to Parent Agency.
- Not all individuals in an agency or sub-agency is allowed all access granted to agency. POCs must make a determination based on statutes.

Edit Agency

Union County Sheriff's Office | Contract Number: HSMV-487-09

[Add Sub Agency](#) [Add User](#) [Edit Roles](#) [Edit Purpose Codes](#)

Agency Information

Agency: Active
Status: Inactive
Street: 55 W. Main Street, Room 102
City: Lake Butler
State: FL
Zip: 32054
Inserted by: Dorothy Hill on 07/30/2013
Updated by: Dorothy Hill on 07/30/2013

Agency Head Information

Agency Head: James York
Phone: (386) 496-2501
Email: york@ucso.gov
Address: 55 W. Main Street, Room 102
Lake Butler, FL 32054

POC Information

Is Primary	Name
<input type="text"/>	<input type="text"/>

[Save Agency](#)

Sub Agencies

	Name	Active
view	Union County Sheriff's Office Sub Agency	True

Edit Agency

Union County Sheriff's Office | Parent Agency: Union County Sheriff's Office
Sub Agency

[Add User](#) [Edit Roles](#) [Edit Purpose Codes](#)

Agency Information

Agency: Active
Status: Inactive
Street:
City:
State:
Zip:
Inserted by: Dorothy Hill on 08/05/2013
Updated by: Dorothy Hill on 08/05/2013

Agency Head Information

Agency Head: James York
Phone: (386) 496-2501
Email: york@ucso.gov
Address: 55 W. Main Street, Room 102
Lake Butler, FL 32054

POC Information

Is Primary	Name
<input type="text"/>	<input type="text"/>

[Save Agency](#)



EDITING USER

Search by User ID will return information for the specific DAVID UserID entered.

To obtain a list of Users assigned to an agency, search by "Agency Name"

To obtain a list of User by name, search by "First Name" and "Last Name".

Select User

Search by User ID

User ID

Select

Search by Advanced

Agency Name:

First Name:

Last Name:

Search

List of Agency Users

To get a list of Users for an Agency type in the Agency name when searching for a User (Edit User).

Select User

Search by User ID

User ID

Search by Advanced

Include Inactive Agencies

Agency Name:

First Name:

Last Name:

Search by Advanced

	Agency Name	Name	User Name	Status
view	HSMV1	Patricia Ann Bennett	776870	ACTIVE
view	HSMV1	PATRICIA ANN BENNETT	369281	ACTIVE
view	HSMV1	Dorothy BetaTest3 Hill	275794	ACTIVE
view	HSMV1	Dorothy BetaTest Hill	836594	ACTIVE
view	HSMV1	Maureen BetaTest Johnson	701697	ACTIVE
view	HSMV1	Sheila Johnson	464532	ACTIVE
view	HSMV1	SHEILA JOHNSON	377086	ACTIVE
view	HSMV1	Patrick Beta Test Lineberry	947519	ACTIVE
view	HSMV1	PATRICK LINEBERRY	643510	ACTIVE
view	HSMV1	Test Test	451958	ACTIVE
view	HSMV1	Deborah Todd	903482	ACTIVE
view	HSMV1	Patrick Webster	534136	ACTIVE
view	HSMV1	Kathy Williams	785174	ACTIVE

Self Registration

Generate Registration URL for Self Registration

When you are allowing the user to self register for access to DAVID, you must first generate the URL to email to the individual. This is accomplished by:

- Going to the Administrative Functions menu
- Select “Generate Registration URL”
- Click the “Click to Select Link” button
- Email link to recipient(s)

The image shows two screenshots from the DAVID system. The top screenshot displays the 'Administrative Functions' menu with five green buttons: 'Edit Agency', 'Add User', 'Edit User', 'Review Pending Users', and 'Generate Registration URL'. A blue arrow points from the 'Generate Registration URL' button to the bottom screenshot. The bottom screenshot shows the 'Generate Registration Link' page, which includes a dark blue header with the DAVID logo and a 'Menu' button. Below the header is a section titled 'Agency Specific Registration Link' containing a 'Registration Link' field with the URL <https://david.flhsmv.gov:443/DAVID/PublicWeb/UserRegistration?FilterAgencyID=184> and a 'Click to Select Link' button.



Self Registration

Internet Registration Form

(screen shot of
what Users fill out
via the internet to
request DAVID
access)

Request Security Access to the DAVID System

Complete the following form and read the Subscriber Agreement prior to submitting your request to the Point of Contact.

User Info

* Agency: * Time Zone:

* First Name: Middle Name: * Last Name: Suffix:

* Email: * Driver License Number: * Phone Number: Ext:

Work Address

* Street: * City: * State: * Zip Code:

User Password Creation

* Password: Password Requirements:
Password must be a minimum of 8 characters and include a combination of upper/lower case character(s), number(s) and special character(s).
Please remember this password; it is the password you will need to log into the system if you are accepted!

* Password Confirmation:

User Verification

* Supervisor Name: * Supervisor Phone Number:

Agreement

This subscriber agreement will become effective on the date you submit the request for access to the DAVID System.

By submitting this request I agree:

- To the terms and conditions of this governing agency.
- I have legal access to view the data pertained in the DAVID System.
- To maintain the integrity of this information.

Confirmation Email Sent to Registrant

From: DAVIDDEV@flhsmv.gov

Sent: Wed 6/26/2013 10:06 A

To: Hill, Dorothy

Cc:

Subject: DAVID Dev NOTIFICATION: Confirmation of Pending User Request for DAVID access was received

Hello Dorothy Hill!

Your request for access to DAVID was sent.

Your Request Details:

Agency: KLTest

First Name: Dorothy

Middle Name:

Last Name: Hill

Name Suffix:

Phone Number: 12334567890

Timezone: Eastern Standard Time

Supervisor Name: supervisor

Supervisor Phone: 1234567890

Address:

1111

ccc, FL 32311

Email Address: dorothyhill@flhsmv.gov

Driver License Number: A123456789012

You will receive a second e-mail confirmation including your new USERNAME when the Agency has finished processing your request. At that time you will be able to log in with your USERNAME and PASSWORD.

This is e-mail was sent from an address which does not accept incoming e-mail. Please do not reply to this message.



Notification Email sent to POC

From: DAVIDTEST@flhsmv.gov [mailto:DAVIDTEST@flhsmv.gov]

Sent: Wednesday, July 24, 2013 10:58 AM

To: Name of Local Agency POC

Subject: DAVID Test NOTIFICATION: New Pending User Submission (LastName, FirstName) for Agency HSMV1

A new user is requesting access to DAVID, please follow the link to review the new request.

[Go To DAVID](#)

This e-mail was sent from an address which does not accept incoming e-mail. Please do not reply to this message.

POC Approval Screen

Pending Users for HSMV

Filter by :

Agency:

HSMV

User Pending Status:

NEW

Sort Column:

Submission Date

Sort Direction:

Ascending

Page Size:

25 Per Page

Refine Results

Individual Name	Agency	Address	Phone Number	Supervisor	Submission Date
Nancy Bollermann	HSMV	2900 tallahassee, FL 32399	(850) 617-3074	Dorothy Hill	08/13/2013
Test Test	HSMV	55 Ap Tallahass, FL 32399	(555) 555-5555	debbie q t	08/13/2013

Number of Search Results: 2

|< < > >|

1 of 1 Pages

POC Approval Screen

User Pending Status: Approved, Denied, New, Pending

Registrant User Details

Test Test

Selected Agency Name:
HSMV

Submitted On:
8/13/2013 2:29:28 PM

User Information

Email:
dorothyhill@flhsmv.gov

Phone Number:
(555) 555-5555

Driver License Number:
H123456789

Time Zone:
Eastern Standard Time

Work Address:
55 Ap
Tallahass, FL

User Supervisor

Supervisor Name:
debbie q t

Supervisor Phone Number:
(617) 259-1850

Acceptance

User Pending Status:

NEW

Comments:

Save

Cancel

Sample Emails of Access Request

From: DAVIDTEST@flhsmv.gov Sent: Wed 7/24/2013 11:56 A
To: Hill, Dorothy
Cc:
Subject: DAVID Test NOTIFICATION: Pending User Request for DAVID access was Accepted

Dear Dorothy Hill,

Your request for access to the DAVID system has been approved. Your UserID is 275794. You may log into the system with the password you selected during registration and the UserID provided in this email. The link to the DAVID System is provided below.

Comments:

[Go To DAVID](#)

If you have any questions or experience problems with signing on, please contact Maureen Johnson at maureenjohnson@flhsmv.gov

Thank You

This e-mail was sent from an address which does not accept incoming e-mail. **Please do not reply to this message.**

From: DAVIDTEST@flhsmv.gov [mailto:DAVIDTEST@flhsmv.gov]

Sent: Tuesday, July 30, 2013 9:39 AM

To: Lineberry, Patrick

Subject: DAVID Test NOTIFICATION: Pending User Request for DAVID access was denied

Dear Patrick Webster,

Your request for access to the DAVID System has been denied.

Comments:

If you feel this decision was made in error, please contact Patrick Lineberry at patricklineberry@flhsmv.gov.

This e-mail was sent from an address which does not accept incoming e-mail. Please do not reply to this message.

Assigning Roles



Granting Access

Please **NOTE**:

- Not all individuals in an agency or sub-agency are allowed all access granted to the agency. POCs must make a determination based on statutes.
- Agencies and POCs are responsible for granting access and will be held accountable.

DAVID Roles

Roles determine you level of access.

The following roles should only be assigned to the appropriate :

- Report Driver for Re-Exam
- Search/View/Add/Edit FSBI
- Search/View/Print FSBI
- View Crash Records
- View Emergency Contact Information
- View Full SSN
- View Last 4 SSN
- View Photos and Signature
- View Public Official Blocked Information
- View Voided Photos
- View/Add/Edit Seatbelts
- View Insurance
- **DAVID access is monitored**

Roles	Assigned
Ability To Search/View Audit Logs	<input checked="" type="checkbox"/>
Ability To Set Default Purpose Code	<input checked="" type="checkbox"/>
Agency Point of Contact (POC)	<input checked="" type="checkbox"/>
DAVID Administrator	<input checked="" type="checkbox"/>
Report Driver for Re-exam	<input checked="" type="checkbox"/>
Search Motor Vehicles By Make and Model	<input checked="" type="checkbox"/>
Search/View Driver License Records	<input checked="" type="checkbox"/>
Search/View Motor Vehicle Records	<input checked="" type="checkbox"/>
Search/View Scanned Documents	<input checked="" type="checkbox"/>
Search/View/Add/Edit FSBI	<input checked="" type="checkbox"/>
Search/View/Print FSBI Report	<input checked="" type="checkbox"/>
View Crash Reports	<input checked="" type="checkbox"/>
View Driver History	<input checked="" type="checkbox"/>
View Driver License Transcripts	<input checked="" type="checkbox"/>
View Emergency Contact Information	<input checked="" type="checkbox"/>
View Full SSN	<input checked="" type="checkbox"/>
View Insurance Information	<input checked="" type="checkbox"/>
View Last 4 of SSN	<input checked="" type="checkbox"/>
View Photos and Signatures per S 322.142(4)	<input checked="" type="checkbox"/>
View Public Official Blocked Information	<input checked="" type="checkbox"/>
View/Add/Edit Seatbelt	<input checked="" type="checkbox"/>

Update Roles



Administrative

Auditing

Excel Report

Audit Run Limitations



AUDITING



Audit Functions User Activity Tab

NOTE:
Start Dates and End
Dates are required
fields

DAVID Search Menu Dorothy Hill

Search (tag, DL, person, etc.) 021 - Specific Agency Function Search

Seatbelt
FSBI
Crash
Audit
Admin
Home

Audit Functions

User Activity Public Records Request - Customer Public Records Request - Motor Vehicle

Search User Activity

Column Selection

Agency Full Name User Name IP Address
 Time Accessed (Eastern Time) Purpose Code Page Viewed

Sort By: Time Accessed (Eastern Time) | Sort Direction: Ascending | Agency Sort Direction: Ascending

Agency: HSMV | User ID:
 * Start Date: | First Name:
 * End Date: | Middle Name:
 Page/Action: | Last Name:
 Purpose Code:

Search

Audit Functions

User Activity

Public Records Request - Customer

Public Records Request - Motor Vehicle

Search User Activity

Column Selection

Agency

User Name

IP Address

Time Accessed

Purpose Code

Page Viewed

Sort By

Time Accessed



Sort Direction

Ascending



Agency Sort Direction

Ascending



Agency

User ID

* Start Date

* Start Time

First Name

12:00 AM



DAVID Audit Report Export to Excel

User Activity Report

STATE OF FLORIDA
 Department of Highway Safety & Motor Vehicles
 Driver And Vehicle Information Database

Below is a listing of all activity from 05/01/2013 to 11/12/2013
 for Dorothy Hill (123501)

Agency	Full Name	User Name	IP Address	Time Accessed (Eastern Time)	Purpose Code	Page Viewed	Search Field	Search Value
HSMV	Dorothy Hill	123501	74.174.31.8	08/07/2013 09:18:27 AM		Sign In	UserName	123501
HSMV	Dorothy Hill	123501	74.174.31.8	08/07/2013 09:18:30 AM		Legal Disclaimer Accepted		
HSMV	Dorothy Hill	123501	74.174.31.8	08/07/2013 09:18:31 AM		Message Center		
HSMV	Dorothy Hill	123501	74.174.31.8	08/07/2013 09:18:56 AM		Advanced Record Search		
HSMV	Dorothy Hill	123501	74.174.31.8	08/07/2013 09:19:03 AM		Message Center		
HSMV	Dorothy Hill	123501	74.174.31.8	08/07/2013 09:19:06 AM		Advanced Record Search		
HSMV	Dorothy Hill	123501	74.174.31.8	08/07/2013 09:21:06 AM		Message Center		
HSMV	Dorothy Hill	123501	74.174.31.8	08/07/2013 09:21:08 AM		Advanced Record Search		
HSMV	Dorothy Hill	123501	74.174.31.8	08/07/2013 09:21:29 AM	021 - Specific Agency Function	Search Name Demographic	FirstName	A
							LastName	LICENSE
							SelectedCustomerType	IC
HSMV	Dorothy Hill	123501	74.174.31.8	08/07/2013 09:21:29 AM	021 - Specific Agency Function	Customer Search Results	Criteria	LAST:LICENSE%, FIRST:A%
							PageNo	1
							SearchType	NAME
HSMV	Dorothy Hill	123501	74.174.31.8	08/07/2013 09:21:37 AM	021 - Specific Agency Function	Record Detail	CustomerName	ABNORMAL LICENSE
							CustomerNumber	223805316
							LicenseNumber	L252000880010
HSMV	Dorothy Hill	123501	74.174.31.8	08/07/2013 09:21:40 AM	021 - Specific Agency Function	Current Signature	CustomerNumber	223805316
HSMV	Dorothy Hill	123501	74.174.31.8	08/07/2013 09:21:42 AM	021 - Specific Agency Function	Current Photo	CustomerNumber	223805316
HSMV	Dorothy Hill	123501	74.174.31.8	08/07/2013 09:21:42 AM	021 - Specific Agency Function	Vehicles	CustomerNumber	223805316
HSMV	Dorothy Hill	123501	74.174.31.8	08/07/2013 09:21:58 AM	021 - Specific Agency Function	DL Transactions	CustomerNumber	223805316
HSMV	Dorothy Hill	123501	74.174.31.8	08/07/2013 09:22:01 AM	021 - Specific Agency Function	Addresses	CustomerNumber	223805316
HSMV	Dorothy Hill	123501	74.174.31.8	08/07/2013 09:22:03 AM	021 - Specific Agency Function	Insurance	CustomerNumber	223805316
HSMV	Dorothy Hill	123501	74.174.31.8	08/07/2013 09:22:06 AM	021 - Specific Agency Function	Prior Vehicles	CustomerNumber	223805316
HSMV	Dorothy Hill	123501	74.174.31.8	08/07/2013 09:22:08 AM	021 - Specific Agency Function	Parking Permits	CustomerNumber	223805316
HSMV	Dorothy Hill	123501	74.174.31.8	08/07/2013 09:22:16 AM	021 - Specific Agency Function	Photo and Signature Array	CustomerNumber	223805316
HSMV	Dorothy Hill	123501	74.174.31.8	08/07/2013 09:22:44 AM	021 - Specific Agency Function	Record Detail	CustomerName	ABNORMAL LICENSE
							CustomerNumber	223805316
							LicenseNumber	L252000880010
HSMV	Dorothy Hill	123501	74.174.31.8	08/07/2013 09:22:45 AM	021 - Specific Agency Function	Vehicles	CustomerNumber	223805316
HSMV	Dorothy Hill	123501	74.174.31.8	08/07/2013 09:22:48 AM	021 - Specific Agency Function	Scanned Documents	CustomerNumber	223805316
							PageNo	1
HSMV	Dorothy Hill	123501	74.174.31.8	08/07/2013 09:22:56 AM	021 - Specific Agency Function	Scanned Documents	CustomerNumber	223805316
HSMV	Dorothy Hill	123501	74.174.31.8	08/07/2013 09:22:58 AM	021 - Specific Agency Function	Display DL Scanned Document	CustomerNumber	223805316



Audit Functions

Public Records Request-Customer

NOTE:

Date Range is a required field

Audit Functions

User Activity
Public Records Request - Customer
Public Records Request - Motor Vehicle

Public Records Search - Customer

Column Selection

User Name
 Agency
 Email
 IP Address

Time Accessed
 Purpose Code
 Page Viewed

Sort By: Time Accessed | Sort Direction: Ascending | Agency Sort Direction: Ascending | Date Range: -

First Name

Middle Name

Last Name

Search

Driver License Search

Social Security Number Search

Business Name Search

DAVID Audit Report Exported to Excel

Public Records Customer Activity Run

STATE OF FLORIDA

Department of Highway Safety & Motor Vehicles

Driver And Vehicle Information Database

ABNORMAL LICENSE (Customer Name)

Driver License Number: L252000800010

Date Range: 07/01/2013 - 11/12/2013

Full Name	User Name	Agency	Email	IP Address	Time Accessed (Eastern Time)	Purpose Code	Page Viewed
Brandi Acres							
acresbn@flcjn.net							
(904) 529-2220							
Joseph Corey Buchanan	561498	Green Cove Spri	jbuchanan@gcspd.com	74.174.31.8	11/11/2013 04:12:20 PM	034 - Training	Record Detail
CHRISTOPHER KELSO	754406	Green Cove Spri	CKELSO@GCSPD.COM	74.174.31.8	11/11/2013 05:08:45 PM	034 - Training	Record Detail
Maureen Johnson							
maureenjohnson@flhsmv.gov							
(850) 617-2702							
Maureen Johnson	123500	HSMV	maureenjohnson@flhsmv.gov	74.174.31.8	09/09/2013 11:47:03 AM	034 - Training	Record Detail
Maureen Johnson	123500	HSMV	maureenjohnson@flhsmv.gov	74.174.31.8	09/09/2013 12:37:55 PM	034 - Training	Vehicles
Maureen Johnson	123500	HSMV	maureenjohnson@flhsmv.gov	74.174.31.8	09/09/2013 12:38:13 PM	034 - Training	Insurance
Deborah Lynn Todd	123503	HSMV	deborahatodd@flhsmv.gov	74.174.31.8	09/10/2013 06:43:34 PM	032 - System Trouble Shooting	Record Detail
Deborah Lynn Todd	123503	HSMV	deborahatodd@flhsmv.gov	74.174.31.8	09/10/2013 06:43:42 PM	032 - System Trouble Shooting	Five-Year Driver History
Deborah Lynn Todd	123503	HSMV	deborahatodd@flhsmv.gov	74.174.31.8	09/10/2013 06:43:49 PM	032 - System Trouble Shooting	Vehicles
Maureen Johnson	123500	HSMV	maureenjohnson@flhsmv.gov	74.174.31.8	09/12/2013 10:44:59 AM	034 - Training	Record Detail
Maureen Johnson	123500	HSMV	maureenjohnson@flhsmv.gov	74.174.31.8	09/12/2013 10:45:20 AM	034 - Training	Photo and Signature Array
Maureen Johnson	123500	HSMV	maureenjohnson@flhsmv.gov	74.174.31.8	09/12/2013 10:45:21 AM	034 - Training	Vehicles
Maureen Johnson	123500	HSMV	maureenjohnson@flhsmv.gov	74.174.31.8	09/12/2013 10:45:28 AM	034 - Training	Five-Year Driver History
Maureen Johnson	123500	HSMV	maureenjohnson@flhsmv.gov	74.174.31.8	09/12/2013 10:45:32 AM	034 - Training	Photo and Signature Array
Dorothy Hill	123501	HSMV	dorothyhill@flhsmv.gov	74.174.31.8	10/01/2013 09:19:03 AM	034 - Training	Record Detail
Dorothy Hill	123501	HSMV	dorothyhill@flhsmv.gov	74.174.31.8	10/01/2013 09:19:09 AM	034 - Training	Record Detail
Dorothy Hill	123501	HSMV	dorothyhill@flhsmv.gov	74.174.31.8	10/01/2013 09:19:16 AM	034 - Training	Addresses

Audit Functions

Public Records Request-Motor Vehicle

NOTE:

Date Range is a required field

Audit Functions

- User Activity
- Public Records Request - Customer
- Public Records Request - Motor Vehicle

Public Records Search - Motor Vehicle

Column Selection

- User Name
- Agency
- Email
- IP Address
- Time Accessed
- Purpose Code
- Page Viewed

Sort By

Sort Direction

Agency Sort Direction

Date Range

 -

License Plate Number:

Search

VIN/Hull ID:

Search

Registration Number:

Search

Vessel (Florida Registration Number):

Search

Title Number:

Search

Audit Limitations-Multiple Customers

- More than one customer found. Please refine your search.

Audit Functions

User Activity

Public Records Request - Customer

Public Records Request - Motor Vehicle

Public Records Search - Customer

Column Selection

- User Name Agency Email IP Address
 Time Accessed Purpose Code Page Viewed

Sort By

Time Accessed

Sort Direction

Ascending

Agency Sort Direction

Ascending

* Date Range

07/28/2013

- 08/02/2013

First Name

Alicia

Middle Name

Armstrong

Last Name

License

Search

Driver License

Search

Social Security Number

Search

Business Name

Search

Audit Limitations – 30,000 Capacity Reached

STATE OF FLORIDA

Department of Highway Safety & Motor Vehicles

Driver And Vehicle Information Database

More than 30000 records match your criteria, the results have been truncated. Please narrow your search.

Below is a listing of all activity from 11/27/2011 to 12/09/2013

from HSMV

Agency	Full Name	User	IP Address	Time Accessed (Eastern Time)	Purpose Code	Page Viewed	Search Field	Search Value
HSMV	David Malin	123	74.174.31.8	08/06/2013 04:57:05 PM		View Admin Menu		
HSMV	David Malin	123	74.174.31.8	08/06/2013 04:57:14 PM		Generate Registration Link		
HSMV	David Malin	123	74.174.31.8	08/06/2013 04:57:28 PM		Generate Registration Link		
HSMV	David Malin	123	74.174.31.8	08/06/2013 04:57:37 PM		Advanced Record Search		
HSMV	David Malin	123	74.174.31.8	08/06/2013 04:57:47 PM	032 - System Trouble Shooting	Search Name Demographic	FirstName	DAVID
							LastName	MALIN
							SelectedCustomerType	IC
HSMV	David Malin	123	74.174.31.8	08/06/2013 04:57:47 PM	032 - System Trouble Shooting	Customer Search Results	Criteria	LAST:MALIN%, FIRST:DAVID%
							PageNo	1
							SearchType	NAME
							CustomerNumber	
							LicenseNumber	
HSMV	David Malin	123	74.174.31.8	08/06/2013 04:59:14 PM	032 - System Trouble Shooting	Audit Functions		
HSMV	David Malin	123	74.174.31.8	08/06/2013 04:59:45 PM	032 - System Trouble Shooting	Advanced Record Search		
HSMV	David Malin	123	74.174.31.8	08/06/2013 04:59:59 PM	032 - System Trouble Shooting	Perform Quick Search	DL	M4501#####
HSMV	David Malin	123	74.174.31.8	08/06/2013 04:59:59 PM	032 - System Trouble Shooting	Advanced Record Search		
HSMV	David Malin	123	74.174.31.8	08/06/2013 05:02:09 PM	032 - System Trouble Shooting	Perform Quick Search	DL	M4501#####
HSMV	David Malin	123	74.174.31.8	08/06/2013 05:02:09 PM	032 - System Trouble Shooting	Advanced Record Search		
HSMV	David Malin	123	74.174.31.8	08/06/2013 05:03:32 PM	032 - System Trouble Shooting	Perform Quick Search	DL	M4501#####
HSMV	David Malin	123	74.174.31.8	08/06/2013 05:03:34 PM	032 - System Trouble Shooting	Record Detail	CustomerName	DAVID ROBERT MALIN
HSMV	Kevin Lewis	100	74.174.31.8	08/06/2013 05:07:00 PM		Sign In	UserName	100018
HSMV	Kevin Lewis	100	74.174.31.8	08/06/2013 05:07:10 PM		Legal Disclaimer Accepted		
HSMV	Kevin Lewis	100	74.174.31.8	08/06/2013 05:07:11 PM		Message Center		
HSMV	Kevin Lewis	100	74.174.31.8	08/06/2013 05:07:55 PM		View Admin Menu		
HSMV	Kevin Lewis	100	74.174.31.8	08/06/2013 05:07:59 PM		Select User		



Agency Reports

Agency Report Menu

Agency POC

Users by Status

Users by Agency

Agency Reports

Agency POC Users By Status Users By Agency

List of POC Contact Info

Agency Include Sub-Agencies

Search

If you suspect driver License fraud, please contact 'DL Fraud'

Agency Reports

Agency POC Users By Status Users By Agency

List of POC Contact Info

Agency: Include Sub-Agencies:

- HSMV
- HSMV Training Site-Testing (BOR)
- HSMV [FHP-CVE]
- HSMV [FHP-IT]
- HSMV [FHP-JRCC]
- HSMV [FHP-LWRCC]
- HSMV [FHP-ORCC]
- HSMV [FHP-Tallahassee Regional Communication Center]

...ense fraud, please contact 'DL Fraud'

Agency POC Listing

STATE OF FLORIDA

Department of Highway Safety & Motor Vehicles

Driver And Vehicle Information Database

Below is the list of all point of contacts for Agency HSMV

Agency	Full Name	Phone	Email
HSMV	Maureen Johnson (Primary POC)	(850) 617-2702	maureenjohnson@flhsmv.gov
HSMV	Dorothy Hill	(850) 617-2538	dorothyhill@flhsmv.gov
HSMV	Kevin Lewis	(850) 555-1212	kevinlewis@flhsmv.gov
HSMV	Deborah Lynn Todd	(850) 617-2591	deborah todd@flhsmv.gov
HSMV	Teri H Crews	(850) 617-3126	tericrews@flhsmv.gov
HSMV	Deborah D Taylor	(850) 617-2658	deborah taylor@flhsmv.gov
HSMV	Patrick S Lineberry	(850) 617-2660	patricklineberry@flhsmv.gov
HSMV	Cheryl Zenoz	(850) 617-2660	cherylzenoz@flhsmv.gov
HSMV	Bennett White	(850) 617-2542	bennettwhite@flhsmv.gov
HSMV	Jeanne Owens	(850) 556-3199	JeanneOwens@flhsmv.gov
HSMV	Richie Cain Frederick	(941) 223-0847	richiefrederick@flhsmv.gov
HSMV	Alice Paramore	(850) 617-2804	AliceParamore@flhsmv.gov
HSMV	Desi Tatilian	(850) 617-2165	desitilian@flhsmv.gov
HSMV	Michael Sarvis	(850) 617-2428	michaelsarvis@flhsmv.gov
HSMV	william roseburgh	(850) 617-3411	williamroseburgh@flhsmv.gov
HSMV	Deepa Vasudevan	(850) 617-2661	deepavasudevan@flhsmv.gov

Agency Reports

Agency POC

Users By Status

Users By Agency

Users By Status Report

Agency

Include Sub-Agencies

Search

If you suspect driver License fraud, please contact 'DL Fraud'

Users By Status

STATE OF FLORIDA

Department of Highway Safety & Motor Vehicles
Driver And Vehicle Information Database

Agency	Active Users	Inactive Users	Locked Users
HSMV	52	8	2
Total	52	8	2
Grand Total	52	8	2

Agency Reports

Agency POC

Users By Status

Users By Agency

Users By Agency Report

Column Selection

- Agency
- Full Name
- User Name
- User Status
- Last Signin
- Training Completed Date
- Added By User ID

Sort By

Full Name

Sort Direction

Ascending

Agency Sort Direction

Ascending

* Agency

Include Sub-Agencies

Search

If you suspect driver License fraud, please contact 'DL Fraud'

Users By Agency

STATE OF FLORIDA
 Department of Highway Safety & Motor Vehicles
 Driver And Vehicle Information Database

Agency	Full Name	User	User Status	Last Signin	Training Completed Date	Ad de
HSMV	Peggy Atkinson	450	ACTIVE		10/02/2013 03:26:02 PM	123
HSMV	Patti Fletcher	123	ACTIVE		08/01/2013 03:08:46 PM	123
HSMV	Brandon Kummer	123	INACTIVE			123
HSMV	April K Langston	195	ACTIVE		11/07/2013 01:11:59 PM	123
HSMV	leona ross		PENDING			
HSMV	Michael Sarvis		PENDING			
HSMV	Darrell Alan Schultz		PENDING			
HSMV	Desi Tatilian	499	ACTIVE	12/04/2013 12:31:16 PM	09/10/2013 03:22:08 PM	123
HSMV	Deborah D Taylor	123	ACTIVE	12/09/2013 02:07:09 PM	06/26/2013 04:33:42 PM	123
HSMV	patrick edward thomasor		PENDING			
HSMV	Pendo Waryoba	700	ACTIVE		08/23/2013 10:03:48 AM	123
HSMV	Bennett White	123	ACTIVE	12/06/2013 02:49:47 PM	07/01/2013 09:06:33 AM	123
HSMV	Richard Warren Whittake	123	ACTIVE			123
HSMV	Steven Alan Williams SR	123	ACTIVE		07/03/2013 01:03:14 PM	123
HSMV	Cheryl Zenoz	123	ACTIVE	12/09/2013 12:02:11 PM	09/04/2013 10:53:57 AM	123
Number of users: 102						
Number of users: 25						
HSMV [FHP-Troop D-Cocoa]	James Ernest Barley JR	489	ACTIVE		10/29/2013 04:29:03 PM	363
Number of users: 45						
HSMV [FHP-Troop D-Deland]	Eric Daniral Almeyda	117	ACTIVE	12/08/2013 09:32:24 PM	12/06/2013 09:00:50 AM	856
Number of users: 4						
HSMV [ISA]	Daniel Janek	123	ACTIVE	12/09/2013 09:52:38 AM	01/01/2013 12:00:00 AM	123
HSMV [ISA]	Leah Lay	988	INACTIVE	11/20/2013 10:02:33 AM	10/24/2013 12:49:51 PM	123
HSMV [ISA]	David Malin	123	ACTIVE	11/22/2013 03:48:29 PM	01/01/2013 12:00:00 AM	123
HSMV [ISA]	Roberto Luis Vinas	123	ACTIVE	12/09/2013 02:22:53 PM	01/01/2013 12:00:00 AM	123
Total number of users: 730						



QUESTIONS & ANSWERS



Useful Information

- New DAVID Link
 - <https://david.flhsmv.gov>
- DAVID Support
 - DAVIDPilot@flhsmv.gov
- Courts' Websites
 - www.flhsmv.gov/courts/